

**TOWN OF CROMWELL
TOWN COUNCIL
TOWN HALL COUNCIL CHAMBERS
41 WEST STREET, CROMWELL, CT 06416**

**REGULAR MEETING AGENDA
Wednesday, June 14, 2023 at 7:00 p.m.**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF AGENDA**
- D. POLICE COMMENDATIONS**
- E. MULTI-PURPOSE ATHLETIC FIELD UPDATE (High School)**
- F. DISCUSSION AND APPROVAL OF EMPLOYEE HANDBOOK**
- G. COMMISSION CHAIRMAN REPORTS/LIAISON REPORT/STAFF REPORTS**
 - 1. CMS Building Committee
- H. MAYOR'S UPDATE**
- I. TOWN MANAGER'S UPDATE**
- J. FINANCIAL/FINANCE DIRECTOR'S UPDATE**
 - 1. Budget Report
 - 2. Discussion and action to approve an increase of \$10,000 in the appropriation for the Leaf Vacuum within the ARPA Fund using a surplus from the leaf boxes appropriation.
 - 3. Approval of Medical Benefit for Chief of Police
 - 4. Tax Refunds
- K. CHIEF OF POLICE'S UPDATE**
- L. PUBLIC WORKS DIRECTOR'S UPDATE**
- M. CITIZEN COMMENTS** *(limited to 2 minutes per speaker, please be respectful)*
- N. NEW BUSINESS**
 - 1. Discussion and possible action regarding Facility Conditions Study for Fields and School Buildings (tabled)

**TOWN OF CROMWELL
TOWN COUNCIL
TOWN HALL COUNCIL CHAMBERS
41 WEST STREET, CROMWELL, CT 06416**

2. Discussion and possible action to adopt Cromwell Tax Abatement Ordinance for Surviving Spouses of First Responders
3. Change in Effective Date for Chief of Police Appointment
4. Discussion and possible action to authorize the Town Manager to swap and sell 14R Winchester Way (1.93 acres) with 1.93 acres from 20 Winchester Way in the amount of \$25,000.

O. APPROVAL OF MINUTES

1. April 27, 2023 Special Meeting Minutes
2. May 9, 2023 Special Meeting Minutes

P. APPOINTMENTS

1. **Diversity, Equity, and Inclusion Committee**
 - a. Hina Nasir (U), regular member for a term expiring June 1, 2025
2. **Inland Wetlands and Watercourses Agency**
 - a. Andrew Holt (R), Alternate Member for a term expiring June 1, 2027
3. **Planning and Zoning Commission**
 - a. Andrew Holt (R), Alternate Member for a term expiring June 1, 2025

Q. INFORMATIONAL ITEMS

1. Mattabassett Information

R. ADJOURN




CROMWELL POLICE DEPARTMENT

*Denise Lamontagne
Chief of Police*

MEMO

TO: Anthony Salvatore
Town Manager

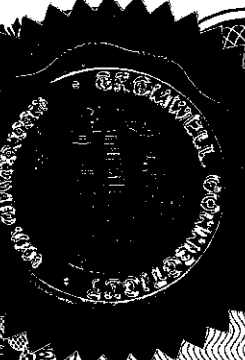
FROM: Chief Denise Lamontagne 

SUBJECT: Commendations

DATE: June 6, 2023

I would like to add the following commendations to the June 14, 2023 Town Council Agenda:

Letter of Commendation – Dispatcher Gregg Cambareri
Letter of Commendation – Officer David Ellison
Life Saving Medal – Sergeant Ryan Parson
Life Saving Medal – Sergeant John Carlson
Life Saving Medal – Detective Kyle Perricone



LETTER OF COMMENDATION
Presented to
DISPATCHER GREGG CAMBARERI

On October 14, 2022 at approximately 1900 hours Officer Ellison and Sergeant Carlson responded to the Laundry Room for a wellness check on a homeless person. Officer Ellison spoke with this person at length and kept him calm while building a rapport with him. While Officer Ellison and Sergeant Carlson were on scene, Dispatcher Cambareri determined that the person had a valid police report and reached out to local law enforcement regarding a recent interaction with this same person. Dispatcher Cambareri notified Sergeant Carlson of his findings.

Sergeant Carlson was able to determine that the person was in possession of multiple firearms and that he was possibly experiencing symptoms of a psychotic episode.

