## TOWN OF CROMWELL LEGAL NOTICE SPECIAL TOWN MEETING MAY 10, 2017

**RECEIVED FOR FILING** 5-2 2017 at 2:36PM. TOWN CLERK'S OFFICE CROMWELL, CONN.

Notice is hereby given to electors and those qualified to vote at Town Meetings in the Town of Cromwell that a Special Town Meeting will be held on May 10, 2017, at 6:45 p.m. at the Cromwell Town Hall, Room 224/5, 41 West Street, Cromwell, CT to act upon the following:

1. Authorize the appropriation within the Special Revenue Funds for the 2017-18 Budgets as follows:

a. Dog Fund

\$ 24,024

b. Sidewalk Fund

\$7,500

Copies of these budgets are on file in the office of the Town Clerk.

Enzo Falenza, Mayor

For the (Town Council

## TOWN OF CROMWELL TOWN COUNCIL REGULAR MEETING WEDNESDAY MAY 10, 2017 7:00 PM TOWN HALL ROOM 224/5

## **AGENDA**

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA
- D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT
- E. CITIZEN COMMENTS
- F. MAYOR'S REPORT
- G. TOWN MANAGER'S REPORT
- H. CHIEF OF POLICE'S REPORT
- I. PUBLIC WORK DIRECTOR'S REPORT
- J. FINANCE DIRECTOR'S REPORT
  - 1. Budget Reports
- K. FINANCIAL
  - 1. Discussion and action to approve a transfer of \$690,000 from the General Fund fund balance to the Capital/Non-Recurring Fund for the 2017-18 Capital Requests, effective July 1, 2017, as approved by the Board of Finance.
  - 2. Tax Refunds
- L. STAFF REPORTS
  - 1. Economic Development Coordinator Report May 2017.
- M. UNFINISHED BUSINESS
  - 1. Discussion and possible action amending Chapter 40, Recreation and Youth Services Commission. -tabled
- N. NEW BUSINESS
  - 1. Discussion and possible action to authorize Town Manager to sell Town Property to the South and West of 31 River Road to allow a property line adjustment.
  - 2. Discussion and possible action regarding Tax Abatement request for 70 County Line.
  - 3. Discussion and approval to authorize Town Manager to sign Business Development Incentive Agreement for 70 County Line.
- O. APPROVAL OF MINUTES
  - 1. Special Meeting, April 25, 2017 (6:00 p.m.)
  - 2. Special Meeting, April 25, 2017 (6:30 p.m.)
- P. RESIGNATIONS
  - 1. Youth Services Advisory Board
    - a. Pam Grande, RN

RECEIVED FOR FILING 5-5 2017 at 11:444 M. TOWN CLERK'S OFFICE CROMWELL, CONN.

TOWN CLERK

## Q. APPOINTMENTS

- 1. Youth Advisory Board
  - a. Andrew Kaminsky, Student
  - b. Skyler Brown, Student
  - c. Peter Czajkowski, Student
- R. TOWN COUNCIL COMMISSION LIAISON REPORTS
- S. ADJOURNMENT

### **Rules for Citizen Comments**

- 1. Each speaker will have a total of 3 minutes to speak on the issues of their choice;
- 2. The Mayor shall recognize only one speaker at a time;
- 3. The purpose of the Citizen Comment period is to give the residents of Cromwell, or others, the opportunity to make comments regarding matters of public concern, town policies or actions of the town, and to ask questions of the Council of Town Staff. All questions and comments will be taken under advisement and questions raised may be answered this evening or addressed at a later date. There will be no open debate with the Council members during the public comment period and all questions and comments shall be directed to the Mayor;
- 4. The Mayor shall have the right to discontinue recognition of any speaker whom the Mayor believes is not using proper decorum for a public meeting; is verbally abusive of a member, or members of the Council, Town staff, or the public; becomes belligerent; or uses profanity.

## TOWN OF CROMWELL, CT



# YEAR-TO-DATE BUDGET REPORT

FOR 2017 13							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 TOWN MANAGER'S OFFICE 003 REGISTRAR OF VOTERS 004 PLANNING COMMISSION 005 ECONOMIC DEVELOPMENT 006 BOARD OF FINANCE 008 CHARTER REVISION COMM 009 BOARD OF ASSESSMENT APPEALS 010 ZONING BOARD OF APPEALS 011 INSURAND BOLES 012 COMM. FOR DISABLED PEOPLE 013 DONATIONS AND DUES 014 TOWN COUNCIL 015 LEGAL EXPENSE 016 CENTRAL SERVICES 017 INSURANCE EXPENSE 018 GENERAL EXPENSE 019 DEVELOPERAL 021 TAX COLLECTOR 020 FINANCE DEPARTMENT 021 TAX COLLECTOR 021 ANANCE DEPARTMENT 022 ASSESSOR'S OFFICE 033 BUILDING INSPECTION 034 HIGHWAY DEPT. 035 BUILDING MAINTENANCE 036 PARKS & GROUNDS 037 PULLLING MAINTENANCE 038 VEHICLE MAINTENANCE 039 BOARD SERVICES 030 HEALTH DEPARTMENT 041 EMERGENCY MANAGEMENT 041 EMERGENCY MANAGEMENT 051 SENIOR SERVICES 053 SENIOR SERVICES 054 YOUTH SERVICES 055 HRANSPORTATION BEPARTMENT 051 LIBRARY 070 BOARD DEBT	1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1, 1	2, 664 2, 120 3, 200 3, 200 3, 200 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	222 2022 2024 2027 2	260,870 155,356.618 55,356.618 1,1915.125 12,244.52 1,215.66 1,143.60 1,143.60 1,143.60 1,221,150 1,	13, 227.25 8, 571.24 261.47 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 102.33 103.33 10	61, 260 14, 961, 260 14, 961, 24 14, 961, 24 17, 148, 41 11, 14, 14 11, 14, 14 12, 14, 14 13, 14, 14 14, 14, 14 15, 14, 15 16, 14, 14 16, 14, 14 16, 14, 14 16, 14, 14 17, 14, 14 18, 14, 14 19, 14, 14 19	0.000 0.000

