

## CONSTRUCTION CHECKLIST

**PROVIDE THE FOLLOWING DEPARTMENTAL SIGN OFFS/APPROVAL (ON THEIR FORMS) BEFORE YOU:**

- 1) Submit the building permit application and applicable construction documents.
- 2) Before you call for the final inspection leading to the Certificate of Approval or Certificate of Occupancy.

**\*\*It is your responsibility to communicate with each department that will need to sign off.\*\***

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<b>For Bldg Permit</b>	<b>For CofA CofO</b>	<b>Name:</b> _____ <b>Address:</b> _____ <b>Tele. No. &amp; E-mail:</b> _____ <b>Date:</b> _____	
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|--------------------------|--------------------------|---|------------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> | FIRE MARSHAL -----<br>FMO@CROMWELLD.COM                         | 860-635-3188                 |
| <input type="checkbox"/> | <input type="checkbox"/> | ZONING – BRUCE DRISKA-----<br>BDRISKA@CROMWELLCT.COM            | 860-632-3422                 |
| <input type="checkbox"/> | <input type="checkbox"/> | HEALTH DEPARTMENT – SAL NESCI-----<br>SNESCI@CROMWELLCT.COM     | 860-632-3426                 |
| <input type="checkbox"/> | <input type="checkbox"/> | ENGINEERING – MIKE SHEWOKIS-----<br>MSHEWOKIS@CROMWELLCT.COM    | 860-632-3492                 |
| <input type="checkbox"/> | <input type="checkbox"/> | SEWER DEPARTMENT – RICH PECK-----<br>RPECK@CROMWELLCT.COM       | 860-632-3430                 |
| <input type="checkbox"/> | <input type="checkbox"/> | WATER DEPARTMENT – JOE PALMIERI-----<br>JPALMIERI@CROMWELLD.COM | 860-635-4420<br>860-982-9153 |
| <input type="checkbox"/> | <input type="checkbox"/> | TAX DEPARTMENT-----   | 860-632-3445                 |
| <input type="checkbox"/> | <input type="checkbox"/> | LAND OWNERS APPROVAL-----                                       |                              |
| <input type="checkbox"/> | <input type="checkbox"/> | DOT – DEPARTMENT OF TRANSPORTATION-----                         | 860-258-4501                 |
| <input type="checkbox"/> | <input type="checkbox"/> | OSTA – OFFICE OF STATE TRAFFIC AUTHORITY-----                   | 860-594-3020                 |