

**TOWN OF CROMWELL  
TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416**

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**REGULAR MEETING AGENDA  
Wednesday, September 14, 2022 at 7:00 p.m.**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF AGENDA**
- D. COMMISSION CHAIRMAN REPORTS/LIAISON REPORT/STAFF REPORTS**
  - 1. CMS Building Committee Update
- E. MAYOR'S UPDATE**
- F. TOWN MANAGER'S UPDATE**
- G. FINANCIAL/FINANCE DIRECTOR'S UPDATE**
  - 1. Budget Report
  - 2. Tax Refunds
  - 3. Establish a separate fund for the State Bond Grants
  - 4. Appropriate a budget of \$750,000 for the West Street Sidewalk Project
    - a. Approval of Resolution for West Street Sidewalks
  - 5. Appropriate a budget of \$1,500,000 for the Pierson Park Project
    - a. Approval of Resolution for Pierson Park
  - 6. Discussion and action to approve an increase in the amount of \$24,500 in the existing 2022-2023 appropriation of \$197,500 within the CNR Fund for Police Vehicles due to an increase in the price of these vehicles
- H. CHIEF OF POLICE'S UPDATE**
- I. PUBLIC WORKS DIRECTOR'S UPDATE**
  - 1. Town Engineer's Update regarding proposed Evergreen Road Sidewalk Design
- J. EXECUTIVE SESSION**
  - 1. Ratify IUOE, Local #30 Union Contract (*possible action*)
  - 2. Non-Union Employees (*possible action*)

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**K. CITIZEN COMMENTS**

**L. NEW BUSINESS**

1. Appointment of New Council Member
2. Appointment of Mayor
3. Review and discussion of Amendment to Zoning Regulations regarding Special Use Permit Requirement for location and operation of Medical Marijuana dispensary facilities, medical and production facilities, and adult-use cannabis retail and cultivation

**M. APPROVAL OF MINUTES**

1. August 4, 2022 Special Meeting
2. August 10, 2022 Special Meeting
3. August 10, 2022 Regular Meeting
4. August 23, 2022 Special Meeting

**N. RESIGNATIONS**

**O. APPOINTMENTS AND REAPPOINTMENTS**

**P. INFORMATIONAL ITEMS**

1. GFOA Certificate of Achievement
2. CMS Award Letters for Project Manager and Architectural Services
3. Letter of Commendation to Jon Harriman

**Q. ADJOURN**



## **Building Committee**

CROMWELL MIDDLE SCHOOL

### **Town Council Report**

**September 14, 2022**

In August, the Town Manager appointed the selection committee to review proposals for an Architectural/Engineering Firm and a Project Management Firm to provide their services for the new Cromwell Middle School.

The selection committee interviewed four architect firms and three project management firms. The selection committee selected the finalist firms and provided that recommendation to the Town Manager. The town is engaging in discussions with the selected firms and we expect the contracts to be finalized soon. Once those documents are finalized the selected firms will be announced.

Once on board, the Building Committee will begin its work with the architect and project manager to determine the timeline for the design phase of the project.

The Building Committee is also working with the Superintendent's office to arrange tours at recently constructed or renovated middle schools in Connecticut to learn more about the process, other schools' lessons learned and gain insight to apply to the CMS project.

The Building Committee meets approximately every other week on Wednesdays at Cromwell High School and welcomes feedback from the community. To provide feedback you may give public comment at a meeting or email [CMSBuildingCommittee@gmail.com](mailto:CMSBuildingCommittee@gmail.com).

Respectfully Submitted,  
Rosanna Glynn  
Chair, CMS Building Committee

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## **TOWN OF CROMWELL**

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**DATE: SEPTEMBER 6, 2022**  
**TO: ANTHONY J. SALVATORE, TOWN MANAGER**  
**FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR**  
**RE: SEPTEMBER TOWN COUNCIL REPORT**

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I am submitting budget reports for fiscal year 2023 for the Town Council meeting on September 14th. The reports reflect activity through the end of August. Financial activity in this fiscal year has been as expected and there is nothing significant to bring to your attention.

- The Town of Cromwell and the Finance Department was recognized by the Government Finance Officers Association for excellence in financial reporting for the 31<sup>st</sup> consecutive year for fiscal year 2021. The Finance Office continues to work with our auditors to assist in their review of our financial transactions for fiscal year 2022.
- Banking operations have transitioned from People's United Bank to M & T Bank over Labor Day weekend, necessitating training for Finance Staff in order to process payroll, accounts payable, and routine banking transactions.
- Sharon DeVoe, Assistant Director of Finance, has been heavily involved with the School Building Committee and the selection of the architect and project manager.
- Long Range Capital Planning committee met on August 29<sup>th</sup> to discuss many capital needs and projects. The Director of Public Works, Town Engineer, and Director of School District Operations were also in attendance.

Let me know if you have any questions or wish to discuss anything further.

Thank you.

# TOWN OF CROMWELL, CT

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 02

ACCOUNTS FOR:	ORIGINAL APPROP.	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
001 TOWN MANAGER'S OFFICE	387,846	0	387,846	50,202.35	2,231.02	335,412.63	13.5%
002 TOWN CLERK'S OFFICE	215,953	0	215,953	26,927.48	337.83	188,687.69	12.6%
003 REGISTRAR OF VOTERS	80,209	0	80,209	14,822.49	8,535.96	56,850.55	29.1%
004 PLANNING COMMISSION	3,525	0	3,525	154.74		3,216.53	8.8%
005 ECONOMIC DEVELOPMENT	22,302	0	22,302	.00	159.99	22,142.01	.7%
006 BOARD OF FINANCE	1,350	0	1,350	.00	.00	1,350.00	.0%
008 CHARTER REVISION COMM	3,000	0	3,000	-3.50	.00	3,003.50	-.1%
009 BOARD OF ASSESSMENT APPEALS	1,200	0	1,200	.00	.00	1,200.00	.0%
010 ZONING BOARD OF APPEALS	1,250	0	1,250	102.24	153.73	1,994.03	20.5%
011 INLAND WETLANDS	1,900	0	1,900	188.50	.00	1,711.50	9.9%
012 COMM. FOR DISABLED PEOPLE	49,872	0	49,872	.00	.00	49,872.00	.0%
013 DONATIONS AND DUES	42,130	0	42,130	41,837.00	7,500.00	535.00	98.9%
014 TOWN COUNCIL	232,100	0	232,100	14,726.50	25,480.00	1,923.50	95.4%
015 LEGAL EXPENSE	210,401	0	210,401	12,213.50	190,415.50	29,471.00	87.3%
016 CENTRAL SERVICES	607,610	0	607,610	61,054.38	125,827.35	23,519.27	88.8%
017 INSURANCE EXPENSE	754,002	0	754,002	165,745.20	414,778.20	27,086.60	95.5%
018 GENERAL EXPENSE	140,299	0	140,299	745,729.15	.00	8,272.85	98.9%
019 DEVELOPER/PLANNER	443,179	0	443,179	20,813.73	880.34	118,604.93	15.5%
020 FINANCE DEPARTMENT	159,943	0	159,943	74,484.57	518.85	368,175.58	16.9%
021 TAX COLLECTOR	246,990	0	246,990	21,538.57	208.76	138,195.67	13.6%
022 ASSESSOR'S OFFICE	279,922	0	279,922	42,830.91	5,375.80	198,783.29	19.5%
030 PUBLIC WORKS ADMIN.	246,354	0	246,354	26,917.68	27,704.85	225,299.47	19.5%
031 ENGINEERING	878,220	0	878,220	30,365.81	15,995.53	199,992.66	18.8%
032 SOLID WASTE REMOVAL	210,771	0	210,771	83,204.88	614,689.54	180,325.58	79.5%
033 BUILDING INSPECTION	1,505,106	0	1,505,106	27,195.01	6,193.02	177,382.97	15.8%
034 HIGHWAY DEPT.	656,972	0	656,972	129,241.48	263,436.16	1,112,428.36	26.1%
035 BUILDING MAINTENANCE	451,431	0	451,431	80,936.32	114,316.50	461,719.18	29.7%
036 PARKS & GROUNDS	449,000	0	449,000	55,914.24	48,385.61	347,131.15	23.1%
037 PUBLIC WORKS-OTHER	330,200	0	330,200	77,066.81	326,648.79	45,284.40	89.9%
038 VEHICLE MAINTENANCE	3,837,472	0	3,837,472	23,774.60	103,666.90	202,758.50	38.6%
040 POLICE DEPARTMENT	21,050	0	21,050	530,938.63	130,973.54	3,175,559.83	17.2%
041 EMERGENCY MANAGEMENT	95,414	0	95,414	1,166.67	1,310.00	18,573.33	11.8%
042 ANIMAL CONTROL	205,377	0	205,377	20,822.63	.00	74,591.37	21.8%
050 HEALTH DEPARTMENT	137,217	0	137,217	33,829.19	50,329.24	121,218.57	41.0%
051 HUMAN SERVICES	107,755	0	107,755	20,232.29	109.12	116,875.59	14.8%
053 SENIOR SERVICES	152,064	0	152,064	17,152.63	13,360.58	106,458.79	22.3%
055 TRANSPORTATION SERVICES	277,639	0	277,639	7,266.64	4,317.46	96,170.90	10.8%
060 RECREATION DEPARTMENT	653,393	0	653,393	19,722.50	7,939.52	124,401.98	18.2%
061 LIBRARY	3,429,499	0	3,429,499	56,622.08	14,762.85	206,254.07	25.7%
070 BONDED DEBT	4,208,128	0	4,208,128	107,570.42	32,099.48	513,723.10	21.4%
080 EMPLOYEE BENEFITS	33,996,415	0	33,996,415	344,275.00	.00	3,085,224.00	10.0%
090 BOARD OF EDUCATION	109,799	0	109,799	592,317.15	1,534,556.48	2,081,254.37	50.5%
119 DEVELOPMENT COMPLIANCE		0		1,316,671.08	.00	32,679,743.92	3.9%
				14,864.86	1,230.46	93,703.68	14.7%

# TOWN OF CROMWELL, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2023 02

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJUSTMTS	BUDGET			BUDGET	USED
120 CONSERVATION COMMISSION	1,210	0	1,210	.00	.00	1,210.00	.0%
TOTAL GENERAL FUND	55,982,541	0	55,982,541	4,911,436.41	4,094,582.69	46,976,521.90	16.1%

# TOWN OF CROMWELL, CT



## YEAR-TO-DATE BUDGET REPORT

FOR 2023-02

ACCOUNTS FOR:	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
001 GENERAL FUND						
002 TOWN CLERK'S OFFICE	-372,000	0	-372,000	-67,352.82	-304,647.18	18.1%
021 TAX COLLECTOR	-47,894,122	0	-47,894,122	-26,861,434.36	-21,032,687.64	56.1%
022 ASSESSOR'S OFFICE	-500	0	-500	-12.00	-488.00	2.4%
030 PUBLIC WORKS ADMIN.	-45,900	0	-45,900	-4,537.70	-41,362.30	9.9%
033 BUILDING INSPECTION	-350,000	0	-350,000	-74,722.02	-275,277.98	21.3%
040 POLICE DEPARTMENT	-99,800	0	-99,800	-3,591.99	-96,208.01	3.6%
042 ANIMAL CONTROL	-550	0	-550	.00	-550.00	.0%
050 HEALTH DEPARTMENT	-25,000	0	-25,000	-1,205.00	-23,795.00	4.8%
053 SENIOR SERVICES	-500	0	-500	-125.00	-375.00	25.0%
061 LIBRARY	0	0	0	-118.22	118.22	100.0%
206 BOARDS & COMMISSIONS	-9,500	0	-9,500	-2,603.50	-6,896.50	27.4%
207 STATE OF CONNECTICUT	-5,627,265	0	-5,627,265	-9,157.00	-5,618,108.00	.2%
208 MISCELLANEOUS SOURCES	-578,404	0	-578,404	-101,595.03	-476,808.97	17.6%
999 FUND BALANCE	-979,000	0	-979,000	.00	-979,000.00	.0%
TOTAL GENERAL FUND	-55,982,541	0	-55,982,541	-27,126,454.64	-28,856,086.36	48.5%

Condition(s) : Bill Dist/Susp/Bank	Name Address	TOWN OF CROMWELL	Int Date: 09/01/2022	Date: 09/01/2022	Page: 1	Prop Loc/Vehicle Info. UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2020-03-0050649	AULT JAMES R + AULT BARBARA C 52 MISSIONARY RD # 3002 CROMWELL CT 06416-2170					2015/5J6RM4H99FL068594 50649 Sec. 12-129 Refund of Excess Payments.	7/29/2022	387.86 465.62	0.00 0.00	0.00 0.00	387.86 465.62	-77.76
2020-03-0052333	CHESHIRE JENNIFER Y + CHESHIRE KENNETH 10 CHELSEA DR CROMWELL CT 06416-1954					2020/1C4PMBXOLD502453 52333 Sec. 12-129 Refund of Excess Payments.	6/30/2022	533.21 737.92	0.00 95.98	0.00 5.00	533.21 838.90	-204.71
2020-03-0052335	CHESHIRE KENNETH O 3RD + CHESHIRE JENN 10 CHELSEA DR CROMWELL CT 06416-1954					2017/3VWL17AJ1HM375380 52335 Sec. 12-129 Refund of Excess Payments.	6/30/2022	279.48 394.39	0.00 50.31	0.00 0.00	279.48 444.70	-114.91
2020-03-0052336	CHESHIRE KENNETH O 3RD + CHESHIRE JENN 10 CHELSEA DR CROMWELL CT 06416-1954					2005/4UZAADHC05CV69422 52336 Sec. 12-129 Refund of Excess Payments.	6/30/2022	829.42 1,155.65	0.00 149.30	0.00 0.00	829.42 1,304.95	-326.23
2021-02-0000405	ENOWITCH KIMBERLEY 21 GLENWOOD TERRACE CROMWELL CT 06416					21 GLENWOOD TERRACE 41031800 Sec. 12-129 Refund of Excess Payments.	7/12/2022	83.33 166.66	0.00 0.00	0.00 0.00	83.33 166.66	-83.33
2021-02-0000593	JOSH CAPRAL INSURANCE & FINANCIAL SERV 199 SHUNPIKE ROAD Unit 1A CROMWELL CT 06416					42053400 Sec. 12-129 Refund of Excess Payments.	7/20/2022	112.00 224.00	0.00 0.00	0.00 0.00	112.00 224.00	-112.00
2021-02-0000639	L S M HOME SERVICES LLC 40 COUNTRY SQUIRE DRIVE CROMWELL CT 06416					40 COUNTRY SQUIRE DRIVE 41706000 Sec. 12-129 Refund of Excess Payments.	8/26/2022	157.66 173.35	0.00 4.15	0.00 0.00	157.66 177.50	-15.69
2021-03-0050034	ACAR LEASING LTD 4001 EMBARCADERO DR ARLINGTON TX 76014-4106					2021/KL79MUSL2MB047161 50034 Sec. 12-129 Refund of Excess Payments.	8/12/2022	0.00 611.22	0.00 0.00	0.00 0.00	0.00 611.22	-611.22
2021-03-0050047	ACAR LEASING LTD 4001 EMBARCADERO DR ARLINGTON TX 76014-4106					2019/1GYS4CKJ5KR379686 50047 Sec. 12-129 Refund of Excess Payments.	8/5/2022	137.64 1,658.06	0.00 0.00	0.00 0.00	137.64 1,658.06	-1,520.42
2021-03-0050051	ACAR LEASING LTD 4001 EMBARCADERO DR ARLINGTON TX 76014-4106					2018/2GNAXVEV3J6142294 50051 Sec. 12-129 Refund of Excess Payments.	8/10/2022	107.77 645.30	0.00 0.00	0.00 0.00	107.77 645.30	-537.53
2021-03-0050727	BACON WILLIAM C + BACON MARY M 14 BELLEVUE TER CROMWELL CT 06416-2107					2012/JF2SHAFC2CH420584 50727 Sec. 12-129 Refund of Excess Payments.	7/21/2022	265.84 465.84	0.00 0.00	0.00 0.00	265.84 465.84	-200.00
2021-03-0050795	BANNON GREGORY T + BANNON ROSALYN S 104 MORNING GLORY DRIVE MIDDLETOWN CT 06457					2015/1C4RJFEBG7FC878341 50795 Sec. 12-129 Refund of Excess Payments.	8/24/2022	491.74 536.24	0.00 0.00	0.00 0.00	491.74 536.24	-44.50
2021-03-0050796	BANNON GREGORY T + BANNON ROSALYN S 104 MORNING GLORY DRIVE MIDDLETOWN CT 06457					2020/1C4RJFEBG21C168694 50796 Sec. 12-129 Refund of Excess Payments.	8/24/2022	905.77 987.76	0.00 0.00	0.00 0.00	905.77 987.76	-81.99
2021-03-0050861	BARROWS ROBERT S + BARROWS ANA M 23 WASHINGTON RD CROMWELL CT 06416-2427					2009/SALFT24N09H124022 50861 Sec. 12-129 Refund of Excess Payments.	8/19/2022	151.52 165.22	0.00 0.00	0.00 0.00	151.52 165.22	-13.70
2021-03-0051056	BENT STEVEN W 3 KNIGHT LN CROMWELL CT 06416-2048					2003/4A3AA46G03E112170 51056 Sec. 12-129 Refund of Excess Payments.	8/5/2022	47.23 62.97	0.00 0.00	0.00 0.00	47.23 62.97	-15.74
2021-03-0054935	GOTTLEB JULIE A 29 BRITTANY CIR CROMWELL CT 06416-1915					2004/JTEHD20V546020600 54935 Sec. 12-129 Refund of Excess Payments.	7/29/2022	94.23 125.62	0.00 0.00	0.00 0.00	94.23 125.62	-31.39
2021-03-0054980	GRANGER MATTHEW K 139 COLES RD CROMWELL CT 06416-1107					2012/3N1AB6AP7CL708611 54980 Sec. 12-129 Refund of Excess Payments.	8/10/2022	128.58 140.23	0.00 0.00	0.00 0.00	128.58 140.23	-11.65
2021-03-0055641	HONDA LEASE TRUST 600 KELLY WAY HOLYOKE MA 01040-9681					2018/JHMFC1F3XJX037346 55641 Sec. 12-129 Refund of Excess Payments.	8/10/2022	0.00 514.17	0.00 0.00	0.00 0.00	0.00 514.17	-514.17
M011	NEWMAN COLIN F + NEWMAN KIMBERLY 3 KELLY LN CROMWELL CT 06416-1049					2009/YV1AS982591106311 58530 Sec. 12-129 Refund of Excess Payments.	8/1/2022	92.87 139.26	0.00 0.00	0.00 0.00	92.87 139.26	-46.39
2021-03-0059933	RETMAN DANIEL W 55 GEER ST CROMWELL CT 06416-1327					2014/1C4PMBX051EW200728 59933 Sec. 12-129 Refund of Excess Payments.	8/19/2022	326.52 356.09	0.00 0.00	0.00 0.00	326.52 356.09	-29.57
2021-03-0061393	STUEVERNAGEL MARYANN C					2013/JN1CV6ARXDM356245		119.00	0.00	0.00	119.00	

Condition(s) : Bill Dist/Susp/Bank	Name Address	Int Date: 09/01/2022	Date: 09/01/2022	Page: 2	Prop Loc/Vehicle Info. UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2021-03-0062702	6 RIVERSIDE DR CROWWELL CT 06416-1524 WAGNER IRVING 52 MISSIONARY RD CROWWELL CT 06416-2170	61393 Sec. 12-129 Refund of Excess Payments. 2018/JF2GTADC2JH228571 62702 Sec. 12-129 Refund of Excess Payments. 2004/1CNTD78204M001157 62737	7/27/2022			357.38	0.00	0.00	0.00	357.38	-238.38
2021-03-0062737	WALSH DOUGLAS R + WALSH TERI A 6 COURT ST CROWWELL CT 06416-1618	62739 Sec. 12-129 Refund of Excess Payments. 2004/5A3C614D94L001724 62740 Sec. 12-129 Refund of Excess Payments. 2004/1GEE5E1234F520897 62742 Sec. 12-129 Refund of Excess Payments. 2018/5ZT3WC3B3JG002049 62744 Sec. 12-129 Refund of Excess Payments. 2013/4JGDF7CE2DA256894 62758 Sec. 12-129 Refund of Excess Payments. 2013/KX8JUCAC1DU738287 62758 Sec. 12-129 Refund of Excess Payments.	8/10/2022			487.55 571.70	0.00	0.00	0.00	487.55 571.70	-84.15
2021-03-0062739	WALSH DOUGLAS R 1925 S OTYSON AVE MT PLEASANT TX 75455	62739 Sec. 12-129 Refund of Excess Payments. 2004/5A3C614D94L001724 62740 Sec. 12-129 Refund of Excess Payments. 2004/1GEE5E1234F520897 62742 Sec. 12-129 Refund of Excess Payments. 2018/5ZT3WC3B3JG002049 62744 Sec. 12-129 Refund of Excess Payments. 2013/4JGDF7CE2DA256894 62758 Sec. 12-129 Refund of Excess Payments. 2013/KX8JUCAC1DU738287 62758 Sec. 12-129 Refund of Excess Payments.	8/5/2022			103.22 206.45	0.00	0.00	0.00	103.22 206.45	-103.23
2021-03-0062740	WALSH DOUGLAS R 1925 S OTYSON AVE MT PLEASANT TX 75455	62739 Sec. 12-129 Refund of Excess Payments. 2004/5A3C614D94L001724 62740 Sec. 12-129 Refund of Excess Payments. 2004/1GEE5E1234F520897 62742 Sec. 12-129 Refund of Excess Payments. 2018/5ZT3WC3B3JG002049 62744 Sec. 12-129 Refund of Excess Payments. 2013/4JGDF7CE2DA256894 62758 Sec. 12-129 Refund of Excess Payments. 2013/KX8JUCAC1DU738287 62758 Sec. 12-129 Refund of Excess Payments.	8/3/2022			45.41 54.53	0.00	0.00	0.00	45.41 54.53	-9.12
2021-03-0062742	WALSH DOUGLAS R 1925 S OTYSON AVE MT PLEASANT TX 75455	62739 Sec. 12-129 Refund of Excess Payments. 2004/5A3C614D94L001724 62740 Sec. 12-129 Refund of Excess Payments. 2004/1GEE5E1234F520897 62742 Sec. 12-129 Refund of Excess Payments. 2018/5ZT3WC3B3JG002049 62744 Sec. 12-129 Refund of Excess Payments. 2013/4JGDF7CE2DA256894 62758 Sec. 12-129 Refund of Excess Payments. 2013/KX8JUCAC1DU738287 62758 Sec. 12-129 Refund of Excess Payments.	8/3/2022			290.88 349.20	0.00	0.00	0.00	290.88 349.20	-58.32
2021-03-0062744	WALSH DOUGLAS R + WALSH TERI A 1925 S OTYSON AVE MT PLEASANT TX 75455	62739 Sec. 12-129 Refund of Excess Payments. 2004/5A3C614D94L001724 62740 Sec. 12-129 Refund of Excess Payments. 2004/1GEE5E1234F520897 62742 Sec. 12-129 Refund of Excess Payments. 2018/5ZT3WC3B3JG002049 62744 Sec. 12-129 Refund of Excess Payments. 2013/4JGDF7CE2DA256894 62758 Sec. 12-129 Refund of Excess Payments. 2013/KX8JUCAC1DU738287 62758 Sec. 12-129 Refund of Excess Payments.	8/3/2022			757.65 909.53	0.00	0.00	0.00	757.65 909.53	-151.88
2021-03-0062758	WALTON JASON D 6 SOUTHVIEW RD CROWWELL CT 06416-2226	62739 Sec. 12-129 Refund of Excess Payments. 2004/5A3C614D94L001724 62740 Sec. 12-129 Refund of Excess Payments. 2004/1GEE5E1234F520897 62742 Sec. 12-129 Refund of Excess Payments. 2018/5ZT3WC3B3JG002049 62744 Sec. 12-129 Refund of Excess Payments. 2013/4JGDF7CE2DA256894 62758 Sec. 12-129 Refund of Excess Payments. 2013/KX8JUCAC1DU738287 62758 Sec. 12-129 Refund of Excess Payments.	8/3/2022			269.87 462.88	0.00	0.00	0.00	269.87 462.88	-193.01
TOTAL	28					87.02 261.31	0.00	0.00	0.00	87.02 261.31	-174.29
						7,293.27 12,898.55	0.00	0.00	0.00	7,293.27 13,203.29	-5,605.28

## **RESOLUTION - WEST STREET SIDEWALKS**

**RESOLVED**, that Anthony J. Salvatore, Town Manager, Town of Cromwell, be and hereby is authorized to execute on behalf of the Town of Cromwell, a Personal Service Agreement/Grant Contract under the Department of Energy and Environmental Protection with the State of Connecticut for a \$750,000 grant for the West Street Connectivity Project.

**IN ADDITION**, that Anthony J. Salvatore, Town Manager, is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said grant with the State of Connecticut.

**IT IS FURTHER CERTIFIED** that Anthony J. Salvatore, was appointed Town Manager, on August 17, 2015. As the Town Manager, Anthony J. Salvatore serves as the Town Manager for the Town of Cromwell and on September 14, 2022 had both the authority and the office to sign on behalf of the Town of Cromwell a Personal Service Agreement for financial assistance to make improvements/renovations to West Street, within the Town of Cromwell.