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## TOWN OF CROMWELL, CT



# YEAR-TO-DATE BUDGET REPORT

FOR 2017 13

120 CONSERVATION COMMISS	ION	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
120 CONSERVATION COMMISSION		1,510	0	1,510	00.09	00.	1,450.00	4.0%
	GRAND TOTAL	48,348,856	290,989	48,639,845	290,989 48,639,845 34,092,190.41	996,177.07	996,177.07 13,551,477.52 72.1%	72.1%
	*	END OF REPORT - Generated by marianne sylvester **	- Generated	by marianne	sylvester **			

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## TOWN OF CROMWELL, CT



# YEAR-TO-DATE BUDGET REPORT

FOR 2017 13	Charles of the second	MATERIAL PARTIES.	というと思います。				STATE OF THE PARTY OF
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002 TOWN CLERK'S OFFICE 021 TAX COLLECTOR 022 ASSESSOR'S OFFICE 030 PUBLIC WORKS ADMIN. 031 BULDING INSPECTION 040 POLICE DEPARTMENT 042 ANIMAL CONTROL 050 HEALTH DEPARTMENT 053 SENIOR SERVICES 054 YOUTH SERVICES 054 YOUTH SERVICES 056 WORKERATION DEPARTMENT 061 LIBRARY 206 BOARDS & COMMISSIONS 207 STATE OF CONNECTICUT 208 MISCELLANEOUS SOURCES 999 FUND BALANCE		-288,300 -40,523,965 -600 -75,300 -150,050 -28,100 -2,000 -4,830 -9,000 -9,000 -9,000 -5,185,513 -1,005,793	-1,026,526 100 25,000 -3,000 3,000 3,000 1,500 295,421 -28,147	-295,000 -50,491 -50,300 -150,050 -750 -25,100 -1,500 -4,750 -4,7	-282,812.69 -41,956,952.13 -499.53 -13,175.97 -111,745.00 -1,275.00 -2,595.00 -1,815.90 -2,595.00 -2,595.00 -2,595.00 -2,595.00 -2,595.00 -2,595.00 -2,595.00 -2,595.00 -4,535.36.37 -453,035.87	-12,187.31 406,461.13 -17,124.03 -28,305.00 -29,505.00 -22,505.00 -2,505.00 -2,135.50 -2,437.98 -2,437.98 -2,437.98 -2,437.98 -2,437.98 -2,437.98 -2,437.98 -2,437.98	95.9% 99.9% 101.0% 74.0% 100.0% 100.0% 100.0% 100.0% 100.0%
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	Overpaid Tax	-170.39	-300.31	-119.03	-205.13	-222.05	-365.17	-33.24	-1,415.32		
	Total Ov Adjusted	0.00	100.10	93.95 212.98	87.90 293.03	455.32	182.98 548.15	47.16	967.41 2,400.62 -1,		*
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	Int	0.00	0.00	0.00	0.00	0.00	0.00	00.00	0.00		
	Tax	0.00	100.10	93.95 212.98	87.90	455.32	182.98 548.15	47.16 80.40	967.41	a.	
1/2017 Page: 1	Paid Date	1/20/2017	7/27/2016	1/9/2017	1/17/2017	1/30/2017	12/22/2016	1/23/2017		્ટે પસ્	
Int Date: 05/01/2017 Date: 05/01/2017	Prop Loc/Vehicle Info. UniqueID/Reason	2004/JH4CL96864C007673 53659	2012/4S4BRBAC3C3258790 56178	2016/JM3KE4CY7G0755750 81142	2013/1WF200F29D8092735 81227	Sec. 12-129 Reluin Ol Excess Fayments: 2015/578TB4H58FL016602 81243	Sec. 12-129 Refund of Excess Payments. 2012/WalwkaFP2Cal19708	Sec. 12-129 Refund OI EXCESS Fayments. 2008/1694P57218U132462 82579 Sec. 12-129 Refund of Excess Payments.	Ş		3 2
Posted Refund Transaction (s) TOWN OF CROMWELL	- 1	2015-03-0053655 DUKE JESSICA R 15 COUNTRY SQUIRE DR	2015-03-0056172 JP MORGAN CHASE BANK N A. PO BOX 901098	2015-04-0081142 JP MORGAN CHASE BANK NA P O BOX 901098 F70PT MORGAN THE FTOR	2015-04-0081227 KOMINSKE MARK S IE PASO HILL RD	2015-04-0081243 KUCZYNSKI GRZEGORZ 19 HORSE RUN HILL RD	2015-04-0081816 PIENATOR DE SENATOR DE SENATOR DE CONSTITUENT DE C	2015-04-0082579 DYKINS CHARLES F + DYKINS BETTY V 52 MISSIONARY ROAD #101 CROMMELL CT 06416	TOTAL 7		90.0

To: Town Council

From: Stuart B. Popper Director of Planning and Development

Date: May 3, 2017

Re: Economic Development Coordinator Report for May 2017

## 1. STEAP Grant Application

• I worked with Jon Harriman to research and prepare information for the 2017 STEAP Grant Application.

- The 2017 STEAP Grant Application to the State of Connecticut Office of Policy and Management was for the County Line Drive Intersection Improvements in the amount of \$500,000.
- The application was submitted on Monday April 17, 2017.

## 2. Board of Finance Budget Hearing

• I attended the Cromwell Board of Finance Budget hearing at 7:00 pm on Monday April 17, 2017.

## 3. Economic Development

- I met with several existing local businesses interested in expanding and purchasing new properties in town.
- I attended the ribbon cutting ceremony for the newly remodeled Autumn Lake Healthcare Short Term Care facility at 4:00 pm on Wednesday April 26, 2017.

## 4. Planning and Zoning Commission

- At its regular meeting on April 18, 2017 the Town of Cromwell Planning and Zoning Commission met and took the following action:
- Voted to approve with a condition Application #17-10: Request for a Site Plan Approval to construct a 5,400 square foot single story building and 4,200 square foot canopy for truck parking at 70 County Line Drive. Two Men and a Truck is the Applicant and Brothers Property LLC is the Owner.