Officer Ellison was able to determine the person was exhibiting suicidal ideation and homicidal thoughts. After being transported to the hospital this person is being held in a secure area and four loaded handguns and multiple magazines loaded with ammunition were seized from the person's person's vehicle. Upon receiving the search warrant at the person's last known address additional handguns, four magazines, and four rounds of ammunition were seized.

Dispatcher Cambareri provided Officer Ellison and Sergeant Carlson with pertinent information during the investigation. Dispatcher Cambareri's actions helped safeguard the public and based on his actions, he is presented with a letter of commendation.

Dated at Cromwell, Connecticut this June 14, 2023


Denis Donatague
Chief of Police



LETTER OF COMMENDATION

Presented to
OFFICER DAVID ELLISON

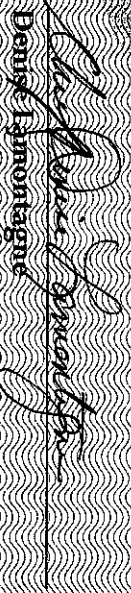
On October 14, 2023, at approximately 1:00 p.m., Officer Ellison responded to the Emergency Room for a wellness check on a homeless person. Officer Ellison spoke with this person in length and kept him in the waiting building a support with him. While Officer Ellison and Sergeant Carlson were on scene, Dispatcher Cambaret determined that the person had a valid pistol permit and reached out to local law enforcement regarding a recent arrest with his same person. Dispatcher Cambaret immediately notified Sergeant Carlson of his findings. Sergeant Carlson was able to determine that this person was probably in possession of multiple firearms and that he was possibly experiencing symptoms of a psychiatric disability.

Officer Ellison used great tactics and conducted himself in a professional manner. While in the Emergency Room, Officer Ellison was able to determine that the person was still in possession of a handgun and was exhibiting homicidal thoughts. Officer Ellison was able to direct the person into an ambulance and was able to ensure that the person was transported to the hospital for evaluation. This person's belongings were located in the immediate area and several items, including multiple magazines loaded with ammunition were discovered.

Officer Ellison continued his investigation and searched the person's pockets for weapons. He discovered several magazines, long guns, an assault rifle and thousands of rounds of ammunition were seized.

Officer Ellison's investigative skills, dedication, focus and overall performance were extraordinary during this incident. Officer Ellison's actions helped safeguard the public and based on his actions, Officer David Ellison is presented with a letter of commendation.

Dated at Cromwell, Connecticut this June 14, 2023


Dennis Lamontagne
Chief of Police



LIFE SAVING MEDAL

Presented to
SERGEANT JOHN CARLSON

On March 5, 2023, Sergeant John Carlson, Sergeant Ryan Parsons, and Detective Kyle Perricone responded to St. John's Church for a report of a male in cardiac arrest. Upon arrival, the patient was not breathing and did not have a pulse. Sergeant Carlson immediately grabbed an AED and external defibrillator (AED) and began preparing it to put on the patient. Sergeant Parsons began chest compressions while Detective Perricone maintained the patient's airway with oxygen and a bag-valve mask. Once the AED was in place, it showed the patient's heart was not functioning and provided a shock. Sergeant Parsons and Detective Perricone continued chest compressions.

Sergeant Parsons, Sergeant Carlson and Detective Perricone immediately provided immediate lifesaving efforts until relieved by medical personnel.

On March 6, 2023, the Cromwell Police Department is pleased that the patient was up walking around. The Life Saving Medal shall be awarded to any member of the department in saving a person a life or making a valiant attempt to do so.

On March 5, 2023, Sergeant John Carlson exemplified the requirements for a Life Saving Medal and in recognition of his actions, the Cromwell Police Department awards him with this distinguished honor.

Dated at Cromwell, Connecticut this June 14, 2023

Debra Montagne
Debra Montagne
Chief of Police



LIFE SAVING MEDAL
Presented to
SERGEANT RYAN PARSONS

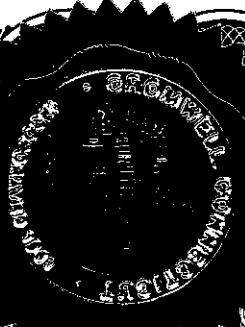
On March 5, 2023 Sergeant Ryan Parsons, Sergeant John Carlson, and Detective Kyle Bergone responded to St. John's Church for a report of a male in cardiac arrest. Upon arrival the patient was not breathing and did not have a pulse. Sergeant Carlson immediately grabbed an automated external defibrillator (AED) and began preparing it to put on the patient. Sergeant Parsons began chest compressions while Detective Bergone maintained the patient's airway with oxygen and a bag-valve mask. Once the AED was in place, it showed the patient's heart was not functioning and provided a shock. Sergeant Parsons and Sergeant Carlson both continued to provide chest compressions.

