

**TOWN OF CROMWELL
TOWN COUNCIL REGULAR MEETING
WEDNESDAY MARCH 10, 2021
7:00 P.M. TOWN HALL COUNCIL CHAMBERS**

AMENDED AGENDA

RECEIVED FOR RECORD
Mar 09, 2021 08:47A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT



Town Hall Meeting Rooms closed to the Public
Meeting live-streamed www.cromwellct.com, Quick links, live Town Meetings
Comments to Council may be e-mailed to mayor@cromwellct.com

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF AGENDA**
- D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT/STAFF REPORTS**
 - 1. Update by Town Manager & EDC Coordinator regarding 60-61 River Road.
 - 2. Update from Asst. Public Works Director J. Harriman regarding New Highway/Sewer Facility.
- E. MAYOR'S UPDATE**
- F. TOWN MANAGER'S UPDATE**
- G. FINANCIAL/FINANCE DIRECTOR'S UPDATE**
 - 1. Budget Reports
 - 2. Tax Refunds
 - 3. Discussion and action; Other Fund Budgets
 - a. Dog License Fund -\$23,900
 - b. Sidewalk Fund -\$7,500
 - 4. Authorize Mayor to set the Special Town Meeting for the Other Fund budgets, to include Dog License Fund, Sidewalk Fund, and Sewer Assessment Fund, per Town Charter.
 - 5. Discussion and action on any unfinished 2021-2022 budget matters.
- H. CHIEF OF POLICE'S UPDATE**
- I. PUBLIC WORKS DIRECTOR'S UPDATE**
- J. CITIZEN COMMENTS -Submitted to mayor@cromwellct.com**
- K. NEW BUSINESS**
 - 1. Presentation Mattabassett District Budget.

2. Discussion and action to approve use of Riverport Landing for 2021 Farmer's Market. Dates will be every Friday from June 4th - September 3rd, 2021, from 4 p.m. - 7 p.m.

L. APPROVAL OF MINUTES

1. Regular Meeting, February 10, 2021
2. Special Meeting, Budget Workshop, March 1, 2021
3. Special Meeting, Budget Workshop, March 3, 2021

M. APPOINTMENTS

1. Senior Services Commission
 - a. Deirdre Daly
 - b. Paula Luna

N. INFORMATIONAL ITEMS

O. EXECUTIVE SESSION

1. Update Legal Matter
 - a. Twyon Martin v. Town of Cromwell
CHRO #2130142

P. ADJOURN

TOWN OF CROMWELL
TOWN COUNCIL REGULAR MEETING
WEDNESDAY MARCH 10, 2021
7:00 P.M. TOWN HALL COUNCIL CHAMBERS

RECEIVED FOR RECORD
Mar 03, 2021 03:35P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

AGENDA

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N. INFORMATIONAL ITEMS

O. ADJOURN

**Engineering Department
Town of Cromwell
Cromwell, CT**

To: Anthony Salvatore –Town Manager

cc: Lou Spina – Director of Public Works

From: Jon Harriman

Date: 3/3/2021

Re: PW/WPCA Facility Progress Report

A temporary certificate of occupancy for the facility was issued on February 12th. In turn an agreement with D'Amato was signed the following week to allow the Town to occupy and use the facility while the Design-builder continues to complete the building.

The remaining items are; 1. the replacement of the new generator engine, which started today. 2. The completion of a roof access ladder and hatchway in the mechanics garage (includes lighting on the roof and an electrical outlet at the rooftop unit). 3. The completion of paperwork to satisfy the Building Official's requests.

As the winter progressed it became clear that the building has a serious safety issue due to snow and ice sliding off the building and falling to the ground below. We have notified the Design-builder of the issue and are working towards a solution. At present the Design-builder is blaming an unusually hard winter (their words) and is reluctant to take responsibility. The gutters on the north and west of the building will most likely all need to be replaced (roughly 562 linear feet). If an agreement is not possible, the Town will make use of retainage funds to correct the design flaw. The building needs a snow retention system to keep the snow on the roof and allow it to melt and run into the gutters and down spouts, and prevent it from sliding unrestrained off the building.

A second issue has presented itself in regards to the underside of the covered truck port on the west side of the building. The metal roof has 2-3" of fiberglass insulation on the underside that is suspended with a white vapor barrier. Six months after installation there are dozens of holes in the material and it has begun ripping. An investigation into the material revealed that the material is made for interior use, and exterior applications are not recommended by the manufacturer. We have reached out to the Design-builder to rectify this problem as well.

March 3, 2021

We continue to work to resolve a number of a change orders presented after substantial completion of the project that Town staff are unable to account for as presented. These include a request to pay for the import of fill, and a number of changes made by the Design-builder without discussion with the Town.

TOWN OF CROMWELL

DATE: MARCH 3, 2021
TO: ANTHONY J. SALVATORE, TOWN MANAGER
FROM: MARIANNE SYLVESTER, FINANCE DIRECTOR
RE: MARCH TOWN COUNCIL REPORT

I am submitting the fiscal year 2021 budget reports for the Town Council meeting on March 10th. These reports reflect activity through the end of February.

The Town is on target for expenditures. I am keeping an eye on the Legal Fees and Computer Services budget lines. Hopefully we will not incur any extraordinary costs between now and the end of the fiscal year. Tax collections are due in full by April 1st and the Tax Collector feels confident collections will be at budgeted levels by year end.

The Board of Finance set dates for the Public Hearing and deliberations for the 2021-22 Budget at their February 25th meeting. A Public Hearing will be held on March 31st, with a second Public Hearing on April 6th for additional comments. Taxpayers may submit comments to me via email for the Board of Finance's consideration. The Board of Finance will begin budget workshops immediately after the Public Hearings. A subsequent budget workshop is scheduled for April 7th, if necessary, for any unfinished 2021-22 budget matters.

I recently learned that People's United Bank will be acquired by M & T Bank out of Buffalo NY sometime this fall. Our current banking agreement runs through August 2021. The transition probably wouldn't impact the Town until 2022. We will be assessing our options in the meantime.

Let me know if you have any questions or wish to discuss anything further.

Thank you.

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2021 08

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 TOWN MANAGER'S OFFICE	394,157	0	394,157	247,323.73	1,516.58	145,316.69	63.1%
002 TOWN CLERK'S OFFICE	206,689	0	206,689	129,630.14	6,979.01	70,079.85	66.1%
003 REGISTRAR OF VOTERS	78,164	0	78,164	49,856.73	2,733.18	25,574.09	67.3%
004 PLANNING COMMISSION	3,525	0	3,525	1,418.77	189.70	1,916.53	45.6%
005 ECONOMIC DEVELOPMENT	23,911	0	23,911	9,350.50	.00	14,560.50	39.1%
006 BOARD OF FINANCE	1,350	0	1,350	252.00	.00	1,098.00	18.7%
008 CHARTER REVISION COMM	3,000	0	3,000	.00	.00	3,000.00	.0%
009 BOARD OF ASSESSMENT APPEALS	1,200	0	1,200	217.80	.00	982.20	18.2%
010 ZONING BOARD OF APPEALS	1,250	0	1,250	334.35	71.62	844.03	32.5%
011 INLAND WETLANDS	2,300	0	2,300	445.00	50.00	1,805.00	21.5%
012 COMM. FOR DISABLED PEOPLE	100	0	100	.00	.00	100.00	.0%
013 DONATIONS AND DUES	50,491	0	50,491	40,488.00	6,500.00	3,503.00	93.1%
014 TOWN COUNCIL	41,755	0	41,755	39,290.50	.00	2,464.50	94.1%
015 LEGAL EXPENSE	223,300	0	223,300	116,351.63	80,425.37	26,523.00	88.1%
016 CENTRAL SERVICES	185,300	0	185,300	126,465.03	60,774.04	-1,939.07	101.0%
017 INSURANCE EXPENSE	588,200	0	588,200	428,225.07	132,420.08	27,554.85	95.3%
018 GENERAL EXPENSE	340,003	588,366	928,369	921,129.39	3,000.00	4,239.61	99.5%
019 DEVELOPER/PLANNER	136,177	0	136,177	89,655.13	342.07	46,179.80	66.1%
020 FINANCE DEPARTMENT	430,008	0	430,008	271,987.45	6,683.15	151,337.40	64.8%
021 TAX COLLECTOR	154,103	0	154,103	91,147.29	176.00	62,779.71	59.3%
022 ASSESSOR'S OFFICE	250,335	0	250,335	156,685.23	150.00	93,499.77	62.7%
030 PUBLIC WORKS ADMIN.	286,541	0	286,541	180,268.44	9,756.08	96,516.48	66.3%
031 ENGINEERING	244,623	0	244,623	143,799.52	5,910.84	94,912.64	61.2%
032 SOLID WASTE REMOVAL	769,881	0	769,881	394,535.25	309,243.15	66,102.60	91.4%
033 BUILDING INSPECTION	208,761	0	208,761	138,917.23	4,316.92	65,526.85	68.6%
034 HIGHWAY DEPT.	1,411,786	0	1,411,786	721,127.36	210,886.10	479,772.54	66.0%
035 BUILDING MAINTENANCE	634,419	0	634,419	401,382.16	47,531.07	185,505.77	70.8%
036 PARKS & GROUNDS	446,836	0	446,836	249,731.27	31,810.54	165,294.19	63.0%
037 PUBLIC WORKS-OTHER	394,500	0	394,500	192,782.67	110,967.93	90,749.40	77.0%
038 VEHICLE MAINTENANCE	324,774	0	324,774	172,847.59	70,243.50	81,682.91	74.8%
040 POLICE DEPARTMENT	3,643,667	3,225	3,646,892	2,324,088.38	38,891.53	1,283,912.09	64.8%
041 EMERGENCY MANAGEMENT	19,050	0	19,050	9,948.17	2,351.83	6,750.00	64.6%
042 ANIMAL CONTROL	89,247	1,775	91,022	59,940.20	.00	31,081.80	65.9%
050 HEALTH DEPARTMENT	201,785	0	201,785	121,485.30	35,188.53	45,111.17	77.6%
051 HUMAN SERVICES	134,809	0	134,809	78,176.80	682.34	55,949.86	58.5%
053 SENIOR SERVICES	127,927	0	127,927	59,076.39	9,268.98	59,581.63	53.4%
054 YOUTH SERVICES	108,429	0	108,429	59,648.80	5,631.41	43,148.79	60.2%
055 TRANSPORTATION SERVICES	170,856	0	170,856	74,087.35	3,946.68	92,821.97	45.7%
060 RECREATION DEPARTMENT	266,817	0	266,817	154,199.81	10,363.52	102,253.67	61.7%
061 LIBRARY	617,326	0	617,326	376,818.79	25,066.99	215,440.22	65.1%
070 BONDED DEBT	3,575,200	0	3,575,200	619,875.00	.00	2,955,325.00	17.3%
080 EMPLOYEE BENEFITS	3,897,360	-5,000	3,892,360	2,696,602.95	645,896.25	549,860.80	85.9%
090 BOARD OF EDUCATION	31,805,990	0	31,805,990	17,321,938.12	.00	14,484,051.88	54.5%
119 DEVELOPMENT COMPLIANCE	109,780	0	109,780	69,050.23	222.00	40,507.77	63.1%

