

**TOWN OF CROMWELL  
TOWN COUNCIL ORGANIZATIONAL MEETING  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416**

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**AMENDED REGULAR MEETING AGENDA**  
Monday, November 13, 2023 at 7:00 p.m.

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF AGENDA**
- D. ORGANIZATION**
  - 1. Appoint a Secretary to the Town Council
  - 2. Appoint a Deputy Mayor
  - 3. Set meeting dates and times for 2024 Regular Meetings
- E. MAYOR'S COMMENTS**
- F. TOWN MANAGER'S COMMENTS**
- G. CITIZEN COMMENTS** *(limited to 2 minutes per speaker, please be respectful)*
- H. NEW BUSINESS**
  - 1. Discuss and approve easement for property located at 44 and 44R Geer Street
  - 2. Discuss and approve proposed fee for electric charging stations
- I. RESIGNATIONS**
  - 1. Board of Finance**
    - a. Julia Aurigemma, alternate member
    - b. Brian Stermer, regular member
  - 2. Inland Wetlands and Watercourses Agency**
    - a. Stacy Dabrowski
- J. APPOINTMENTS**
  - 1. Mayor's appointments of Town Council members as liaisons to the following boards and commissions:
    - Board of Assessment Appeals
    - Board of Education


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41 WEST STREET, CROMWELL, CT 06416**

- Board of Finance
- Charter Revision Commission
- Committee to Support People with Disabilities
- Conservation Commission
- Diversity, Equity and Inclusion Committee
- Economic Development Commission
- Farmland Preservation Committee
- Fire District Board of Commissioners
- Historical Society
- Inland Wetlands and Watercourses Agency
- LGBTQ Committee
- Library Commission
- Planning and Zoning Commission
- Recreation Commission
- Redevelopment Agency
- Senior Services Commission
- Water Pollution Control Authority
- Youth Services Board
- Zoning Board of Appeals

**K. ADJOURNMENT**

**Engineering Department  
Town of Cromwell  
Cromwell, CT**

**Memorandum**

**To:** Anthony Salvatore –Town Manager  
**From:** Jon Harriman, P.E.   
**Date:** 11/8/2023  
**Re:** Herbert Porter Road – Access Easements