## **RESOLUTION - PIERSON PARK**

**RESOLVED**, that Anthony J. Salvatore, Town Manager, Town of Cromwell, be and hereby is authorized to execute on behalf of the Town of Cromwell, a Personal Service Agreement/Grant Contract under the Department of Energy and Environmental Protection with the State of Connecticut for a \$1,500,000 grant for the Pierson Park Improvement Project.

**IN ADDITION**, that Anthony J. Salvatore, Town Manager, is hereby authorized to enter into such agreements, contracts and execute all documents necessary to said grant with the State of Connecticut.

**IT IS FURTHER CERTIFIED** that Anthony J. Salvatore, was appointed Town Manager, on August 17, 2015. As the Town Manager, Anthony J. Salvatore serves as the Town Manager for the Town of Cromwell and on September 14, 2022 had both the authority and the office to sign on behalf of the Town of Cromwell a Personal Service Agreement for financial assistance to make improvements/renovations to Pierson Park, within the Town of Cromwell.




# CROMWELL POLICE DEPARTMENT

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*Denise Lamontagne*  
*Chief of Police*

## MEMO

**TO:** Anthony Salvatore  
Town Manager

**FROM:** Chief Denise Lamontagne 

**SUBJECT:** CNR - Police Vehicles

**DATE:** August 30, 2022

Please add to the Town Council agenda discussion and action to increase the approved budgeted FY22/23 CNR funds for Police Vehicles.

Our vehicle vendor, Vic Soli, has informed the department that our order of 2022 Ford Police Interceptors were not pulled to be scheduled for the 2022 build year. Ford has now closed their build schedule for the 2022 model year. Simply put, we will not be getting the three 2022 cruiser that we ordered in this model year. Soli has already placed an order for 2023 for us as this window closes on Friday, September 2, 2022. Ford has already told Soli that there will not be a price protection for our move to 2023 and the increase is \$8155.00. Ford is blaming the shortage of microchips which has caused a lower production of vehicles.

I am requesting the FY 22/23 CNR funds for Police Vehicles be increased from \$197,500 to \$222,000 which reflects the increase in the cost of the vehicles.



Gengras Ford LLC  
Vic Soli Fleet Manager  
Cell 203 671 9476  
225 New Britain Ave  
Plainville CT 06062  
www.gengras.com

August 8 2022  
(revised 8/30/2022)

Steve Penn  
Cromwell Police Dept  
5 West St  
Cromwell CT 06416

**Gengras Ford llc** (Formally Crowley Ford) Is Connecticut's leader in Ford Police fleet vehicles and is pleased to bid using the current State Contract pricing model, Our bid reads as follows.

We will supply a new 2022 Ford Police Interceptor Utility with all the 2022 model year standard equipment, plus the following options.

- |                                  |                                 |
|----------------------------------|---------------------------------|
| *All Wheel Drive option group    | * 3.3 Gas only engine           |
| *10 Speed auto transmission      | *16P Rear bumper protector      |
| * 17T Rear cargo light           | *18D Global door locks          |
| *19K H8 AMG Battery              | *19V On demand rear view camera |
| *43D Courtesy lights disabled    | *47A Engine idle management     |
| *51R LED Drivers side spot light | *549 Heated side mirrors        |
| *59B Fleet key system            | *60R Noise suppression          |
| *76R Reverse sensing             | *Back up camera in dash cluster |

Our bid complete with above listed options is \$34,621.00

**\*\*\*DUE TO THE ONGOING COMMITY CHALLENGES The 2022's ARE NO LONGER AVALIBLE\*\*\***

THE NEW 2023 PRICE SCHEDULE FOR THE ABOVE VEHICLE IS \$42,776.00

Add

Extended PREIMUM CARE service plan 5 yr/100k \$0.00 deductible \$2,200.00 per unit

Total cost per unit **\$44,976.00**

Feel free to contact me with any questions and we look forward to providing the best service in the industry.

Vic Soli  
Fleet Manager  
Gengras Auto Group  
203 671 9476 cell



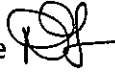
# CROMWELL POLICE DEPARTMENT

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*Denise Lamontagne*  
*Chief of Police*

## MEMO

**TO:** Anthony Salvatore  
Town Manager

**FROM:** Chief Denise Lamontagne 

**SUBJECT:** Town Council Report

**DATE:** September 2, 2022

In preparation for the September Town Council meeting, I am providing you the August monthly statistics. I am also providing you a report from K-9 Sergeant John Carlson for activity for the month of August 2022. I am providing a Detective Division report from Detective Sergeant Steve Penn.

Response to Aggression/Resistance: one (2 officers)

Civilian Complaints: one

### Training:

- Officer Jespersen: Advanced Traffic Crash Investigation (2 of 3 Accident Investigation courses).
- Sergeant Carlson: Body Worn Cameras for Law Enforcement
- Sergeant Maslauskas and Officer Perlini: COLLECT Recertification Training
- Officer Pietraroia and Officer Brooks: Three-day workshop for School Resource Officers.
- Sergeant Bengston: State Accreditation Program and Process

Officer Nathan Cyr is in his Field Training program.

We are currently in the background phase for officers and a dispatcher.



# CROMWELL POLICE DEPARTMENT

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*Denise Lamontagne*  
*Chief of Police*

**TO:** Chief Denise Lamontagne

**FROM:** K-9 Sergeant John Carlson

**SUBJECT:** Monthly K-9 Activity August 2022

**DATE:** 08/31/2022

Beginning August 1, 2022 through August 31, 2022 I am reporting the following activities for the K-9 unit:

August 14, 2022 – Case #22-9307 – K9 track for New Britain PD from a burglary at a Liquor Store - Bane successfully tracked to a duplex house and we located the suspect hiding inside the house which he also burglarized. The suspect was taken into custody by New Britain PD and arrested for the two burglaries.

- Accused: Jordan Davis (DOB-08/15/1991)
- Charges: Burglary 2nd, Criminal Trespass 2nd, Interfering with an Officer (2 Counts), Failure to Comply with Fingerprints (2 Counts), Burglary 3rd, Larceny 4th, and Criminal Mischief 1st.

August 16, 2022 – K9 narcotics quarterly in-service – 8 Hours.

August 17, 2022 – K9 narcotics quarterly in-service – 8 Hours.

August 18, 2022 – K9 narcotics quarterly in-service – 8 Hours.

August 24, 2022 – K-9 patrol monthly in-service at Veterans Home – 8 Hours

Nothing further at this time.



# CROMWELL POLICE DEPARTMENT

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*Denise Lamontagne*  
*Chief of Police*

## MEMO

**TO:** Captain Frederick Sifodaskalakis

**FROM:** Sergeant Steven Penn

**SUBJECT:** Detective Division Report August 2022

**DATE:** August 30, 2022

During the month of August, the Detective Division conducted four background investigations for the open position of dispatcher. The Detective Division also served (3) three arrest warrants. These warrants were approved by the court after lengthy investigations conducted by Detective Jones and Detective Tolton.

1. On June 11, 2022 a female victim arrived at Cromwell Police Department and reported being sexually assaulted. The investigation was assigned to Detective Jones. After an extensive investigation, DNA evidence was forensically analyzed and confirmed that it matched the suspect.
  - Det. Jones was able to secure an arrest warrant and the suspect was arrested on August 12, 2022. This individual was charged with Sexual Assault 1<sup>st</sup> Degree 53a-70 and posted his court set bond of \$250,000 and was scheduled to appear in court on August 24, 2022.
2. On June 11, 2022 a victim had their vehicle stolen from Wal Mart parking lot. The investigation was assigned to Detective Tolton. The victim's vehicle was recovered and processed. The evidence recovered from the motor vehicle was forensically analyzed which generated a suspect.
  - Det. Tolton was able to secure an arrest warrant for Michael Rascati Jr. (dob:02/10/1988), and was arrested on August 19, 2022. Rascati was charged with Larceny 2<sup>nd</sup> 53a-123 and Criminal Trover 53a-126b and was presented at GA-09 for same day arraignment.



# CROMWELL POLICE DEPARTMENT

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*Denise Lamontagne*  
*Chief of Police*

3. In September of 2021 a victim reported an identity theft in which the victim had their credit card(s) and check(s) used without their permission. Detective Jones was assigned the investigation. Det. Jones was able to identify a co-conspirator in this investigation.
  - Detective Jones was able to secure an arrest warrant for Terrell Burrus (dob: \_\_\_\_\_ 01/18/1985) and he was arrested on August 22, 2022. Burrus was charged with Larceny 3<sup>rd</sup> 53a-124 and Conspiracy to Commit Larceny 3<sup>rd</sup> 53a-48/53a-124 and was presented at GA-09 for same day arraignment.

## Incident Statistics Report

08/01/2022 00:00 Thru 08/31/2022 23:59

Call Type Description	Total for Period
911 Hang Up Call	11
Administrative Matter	22
Alarm - All types	8
ALARM-FALSE BILLABLE	36
All Other Offenses	8
Animal Complaint	44
Assist Motorist	19
Assist Other Agency	29
Burglary	3
Car Seat Installation	1
CAR WASH	48
Civil Matter	8
Counterfeit/Forgery	3
Criminal Mischief / Vandalism	4
Dis Conduct/BOP	2
Domestic Incident	9
DUI	1
Escort	1
Fight/Disturbance	2
Fingerprinting	40
FV Protocol / P.A.	5
Harrassing Phone Calls	1
Identity Theft	13
Impaired / Intox Person	2
Intoxicated Driver	1
Juvenile Incident	7
K-9 Assist	2
Larceny - From Building	1
Larceny - From MV	6
Larceny - MV Parts/Access	2
LARCENY - FROM MV/RECORD ONLY	1
Larceny -Shoplifting	22
Larceny- Other	3
Medical Emergency	53
MEDICATION DISPOSAL BOX	2
MV Accident	31
MV Parking Violation	2
MV Theft	2
MV Violation	104

## Incident Statistics Report

08/01/2022 00:00 Thru 08/31/2022 23:59

Call Type Description	Total for Period
MV VIOLATION ATTEMPTED	3
MVA NR PRIV PROP	14
Neighbor Dispute	1
Noise Complaint	4
Nursing Home Fax Report	4
Property Check	403
Property Lost/Found	15
Property Seized	1
Record Only Call	13
Road Cond/TCS Out	11
See Complainant	39
Serve Warrant INFO	7
Suspicious Activity	50
TEST CALL	5
Threaten/Harass/Intimidation	4
Traffic Assignment	21
Trespassing	3
Unfounded Complaint	15
Untimely Death	1
Unwanted Person	3
Well Being Check	30
<b>Total:</b>	<b>1206</b>

## Monthly NIBRS Statistics

08/01/2022 00:00 Thru 08/31/2022 23:59

Call Description		Curr Mth	Prev Mth	% Chg	Prev Year	% Chg	Year To Date	Year To Date 2021	% Chg
		08/t 2022	07/ 2022	Mth to Mth	08/2021	Mth to Yr	1/1 - 08/31/2022	1/1 - 08/31/2021	2022 / 2021
100	Kidnap/Abduction	0	1	% 100	0	% 0	1	0	% +100
11A	Forcible Rape	0	0	% 0	0	% 0	1	0	% +100
11D	Forcible Fondling	2	1	% +100	2	% 0	7	4	% +75
120	Robbery	0	0	% 0	1	% 100	1	3	% -66.
13A	Aggravated Assault	0	2	% 50	0	% 0	5	0	% +500
13B	Simple Assault	5	5	% 0	2	% +150	28	32	% -12.
13C	Intimidation	1	1	% 0	2	% -50	21	35	% -40
200	Arson	0	0	% 0	0	% 0	0	1	% -100
210	Extortion/Blackmail	0	0	% 0	0	% 0	1	0	% +100
220	Burglary/Breaking and Enter	4	2	% +100	3	% +33.3	17	17	% 0
23A	Pocket-Picking	1	0	% +100	0	% +100	1	0	% +100
23C	Shoplifting	21	8	% +162.	17	% +23.5	121	89	% +35.9
23D	Theft From Building	1	2	% -50	2	% -50	16	14	% +14.2
23F	Theft From Vehicle	3	5	% -40	1	% +200	43	15	% +186.
23G	Theft of MV Parts or Access	2	5	% -60	3	% -33.	51	35	% +45.7
23H	All other Larceny	4	3	% +33.3	0	% +400	20	8	% +150
240	Motor Vehicle Theft	2	1	% +100	1	% +100	18	15	% +20
250	Counterfeiting/Forgery	4	3	% +33.3	0	% +400	14	3	% +366.
26A	False Pretenses/Swindle/Con	0	0	% 0	2	% 50	3	10	% -70
26B	Credit Card/Automatic Telle	1	2	% -50	4	% -75	14	9	% +55.5
26C	Impersonation	0	0	% 0	1	% 100	1	3	% -66.
26E	Wire Fraud	2	0	% +200	0	% +200	4	3	% +33.3
26F	Identity Theft	8	1	% +700	2	% +300	15	9	% +66.6
270	Embezzlement	0	0	% 0	0	% 0	3	3	% 0
290	Destruction/Damage/Vandalis	6	6	% 0	2	% +200	67	34	% +97.0
35A	Drug Narcotic Violations	0	3	% 33.3	0	% 0	12	11	% +9.09
35B	Drug Equipment Violations	1	2	% -50	0	% +100	19	10	% +90
36B	Statutory Rape	0	0	% 0	0	% 0	1	0	% +100
40A	Prostitution	0	0	% 0	0	% 0	0	4	% -25
520	Weapon Law Violations	0	0	% 0	2	% 50	3	4	% -25
720	Animal Cruelty	0	0	% 0	0	% 0	0	1	% -100
90A	Fraud-Insufficient Funds Ch	0	0	% 0	0	% 0	0	1	% -100
90C	Disorderly Conduct	5	3	% +66.6	0	% +500	32	18	% +77.7
90D	Driving under the Influence	1	2	% -50	2	% -50	24	20	% +20
90F	Family Offenses, Nonviolent	0	0	% 0	1	% 100	3	9	% -66.
90J	Trespass of Real Property	2	5	% -60	8	% -75	25	30	% -16.
90Z	All Other Offenses	9	12	% -25	2	% +350	60	43	% +39.5
Report Totals:		85	75	% +13.3	60	% +41.6	652	493	% +32.2

August 29, 2022

Michael Swol  
83 Evergreen Road  
Cromwell, CT 06416

Town Engineering & Cromwell Town Council  
Cromwell Town Hall  
41 West Street  
Cromwell, CT 06416

RE: Evergreen Road Sidewalk Expansion

To Whom it May Concern:

I am the property owner of 83 Evergreen Road and voicing my opposition to the Evergreen Road Sidewalk Connectivity Project which is scheduled to be discussed at the upcoming Town Council Meeting on September 14<sup>th</sup>.

After carefully reviewing the provided engineering plans, I strongly oppose the project based on the significant impact it will cause to my property. The engineering plan calls for removal of 3 large oak trees and the possibility of a retaining wall system to adequately achieve the proper sidewalk grade. This project will dramatically reduce the square footage of my existing property and cause a reduction in home value.

Thank you for taking the time to review my concerns. I am available to answer questions you may have.

Sincerely,

*Michael Swol*

Michael Swol

## **6.11 ADULT USE CANNABIS (Draft prepared by Town Staff)**

**6.11.A. Purpose:** The purpose of this section is to regulate the location and operation of medical marijuana dispensary facilities, medical and production facilities, and adult-use cannabis retail and cultivation. The intent of these Regulations is to minimize any adverse impacts of such facilities, and to protect and preserve Cromwell's neighborhoods, commercial districts, property values and quality of life.

### **6.11.B Special Permit Required.**

The sales and cultivation of cannabis may be authorized as a Special Permit provided the use is allowed in the district, and the following standards are met.

### **6.11.C. Definitions:**

1. **Adult-Use Retailer** means a person, excluding a dispensary facility and hybrid retailer, that is licensed to purchase cannabis from producers, cultivators, micro-cultivators, product manufactures and food and beverage manufacturers and to sell cannabis to consumers and research programs.
2. **Cannabis** means marijuana, as defined in section 21a-240 of the general statutes.
3. **Cannabis product** means cannabis that is in the form of a cannabis concentrate or a product that contains cannabis, which may be combined with other ingredients, and is intended for use or consumption.
4. **Consumer** means an individual who is twenty-one years of age or older;
5. **Cultivation** has the same meaning as provided in section 21a-408 of the general statutes.
6. **Cultivator** means a person that is licensed to engage in the cultivation, growing, and propagation of the cannabis plant at an establishment with not less than fifteen thousand square feet of grow space.
7. **Medical Marijuana Dispensary facility** means a place of business where medical marijuana may be dispensed or sold at retail to qualifying patients and primary caregivers and for which the Connecticut Department of Consumer Protection has issued a dispensary facility permit under CGS Sec. 21a-408 et seq. as they may be amended and Sections -1 to 21a-408-1

to 21a-408-70, inclusive, of the Regulations of Connecticut State Agencies as they may be amended.

8. **Hybrid retailer** means a person that is licensed to purchase cannabis and sell cannabis and medical marijuana products.
9. **Micro-cultivator** means a person licensed to engage in the cultivation, growing, and propagation of the cannabis plant at an establishment containing not less than two thousand square feet and not more than ten thousand square feet of grow space, prior to any expansion authorized by the Commissioner of Consumer Protection.
10. **Production facility** means a secure, indoor facility where the production of medical marijuana occurs and is operated by a person to whom the Connecticut Department of Consumer Protection has issued a production facility permit under CGS Sec. 21a-408 et seq. as amended and Sections 21a-408-1 to 21a-408-70, inclusive, of the Regulations of Connecticut State Agencies as they may be amended.

#### 6.11.D. Applicability:

1. Medical marijuana dispensary facilities and production facilities shall be governed by CGS Sec. 21a-408 et seq. as amended and Sections 21a-408-1 to 21a-408-70, inclusive, of the Regulations of Connecticut State Agencies as they may be amended and permitted only in the following zones, subject to special permit approval in accordance with Section 8.7 of these Regulations, site plan approval in accordance with Section 8.6 of these Regulations, and the requirements of this section.
2. Cannabis retail and hybrid-retail facilities shall be governed by The Responsible and Equitable Regulation of Adult-Use Cannabis Act (RERACA"), the Public Act 21-1 / Senate Bill 1201 as amended inclusive of the Regulations of Connecticut State Agencies as they may be amended and permitted only in the following zone, subject to special permit approval in accordance with Section 5.2 of these Regulations, site plan approval in accordance with Section 5.3 of these Regulations, and the requirements of this section.
3. Adult-use cannabis cultivator and micro-cultivator facilities shall be governed by the RERACA, the Public Act 21-1 / Senate Bill 1201 as amended inclusive of the Regulations of Connecticut State Agencies as they may be amended and

permitted only in the following zones, subject to special permit approval in accordance with Section 8.7 of these Regulations, site plan approval in accordance with Section 8.6 of these Regulations, and the requirements of this section.

- a. Industrial Zone District for Adult – Use Cannabis Cultivator and Micro-cultivator facilities.
- b. Highway Business Zone District for Adult-Use Cannabis Retailer, Hybrid-retailer and Medical Marijuana Dispensary facility only.

**6.11.E. Separation Requirements:** Uses identified in this section shall be subject to the following separation restrictions:

1. No medical marijuana dispensary facility, adult-use cannabis retail or hybrid-retailer, medical marijuana production, or adult-use cannabis cultivator or micro-cultivator facility shall be located on a site that is less than 100 feet from a church, temple or other place used primarily for religious worship, a charitable institution whether supported by public or private funds, library, public building, private recreation area, or a school, playground, park or child day care facility.
2. No medical marijuana dispensary facility, adult-use cannabis retail or hybrid-retailer, medical marijuana production facility, or adult-use cannabis cultivator or micro-cultivator facility shall **be located** on a site that is less than 100 feet from any property that is zoned for residential use as a permitted use.
3. No medical marijuana dispensary facility, adult-use cannabis retail or hybrid-retailer, medical marijuana dispensary facility or production facility, or adult use cannabis retailer, hybrid-retailer, cultivator, or micro-cultivator facility shall be allowed within the same building, structure or portion thereof that is used for residential purposes, or that contains another medical marijuana dispensary, production facility, or adult use cannabis retail, hybrid retail, cultivator, or micro-cultivator facility.
4. No medical marijuana dispensary facility, adult-use cannabis retail or hybrid-retailer shall be located on a site less than 500 feet from another medical marijuana dispensary facility, adult-use cannabis retail or hybrid-retail.

5. All distances contained in this section shall be measured by taking the nearest straight line between the respective lot boundaries of each site.
6. No medical marijuana dispensary facility, adult-use cannabis retail or hybrid-retailer, medical marijuana dispensary facility shall be located within the same building, structure, or portion thereof that is occupied with any other tenant or use.

**6.11.F. Minimum Floor Area Requirements:**

1. No medical marijuana production facility shall be allowed in a building with less than 25,000 square feet of gross floor area.

**6.11.G. Sign and Exterior Display Requirements:**

1. Exterior signage shall be in compliance with Section 5.3 of the Zoning Regulations.

**6.11.H. Off-Street Parking Requirements:**

1. Required off-street parking shall be in compliance with Section 5.2 of these regulations.

**6.11.I. Security Requirements:**

1. All , medical marijuana dispensary facilities, adult-use cannabis retailers or hybrid-retailers and production facilities shall have an adequate security system to prevent and detect diversion, theft or loss of marijuana utilizing commercial grade equipment meeting at least the minimum requirements of Sec. 21a-408-62 of the State of Connecticut Regulations.
2. The hours of operation for medical marijuana dispensary facilities shall be limited to between 7:00 a.m. and 7:00 p.m., all days of the week.
3. There shall be no limitation on the hours of operation for medical marijuana production facilities, all days of the week.

**6.11.J. Conditional Approval:**

1. Special Permits shall be approved with the condition that the applicant obtains

the appropriate Dispensary or Production Facility license issued by the State of Connecticut Department of Consumer Protection (or other State agency as regulatory changes occur).

2. The conditional approval shall become finalized upon the receipt by the Director of Planning and Development of a copy of the Department of Consumer Protection-issued license.
3. The conditional approval shall expire if the applicant fails to provide the Director of Planning and Development with a copy of the Department of Consumer Protection-issued license within six months of the date of the Planning and Zoning Commission's conditional approval.

A six-month extension of such conditional approval shall be granted to the applicant upon written notification to the Director of Planning and Development that an application for a Department of Consumer Protection license has been filed, indicating the expected decision date of the Department of Consumer Protection license.

4. No entity shall operate without a valid, current license.

**6.11.K. Connecticut Department of Consumer Protection Approval:**

1. The applicant shall provide the Director of Planning and Development with a copy of the appropriate Dispensary or Production Facility license issued by the State of Connecticut Department of Consumer Protection, and any subsequent renewed license.



## **Town of Cromwell Planning and Zoning Commission**

### ***REGULAR MEETING***

***7:00 P.M. TUESDAY SEPTEMBER 6, 2022***

### ***COUNCIL CHAMBERS CROMWELL TOWN HALL 41 WEST STREET AGENDA***

- 1. Call to Order**
- 2. Roll Call**
- 3. Seating of Alternates**
- 4. Approval of Agenda**
- 5. Public Comments**
- 6. Development Compliance Officer Report:**
- 7. Director of Planning and Development Report:**
- 8. New Business: Accept and Schedule New Applications:**
  - b. Application #22-22: Request for Site Plan Approval for a restaurant at 195 West Street. Cromwell Chicken, LLC is the Applicant and NL Grocery II DST is the Owner.
  - c. Application #22-23: Request for a Special Permit under Section 3.3.C.4 of the Zoning Regulations to permit a restaurant with a drive-up window at 195 West Street. Cromwell Chicken, LLC is the Applicants and NL Grocery II DST is the Owner.
  - d. Application #22-24: Request for a Special Permit under Section 6.1.H.2 of the Zoning Regulations to permit a crushing operation at 80R Geer Street. Paramount Construction is the Applicant and Steve Reilly is the Owner.
  - e. Application #22-25: Request for Site Plan Modification to construct additional parking at 52 Missionary Road. Covenant Living of Cromwell, Inc. is the Applicant and the Owner.
  - d. Application #22-2:
  - e. Application #22-2:
  - f. Application #22-: Request to Amend the Zoning Regulations to delete Sections 3.3.C.4 and 6.11 of the Zoning Regulations allowed for Medical Marijuana Dispensary Facilities to be permitted in the Highway Business Zone District.
- 9. New Business:**
- 10. Public Hearings:**
  - a. Application #22-16: Request for a Special Permit under Section 6.11.B of the Zoning Regulations to allow for the retail sales of Cannabis and Cannabis related products at 33 Berlin Road. 6 West Ave, LLC is the Applicant and Mary Ann Marchio is the Owner.
  - b. Application #22-17: Request for a Special Permit under Section 2.7.A.4 of the Zoning Regulations to allow for a garage larger than 1,000 square feet at 6 River Park Drive. John Paul Golino is the Applicant and the Owner.
  - c. Application #22-18: Request for a Special Permit under Section 6.11.B of the Zoning

Regulations to allow for the retail sales of Cannabis and Cannabis related products at 5 Berlin Road. Bantry Bay Ventures, LLC & Michael J. Cannata are the Applicants and Michael J. Cannata is the Owner.

d. Application #22-20: Request for a Special Permit under Section 4.1 of the Zoning Regulations to construct a building within the Flood Zone at 5 Berlin Road. Bantry Bay Ventures, LLC & Michael J. Cannata are the Applicants and Michael J. Cannata is the Owner.