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2021 08

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
120 CONSERVATION COMMISSION	1,210	0	1,210	140.00	.00	1,070.00	11.6%
TOTAL GENERAL FUND	52,606,892	588,366	53,195,258	29,340,721.52	1,880,186.99	21,974,349.49	58.7%

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2021 08

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
002 TOWN CLERK'S OFFICE	-294,500	0	-294,500	-390,867.03	96,367.03	132.7%
021 TAX COLLECTOR	-45,491,635	0	-45,491,635	-43,403,939.55	-2,087,695.45	95.4%
022 ASSESSOR'S OFFICE	-1,000	0	-1,000	-829.00	-171.00	82.9%
030 PUBLIC WORKS ADMIN.	-45,900	0	-45,900	-29,471.54	-16,428.46	64.2%
033 BUILDING INSPECTION	-350,000	0	-350,000	-339,635.73	-10,364.27	97.0%
040 POLICE DEPARTMENT	-86,800	0	-86,800	-48,286.64	-38,513.36	55.6%
042 ANIMAL CONTROL	-550	0	-550	.00	-550.00	.0%
050 HEALTH DEPARTMENT	-30,000	0	-30,000	-5,990.00	-24,010.00	20.0%
053 SENIOR SERVICES	-1,500	0	-1,500	-50.00	-1,450.00	3.3%
061 LIBRARY	-5,000	0	-5,000	-505.11	-4,494.89	10.1%
206 BOARDS & COMMISSIONS	-9,500	0	-9,500	-5,610.65	-3,889.35	59.1%
207 STATE OF CONNECTICUT	-5,372,466	0	-5,372,466	-2,844,255.44	-2,528,210.56	52.9%
208 MISCELLANEOUS SOURCES	-554,741	0	-554,741	-436,963.86	-117,777.14	78.0%
999 FUND BALANCE	-363,300	0	-363,300	.00	-363,300.00	.0%
TOTAL GENERAL FUND	-52,606,892	0	-52,606,892	-47,506,404.55	-5,100,487.45	90.3%

Condition(s) : Bill Dist/Susp/Bank	Name Address	TOWN OF CROMWELL	Int Date: 02/26/2021	Prop Loc/Vehicle Info. UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2019-01-0000183 1	WELLS FARGO REAL ESTATE TAX SERVICES PO BOX 14506	154 SHUNPIKE ROAD 00368900	02/26/2021	Sec. 12-129 Refund of Excess Payments.	1/20/2021	3,555.18 5,332.77	0.00 0.00	0.00 0.00	3,555.18 5,332.77	-1,777.59
2019-01-0003492 1	DES MOINES IA 50306-9395 MCCANN MARK 9 NORDLAND AVENUE	9 NORDLAND AVENUE 00311400	02/26/2021	Sec. 12-129 Refund of Excess Payments.	2/12/2021	3,895.30 3,924.51	0.00 0.00	0.00 0.00	3,895.30 3,924.51	-29.21
2019-03-0054968 1	CROMWELL CT 06416 GRAHAM JUDITH J 10 WALL ST # 1FL	CROMWELL CT 06416-2338 HYUNDAL LEASE TITLING TRUST 4100 WILWOOD PKWY	02/26/2021	Sec. 12-129 Refund of Excess Payments.	2/5/2021	24.92 74.85	0.00 9.26	0.00 5.00	24.92 89.11	-49.93
2019-03-0055867 0040	CROMWELL CT 06416-2338 ATLANTA GA 30339-8400	2017/SXYPGDA33HG271330 55865	02/26/2021	Sec. 12-129 Refund of Excess Payments.	1/20/2021	0.00 423.51	0.00 0.00	0.00 0.00	0.00 423.51	-423.51
2019-03-0057645 S803	MANCHESTER NORMAN B JR + MANCHESTER SH 25 WOODBRIDGE LN	1999/JT3HP10V4X7141529 57644	02/26/2021	Sec. 12-129 Refund of Excess Payments.	1/22/2021	10.97 16.42	0.00 0.00	0.00 0.00	10.97 16.42	-5.45
2019-04-0080555 S803	CROMWELL CT 06416-2546 ENTERPRISE FM TRUST 9315 OLIVE BLVD	2018/4S4BSACC4J3327138 80555	02/26/2021	Sec. 12-129 Refund of Excess Payments.	1/15/2021	407.98 544.00	0.00 0.00	0.00 0.00	407.98 544.00	-136.02
TOTAL						7,894.35 10,316.06	0.00 9.26	0.00 5.00	7,894.35 10,330.32	-2,421.71

DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2021	ACTUAL EXPENDITURE 2018-19	ACTUAL EXPENDITURE 2019-20	ACTUAL EXPENDITURE DEC. 31, 2021	ESTIMATED EXPENDITURE 2020-21	DEPARTMENT REQUEST 2021-22	TOWN MANAGER RECOMMENDED	TOWN COUNCIL RECOMMENDED	BOARD OF FINANCE RECOMMENDED
SIDEWALK PROGRAM FUND									
MISCELLANEOUS REPAIRS	7,500	7,500	7,500	-	7,500	7,500	7,500		
TOTAL	7,500	7,500	7,500	-	7,500	7,500	7,500	-	-

This fund is to be used for the improvement and expansion of the Town's sidewalk system. The Town Manager will approve all repair projects. Specific expansion projects will be approved by the Town Council. The appropriation is for engineering, design, materials, supplies, labor and any item directly related to the project.

DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2021	ACTUAL EXPENDITURE 2018-19	ACTUAL EXPENDITURE 2019-20	ACTUAL EXPENDITURE DEC. 31, 2021	ESTIMATED EXPENDITURE 2020-21	DEPARTMENT REQUEST 2021-22	TOWN MANAGER RECOMMENDED	TOWN COUNCIL RECOMMENDED	BOARD OF FINANCE RECOMMENDED
DOG FUND									
VETERINARIAN FEES	3,500	937	1,612	15	3,500	3,500	3,500		
OUTSIDE SERVICES	10,000	7,764	8,463	3,726	10,000	10,000	10,000		
VEHICLE MAINTENANCE	1,500	405	246	775	1,500	1,500	1,500		
EQUIP.REPAIR+REPLACEMENT	1,000	994	608	-	1,000	1,000	1,000		
DEPARTMENTAL EXPENSE	1,200	1,072	1,176	88	1,200	1,200	1,200		
TRAINING/WORKSHOPS	2,500	1,372	1,014	142	2,500	2,500	2,500		
UNIFORMS	1,200	1,194	674	285	1,200	1,200	1,200		
GASOLINE + OTHER FLUIDS	3,000	1,679	1,993	711	3,000	3,000	3,000		
TOTAL	23,900	15,417	15,786	5,742	23,900	23,900	23,900	-	-
FUNDING:									
FEES+FUND INCOME	6,500	6,148	8,007	5,663	6,500	6,500	6,500		
FUND BALANCE	7,500	(755)	(2,121)	-	7,500	7,500	7,500		
GENERAL FUND	9,900	10,024	9,900	9,900	9,900	9,900	9,900		
TOTAL	23,900	15,417	15,786	15,563	23,900	23,900	23,900	-	-




CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

MEMO

TO: Anthony Salvatore
Town Manager

FROM: Chief Denise Lamontagne 

SUBJECT: Town Council Report

DATE: March 3, 2021

In preparation for the March Town Council meeting, I am providing you the February monthly statistics. I am will provide you a report from K-9 Officer John Carlson for activity for the month of February 2021 at the meeting.

Use of Force Incidents: none

Civilian Complaints: none

Training: Chief Lamontagne – Media Training
Captain Sifodaskalakis – Media Training
Officer Perricone – B.A.C. Instructor, DRE Training
Officer Carlson – Triple Instructor L.O.C.K.U.P.
Officer Pietraroia - Triple Instructor L.O.C.K.U.P.
Department – Narcan
Department – Pursuits
Disp. Ayotte – NIMS, COLLECT, E911, EMD
Disp. Racki – NIMS, E911

Two dispatchers, Danielle Ayotte and Henry Racki were hired and are currently in our training.

