

Re

RECEIVED FOR RECORD
Mar 08, 2018 01:16P
JOAN AHLQUIST
TOWN CLERK
CROMWELL, CT



TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY MARCH 14, 2018
7:00 PM TOWN HALL ROOM 224/5
AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA
- D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT
- E. CITIZEN COMMENTS
- F. MAYOR'S REPORT
- G. TOWN MANAGER'S REPORT
- H. CHIEF OF POLICE'S REPORT
- I. PUBLIC WORK DIRECTOR'S REPORT
- J. FINANCIAL
 - 1. Budget Reports
 - 2. Tax Refunds
 - 3. Discussion and action to approve Educational Assistance Request.
 - 4. Discussion and action to approve Other Fund Budgets for FY 2018-19:
 - a. Dog Fund: \$24,024
 - B. Sidewalk Fund: \$7,500
 - 5. Authorize Mayor to set the date/time for a special town meeting for all four special revenue funds (Dog License Fund, Sidewalk Fund, Sewer Usage Fund, and Sewer Assessment Fund).
 - 6. Discussion and action on any Budget workshop unfinished business.
- K. FINANCE DIRECTOR'S REPORT
- L. STAFF REPORTS
- M. NEW BUSINESS
 - 1. Union Grievance - UE Local #222
 - a. Joe Grassi
 - b. action.

2. Discussion and possible action regarding Community Garden Plots.
3. Discussion and action to approve use of Frisbee Park by the Cromwell Farmer's Market for the 2018 season from June 1st through September 28th, 2018.
4. Discussion and action to use Parking area along the South End of River Road pending COA approval.

N. APPROVAL OF MINUTES

1. Regular Meeting February 14, 2018
2. Special Meeting, Budget Workshop, March 5, 2018

O. APPOINTMENTS

P. TOWN COUNCIL COMMISSION LIAISON REPORTS

Q. ADJOURNMENT

Rules for Citizen Comments

1. Each speaker will have a total of 3 minutes to speak on the issues of their choice;
2. The Mayor shall recognize only one speaker at a time;
3. The purpose of the Citizen Comment period is to give the residents of Cromwell, or others, the opportunity to make comments regarding matters of public concern, town policies or actions of the town, and to ask questions of the Council of Town Staff. All questions and comments will be taken under advisement and questions raised may be answered this evening or addressed at a later date. There will be no open debate with the Council members during the public comment period and all questions and comments shall be directed to the Mayor;
4. The Mayor shall have the right to discontinue recognition of any speaker whom the Mayor believes is not using proper decorum for a public meeting; is verbally abusive of a member, or members of the Council, Town staff, or the public; becomes belligerent; or uses profanity.