**11. Commissioner's Comments:**

**12. Approval of Minutes:**

a. July 19, 2022

**13. Adjourn:**

**TOWN OF CROMWELL - TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416  
SPECIAL MEETING MINUTES**

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Thursday, August 4, 2022 - 5:00 p.m.

**Present:** Acting Mayor S. Fortenbach, Councilman Demetriades, Councilwoman J. Donohue, Councilwoman P. Luna, Councilman J. Henehan (by phone), Councilman A. Waters

**Also Present:** Town Manager Salvatore

**A. CALL TO ORDER**

Acting Mayor Fortenbach called the meeting to order at 5:00 p.m.

**B. PLEDGE OF ALLEGIANCE**

The Town Council stood to recite the Pledge of Allegiance.

**C. FINANCIAL**

**1. Tax Refunds**

**Motion** made by A. Waters and **seconded** by J. Demetriades to approve Tax Refunds #1-10.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**D. NEW BUSINESS**

**1. Review Draft RFP for Climate Culture Study/Survey/Investigation**

Councilman Demetriades said that Attorney Olson did a great job drafting the RFP. There was discussion regarding the steps that will follow if an issue is identified. It was suggested that a work plan be put in place and that a follow up/update should be brought to the Town Council. The Council requested that the discussion/appointment of a Selection Committee be added to the next Town Council Meeting agenda.

**Motion** made by J. Demetriades and **seconded** by A. Waters to approve the RFP for the Climate Culture Study/Survey/Investigation.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**2. Discuss and Create a Charge for the Football Field Committee**

Deputy Mayor Fortenbach explained that the ultimate solution is to relocate the football field to the high school so the high schoolers can play on their home turf. The end goal is to have a new track, a field for football, lacrosse and soccer that will be regularly used throughout the year. This Committee will identify the needs of the community based on the population and the use of the field. They will ultimately select a consultant that determines the size of the field we need and where it will be located. It was decided that the name of this Committee will be the Athletic Field Committee as the Athletic Field will have multiple uses. There was discussion regarding jurisdiction of the field. After a brief discussion, it was decided that a Memorandum of Understanding will be drafted between the Town and the Board of Education.

**Motion made by J. Donohue and seconded by J. Demetriades to create an Athletic Field Committee to investigate and determine the needs and best use of the Athletic Field at the High School.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**E. APPROVAL OF MINUTES**

**Motion made by J. Demetriades and seconded by A. Waters to table the Approval of Meeting Minutes of June 8<sup>th</sup>, June 14<sup>th</sup>, June 22<sup>nd</sup>, and July 19<sup>th</sup> of 2022 to the Town Council Meeting of August 10, 2022.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**F. RESIGNATIONS**

**1. LGBTQ Committee, Sarah Backe**

**Motion made by J. Demetriades and seconded by A. Waters to accept the resignation of Sarah Backe from the LGBTQ Committee with regret.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**2. LGBTQ Committee, Lana Dupont**

**Motion made by J. Demetriades and seconded by A. Waters to accept the resignation of Lana Dupont from the LGBTQ Committee with regret.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**3. Senior Services Commission, Luella Landis**

**Motion made by J. Demetriades and seconded by A. Waters to accept the resignation of Luella Landis from the Senior Services Commission with regret.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**G. APPOINTMENTS AND REAPPOINTMENTS**

**1. Appointments:**

**a. Athletic Field Committee, Dan Brisson (R), regular member**

**Motion made by P. Luna and seconded by A. Waters to appoint Dan Brisson to the Athletic Field Committee as a regular member.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**b. Athletic Field Committee, Rino Ferrarese (D), regular member**

**Motion made by P. Luna and seconded by A. Waters to appoint Rino Ferrarese to the Athletic Field Committee as a regular member.**

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**c. Athletic Field Committee, Kelly Franklin (R), regular member**

**Motion** made by P. Luna and **seconded** by A. Waters to appoint Kelly Franklin to the Athletic Field Committee as a regular member.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**d. Athletic Field Committee, Robert Andrew Guyon, Jr. (R), regular member**

**Motion** made by P. Luna and **seconded** by A. Waters to appoint Robert Andrew Guyon, Jr. to the Athletic Field Committee as a regular member.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**e. Athletic Field Committee, Jason LeBlanc (R), regular member**

**Motion** made by P. Luna and **seconded** by A. Waters to appoint Jason LeBlanc to the Athletic Field Committee as a regular member.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**f. Athletic Field Committee, Kelly Maher (U), regular member**

**Motion** made by P. Luna and **seconded** by A. Waters to appoint Kelly Maher to the Athletic Field Committee as a regular member.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**g. Athletic Field Committee, Matthew Zabroski (R), regular member**

**Motion** made by P. Luna and **seconded** by A. Waters to appoint Matthew Zabroski to the Athletic Field Committee as a regular member.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

**2. Reappointments:**

**a. Senior Services Commission, Steve Falco (R), regular member for a term expiring 7/2024**

**Motion** made by A. Waters and **seconded** by P. Luna to reappoint Steve Falco to the Senior Services Commission as a regular member for a term expiring 7/2024.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henehan, A. Waters

***Motion passed.***

- b. Senior Services Commission, Pat Snow (D), regular member for a term expiring 7/2024**

**Motion** made by P. Luna and **seconded** by A. Waters to reappoint Pat Snow to the Senior Services Commission as a regular member for a term expiring 7/2024.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henahan, A. Waters  
**Motion passed.**

- c. Zoning Board of Appeals, Steven Wygonowski (R), alternate member for a term expiring 11/2023**

**Motion** made by J. Demetriades and **seconded** by A. Waters to reappoint Steve Wygonowski to the Zoning Board of Appeals as an alternate member for a term expiring 11/2023.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henahan, A. Waters  
**Motion passed.**

**H. INFORMATIONAL ITEMS**

**1. CIRMA Members' Equity Distribution Check**

Town Manager Salvatore explained that in his 7 years as Town Manager, we have received \$400,000 back in total from CIRMA.

**2. Osprey Nest at Pierson Park**

Town Manager Salvatore included two memos from Animal Control Officer (ACO) Cheryl Gagnon in the Agenda Packet for the Town Council. He explained that we are continuing to track the osprey and are looking for ways to remedy the situation. He informed the Council that we are no longer looking at installing spikes because according to the research conducted by ACO Gagnon, this would enhance their nesting capabilities. He assured the Council that we are monitoring the osprey and will keep them up to date on the situation and any remedies.

**I. ADJOURN**

**Motion** made by J. Donohue and **seconded** by P. Luna to adjourn.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, P. Luna, J. Henahan, A. Waters  
**Motion passed.**

**The meeting adjourned at 5:30 p.m.**

Respectfully submitted,



Amanda Calve  
Secretary

**TOWN OF CROMWELL – TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416  
REGULAR MEETING MINUTES**

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Wednesday, August 10, 2022

7:00 p.m.

(Immediately following the Town Council Special Meeting)

**Present:** Deputy Mayor S. Fortenbach, J. Demetriades, J. Donohue,  
P. Luna, J. Henahan, A. Waters

**Absent:** Mayor A. Spotts

**Also Present:** Town Manager Salvatore, Chief Lamontagne, Captain Sifodaskalakis,  
Finance Director Marianne Sylvester, Assistant Finance Director Sharon  
DeVoe, Public Works Director Lou Spina, Town Attorney Weinstock

**A. CALL TO ORDER**

Deputy Mayor Fortenbach called the meeting to order at 7:22 p.m.

**B. PLEDGE OF ALLEGIANCE**

The Council stood to recite the Pledge of Allegiance.

**C. EXECUTIVE SESSION**

1. Ratify UPSEU Union Contract

2. Non-Union Employees

Town Manager Salvatore asked the Town Council to go into Executive Session, in order to address Item 1, and to withdraw Item 2 from Executive Session.

Deputy Mayor Steve Fortenbach invited Attorney Ken Weinstock, Town Manager Salvatore, Finance Director Marianne Sylvester and Assistant Finance Director Sharon DeVoe into Executive Session.

Jennifer Donohue made a motion to amend the agenda to go into Executive Session now to address item 1, Ratify UPSEU Union Contract.

**MOTION** made by J. Donohue, **SECONDED** by A. Waters to approve the amended agenda to go into Executive Session at 7:24 p.m.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters.

**Motion carried.**

**MOTION** made by J. Donohue, **SECONDED** by James Demetriades to come out of Executive Session at 7:56 p.m.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henehan, P. Luna, A. Waters.

**Motion carried.**

**MOTION** made by J. Demetriades, **SECONDED** by A. Waters to ratify the UPSEU Union Contract.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henehan, P. Luna, A. Waters.

**Motion carried.**

#### **D. APPROVAL OF AGENDA**

**MOTION** made by P. Luna, **SECONDED** by J. Henehan to approve the revised agenda.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henehan, P. Luna, A. Waters.

**Motion carried.**

#### **E. COMMISSION CHAIRMAN REPORTS/LIAISON REPORT/STAFF REPORTS**

1. CMS Building Committee Report

2. Review and Revise Building Committee Charge (propose that the Building Committee follow the Town's Purchasing Policy in all areas)

CMS Building Committee Chair Rosanna Glynn was in attendance and presented her report. See Attachment A.

James Demetriades asked Rosanna Glynn if she knew the percentage of people who scanned the QR code postcards that were mailed out. Rosanna said that she didn't know, but would find out the number.

Matt Brown, Chair of the LGBTQ+ Committee was present to share his report from last month. See Attachment B.

Finance Director Marianne Sylvester addressed the request by the CMS Building Committee for changes on their charge. Director Sylvester's recommendation is that the Building Committee follow the Town Purchasing Policy, just as any other department of the Town has to do. The Purchasing Policy was approved by the Town Council and keeps all selection of vendors above board and legal. If there are any questions that come back from vendors that are not selected, we make sure we have a clear and equitable selection process. One of the sections that they are looking to waive is section 2.3, the Town Manager selects the interview committee. This committee is generally a smaller group of individuals, with some expertise in the area. In this case, the Town Manager did approve the sub-committee that was recommended by the school Building Committee, including Assistant Finance Director, Sharon DeVoe. That would be the selection committee for the two RFPs that did go out recently for the architect and the project manager. In the future, it may be the same sub-committee or it may change, it depends on the skill set that would be most appropriate for that particular situation. I encourage that this stay as the Town Purchasing Policy as stated in the language.

Section 3.6 addresses the ability for the Committee to select a vendor, even if it is not the lowest bid. I strongly object to that. I think there are steps in the process that rule out any vendor that is not qualified. We don't even open the envelope. The selection committee goes through the process, they evaluate the proposals and qualifications. They short list it at that time, they go through an interview process to further narrow down their selection and at that point, if there are any vendors they feel are not qualified or don't have the experience that would best meet the Town's needs, those vendors are set aside. Through that process, you would narrow down those vendors that can work with the Town and meet the Town's needs. At that point, you open the envelope. The lowest bid is then selected. That eliminates any question by the vendors who are not selected. I believe it is very important to follow the Town's Purchasing Policy.

Town Manager Salvatore stated that he concurs with Finance Director Sylvester that the CMS Building Committee follow the Town's Purchasing Policy. A brief discussion followed.

**MOTION** made by J. Donohue, **SECONDED** by J. Henahan to amend the CMS Building Committee's current charge to remove the Town Council's approval and adopt that they follow the current purchasing policies of the Town of Cromwell.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters.

**Motion carried.**

#### **F. MAYOR'S UPDATE**

Deputy Mayor Steve Fortenbach attended the Cromwell Creative District Summerfest on 7/30. It was a fantastic event. The bands were great and a lot of people showed up. Kudos to the Creative District.

I had a chance to do a couple of things with the Cromwell State Championship girls softball team. They had a very nice promotion at Sicily in Middletown, that was sponsored by the owners of the restaurant. The girls were very appreciative. I was also able to do a proclamation for the softball team for their fantastic victory and to congratulate them on the State Championship.

#### **G. TOWN MANAGER'S UPDATE**

The Town Manager reported the following:

He spoke with Mayor Spotts this afternoon and he wanted to pass on that he misses everybody. Mayor Spotts is having a medical procedure and would like to be here with everyone, but unfortunately that is preventing him from being here. He knows the Town is in good care with the Council and the Deputy Mayor.

Town Manager has been appointed President of COST and we have a lot going on in Town. Mr. Spina is back as Director of Public Works and he will give a rundown of what we're looking at starting. We have some projects coming up – Mr. Popper is on vacation. The Red Lion, 100 Berlin Road, will be coming down shortly and will be getting their permits

for apartments, townhouses and some commercial use. There has been some interest in Friendly's, for some type of commercial use. It won't be another restaurant, not another Olive Garden there.

We were very successful in working with Senator Lesser for some assistance. We received \$750,000 for the sidewalks so that we can finish up the job and go down West Street from Covenant Living, down to Pierson Park. We can also do some work in the park, now that the Deputy Mayor has put together a team to look at expanding football, lacrosse and soccer, eventually moving up to the high school and coming up with a solution to expand the use down at Pierson. We're looking at a new pavilion, and more amenities; bocce courts, and volleyball. In addition, fixing the football field so that we don't have to worry if we make the state finals. Again, that was with the assistance of Senator Lesser, as well as Representative Carpino and Senator Needleman.

#### **H. FINANCIAL/FINANCE DIRECTOR'S UPDATE**

##### **1. Budget Report**

The Finance Director was in attendance and presented her Budget Report to the Town Council. See Attachment C.

Director Sylvester stated that she is anticipating an operating surplus in the range of \$500,000 to \$700,000 between expenditures and revenues.

The second portion of the Town's ARPA funds came in today. The county's portion of the Town ARPA funds should be coming in within the next 30 days. The Town's portion of the ARPA funds, for the second half, is approximately \$700,000.

Town Manager Salvatore mentioned that Amy Saada, the Director of Senior Services, received a \$30,000 grant from the Connecticut Department of Children and Families, for our Youth Services Program.

##### **2. Tax Refunds – See Attachment D**

**MOTION** made by A. Waters, **SECONDED** by J. Henahan to approve the tax refunds, Items 1 through 18.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters.

**Motion carried.**

#### **I. CHIEF OF POLICE'S UPDATE**

Chief Lamontagne was in attendance and presented her report to the Town Council. See Attachment E.

## **J. PUBLIC WORKS DIRECTOR'S UPDATE**

The Public Works Director Reported:

Director Spina said that he is excited to be back and is getting re-acclimated and getting up-to-date with the budgets and where we are with capital projects that were approved during the last budget process. We are looking to improve some roads with paving. When I was here in June, the topic was field maintenance. Yesterday, I met with the Town Manager, the Superintendent, Mr. Harriman and the athletic director, and we're looking to work collaboratively and seeing if there are ways to get some efficiencies and work together on capital projects.

Tomorrow I have a meeting with Scott Kieras, Recreation Director and Little League, to take a look at the fall schedule to see any changes they may have.

Other projects:

- NRCS has not yet named a consulting engineer to analyze the Shadow Brook flooding issues under the grant program.
- Urban Acts Grants – working on developing the contract with the State. Council will need to act on a resolution for the two projects at the next Council meeting. Cannot start work until contract with State is completed.
- West Street Sidewalks – will hold a public information meeting on the project from 6:15 to 7pm on the night of the September Council meeting. Should be able to construct in the spring.
- Pierson Park improvements – will need to identify an architect and an environmental consultant to put together plans. Demolition of structures could be done this fall. Overall project next year.
- Various drainage studies under ARPA funding – have begun the RFP – hoping to advertise soon.
- Evergreen sidewalks – a preliminary design is complete. Project will require ROW acquisition for trees/grading.

Jack Henehan asked Director Spina about the times from March to October, have we ever thought about having someone as part of the crew being connected to the fields so that there is somebody that you, or the Town Manager could talk to specifically about this particular field, or that particular program? Is there any consideration of that? It's more the care and feeding of the fields than the look from above.

Director Spina said they would be looking for something in the fall budget process. What was discussed yesterday is that the field forces are communicating more with the recreation groups. They discussed three topics: day-to-day maintenance, capital projects and some of the things that have caused confusion over the last few years. They will work on streamlining the process so that everyone will be kept in the loop.

Councilman Al Waters addressed Director Spina regarding a letter submitted to the Town Council from the Senior Commission regarding the situation with the fleet of vehicles for the Senior Center. See Attachment F.

Director Spina stated that this situation is unfortunate and a mechanic has left the Public Works Department. It is very difficult to obtain parts and some parts take months to come in. We will make it a priority and put the motor back together as soon as possible. Councilman Waters said that this is a dire situation.

A discussion continued and Town Manager Salvatore stated that they would also research the state auction for available vehicles.

#### **K. CITIZEN COMMENT**

Deputy Mayor Steve Fortenbach read the letter (Attachment F) from the Senior Commission.

Matt Brown, 7 Court Place – Read a letter which is a statement from the LGBTQ+ Committee. See Attachment G.

Diane Doxey, 52 Missionary Road, Town Liaison for Covenant Living – Read a letter in support of the community center. See Attachment H.

Lana Dupont, 6 Lilac Court – Read a letter regarding an issue concerning the LGBTQIA community. See Attachment I.

Deputy Mayor Fortenbach asked if there were any more citizen's comments. There were none.

#### **L. NEW BUSINESS**

##### **1. Community Center Update and Next Steps**

Michelle Miller, an architect from Silver Petrucelli & Associates, gave a PowerPoint presentation. See Attachment J.

##### **2. Tax Deferral Appeal Request. See Attachment K.**

**MOTION** made by J. Donohue, **SECONDED** by J. Henahan to approve the Tax Deferral Appeal Request.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters.

**Motion carried.**

##### **3. Discussion regarding Councilman Waters**

Councilman Al Waters read a letter of apology. See Attachment L.

Councilman James Demetriades commented - As a gay man growing up in Cromwell, and one of the only openly gay elected officials in the Town of Cromwell, this has been a really difficult issue for me. I've spoken with Al privately and I understand that he is remorseful and apologetic. He is going to take positive steps to work on understanding the history of the word that was used and why it was inappropriate. I think he understands it was inappropriate and I'm happy to hear that he's going to be taking some opportunities to educate himself.

Being a member of the LGBTQ community, the word that was used in this situation is a word that's been used against me. I've been spit at, I've had my items burned, I have experienced harassment, both verbal and physical, because of who I am. The word that Al used in this situation, I do not believe he was using it out of hate, or because of hate. I think, if anything, it was because of ignorance of the impact that that word has had. We've talked about it and we've decided to make this into a learning opportunity. To err is human and to forgive is better nature. What I want to impart upon the public, who is hearing this today, is that these words – when you use slurs, you use derogatory words – they're hurtful and they're impactful and they have lasting impact, both visible and invisible. I chose to use my platform as an elected gay official in this Town, to say that this is an opportunity for education and an opportunity for improvement. I think, if we together as a community can recognize when we make mistakes and learn from them, that it will actually make a safer and more inclusive environment for LGBTQIA people to understand that the burden isn't on them to make the world better, but it's on everybody else to learn and take the opportunity to learn. I am thankful to Councilman Waters for taking the first step to learn and taking the step to apologize, and thank you for allowing me to make these comments.

Council member Jennifer Donohue stated that she is disappointed. As a member of the Town Council, she is sad that this happened. She is glad that this will be an opportunity for folks to learn and doesn't want to be back in this position with any of us. She would like to acknowledge that if this happens, that we all have to acknowledge it happened, learn from it, and then continue to learn from it. This isn't a generation thing – this is our world. From now until on, we're all inclusive. None of us are perfect or are we going to understand how anybody else is feeling in their shoes, but whenever we're using a term, when we're not sure what it means, it's better off not to say it. Or, if we're thinking in our head that we could offend somebody with it, we shouldn't say it. You're better off stepping away and educating yourself. I'd like to think we could have open conversations; it's one of the reasons why this Council created a committee to learn about that. I'm disappointed that this Council has this situation. But I'm hoping that the committees that are here in Town run with this and educate on how we can grow as a Town from this.

Council member Jack Henahan commented – I understand people make mistakes, I've made mistakes in my life as well. One of the things that James, Jenn and myself created was that ethics piece. We get held to a higher standard by the Town. We're supposed to be a certain way and we also put that in place to give us sort of a track to run on, if you will. The respect for each other, the community in Cromwell – anywhere. We all need to remember that we did agree to that and we should be accountable for it and measure it.

The fact that you've gone through all this today (Al), your conversations and giving repentance, you've done what you could, and I think going forward and getting some of the education you're going to get, you'll grow from it.

Deputy Mayor Fortenbach reiterated that he is disappointed and he was disappointed when he read that police report. As Council members we have responsibilities to the community to hold ourselves to a higher standard and to act a particular way. That's not a way to act as a Council member.

In light of what Mr. Waters intends to do and seek out in the coming weeks and months, I appreciate your candor and your words. Thank you for the apology.

4. Discussion and possible action regarding Selection Committee.  
The Selection Committee includes: Sharon DeVoe, Assistant Finance Director, Bonnie Price, HR Coordinator, Sherry McGuire, HR Executive Assistant, Town Council members Jack Henahan and James Demetriades.

**MOTION** made by P. Luna, **SECONDED** by J. Donohue to approve the Selection Committee members.

**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters.  
**Motion carried.**

#### **M. APPROVAL OF MINUTES**

1. June 8, 2022 Regular Meeting Minutes  
**MOTION** made by J. Henahan, **SECONDED** by P. Luna to approve the June 8, 2022 minutes.  
**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters.  
**Motion carried.**
2. June 14, 2022 Special Meeting Minutes  
**MOTION** made by J. Donohue, **SECONDED** by J. Henahan to approve the June 14, 2022 minutes.  
**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters.  
**Motion carried.**
3. June 22, 2022 Special Meeting Minutes  
**MOTION** made by J. Donohue, **SECONDED** by J. Henahan to approve the June 22, 2022 minutes.  
**In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters.  
**Motion carried.**
4. July 19, 2022 Special Meeting Minutes  
**MOTION** made by P. Luna, **SECONDED** by J. Henahan to approve the July 19, 2022 minutes.  
**In favor:** J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters. J. Demetriades abstained. **Motion carried.**

## **N. RESIGNATIONS**

None

## **O. APPOINTMENTS AND REAPPOINTMENTS**

### **1. Appointments:**

- a. Conservation Commission, Faye Tine (U), alternate member for a term expiring 8/5/2026
- b. Conservation Commission, Jamin DeProto (U), alternate member for a term expiring 8/5/2026
- c. Football Field Committee, Kathryn Russ (R), regular member

**MOTION** made by J. Demetriades, **SECCONDED** by J. Henehan to approve these appointments.

**In favor:** J. Donohue, S. Fortenbach, J. Henehan, P. Luna, A. Waters. J. Demetriades abstained. **Motion carried.**

### **2. Reappointments:**

- a. Conservation Commission, Joseph Corlis (D), regular member for a term expiring 1/1/2025
- b. Conservation Commission, Joseph Cap (D), regular member for a term expiring 1/1/2026

**MOTION** made by J. Henehan **SECCONDED** by P. Luna to approve these reappointments.

**In favor:** J. Donohue, S. Fortenbach, J. Henehan, P. Luna, A. Waters. J. Demetriades abstained. **Motion carried.**

## **P. INFORMATIONAL ITEMS**

### **1. Senate Bond Request Forms 2022**

Town Manager Salvatore said we are just waiting for the contract.

### **2. Children's Garden**

Town Manager Salvatore mentioned that Director Canney talked with him about possibly hosting parties there. The vegetables are growing and the chickens went back to Farmer Joe's.

### **3. There are letters attached from Cromwell residents Ann Grasso and Betty Zuraw regarding the proposed Community Center. See Attachments M and N.**

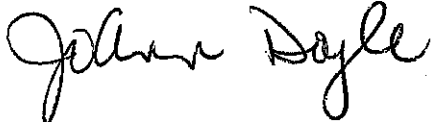
**Q. ADJOURN**

**MOTION** made by J. Donohue, **SECCONDED** by P. Luna to adjourn.

**In favor:** J. Donohue, S. Fortenbach, J. Henehan, P. Luna, A. Waters. J. Demetriades abstained. **Motion carried.**

The meeting adjourned at 10:30 p.m.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "John Doyle".

Recording Secretary

**Building Committee**

CROMWELL MIDDLE SCHOOL

**Town Council Report****August 10, 2022**

After the successful referendum authorizing the funding to move forward with a new Cromwell Middle School, Cromwell's grant request was submitted to the Connecticut Office of School Construction Grants Review through the Department of Administrative Services on June 28. The short list that is presented to the Connecticut State Legislature will be posted in December.

The committee, in collaboration with the town's Finance director, created the Request for Qualification/Proposals to secure the architect and project manager for the next phase of the project. The RFQ/Ps deadline was Friday, Aug. 5 at 10 a.m. The committee anticipates these firms will be under contract with the Town by early-September. The committee will then move to the selection process for the construction manager and commissioning agent.

The building committee is also proposing some revisions to the committee's charge. The reason for the edits is to more clearly state the committee's responsibilities to solicit RFQ/Ps and select the project manager, construction manager and commissioning agent, as well as any other 3rd party service or consulting firm, for the project. The charge today includes only the architect as a required contractor for the committee to bring on board. The suggested updates align with what is expected with the state's Office of School Construction Grants Review, as well as how the process went for the Woodside Intermediate School construction, and will follow the town's policy section D.1. Procedures for Competitive Bidding, unless superseded by the State, with two exceptions

1. Waiving section 2.3 as the building committee's interview sub committee and the town's assistant finance director will serve as the committee to review the responses.
2. Waiving section 3.6 where the committee is able to select the vendor, even if it is not the lowest bid.