Officer Camputaro and Officer Chieffo have completed their FTO training and are on their own. Officer Thomasson is schedule to complete his FTO shortly. Off. Visconti is doing well in the academy.

On February 19, 2021 Officer John Carlson and K-9 Bane assisted the Bloomfield Police Department to successfully locate a knife which was discarded by an emotionally disturbed suspect. A letter of appreciation from Chief Paul Hammick is included.

Incident Statistics Report

02/01/2021 00:00 Thru 02/28/2021 23:59

Call Type Description	Total for Period
911 Hang Up Call	8
Administrative Matter	31
Alarm - All types	15
ALARM-FALSE BILLABLE	25
All Other Offenses	1
Animal Complaint	15
Assault, Simple	1
Assist Motorist	25
Assist Other Agency	19
Bomb Threat	1
Burglary	1
Car Seat Installation	1
CAR WASH	56
Civil Matter	3
Criminal Mischief / Vandalism	2
Domestic Incident	9
DUI	1
Dumping	1
Escort	5
False Pretenses/Swindling	1
Fingerprinting	23
FV Protocol / P.A.	5
Harrassing Phone Calls	1
Identity Theft	5
Intoxicated Driver	1
Juvenile Incident	3
K-9 Assist	5
Larceny - From MV	1
Larceny - MV Parts/Access	4
Larceny -Shoplifting	11
Larceny- Other	2
Medical Emergency	16
MV Accident	34
MV Parking Violation	2
MV Theft	2
MV Violation	66
MVA NR PRIV PROP	7
Neighbor Dispute	1
Noise Complaint	4

Incident Statistics Report

02/01/2021 00:00 Thru 02/28/2021 23:59

Call Type Description	Total for Period
Nursing Home Fax Report	1
Property Check	387
Property Lost/Found	3
Record Only Call	18
Report of Gunshot	1
Road Cond/TCS Out	10
See Complainant	34
Serve Warrant INFO	3
Suspicious Activity	43
TEST CALL	1
Threaten/Harass/Intimidation	3
Town Ordinance	18
Traffic Assignment	33
Trespassing	1
Unfounded Complaint	12
Untimely Death	1
Unwanted Person	5
Well Being Check	26
Total:	1014

Monthly NIBRS Statistics

02/01/2021 00:00 Thru 02/28/2021 23:59

Call Description		Curr Mth	Prev Mth	% Chg	Prev Year	% Chg	Year To Date	Year To Date 2020	% Chg
		02/ 2021	01/ 2021	Mth to Mth	02/2020	Mth to Yr	1/1 - 02/28/2021	1/1 - 02/28/2020	2021 / 2020
11A	Forcible Rape	0	0	% 0	1	% 100	0	1	% -100
11B	Forcible Sodomy	0	0	% 0	1	% 100	0	1	% -100
120	Robbery	0	0	% 0	0	% 0	0	1	% -100
13A	Aggravated Assault	0	0	% 0	1	% 100	0	1	% -100
13B	Simple Assault	0	5	% 20	5	% 20	5	7	% -28.
13C	Intimidation	6	1	% +500	4	% +50	7	6	% +16.6
220	Burglary/Breaking and Enter	1	2	% -50	1	% 0	3	2	% +50
23C	Shoplifting	9	18	% -50	10	% -10	27	23	% +17.3
23D	Theft From Building	2	1	% +100	3	% -33.	3	3	% 0
23F	Theft From Vehicle	1	1	% 0	2	% -50	2	5	% -60
23G	Theft of MV Parts or Access	3	3	% 0	0	% +300	6	0	% +600
23H	All other Larceny	0	3	% 33.3	1	% 100	3	3	% 0
240	Motor Vehicle Theft	1	3	% -66.	0	% +100	4	1	% +300
250	Counterfeiting/Forgery	0	0	% 0	3	% 33.3	0	9	% -11.
26A	False Pretenses/Swindle/Con	1	2	% -50	0	% +100	3	2	% +50
26B	Credit Card/Automatic Telle	1	2	% -50	0	% +100	3	0	% +300
26E	Wire Fraud	0	0	% 0	0	% 0	0	0	% 0
26F	Identity Theft	4	1	% +300	6	% -33.	5	9	% -44.
270	Embezzlement	1	0	% +100	0	% +100	1	0	% +100
280	Stolen Property Offenses	0	0	% 0	0	% 0	0	1	% -100
290	Destruction/Damage/Vandalis	3	3	% 0	2	% +50	6	3	% +100
35A	Drug Narcotic Violations	1	3	% -66.	1	% 0	4	1	% +300
35B	Drug Equipment Violations	1	2	% -50	3	% -66.	3	3	% 0
40A	Prostitution	1	0	% +100	0	% +100	1	0	% +100
520	Weapon Law Violations	0	0	% 0	0	% 0	0	1	% -100
90C	Disorderly Conduct	1	3	% -66.	0	% +100	4	3	% +33.3
90D	Driving under the Influence	1	2	% -50	2	% -50	3	3	% 0
90F	Family Offenses, Nonviolent	3	1	% +200	0	% +300	4	0	% +400
90J	Trespass of Real Property	0	4	% 25	2	% 50	4	2	% +100
90Z	All Other Offenses	2	9	% -77.	8	% -75	11	18	% -38.
Report Totals:		43	69	% -37.	56	% -23.	112	109	% +2.75



BLOOMFIELD POLICE DEPARTMENT

785 PARK AVENUE • BLOOMFIELD, CT 06002 • (860) 242-6060 • FAX: (860) 242-9316

Paul B. Hammick, Chief of Police

www.bloomfieldct.org

February 24, 2021

Chief Denise Lamontagne
Cromwell Police Department
5 West Street
Cromwell, CT 06416

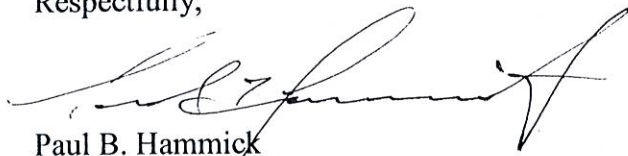
Chief Lamontagne:

On February 19, 2021, Bloomfield police officers were investigating a complaint of a suspicious person who was brandishing a knife. Officers had encountered an emotionally-disturbed suspect suffering from stab wounds; however, they could not locate the knife used to cause the self-inflicted wounds and to threaten the area residents.

Bloomfield Police Officers requested assistance for a K-9 from area towns to help locate the knife. The Cromwell Police Department graciously sent K-9 Bane and his handler, K-9 Officer John Carlson. They arrived on scene expeditiously and conducted an article search for the discarded knife. K-9 Bane successfully located the knife that was used, and it was taken into evidence by BPD officers. Officer John Carlson and K-9 Bane's performance of duty is greatly appreciated and is a tribute to the professionalism of the Cromwell Police Department.

I would like to extend my appreciation for the exceptional work conducted by this member of your department in support of ours. If there is ever anything we can do for your department, please do not hesitate to contact me.

Respectfully,



Paul B. Hammick
Chief of Police

Fiscal Year 2021-2022 Flow Development Work Sheet and Other Income -

Notes

1 This spreadsheet is based on the FY2020 2021 Budget spreadsheet.

REVISED 1.5.2021

2 The same formulas have been used as in the previous budget preparation process.

3 Assumptions include: 2% Contract Salary increase plus steps, merit increase, 11% Medical costs increase over Current Costs, 17% MERT Contrib from Mattabasset, currently 14.23%, Electricity increase 3% over costs

4 Sludge/Septage Income \$775,000

Interest Income Projected \$60,000 - Actual FY19 is \$1K W/OUT NB, B, C Reserve Interest.

Misc Income \$75,000

Excess Income Transfer \$0.00 - Need to buildup Reserves and CNR Accounts for future projects and emergencies.

Reserve fund transfer \$0.00 already used funds in previous FY's to reduce debt service

5 Overall Budget Increase = 3.73% over FY21's budget
6 Excluding Capital & Electricity the FY21 budget increased = 5.62% over FY21's budget
7 UPDATED WITH 12.31.2020 FLOW Data

The Following Input has been derived from the Flow Worksheet:

Municipality	2018 Flows				2019 Flows				2020 Flows				Reserved Allocation 1986				Peak Flow	Peak Through	Secondary
	Total	Average	% Const	% Tot Flow	Total	Average	% Const	% Tot Flow	Total	Average	% Const	% Tot Flow	Total	Flow	% of	% of			
New Britain (incl Farm)	4469.24	12.24	54.20%	52.12%	4053.14	11.10	51.79%	49.96%	3656.06	10.02	49.79%	47.88%	12.60	70.39%	18.44%	57.27%	45.82	20.04	NB
Berlin	1312.06	3.59	15.91%	15.30%	1318.83	3.61	16.85%	16.26%	1223.20	3.35	16.06%	16.02%	3.30	18.44%	15.00%	15.00%	12.00	5.25	BERLIN
Cromwell	439.94	1.21	5.34%	5.13%	409.93	1.12	5.24%	5.05%	372.38	1.02	5.07%	4.88%	2.00	11.17%	9.09%	9.09%	7.27	3.18	CROM
Middletown WWTP	2024.26	5.55	24.55%	23.61%	2044.60	5.60	26.12%	25.20%	2091.14	5.73	28.48%	27.39%	2.50	N/A	11.37%	11.37%	9.10	3.98	MIDDLE
MDC	328.63	0.90	N/A	3.83%	285.48	0.78	N/A	3.52%	292.58	0.80	N/A	3.83%	1.60	N/A	N/A	7.27%	5.82	2.54	MDC
Farmington (Not in Tot)	4.60	0.01	N/A	0.05%	4.60	N/A	N/A	0.06%	4.60	N/A	N/A	N/A	22.00	N/A	N/A	N/A	80.00	35.00	
Total	8574.14	23.49	100.00%	100.00%	8111.99	22.22	100.00%	100.00%	7635.36	20.92	100.00%	100.00%							