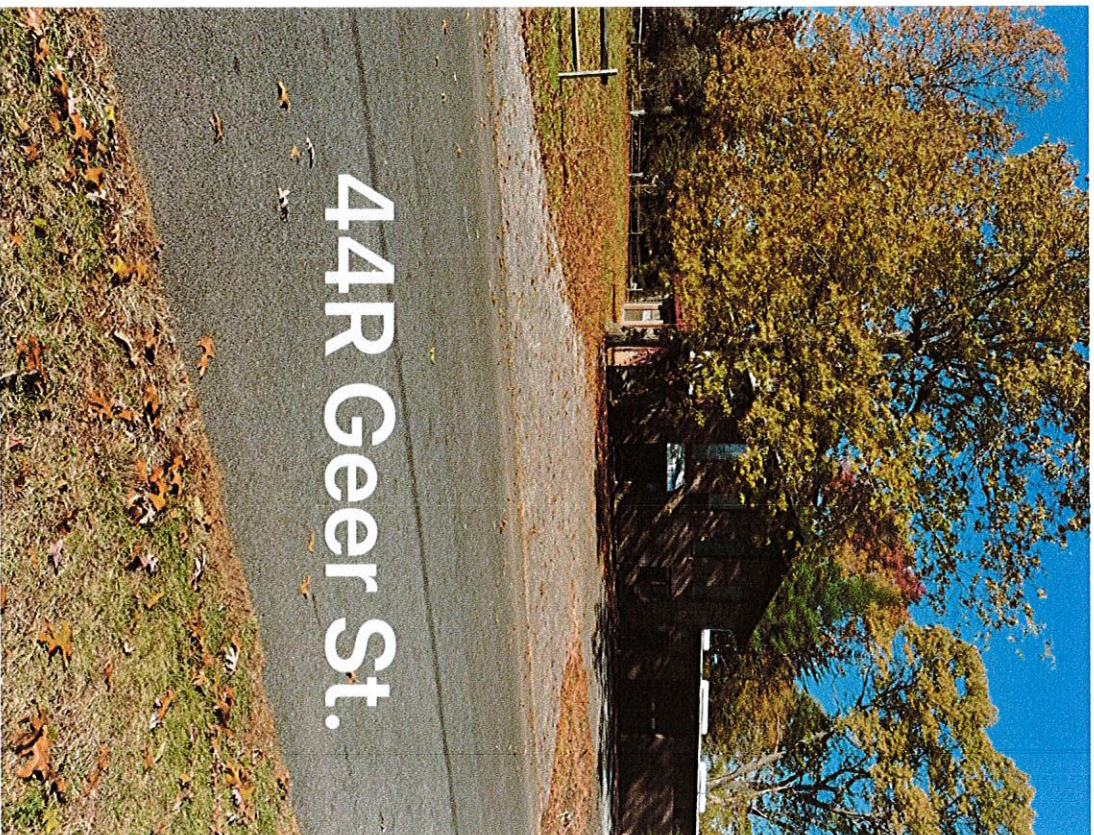
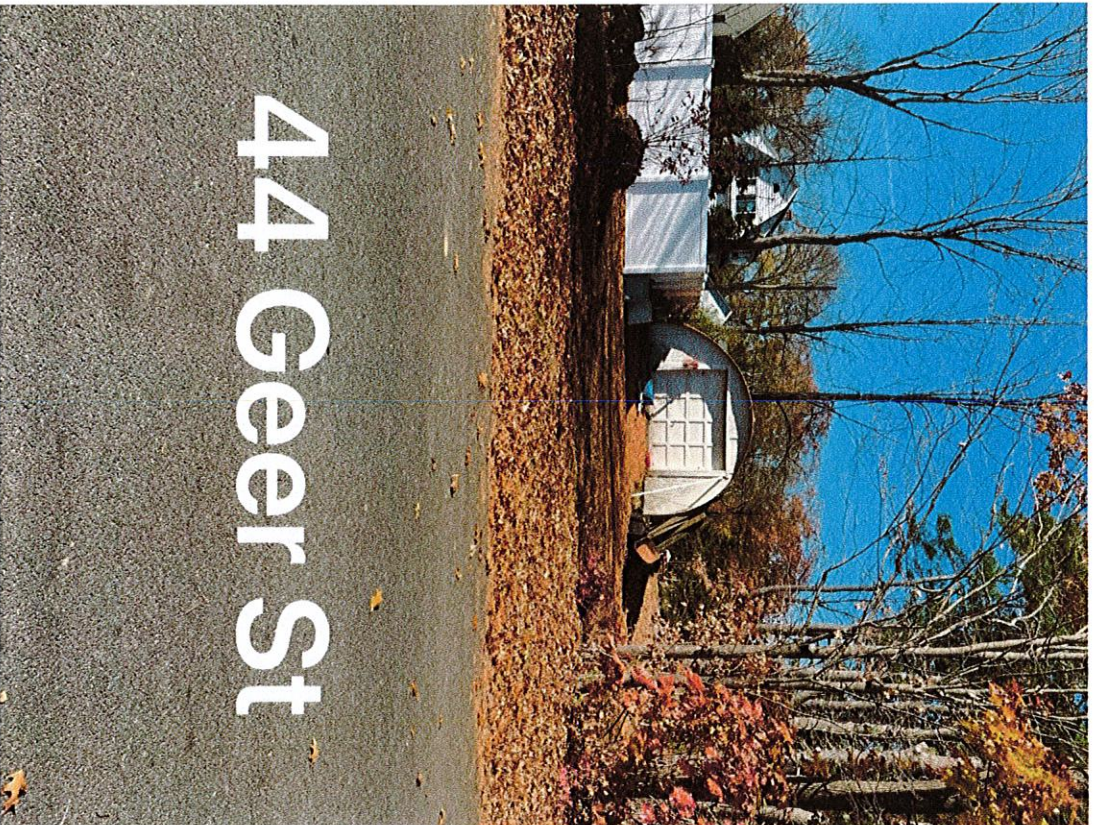
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As a result of discussions between Town staff and the project team working on the Middle School project, Herbert Porter Road (Geer street access to Watrous Park) was selected as the construction access point. In the interest of pedestrian safety, a sidewalk will be constructed to provide a safe public access to the park off of the roadway. The sidewalk will be constructed on the west side of the roadway and will extend just past the Boy Scout building where a construction access drive will be cut on the east side of the road to access the construction site.