## 5. Cromwell Landing Park Improvements

- I worked with the Town Attorney to finalize the contract with the BSC Group for the Cromwell Landing Park Improvements project. The contract was signed on April 12, 2017.
- A project kickoff meeting was held at 10:00 am on Thursday April 27, 2017 with BSC and Town staff.

## 6. Business Visitations

• There were no business visitations in April. We have a visitation scheduled for Wednesday May 10, 2017 at 9:00 at the Autumn Lake Healthcare short term facility.

## CHAPTER 40. PARK AND RECREATION AND YOUTH SERVICES COMMISSION

[HISTORY: Adopted by the Board of Selectmen of the Town of Cromwell 2-11977. Amendments noted where applicable.]

### **GENERAL REFERENCES**

Animals — See Ch. 82. Civil emergencies — See Ch. 110. Littering — See Ch. 158. Loitering — See Ch. 160. Memorial greens — See Ch. 163.

## § 40-1. Jurisdiction Powers and control Duties of Commission.

- A. The Park and Recreation and Youth Services Commission of the Town of Cromwell, as established by Section C804 417(a) of the Charter of the Town of Cromwell, shall have jurisdiction and control over the following advisory powers and duties with respect to the Town of Cromwell parks and recreation areas in accordance with the provisions of this chapter: facilities:
  - 1) To make recommendations regarding recreational and youth services programs,

Grove Road Park, as described at Volume 71, Page 144, of the Cromwell Land Records.

Evergreen Road Park, as described at Volume 80, Page 315, of the Cromwell Land Records.

Community Field, as described at Volume 30, Page 325, of the Cromwell Land Records.

- <u>To draft and recommend adoption of rules, regulations and policies governing recreational areas and programs,</u>
- 3) To make recommendations for the improvement of existing and/or acquisition of additional recreational areas.

Additional park and recreation areas belonging to the Town of Cromwell may be subjected to the jurisdiction and control of the Park and Recreation Commission by resolution of the Board of Selectmen.

§ 40-2. Promulgation of rules, regulations and policies.

- A. The Park and Recreation and Youth Services Commission shall have the responsibility for adopting and enforcing drafting and recommending to the Town Council the adoption and/or amendment of rules, regulations and recreational policies respecting the use of the park and recreation areas designated under § 40-1 hereof and the use of leased Town-owned and/or leased Town park and recreation areas. Said policies, rules and regulations shall include but not be limited to the following areas:
  - (1) Hours when park and recreational areas are open.
  - (2) Injury Prohibition on injury to buildings, improvements, shrubs or wildlife.
  - (3) Hunting and fishing.
  - (4) Use of alcoholic beverages.
  - (5) Dogs and other pets.
  - (6) Horseback riding, bicycle riding or use of any motorized vehicle.
  - (7) Notices and signs.
  - (8) Holding meetings.
  - (9) Commercial use of areas.
  - (10) Disposal of refuse and dumping and littering.
  - (11) Gambling.
  - (12) Disorderly conduct and security.
  - (13) Fires.
  - (14) Games.
  - (15) Traffic and parking.
  - (16) Usage of areas and scheduling.
  - (17) Maintenance.
  - (18) Planting and removal of grass, trees, flowers, shrubs and other plants.
  - (19) Duties and responsibilities of the Director of Recreation.

Rules, regulations and recreation policies adopted by the Park and Recreation Commission shall provide for supervision and for appropriate penalties for violations thereof.

- (20) Supervision.
- (21) Penalties for violations.
- B. Rules, regulations and recreation policies for parks and recreation areas shall be adopted by the Park and Recreation Commission recommended to the Town Council for adoption in accordance with § 40-3 of this chapter.

## § 40-3. Adoption Regulatory Recommendation procedure.

- A. The Recreation and Youth Services Commission shall, prior to making a formal recommendation of any new or modified rules, regulations or policies to the Town Council, allow for public comment in accordance with this section.
- B. The Park and Prior to a recommendation to the Town Council of any new or modified rule, regulation or policy, the Recreation and Youth Services

  Commission shall give public notice prior to of the adoption of any recommended rules, regulations and recreational policies pertaining to parks and recreation areas, or amendment thereof. A notice of its intent to adopt recommend the adoption or amendment of the rules, regulations and recreational policies shall be published in a newspaper having general circulation in the Town of Cromwell at least seven days prior to its adoption of the rules, regulations and recreational policies, and a similar notice shall be posted in the office of the Town Clerk. Copies of the proposed rules, regulations and recreational policies shall be available for inspection in the office of the Town Clerk at least seven days prior to the meeting of the Commission at which the proposed rules and regulations are to be acted upon.
- C. After said appropriate public notice the Park and Recreation and Youth Services
  Commission may adopt vote to approve the recommendation to the Town
  Council of the proposed rules, regulations and recreational policies; provided, however, that they shall take into consideration any comments presented by the public with respect thereto.
- D. Said The approved rules, regulations and recreational policies, upon adoption by the Park and Recreation Commission, shall then be referred to the Board of Selectmen for approval and confirmation Town Council for adoption in accordance with the appropriate procedures required for formal adoption and shall become effective only after such approval adoption and confirmation have by the Town Council has been granted.
- E. Upon approval and confirmation adoption by the Board of Selectmen Town Council, copies of the rules, regulations and recreational policies shall be distributed as follows:
  - (1) Posted in the Town Clerk's office with copies available for the public.
  - (2) Posted on bulletin boards at park and recreation areas.

- (3) Forwarded to the principal of each school for dissemination to the students.
- F. The Park and Recreation and Youth Services Commission may adopt recommend the adoption of emergency rules and regulations by action at a regular or special meeting without compliance with the notice provisions of Subsection AB hereof. In such event, the adopted emergency rules and regulations shall become effective only after approval and confirmation by the First Selectman Town Manager of the Town of Cromwell and shall be effective only for a period of 31 days, unless adopted in accordance with this section chapter. Public notice of any emergency rule(s) shall be made in accordance with Section E above.
- G. Nothing in this Section shall abrogate the authority of the Town Council to adopt additional rules, regulations and policies that affect park and recreational areas or recreational programs.