Municipality	2014-2018 Average Flows				2015-2019 Average Flows				2016-2020 Average Flows				Reserved Allocation				Primary	Peak Through	Secondary
	Total	Average	% Const	% Tot Flow	Total	Average	% Const	% Tot Flow	Total	Average	% Const	% Tot Flow	Total	Flow	% of	% of			
New Britain (incl Farm)	3543.50	9.96	52.01%	50.17%	3682.88	10.09	51.89%	50.02%	3753.21	10.28	51.77%	49.82%	14.25	42.86%	40.89%	40.89%	45.82	22.49	59.75%
Berlin	1037.17	2.84	14.80%	14.28%	1097.45	3.01	15.46%	14.90%	1132.28	3.10	15.62%	15.03%	5.00	15.04%	14.35%	14.35%	12.00	7.89	20.96%
Cromwell	391.83	1.07	5.59%	5.40%	393.61	1.08	5.56%	5.35%	391.19	1.07	5.40%	5.19%	3.00	9.02%	8.61%	8.61%	7.27	4.73	12.58%
Middletown WWTP	1933.28	5.30	27.60%	26.62%	1923.19	5.27	27.10%	26.12%	1973.76	5.41	27.22%	26.20%	11.00	33.08%	31.56%	31.56%	39.10	17.36	
MDC	256.82	0.70	N/A	3.54%	266.13	0.73	N/A	3.61%	283.82	0.78	N/A	3.77%	1.60	N/A	N/A	4.59%	5.82	2.53	6.71%
Farmington (Not in Tot)	4.60	0.01	N/A	0.06%	4.60	0.01	N/A	N/A	4.60	0.01	N/A	N/A	N/A	N/A	N/A	N/A			
Total	7262.60	19.90	100.00%	100.00%	7363.28	20.17	100.00%	100.00%	7534.25	20.65	100.00%	100.00%	34.85	100.00%	100.00%		110	55	

For the Assessment Worksheet Provide the following Projections

Estimate of Interest Income for the Budgeted Fiscal Year (Reduced due to COVID and low interest rates)	\$30,000	Last FY	Diff
Estimate of Septage and Grease Income	\$150,000		
Estimate of Sludge Revenue	\$800,000		
Estimate of Miscellaneous Income with NITROGEN CREDIT	\$50,000		
Estimate of Misc, Nitrogen Loan/Bond Income	\$0		
Reserve Fund Transfer for Operations Expenses (Misc. Eversource Electricity Lower, Gas, Chemicals)	\$250,000		
Reserve Fund Transfer to reduce burden of First yr Construction Loan payment.	\$0		
\$13,000,000 Res Fund Transfer for NB, B, C 2015-2016 Start, Amt. Reduced each Yr	\$983,820.47		
New Britain	\$696,748		
Berlin	\$187,779		
Cromwell	\$99,293		
	\$596,654		
	\$257,938		
	\$164,792		

<u>ACCOUNT</u>	<u>FY 20-21 BUDGET</u>	<u>FY 21-22 BUDGET</u>	<u>CHANGE</u>	<u>NOTES</u>
61830 IDI Carbon Change 1/Yr		\$60,000.		
62100 Plant Maintenance Supplies	\$236,500.	\$291,500.	23.26%	Increase Preventative Maint and less on Capital Expense
62200 Lubricants	\$30,000.	\$35,000.	16.67%	Increase due to maintenance and escalation
62300 Plant Maintenance Services	\$127,000.	\$339,000.	166.93%	Increase Preventative Maint and less on Capital Expense
62400 Building & Grounds	\$267,500.	\$309,500.	15.70%	Increase Preventative Maint and less on Capital Expense
63100 Laboratory Supplies	\$36,000.	\$36,000.	0.00%	
63200 Laboratory Services	\$30,000.	\$30,000.	0.00%	
69000 Contingency	<u>\$120,000.</u>	<u>\$120,000.</u>	<u>0.00%</u>	
Total Ops Budget	\$8,736,948.	\$9,631,927.	10.24%	
64000 Bonded Debt Payment	\$5,204,248.	\$5,122,257.	-1.58%	
Total Ops & Debt Budget	\$13,941,196.	\$14,754,184.	5.83%	
71000 Capital Gen & Plant	\$2,007,000.	\$1,795,000.	-10.56%	Increased Capital Projects and Reserves See CIP List
71030 Capital Nitrogen	<u>\$50,000.</u>	<u>\$50,000.</u>	<u>0.00%</u>	
Total Ops & Cap Budgets	\$15,998,196.	\$16,599,184.	3.76%	
73000 Nitrogen Upgrade & CA/OPM	\$0.	\$0.		Project closed
84000 Legislative Payment Cromwell	<u>\$100,000.</u>	<u>\$100,000.</u>	0.00%	
91000 CREDITS TO TOWNS	<u>\$15,000.</u>	<u>\$15,000.</u>		
Total Budget	\$16,113,196.	\$16,714,184.	3.73%	
TOTAL Budget W/OUT Capital or Electricity	\$12,156,196.	\$12,839,184.	5.62%	\$682,988.

THE MATTABASSETT DISTRICT
FY 21-22 BUDGET
Finance Committee - 1/12/2021

<u>ACCOUNT</u>	<u>FY 20-21 BUDGET</u>	<u>FY 21-22 BUDGET</u>	<u>CHANGE</u>	<u>NOTES</u>
51000 Liability Insurance	\$135,500.	\$142,600.	5.24%	Increase due to salaries and escalation
52100 Engineering Services	\$166,000.	\$166,000.	0.00%	
52200 Legal	\$82,000.	\$87,000.	6.10%	Increase with contracts, license agreements,
52300 Accounting	\$22,000.	\$24,000.	9.09%	
52400 Training, Conf & Meetings	\$49,500.	\$49,500.	0.00%	Training, Prof. Development, CEU's, Education Reimb
52500 Board Meetings	\$27,250.	\$27,250.	0.00%	
53000 Business Services	\$145,000.	\$148,000.	2.07%	
53510 Permit Fees	\$24,500.	\$25,500.	4.08%	
53550 Nitrogen Credits Purchase	\$0.	\$0.		
54000 Office Supplies	\$17,000.	\$15,000.	-11.76%	
54500 Miscellaneous	\$15,000.	\$15,000.	0.00%	
56000 Salaries	\$3,025,334.	\$3,139,112.	3.76%	Step Increases, contract negotiations
56600 Overtime & Meal Allowances	\$96,309.	\$99,818.	3.64%	
56700 Shift Differential	\$43,206.	\$43,206.	0.00%	
57100 Worker's Compensation Insur.	\$70,000.	\$65,000.	-7.14%	
57200 Employee Health Insurance	\$654,915.	\$613,624.	-6.30%	Project increase in cost, however more opt outs and higher contribution to 11%
57400 Unemployment Compensation	\$8,000.	\$8,000.	0.00%	
58000 Retirement Benefits	\$586,414.	\$673,697.	14.88%	Budgeted 19% contribution due to Public Act
59000 Uniforms, Shoes, Physicals, EAP	\$38,520.	\$35,620.	-7.53%	
61100 Operations Supplies	\$33,000.	\$33,000.	0.00%	
61150 Cleaning Supplies	\$18,000.	\$25,000.	38.89%	
61200 Chemicals	\$379,500.	\$417,500.	10.01%	8% increase due to Eversource Distr. Cost and Energy PERFORMANCE CONTRACT
61300 Electricity	\$1,900,000.	\$2,030,000.	6.84%	
61400 Fuel: Natural Gas & Fuel Oil	\$147,000.	\$152,000.	3.40%	Fuel for Generator during Demand Response, natural gas increase
61500 Potable Water	\$55,000.	\$60,000.	9.09%	
61600 Gasoline & Diesel Fuel	\$8,500.	\$7,000.	-17.65%	
61700 Disposal - Sludge, Grit, Rags	\$32,500.	\$31,500.	-3.08%	
61800 Ash Handling	\$110,000.	\$110,000.		
61810 OUTFALL Cleaning and Jetting		\$30,000.		
61815 Odor Control Acid Cleaning (2/Yr)		\$22,000.		
61820 Odor Control CARBON CHANGEOUT		\$100,000.		
61825 Sludge Storage Tank Cleaning (1/Yr)		\$15,000.		

LEGAL NOTICE

THE MATTABASSETT DISTRICT
Budget January 12, 2021
Finance Committee Approved 1/12/2021
Fiscal Year July 1, 2021 to June 30, 2022

EXPENDITURES

Liability Insurance	\$142,600.
Engineering Services	\$166,000.
Legal & Accounting	\$111,000.
Training, Travel, & Meetings	\$49,500.
Office/Bus Services & Supplies	\$205,250.
Permit Fees	\$25,500.
Nitrogen Credits Purchase	\$0.
Salaries	\$3,282,136.
Employee Health Insurance	\$613,624.
Retirement	\$673,697.
Workers Comp Insurance	\$65,000.
Misc Employee Services	\$43,620.
Operations Supplies	\$58,000.
Sludge, Grit, Rags & Ash Disposal	\$141,500.
Outfall, Odor Towers, Incin. Carbon	\$227,000.
Electricity	\$2,030,000.
Natural Gas, Diesel & Gasoline	\$159,000.
Chemicals	\$417,500.
Water	\$60,000.
Bldgs, Grds & Equip Maintenance	\$975,000.
Laboratory	\$66,000.
Contingencies	\$120,000.
Total Operations Budget	\$9,631,927.
Bonded Debt Payment	\$5,122,257.
Capital Outlay Gen & Plant	\$1,795,000.
Capital Nitrogen	\$50,000.
Legislative Payment Cromwell	\$100,000.
CREDITS to TOWNS	\$15,000.
Operations, Debt & Capital Budgets	\$16,714,184.