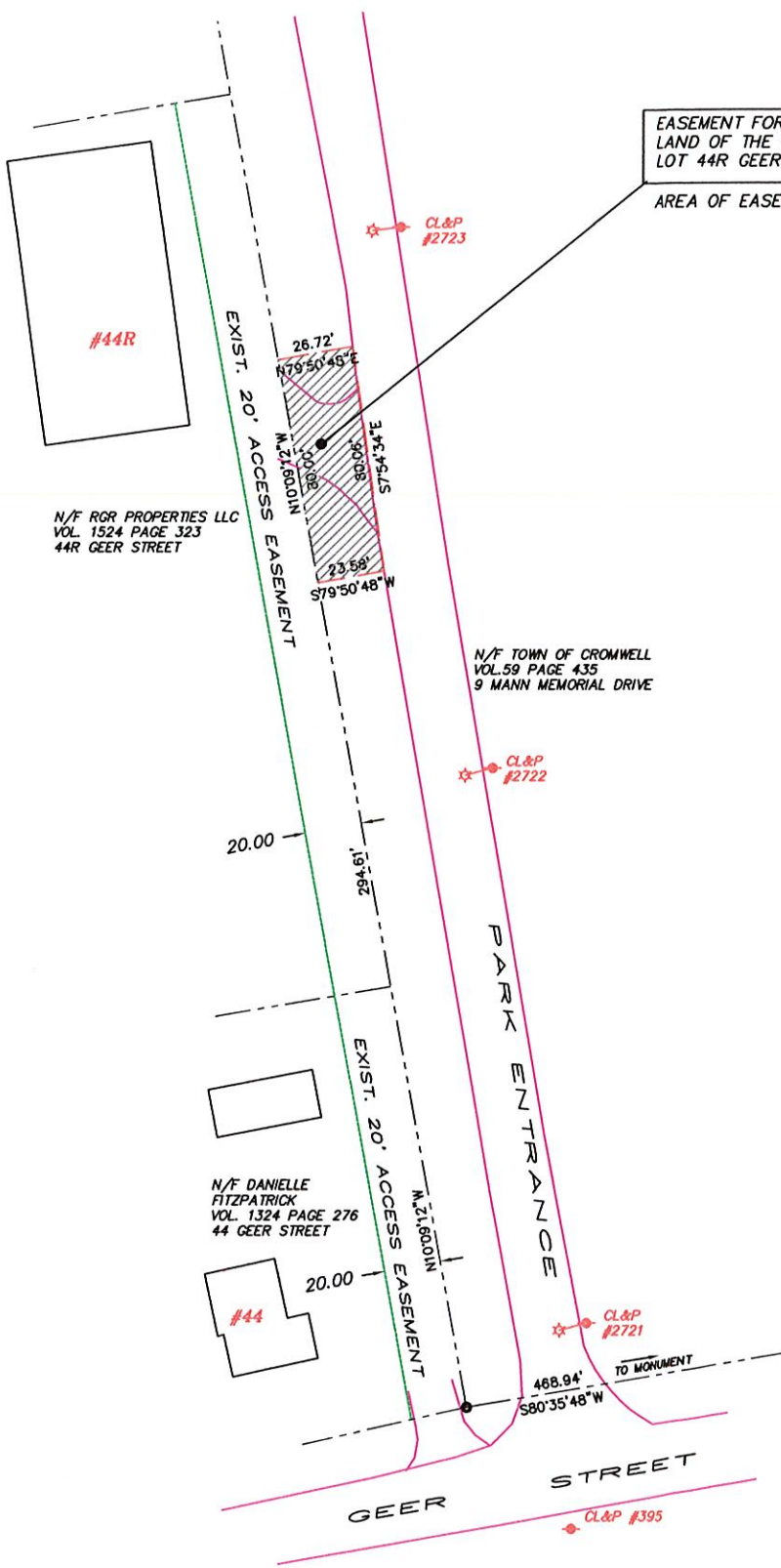
There are two existing access ways from private property onto Herbert Porter Road. Herbert Porter Road is not a Town Road, so the traditional curb cut permitting process to access a Town right-of-way does not apply. 44 Geer Street has an informal (bare earth/gravel) access to a Quonset hut structure at the rear of the property. A formal driveway entrance to 44 Geer Street is on Geer Street itself. 44R Geer Street has a formal paved driveway apron all the way to Herbert Porter Road, and does not currently have a developed access directly to Geer Street. The construction of the sidewalk will require the reconstruction of the apron at 44R Geer Street and a new paved apron at 44 Geer Street. Without an apron, there is a risk of vehicular damage to the new sidewalk at the existing 44 Geer Street access.