Sergeant Parsons, Sergeant Carlson and Detective Bergone immediately provided immediate lifesaving efforts until relieved by medical personnel.

On March 6, 2023 the Cromwell Police Department was notified that the patient was up walking around. The Life Saving Medal shall be awarded to any member of the Department in saving a person's life or making a valiant attempt to do so.

On March 5, 2023 Sergeant Ryan Parsons exemplified the requirements for a Life Saving Medal and in recognition of his actions, the Cromwell Police Department awards him with this distinguished honor.

Dated at Cromwell, Connecticut this June 14, 2023
[Signature]
Dennis Lamontagne
Chief of Police



LIFE SAVING MEDAL

Presented to

DETECTIVE KYLE PERRICONE


On March 5, 2023 Detective Kyle Perricone, Sergeant Ryan Parsons and Sergeant John Carlson responded to St. John's Church for a report of a male in cardiac arrest. Upon arrival the patient was not breathing and did not have a pulse. Sergeant Carlson immediately grabbed an automated external defibrillator (AED) and began preparing it to put on the patient. Sergeant Parsons began chest compressions. While Detective Perricone maintained the patient's airway with oxygen and a bag-valve mask. Once the AED was in place it showed the patient's heart was not functioning and provided a shock. Sergeant Parsons and Sergeant Carlson continued chest compressions.

Sergeant Parsons, Sergeant Carlson and Detective Perricone immediately provided immediate lifesaving efforts until relieved by medical personnel.

On March 6, 2023 the Cromwell Police Department was notified that the patient was up walking around. The Life Saving Medal shall be awarded to any member of the department saving a person's life or making a valiant attempt to do so.

On March 5, 2023 Detective Kyle Perricone exemplified the requirements for a Life Saving Medal and in recognition of his actions, the Cromwell Police Department awards him with this distinguished honor.

Dated at Cromwell, Connecticut this June 14, 2023


Denise Lombardino
Chief of Police



TOWN OF CROMWELL
HUMAN SERVICES
TOWN HALL, 41 WEST STREET
CROMWELL, CT 06416
(860) 632-3449 FAX (860) 632-3446

Memo

TO: Town Manager/Town Council
FROM: Amy Saada, Director of Human Services
DATE: 06/05/2023
RE: Human Services Director Report

Nick Talbot, Outreach Coordinator, has resigned and his last day with us is June 14th. Nick will be greatly missed by all but we wish him the best of luck in his new position!

Human Services:

- On 6/2/23, staff attended CT Foodshare Gather, A Celebration of Partnership. A conference to highlight ways to build connections with other food assistance providers, share innovative ways to raise community support for food and monetary donations, ways to recruit and retain volunteers and more.
- CT Energy Assistance program ended May 31st, staff assisted 152 households apply for the program.
- Renters Rebate program opened and staff did 33 applications in May.
- The Post Office Stamp Out Hunger food drive brought in 1550 pounds of food!

Senior Center:

- All staff have completed 3 hours of inclusivity training as part of our selection as a LGBTQ+ Movable Senior Center and have planned 2 LGBTQ+ inclusive programs as part of our award agreement with one being our Pride Month Ice Cream Social, outdoor games and a speaker from Stonewall Speakers on June 9th at 1:00pm at Pierson Park. All are welcome to attend!
- 2 Staff attended Connecticut Association of Senior Center Personnel Annual Conference on 6/3/23 at the Aqua Turf.

Youth Services:

- Upcoming Activities
 - June 26- Home Alone
 - June 28- Babysitter Safety
 - Staff will be at the Cromwell Farmers Market the following dates with different Prevention organizations:
 - June 30th- Hidden in Plain Site (a mock teen bedroom identifying hidden drug paraphernalia, and warning signs associated with drug or alcohol abuse by a teen).
 - July 14th- Change the Script (public awareness campaign to help communities deal with the prescription drug and opioids misuse crisis)
 - August 11th- Responsible Play (the Resource Van will be sharing responsible gambling resources)

Memo

To: Town Manager Salvatore
From: Kara Canney
Date: 6/1/2023
Re: Cromwell Belden Public Library Report

Statistics for the month of May

Door Count: 4,489
Circulation: 8,435
Programs: 33 **Attendance:** 668
Downloads: (Overdrive, Hoopla, Kanopy) 1036
Computer Sessions: 241
Study Rooms: 69 hours/88 People

Grants: The library was awarded the Creative Aging in CT Pilot Grant. In partnership with Lifetime Arts, the 10 chosen libraries will learn the foundational principles of the creative aging educational program model, including tools for implementing a program at their institution to serve the older adults in their communities. Programs will be developed and implemented in these pilot libraries in the fall of 2023.