Total Budget **16,714,184**

REVENUE

New Britain	\$6,348,885
Berlin	\$2,078,380
Cromwell	\$964,701
Middletown	\$4,368,659
Metropolitan District Commission	\$679,116
Farmington	\$10,623
Interest Income	\$30,000
Sludge Management	\$950,000
Operating Fund Excess Income	\$250,000
New Britain, Berlin, Cromwell, Credits	\$983,820
Reserve Fund Debt Transfer	\$0
Miscellaneous Income:	\$50,000

Total Revenue **\$16,714,184**

Approved by Board of Directors: 2/22/2021

**FIVE YEAR CAPITAL PLAN
DEPARTMENT REQUESTS
January 12, 2021**

Priority Ratings:

1. Essential for the operation of the facility
2. Required by State and Federal regulations.
3. Required to lower impact to community.
4. Funded by Nitrogen Project.
5. Enhance or make more efficient provision of current level of service.
6. Funded by energy performance contract.
7. Funded from CNR.

DEPT. #	19/20 Priority	2021/22 DEPT. REQUESTS	2022/23 PLAN	2023/24 PLAN	2024/25 PLAN	2025/26 PLAN	TOTAL REQUEST
01 LABORATORY							
	1,2	Nutrient Analyzer Partial (2 of 2)					\$0
	1,2	Distilled Water System					\$0
	1,2	Refrigerator LAB Samples/Blanks					\$0
	1,2	Muffle Furnace Volatiles					\$0
	1,2	Balance- Top Loading 25 Yrs Old					\$0
	2,1	Atomic Analyzer					\$0
		Dishwasher					\$0
			\$0	\$0	\$0	\$0	\$0
							\$0
02 MAINTENANCE							
	1	Plant DUMP TRUCK with Plow					\$0
	1	Plant CANYON PICKUP TRUCK					\$0
	1	New HOLLAND TRACTOR REPL.					\$0
	1,5	Gator Tractor					\$0
	5	Diesel Fuel Storage Tank (1000 gal Convault)	45,000				\$45,000
		Cone Valves Rebuild/Replace (ENERGY PERF. CONTRACT)	25,000				\$25,000
	1,6	Raw Sewage Pump Rebuild (total of 6, Include CAPITAL for one Year, for ENERGY PERFORM. CONTRACT)	75,000	75,000	75,000	75,000	\$375,000
	1,6	Windows Dewatering,					\$0
	1	Primary Tank Flight Drives					\$0
		Wood Chipper					\$0
	1,5	Brushhog Bobcat	25,000				\$0
	1	Roofing Replacement Various (Ops Locker)					\$0
03 OPERATIONS	1,6	HVAC Ductwork Replacement Various Control Room	75,000				\$75,000
	1	Watermain Rehab and Improvements	250,000				\$500,000
		Generator 52GM Breaker Panel Upgrade	50,000				\$500,000
			\$520,000	\$500,000	\$75,000	\$75,000	\$1,170,000
	1,2	IDI Carbon Change (1 per year)	60,000	60,000	60,000	60,000	\$300,000
	1,2	IDI Secondary Heat Exchanger					\$0
	1,2	Reline Clay Lagoon (Design)					\$0
	1,2	Reline Clay Lagoon (Constr) (DEFER)					\$0
							\$0

DEPT. #	19/20 Priority	2021/22 DEPT. REQUESTS	2022/23 PLAN	2023/24 PLAN	2024/25 PLAN	2025/26 PLAN	TOTAL REQUEST
Auto Degrnt/Rag (Design)	5						
Acid Cleaning Odor Control (2 per year)	1,3	22,000	24,000				\$0
Odor Control Carbon Changeout	1,3	100,000		100,000			\$46,000
Odor Control Dedicated Unit for Centrate and Sludge Unload							\$200,000
Sludge Storage Tank Cleaning (1 per year)	1,3	15,000	100,000				
Sludge Storage Tank DIFFUSERS	1		15,000				\$30,000
Aeration Tank Diffusers (4 Total with SSR)	1,2,5	0					\$0
Aeration Tank DO Probes (Replacement 42Yr)	1,2,5	0					\$0
Aeration Tank pH and ORP Sensors	1,2,5	0					\$0
WAS Pumps Rebuild (2)	1,2						\$0
Aeration Blowers Siemens Level 1 Service Fluidizing (2)	1,5	80,000	40,000		40,000		\$160,000
Sludge Storage Recirculation Pump Replacement	1						\$0
Sludge Unloading Pumps (2) replace every 3 years	1						\$0
CO Sensors for GAC Unit							\$0
Centrifuge REBUILD/REPLACE	1						\$0
TRUNK LINE VIDEO	1,2		350,000	375,000		400,000	\$725,000
TRUNK LINE CLEANING/LINING	1,2		250,000				\$0
OUTFALL Cleaning and Jetting (Every 1 Yrs) Move to Maint	1,2,3						\$250,000
Final Clarifier Centerpost Squeegees and Seals (2) #1 #4	1,2	100,000					\$100,000
Canopy for Switchgear and Transformer Downsized	1,2						\$0
Putzmeister Pumps (Cake Feed to Incinerator	1,2	100,000		100,000		100,000	\$300,000
GAC SYSTEM HEATER for Incinerator							\$0
Raw Sewage Pumps Variable Drives and PLC Controller		400,000	400,000				\$0
Aeration Blower PLC Control (COMPLETE FY20)			150,000				\$0
CEMS PLC for Incinerator							\$0
Grease Skimmer System Primary Tanks (1 of 2)							\$0
SCADA SYSTEM UPGRADE WONDERWARE							\$0
		\$877,000	\$1,389,000	\$635,000	\$100,000	\$560,000	\$2,111,000
		\$0	\$0	\$0	\$0	\$0	\$0
		750,000	750,000	750,000	750,000	750,000	\$3,750,000
		50,000	50,000	50,000	50,000	50,000	\$250,000
		25,000	25,000	25,000	25,000	25,000	\$125,000
		\$2,222,000	\$2,714,000	\$1,535,000	\$1,000,000	\$1,460,000	\$8,931,000

ADMINISTRATION

CAPITAL GENERAL 71010

Nitrogen Treatment 71030

Solids/Incinerator 71040

Total

ASSESSMENTS SUMMARY - FY 2021-2022

Assessment	Income Credits	Net Assess	Fund Adjust	Net Net Assmt
New Britain (less Farmington):	\$7,476,327.	\$6,348,884.	(\$0.10)	6348884.56
Berlin:	\$2,410,256.	\$2,078,380.	(\$0.10)	2078380.41
Cromwell:	\$1,107,861.	\$964,701.	(\$0.10)	964700.81
Middletown:	\$4,615,001.	\$4,368,659.	(\$0.10)	4368658.66
M.D.C.:	\$679,116.	\$679,116.	(\$0.10)	679116.00
Farmington:	\$10,623.	\$10,623.	(\$0.10)	10623.48
Subtotal:	\$16,299,184.	\$14,450,363.		14450363.93
Interest Income	\$0.	\$30,000.		30000.00
Septage	\$0.	\$150,000.		150000.00
Sludge Management:	\$100,000.	\$800,000.		800000.00
Reserve Fund Transfer for Ops Budget	\$250,000.	\$250,000.		250000.00
\$13 Res Fund Trans NB, B, C.Credit	\$983,820.	\$983,820.		983820.47
Miscellaneous Income:	\$50,000.	\$50,000.		50000.00
Total Operations Budget:	\$16,699,184.	\$16,714,184.		\$16,714,184.40
Total Ops & Nitrogen Cap Budget:	\$16,699,184.	\$16,714,184.		
PARTICIPANT				
New Britain (less Farmington): Total:	\$5,900,712.	\$6,348,885.	7.60%	\$448,173.
Operations (net minus debt & Cap)	\$3,931,673.	\$4,163,893.	5.91%	\$232,220.
Debt	\$1,095,080.	\$1,397,719.	27.64%	\$302,639.
Capital Gen & Admin	\$873,959.	\$787,273.	-9.92%	(\$86,686.)
Capital Nitrogen	\$0.	\$0.		\$0.
Berlin:	\$1,957,453.	\$2,078,380.	6.18%	\$120,927.
Operations (net minus debt & Cap)	\$1,171,571.	\$1,255,023.	7.12%	\$83,452.
Debt	\$479,230.	\$547,121.	14.17%	\$67,891.
Capital Gen & Admin	\$306,652.	\$276,236.	-9.92%	(\$30,416.)
Capital Nitrogen	\$0.	\$0.		\$0.
Cromwell:	\$898,887.	\$964,701.	7.32%	\$65,814.
Operations (net minus debt & Cap)	\$437,444.	\$457,312.	4.54%	\$19,868.
Debt	\$277,451.	\$341,647.	23.14%	\$64,196.
Capital Gen & Admin	\$183,991.	\$165,742.	-9.92%	(\$18,249.)
Capital Nitrogen	\$0.	\$0.		\$0.
Middletown:	\$4,335,752.	\$4,368,659.	0.76%	\$32,907.
Operations (net minus debt & Cap)	\$2,098,823.	\$2,224,525.	5.99%	\$125,702.
Debt	\$1,642,661.	\$1,616,781.	-1.58%	(\$25,880.)
Capital Gen & Admin	\$594,268.	\$527,353.	-11.26%	(\$66,915.)
Capital Nitrogen	\$0.	\$0.		\$0.
MDC:	\$654,259.	\$679,116.	3.80%	\$24,857.
Operations (net minus debt & Cap)	\$317,198.	\$355,552.	12.09%	\$38,354.
Debt	\$238,932.	\$235,168.	-1.58%	(\$3,764.)
Capital Gen & Admin	\$98,129.	\$88,396.	-9.92%	(\$9,733.)
Capital Nitrogen	\$0.	\$0.		\$0.
Farmington:	\$10,239.	\$10,623.	3.75%	\$384.
Sub Total				

\$16,714,184.40 Warning Revenue Exceeds Budget by \$0.50041439756751

Increase is mostly due to credit for NB, B
Cromwell being reduced this year. Credit
was increased for 4 years Not a reflection fo
budget increase.