## § 40-4. Responsibilities of the Director of Recreation.

- A. The rules, regulations and recreational policies adopted pursuant to this chapter shall be administered and implemented by the Director of Recreation, appointed pursuant to Section C907 4.10 of the Charter.
- B. The Director of Recreation shall be responsible to the First Selectman Town

  Manager for developing and administering the recreation program programs for
  the Town of Cromwell in accordance with all duly-adopted rules, regulations and
  policies, and shall submit proposed programs to the Park and Recreation
  Commission for approval in accordance with the rules, regulations and
  recreational policies adopted under this chapter.

## § 40-5. Planning and acquisition of new parcels.

A. The Park and Recreation Commission shall have the responsibility for power to advise the Town regarding the recommended planning and development of park and recreation areas subject to its control and jurisdiction; however.

Notwithstanding, the submission of any application for funding or the entry into contracts in an amount exceeding the funds in the Park and Recreation Commission budget shall be to acquire new recreation areas, is subject to the approval of the Board of Selectmen and/or the Town Meeting and the Department of Public Works under Sections C908 and C603 of the Charter Town

Council and all other laws governing the acquisition and improvement of public property.

- B. The Park and Recreation Commission shall be charged with the responsibility for investigating new parcels of property to be acquired by the Town of Cromwell for park and recreation areas. Recommendations for such acquisitions shall be made to the <a href="Board of SelectmenTown Council">Board of SelectmenTown Council</a>.
- C. The Park and Recreation Commission shall be charged with the responsibility for investigating new parcels of property to be leased by the Town of Cromwell for park and recreation areas. Recommendations for such leased properties shall be made to the <a href="Board of SelectmenTown Council">Board of SelectmenTown Council</a>.

Anthony Salvatore Town Manager Town Hall, 1<sup>st</sup> floor 41 West Street Cromwell, CT 06416

Dear Mr. Salvatore,

I am writing to you about purchasing a parcel of land, which borders my property, from the town of Cromwell for the purpose of building a garage. I currently reside at 31 River Road in Cromwell. The current dimensions are 49.47 facing east, 224.19 south, 49.13 west, and 218.60 to the north.

Since the last time I have spoken with you, I have had the land surveyed and have the document attached with the added dimensions that I would like to purchase (land to the south of my property, 50 feet wide (to the south) by 259.19 feet in length. I also would like to purchase land to the west of the property that is 35 feet to the west. This would bring the property on the west side to the hill-bern-that is built up. The total dimensions of my property with this purchase would be: 99.47 width facing east, 259.19 length facing south, 99.13 width to the west, and 253.60 to the north.)

The specified dimensions were calculated in order to possibly add a garage that would meet the town's zoning requirements if added to the property. If needed I am prepared to pay for any additional testing that may need to be done on the land. In summary, I am looking to purchase land on the south side that borders town property and on the west side that borders town property.

I have also had the land appraised (report is attached). I am offering \$5,220.00 which is the current appraised value of the land that I had surveyed and would like to purchase from the town of Cromwell. This would be for the land that meets the dimensions in the blueprint that is attached.

Please let me know if you need any other information from me. I can be reached by phone at 860-604-7808 or by email at <a href="mailto:kellymaher@att.net">kellymaher@att.net</a>.

Thank you for your time,

Kelly Maher 31 River Road Cromwell, CT 06416 This is a limited appraisal analysis. Much of the data and analysis is in the appraiser's work file and not part of this appraisal.

Subject property, referred to as 29 River Road, Cromwell in this analysis is actually part of a larger parcel of land identified as 204 Main Street, Cromwell with unique ID # 00321700. The entire parcel of land comprises approximately 30 acres with frontage along Main Street and River Road.

The subject of this analysis is a .34 acre parcel of land south and west of 31 River Road. It will be referred to as 29 River Road in this analysis for ease of description. This .34 acre parcel has 50.28 feet of road frontage and extends back from the road approximately 280 feet. The subject and 31 River Road are situated in the DC zoning district which calls for 5,000 sf lot and 70' of road frontage. Given the subject has 50' of frontage, it is considered to be non-conforming and would require a variance for development.

The valuation of the subject parcel includes several sales in the area. Towns along the west side of the Connecticut River were researched for comparable sales. The search for sales concentrated on sales and listings of land with limited development potential. Since the subject land is situated in a flood hazard area and is non-conforming in size, these type sales are appropriate in this analysis.

The search for comparable sales resulted in seven land sales in nearby towns. There were no similar land sales in Cromwell. The sales are included on a grid entitled River Road Land.

The seven sales indicate a range in sale price / listing price between \$5,000 and \$30,000. The sales at the upper end of the range including sales 5, 6, and 7 are building lots whereas sales 1-4 have very limited development potential. Sales 5-7 indicate a range in sale price per square foot between \$.34 and \$1.63. Sales 1-4 indicate a range in sale price per square foot between \$.17 and \$.61. The average price per square foot of all land sales is \$0.36.

Given that the subject site is non-conforming and situated in a flood hazard area, it should not be valued at the upper end of the range due to its limited potential.

Given the above analysis, the subject has an estimated value of \$0.35 per square foot. Subject site is 14,939 square feet times \$0.35 equals \$5,229 rounded to \$5,200.

Estimated Value as of April 27, 2017 is \$5,220.