Support for these changes will allow the committee to quickly move forward with this important next step of the project. The building committee looks forward to partnering with the finance director and town manager throughout this process and asks the town council to revisit and approve the charge with the modifications presented. A revised charge by the end of August would support the committee's timeline for vendor selection.

At the last building committee meeting, the committee established an interview sub committee. The sub committee's responsibilities will be to set the interview schedule, review the RFQ's, create the short lists, report to the whole committee who their selections are, develop the interview questions with input from the whole committee, and conduct the interviews. The full building committee will be able to attend the interviews, though only the sub-committee will ask the questions.

At a previous committee meeting, an after action review was held to review the pre-referendum phase of the project and to note what went well, opportunities to improve and what the committee wants to continue in the future. A few highlights from the discussion:

#### **What Went Well**

- Communications subcommittee
- Open House event
- The committee's collaboration, teamwork, engagement, and varied work experiences
- Postcards to all community members
- Touring recently renovated middle school

#### **Opportunities to Improve**

- Establish committee first, then have the committee hire architect and owner's rep
- Did not see much engagement, QR scans from Chronicle ad
- Learning curve on town policies and structures, delayed some activities and resulted in missed comms opportunities
- Send a postcard to residents earlier in the process to quell misinformation/rumors
- Need a better system to notify residents of a referendum vote. Recommend a town wide email and text messaging system.

#### **To Continue**

- Ongoing communications with email, text, facebook subscribers
- Continue to solicit feedback from community
- Stream and store meetings via YouTube
- Create a playbook for future building committees to use as guidance

The committee continues to meet approximately every other week on Wednesdays at Cromwell High School and welcomes feedback from the community. To provide feedback you may give public comment at a meeting or email [CMSBuildingCommittee@gmail.com](mailto:CMSBuildingCommittee@gmail.com).

Respectfully Submitted,  
Rosanna Glynn  
Chair, CMS Building Committee

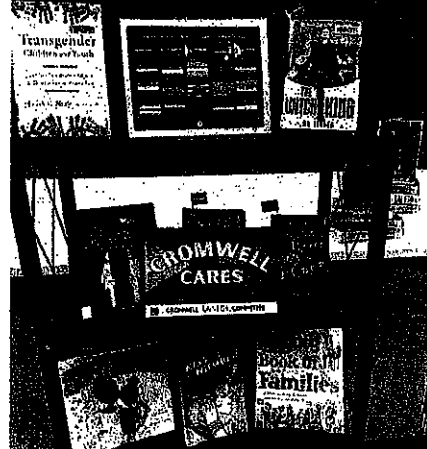
Cromwell LGBTQ Committee  
Town Council Report  
7/13/22

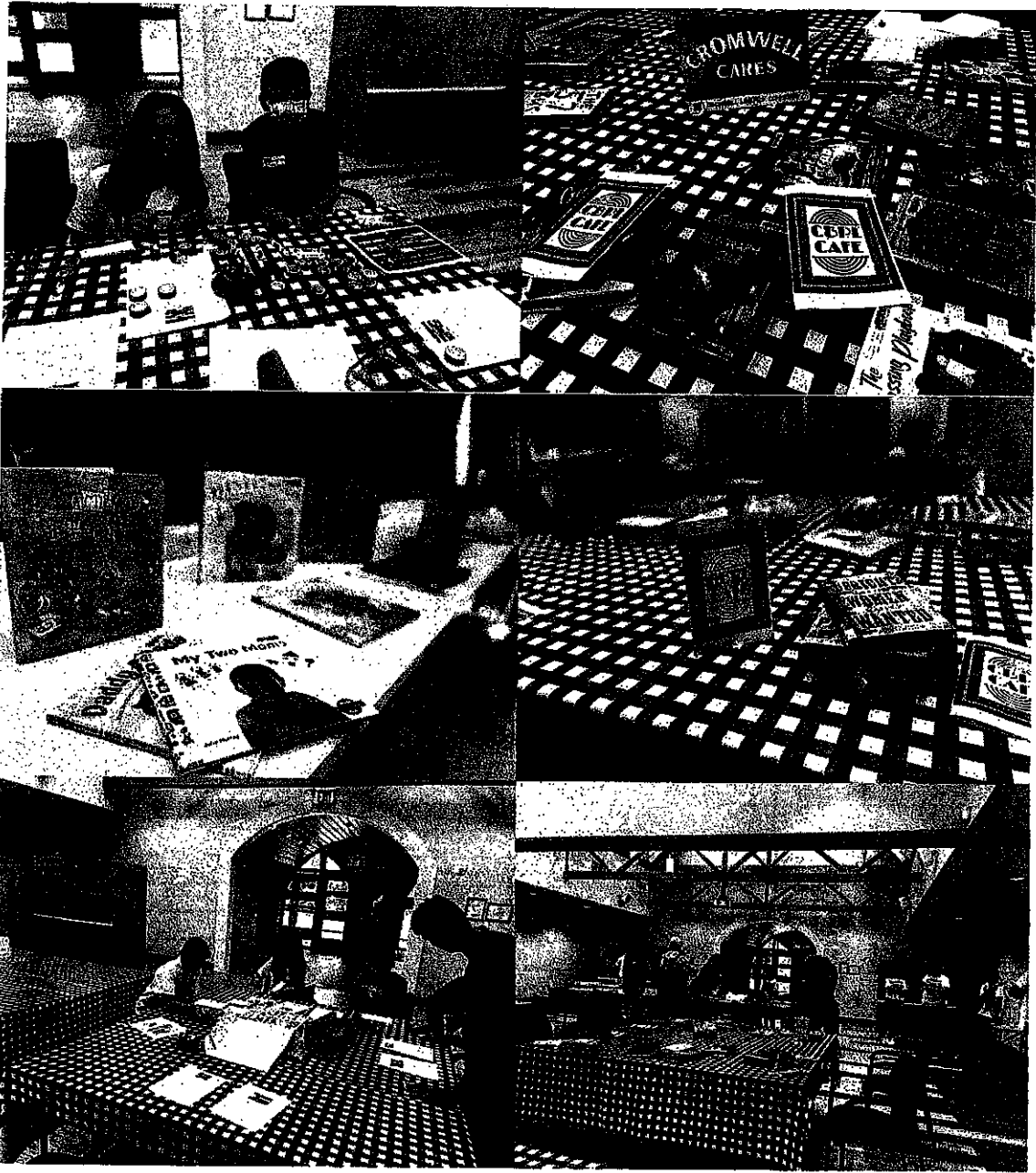


The Cromwell LGBTQ+ Committee has recently completed our Cromwell Spring into PRIDE events and activities for the month of June. These were the first pride events hosted by the Cromwell LGBTQ+ Committee. We would like to thank the Mayor, Town Council, and the Town Manager for your support of our committee and Cromwell's LGBTQ+ Community.

Below are some of the events (including pictures) that we hosted throughout the month:

- **LGBTQ+ 'Book Tasting':** This was a family-friendly, educational event on June 4th for LGBTQ+ friends, families, and allies of all ages. To combat misinformation, participants experienced a 'book tasting' of LGBTQ+ books organized by elementary school-aged, middle school-aged, high school-aged, and adults. Besides the 'book tasting', the committee also setup a craft table and had refreshments. Also, the CMS Equity Club had a table and provided donations.
  - The event was co-sponsored by the Cromwell Belden Public Library.

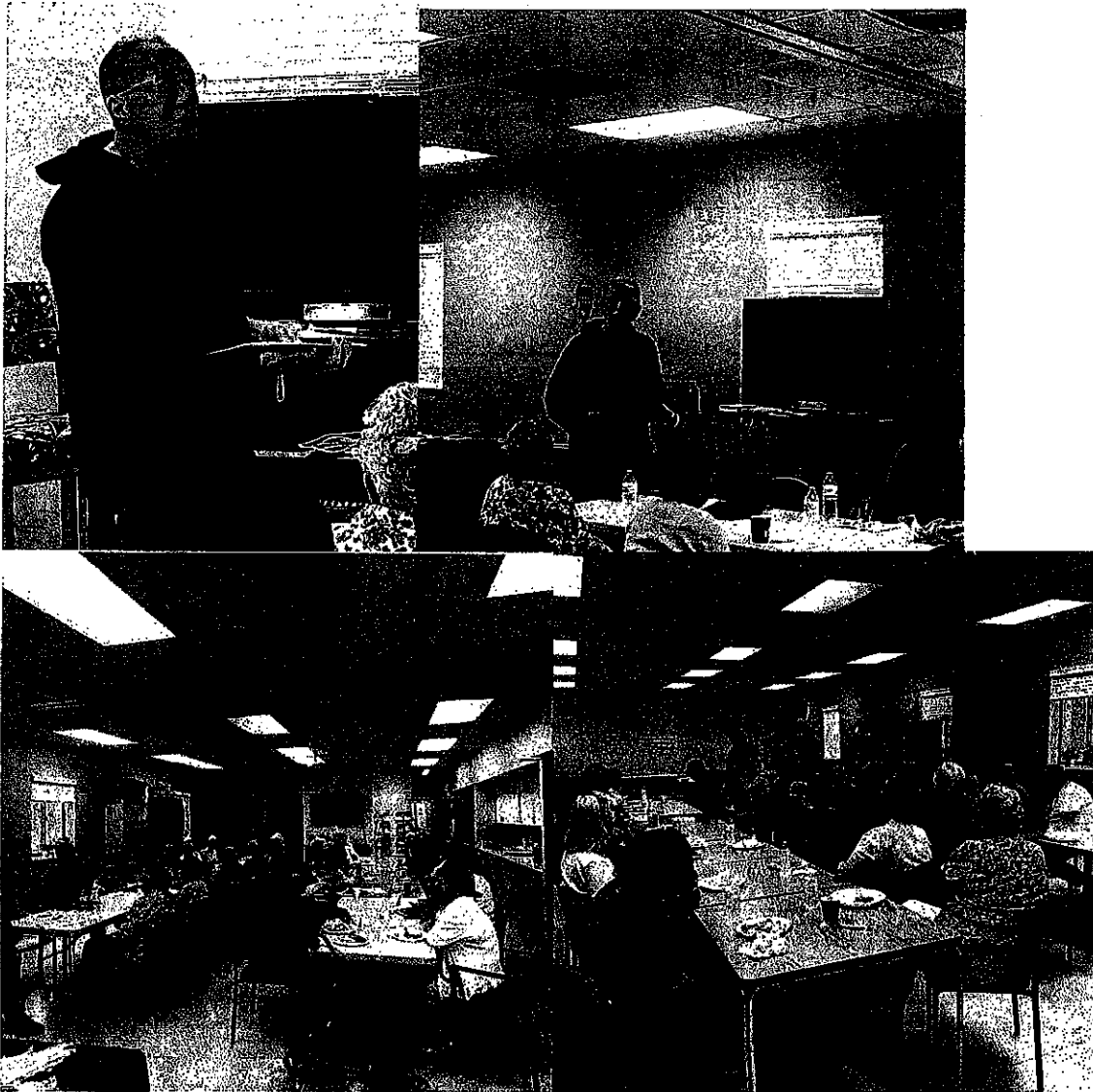




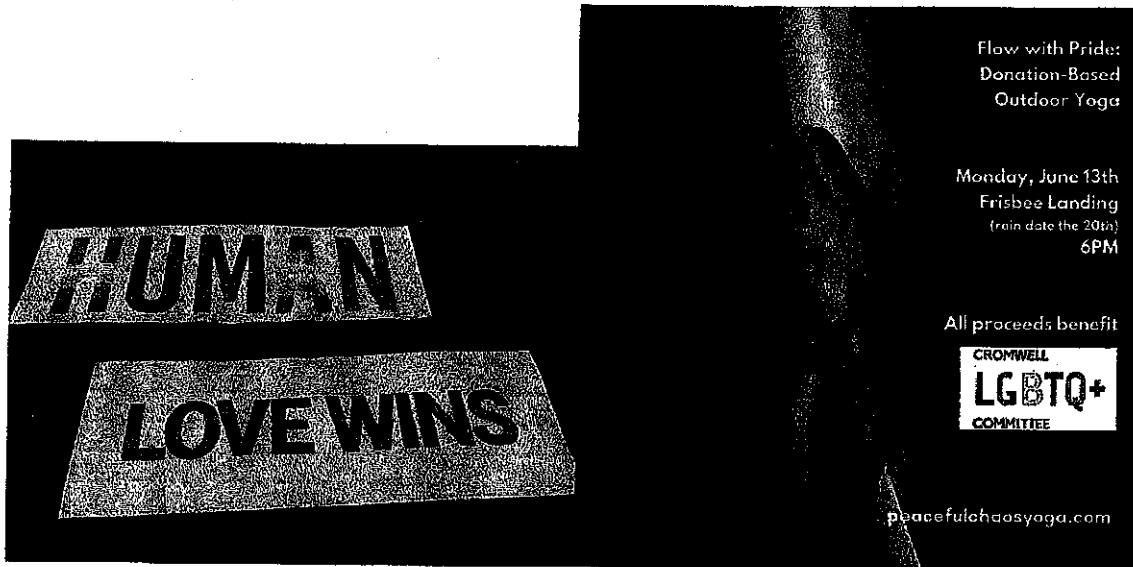
- **Middletown PRIDE March:** A delegation from Cromwell participated in the Middletown PRIDE March as part of their Pridefest on Saturday June 4th. Our delegation included members of our committee, 3 Town Council Members (thank you Council Members James Demetraides, Steve Fortenbach and Paula Luna), and members of the Cromwell Community. We proudly represented Cromwell and the Cromwell LGBTQ+ Committee.



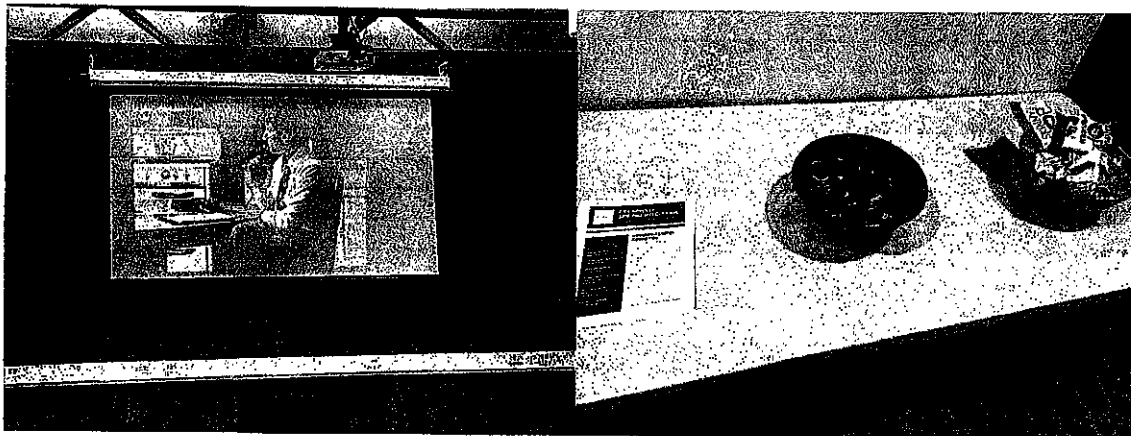
- **"Names I Have Been Called" Lunch and Learn:** Through a talk story presentation of his life experience and the effects of bullying on his present being, Thomas Foran led a Lunch and Learn on June 9th into the world of 'Names I Have Been Called'. The discussion centered on increasing awareness for the Senior community about the challenges gay youth face. It was a very informative educational event on the effects of bullying. And a special thank you to our Lunch sponsor, Autumn Lake Healthcare!
  - The event was co-sponsored by the Cromwell Senior Center.



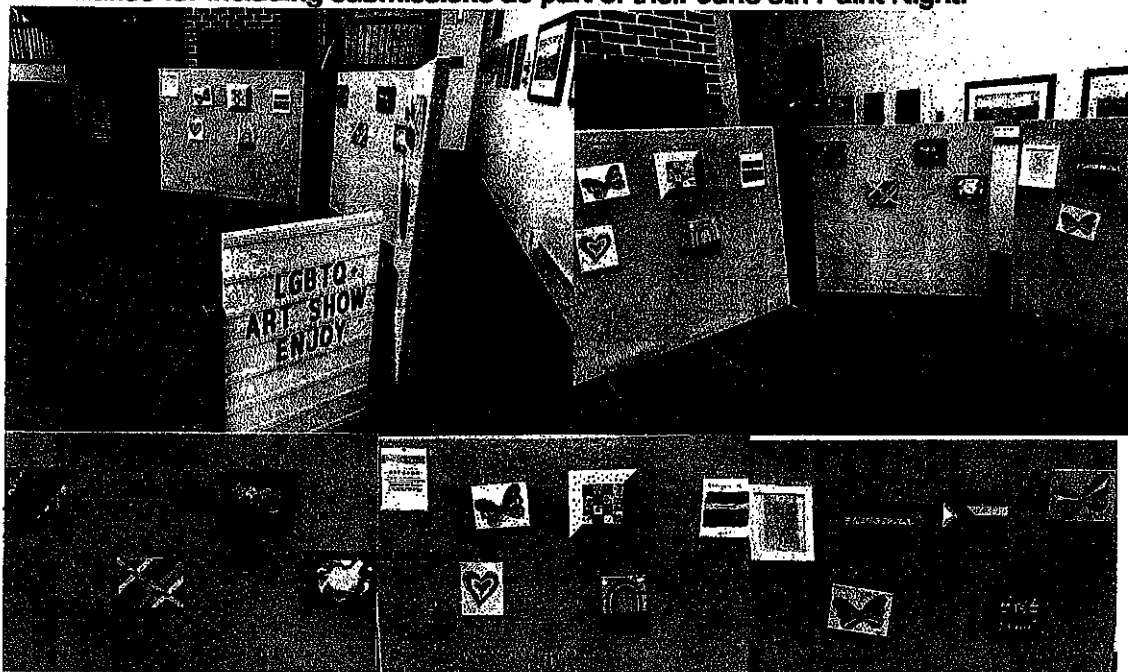
- **Flow with Pride: Donation-Based Yoga:** Peaceful Chaos Yoga of Cromwell hosted a donation-based, outdoor yoga event on June 13th at Frisbee Landing to support the LGBTQ+ Committee. The class was appropriate for all levels, all ages, and all types of love and identity. Peaceful Chaos also created a donation opportunity to win one of two LGBTQ+-themed yoga mats.



- **LGBTQ+ Movie Night:** We hosted an LGBTQ+ Movie Night on June 16th in the Belden Room at the Cromwell Belden Public Library. We played Milk, which was 2008 American biographical film based on the life of gay rights activist and politician Harvey Milk, who was the first openly gay person to be elected to public office in California, as a member of the San Francisco Board of Supervisors.
  - The event was co-sponsored by the Cromwell Belden Public Library.



- **LGBTQ+ Art Show:** We hosted an LGBTQ+ Art Show in mid-June in the Cromwell Town Hall Atrium. The artwork was created by Cromwell community members and highlighted the importance of LGBTQ+-themes like love, inclusion, acceptance, pride and also just rainbow-themes. You did not need to be part of the LGBTQ+ Community to participate in the art show. A special thank you to the Cromwell Arts Alliance for including submissions as part of their June 8th Paint Night.



The LGBTQ+ Committee would like to give additional thanks for those organizations and people who helped make the Cromwell Spring into Pride Events successful:

- Cromwell Belden Public Library (special thanks to Kara, Emily and Emma)
- Cromwell Town Hall (special thanks to Amy)
- Cromwell Senior Center
- Cromwell Arts Alliance
- Peaceful Chaos Yoga
- Cromwell Creamery
- Autumn Lake Healthcare
- CMS Equity Club
- Murphy Boyz Marketing
- Company N' Tempo
- Big Deals Plus Size Consignment
- Middletown Pride

One additional item, not related to Cromwell Spring into PRIDE is that my co-chair, Lana Dupont has resigned. We are looking for a co-chair of the committee and are taking any recommendations that the Cromwell Town Council may have as well.

The LGBTQ+ Committee thanks you again for your continued support of our committee. Please reach out to us with any questions and for further discussion.

Matthew Brown  
LGBTQ Committee Co-Chair

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TOWN OF CROMWELL

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DATE: AUGUST 1, 2022  
TO: ANTHONY J. SALVATORE, TOWN MANAGER  
FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR  
RE: AUGUST TOWN COUNCIL REPORT

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*Marianne*

I am submitting budget reports for fiscal years 2022 and 2023 for the Town Council meeting on August 10th. These reports reflect activity through the end of July.

The Finance Office continues to work with departments to pay final invoices for the 2022 fiscal year. Our auditors have been requesting information to review including payroll, personnel, purchasing, and investment documents. The new fiscal year has not presented any unusual challenges at this point.

Let me know if you have any questions or wish to discuss anything further.

Thank you.

# TOWN OF CROMWELL, CT

## YEAR-TO-DATE BUDGET REPORT

*Fiscal year 2022 Expenditures*

FOR 2022

JOURNAL DETAIL 2019 1 TO 2023 13

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USED
001 TOWN MANAGER'S OFFICE	406,840	3,608	410,448	356,782.68	25.00	53,640.32	86.9%
002 TOWN CLERK'S OFFICE	214,289	0	214,289	210,621.98	574.11	3,092.91	98.6%
003 REGISTRAR OF VOTERS	80,184	0	80,184	72,312.85	3,756.77	4,114.38	94.9%
004 PLANNING COMMISSION	3,525	0	3,525	1,341.31	.00	2,183.69	38.1%
005 ECONOMIC DEVELOPMENT	23,301	0	23,301	20,158.50	.00	3,142.50	86.5%
006 BOARD OF FINANCE	1,350	0	1,350	1,035.24	.00	314.76	76.7%
008 CHARTER REVISION COMM	3,000	0	3,000	1,746.25	.00	2,253.75	74.9%
009 BOARD OF ASSESSMENT APPEALS	1,200	0	1,200	526.55	.00	673.45	43.9%
010 ZONING BOARD OF APPEALS	1,250	0	1,250	552.56	.00	697.44	44.2%
011 INLAND WETLANDS	2,300	0	2,300	614.93	.00	1,685.07	26.7%
012 COMM. FOR DISABLED PEOPLE	100	0	100	.00	.00	100.00	.0%
013 DONATIONS AND DUES	48,808	0	48,808	47,889.48	.00	918.52	98.1%
014 TOWN COUNCIL	41,361	0	41,361	40,595.50	.00	765.50	98.1%
015 LEGAL EXPENSE	227,100	0	227,100	178,247.82	520.00	48,332.18	78.7%
016 CENTRAL SERVICES	204,551	0	204,551	197,717.05	1,238.28	5,595.67	97.3%
017 INSURANCE EXPENSE	595,700	0	595,700	573,207.46	.00	22,492.54	96.2%
018 GENERAL EXPENSE	744,002	106,555	850,557	843,396.94	3,000.00	4,160.19	99.5%
019 DEVELOPER/PLANNER	139,195	0	139,195	135,638.66	.00	3,556.34	97.4%
020 FINANCE DEPARTMENT	437,765	0	437,765	424,796.51	374.00	12,994.49	97.1%
021 TAX COLLECTOR	158,183	0	158,183	152,924.40	.00	5,258.60	96.7%
022 ASSESSOR'S OFFICE	243,706	0	243,706	238,496.43	.00	5,209.57	97.9%
030 PUBLIC WORKS ADMIN.	292,263	0	292,263	257,903.42	.00	34,359.38	88.2%
031 ENGINEERING	246,304	-4,000	242,304	227,943.57	3,312.50	15,047.93	90.2%
032 SOLID WASTE REMOVAL	723,962	0	719,962	646,556.56	2,747.21	70,658.23	91.6%
033 BUILDING INSPECTION	198,829	0	198,829	194,136.92	.00	4,692.08	97.6%
034 HIGHWAY DEPT.	1,446,517	-5,500	1,441,017	1,292,641.77	26,216.17	122,159.06	91.5%
035 BUILDING MAINTENANCE	681,727	0	681,727	687,195.32	3,179.38	-8,647.70	101.3%
036 PARKS & GROUNDS	443,993	0	443,993	341,970.81	12,679.99	89,342.20	79.9%
037 PUBLIC WORKS-OTHER	424,000	0	424,000	414,975.27	6,030.64	2,994.09	99.3%
038 VEHICLE MAINTENANCE	318,952	9,500	328,452	301,026.12	22,011.38	5,414.50	98.4%
040 POLICE DEPARTMENT	3,664,392	0	3,664,392	3,530,364.39	8,042.57	125,985.04	96.6%
041 EMERGENCY MANAGEMENT	19,050	0	19,050	15,808.91	2,241.09	1,000.00	94.8%
042 ANIMAL CONTROL	92,822	0	92,822	90,167.57	.00	2,654.43	97.1%
050 HEALTH DEPARTMENT	216,639	0	216,639	199,474.78	823.31	16,340.91	92.5%
051 HUMAN SERVICES	132,061	0	132,061	130,096.44	.00	1,964.56	98.5%
053 SENIOR SERVICES	128,121	0	128,121	126,211.92	220.02	1,689.06	98.7%
054 YOUTH SERVICES	107,009	0	107,009	67,741.75	277.84	38,989.41	63.6%
055 TRANSPORTATION SERVICES	154,230	0	154,230	140,355.15	443.31	13,431.54	97.3%
060 RECREATION DEPARTMENT	276,255	0	276,255	272,363.23	.00	3,891.77	98.6%
061 LIBRARY	634,469	0	634,469	581,019.45	162.02	53,287.53	91.6%
070 BONDED DEBT	3,651,450	0	3,651,450	3,400,494.00	.00	250,956.00	93.1%
080 EMPLOYEE BENEFITS	4,008,240	-3,608	4,004,632	3,767,731.70	8,072.50	228,827.80	94.3%
090 BOARD OF EDUCATION	32,750,000	0	32,750,000	32,788,916.78	.00	-38,916.78	100.1%
119 DEVELOPMENT COMPLIANCE	113,515	0	113,515	106,589.46	.00	6,925.54	93.9%