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budget increase.

Interest Income	\$60,000.	\$30,000.	-50.00%	(\$30,000.)
Sludge Management:	\$775,000.	\$950,000.	22.58%	\$175,000.
Reserve Fund Transfer for Ops Bud	\$0.	\$250,000.		\$250,000.
\$13 Res Fund Trans NB, B, C Credit	\$1,470,894.	\$983,820.	-33.11%	(\$487,074.)
Reserve Fund Transfer for CAPITAL Project	\$0.	\$0.	0.00%	\$0.
Miscellaneous Income:	\$50,000.	\$50,000.		\$0.
Total Budget:	\$16,113,196.	\$16,714,184.	3.73%	\$600,988.
Total Constituents'	\$13,092,804.	\$13,760,625.	5.10%	\$667,821.
Total Contractuals'	\$664,498.	\$689,739.	3.80%	\$25,241.
				1.050377756

PARTICIPANT

	COST PER MILLION GALLONS		
	FY 2018-2019	FY 2019-2020	CHANGE
New Britain (less Farmington):	1,456	1,737	19.28%
Berlin:	1,484	1,699	14.48%
Cromwell:	2,193	2,591	18.14%
Middletown:	2,121	2,089	-1.48%
M.D.C.:	2,292	2,321	1.28%
Farmington:	2,226	2,309	3.75%
Constituent Average	1,142	1,308	14.47%
			\$4,160,028.
	Operations		Debt & Capital
	\$7,119,090		\$5,718,090
New Britain (less Farmington):	49.82%		\$2,338,100
Berlin:	15.03%	40.89%	\$820,386
Cromwell:	5.19%	14.35%	\$492,232
Middletown:	26.20%	8.61%	\$1,804,849
M.D.C.:	3.77%	31.56%	\$262,523
		4.59%	

Fiscal Year	OLD Credit	NEW CREDIT	Total Credit	Balance (w/OUT Int.)	Year	NEW CREDIT	OLD Credit	NEW CREDIT	Berlin INTEREST CREDIT	Total Credit	Balance (w/OUT Int.)	NEW CREDIT	OLD Credit	Cromwell INTEREST CREDIT	Total Credit	Balance (w/OUT Int.)	Total
2014-2015	\$0	\$0	\$0	\$0	0	\$0	\$0	\$0									
2015-2016	\$735,000	\$735,000	\$735,000	\$8,432,732	1	\$205,000	\$205,000	\$205,000	\$32,520	\$256,416	\$2,425,281	\$205,000	\$0	\$19,709	\$224,709	\$1,073,249	\$9,507,646
2016-2017	\$701,842	\$701,842	\$701,842	\$7,732,890	2	\$195,000	\$195,000	\$195,000	\$27,512	\$222,512	\$2,225,281	\$195,000	\$87,544	\$10,910	\$205,910	\$1,314,987	\$10,822,533
2017-2018	\$673,165	\$673,165	\$673,165	\$6,755,533	3	\$185,317	\$185,317	\$185,317	\$36,152	\$221,469	\$1,768,865	\$185,317	\$85,507	\$15,194	\$200,507	\$1,554,194	\$10,021,339
2018-2019	\$644,529	\$644,529	\$644,529	\$6,806,932	4	\$177,638	\$177,638	\$177,638	\$32,520	\$210,158	\$1,521,131	\$177,638	\$83,470	\$19,709	\$197,379	\$1,348,510	\$8,872,829
2019-2020	\$615,872	\$615,872	\$615,872	\$6,858,804	5	\$169,952	\$169,952	\$169,952	\$27,512	\$197,464	\$1,282,080	\$169,952	\$81,433	\$16,910	\$186,363	\$1,195,717	\$7,677,112
2020-2021	\$587,216	\$587,216	\$587,216	\$6,910,680	6	\$162,266	\$162,266	\$162,266	\$27,006	\$189,272	\$1,032,874	\$162,266	\$79,395	\$16,910	\$186,185	\$1,053,789	\$6,623,323
2021-2022	\$558,560	\$558,560	\$558,560	\$6,962,556	7	\$154,587	\$154,587	\$154,587	\$26,500	\$181,087	\$860,125	\$154,587	\$77,358	\$16,910	\$171,247	\$922,889	\$5,450,434
2022-2023	\$529,903	\$529,903	\$529,903	\$6,962,556	8	\$146,905	\$146,905	\$146,905	\$26,000	\$172,905	\$707,220	\$146,905	\$75,321	\$16,910	\$163,215	\$845,530	\$4,604,904
2023-2024	\$501,246	\$501,246	\$501,246	\$6,962,556	9	\$139,222	\$139,222	\$139,222	\$25,494	\$164,716	\$592,998	\$139,222	\$73,284	\$16,910	\$150,194	\$730,200	\$3,874,704
2024-2025	\$472,590	\$472,590	\$472,590	\$6,962,556	10	\$131,539	\$131,539	\$131,539	\$24,988	\$156,527	\$477,460	\$131,539	\$69,210	\$16,910	\$138,449	\$666,909	\$3,208,295
2025-2026	\$443,933	\$443,933	\$443,933	\$6,962,556	11	\$123,857	\$123,857	\$123,857	\$24,482	\$148,339	\$362,602	\$123,857	\$67,173	\$16,910	\$130,269	\$596,669	\$2,611,626
2026-2027	\$415,277	\$415,277	\$415,277	\$6,962,556	12	\$116,174	\$116,174	\$116,174	\$23,976	\$140,150	\$272,428	\$116,174	\$65,136	\$16,910	\$123,086	\$533,636	\$2,078,290
2027-2028	\$386,620	\$386,620	\$386,620	\$6,962,556	13	\$108,492	\$108,492	\$108,492	\$23,470	\$131,962	\$172,336	\$108,492	\$63,098	\$16,910	\$110,408	\$473,140	\$1,605,150
2028-2029	\$357,964	\$357,964	\$357,964	\$6,962,556	14	\$100,809	\$100,809	\$100,809	\$22,964	\$123,773	\$82,127	\$100,809	\$61,061	\$16,910	\$100,773	\$412,916	\$1,192,234
2029-2030	\$329,307	\$329,307	\$329,307	\$6,962,556	15	\$93,127	\$93,127	\$93,127	\$22,458	\$115,585	\$69,074	\$93,127	\$58,987	\$16,910	\$90,037	\$362,942	\$829,292
2030-2031	\$300,651	\$300,651	\$300,651	\$6,962,556		\$85,444	\$85,444	\$85,444	\$21,952	\$107,396	\$57,160	\$85,444	\$54,950	\$16,910	\$81,354	\$309,294	\$770,998
2031-2032	\$272,000	\$272,000	\$272,000	\$6,962,556		\$77,761	\$77,761	\$77,761	\$21,446	\$99,207	\$48,212	\$77,761	\$52,913	\$16,910	\$74,673	\$254,634	\$696,364
2032-2033	\$243,348	\$243,348	\$243,348	\$6,962,556		\$69,979	\$69,979	\$69,979	\$20,940	\$90,919	\$40,266	\$69,979	\$50,876	\$16,910	\$67,886	\$206,805	\$528,559
2033-2034	\$214,696	\$214,696	\$214,696	\$6,962,556		\$62,296	\$62,296	\$62,296	\$20,434	\$82,730	\$38,512	\$62,296	\$48,101	\$16,910	\$61,201	\$185,597	\$447,362
2034-2035	\$186,044	\$186,044	\$186,044	\$6,962,556		\$54,601	\$54,601	\$54,601	\$19,928	\$74,529	\$34,000	\$54,601	\$43,987	\$16,910	\$50,597	\$165,187	\$396,855
TOTAL	\$9,169,732	\$9,169,732	\$9,169,732	\$9,169,732		\$2,425,281	\$2,425,281	\$2,425,281	\$133,690	\$2,558,971	\$10,811	\$1,404,987	\$1,404,987	\$81,025	\$1,486,012	\$68,687	\$10,980,419

REDUCTION \$28,656.53

Increase Years 2018, 2019, 2020, 2021, until Middletown Flows.
Remove Years 2031 to 2035 and allocate equally into years 2018-2021