Michael Hamilton

Certified Appraiser

License # RCG.0000267

River Road Land

Comparable Sales / Listings

Sale ≴	Sale # Addrss	,	<u>Price</u>	Acres	Frontage	Square Feet	Price per SF Closing Date	losing Date
-	Lot 14-30 Young Street	East Hampton	\$5,000.00	0.67	200.00	29185.2	\$0.17	11/1/2016
7	Lot 2 Sillimanville Road	East Haddam	\$9,883.00	1.09	200.00	47480.4	\$0.21	Active
က	92 Longwood Drive	East Haddam	\$9,000.00	0.34	150.00	14810.4	\$0.61	4/27/2016
4	Lot 13 Hall Kilbourne Road East Haddam	East Haddam	\$6,500.00	0.78	270.00	33976.8	\$0.19	12/18/2015
2	159 Smith Road	East Haddam	\$30,000.00	2.01	324.00	87555.6	\$0.34	Active
ဖ	Grove Street	Middletown	\$13,500.00	0.19	50.00	8276.4	\$1.63	3/8/2016
7	55 Pleasant Street	Chester	\$25,000.00	1.30	150.00	56628	\$0.44	2/23/2017
	Totals		\$98,883.00	6.38		277,912.80	\$0.36	
Subject	     		5				ħ.	
	29 River Road	Cromwell		0.34	50.00	14,939.00	\$0.36	

The same RIVER Ø ¥ B O A D RONTER 12864 M., \$6,99.11S 82.03 M., \$6,99.11S '07.87 1.5 North of Line PAVED DRIVEWAY SAT. #31 PROPERTY AREA= 11,906.722 S.F. 0.27 Ac. 263.64 217.62 TOWN OF CROMWELL #33 (EMPTY LOT) S72.00'34"E 218.83 W. 75.00.57N 0 14.5' EXISTING HOUSE #31 V72°00'27' N/FX4.5 13.4' 1.91 14,939.443 S.F. or 0.34 Ac. PROPOSED AREA TO BE PURCHASED FROM THE TOWN OF CROMMELL 40.0 NI 1.00,50,E .05.49 00.43 (IP/Frdd./ N17.59'26"E S72.00'34"E 35.00 104.00 9,98,69.21N ELL, CONN.

LAND TO BE PURCHASED FROM IMPROVEMENT LOCATION MAP TOWN OF CROMWELL #31 RIVER ROAD CROMWETT PREPARED FOR SHOWING

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VER ROAD

## STATE OF CONNECTICUT + DEPARTMENT OF CONSUMER PROTECTION

Be it known that

## **MICHAEL HAMILTON**

has been certified by the Department of Consumer Protection as a licensed

## CERTIFIED GENERAL REAL ESTATE APPRAISER

License # RCG.0000267

Effective: 05/01/2017

Expiration: 04/30/2018

Atta A. Harris, Commissioner

To:

e briga

**Town Council** 

From:

Stuart B. Popper Director of Planning and Development

Date:

May 3, 2017

Re:

**Economic Development Commission Tax Abatement Request** 

The Planning and Zoning Commission on April 18, 2017 voted to approve Application #17-10: Request for a Site Plan Approval to construct a 5,400 square foot single story building and 4,200 square foot canopy for truck parking at 70 County Line Drive. Two Men and a Truck is the Applicant and Brothers Property LLC is the Owner.

As permitted by the Town of Cromwell Economic Development Incentive Guidelines Two Men and a Truck submitted a request to the Economic Development Commission for a tax abatement for seven (7) years at 100%. The Economic Development Commission at its meeting on April 20, 2017 voted to approve the request.

The EDC felt that this was an appropriate timeframe and amount for the abatement given the small cost of the building versus the taxes on the company's moving trucks. Please note that at the time of the Economic Development Commission's approval of the request the Commission was not aware that Section 12-65h of the Connecticut General Statutes will limit the maximum time period for the abatement to two (2) years.

The approved building will be a steel type butler building with an estimated construction cost of \$600,000.00. Two Men and at Truck will be registering all their trucks in the Town of Cromwell and will be paying taxes to the town on the eight (8) trucks they currently own.

Attached for your information is a copy of the letter from Two Men and a Truck to the Economic Development Commission requesting the tax abatement.

Monday, April 17, 2017

Dear Economic Development Commission Members,

With this letter I am writing to request consideration for the Economic Development Incentives Program. After reviewing the goals and requirements detailed in the Economic Development Guidelines adopted by the Board of Selectman in 2008 and discussing my proposal with Stuart Popper, Director of Planning and Development I respectfully request the maximum deferment of property taxes of 100% for seven years.

Two Men And A Truck (TMT), a moving and storage company, meets or exceeds the objectives detailed in the POCD. This new development will bring over 30 jobs to Cromwell. As detailed below TMT will add to the tax base immediately, and will also continue to grow with the accusation of new equipment year after year. TMT will also stimulate the local economy both by using local business venders and by bringing new employees into the community who will shop and participate in the community. Lastly the proposed development will create a new and vital community member that will work to accomplish community goals created by POCD.

TMT is a growing business that started with 2 trucks in early 2014 and a staff of 10 people. It now has a fleet of 8 vehicles, the newest of which was purchased this month. TMT has an A+ rating with the Better Business Bureau and over 600 recent "5 Star" local reviews posted on our website. Over 97% of our customers would refer us to a friend, and that's with over 60% of our customers responding to our survey. Our stated goal is to exceed our customers' expectations on every move. We are proud of our accomplishments and are consistently focused on being an active member of the community.

Each year we provide discounted or free moves to dozens of charities in the area. We also organize and lead two annual campaigns: *Movers for Moms* leading up to Mothers Day and *Movers for Military* leading up to Veterans Day. These campaigns last several months each and benefit mothers and children in need and veterans respectively.

We are completely focused on being an active and productive member in the community. It appears moving and storage is in line with the type of businesses wanted on RT 3 north of Court Street and exceeds the development goals of POCD for the Rt. 3 area north of Court Street. The development costs of land and building combined may exceed a million dollars. This is only part of the economic benefit for the town of Cromwell. TMT's investment in Cromwell can be demonstrated in multiple ways.

We give back to our community! Through our Movers for Moms and Movers for Military annual
campaigns we collect and donated items and funds for those in need. If we move to Cromwell,
we'll focus on the town of Cromwell and Middlesex County with the programs.