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2018_08

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 TOWN MANAGER'S OFFICE	355,302	0	355,302	188,129.68	4,475.86	162,696.46	54.2%
002 TOWN CLERK'S OFFICE	208,223	0	208,223	123,632.15	17,534.44	67,056.41	67.8%
003 REGISTRAR OF VOTERS	75,477	0	75,477	37,203.50	6,882.69	31,391.01	58.4%
004 PLANNING COMMISSION	3,225	0	3,225	1,345.30	1,82.14	1,697.56	47.4%
005 ECONOMIC DEVELOPMENT	13,336	0	13,336	4,898.82	256.16	8,181.02	38.7%
006 BOARD OF FINANCE	1,350	0	1,350	240.00	.00	1,110.00	17.8%
008 CHARTER REVISION COMM	1,501	0	1,501	2,005.92	.00	-504.92	133.6%
009 BOARD OF ASSESSMENT APPEALS	3,200	0	3,200	404.94	.00	2,795.06	12.7%
010 ZONING BOARD OF APPEALS	1,535	0	1,535	626.27	71.70	837.03	45.5%
011 INLAND WETLANDS	2,200	0	2,200	894.60	50.00	1,255.40	42.9%
012 COMM. FOR DISABLED PEOPLE	100	0	100	.00	.00	100.00	.0%
013 DONATIONS AND DUES	46,042	0	46,042	42,041.30	4,000.00	.70	100.0%
014 TOWN COUNCIL	36,730	0	36,730	35,177.73	.00	1,552.27	95.8%
015 LEGAL EXPENSE	222,764	0	222,764	81,484.04	124,229.00	17,050.96	92.3%
016 CENTRAL SERVICES	140,300	0	140,300	85,198.71	39,298.68	15,802.61	88.7%
017 INSURANCE EXPENSE	595,400	0	595,400	410,455.00	121,979.97	62,965.03	89.4%
018 GENERAL EXPENSE	761,002	0	761,002	751,549.83	3,805.00	5,647.17	99.3%
019 DEVELOPER/PLANNER	142,781	0	142,781	90,795.12	.00	51,585.88	63.6%
020 FINANCE DEPARTMENT	387,996	0	387,996	245,937.90	4,695.44	137,362.66	64.6%
021 TAX COLLECTOR	144,537	0	144,537	84,357.92	25.00	60,154.08	58.4%
022 ASSESSOR'S OFFICE	231,901	0	231,901	137,446.74	1,017.13	93,437.13	59.7%
030 PUBLIC WORKS ADMIN.	270,884	0	270,884	161,957.93	9,246.88	99,679.19	63.2%
031 ENGINEERING	230,480	0	230,480	138,867.74	9,166.10	82,446.16	64.2%
032 SOLID WASTE REMOVAL	648,334	0	648,334	334,128.97	179,539.53	134,665.50	79.2%
033 BUILDING INSPECTION	193,277	0	193,277	120,400.10	1,487.54	71,389.36	63.1%
034 HIGHWAY DEPT.	1,332,627	0	1,332,627	699,460.39	144,533.24	508,633.37	62.4%
035 BUILDING MAINTENANCE	591,585	0	591,585	335,922.50	45,883.78	209,778.72	64.5%
036 PARKS & GROUNDS	397,055	0	397,055	229,986.98	17,850.07	149,217.95	74.7%
037 PUBLIC WORKS-OTHER	400,795	0	400,795	231,543.64	126,959.63	42,291.73	89.4%
038 VEHICLE MAINTENANCE	336,888	0	336,888	205,298.50	46,247.26	85,342.24	74.7%
040 POLICE DEPARTMENT	3,360,449	14,302	3,374,751	1,937,919.46	38,483.08	1,398,348.46	58.6%
041 EMERGENCY MANAGEMENT	19,950	0	19,950	8,603.36	1,157.76	10,188.88	48.9%
042 ANIMAL CONTROL	79,658	0	79,658	52,291.06	.00	27,366.94	65.6%
050 HEALTH DEPARTMENT	185,277	0	185,277	114,902.89	23,142.46	47,231.65	74.5%
051 HUMAN SERVICES	118,139	0	118,139	74,115.76	345.00	43,678.24	63.0%
053 SENIOR SERVICES	95,862	0	95,862	58,102.46	7,024.81	30,734.73	67.9%
054 YOUTH SERVICES	110,364	0	110,364	39,615.12	3,566.56	67,182.32	39.1%
055 TRANSPORTATION SERVICES	118,427	0	118,427	78,739.73	3,363.01	36,374.26	69.3%
060 RECREATION DEPARTMENT	259,076	0	259,076	151,908.04	6,270.47	100,871.49	61.1%
061 LIBRARY	590,579	0	590,579	357,008.45	18,395.81	215,174.74	63.6%
070 BONDED DEBT	3,687,524	0	3,687,524	549,991.46	.00	3,137,532.54	14.9%
080 EMPLOYEE BENEFITS	3,381,867	-14,302	3,367,565	1,900,101.18	881,667.16	585,796.66	82.6%
090 BOARD OF EDUCATION	29,343,702	0	29,343,702	14,436,310.46	.00	14,907,391.54	49.2%
119 DEVELOPMENT COMPLIANCE	103,117	0	103,117	65,458.29	498.01	37,160.70	64.0%



TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2018 08

120 CONSERVATION COMMISSION	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
120 CONSERVATION COMMISSION	1,510	0	1,510	215.00	.00	1,295.00	14.2%
GRAND TOTAL	49,252,328	0	49,252,328	24,606,700.74	1,893,331.37	22,752,295.89	53.8%

** END OF REPORT - Generated by marianne sylvester **

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2018 08

	ORIGINAL ESTIM REV	ESTIM REV ADJSTMTS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
002 TOWN CLERK'S OFFICE	-287,600	0	-287,600	-209,296.04	-78,303.96	72.8%
021 TAX COLLECTOR	-42,803,034	0	-42,803,034	-42,619,630.00	-183,404.00	99.6%
022 ASSESSOR'S OFFICE	-500	0	-500	-257.00	-243.00	51.4%
030 PUBLIC WORKS ADMIN.	-40,300	0	-40,300	-29,447.74	-10,852.26	73.1%
033 BUILDING INSPECTION	-150,100	0	-150,100	-143,582.61	-6,517.39	95.7%
040 POLICE DEPARTMENT	-84,450	0	-84,450	-35,595.03	-48,854.97	42.1%
042 ANIMAL CONTROL	-750	0	-750	-150.00	-600.00	20.0%
050 HEALTH DEPARTMENT	-25,100	0	-25,100	-4,730.00	-20,370.00	18.8%
053 SENIOR SERVICES	-1,500	0	-1,500	-2,457.00	957.00	163.8%
054 YOUTH SERVICES	-4,000	0	-4,000	-360.00	-3,640.00	9.0%
061 LIBRARY	-9,000	0	-9,000	-5,332.61	-3,667.39	59.3%
206 BOARDS & COMMISSIONS	-5,750	0	-5,750	-13,829.20	8,079.20	240.5%
207 STATE OF CONNECTICUT	-4,720,905	0	-4,720,905	-2,282,845.62	-2,438,059.38	48.4%
208 MISCELLANEOUS SOURCES	-429,339	0	-429,339	-409,213.77	-20,125.23	95.3%
999 FUND BALANCE	-690,000	0	-690,000	.00	-690,000.00	.0%
GRAND TOTAL	-49,252,328	0	-49,252,328	-45,756,726.62	-3,495,601.38	92.9%