Am't Added to FY18 to FY21 for NB, Berlin, Cromwell

Calculate Interest ACCUMULATED IN NB, BERLIN, CROMWELL RESERVE

\$304,172

\$70,099

\$68,687

BALANCE 6.30.22	BEGINNING BALANCE (2013)	DISTRIBUTIONS (FY16, FY17, FY18, FY19, Principal Balance, FY20)	Without Interest	Interest for Distribution
\$11,162,013	Jun-17 \$13,000,000	\$2,014,386	\$10,985,614	\$176,399
\$9,925,445	Jun-18 \$13,000,000	\$3,225,955	\$9,759,659	\$151,400.26
\$8,601,509	Jun-19 \$13,000,000	\$4,599,545	\$8,141,964	\$201,054.58
\$7,337,509	Jun-20 \$13,000,000	\$5,859,106	\$6,582,858	\$196,315.69
	Jun-21 \$13,000,000	\$7,133,584	\$5,866,316	\$4,882,495.28
	Jun-22 \$13,000,000	\$8,417,505	\$4,134,367	\$4,134,366.62
	Jun-23 \$13,000,000	\$9,701,986	\$3,425,614	\$3,425,614.19
	Jun-24 \$13,000,000	\$10,987,762	\$2,756,238	\$2,756,237.98
	Jun-25 \$13,000,000	\$12,273,548	\$2,086,960	\$2,086,959.98
	Jun-26 \$13,000,000	\$13,559,334	\$1,417,682	\$1,417,681.98
	Jun-27 \$13,000,000	\$14,845,120	\$73,514	\$73,514.00

Budget Comparison

	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	<u>Average Annual Increase 2017-2022</u>
Total Budget	\$ 65,221,361	\$ 29,436,053	\$ 25,366,432	\$ 14,465,444	\$ 15,416,086	\$ 14,909,946	\$ 16,165,222	\$ 16,113,196	\$ 16,714,184	3.20%
New Britain	\$ 4,145,937	\$ 4,937,139	\$ 5,137,548	\$ 5,770,140	\$ 5,794,805	\$ 5,841,083	\$ 6,123,969	\$ 5,900,712	\$ 6,348,885	2%
Berlin	\$ 1,252,920	\$ 1,551,037	\$ 1,704,358	\$ 1,860,803	\$ 1,862,451	\$ 1,884,167	\$ 1,960,833	\$ 1,957,453	\$ 2,078,380	2.30%
Cromwell	\$ 501,898	\$ 663,429	\$ 797,747	\$ 917,890	\$ 888,309	\$ 885,555	\$ 910,862	\$ 898,887	\$ 964,701	1%
Middletown	\$ 971,816	\$ 1,551,998	\$ 2,327,238	\$ 2,759,965	\$ 2,774,914	\$ 2,832,985	\$ 2,912,744	\$ 4,335,752	\$ 4,368,659	12%
MDC	\$ 273,312	\$ 375,634	\$ 427,543	\$ 508,346	\$ 618,113	\$ 636,686	\$ 667,881	\$ 654,259	\$ 679,116	6.70%
Notes	56 million of budget from Nitrogen Upgrade	21 million of budget from Nitrogen Upgrade & set aside	12.5 million from reserves & Bond/loan income							

**TOWN OF CROMWELL
TOWN COUNCIL REGULAR MEETING
WEDNESDAY FEBRUARY 10, 2021
7:00 P.M. TOWN HALL COUNCIL CHAMBERS**

MINUTES

Present: Mayor E. Faienza, Deputy Mayor J. Donohue, J. Henahan, P. Ahlquist,
S. Fortenbach, A. Waters, J. Demetriades (via phone)

Absent:

Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester,
Captain F. Sifodaskalakis, Director of Public Works L. Spina

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

J. Donohue led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by A. Waters seconded by P. Ahlquist and unanimously carried to approve the amended agenda as posted.

D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT/STAFF REPORTS

1. Written report submitted by Board of Education liaison J. Matrullo.

E. MAYOR'S UPDATE

Mayor Faienza reported:

- He attended the Grand Opening of Lapels and Starbucks.
- The Long-Range Planning Committee will be meeting on Friday.
- He keeps in touch with area Mayors. Rep. Carpino submitted a bill regarding break-ins and car break-ins.
- Complemented the Health Department for the great job they are doing with the Covid vaccination process.

F. TOWN MANAGER'S UPDATE

Town Manager Salvatore reported:

- All Staff is doing an excellent job, it is a team effort.
- The Health, Recreation, Library and Senior Services Departments are doing an outstanding job scheduling appointments for the COVID vaccinations that are held in Town Hall.
- He is nearing completion with the budget process; the Department Heads did a great job keeping their budgets lean. He pared down some items but service to the residents will continue.

- Asked for a consensus of the Council for emanate domain action at the corner of Geer and Main for connectivity of sidewalks. Resident is in favor; mortgage holder is not cooperating.
The consensus of the Council was to move forward as long as property owner is not harmed by emanate domain and try to get mortgage holder to agree first.
- He is meeting with Town Managers from the 4 surrounding towns to come together to save money.
- He is following the Governor's Executive orders and if the protocols are eased up, working with the Health Department he may be able to open up the Town Buildings.

G. FINANCIAL/FINANCE DIRECTOR'S UPDATE

1. Budget Reports

Finance Director Sylvester submitted a written report

2. Tax Refunds

Motion made by A. Waters seconded by J. Henahan and *unanimously carried* to approve tax refunds 1 - 7.

3. Discussion and possible action to approve request for the Expanded DUI Law Enforcement Grant.

Motion made by A. Waters seconded by J. Henahan and *unanimously carried* to approve request for the Expanded DUI Law Enforcement Grant.

- a. Approve appropriation of \$10,620 from Capital Non-Recurring of which 100% will be reimbursed back to the Town.

Motion made by A. Waters seconded by J. Henahan and *unanimously carried* to approve appropriation of \$10,620 from Capital Non-Recurring of which 100% will be reimbursed back to the Town.

H. CHIEF OF POLICE'S UPDATE

Captain Sifodaskalakis presented Chief Lamontagne's written report:

- Commended Sgt. Kogut and Office Chater for helping an individual who had to exit the highway because of a flat tire. Letters of Recognition attached to minutes.

I. PUBLIC WORKS DIRECTOR'S UPDATE

Public Works Director Spina reported:

- Some Projects are being delayed because of rough weather.
- They are working hard to get the Highway/Sewer Building open.
- Commended staff for submitting lean budgets.
- Payment Management Study slowed down due to recent snow storms.
- Kudos to staff for the effort they put forward with the snow storms.

J. CITIZEN COMMENTS -Submitted to mayor@cromwellct.com

K. NEW BUSINESS

1. Grievance, Accrued Sick Leave Payment
 - a. NAGE, Non-Sworn Police, Step 3

The Union Representative and Grievant were given the opportunity to present their grievance.

Town Manager Salvatore presented for the Town.

The Council was given the opportunity to ask questions and offer comments.

Motion made by J. Donohue to deny the grievance: no second received

Motion made by A. Waters to uphold the grievance: no second received

No action taken

2. Discussion and possible action regarding the concept of a Trail Bike on Town Property.

The Council was given the opportunity to ask questions and offer comments. After discussion the consensus of the Council was to have further discussion regarding this project and determine if the Town should consider constructing a trail bike course at Frisbee Landing Park. Town Manager Salvatore was asked to contact the Town of Rocky Hill for further information

3. Discussion and action to approve a waiver of the filing requirements for the deferral program this year for the 2020 Grand List.

Motion made by P. Ahlquist seconded by A. Waters and *unanimously carried* to approve a waiver of the filing requirements for the deferral program this year for the 2020 Grand List.

L. APPROVAL OF MINUTES

1. Regular Meeting, January 13, 2021

Motion made by P. Ahlquist seconded by S. Fortenbach and *unanimously carried* to approve the minutes of January 13, 2021.

M. APPOINTMENTS

1. DIVERSITY AND INCLUSION COMMITTEE (reappointments)

- a. Alice Henley, Term expires 2/23
- b. Carol Perry, Term expires 2/23
- c. Claire Serrantino, Term expires 2/23
- d. Bob VanDerzee, Term expires 2/23
- e. Sue Vanderzee, Term expires 2/23
- f. Erin Omicioli, Term expires 2/23

- g. Rev. Dolores Szyszko, Term expires 2/22
- h. Aigne Goldsby, Term expires 2/22
- i. Heather Dillon, Term expires 2/22
- j. Ann Grasso, Term expires 2/22
- k. Rahsaan Yearwood, Term expires 2/22
- l. Whitney Simmons, Term expires 2/22

Motion made by P. Ahlquist seconded by A. Waters and *unanimously carried* to approve appointments 1-l; with the caveat that the Council may remove individuals if there is a participation problem.

2. SENIOR SERVICES COMMISSION

- 1. Bonnie Sprague, to fill a vacancy, term expires 4/21

Motion made by A. Waters seconded by S. Fortenbach and *unanimously carried* to approve appointing Ms. Sprague to fill a vacancy on the Senior Services Commission.

N. INFORMATIONAL ITEMS

J. Demetriades

P&Z discussion billboards

COG is working on a Regional Plan of Development

Cromwell Creative District working on virtual Coffee House.

A. Waters

Praised the Building Department for welcoming a tenant at Willowbrook Plaza.

Spoke about a strong propane gas odor coming from the Mattabassett.

O. ADJOURN

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to adjourn the meeting at 9:00 p.m.

Respectfully submitted,

Re Matus

Re Matus
Secretary



CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

MEMO

TO: Sergeant William Kogut

FROM: Chief Denise Lamontagne *DL*

SUBJECT: Recognition

DATE: February 4, 2021

On February 2, 2021 I received a heartfelt letter from Mr. Ariel Lago who wished to extend his gratitude for the assistance you and Officer Ahmed Chater provided him on the evening of January 1, 2021 when his truck caught a flat and was forced to exit the highway in Cromwell.

Mr. Lago stated you arrived on scene with tools to help change his blown out tire and would not give up until he was back on the road safely. Mr. Lago was "blown away by the assistance these officers provided and they made sure I got home that night!"