# TOWN OF CROMWELL, CT

## YEAR-TO-DATE BUDGET REPORT

FOR 2022-13		JOURNAL DETAIL 2019 1 TO 2023 13					
ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USED
120 CONSERVATION COMMISSION	1,210	0	1,210	169.18	.00	1,040.82	14.0%
TOTAL GENERAL FUND	54,303,720	106,555	54,410,275	53,079,457.57	105,948.09	1,224,869.47	97.7%

# TOWN OF CROMWELL, CT

## YEAR-TO-DATE BUDGET REPORT

*Fiscal year 2023 Revenue*

FOR 2022 13

JOURNAL DETAIL 2019 1 TO 2023 13

ACCOUNTS FOR:		ORIGINAL	ESTIM	REVISED	ACTUAL	REMAINING		PCT
001	GENERAL FUND	ESTIM REV	ADJUSTS	EST REV	REVENUE	REVENUE	COLL	
002	TOWN CLERK'S OFFICE	-294,500	0	-294,500	-437,203.85	142,703.85	148.5%	
021	TAX COLLECTOR	-46,163.159	0	-46,163.159	-46,775.533.50	612,374.50	101.3%	
022	ASSESSOR'S OFFICE	-1,000	0	-1,000	-276.00	-724.00	27.6%	
030	PUBLIC WORKS ADMIN.	-45,900	0	-45,900	-68,122.86	22,222.86	148.4%	
033	BUILDING INSPECTION	-350,000	0	-350,000	-395,460.87	45,460.87	113.0%	
040	POLICE DEPARTMENT	-86,800	0	-86,800	-112,519.35	25,719.35	129.6%	
042	ANIMAL CONTROL	-550	0	-550	-27,135.00	2,135.00	108.5%	
050	HEALTH DEPARTMENT	-25,000	0	-25,000	-654.00	-846.00	43.8%	
053	SENIOR SERVICES	-1,500	0	-1,500	-1,369.72	-1,130.28	54.8%	
061	LIBRARY	-2,500	0	-2,500	-14,265.10	4,765.10	150.2%	
206	BOARDS & COMMISSIONS	-9,500	0	-9,500	-5,518,750.30	147,351.30	102.7%	
207	STATE OF CONNECTICUT	-5,371.399	0	-5,371.399	-1,940,829.76	-1,409,117.76	365.0%	
208	MISCELLANEOUS SOURCES	-531,712	0	-531,712	-1,420,200.00	-1,420,200.00	.0%	
999	FUND BALANCE	-1,420,200	0	-1,420,200				
TOTAL GENERAL FUND		-54,303,720	0	-54,303,720	-55,292,120.31	988,400.31	101.8%	

# TOWN OF CROMWELL, CT

## YEAR-TO-DATE BUDGET REPORT

*Fiscal year 2023*  
*Expenditures*

FOR 2023 13

JOURNAL DETAIL 2019 1 TO 2023 13

ACCOUNTS FOR:	ORIGINAL	TRANSFERS/	REVISED	YTD EXPENDED	ENCUMBRANCES	AVAILABLE	PCT
001 GENERAL FUND	APPROP	ADJUSTMENTS	BUDGET			BUDGET	USED
001 TOWN MANAGER'S OFFICE	387,846	0	387,846	27,821.97	3,294.04	356,729.99	8.0%
002 TOWN CLERK'S OFFICE	215,953	0	215,953	14,774.57	319.04	200,859.39	7.0%
003 REGISTRAR OF VOTERS	80,209	0	80,209	2,619.62	119.04	77,470.34	3.4%
004 PLANNING COMMISSION	3,525	0	3,525	101.62	167.35	3,256.03	7.6%
005 ECONOMIC DEVELOPMENT	22,302	0	22,302	.00	.00	22,302.00	.0%
006 BOARD OF FINANCE	1,350	0	1,350	81.50	.00	1,268.50	6.0%
008 CHARTER REVISION COMM	3,000	0	3,000	120.50	.00	2,879.50	4.0%
009 BOARD OF ASSESSMENT APPEALS	1,200	0	1,200	.00	.00	1,200.00	.0%
010 ZONING BOARD OF APPEALS	1,250	0	1,250	88.62	167.35	994.03	20.5%
011 INLAND WETLANDS	1,900	0	1,900	113.50	.00	1,786.50	6.0%
012 COMM. FOR DISABLED PEOPLE	100	0	100	.00	.00	100.00	.0%
013 DONATIONS AND DUES	49,872	0	49,872	16,318.00	29,019.00	4,535.00	90.9%
014 TOWN COUNCIL	42,130	0	42,130	2,250.00	37,480.00	2,400.00	94.3%
015 LEGAL EXPENSE	232,100	0	232,100	19,758.43	186,000.00	46,100.00	80.1%
016 CENTRAL SERVICES	210,401	0	210,401	164,245.20	160,611.34	30,031.23	85.7%
017 INSURANCE EXPENSE	607,610	0	607,610	745,729.15	414,778.20	28,586.60	95.3%
018 GENERAL EXPENSE	754,002	0	754,002	11,535.60	.00	8,272.85	98.9%
019 DEVELOPER/PLANNER	140,299	0	140,299	49,578.72	.00	128,763.40	8.2%
020 FINANCE DEPARTMENT	443,179	0	443,179	10,663.02	218.68	149,061.30	11.2%
021 TAX COLLECTOR	159,943	0	159,943	23,282.73	5,260.00	218,447.27	11.6%
022 ASSESSOR'S OFFICE	246,990	0	246,990	8,457.40	29,194.22	242,270.38	13.5%
030 PUBLIC WORKS ADMIN.	279,922	0	279,922	15,310.34	15,361.42	214,666.18	12.9%
031 ENGINEERING	246,354	0	246,354	16,326.40	3,239.70	192,444.38	8.7%
032 SOLID WASTE REMOVAL	878,220	0	878,220	15,086.92	549,206.00	309,703.66	64.7%
033 BUILDING INSPECTION	210,771	0	210,771	63,821.77	142,556.94	497,910.05	24.2%
034 HIGHWAY DEPT.	1,505,106	0	1,505,106	36,642.60	122,419.35	375,891.15	16.7%
035 BUILDING MAINTENANCE	656,972	0	656,972	71,570.07	100,989.93	276,440.00	38.4%
036 PARKS & GROUNDS	451,431	0	451,431	7,599.86	106,630.78	215,969.36	34.6%
037 PUBLIC WORKS-OTHER	449,000	0	449,000	308,657.66	135,180.38	3,393,633.96	11.6%
038 VEHICLE MAINTENANCE	330,200	0	330,200	1,000.00	800.00	19,250.00	8.6%
040 POLICE DEPARTMENT	3,837,472	0	3,837,472	16,116.04	.00	79,297.96	16.9%
041 EMERGENCY MANAGEMENT	21,050	0	21,050	17,005.80	58,093.77	130,277.43	36.6%
042 ANIMAL CONTROL	95,414	0	95,414	11,100.45	119.04	125,997.51	8.2%
050 HEALTH DEPARTMENT	205,377	0	205,377	8,828.20	10,998.28	117,145.52	14.5%
051 HUMAN SERVICES	137,217	0	137,217	1,580.82	4,740.00	101,434.18	5.9%
053 SENIOR SERVICES	136,972	0	136,972	9,244.65	8,920.00	133,899.35	11.9%
054 YOUTH SERVICES	107,755	0	107,755	26,257.09	23,194.51	228,187.40	17.8%
055 TRANSPORTATION SERVICES	152,064	0	152,064	64,898.07	39,331.32	549,163.61	16.0%
060 RECREATION DEPARTMENT	277,639	0	277,639	.00	.00	3,429,499.00	.0%
061 LIBRARY	653,393	0	653,393	366,974.77	1,675,045.83	2,166,107.40	48.5%
070 BONDED DEBT	3,429,499	0	3,429,499	19,568.96	.00	33,976,846.04	1.5%
080 EMPLOYEE BENEFITS	4,208,128	0	4,208,128	8,225.16	250.00	101,323.84	7.7%
090 BOARD OF EDUCATION	33,996,415	0	33,996,415				
119 DEVELOPMENT COMPLIANCE	109,799	0	109,799				

# TOWN OF CROMWELL, CT

## YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

JOURNAL DETAIL 2019 1 TO 2023 13

ACCOUNTS FOR:		ORIGINAL		TRANSFERS/		REVISED		AVAILABLE		PCT	
001	GENERAL FUND	APPROP	ADJSTMTS	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
120	CONSERVATION COMMISSION	1,210	0	0	1,210	.00	.00	1,210.00	.0%		
	TOTAL GENERAL FUND	55,982,541	0	0	55,982,541	2,211,996.63	3,914,723.55	49,855,820.82	10.9%		

# TOWN OF CROMWELL, CT



## YEAR-TO-DATE BUDGET REPORT

*fiscal year 2023*

*Revenue*

FOR 2023 13

JOURNAL DETAIL 2019 1 TO 2023 13

ACCOUNTS FOR:		ORIGINAL		ESTIM REV		REVISED		ACTUAL YTD		REMAINING		PCT	
GENERAL FUND		ESTIM REV	ADJUSTMENTS	EST REV	EST REV	REVENUE	REVENUE	REVENUE	REVENUE	REVENUE	REVENUE	COLL	COLL
002	TOWN CLERK'S OFFICE	-372,000	0	-372,000	-19,384.00	-352,616.00	5.2%	-40,856.263.67	14.7%				
021	TAX COLLECTOR	-47,894.122	0	-47,894.122	-7,037.858.33	-44,806.50	2.4%	-323,290.00	7.6%				
022	ASSESSOR'S OFFICE	-500	0	-500	-1,093.50	-44,806.50	2.4%	-323,290.00	7.6%				
030	PUBLIC WORKS ADMIN.	-45,900	0	-45,900	-26,710.00	-99,730.00	1%	-550.00	0%				
033	BUILDING INSPECTION	-350,000	0	-350,000	-70.00	-24,765.00	0%	-500.00	0%				
040	POLICE DEPARTMENT	-99,800	0	-99,800	-25,000	-8,896.00	6.4%	-5,627,265.00	9.2%				
042	ANIMAL CONTROL	-550	0	-550	-39.34	-525,446.00	9.2%	-979,000.00	0%				
050	HEALTH DEPARTMENT	-25,000	0	-25,000	-604.00	-5,627,265.00	9.2%	-979,000.00	0%				
053	SENIOR SERVICES	-500	0	-500	-39.34	-5,627,265.00	9.2%	-979,000.00	0%				
061	LIBRARY	0	0	0	-604.00	-5,627,265.00	9.2%	-979,000.00	0%				
206	BOARDS & COMMISSIONS	-9,500	0	-9,500	-604.00	-5,627,265.00	9.2%	-979,000.00	0%				
207	STATE OF CONNECTICUT	-5,627,265	0	-5,627,265	-52,958.00	-5,627,265.00	9.2%	-979,000.00	0%				
208	MISCELLANEOUS SOURCES	-578,404	0	-578,404	-52,958.00	-5,627,265.00	9.2%	-979,000.00	0%				
999	FUND BALANCE	-979,000	0	-979,000	.00	-979,000.00	0%	-979,000.00	0%				
TOTAL GENERAL FUND		-55,982,541	0	-55,982,541	-7,138,952.17	-48,843,588.83	12.8%						

Attachment D

Posted Refund Transaction (s)	TOWN OF CROMWELL	Int Date: 08/03/2022	Date: 08/03/2022	Page: 1				
Condition(s) :	Name	Prop Loc/Vehicle Info.	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
Bill	Address	UniqID/Reason						
Dist/Susp/Bank								
2020-03-0051804	CAMERON JEFFREY T 1 SPRINGDALE RD CROMWELL CT 06416-2540	2014/KMHDH4EXE029058 51804	7/28/2022	48.26 145.98	0.00 12.54	0.00 5.00	48.26 163.52	-97.72
2020-03-0053896	ENTERPRISE FM TRUST 9315 OLIVE BLVD SAINT LOUIS MO 63132-3211	Sec. 12-129 Refund of Excess Payments. 2018/4S3GTA623707423	3/25/2022	199.49 398.96	0.00 0.00	0.00 0.00	199.49 398.96	-199.47
2020-03-0054015	ENTERPRISE FM TRUST 9315 OLIVE BLVD SAINT LOUIS MO 63132-3211	Sec. 12-129 Refund of Excess Payments. 2019/4S4BSABC23308705	3/25/2022	369.70 554.28	0.00 0.00	0.00 0.00	369.70 554.28	-184.58
2020-03-0054016	ENTERPRISE FM TRUST 9315 OLIVE BLVD SAINT LOUIS MO 63132-3211	Sec. 12-129 Refund of Excess Payments. 2019/JF2GTAC9K8303482	3/25/2022	352.14 527.95	0.00 0.00	0.00 0.00	352.14 527.95	-175.81
2020-03-0058711	SAINT LOUIS MO 63132-3211 PO BOX 254648 SACRAMENTO CA 95865-4648	Sec. 12-129 Refund of Excess Payments. 2018/KMWT2MVTJPS70549	6/2/2022	355.10 426.29	0.00 0.00	0.00 0.00	355.10 426.29	-71.19
2020-04-0080700	ENTERPRISE FM TRUST 9315 OLIVE BLVD ST. LOUIS MO 63132	Sec. 12-129 Refund of Excess Payments. 2020/3N6CMOKNLT07259	6/29/2022	360.60 450.32	0.00 0.00	0.00 0.00	360.60 450.32	-89.72
2020-04-0080701	ENTERPRISE FM TRUST 9315 OLIVE BLVD ST. LOUIS MO 63132	Sec. 12-129 Refund of Excess Payments. 2020/3N6CMOKNLT06805	6/29/2022	405.46 450.32	0.00 0.00	0.00 0.00	405.46 450.32	-44.86
2020-04-0080703	ENTERPRISE FM TRUST 9315 OLIVE BLVD ST. LOUIS MO 63132	Sec. 12-129 Refund of Excess Payments. 2020/3N6CMOKNLT05840	6/29/2022	360.60 450.32	0.00 0.00	0.00 0.00	360.60 450.32	-89.72
2020-04-0080704	ENTERPRISE FM TRUST 9315 OLIVE BLVD ST. LOUIS MO 63132	Sec. 12-129 Refund of Excess Payments. 2020/3N6CMOKNLT07631	6/29/2022	360.60 450.32	0.00 0.00	0.00 0.00	360.60 450.32	-89.72
2020-04-0082128	VARICCHIO NICHOLAS A 14 TIMBER HILL RD CROMWELL CT 06416-2259	Sec. 12-129 Refund of Excess Payments. 2017/1C4RFBG6HCT87726	1/28/2022	271.44 596.91	0.00 0.00	0.00 0.00	271.44 596.91	-325.47
2020-04-0082360	TOYOTA LEASE TRUST 3200 WEST RAY ROAD CHANDLER AZ 85226	Sec. 12-129 Refund of Excess Payments. 2021/47TK61AKOM0519167	6/21/2022	520.72 650.30	0.00 0.00	0.00 0.00	520.72 650.30	-129.58
2021-03-0052654	COMPER JUDITH A + COMPER GEORGE C 52 MISSIONARY RD CROMWELL CT 06416	Sec. 12-129 Refund of Excess Payments. 2005/2T1BR3OE45C379612	7/22/2022	80.60 107.44	0.00 0.00	0.00 0.00	80.60 107.44	-26.84
2021-03-0054072	FALENZA VINCENT 98 COOPER LANE STAFFORD SPRINGS CT 06076	Sec. 12-129 Refund of Excess Payments. 2020/1G1Y72D4815111936	7/14/2022	1,791.63 2,150.80	0.00 0.00	0.00 0.00	1,791.63 2,150.80	-359.17
2021-03-0054119	FACSIANT NATALLIA D + C/O LORENZO FACI 41 MORRIS RD CROMWELL CT 06441-2146	Sec. 12-129 Refund of Excess Payments. 2014/2T1B0RHEBC227626	7/26/2022	224.44 269.42	0.00 0.00	0.00 0.00	224.44 269.42	-44.98
2021-03-0057274	LOZA RICHARD E 12 OAKWOOD NWR CROMWELL CT 06416-1603	Sec. 12-129 Refund of Excess Payments. 2011/1J4H5H1XBL527405	8/3/2022	377.99 453.79	0.00 0.00	0.00 0.00	377.99 453.79	-75.80
2021-03-0057666	MASTROMARINO ANTHONY 2216 CROMWELL HILLS DR CROMWELL CT 06416-1806	Sec. 12-129 Refund of Excess Payments. 2002/STEVLS2NKZ2119311	7/29/2022	65.26 111.99	0.00 0.00	0.00 0.00	65.26 111.99	-46.73
2021-03-0058585	NISSAN INFINITI LT LLC P O BOX 254648 SACRAMENTO CA 95865	Sec. 12-129 Refund of Excess Payments. 2018/SJKCHECR2JA005397	7/1/2022	156.38 625.51	0.00 0.00	0.00 0.00	156.38 625.51	-469.13
M015	PANTANELLA CHRISTINE 55A NORTH RD CROMWELL CT 06416-1007	Sec. 12-129 Refund of Excess Payments. 2008/1J8HR58N08C130904	7/13/2022	145.21 174.31	0.00 0.00	0.00 0.00	145.21 174.31	-29.10
2021-03-0059083								
TOTAL	18			6,445.62 8,995.21	0.00 12.54	0.00 5.00	6,445.62 9,012.75	-2,549.59



# CROMWELL POLICE DEPARTMENT

Attachment E

*Denise Lamontagne*  
*Chief of Police*

## MEMO

**TO:** Anthony Salvatore  
Town Manager

**FROM:** Chief Denise Lamontagne 

**SUBJECT:** Town Council Report

**DATE:** August 2, 2022

In preparation for the August Town Council meeting, I am providing you the July monthly statistics.

Response to Aggression/Resistance: one (2 officers)

Civilian Complaints: none

### Training:

- Officer Jespersen: At Scene Traffic Crash/Traffic Homicide Investigation (1 of 3 Accident Investigation courses).
- Chief Lamontagne and Detective Jones: CISS User Training
- Chief Lamontagne: COLLECT Recertification Training
- Officer Pietraroia: Breath Alcohol Testing Instructor Certification
- Officer Brooks: DARE Instructor Training

Officer Sylwia Visconti and Officer Nathan Cyr will be graduated the Police Officer Standards and Training academy on July 28, 2022. Officer Cyr has begun his Field Training. Officer Visconti is injured and on light duty until her surgery date. Once she is able to return to full duty she will begin her Field Training (in approx. 6 months).

## Cromwell Police Department

## Incident Statistics Report

07/01/2022 00:00 Thru 07/31/2022 23:59

Call Type Description	Total for Period
911 Hang Up Call	8
Administrative Matter	66
Alarm - All types	13
ALARM-FALSE BILLABLE	34
All Other Offenses	5
Animal Complaint	51
Assault, Simple	2
Assist Motorist	35
Assist Other Agency	26
Burglary	1
CAR WASH	58
Civil Matter	5
Counterfeit/Forgery	1
Criminal Mischief / Vandalism	4
Dis Conduct/BOP	1
Domestic Incident	6
Drug/Narcotic Violation	1
DUI	2
Dumping	3
Escort	5
Family Offenses, Nonviolent	1
Fight/Disturbance	1
Fingerprinting	18
FV Protocol / P.A.	12
Identity Theft	4
Impaired / Intox Person	2
Intoxicated Driver	1
Juvenile Incident	6
K-9 Assist	2
Larceny - From Building	4
Larceny - From MV	3
Larceny - MV Parts/Access	6
LARCENY - FROM MV/RECORD ONLY	2
Larceny -Shoplifting	11
Larceny- Other	3
MEDICAL - OXYGEN REPLACEMENT	1
Medical Emergency	39
MEDICATION DISPOSAL BOX	1
MV Accident	31

## Cromwell Police Department

## Incident Statistics Report

07/01/2022 00:00 Thru 07/31/2022 23:59

Call Type Description	Total for Period
MV Abandoned	1
MV Parking Violation	8
MV Theft	1
MV Violation	100
MV VIOLATION ATTEMPTED	5
MVA NR PRIV PROP	14
Noise Complaint	10
Nursing Home Fax Report	9
Property Check	375
Property Lost/Found	13
Property Seized	1
Record Only Call	8
Road Cond/TCS Out	16
See Complainant	47
Serve Warrant INFO	2
Suspicious Activity	67
TEST CALL	8
Threaten/Harass/Intimidation	2
Town Ordinance	4
Traffic Assignment	12
Trespassing	1
Unfounded Complaint	30
Untimely Death	3
Unwanted Person	5
Well Being Check	29
<b>Total:</b>	<b>1246</b>

## Monthly NIBRS Statistics

07/01/2022 00:00 Thru 07/31/2022 23:59

Call Description	Curr Mth 07/ 2022	Prev Mth 06/ 2022	% Chg Mth to Mth	Prev Year 07/2021	% Chg Mth to Yr	Year To Date 1/1 - 07/31/2022	Year To Date 2021 1/1 - 07/31/2021	% Chg 2022 / 2021
100 Kidnap/Abduction	1	0	% +100	0	% +100	1	0	% +100
11A Forcible Rape	0	1	% 100	0	% 0	1	0	% +100
11D Forcible Fondling	1	0	% +100	0	% +100	5	2	% +150
120 Robbery	0	0	% 0	0	% 0	1	2	% -50
13A Aggravated Assault	2	1	% +100	0	% +200	5	0	% +500
13B Simple Assault	5	0	% +500	7	% -28.6	23	30	% -23.3
13C Intimidation	1	1	% 0	11	% -90.9	20	33	% -39.4
200 Arson	0	0	% 0	0	% 0	0	1	% -100
210 Extortion/Blackmail	0	0	% 0	0	% 0	1	0	% +100
220 Burglary/Breaking and Enter	1	4	% -75	4	% -75	11	14	% -21.4
23C Shoplifting	8	19	% -57.9	11	% -27.3	100	72	% +38.9
23D Theft From Building	1	0	% +100	4	% -75	14	12	% +16.7
23F Theft From Vehicle	5	6	% -16.7	2	% +150	40	14	% +185.7
23G Theft of MV Parts or Access	5	9	% -44.4	7	% -28.6	49	32	% +53.1
23H All other Larceny	3	1	% +200	0	% +300	15	8	% +87.5
240 Motor Vehicle Theft	1	7	% -85.7	5	% -80	16	14	% +14.3
250 Counterfeiting/Forgery	3	0	% +300	0	% +300	10	3	% +233.3
26A False Pretenses/Swindle/Con	0	0	% 0	1	% 100	3	8	% -62.5
26B Credit Card/Automatic Telle	3	3	% 0	1	% +200	14	5	% +180
26C Impersonation	0	0	% 0	0	% 0	1	2	% -50
26E Wire Fraud	0	0	% 0	1	% 100	2	3	% -33.3
26F Identity Theft	1	1	% 0	0	% +100	6	7	% -14.3
270 Embezzlement	0	0	% 0	0	% 0	3	3	% 0
290 Destruction/Damage/Vandalis	5	10	% -50	5	% 0	60	32	% +87.5
35A Drug Narcotic Violations	2	0	% +200	1	% +100	11	11	% 0
35B Drug Equipment Violations	2	3	% -33.3	1	% +100	18	10	% +80
36B Statutory Rape	0	0	% 0	0	% 0	1	0	% +100
40A Prostitution	0	0	% 0	0	% 0	0	4	% -25
520 Weapon Law Violations	0	0	% 0	0	% 0	3	2	% +50
720 Animal Cruelty	0	0	% 0	0	% 0	0	1	% -100
90A Fraud-Insufficient Funds Ch	0	0	% 0	0	% 0	0	1	% -100
90C Disorderly Conduct	3	4	% -25	6	% -50	27	18	% +50
90D Driving under the Influence	2	1	% +100	3	% -33.3	23	18	% +27.8
90F Family Offenses, Nonviolent	0	0	% 0	1	% 100	3	8	% -62.5
90J Trespass of Real Property	5	3	% +66.7	9	% -44.4	23	22	% +4.55
90Z All Other Offenses	12	4	% +200	12	% 0	51	41	% +24.4
Report Totals:	72	78	% -7.7	92	% -21.7	561	433	% +29.6

August 10, 2022

Attachment F

Dear Town Council Members,

We have an unsustainable situation with our fleet of vehicles for the Senior Center.