** END OF REPORT - Generated by marianne sylvester **

Bill Condition(s)	Bill Name	Address	Int Date: 03/06/2018	Date: 03/06/2018	Page: 1	Prop Loc/Vehicle Info. UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2016-01-0001271	DANC LLC 14 PINE ORCHARD LANE KILLINGWORTH CT 06419			1/25/2018		121 WOODLAND DRIVE 121 00507100 Sec. 12-129 Refund of Excess Payments.	1/25/2018	2,092.14 2,272.14	0.00 0.00	0.00 0.00	2,092.14 2,272.14	-180.00
2016-01-0001935	G & G REAL ESTATE INVESTMENTS CROMWELL C/O BLUM SHAIRO BPO CONSULTIN WEST HARTFORD CT 06127			1/8/2018		19 SHUNPIKE ROAD 00532500 Sec. 12-129 Refund of Excess Payments.	1/8/2018	16,825.22 16,951.40	0.00 378.56	0.00 0.00	16,825.22 17,329.96	-126.18
2016-01-0002042	GIFFORD SHEILA L C/O MARK C GIFFORD (ADMIN) MANSFIELD CT 06268			1/30/2018		5D COUNTRY SQUIRE DRIVE 05D 00292900 Sec. 12-129 Refund of Excess Payments.	1/30/2018	2,456.54 3,684.81	0.00 0.00	0.00 0.00	2,456.54 3,684.81	-1,228.27
90	HAGEL JOHN H JR 6 LEGHORN LANE CROMWELL CT 06416			1/22/2018		6 LECHORN LANE 11100400 3 REDWOOD COURT 24B 00149300 Sec. 12-129 Refund of Excess Payments.	1/22/2018	13,030.82 16,900.71	0.00 0.00	0.00 0.00	13,030.82 16,900.71	-3,869.89
2016-01-0002852	SKINNER JUDITH & TODD 3 REDWOOD COURT CROMWELL CT 06416			2/6/2018		46 WOODLAND DRIVE 46 00499600 Sec. 12-129 Refund of Excess Payments.	2/6/2018	2,947.16 3,447.16	0.00 0.00	0.00 0.00	2,947.16 3,447.16	-500.00
2016-01-0003517	DANC LLC 14 Pine Orchard Killingworth CT 06419			1/25/2018		15 DEBRA COURT 60G 00342200 Sec. 12-129 Refund of Excess Payments.	1/25/2018	2,249.24 3,373.86	0.00 0.00	0.00 0.00	2,249.24 3,373.86	-1,124.62
2016-01-0003762	NEVILLE NATHANIEL W 334 WARD STREET WALLINGFORD CT 06492			12/31/2017		3 SACHEM DRIVE 00323300 Sec. 12-129 Refund of Excess Payments.	12/31/2017	2,583.10 2,591.55	0.00 0.00	0.00 0.00	2,583.10 2,591.55	-8.45
2016-01-0004357	REILLY JOSEPH P & ISABEL M 3 SACHEM DRIVE CROMWELL CT 06416			1/22/2018		140 BERLIN ROAD 00041100 Sec. 12-129 Refund of Excess Payments.	1/22/2018	7,512.12 7,613.91	0.00 0.00	0.00 0.00	7,512.12 7,613.91	-101.79
15	CROMWELL CT 06416 RSD GROUP LLC 140 BERLIN ROAD CROMWELL CT 06416			2/21/2018		2 TIMBER HILL ROAD 00392500 Sec. 12-129 Refund of Excess Payments.	2/21/2018	27,970.54 30,767.72	0.00 0.00	0.00 0.00	27,970.54 30,767.72	-2,797.18
15C	CROMWELL CT 06416 UDOBONG BEATRICE M & IGNATIUS M 2 TIMBER HILL ROAD CROMWELL CT 06416			1/22/2018		1000/2000 CROMWELL HILLS DRIVE 41700200 Sec. 12-129 Refund of Excess Payments.	11/27/2017	5,412.86 7,251.36	0.00 0.00	0.00 0.00	5,412.86 7,251.36	-1,838.50
2016-02-0041118	CROMWELL GARDENS CONDO ASSOCIATION 1000/2000 CROMWELL HILLS DRIVE CROMWELL CT 06416			11/27/2017		2013/2FMXK4JC1DBB51585 51722 Sec. 12-129 Refund of Excess Payments.	7/21/2017	562.58 1,107.40	0.00 17.76	0.00 0.00	562.58 1,125.16	-544.82
2016-03-0051714	CAB EAST LLC PO BOX 105704 ATLANTA GA 30348-5704			7/21/2017		2013/2C4RDG8G1DR803927 55314 Sec. 12-129 Refund of Excess Payments.	7/25/2017	0.00 103.82 311.73	0.00 0.00 0.00	0.00 0.00 0.00	0.00 103.82 311.73	-207.91
2016-03-0055299	HANN AUTO TRUST 1 CENTRE DR JAMESBURG NJ 08831-1564			7/25/2017		2013/2HGFB2F51DH602279 55764 2015/19VDE1F3XFE004544 55774 2014/1HGCR2F30EA055664 55780 2010/2T2EK1BAZAC037469 56816 Sec. 12-129 Refund of Excess Payments.	7/20/2017	86.93 261.04 236.05 404.87 288.16 345.95 430.85 927.14	0.00 0.00 0.00 0.00 0.00 0.00 0.00 45.24	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.00	86.93 261.04 236.05 404.87 288.16 345.95 430.85 927.14	-174.11
2016-03-0055749	HONDA LEASE TRUST 600 KELLY WAY HOLYOKE MA 01040-9681			7/20/2017		2015/1N4AL3AP3FN901034 58942 2015/1HD4LE219FC419630 62021 2013/1G1RC6E43DU148700 63133 2011/5JPB232XBP27616	7/20/2017	261.04 236.05 404.87 288.16 345.95 430.85 927.14	0.00 0.00 0.00 0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00	261.04 236.05 404.87 288.16 345.95 430.85 927.14	-168.82
2016-03-0055759	HONDA LEASE TRUST 600 KELLY WAY HOLYOKE MA 01040-9681			7/20/2017		2015/1HD4LE219FC419630 62021 2013/1G1RC6E43DU148700 63133 2011/5JPB232XBP27616	7/20/2017	288.16 345.95 430.85 927.14	0.00 0.00 0.00 0.00	0.00 0.00 0.00 0.00	288.16 345.95 430.85 927.14	-57.79
2016-03-0056795	KROHA JUDITH A + KROHA DAVID M 13 PRIORWOOD GDNS CROMWELL CT 06416			1/26/2018		2015/1N4AL3AP3FN901034 58942 2015/1HD4LE219FC419630 62021 2013/1G1RC6E43DU148700 63133 2011/5JPB232XBP27616	1/26/2018	430.85 927.14 257.34 343.09	0.00 45.24 0.00 0.00	0.00 0.00 0.00 0.00	430.85 927.14 257.34 343.09	-496.29
2016-03-0058916	NISSAN INFINITI LT P O BOX 254648 SACRAMENTO CA 95865			8/1/2017		2015/1HD4LE219FC419630 62021 2013/1G1RC6E43DU148700 63133 2011/5JPB232XBP27616	8/1/2017	257.34 343.09	0.00 0.00	0.00 0.00	257.34 343.09	-85.75
2016-03-0061987	STOCK MARISSA M 7 FAIRVIEW HTS CROMWELL CT 06416-1624			7/26/2017		2015/1HD4LE219FC419630 62021 2013/1G1RC6E43DU148700 63133 2011/5JPB232XBP27616	7/26/2017	0.00 172.34	0.00 0.00	0.00 0.00	0.00 172.34	-172.34
2016-03-0063094	VAULT TRUST 200 RENAISSANCE CENTE DETROIT MI 48275-0001			7/21/2017		2015/1HD4LE219FC419630 62021 2013/1G1RC6E43DU148700 63133 2011/5JPB232XBP27616	7/21/2017	80.56 322.19	0.00 0.00	0.00 0.00	80.56 322.19	-241.63
2016-04-0080277	BROTHERS LANDSCAPE LLC							97.10	0.00	0.00	97.10	