Your professionalism has not gone unnoticed by the public or me. I want to thank you in representing the Cromwell Police Department in a positive manner and commend you on the impact you made on this person.

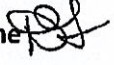
cc: Personnel Files



CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

MEMO

TO: Officer Ahmed Chater
FROM: Chief Denise Lamontagne 
SUBJECT: Recognition
DATE: February 4, 2021

On February 2, 2021 I received a heartfelt letter from Mr. Ariel Lago who wished to extend his gratitude for the assistance you and Sergeant William Kogut provided him on the evening of January 1, 2021 when his truck caught a flat and was forced to exit the highway in Cromwell.

Mr. Lago stated you were first on scene and described you as "kind, respectful and very professional." As roadside assistance was hours away, you helped to troubleshoot the problem, and got him the items he needed to change a flat. Mr. Lago was "blown away by the assistance these officers provided and they made sure I got home that night!"

Your professionalism has not gone unnoticed by the public or me. I want to thank you in representing the Cromwell Police Department in a positive manner and commend you on the impact you made on this person.

cc: Personnel Files

RECEIVED FOR RECORD
Mar 02, 2021 10:31A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT *PL*

**TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
BUDGET WORKSHOP
MONDAY, MARCH 1, 2021
TOWN HALL COUNCIL CHAMBERS 4:45 P.M.**

MINUTES

Present: Mayor E. Faienza, Deputy Mayor J. Donohue, J. Henahan, P. Ahlquist,
S. Fortenbach, A. Waters, J. Demetriades

Absent:

Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester, Chief of
Police D. Lamontagne, Captain F. Sifodaskalakis, Director of Public Works L. Spina.

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 4:45 p.m.

B. BUDGET WORKSHOP

a. Discussion and Action on General Fund Budget Requests:

3. Elections Department -\$80,184

Motion made by J. Donohue seconded by J. Henahan and *unanimously carried*
to approve \$80,184.

35. Emergency Management -\$19,050

Motion made by J. Donohue seconded by J. Henahan and *unanimously carried*
to approve \$19,050.

38. Health Department -\$216,639

Motion made by J. Donohue seconded by J. Henahan and *unanimously carried*
to approve \$216,639

43. Recreation -\$276,255

Motion made by J. Donohue seconded by J. Henahan and *unanimously carried*
to approve \$276,255.

36. Police \$3,664,392

Motion made by J. Donohue seconded by J. Henahan and *unanimously carried*
to approve \$3,664,392.

*****Capital -Server Replacement -\$22,000**

Electronic Control Devices (TASERS) -\$46,000

Police Vehicles -\$124,000

Motion made by J. Henahan seconded by J. Donohue and *unanimously carried*
to approve Capital items. -\$192,000

37. Animal Control -\$92,822

Motion made by J. Donohue seconded by J. Donohue and *unanimously carried* to approve \$92,822.

Public Works (Includes all Divisions) -\$4,577,718

Motion made by J. Donohue seconded by J. Henahan and *unanimously carried* to approve \$4,577,718.

27. Administration -\$292,263

28. Engineering - \$246,304

29. Solid Waste Removal/Recycling Center - \$ 723,962

30. Highway Department -\$ 1,446,517

31. Vehicle Maintenance -\$ 318,952

32. Building Maint. -\$ 681,727

33. Parks & Grounds - \$443,993

*****Capital - 4 x 4 Pick Up Truck -\$55,000**

Toro Sand-Pro for grooming baseball fields -\$32,000

Motion made by J. Henahan seconded by A. Waters and *unanimously carried* to approve Capital items - \$87,000

34. Pub.Wks.-Utilities -\$424,000

*****Road Improvement Fund - \$200,000**

Motion made by J. Henahan seconded by S. Fortenbach and *unanimously carried* to approve Capital item -\$200,000

12. Donations & Dues -\$48,808

Motion made by J. Donohue seconded by J. Henahan and *carried* to approve \$48,808.

Aye: J. Henahan, A. Waters, S. Fortenbach, E. Faienza, J. Donohue, P. Ahlquist
Abstained: J. Demetriades

Motion carried

13. Legal Expense -\$227,100

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$227,100.

14. Central Service -\$204,551

Motion made by S. Fortenbach seconded by J. Donohue and *unanimously carried* to approve \$204,551.

15. Insurance Expense -\$595,700

Motion made by S. Fortenbach seconded by J. Donohue and *unanimously carried* to approve \$595,700.

17. Town Council -\$41,361

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$41,361.

18. Board of Finance -\$1,350

Motion made by J. Henahan seconded by S. Fortenbach and *unanimously carried* to approve \$1,350.

20. Charter Revision Committee -\$3,000

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$3,000.

21. Board of Assessment -\$1,200

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$1,200.

22. Committee to Support People with Disabilities -\$100

Motion made by J. Donohue seconded by J. Demetriades and *unanimously carried* to approve \$100.00

b. Any other Budget matters

C. ADJOURN

Motion made by J. Donohue seconded by J. Henahan and *unanimously carried* to adjourn at 6:30 p.m.

Respectfully submitted,

Re Matus

Re Matus

Secretary

TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
BUDGET WORKSHOP

MARCH 3, 2021

TOWN HALL COUNCIL CHAMBERS 4:30 P.M.
MINUTES

RECEIVED FOR RECORD
Mar 05, 2021 09:31A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT *JD*

Present: Mayor E. Faienza, Deputy Mayor J. Donohue, S. Fortenbach,
P. Ahlquist, A. Waters, J. Henehan, J. Demetriades (zoom)

Absent:

Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester,
Town Clerk J. Doyle.

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 4:32 p.m.

B. EXECUTIVE SESSION

1. To Discuss Pending Litigation

a. Flanders FOIA v. Town of Cromwell

Motion made by S. Fortenbach seconded by A. Waters and *unanimously carried* to adjourn to Executive Session to discuss pending litigation at 4:33 p.m.

Town Manager Salvatore and Town Attorney K. Olson (via zoom) were invited into Executive Session.

Motion made by J. Donohue seconded by A. Waters and *unanimously carried* to come out of Executive Session at 4:59 p.m.

No action taken

C. BUDGET WORKSHOP

a. Discussion and Action on General Fund Budget Requests:

1. Any unfinished business from March 1, 2021 Budget Workshop

b. Discussion and Action on General Fund Budget Requests:

2. Town Clerk -\$214,289

Town Clerk J. Doyle was present and spoke regarding her budget.

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$214,289.

7. Building Inspection -\$198,829

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$198,829.

9. Tax Collector \$158,183

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$158,183.

10. Assessor's Office -\$243,706

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$243,706.

***Capital - Revaluation \$225,000

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$225,000

39. Human Services Administration -\$132,061

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$132,061.

40. Senior Services -\$128,121

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$128,121.

41. Transportation Service -\$154,230

Motion made by S. Fortenbach seconded by J. Donohue and *unanimously carried* to approve \$154,230.

42. Youth Service -\$107,009

Motion made by J. Donohue seconded by A. Waters and *unanimously carried* to approve \$107,009.

44. Library -\$634,469

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$634,469.

4. Economic Development -\$22,401

Motion made by S. Fortenbach seconded by J. Donohue and *unanimously carried* to approve \$22,401.

4a. Redevelopment Agency -\$900.00

Motion made by S. Fortenbach seconded by J. Donohue and *unanimously carried* to approve \$900.00

5. Town Planner -\$139,195

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously carried* to approve \$139,195.

*****Capital -Plan of Conservation and Development Suppl. -\$25,000**

**Motion made by J. Donohue seconded by S. Fortenbach and
unanimously carried to approve \$25,000.**

6. Development Compliance -\$113,515

**Motion made by J. Donohue seconded by S. Fortenbach and
unanimously carried to approve \$113,515.**

23. Planning Commission -\$3,525

**Motion made by J. Donohue seconded by S. Fortenbach and
unanimously carried to approve \$3,525.**

24. Zoning Board of Appeals -\$1,250

**Motion made by S. Fortenbach seconded by J. Donohue and
unanimously carried to approve \$1,250.**

25. Inland Wetlands -\$2,300

**Motion made by S. Fortenbach seconded by J. Donohue and
unanimously carried to approve \$2,300.**

26. Conservation Commission -\$1,210

**Motion made by S. Fortenbach seconded by J. Donohue and
unanimously carried to approve \$1,210.**

1. Town Manager's Office -\$406,840

**Motion made by J. Donohue seconded by S. Fortenbach and
unanimously carried to approve \$406,840.**

8. Finance/Treasurer Department --\$437,765

**Motion made by J. Donohue seconded by S. Fortenbach and
unanimously carried to approve \$437,765.**

16. General Expense -

**Motion made by J. Donohue seconded by S. Henahan and unanimously
carried to approve \$729,000 CNR.**

**Motion made by J. Donohue seconded by S. Henahan and unanimously
carried to approve \$744,002 General Expense**

45. Employee Benefits -\$4,008,240

**Motion made by J. Donohue seconded by S. Fortenbach and
unanimously carried to approve \$4,008,240.**

46. Debt Service -\$3,651,450

**Motion made by J. Donohue seconded by S. Fortenbach and
unanimously carried to approve \$3,651,450.**

c. Any other Budget matters
None

d. Approve Grand Total of General Fund Budget -\$17,902,270

Motion made by J. Donohue seconded by J. Henahan and *unanimously*
carried to approve \$17,902,270

C. ADJOURN

Motion made by J. Donohue seconded by S. Fortenbach and *unanimously*
carried to adjourn the meeting at 5:45 p.m.

Respectfully submitted,

Re Matus

Re Matus

Secretary