- We buy local! In our Rocky Hill location we already utilize Cromwell businesses, like Ultimate
  Automotive on Main Street where we have maintenance and repairs performed in excess of
  \$10,000 annually. With our relocation to County Line Drive we likely continue with our current
  venders and utilize more Cromwell businesses.
- Our business model depends on new equipment: We utilize 26-foot box trucks, and we replace them generally within 5 years. Our trucks are specially designed box trucks built by nationally recognized manufactures. They cannot be sourced locally. They come at an average truck cost of over \$90,000. In the next 7 years we expect to purchase as many as 10 trucks for growth or replacement. In fact we purchased a new truck this month, growing our current fleet to 8 vehicles. The tax revenue for the town of Cromwell will be a consistent and increasing source of revenue.
- We hire good people. While moving requires certain physical characteristics, we hire for
  personality. Moving is stressful and we aim to take as much stress off our customers shoulders as
  possible. We may have as many as thirty movers and drivers employed and they buy local, they
  live locally and they are great members of the community. The economic impact to Cromwell is
  significant.
- We are focused on conservation. Our warehouse will be better insulated than most homes and businesses in Cromwell due to the latest code changes. It will have a light colored roof, and environmentally focused and engineered drainage. The building will be engineered to handle an additional load allowing for solar to be installed in the future. LED lighting in the warehouse and parking lot will reduce demand on the energy grid. These investments show our focus on Cromwell's future. By focusing on the environment we all benefit. Having the latest model vehicles also means they have the latest and best emissions standards. Our investments now will reduce energy usage and pollution for years to come.

Thank you for your time and consideration.

Sincerely,

Doug Sudell

05-02-17P02:36 RCVD

## TOWN OF CROMWELL TOWN COUNCIL SPECIAL MEETING TUESDAY APRIL 25, 2017 6:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING

5-2 20 17 at 2:36 PM.

TOWN CLERK'S OFFICE
CROMWELL, CONN.

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TOWN CLERK

## **MINUTES**

Present: Deputy Mayor R. Newton, E. Wenners, S. Slade, F. Emanuele, T. Tokarz

Absent: Mayor E. Faienza, A. Waters

Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester, Town

Labor Attorney K. Weinstock, Public and Press

## A. CALL TO ORDER

Deputy Mayor Newton called the Special Meeting to order at 6:00 p.m.

## B. EXECUTIVE SESSION

Motion made by E. Wenners seconded by F. Emanuele and *unanimously carried* to go into Executive Session at 6:01 p.m.

Town Manager Salvatore and Finance Director M. Sylvester were invited into Executive Session for item 1. Union Matters.

Town Manager Salvatore was invited into Executive Session for item 2. Discuss the lease, sale, purchase or acquisition of real estate by the Town of Cromwell.

**Motion** made by T. Tokarz seconded by E. Wenners and *unanimously carried* to come out of Executive Session at 6:33 p.m.

## 1. Union Matters

- a. Civilian Police Department Contract
- b. Action if necessary

**Motion** made by T. Tokarz seconded by E. Wenners and *unanimously carried* that the Council ratifies the tentative agreement effective July 1, 2017 and authorizes the Town Manager to sign the contract.

- 2. Discuss the lease, sale, purchase, or acquisition of real estate by the Town of Cromwell.
  - a. Action if necessary

No action taken

## C. ADJOURN

There being no further business, Deputy Mayor Newton adjourned the meeting at 6:34 p.m.

Respectfully submitted,

Re Matus

Secretary

05-02-17P02:36 RCVD

## TOWN OF CROMWELL TOWN COUNCIL SPECIAL MEETING TUESDAY APRIL 25, 2017 6:30 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING

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TOWN CLERK

## **MINUTES**

Present: Deputy Mayor R. Newton, F. Emanuele, E. Wenners, S. Slade, T. Tokarz

Absent: Mayor E. Faienza, A. Waters

Also Present: Town Manager A. Salvatore, Director of Public Works L. Spina, Director of Finance M. Sylvester, Director of Recreation C. Rusack, Town Engineer J. Harriman, Public and Press

## A. CALL TO ORDER

Deputy Mayor Newton called the Special meeting to order at 6:34 p.m.

Deputy Mayor Newton called for a moment of silence to honor Retired Police Sgt. Michael Wren Sr. who passed last week. Sgt. Wren served and protected the Town of Cromwell for 26 years.

## B. PLEDGE OF ALLEGIANCE

F. Emanuele led the Pledge of Allegiance.

## C. APPROVAL OF AGENDA

**Motion** made by F. Emanuele seconded by E. Wenners and *unanimously carried* to approve the agenda.

## D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT

None

## E. CITIZEN COMMENTS

- 1. T. Hasbrouck, Nooks Hill Road -Against Town selling 35 Nooks Hill Road; stated that it would not be feasible financially for the town.
- 2. T. Faraci, Cromwell -Against selling 35 Nooks Hill Road.
- 3. E. Corciullo, Glenwood Terrace Against selling 35 Nooks Hill Road
- 4. M. Cannata, Nooks Hill Road -Against selling 35 Nooks Hill Road -feels that it would be a negative cash flow to the town.
- 5. E. Pratesi, Pondview Drive Against selling 35 Nooks Hill Road.
- 6. D. Monnes, Reiman Drive (Middletown Land Trust) would like to see the property remain as open space.
- 7. K. Kasek, Pondview Drive -against selling the land for financial reasons.
- 8. L. Haddad, Nooks Hill Road -would like the property kept for open space.
- 9. A. Varricchio, Kowal Drive -against charging Cromwell Residents to use the Pavilion.

- 10. A. Kelly, Willowbrook Road Against charging residents to use the pavilion.
- 11. R. Waters, South Street -Against selling the property.
- 12. L. McGee, Nooks Hill Road against selling the property.
- 13. T. Pentlicki, Nooks Hill Road -selling 35 Nooks Hill Road would be a bad investment for the town.
- 14. D. Hasbrouck, Nooks Hill Road -Would like to keep the property as open space.
- 15. O. Mulet-Quinones- Nooks Hill Road -Against selling the property would like it to remain open space.
- 16. E. Corcuillo, Glenwood Terrace, Believes that there should be a charge to use the pavilions.
- 17. A. Varricchio, Kowal Drive Disagrees with Mrs. Corcuillo.
- 18. T. Hasbrouck, Nooks Hill Road -stated again that he is against selling the Town Property at 35 Nooks Hill Road.

## F. MAYOR'S REPORT

Mayor Faienza was unable to attend this meeting.