Posted Refund Transaction (s) TOWN OF CROMWELL
 Condition(s): Bill : _____
 Bill Name _____
 Dist./Susp/Bank Address _____

Int Date: 03/06/2018 Date: 03/06/2018 Page: 2

Prop Loc/Vehicle Info. UniqueID/Reason	Int	Tax	I/F	Total Adjusted	Overpaid Tax
80277	9.97	332.32	5.00	347.29	-235.22
2015/5WKBEZ02XF1030093	0.00	76.03	0.00	76.03	
80279	7.34	244.57	0.00	251.91	-168.54
Sec. 12-129 Refund of Excess Payments.					
TOTAL	0.00	85,299.16	0.00	85,299.16	
22	458.87	100,084.72	5.00	100,548.59	-14,785.56




CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

MEMO

TO: Anthony Salvatore
Town Manager

FROM: Chief Denise Lamontagne 

SUBJECT: Educational Assistance

DATE: February 26, 2018

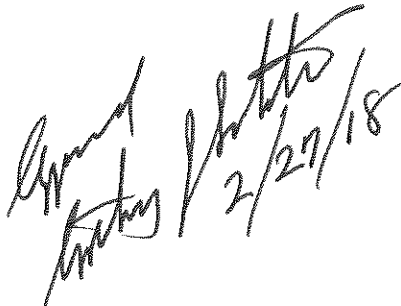
I have been advised by Officer Zachary Augenstein that he will be furthering his education at Charter Oak College enrolling in the 2018 Summer Semester toward a Public Safety Administration degree.

As per the collective bargaining agreement, upon successful completion of these courses he will be forwarding his grades and seeking up to \$1,000.00 reimbursement for each five week semester/session as described within his memorandum.

I have approved this request and I am now requesting this be placed on the March 14, 2018 Town Council meeting agenda for discussion and approval.

attachment

cc: Officer Zachary Augenstein
Marianne Sylvester, Director of Finance


2/27/18

Memo

To: Chief Lamontagne
From: Officer Zachary Augenstein
cc: Town of Cromwell Board Members
Date: February 11, 2018
Re: Continuation of College Education

Chief Lamontagne and Town of Cromwell Board Members,

I have been employed by the Town of Cromwell as a Police Officer for approximately two years. When I was provided with the opportunity to become a police officer for the Town of Cromwell, I put my college education on hold with plans on continuing my education at a later date.

I have been accepted into Charter Oak College in New Britain and declared as a Public Safety Administration Major. Each Public Safety Course is a 5 week class. A Public Safety Administration degree will assist me in becoming a better-rounded police officer and will help me prepare for a future supervisory position. I will also learn additional communication skills, how to manage change in organizations effectively, create innovation, and solve organizational challenges/problems.