At this time, we propose creating formal easements from the Town to 44 and 44R Geer Street to make these access points official. Easement maps and photos of the access points are attached to this memo. We are working with the Town attorney to draft the easements and will have them recorded on the land records upon approval from the Town Council.

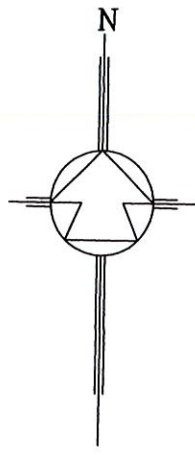








EASEMENT FOR DRIVEWAY PURPOSES OVER THE  
LAND OF THE TOWN OF CROMWELL IN FAVOR OF  
LOT 44R GEER STREET  
AREA OF EASEMENT-2012 SQ.FT.



**EASEMENT PLAN**  
PLAN SHOWING EASEMENT  
ACROSS THE PROPERTY  
OF THE TOWN OF CROMWELL  
IN FAVOR OF  
44R GEER STREET FOR  
DRIVEWAY PURPOSES

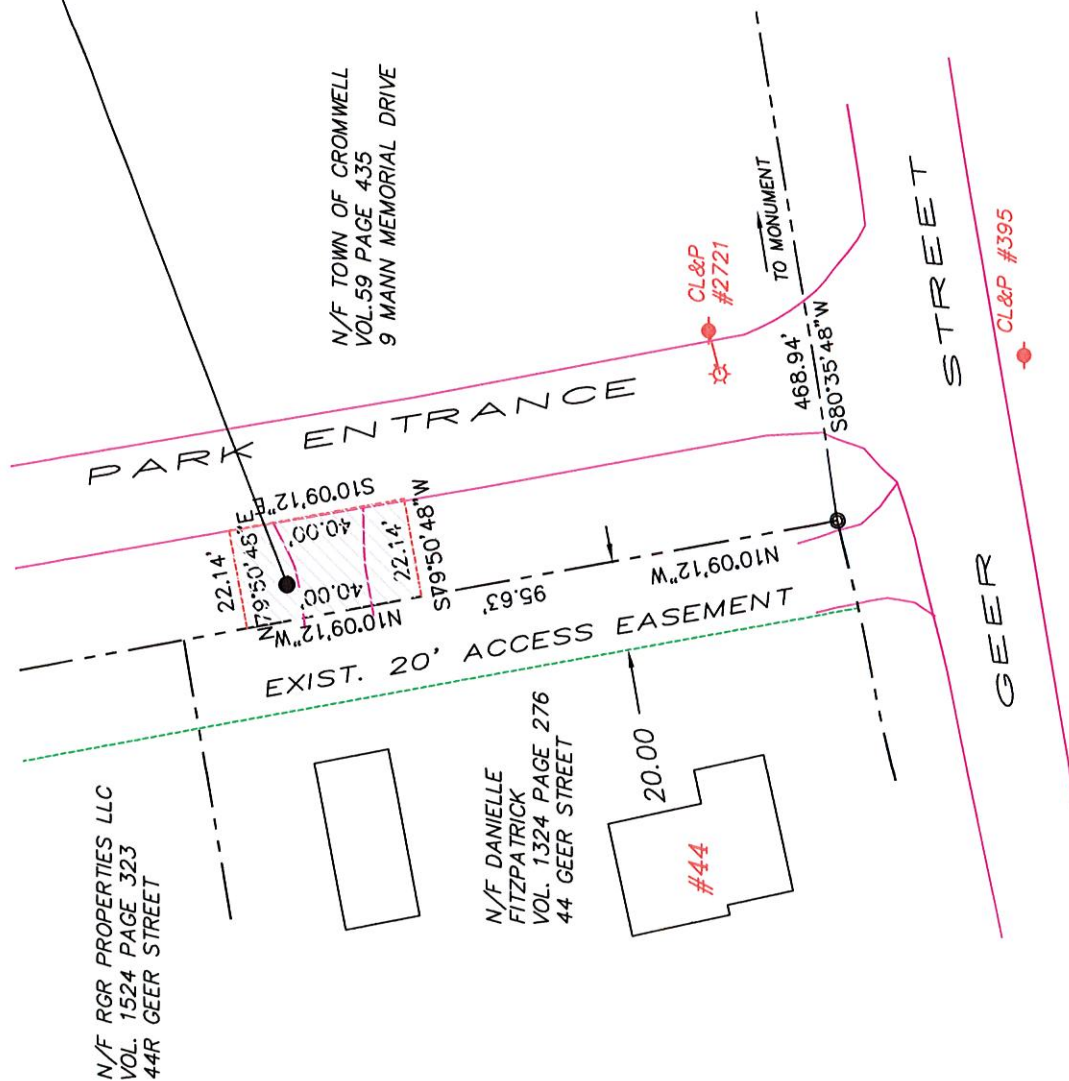


**DEPARTMENT OF  
PUBLIC WORKS**  
Nathaniel White Building  
41 West Street  
Cromwell, Connecticut 06416-0189  
(860) 632-3420

No.	Date	Description

Scale: 1"=30'
Project:
Drawn By:
Checked By:

AREA OF EASEMENT-886 SQ.FT.



# EASEMENT PLAN

PLAN SHOWING EASEMENT  
ACROSS THE PROPERTY  
OF THE TOWN OF CROMWELL  
IN FAVOR OF  
44 GEER STREET FOR  
DRIVEWAY PURPOSES

DEPARTMENT OF  
PUBLIC WORKS

**Nathaniel White Building  
41 West Street  
Cromwell, Connecticut 06416-0189  
(860) 632-3420**

Date: NOVEMBER 2023

Sheet: 1 of 1

[illegible]

# Memo

**To:** Anthony Salvatore, Town Manager  
**From:** Stuart B. Popper, AICP  
Director of Planning and Development  
**Date:** November 8, 2023  
**Re:** Electric Chargers Fee

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I researched the fees charged by other communities and recommend that we charge anywhere from sixteen (16) to twenty (20) cents over the cost of kilowatts to cover our costs. For example the Town of Branford charges 16 cents over the cost of kilowatts to cover their costs.