## G. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- Sewer Administrator-Agreement reached with Unions to change unions.
- Choose vendor for Coles Road (Cardinal Engineering)
- Raymond Road Project -Eversource starting gas project
- Departments will be participating in Cromwell High School student's job shadow program
- Community Garden -has been tilled and three loads of loam were brought in.
   The garden was expanded
- Dog Park-Highway Crew working on drainage. Will get the Dog Park open ASAP.
- Downtown Merchants Association
- Attended the Fire Dept. Flag Ceremony to honor the Police Department.
- River Road Property/Maher -moving forward with negotiations to sell a piece of town property. This will come to the Council in the near future
- Shred-it day -57 Cromwell Residents participated
- DARE Graduation is May 5<sup>th</sup> at 2 p.m. at CMS
- National Day of Prayer Ceremony -May 4<sup>th</sup> -Town Hall Lobby
- Finance Department received Certificate of Excellence for FY ending 2016
- Referendum May 2<sup>nd</sup> at CHS from 12 noon -8 p.m.
- Charter Revision Public Hearing & Meeting tomorrow at 7 pm.
- Cromwell Landing Project is in the planning stages.
- Gilead filed a law suit against the Mayor, Town Manager and the Town of Cromwell. It is being handled appropriately.

• He received a complaint along with a FOIA request from the American Atheist Organization regarding the town's Christmas Tree Pick-up.

## H. CHIEF OF POLICE'S REPORT

Town Manager Salvatore presented Chief LaMontagne's report in her absence.

- Monthly Incident report was distributed for March.
- The Department received approximately 2,850 calls this year.
- Mitchell Brooks is in the Academy and doing well.
- Ryan Wobrock was sworn in on April 3<sup>rd</sup> and entered the Academy on April 7<sup>th</sup>.
- A Prescription Take Back Day will be held on April 29<sup>th</sup> from 10 a.m. until 2 p.m. at the Police Department.
- They are currently in the Distracted Driving High Visibility Enforcement Grant.
- The Department is gearing up for this year's Traveler's Championship.
- Reported unfortunate passing of Michael Wren. He was a 26 Year Veteran and a Sergeant since 2005.

## PUBLIC WORK DIRECTOR'S REPORT

Public Works Director L. Spina reported:

- Raymond Place Eversource gas contractor to begin later this week. Drainage is 95% complete, water is complete. Roadway reconstruction to begin in two weeks.
- Willowbrook Road Should be going out to bid in June/July for a fall start of construction. This fall would consist of the replacement of Willowbrook Culvert which would then be paved 300 feet either side of the structure. A winter shut-down would be followed by lower Willowbrook Road improvements in the spring of 2018. Road would not be left disturbed over the winter.
- North Road Extension Culvert negotiations with Cardinal Engineering with the assistance of the DOT have begun. Design should begin in June. 2018/2019 construction anticipated.
- Coles Road reconstruction Contract with Cardinal Engineering was just signed. Geotechnical borings along the roadway should begin very soon followed by field survey. Anticipate 2018 construction.
- Spring Paving highway staff is currently working to replace storm drains on Marlsal, Scott Lane, Winthrop, Alexander and Sanford. Purchase order has been issued. Expecting Tilcon week of May 30<sup>th</sup>.
- Dog Park Highway staff is currently working there to improve conditions.
   Scope of work includes installation of concrete pavers in most used/vulnerable areas. Supported by stone base for improved drainage.

## J. FINANCE DIRECTOR'S REPORT

Finance Director M. Sylvester reported:

- Budget Reports were distributed with the packets. A Quarterly summary sheet was included for ¾ of the year.
- It appears that we may have a few areas with a surplus.

- Hopefully the snow storms are over for the year; when all the information is in they will determine whether a transfer will be necessary.
- They continue to watch the legal expense line.
- State aid is questionable; they are taking a cautious approach.
- If the responsibility of the teacher's pensions falls to the town supplemental tax bills may have to be sent out.

## K. FINANCIAL

1. Tax Refunds

**Motion** made by E. Wenners seconded by T. Tokarz and *unanimously carried* to approve tax refunds 1 -7 .

2. Approve interdepartmental transfer, pending Town Council approval

a. \$30,000 from Employee Benefits to Legal Expense

Motion made by E. Wenners seconded by F. Emanuele and *unanimously carried* to approve pending Board of Finance approval.

b. \$40,000 from Public Works - Other to Highway

**Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to approve pending Board of Finance approval.

## L. STAFF REPORTS

None

## M. UNFINISHED BUSINESS

1. Continue discussion and possible action on Solid Waste Report. - Tabled **Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to remove from the table.

Public Works Director L. Spina gave a brief overview of the report and spoke about two items that were recommended in the report that the Town put in place. Mr. Spina felt that there was nothing else found in the report needs to be addressed.

**Motion** made by S. Slade seconded by F. Emanuele and *unanimously carried* to remove from agenda.

2. Discussion and possible action for use of Town Facilities (including Pavilion) -Tabled.

**Motion** made by E. Wenners seconded by S. Slade and *unanimously carried* to remove from the table.

Recreation Director C. Rusack presented further information as requested by the Council.

Town Manager Salvatore confirmed that all fees collected will go into a specific account and will be used to make repairs and improvements to the Pavilions. A brief discussion followed. Mr. Newton read a letter from A. Waters into the record since Mr. Waters was unable to attend the meeting. Mr. Waters is against charging residents to use the Pavilion.

Motion made by E. Wenners seconded by T. Tokarz and *carried* to leave fee schedule to reserve the pavilion as was previously approved by the Council. Aye: T. Tokarz, F. Emanuele, R. Newton, E. Wenners Nay: S. Slade (was in favor of collecting the \$100.00 deposit to cover any damages but not in favor or charging Cromwell Residents to use the Pavilion)

3. Discussion and action to authorize Town Manager to sell town owned property at 35 Nooks Hill Road.-Tabled

Mr. Newton read a letter from A. Waters since he was unable to attend the meeting. Mr. Waters is against selling 35 Nooks Hill Road.

Motion made by E. Wenners seconded by S. Slade and *unanimously carried* to remove from the table.