I am seeking your approval that each 5 week class be considered a semester for reimbursement purposes. For the 2018-2019 academic year, each credit is approximately \$298.00. Each class is 3 credits, therefore making the approximate price for each class \$894.00. There are 14 courses that I must complete to earn the degree, therefore making the approximate price for the program \$12,516.

Thank you very much for your time and consideration. I will be happy to assist in any questions you may have.

Best Regards.

OFC ZA 126

DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2017	ACTUAL EXPENDITURE 2015-16	ACTUAL EXPENDITURE 2016-17	ACTUAL EXPENDITURE DEC. 31, 2017	ESTIMATED EXPENDITURE 2017-18	DEPARTMENT REQUEST 2018-19	TOWN MANAGER RECOMMENDED 2018-19	TOWN COUNCIL RECOMMENDED 2018-19	BOARD OF FINANCE RECOMMENDED 2018-19
DOG FUND									
VETERINARIAN FEES	4,000	1,915	1,569	329	4,000	4,000	4,000		
OUTSIDE SERVICES	11,124	7,849	9,517	7,361	11,124	10,924	10,924		
VEHICLE MAINTENANCE	1,500	300	840	-	1,500	1,500	1,500		
EQUIP. REPAIR+REPLACEMENT	1,000	618	979	-	1,000	1,000	1,000		
DEPARTMENTAL EXPENSE	1,200	1,160	1,186	-	1,200	1,200	1,200		
TRAINING/WORKSHOPS	1,000	1,000	1,000	945	1,000	1,200	1,200		
UNIFORMS	1,200	900	1,177	250	1,200	1,200	1,200		
GASOLINE + OTHER FLUIDS	3,000	1,761	1,794	556	3,000	3,000	3,000		
TOTAL	24,024	15,503	18,062	9,441	24,024	24,024	24,024	-	-
FUNDING:									
FEES+FUND INCOME	6,500	6,906	6,867	4,912	6,500	6,524	6,500		
FUND BALANCE	12,000	-	3,671	-	12,000	7,500	7,500		
GENERAL FUND	5,524	9,524	7,524	5,524	5,524	10,000	10,024		
TOTAL	24,024	16,430	18,062	10,436	24,024	24,024	24,024	-	-

DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2017	ACTUAL EXPENDITURE 2015-16	ACTUAL EXPENDITURE 2016-17	ACTUAL EXPENDITURE DEC. 31, 2017	ESTIMATED EXPENDITURE 2017-18	DEPARTMENT REQUEST 2018-19	TOWN MANAGER RECOMMENDED 2018-19	TOWN COUNCIL RECOMMENDED 2018-19	BOARD OF FINANCE RECOMMENDED 2018-19
SIDEWALK PROGRAM FUND									
MISCELLANEOUS REPAIRS	7,500	14,772	7,500	-	7,500	7,500	7,500		
TOTAL	7,500	14,772	7,500	-	7,500	7,500	7,500	-	-

To: Anthony Salvatore, Town Manager
From: Stuart B. Popper, Director of Planning and Development
Date: March 5, 2018
Re: Costs of Community Garden Plots

The Town of Cromwell may wish to consider charging a \$20.00 fee for the use of the Community Garden Plots. The Town of Cromwell rototills the plots and provides water for the plots free of charge. The Cromwell plots are 10' x 18' and over the last few years we have only had a few vacancies. The list below compares the size and cost of garden plots in Cromwell to some of the nearby communities.

	Town	Size of Garden Plot	Cost
1.	Berlin	5' x 10'	\$25.00
2.	Portland	10' x 10'	\$30.00
3.	Cromwell	10' x 18'	Free
4.	Berlin	8' x 20'	\$30.00
5.	Berlin	10' x 25'	\$35.00
6.	Newington	20' x 20'	\$20.00
7.	Glastonbury	20' x 20'	\$20.00
8.	Berlin	20' x 20'	\$40.00
9.	Wethersfield	20' x 30'	\$30.00
10.	Glastonbury	20' x 40'	\$35.00

Matus, Re

From: Heather Polke [hpolke@comcast.net]
Sent: Monday, March 05, 2018 7:44 PM
To: Matus, Re
Subject: Council meeting for CFM

Hello Council,

My husband Jeff and I ask for your permission to hold the Cromwell Farmers Market again this year at Frisbee Park from June 1st thru Sept 28th. We hope that we can continue to create a successful and safe outlet for our cromwell families and new people to come into our town and see our hidden gem on the river.

Thank you for your time,

Warm Regards,

Heather and Jeff Polke

Sent from my iPhone

Matus, Re

From: Faienza, Enzo
Sent: Thursday, March 08, 2018 3:52 PM
To: Matus, Re
Cc: Salvatore, Anthony
Subject: Fwd: Cromwell farmers market

Sent from Enzo's iPhone

Begin forwarded message:

From: Mark Bonacquisto <commodore.coa@gmail.com>
Date: March 8, 2018 at 3:55:02 PM EST
To: <efaienza@cromwellct.com>
Subject: Cromwell farmers market

The Cromwell outboard association approves the use of the parking lot for the Cromwell farmers market for this 2018 season.

any question please contact me.