Despite the fact that Cromwell Seniors make up 30% of the population, their buses have always been procured through grant funding. A grant was received for a bus that was to be delivered in the summer of 2022, but due to the impact of covid shortages it will NOT be delivered until summer 2023. This puts the Senior Center at a huge deficit with our senior community. The Senior Center assists seniors with services, such as doctor visits, shopping, physical therapy, banking, meals, health related activities and social outings, among other activities on a daily basis.

The Senior Center had 4 buses, a minivan and a shared bus with Portland.

The 2005 minivan was removed from service as recommended by the town mechanic due to a rusted undercarriage.

The 2011 bus with 96,964 miles was removed from service due to an inoperable engine. There have been delays in getting the replacement engine, but is now expected to be received in August.

The 2012 bus with 146,289 miles was removed from service due to a rusted undercarriage. However, when the bus with the bad engine was taken out of service, the Senior Center was told the bus could be driven locally, but not on any highway. This is not helpful to those Seniors that have appointments in Middletown or Hartford medical facilities.

A bus shared with Portland is available every other 2 weeks, however, this bus is available through a grant that will end in November 2022, only 4 months from now.

A car has been provided from the Assessor's Office to assist with the shortage. This vehicle is for Nick to run errands and to fulfill outreach calls for seniors.

The Senior Center was offered a 1989 van that was determined by Daniel Taylor to be unacceptable for use.

As a result of the issues noted above, instead of 5 town vehicles allotted for the Senior Center, we are down to the Assessor's Office vehicle, 2 fulltime buses and the shared Portland bus, that is only available for a few more months.

Since we are unable to obtain the new bus due to covid issues, we strongly encourage that funds be released from the Covid rescue dollars to resolve this problem, perhaps by leasing or buying used. We want to see our seniors transported in a safe and reliable manner. We also want to have the resources to fulfill their transportation needs, a matter of utmost concern for our seniors and a service they deserve. We believe that this request is as vital as the purchase of 2 dump trucks and the tennis courts replacement.

Respectfully submitted,

Members of the Senior Commission



## **A Statement from the Cromwell LGBTQ+ Committee August 2022**

The Cromwell LGBTQ+ committee recently learned about an incident where one of our town councilmen used a homophobic slur in a police report. This councilman has reached out to the committee and provided a statement that includes his apology to the Cromwell Community.

Hate speech is not acceptable and these types of incidents unravel the progress that has been made for greater acceptance of the LGBTQ+ community.

While we are deeply disappointed that one of our town officials would use such hurtful language, the LGBTQ+ Committee chooses to view this incident as an opportunity to address unconscious bias in our community and fuel forward progress toward allyship and advocacy.

The Cromwell LGBTQ+ Committee's mission is to bring awareness, acceptance, support, and visibility to the LGBTQIA+ residents of Cromwell. It is important to look at these incidents and find ways to support our community with education and offer opportunities to engage with the LGBTQ+ community.

Earlier this year the LGBTQ+ committee partnered with the Cromwell Board of Education and offered a training about supporting LGBTQ+ students presented by Dusty Rader, a transgender educator and activist. All Town Council members were also invited. For those who were unable to attend, the training is available online via the BOE's YouTube channel. (Note: The training begins at 53 minutes.)

The Cromwell Belden Public Library along with two Cromwell young people are hosting a LGBTQ+ Storytime at the library on Aug. 16. This is an all-ages event to bring awareness and show support for the community. Registration is still open.

The LGBTQ+ committee will continue to work with any organization and committee in Cromwell to help support our committee's mission, including the Cromwell Democratic Town Committee which reached out to us.

We recognize that incidents like this may feel like setbacks, but we choose to see these as opportunities to target education, expand allyship, and grow inclusion across Cromwell. The committee remains steadfast in its mission to bring awareness, acceptance, support, and visibility to the LGBTQIA+ residents of Cromwell to our community.

Attachment H

Covenant Living of Cromwell  
52 Missionary Road  
Unit 3217  
Cromwell, CT 06416

To the Town Council of Cromwell:

I am speaking tonight as a citizen of Cromwell, as well as the Town Liaison from Covenant Living, in support of the community center, and the option which provides the largest, most progressive vision for this project.

Personally, having experienced membership in two other Senior Centers in my lifetime, I am so impressed with the breadth of services here, the kindness of the staff, and their ability to do so much from a small working space. I know that their services are supported greatly by the Town of Cromwell and I thank you for that.

As the liaison for Covenant, I appreciate how many of our residents utilize the transportation, support services and socialization of the senior center. We have a very large healthy independent living population at Covenant. They have a great interest in the activities of all age groups in Cromwell, some of them being their own grandchildren. A large dynamic Community Center provides opportunity for intergenerational collaboration on many levels.

Covenant has a big geographical as well as financial footprint in the Town of Cromwell. Covenant wants and needs more active participation with the Town, and a community center incorporating this wonderful senior center is progressive; it's visionary.

In short, we support the work you have done thus far and urge you to consider the progressive option for this Community Center.

Sincerely yours,



Diane E. Doxey

## Good Evening Ladies & Gentlemen

My name is Lana Dupont, I am the former co chair of the LGBTQIA committee here in Cromwell and I am still a member of the committee. I'm not speaking on their behalf this evening, the committee has released their own statement on social media regarding this matter.

I am here as a private citizen, a proud mother of beautiful twin transgender daughters and a cis gender daughter who loves her sisters. I am here as a woman who doesn't easily back away from issues concerning the lgbtqia community and especially in this town, as the homophobia and transphobia has been rampant here especially when my kids were in the Cromwell school system. Thanks to the lgbtqia committee things are slowly changing regardless of the roadblocks put in front of them.

On Monday August 1st I received an anonymously sent copy of a Cromwell Police Report. In the report it stated that one of our town councilman Mr. Al Waters used a homophobic term. I sat with this report for a few minutes, reading it 3 times. Then I started to investigate what was going on.

I'm not excusing Mr. Waters behavior or choice of words and I'd like to be perfectly clear about that. I spoke to some of his peers, i spoke to people who know Mr. Waters from around town, I even spoke to a woman who went all through school with Mr. Waters. All with kind things to say and like myself, understanding that this was a moment of frustration, a poor choice of words. What it wasn't, in my opinion, is hate.

There is a vast difference between what happened in this case and what would be considered hate. He yelled this word after nearly being run off the road by a menace that's been reported by Mr. Waters to the police each time a run in occurs, for years. He reported THIS event himself as well. He was wielding this word for lack of another in the moment at a straight, cis gender male. It does NOT make it excusable, but honestly it doesn't concern me as much as it would have if circumstances were different.

In speaking with Mr. Waters privately, he was regretful, he apologized, he's willing to learn from this and is going to take classes. My request of Mr. Waters is that he follow through with that commitment and that he be the first phone call to Matt Brown when the committee is looking for volunteers for a future lgbtqia committee event. In speaking with Mr. Waters, I found him to be a gentleman, a man that loves this town and works hard for the people of Cromwell and has for many years.

He dropped a press release to my home to share with me previous to it being printed and I saw it was written from the heart and feel Mr. Waters truly is sorry. Some may say he's sorry he got caught, for those of you thinking that, let me remind you that Mr. Waters himself called the police to report it. He wasn't caught, he wasn't hiding, he has taken full responsibility for his actions and continues to do so. I appreciate that, I accept that and I'm excited for Mr. Waters to get to know the lgbtqia community better here in town.

That said, what is upsetting to me and to my family as well as dear close family friends some of which sit in this room tonight, is the sender of this police report. I have no doubt that this coward is sitting here in this room as well, waiting to see the results of their dirty work, and that's exactly what it is. In speaking to Sgt. Bill Kogut the day after I received the report, I found that only 3 people had a copy of this report. I want to be clear that Sgt. Kogut advised me 3 people had requested and

received certified copies of the police report and no one, not myself or any committee members were in possession of the report prior to it being sent to our homes. I didn't take long to figure out what was going on given the date it was copied and the day it was sent. This incident took place in May and wasn't requested until July and post marked the next day. I know their names, but I won't reveal them here. I do encourage you all to do a little digging yourselves if your so inclined to put the pieces together. In this ploy to try to get rid of Mr. Waters, and in my opinion, that's exactly what this is about, the coward has failed.

What you have successfully done is bring up all of the past trauma that my family and other families have endured here. The painful memories of my kids being stabbed with pencils, pelted with food, pushed into lockers, threatened, bullied mercilessly among so many other horrific things that happened to them with absolutely no help from the police, from the principals, or the teachers here in town. It is people like the cowardly sender that fuels homophobia, not only for adults but kids, families like mine. I bring this to your attention not JUST because of the added pain the sender has brought to my family and many other folks but because this has been part of the history of the treatment of the treatment that the lgbtqia community has endured here in Cromwell.

It's inexcusable what this sender has done, triggering all of those extremely difficult times in our lives and causing us more pain. We don't deserve that and when my now, in the public eye transgender daughters are in the spotlight giving an interview on camera and asked about their home town and their experience growing up they don't back away like cowards, they tell the truth, publicly and tell of this small place that was torture for them.

I'm proud they don't back down. They say they get that from me, I hope that's true because this coward has lit a fire in me like never before, I will continue to fight for lgbtqia I will push the boundaries here in Cromwell.

I have a good idea who the person is that sent this letter and to quote Sgt. Bill "they rolled the grenade into the wrong room" referring to all of us on the lgbtqia committee that received a copy, he was right about that because the committee is here to teach and guide and care for the community and this is a great teaching moment for the committee.

For me as a private citizen as I'm speaking today I am able to address the true problem which is the sender of this report that was sent for nothing more than personal gain, an ego boost and done in a cowards way, leaving traumatic memories with those of us who deal with people like you every day.

You should be ashamed of yourself and if you have a position in town and I think you do, wether it be on the council or otherwise, redeem yourself by resigning, you have no business here. You are trying to fuel the fire of hate not Mr. Waters, and I hope that you step down immediately as you don't deserve a position in Cromwell at any capacity.

I thank you all for your time.

Attachment D.

# **CROMWELL COMMUNITY CENTER**

## **@ WATROUS PARK**

CONCEPTUAL DESIGN PROCESS  
PRESENTATION TO CITY COUNCIL

### **August 10, 2022**



SILVER/PETRUCHINI ASSOCIATES

# Firm Introductions



Registered Architects | Licensed Engineers | Registered  
Interior Designers | CSI, CDT Accredited Specifications Writers  
| Building Official | LEED accredited staff



## **Why does Cromwell need a Community Center?**

- Existing facilities are undersized and not meeting current needs
- Programs are limited to the types of spaces and time available
- Join departments to better serve the community:
  - Parks & Recreation
  - Senior Services
  - Youth Services
  - Human/Social Services

## **Goals**

- Create intergenerational facility conducive to all educational, recreational, social services & programs for all to participate
- Provide programs and services that enhance the day-to-day life
- Provide flexible spaces to accommodate a diversity of interests

## **Benefits**

- Promote an active and healthy community
- Combats social isolation for all ages
- Positive impact on Youth - keeps youth safe providing a safe space & youth programming close to the schools
- Fulfill social, physical, emotional & intellectual needs of Seniors
- Provides greater opportunities for volunteerism
- Improves the value of the community
- Promote community engagement/ central gathering/ meeting space
- Boosts Local Economy and Property Values



## **COMMUNITY CENTER?**

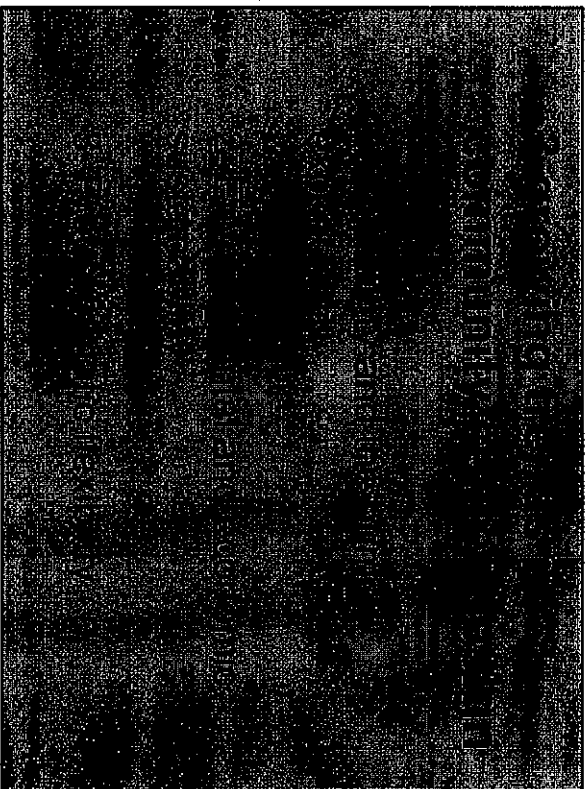
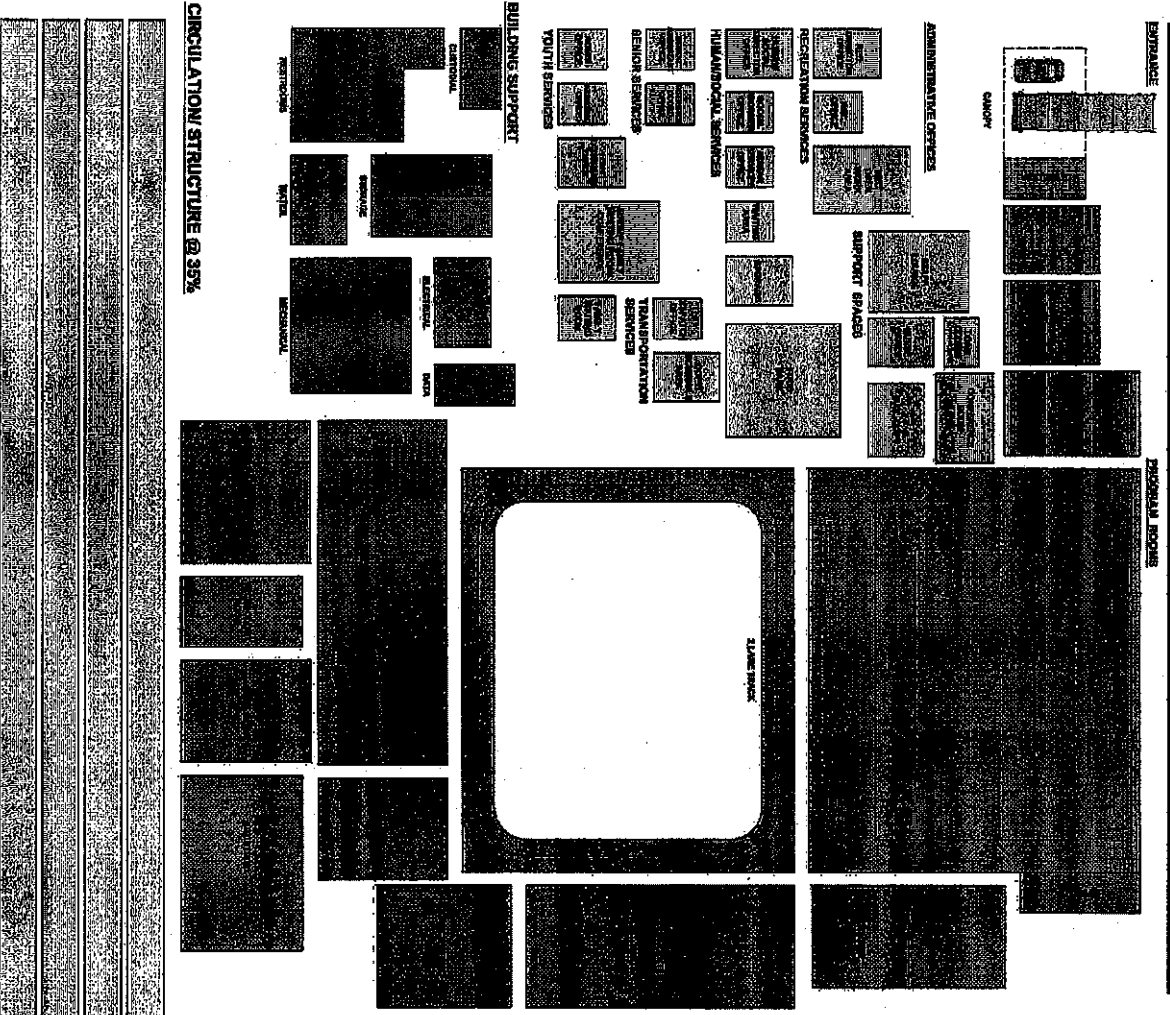
[illegible]

SUBTOTAL			33,750	
OVERALL PROGRAM GROSS SQ. FT.		45,563		
<b>OUTDOOR</b>				
Pool				plan for future use
Bocce Ball Court				
Pickle ball				
Cornhole				
Garden				
Patio				seat 20-30 people
Covered parking for 5 buses				
Parking quantity	based on 3 - 6 per 1000 sq ft = 121-242 parking spots, determine how many anticipated visitors per day			

# OUTLINE PROGRAM

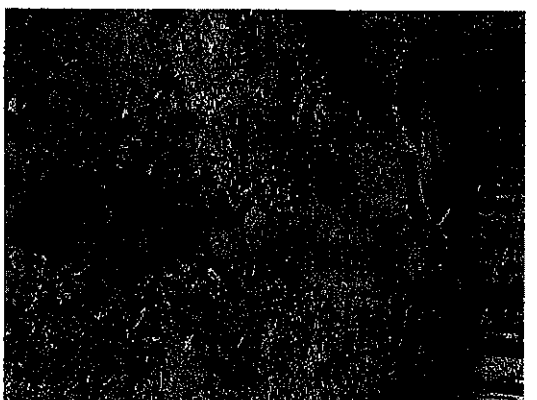
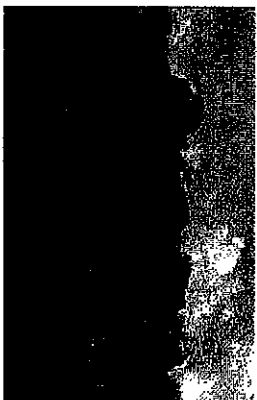
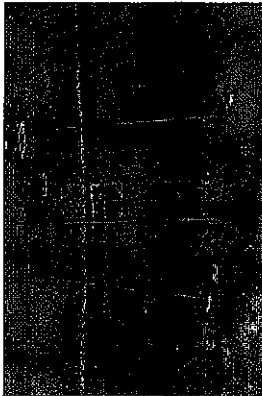
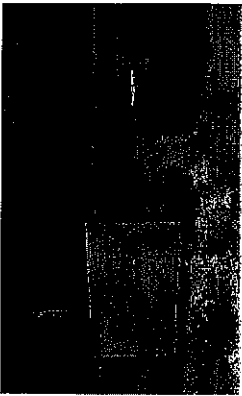


# Cromwell Community Center Program Diagrams

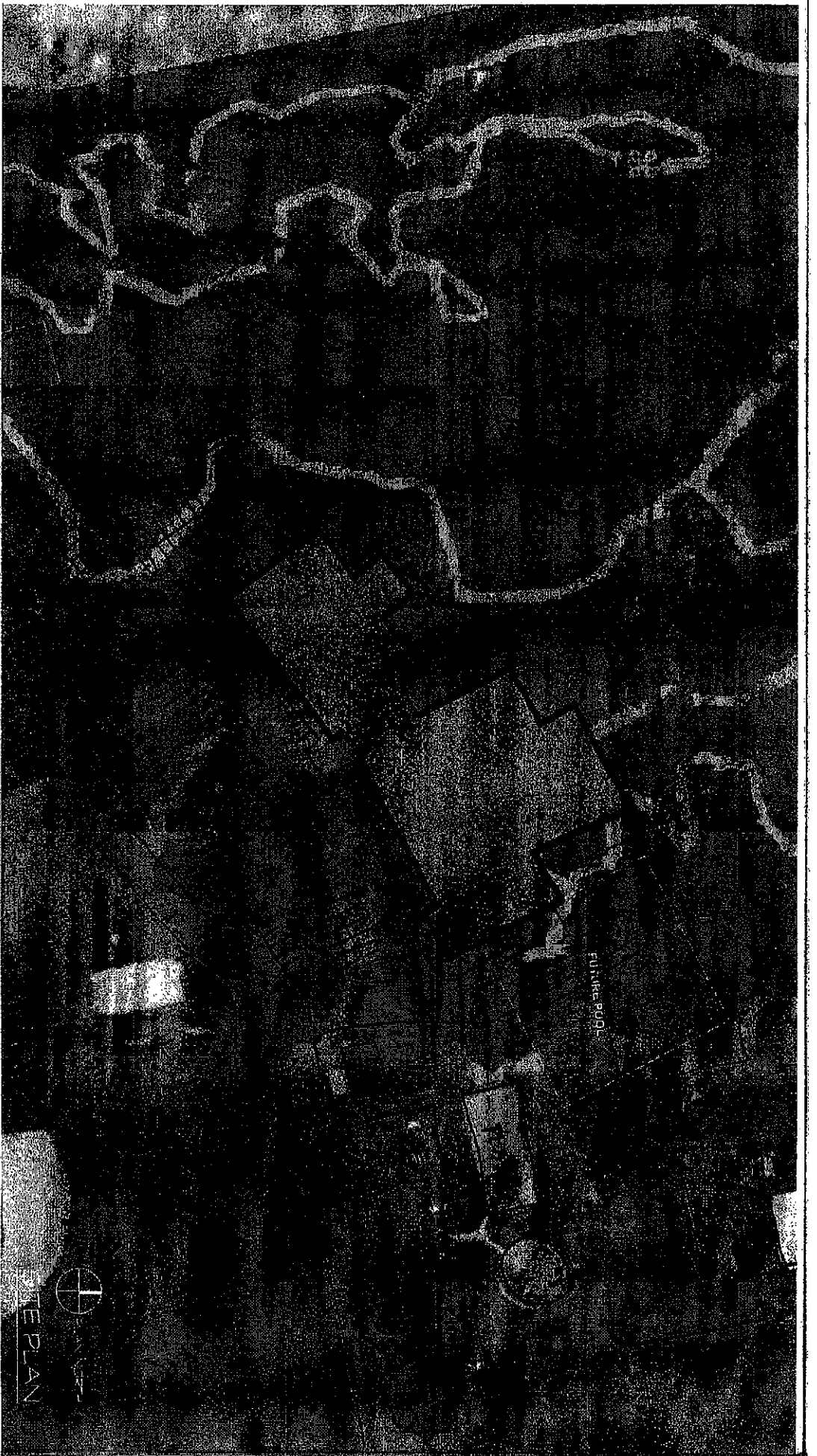


## OUTLINE PROGRAM





# WATROUS PARK SITE ANALYSIS



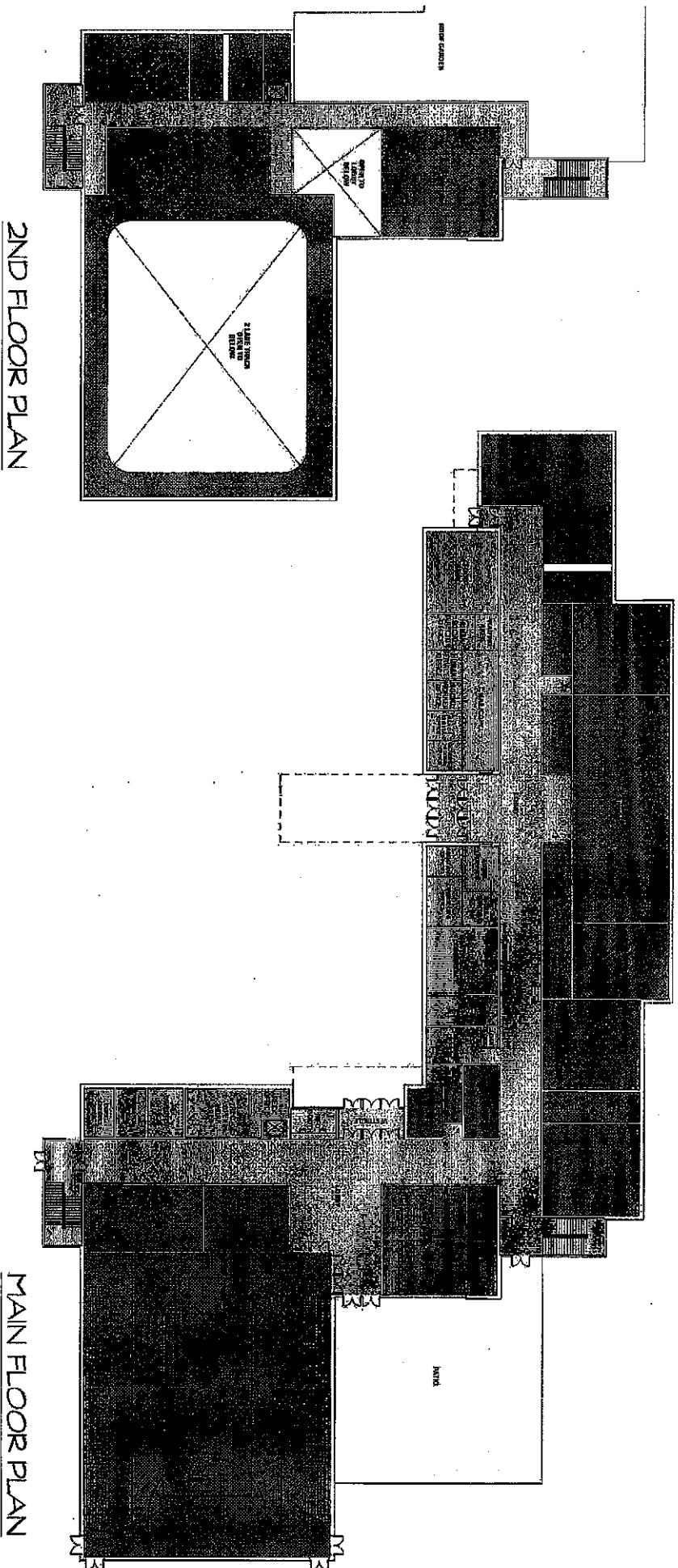
# 1 CONCEPTUAL OPTION 1

## CROMWELL COMMUNITY CENTER STUDY @ WATROUS PARK

**SILVER/PETRUCELLI + ASSOCIATES**  
Architects / Engineers / Interior Designers  
3196 Wilbury Avenue, Hamden, CT 06518  
Tel: 203.230.9007 Fax: 203.230.8247  
www.silverpetruci.com