Motion made by S. Slade seconded by E. Wenners and unanimously carried to not sell the Town owned property at 35 Nooks Hill Road.

## N. NEW BUSINESS

- 1. Discussion and possible action for Farmer's Market use of Frisbie Park.

  Motion made by S. Slade seconded by F. Emanuele and unanimously carried to give permission to the Farmers Market to use Frisbie Park for the 2017 season.
- 2. Discussion and possible action amending Chapter 40, Recreation and Youth Services Commission.

Town Manager Salvatore distributed an updated copy to the Council that incorporated changes that were request at the Public Hearing. He asked that this item be tabled until the May Meeting to give the Council time to review the revised copy.

**Motion** made by S. Slade seconded by T. Tokarz and *unanimously carried* to table.

## O. APPROVAL OF MINUTES

- 1. Regular Meeting March 8, 2017 Motion made by E. Wenners seconded by T. Tokarz and *unanimously carried* to approve the minutes of March 8, 2017.
- 2. Special Meeting March 23, 2017 Motion made by F. Emanuele seconded by E. Wenners and *unanimously carried* to approve the minutes of March 23, 2017.
- 3. Special Meeting April 11, 2017 **Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to approve the minutes of April 11, 2017.

## P. RESIGNATIONS

- 1. Board of Assessment Appeals
  - a. Jay Polke

Motion made by S. Slade seconded by E. Wenners and unanimously carried to accept Mr. Polke's resignation with regret.

## O. APPOINTMENTS

- 1. Conservation Commission
- a. Amanda Drew, Regular Member, Term expires January 2018. **Motion** made by S. Slade seconded by F. Emanuele and *unanimously carried* to appoint Ms. Drew as a Regular Member to the Conservation Commission.
- 2. Committee to Support People
  - a. Heidi Neumann-Venetianer, Term Expires June 2018.
  - b. John Flanders, reappointment, Term expires June 2019.

**Motion** made by E. Wenners seconded by F. Emanuele and *unanimously carried* to appoint Ms. Neumann-Venetianer and re-appoint Mr. Flanders to the Committee to Support People with Disabilities.

- 3. Senior Services Commission
  - a. Linda Polke, reappointment, term expires April 2019
  - b. Mary Konopka, reappointment, term expires April 2019
  - c. Helen Zalewski, reappointment, term expires April 2019
  - d. Pat Alsup, reappointment, term expires April 2019
  - e. Teresa Fucini, reappointment, term expires April 2019

Motion made by S. Slade seconded by F. Emanuele and *unanimously carried* to reappoint a - e to the Senior Services Commission.

- 4. Economic Development Commission
  - a. Stanley Stachura, reappointment, term expires March 2021
  - b. Robert Jahn, reappointment, term expires March 2021

**Motion** made by F. Emanuele seconded by T. Tokarz and *unanimously carried* to reappoint Mr. Stachura and Mr. Jahn to the Economic Development Commission.

- 5. Board of Finance
- a. Jon Dzurka, alternate re-appointment, term expires December 2018. **Motion** made by F. Emanuele seconded by E. Wenners and *unanimously carried* to re-appoint Mr. Dzurka as an alternate to the Board of Finance.
- 6. Inland Wetlands and Watercourses Agency
- a. John Whitney, Regular Member, Term expires December 2019. **Motion** made by S. Slade seconded by F. Emanuele and *unanimously carried* to appoint Mr. Whitney as a regular member to the Inland Wetlands and Watercourses Agency.

## 7. Recreation Commission

a. Mark Carroll, reappointment, Term expires December 2017. **Motion** made by F. Emanuele seconded by T. Tokarz and *unanimously carried* to reappoint Mr. Carroll to the Recreation Commission.

## R. TOWN COUNCIL COMMISSION LIAISON REPORTS

S. Slade -Fire Commission, Frank Seidel resigned because he is moving out of town.

## S. ADJOURNMENT

Motion made by S. Slade seconded by F. Emanuele and *unanimously carried* to adjourn the Special Meeting at 9:00 p.m.

Respectfully submitted,

Re Matus

Secretary

Run Date: 04/24/2017 Run Time: 12:49

## Cromwell Police Department

## Incident Statistics Report

## 03/01/2017 00:00 Thru 03/31/2017 23:59

Call Type Description	Total for Period
911 Hang Up Call	9
Administrative Matter	17
Alarm - All types	8
ALARM-FALSE BILLABLE	39
All Other Offenses	1
Animal Complaint	22
Assist Motorist	22
Assist Other Agency	26
Burglary	1
Car Seat Installation	2
Civil Matter	4
Counterfeit/Forgery	3
Credit Card/ATM Fraud	1
Criminal Mischief / Vandalism	2
Dis Conduct/BOP	1
Domestic Incident	7
Drug - INFRACTION only	1
Drug/Narcotic Violation	1
DUI	4
Escort	1
Fight/Disturbance	1
Fingerprinting	30
FV Protocol / P.A.	11
Harrassing Phone Calls	3
Identity Theft	6
Juvenile Incident	1
Larceny - From Building	6
Larceny - From MV	9
Larceny -Shoplifting	. 3
Larceny- Other	2
Medical Emergency	49
MV Accident	36
MV - Recovered	2
MV Abandoned	1
MV Parking Violation	9
MV Theft	3
MV Violation	135
MVA NR PRIV PROP	6
Noise Complaint	1

Run Date: 04/24/2017 Run Time: 12:49

## Cromwell Police Department

## Incident Statistics Report

## 03/01/2017 00:00 Thru 03/31/2017 23:59

Call Type Description	Total for Period
Nursing Home Fax Report	3
Property Check	67
Property Lost/Found	13
Record Only Call	29
Road Cond/TCS Out	18
ROBBERY	1
Runaway	1
See Complainant	30
Serve Warrant INFO	1
Suspicious Activity	51
TEST CALL	3
Threaten/Harass/Intimidation	2
Town Ordinance	7
Traffic Assignment	2
Unfounded Complaint	. 6
Untimely Death	2
Unwanted Person	3
Well Being Check	13
	<b>Total:</b> 738