--

Mark Bonacquisto
Commodore
Cromwell Outboard Association Inc.
P.O Box 181
Cromwell, CT 06416
860-613-5429
commodore.coa@gmail.com

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY FEBRUARY 14, 2018
7:00 PM TOWN HALL ROOM 224/5

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, Councilors F. Emanuele,
J. Demetriades, S. Slade, A. Waters, M. Johnson

Absent: None

Also Present: Town Manager A. Salvatore, Chief of Police D. LaMontagne, Director of
Finance M. Sylvester, Human Resources Coordinator B. Price and Director of
Recreation candidate, S. Kieras

*Mayor Faienza called for a moment of silence for the victims and families of the
Florida shooting.*

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 7:00 p.m.

B. PLEDGE OF ALLEGIANCE

Myron Johnson led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried*
to amend the agenda by:

Removing K. Financial, 2 & 3 from the agenda

Adding P. Appointments, Senior Commission, c. Ann Grasso and d. Library
Commission, d. Al Dickerson.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried*
to approve the agenda as amended

D. NEW BUSINESS (1)

1. Introduction of Part-time Human Resources Coordinator.

Town Manager A. Salvatore introduced Bonnie Price to the Council. Ms. Price
received a warm welcome.

**2. Discussion and action to approve Town Manager's appointment of a Recreation
Director.**

Town Manager A. Salvatore introduced Scott Kieras to the Council.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried*
to approve Town Manager's appointment pending finishing the background
investigation.

E. COMMISSION CHAIRMAN REPORTS/LIASON REPORT

Board of Education liaison P. Sousa updated the Council on recent Board of Education activities.

F. CITIZEN COMMENTS

1. Billy Prevatte – gave kudos to the Cromwell Fire and Police Department.
2. L. Gagnon, Court Street, Thanked the Council for appointing the American Legion as Agent of the Town for the Memorial Day Parade and also for the donation.
3. R. Waters, South Street -Spoke regarding several items.

G. MAYOR'S REPORT

Mayor Faienza reported:

- Attended the Quarterly Pension Meeting and reported that the pension is healthy and 92% funded.
- Enjoyed attending the Covenant Village Monthly Meeting on March 13th.
- Mayor Baio will resume the Mid-State Mayor's Meetings.
- A Public Forum will be held on February 21st and the Budget Meetings will be held on March 5th and 8th.
- Attended meeting with Superintendent John Maloney regarding 4th and 5th graders classes in Government.

H. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- All lawsuits are status-quo.
- Will meet with Superintendent Maloney regarding cost sharing, non-educational services and the Board of Education joining forces with our Finance Department.
- Reestablishing talks with Fire Department to share services.
- Working on Budgets with Department heads.
- Kudos to Health Director W. Bell for running the recent flu clinic.
- Commended Senior/Human Services Director A. Saada for obtaining a grant to purchase 6 iPads.
- Meeting with Superintendent John Maloney regarding who owns the Little League Fields. He will propose a written agreement that the Town of Cromwell will control the property.
- Attended the Rocky Hill Town Council Meeting and received a Memorandum of Understanding to widen and maintain the road.

I. CHIEF OF POLICE'S REPORT

Chief LaMontagne reported:

- Monthly Incident Report was distributed for January
- Officers Carlson and Bane are attending Drug Narcotics Training
- Bane received a generous gift of a stab & bulletproof vest from an anonymous donor
- Chief spoke about a recent incident of jackpotting that occurred in Cromwell. Cromwell is the first department in the United States to make an arrest for jackpotting. Chief gave Kudos to all that were involved for the arrest.

J. PUBLIC WORKS DIRECTOR'S REPORT

Town Manager Salvatore reported:

- Public Works Director Spina has been out but is making a full recovery.
- Acting Public Works Director J. Harriman is doing an outstanding job.
- The crew is doing outstanding job with the Winter Storms but he is entitled to ask for reports from them if he feels he needs one.
- Equipment needs are being addressed.
- The Parks Department is cutting and chipping brush.
- Gave updates on the Willowbrook Road, Coles Road and North Road Extension Culvert projects.
- Public Works Spina and Town Engineer J. Harriman are reviewing the Road Management Study to plan the paving projects for the coming year.

K. FINANCIAL

1. Tax Refunds

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve tax refunds 1 - 15.

L. FINANCE DIRECTOR'S REPORT

Finance Director Sylvester

- Budget Reports were included in the packet.
- At this time there are no significant issues.
- Tax Collections are strong.
- They are going out for a Banking RFP

F. Emanuele left the meeting

M. NEW BUSINESS (2)

1. Discussion and action to approve Assistant Public Works Director/Town Engineer job description.

Motion made by A. Waters seconded by R. Newton to approve the Assistant Public Works Director/Town Engineer job description.

After a short discussion Town Manager Salvatore recommended that this item be moved to Executive Session so he could answer the question regarding what extra benefits this position would receive. It could not be discussed in open session; the matter is still being negotiated with the union. Councilors Waters and Johnson were against this position because they have issues with the person. R. Newton stated that this is not about the person it is about the position.

Motion made by A. Waters seconded by S. Slade and *carried to table*.