# CONCEPTUAL DESIGN OPTIONS

06.29.22



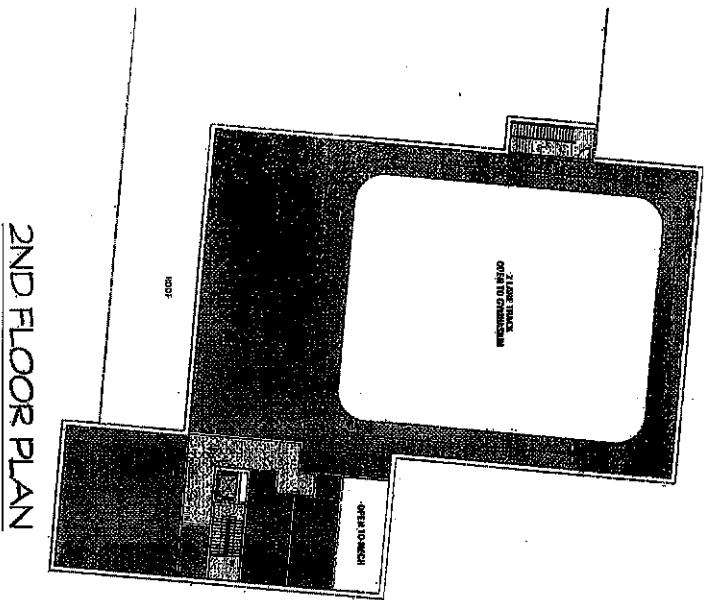
## 2 CONCEPTUAL OPTION 2

### CROMWELL COMMUNITY CENTER STUDY @ MATROUS PARK

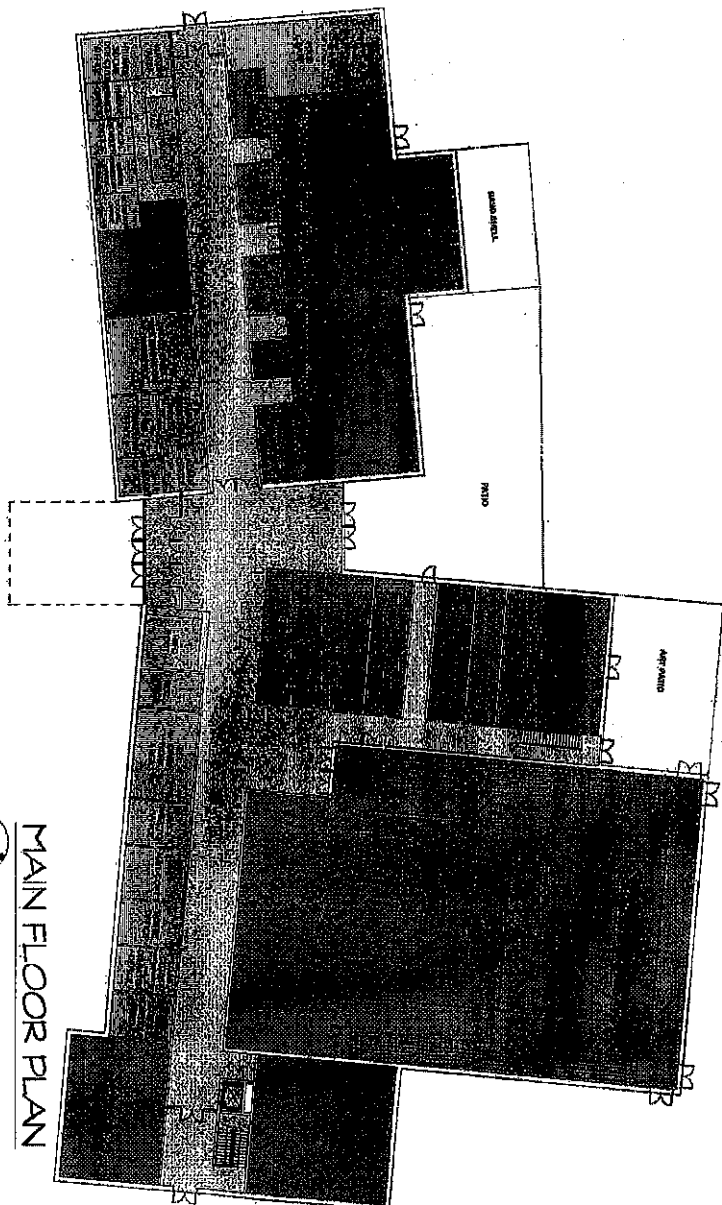
**SILVER/PETRUCCELLI + ASSOCIATES**  
Architects / Engineering Interior Designers  
3150 Wilbury Avenue, Hamden, CT 06518  
Tel: 203.230.9087 Fax: 203.230.8247  
www.silverpetrucelli.com

# CONCEPTUAL DESIGN OPTIONS

06.29.22



2ND FLOOR PLAN



MAIN FLOOR PLAN



PLAN NORTH

1 CONCEPTUAL OPTION 1  
153-0

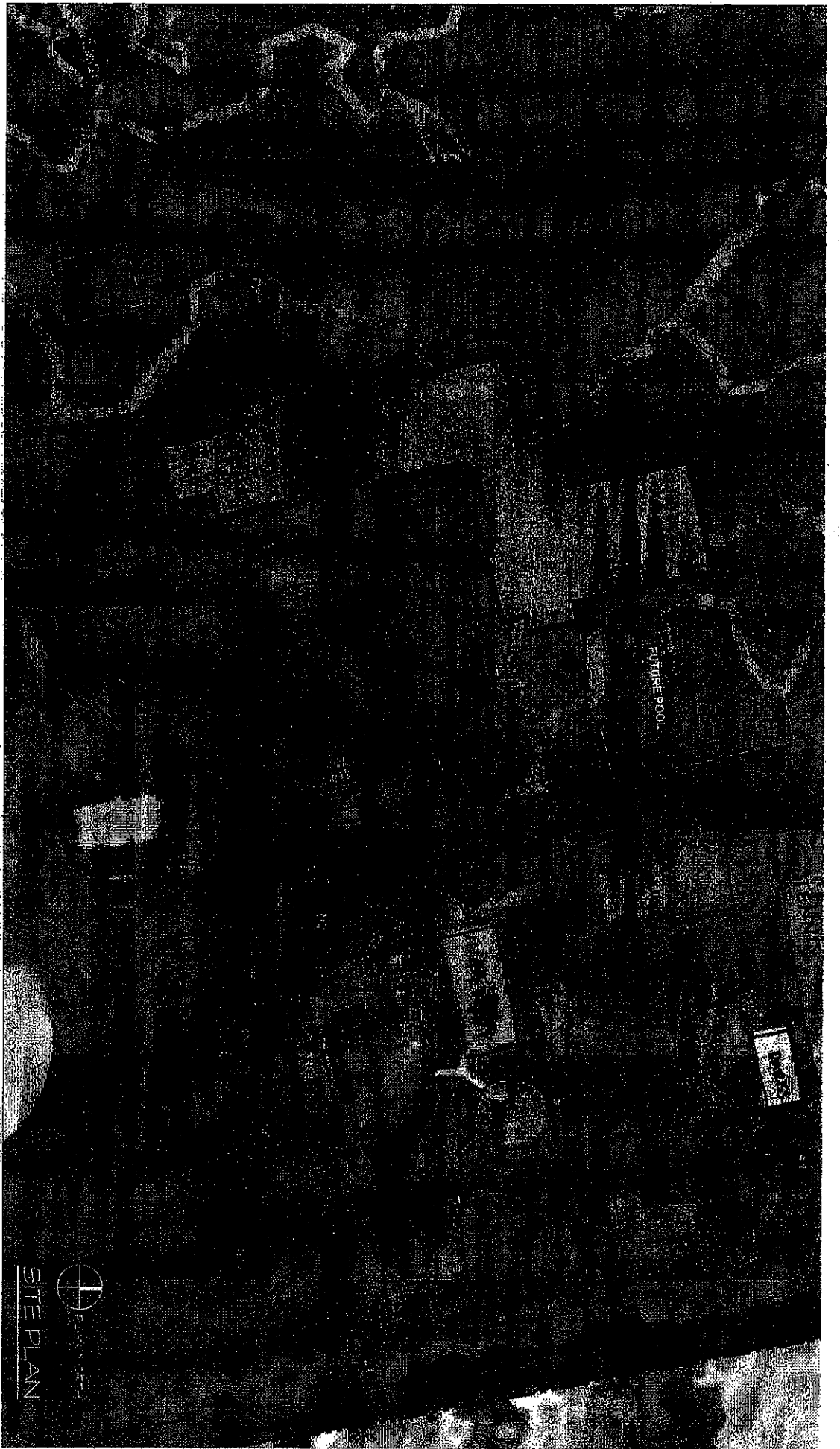
CROMWELL COMMUNITY CENTER STUDY  
@ WATROUS PARK



SILVER/PETRUCELLI + ASSOCIATES  
ARCHITECTS / INTERIORS / DESIGNERS  
3199 Wilsey Avenue, Bridgeport, CT 06618  
Tel: 203.260.9000 Fax: 203.260.9247  
www.silverpetruchelli.com

CONCEPTUAL DESIGN OPTIONS

06.29.22



SITE PLAN

## 2 CONCEPTUAL OPTION 2

1-64-0

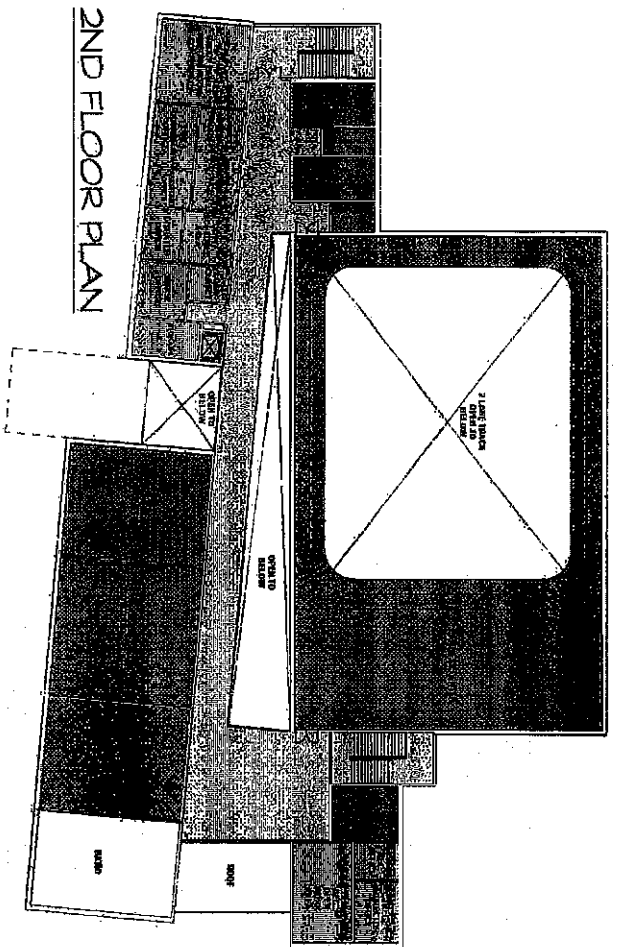
### CROMWELL COMMUNITY CENTER STUDY @ WATROUS PARK



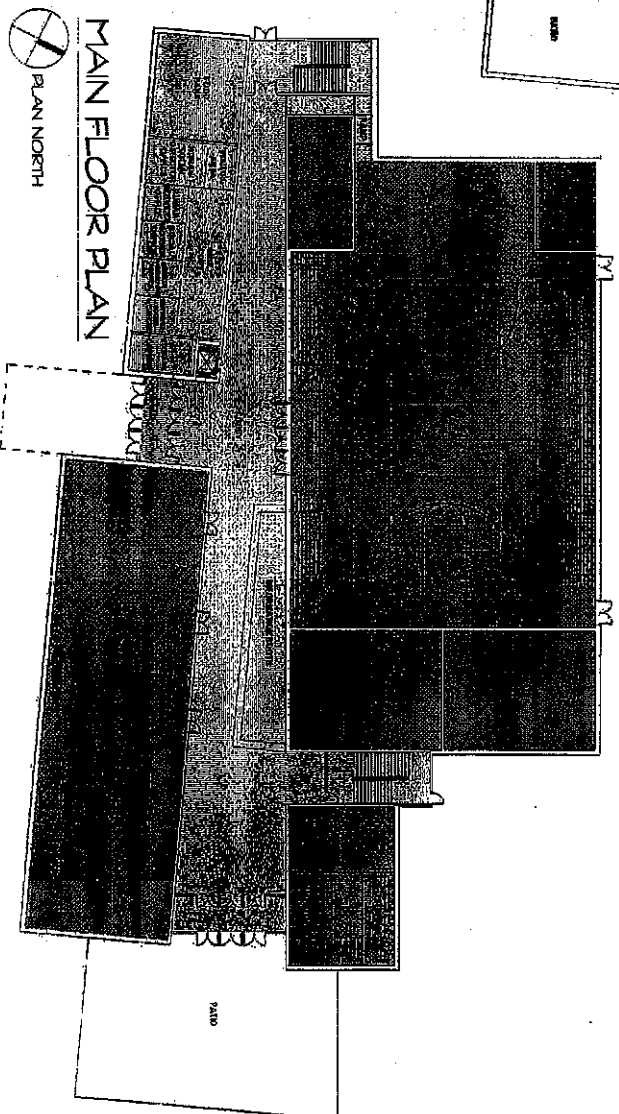
SILVERBERGRUCELLA + ASSOCIATES  
Architects / Engineers / Interior Designers  
3199 Whitney Avenue, Hamden, CT 06516  
Tel: 203 230 5907 Fax: 203 230 6237  
www.silverbergmccall.com

## CONCEPTUAL DESIGN OPTIONS

06.29.22



2ND FLOOR PLAN



MAIN FLOOR PLAN



### 3 CONCEPTUAL OPTION 3

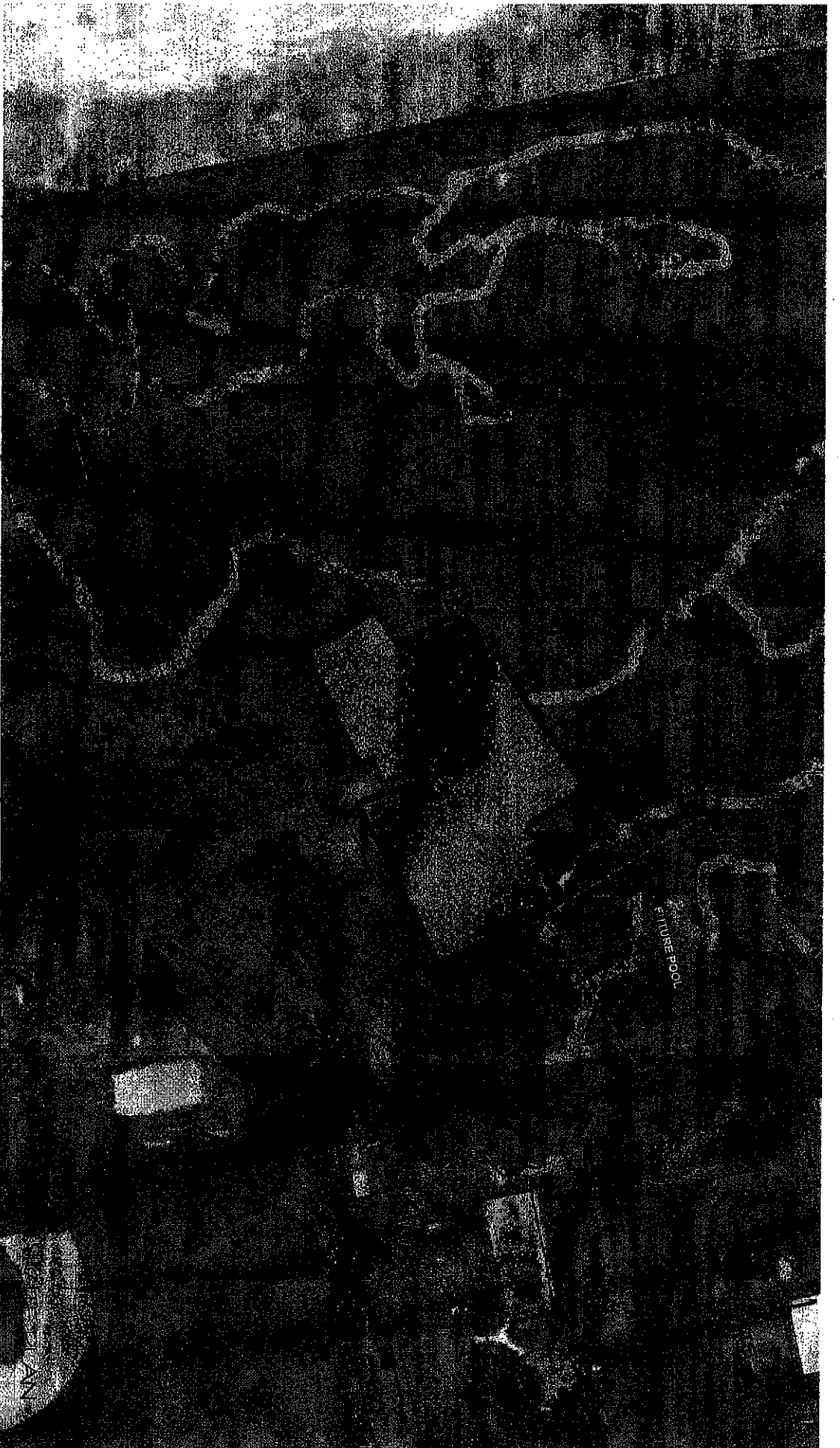
1:52.0

## CROMWELL COMMUNITY CENTER STUDY @ WATROUS PARK

**SHYER/PERLICH & ASSOCIATES**  
Architects / Landscape Architects / Engineers  
3150 Wilbur Avenue, Hamden, CT 06518  
Tel: 203 230-5007 Fax: 203 230-8247  
www.shyerperlich.com

# CONCEPTUAL DESIGN OPTIONS


06.29.22



### 3 CONCEPTUAL OPTION 3

1-64-0

## CROMWELL COMMUNITY CENTER STUDY @ WATROUS PARK

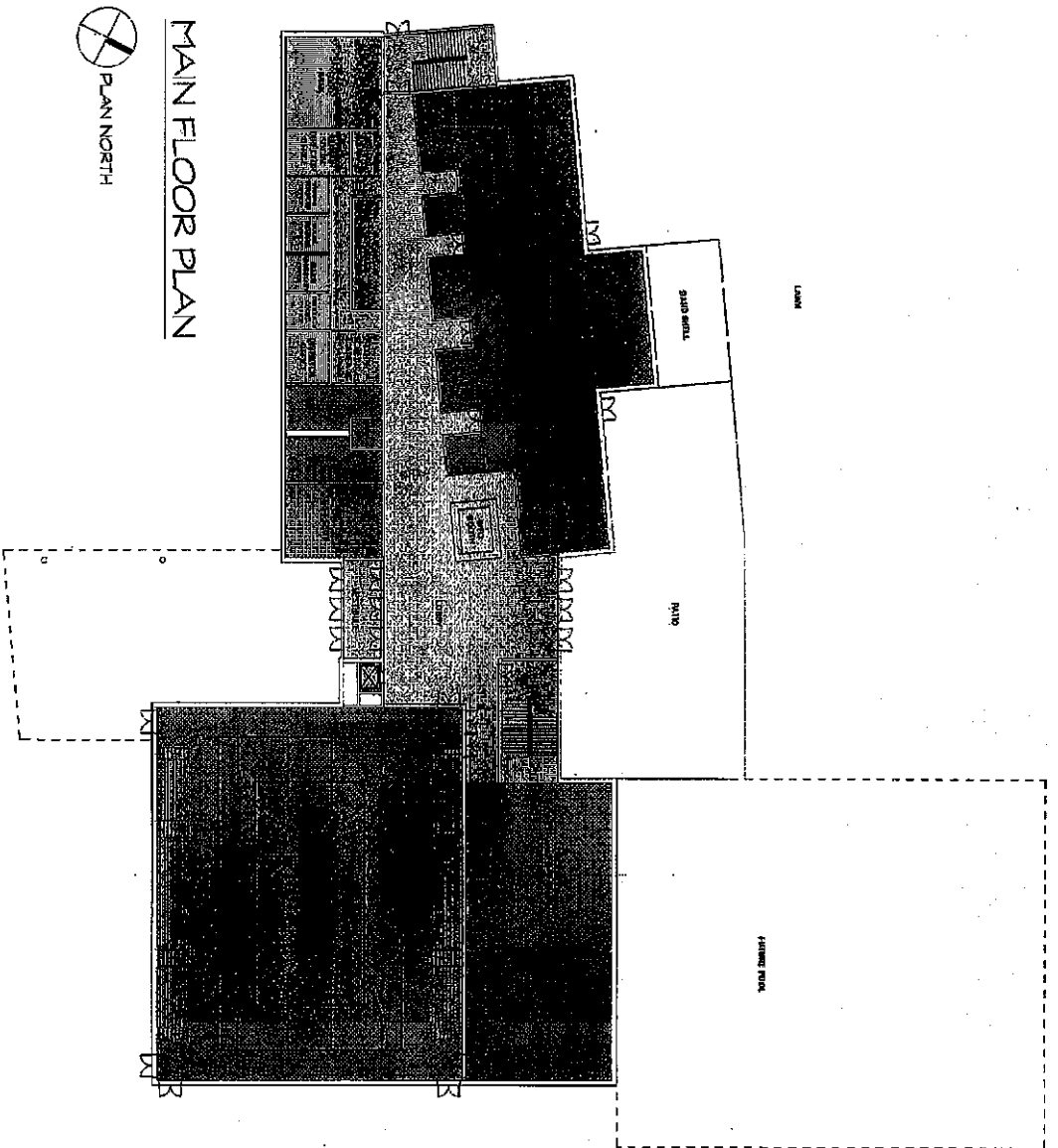
 **SILVERPERINELLI + ASSOCIATES**  
Architects / Engineers / Interior Designers  
3190 Wilbur Avenue, Hamden, CT 06518  
Tel: 203 230 9007 Fax: 203 230 0547  
www.silverperinelli.com