Aye: M. Johnson, A. Waters, S. Slade, James Demetriades

Nay: E. Faienza, R. Newton

S. Slade said that she voted to table was because she would like to have information regarding what benefit would be offered to the position. Town Manager Salvatore stated that is what he is planning on discussing in Executive Session. Discussion followed as to the possibility of adding this item to Executive Session. The consensus of the Council was that a person that voted in favor of tabling this item could move to rescind the vote.

Motion made by J. Demetriades seconded by S. Slade and *carried to rescind the motion to table*.

Aye: S. Slade, E. Faienza, R. Newton, J. Demetriades

Nay: A. Waters, M. Johnson

Motion carried

2. Discussion and action to set up donation account for the Mayor's Gala.

Mayor Faienza advised that this request is to deposit funds in a Special Town Account and then pay the bills for the Mayor's Gala through Accounts Payable. A heated exchange between M. Johnson and Mayor Faienza occurred because of accusations Mr. Johnson made against the Mayor stating that this request is inappropriate and he is close to the line.

Town Manager Salvatore stated that this is not a political event and it was vetted by the Town Attorney.

Motion made by S. Slade seconded by A. Waters and *carried to approve setting up a donation account for the Mayor's Gala*.

Aye: A. Waters, S. Slade, E. Faienza, R. Newton, J. Demetriades

It is unclear how M. Johnson voted.

N. STAFF REPORTS

None

O. APPROVAL OF MINUTES

1. Regular Meeting, January 10, 2018

Motion made by R. Newton seconded by S. Slade and *carried to approve the minutes of January 10, 2018. Correcting the spelling of the millennials.*

Aye: M. Johnson, A. Waters, E. Faienza, R. Newton, J. Demetriades.

Abstained: S. Slade (was unable to attend the meeting)

P. APPOINTMENTS

1. Library Commission
 - a. Barbara Grotheer, reappointment, Term expires 2/22
 - b. Kathy Newton, reappointment, Term expires 2/22
 - c. Al Dickerson
2. Senior Services Commission
 - d. Ann Grasso

Motion made by R. Newton seconded by J. Demetriades and *unanimously carried* to approve appointments a-d.

Q. TOWN COUNCIL COMMISSION LIAISON REPORTS

- J. Demetriades - Planning and Zoning
- M. Johnson - Redevelopment Agency
- A. Waters - Senior Services Commission - Historical Society - EDC
- S. Slade - St. Patrick Day Parade

R. EXECUTIVE SESSION

1. Discuss the lease, sale or purchase, or acquisition of real estate by the Town of Cromwell.

Motion made by S. Slade seconded by R. Newton and *carried* to add Union Negotiations, Assistant Director of Public Works Job Description into Executive Session.

Aye: M. Johnson, S. Slade, E. Faienza, R. Newton, J. Demetriades

Nay: A. Waters

Motion carried

2. Union Negotiations
 - a. Assistant Public Works Director

Motion made by R. Newton seconded by J. Demetriades and *unanimously carried* to adjourn to Executive Session to discuss the lease, sale or purchase, or acquisition of real estate by the Town of Cromwell and Union Negotiations at 9:03 p.m.

Town Manager A. Salvatore was invited into Executive Session.

Motion made by S. Slade seconded by A. Waters and *unanimously carried* to come out of Executive Session at 9:59p.m.

- a. Action if necessary
- Item 1. No Action Taken

Item 2: (New Business item M 1.)

Motion made by R. Newton seconded by S. Slade and *unanimously carried* to approve the Assistant Public Works Director Job Description.

Aye: S. Slade, E. Faienza, R. Newton, J. Demetriades

Nay: A. Waters, M. Johnson

S. ADJOURNMENT

Motion made by S. Slade seconded by R. Newton and *unanimously carried* to adjourn the Regular Meeting at 10:20 p.m.

Respectfully submitted,

Re Matus

Re Matus
Secretary

Incident Statistics Report

01/01/2018 00:00 Thru 01/31/2018 23:59


Call Type Description	Total for Period
911 Hang Up Call	7
Administrative Matter	19
Alarm - All types	17
ALARM-FALSE BILLABLE	39
Animal Complaint	19
Assault, Simple	1
Assist Motorist	31
Assist Other Agency	42
Car Seat Installation	2
Civil Matter	5
Credit Card/ATM Fraud	3
Criminal Mischief / Vandalism	2
Domestic Incident	3
DUI	3
Escort	4
False Pretenses/Swindling	1
Fight/Disturbance	1
Fingerprinting	26
FV Protocol / P.A.	6
Harrassing Phone Calls	1
Identity Theft	5
Impaired / Intox Person	1
Juvenile Incident	6
Larceny - From Building	2
Larceny - From MV	1
Larceny -Shoplifting	4
Larceny- Other	2
Medical Emergency	45
MV Accident	32
MV Abandoned	1
MV Parking Violation	8
MV Theft	1
MV Violation	167
MVA NR PRIV PROP	13
Neighbor Dispute	1
Noise Complaint	5
Nursing Home Fax Report	6
Property Check	311
Property Lost/Found	11

Incident Statistics Report

01/01/2018 00:00 Thru 01/31/2018 23:59

Call Type Description	Total for Period
Record Only Call	5
Road Cond/TCS Out	23
Runaway	1
See Complainant	26
Serve Warrant INFO	2
Suspicious Activity	44
TEST CALL	4
Threaten/Harass/Intimidation	1
Town Ordinance	11
Traffic Assignment	9
Unfounded Complaint	13
Untimely Death	2
Unwanted Person	2
Well Being Check	10
Total:	1007

**TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
BUDGET WORKSHOP
MONDAY, MARCH 5, 2018
TOWN HALL ROOM 224/5 6:30 P.M.**

RECEIVED FOR RECORD
Mar 07, 2018 10:16A
JOAN AHLQUIST
TOWN CLERK
CROMWELL, CT 

MINUTES

Present: Mayor Faienza, Deputy Mayor R. Newton, Councilor's F. Emanuele, S. Slade, J. Demetriades, A. Waters, M. Johnson

Absent:

Also Present: Town Manager A. Salvatore, Director of Public Works L. Spina, Director of Finance M. Sylvester

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 6:30 p.m.

B. BUDGET WORKSHOP

a. Discussion and Action on General Fund Budget Requests:

2. Town Clerk -\$211,541

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to approve \$211,541.

3. Elections Department -\$71,423

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve -\$71,423.

7. Building Inspection -\$193,937

Motion made by F. Emanuele seconded by R. Newton and *unanimously carried* to approve -\$193,937.

9. Tax Collector -\$144,691

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to approve \$144,691.

39. Human Services Administration -\$124,930

Motion made by F. Emanuele seconded by J. Demetriades and *unanimously carried* to approve \$124,930.

40. Senior Services -\$98,736

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve \$98,736.

41. Transportation Service -\$124,829

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve \$124,829.

*****Capital Items Transportation Service**

Motion made by R. Newton seconded by S. Slade and *unanimously carried* to approve Wheelchair accessible bus \$65,000. (State will reimburse 80%)

42. Youth Services -\$100,902

Motion made by J. Demetriades seconded by R. Newton and *unanimously carried* to approve \$100,902.

27. Public Works (Includes all Divisions) -\$4,300,767

Discussion followed.

Motion made by F. Emanuele seconded by R. Newton to approve \$4,300,767.

Amended Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to remove \$12,000 from small capital that was included in error.

\$4,300,767

-12,000 Vehicle Maint Capital Items (Manager removed listed in error)

\$4,288,767

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve \$4,288,767.

*****Capital Item Public Works Administration**

Motion made by A. Waters seconded by J Demetriades and *unanimously carried* to approve Road Improvement Fund \$285,000.

*****Capital Items Highway Department**

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to approve Plow for either 84-CW or 7-CW \$18,000.

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve Roadside Mower \$75,000.

*****Capital Items Building Maintenance**

Motion made by A. Waters seconded by R. Newton and *carried* to approve Rehabilitate Building on Nooks Hill Road \$153,500. with the caveat that the building will either be rehabilitated or demolished. The Council will make that decision when this is brought back to them with further information.

Aye: M. Johnson, A. Waters, E. Faienza, R. Newton, F. Emanuele

Nay: J. Demetriades, S. Slade

*****Capital Items Parks and Grounds**

Motion made by S. Slade seconded by F. Emanuele and *unanimously carried* to approve Refurbish Little League Field \$25,000.

***** Capital Items Vehicle Maintenance**

Motion made by R. Newton seconded by F. Emanuele and unanimously carried to approve Heavy Duty Scanner \$16,000.

8. Finance/Treasurer Department -\$399,405

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to approve \$399,405.

12. Donations & Dues -\$47,360

Discussion followed. The consensus of the Council was to increase the Arts Alliance line by \$500.00 and the Cemetery Fund by \$1,000 for this budget year.

Motion made by R. Newton seconded by F. Emanuele to approve \$47,360.

Discussion followed. The consensus of the Council was to increase the Arts Alliance line by \$500.00 and the Cemetery Fund by \$1,000 for this budget year.

\$47,360

+ 500 Arts Alliance

+1,000 Cemetery Fund

\$48,860

Amended Motion made by S. Slade seconded by R. Newton and *unanimously carried* to approve adding \$500.00 to the Arts Alliance line and \$1,000 to the Cemetery Fund.

Motion made by S. Slade seconded by R. Newton and *unanimously carried* to approve \$48,860.

13. Legal Expense -\$212,764

Motion made by F. Emanuele seconded by R. Newton and *carried* to approve \$212,764.

Aye: A. Waters, S. Slade, E. Faienza, R. Newton, F. Emanuele, J. Demetriades
Nay: M. Johnson

14. Central Service -\$140,300

Motion made by A. Waters seconded by J. Demetriades and *unanimously carried* to approve \$140,300.

15. Insurance Expense -\$606,340

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve \$606,340.

17. Town Council -\$38,155

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve \$38,155.

18. Board of Finance -\$1,350

Motion made by R. Newton seconded by J. Demetriades and *unanimously carried* to approve \$1,350.

20. Charter Revision Committee -\$1,501

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve \$1,501.

b. Any other Budget matter

None

C. APPOINTMENTS

1. Board of Assessment Appeals

a. Julie Fitts Ritter, alternate, Term expires November 2019.

Motion made by S. Slade seconded by A. Waters and *unanimously carried* to approve the appointment.

D. ADJOURN

Motion made by S. Slade seconded by R. Newton and *unanimously carried* to adjourn the Special Meeting at 10:10 p.m.

Respectfully submitted,



Re Matus
Secretary