# CONCEPTUAL DESIGN OPTIONS

06.29.22

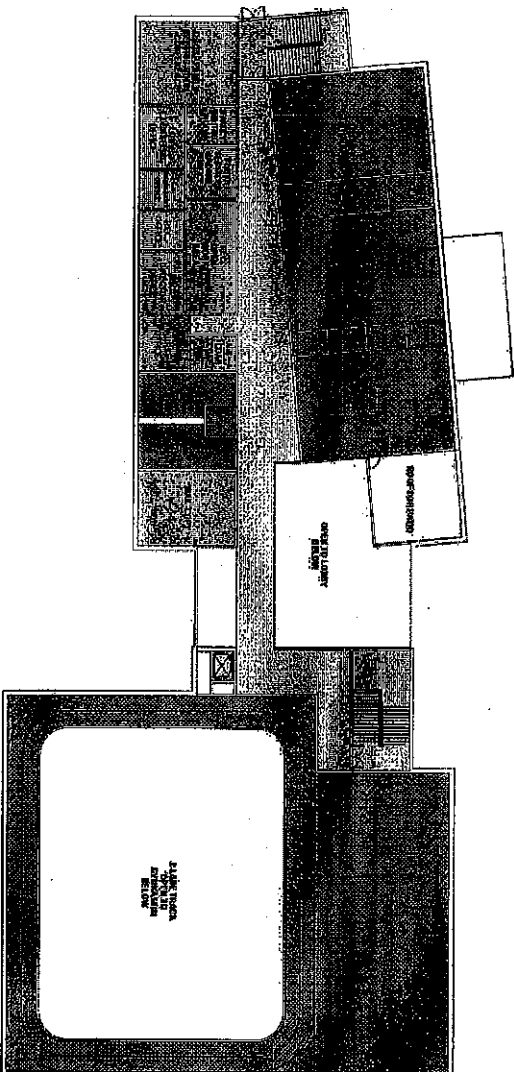
# 4 CONCEPTUAL OPTION 4

## CROMWELL COMMUNITY CENTER STUDY @ WATROUS PARK

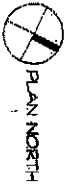


### CONCEPTUAL DESIGN OPTIONS

07.07.22



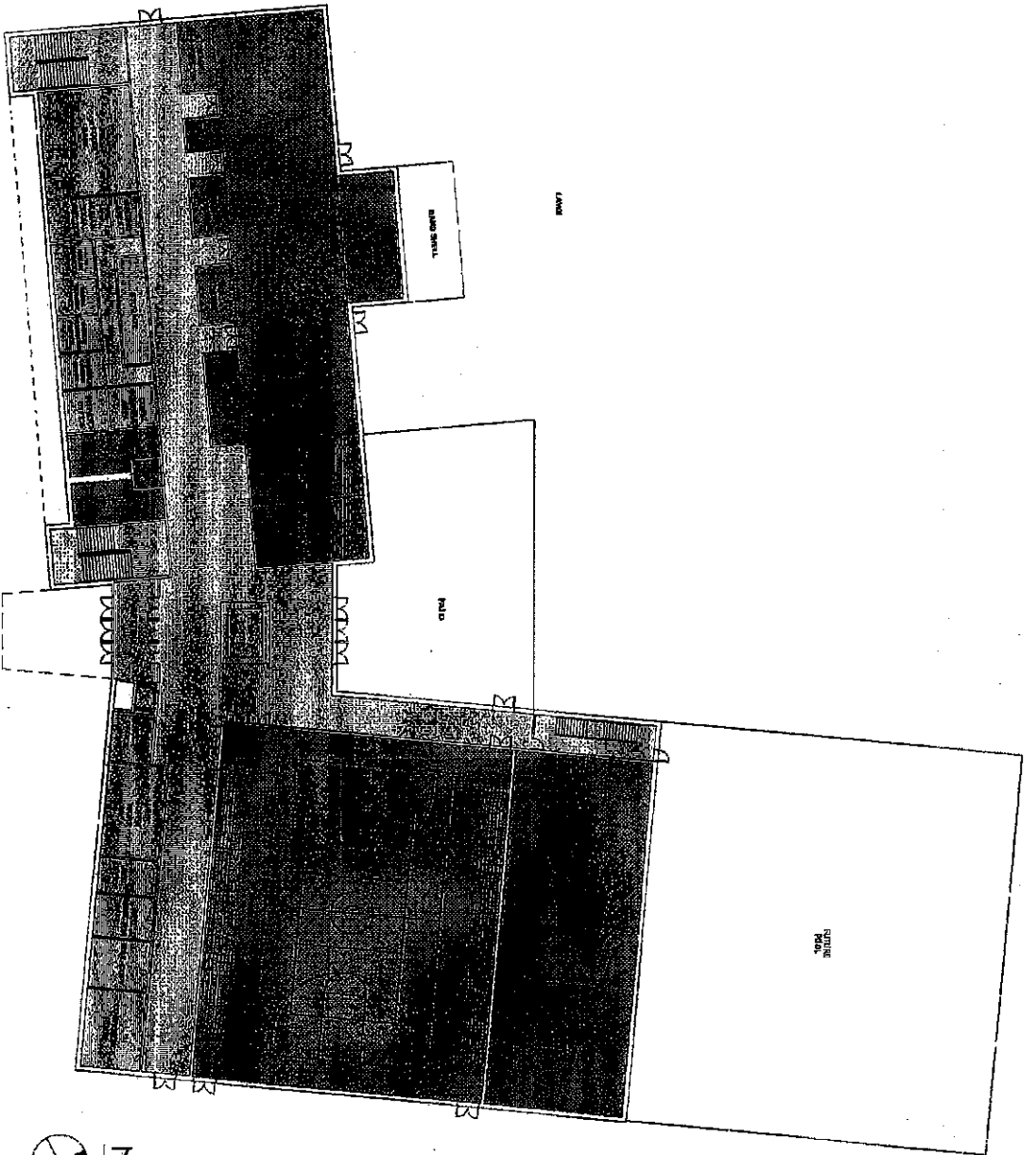
2ND FLOOR PLAN



# 4 CONCEPTUAL OPTION 4

## CROMWELL COMMUNITY CENTER STUDY @ MATROUS PARK

### CONCEPTUAL DESIGN OPTIONS



MAIN FLOOR PLAN



# 5 CONCEPTUAL OPTION 5

## CROMWELL COMMUNITY CENTER STUDY @ WATROUS PARK

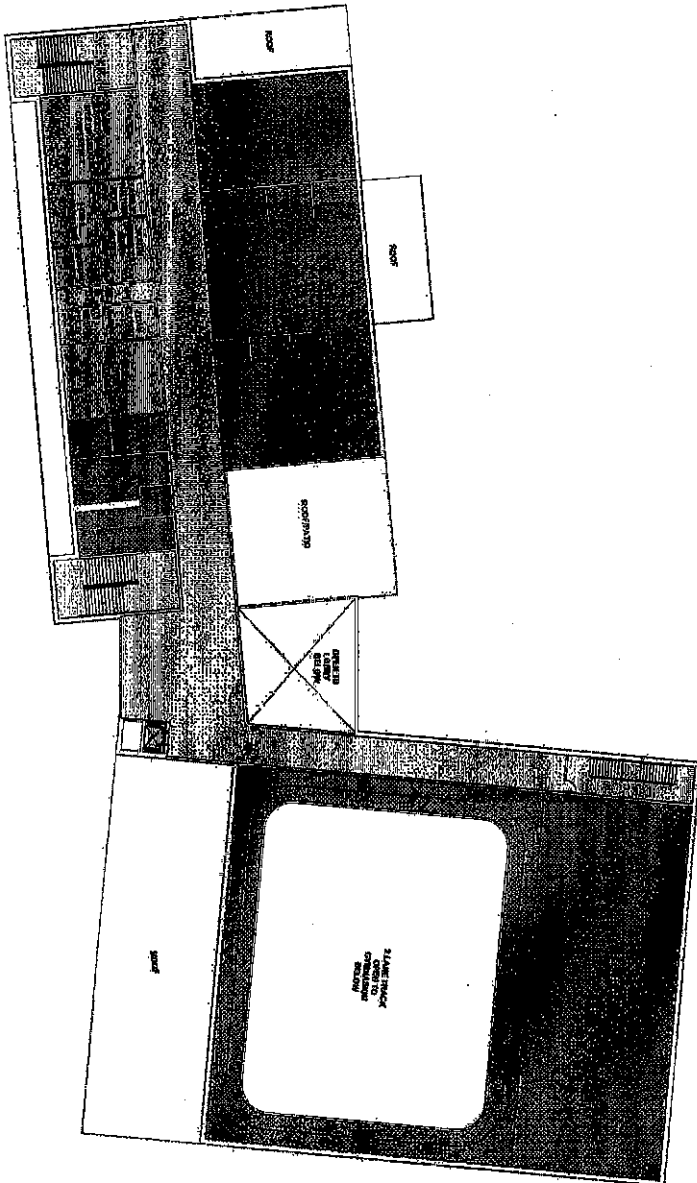
**SILVERPETERCELLI ASSOCIATES**  
Architects / Engineers / Interior Designers  
3190 Whiting Avenue, Shelton, CT 06418  
Tel: 203 240 9007 Fax: 203 240 9047  
www.silverpetercelli.com

# CONCEPTUAL DESIGN OPTIONS

07.11.22

# 5 CONCEPTUAL OPTION 5

## CROMWELL COMMUNITY CENTER STUDY @ WATROUS PARK



2ND FLOOR PLAN  
PLAN NORTH

**SILVER/PIETRUCCELLI + ASSOCIATES**  
Architects/Engineers/Interior Designers  
3180 Wilbury Avenue, Hamden, CT 06518  
Tel: 203 230 9007 Fax: 203 230 8247  
www.silverpietrucelli.com

# CONCEPTUAL DESIGN OPTIONS

07.11.22




# 5 CONCEPTUAL OPTION 5

## CROMWELL COMMUNITY CENTER STUDY @ WATROUS PARK

### CONCEPTUAL DESIGN OPTIONS

07.11.22

  
**SILVER/PETRUCELLI + ASSOCIATES**  
Architects / Engineers / Interior Designers  
3190 Wilbury Avenue, Hamden, CT 06518  
Tel: 203 230 9007 Fax: 203 230 8347  
www.silverpetrucelli.com

### **SPA next steps**

- Work with team to finalize conceptual floor plan & site
- Develop conceptual construction and soft costs (total project costs)

### **Cromwell next steps**

- Apply for grants?
- Town approvals?

### **Tentative Project Timeline**

- Design: 9 months
- Construction: 2+ years

## **NEXT STEPS/INFORMATION**

THANK YOU!

QUESTIONS?



SILVER/PETRUCCI + ASSOCIATES



**TOWN OF CROMWELL**  
**HUMAN SERVICES & SENIOR CENTER**  
TOWN HALL, 41 WEST STREET  
CROMWELL, CT 06416  
(860) 632-3449 FAX (860) 632-3446

June 7, 2022

Re: Tax Deferral Appeal

To: Town Council Members

On June 6, 2022, I received a tax deferral appeal from Ann Flaherty, 2 Hemlock Court. Ms. Flaherty has been behind on her taxes and a requirement of applying for the Town Tax Deferral Program is you must be current on your taxes in order to apply and therefore she couldn't apply by the deadline. Ms. Flaherty has brought her taxes current with the help of others and would greatly benefit from the Deferral Program.

The appeal procedures state that the Senior Services Director shall report the notice to the Town Council for their consideration and may make a recommendation to the Town Council as to a decision. In this case, I would recommend approval as the resident is now current and would greatly benefit from the program financially.

Regards,

  
Amy Saada

8-10-22

To all my friends and close ones, and especially the LGBTQIA+ community,

Back in late spring I had an encounter with a person who has been harassing me for the past several years. Each time this person has harassed me, I have reported it to the police.

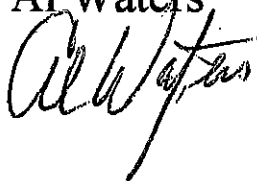
After he almost ran me off the road in May, we had an exchange of words. What I said at the time was not very gentleman-like and was not appropriate. I made a mistake and am aware that as an elected representative of Cromwell, my actions are a reflection of the town.

I want to apologize to all the people who I offended with my vocabulary. I want to apologize to the people of Cromwell. I should have known better, and it will not happen again.

I plan on taking classes to better understand the LGBTQIA+ community and how to be a supportive ally.

Sincerely,

Al Waters





Attachment M

70 Strand Circle • Cromwell, CT 06416 • T 860.632.7735 • C 401.273.9563  
AnnGrasso.com • AnnGrassoPatternArt.com • AEGrasso.com • Ann@AEGrasso.com

DATE: 8.10.22  
TO: Acting Mayor Fortenbach, Town Council Members and  
Town Manager Salvatore  
RE: Proposed Community Center

During the years I sat on the Senior Center Commission, it was undeniably evident that programming was critically limited due to space restrictions. Amy Saada and her staff continue to be commended for all they accomplish given these limitations. Youth Services, Food Pantry, and Human Resources will also benefit from expanded space and privacy.

Working with the Recreation Department, I have become aware of their space constraints as well. Again, it is important to point out that Scott Kieras offers all possible programming within and outside the Town Hall areas available to him.

These departments have been making concerted requests for a Community Center for many years. It is good to see the proposals being offered this evening. Even with many other requests in front of The Council, it is important to move the Community Center forward, especially as there is grant money available to offer substantial financial assistance.

I am in favor of building a Community Center that will fit Cromwell's needs now and with expansion capability in the future.

Sincerely,

A handwritten signature in cursive script that reads 'Ann Grasso'.

Ann Grasso

Attachment N

August 10, 2022


Acting Mayor Steve Fortenbach, Town Council Members,  
and Town Manager Anthony Salvatore,

It's very exciting news that there are plans to build a Community Center in Cromwell. It's a much-needed and overdue project, given that existing facilities for seniors, as well as a wide variety of other recreational and educational programs, are woefully inadequate. And the space "squeeze" will likely only continue as the town grows and needs to offer residents the many services and opportunities that contemporary communities increasingly require. What a fine plan it is to envision a suitable, convenient, and adequately-sized facility that addresses these needs as Cromwell positions itself to grow in stature as a desirable community to live in. Keeping in mind both the town's current needs and its future growth, I urge you to choose the Community Center plan that offers the largest-size facility under consideration. Let our generation's legacy be a comfortable Community Center that provides the most resourceful, forward-looking, vibrant, and workable venue for residents to use and enjoy now and in the coming ages.

Betty Zuraw  
52 Missionary Rd., Apt. 3220  
Cromwell, CT 06416

**TOWN OF CROMWELL – TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416  
SPECIAL MEETING MINUTES**

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RECEIVED FOR REC  
Aug 17, 2022 02:11  
JoAnn Doyle  
TOWN CLERK  
CROMWELL, CT 

Wednesday, August 10, 2022

7:00 p.m.

(Immediately following the Public Hearing)

**Present:** Deputy Mayor S. Fortenbach, J. Demetriades, J. Donohue,  
P. Luna, J. Henahan, A. Waters

**Absent:** Mayor A. Spotts

**Also Present:** Town Manager Salvatore, Charter Revision Commission Chairperson  
J. Lepore, Charter Revision Commission Vice Chair M. Cannata

**A. CALL TO ORDER**

Deputy Mayor Fortenbach called the meeting to order at 6:59 p.m.

**B. NEW BUSINESS**

Discussion and possible action regarding the proposed amendments to the Town Charter.

Deputy Mayor Fortenbach asked for comments from the Town Council.

There was discussion regarding the number of ballot questions. Charter Revision Chairperson Lepore said that there are currently six proposed questions (Attachment 1). Deputy Mayor Fortenbach suggested keeping it to four ballot questions.

Chairperson Lepore suggested combining the Town Clerk and Tax Collector appointed vs. elected question into one question. Town Manager Salvatore suggested that the question should be combined and seemed logical and asked why it was in two questions. Chairperson Lepore stated that it was a simple majority after the Commission came up with some good points and referring to the last Charter Revision Commission as to perhaps there was one position that people would like to see appointed and one position they would like to see elected. Town Manager urged Deputy Mayor Fortenbach to have this presented as one ballot question, because it would seem illogical to have one position appointed and one position elected.

The Town Council discussed how to go about addressing each ballot question. Mike Cannata mentioned that the three Board of Finance questions seemed to be contentious, so, it might be a good idea to eliminate them and then there would be three ballot questions.

A motion was made by James Demetriades to approve the proposed changes to Section 2.02 (c), as a separate ballot question on the ballot for the November 8, 2022 election.

**"Elected members of council (including mayor) will serve 4-year terms instead of 2-year terms. The terms will be continuous rather than staggered."**

The motion was seconded by Jack Henahan. **In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters. **Motion carried.**

A motion was made by Paula Luna to approve the proposed changes to Section 4.08 and Section 4.09, as a separate ballot question on the ballot for the November 8, 2022 election.

**"In recognition of the rigorous professional requirements (e.g., statutorily mandated training) of their offices, the elected Tax Collector and the Town Clerk will become appointed positions effective Jan. 1, 2023. The same individuals elected to those roles in the November 2021 municipal election will be appointed for the positions as of January 1, 2023."**

There was discussion, with a question asked by James Demetriades. He asked if the Town Clerk and Tax Collector positions would be re-appointed every two or four years, or is it a lifetime appointment? Jennifer Donohue asked for the definition of "appointed"? Town Manager Salvatore said that it should be no different than any other department head. It is an appointment by the Town Manager and approved by the Town Council, removed for a reason, with the approval by the Council.

Jennifer Donohue asked if, as far as personnel, they would fall under Sections 4.08 and 4.09? Town Manager Salvatore said that is correct and the language is written in those sections.

The motion was seconded by Jack Henahan. **In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters. **Motion carried.**

A motion was made by Jennifer Donohue to reject the proposed changes to the Board of Finance in Sections 5.02 (e) and Section 8.04 (b).

The motion was seconded by Al Waters. **In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters. **Motion carried.**

A motion was made by James Demetriades to adopt and move to advance to the ballot all other recommendations from the Charter Revision Commission, as a separate ballot question.

The motion was seconded by Jennifer Donohue. **In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters. **Motion carried.**

**C. ADJOURN**

A motion to adjourn was made by Jennifer Donohue.

The motion was seconded by Al Waters. **In favor:** J. Demetriades, J. Donohue, S. Fortenbach, J. Henahan, P. Luna, A. Waters. **Motion carried.**

The meeting adjourned at 7:17 p.m.

Respectfully submitted,

  
Recording Secretary

**CRC Highlights**

- Elected members of council (including mayor) will serve 4-year terms instead of 2-year terms. The terms will be continuous rather than staggered. (Section 2.02(c))
  - Separate ballot question
- CRC more clearly defined the process of filling a vacancy on the Council. Both the mayor and members of the council will continue to serve without compensation
  - Section 2.04 – compensation
  - Section 2.07(c) – filling of vacancies
- In recognition of the rigorous professional requirements (e.g., statutorily mandated training) of their offices, the elected Tax Collector and the Town Clerk will become appointed positions effective Jan. 1, 2023. The same individuals elected to those roles in the November 2021 municipal election will be appointed for the positions as of January 1, 2023.
  - 2 Separate ballot questions
  - Section 4.08- Tax collector
  - Section 4.09- Town clerk
- The Board of Finance will now be composed of 5 members rather than 6 members with the same number of alternates.
  - separate ballot question
  - Section 5.02(e)
- The Board of Finance members will serve 4-year terms instead of 6-year terms, however, the terms will remain staggered.
  - separate ballot question
  - Section 5.02(e)
- There is a change on amendment to the budget before adoption. The new language reads as follows: "Notwithstanding anything to the contrary in this section, if the Board of Finance modifies the proposed annual budget presented to it by the Town Council and Board of Education, the Town Council may make a further amendment thereto and reallocate expenditures in an amount not exceeding one percent (1%) of the total proposed budget, inclusive of the Board of Education. The Town Council may make such amendments by a two-thirds (2/3) majority vote of those present and voting during a special meeting within three (3) business days following the public hearing on the budget. Any reallocation approved by the Town Council pursuant hereto shall be adopted by the Board of Finance without further amendment prior to the referendum within the timeframe herein."
  - Separate ballot question
  - Section 8.04(b)
- Any proposal to incur bonded debt in an amount equal to or greater than 10% of the operating budget for that fiscal year (except for emergency expenditures) will be automatically subject to a referendum vote.
  - Section 8.15

**TOWN OF CROMWELL - TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416  
SPECIAL MEETING MINUTES**

Tuesday, August 23, 2022- 5:30 PM

**Present:** Acting Mayor S. Fortenbach, Councilwoman J. Donohue,  
Councilwoman P. Luna, Councilman J. Henahan, Councilman A.  
Waters (by phone)

**Absent:** Mayor A. Spotts, Councilman J. Demetriades

**Also Present:** Town Manager Salvatore, Charter Revision Commission  
Chairperson J. Lepore, Charter Revision Commission Vice Chair M.  
Cannata

**A. CALL TO ORDER**

Acting Mayor Fortenbach called the meeting to order at 5:30 p.m.

**B. NEW BUSINESS**

1. Review and accept the proposed amendments to the Town Charter as recommended by the Charter Revision Commission.

Charter Revision Commission Vice Chairman Mike Cannata stated that they do not have any more changes at this time.

Councilwoman Luna stated that the following grammatical changes should be made:

- Under the Table of Contents in Article 6, Section 6.06 needs to be added, it is called the Right to Petition for Referendum.
- Article 4, Section 4.07 b) Connecticut needs to be corrected.
- Article 4, Section 4.21 b) Appointment and Eligibility – the word “members” should not be crossed out

Councilman Waters confirmed that the Town Clerk and Tax Collector will be eligible to receive pension benefits. Town Manager Salvatore said that they are already participating in the pension program and will continue to contribute to the pension, no changes have been made to that.

**MOTION** made by J. Donohue and **SECONDED** by J. Henahan to accept the revisions as established by the Charter Revision Commission in addition to the grammatical changes made by Councilwoman Luna.

*All in favor. Motion passed.*

Acting Mayor Fortenbach read the following questions to go on the ballot for the November 2022 election:

Question 1- the proposed Charter Amendment to Section 2.02 of the Town's Charter changing the term of each of the members of the Town Council, including Mayor, to four (4) years, as set forth in the Charter Revision Commission's Final Report and accepted by the Town Council.

Question 2- the proposed Charter Amendments to Section 4.08 and 4.09 of the Town's Charter changing the positions of the Tax Collector and Town Clerk from elected to appointed positions, as set forth in the Charter Revision Commission's Final Report and accepted by the Town Council.

Question 3- the remaining proposed Charter Amendments contained in the Charter Revision Commission's Final Report, which Report was accepted by the Town Council on August 23, 2022.

**MOTION** made by P. Luna and **SECONDED** by J. Henahan to approve all three questions on the ballot for the November 2022 elections.

*All in favor. Motion passed.*

**C. ADJOURNMENT**

**MOTION** made by J. Donohue and **SECONDED** by J. Henahan to adjourn.

*All in favor. Motion passed.*

The meeting adjourned at 5:39 p.m.

Respectfully submitted,



Sherry McGuire  
Recording Clerk



## **Town of Cromwell Office of the Town Manager**

Anthony J. Salvatore, Sr.  
Town Manager

Phone: (860) 632-3412  
Fax: (860) 632-3435

To: Marianne Sylvester  
Finance Director

From: Anthony J. Salvatore  
Town Manager

Date: August 29, 2022

Re: GFOA Certificate of Achievement FY ending 2021

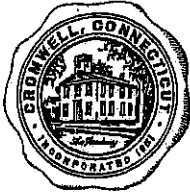
Today I received notification, that once again this year, the Town of Cromwell has been awarded the Certificate of Achievement for Excellence in Financial Reporting by the Government Finance Officers Association.

The news release states that the Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment by a government and its management. Kudos to you and your staff for your excellent record keeping and commitment to the Town of Cromwell.

The award of Financial Reporting Achievement has been awarded to you and your staff for preparing the award-winning CAFR.

Please accept my appreciation, to you and your staff, for a job well done!

Copy: Personnel File  
Acting Mayor Fortenbach  
Town Council Members



## Town of Cromwell Office of the Town Manager

Nathaniel White Building  
41 West Street  
Cromwell, CT 06416

Anthony J. Salvatore, Sr.  
Town Manager

Phone: (860) 632-3412  
Fax: (860) 632-3435

August 30, 2022

Brian Oblon, Senior Vice President  
Arcadis U.S., Inc.  
213 Court Street, Suite 700  
Middletown, CT 06457

RE: Project Manager Services, Cromwell Middle School

Dear Mr. Oblon,

Congratulations! We are pleased to inform you that the Town of Cromwell chose your firm's response to the RFQ/RFP for Project Manager Services for the new Cromwell Middle School.

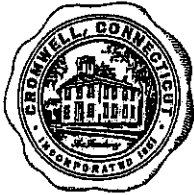
Please create a contract for the Town to review and approve based on the proposal and fees submitted. We look forward to our successful and rewarding working relationship in this endeavor.

Should you have any questions, please do not hesitate to email Sharon DeVoe at [sdevoe@cromwellct.com](mailto:sdevoe@cromwellct.com)

Very Truly Yours,

Anthony J. Salvatore  
Town Manager

cc: John Post, Selection Committee Chair  
Rosanna Glynn, Building Committee Chair



## Town of Cromwell Office of the Town Manager

Nathaniel White Building  
41 West Street  
Cromwell, CT 06416

Anthony J. Salvatore, Sr.  
Town Manager

Phone: (860) 632-3412  
Fax: (860) 632-3435

August 30, 2022

Joseph Costa, AIA, LEED AP  
Principal  
Perkins Eastman  
677 Washington Boulevard  
Suite 101  
Stamford, CT 06901

RE: Architectural Services, Cromwell Middle School

Dear Mr. Costa,

Congratulations! We are pleased to inform you that the Town of Cromwell chose your firm's response to the RFQ/RFP for Architectural Services for the new Cromwell Middle School.

Please create a contract for the Town to review and approve based on the proposal and fees submitted. We look forward to our successful and rewarding working relationship in this endeavor.

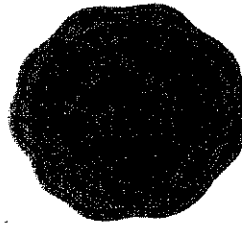
Should you have any questions, please do not hesitate to email Sharon DeVoe at [sdevoe@cromwellct.com](mailto:sdevoe@cromwellct.com)

Very Truly Yours,



Anthony J. Salvatore  
Town Manager

cc: John Post, Selection Committee Chair  
Rosanna Glynn, Building Committee Chair



**Town of Cromwell**  
**Office of the Town Manager**  
Nathaniel White Building  
41 West Street  
Cromwell, CT 06416  
(860) 632-3412

August 29, 2022

Mr. Jonathan Harriman  
Town Engineer  
Town of Cromwell  
41 West Street  
Cromwell, CT 06416

RE: Letter of Commendation

Dear Jon:

Please accept this letter of commendation as my appreciation to you for your role as Interim Director of Public Works while we searched for a new Director. As always, you demonstrated great leadership and excellent communication with the Town Council, myself, and all Public Works employees while still managing to excel in your position as Town Engineer.

As Interim Director of Public Works, your commitment and hard work did not go unnoticed. The Town of Cromwell is fortunate to have an employee such as you.

Once again, please accept my appreciation for all you have done for the Town of Cromwell. A copy of this letter will be placed in your employment file.

Sincerely,

A handwritten signature in dark ink, appearing to read "Anthony J. Salvatore", is written over the typed name and title.

Anthony J. Salvatore  
Town Manager

cc: Human Resources