The library is still awaiting the decisions of other exciting grant opportunities.

Programming: A big thank-you to the community leaders (Town Manager Salvatore, Mayor Fortenbach, Chief Lamontagne and Sergeant Kogut) who attended the rescheduled planting party at the CBPL Children's Garden. The plants are looking fabulous even with the strange weather we have been experiencing. The next garden event will be an ice cream celebration and story-time featuring Tall Man's ice cream on June 26 at 6 PM. Open Garden will begin on Wednesday mornings in July.

Our Summer Reading Kick-Off Event for *Have Book, Will Travel* will be on Wednesday, June 21st at Frisbee Landing with musical entertainment the Heavy Hitters. Like previous years, we have partnered with the Recreation Department for two concerts this summer and they are always a hit!

Other: The fans will be installed in the Belden room the week of June 26. All daytime programs will be canceled or moved to another location for that week. Dirk Heinzmann from building maintenance is building smaller raised beds at an appropriate height for our little gardeners. This will be an amazing addition to the garden. I would also like to thank Kevin McKnight and Anthony Salvatore Jr. for all of their help in the CBPL Children's Garden.



SCOTT KIERAS
RECREATION Director

SHELBY JONES
Program Coordinator

ROSANNE KRAJEWSKI
Administrative Assistant

MEMORANDUM

TO: Anthony Salvatore, Town Manager
FROM: Scott Kieras, Recreation Director
DATE: June 1, 2023
RE: Recreation Department Updates

Below is an update of information from our Department since the last Town Council Meeting:

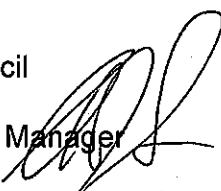
- ❖ Summer Camp Counselors have been hired for this summer. Registration for all camps remains strong.
- ❖ Town of Cromwell Farmers Market kicked off on Friday, June 2. To date, we have received 14 individual/business sponsors for the 2023 season. To date, we received a total of \$7,500.00 sponsorship funds. These funds will be used to promote our market in the form of billboard signage, tote bags, shirts and hats. Sponsorship packages are \$1,000.00, \$500.00 and \$300.00. We currently have 40 vendors with the list of inquires growing. Billboards are up on 372 in Berlin and Newfield Street in Middletown. We continue to be confident that this year's market will be bigger and better than last season.
- ❖ Fields and pavilions are open. Parks Department continue preparing all fields for all Cromwell user groups for their season. Splash Pad is open for the season.
- ❖ Summer Concert / Movie Schedule has been set. Dates, times and acts can be found in our brochure or on our website. We will also do a press release prior to the start of our summer programming and take out a full page add in the local newspapers.

If you have any questions regarding the Recreation Department do not hesitate to contact my office.



Town of Cromwell Office of the Town Manager

TOWN MANAGER'S REPORT

Date: June 8, 2023
To: Members of the Town Council
From: Anthony J. Salvatore, Town Manager 
Subject: Town Manager's Report for 6/14/2023 Town Council Meeting

- The employee handbook is complete.
- We are continuing to work with and support BerryDunn as they conduct the Climate/Culture Study. The attached update went out to employees and Council members.
- We are still in negotiations for Non-Sworn Police, Police, and Public Works employees.
- A draft report is complete for the Multi-Purpose Athletic Field at the High School.
- Cromwell hosted the Chamber Division meeting this month. A proclamation was presented to Larry McHugh from the Town of Cromwell.
- We met with OSHA. They are working on the final report.
- Town Engineer Jon Harriman and I attended mediation for D'Amato. We reached a settlement agreement.
- We continue to work on the following initiatives:
 - Town Planner – Charging Stations at municipal parking lot and Town Hall
 - Engineering – Pierson Park and West Street Sidewalks
 - Economic Development – Various Commercial and Residential Projects



Town of Cromwell Office of the Town Manager

Anthony J. Salvatore, Sr.
Town Manager

Phone: (860) 632-3412
Fax: (860) 632-3435

Memo

TO: TOWN EMPLOYEES

FROM: ANTHONY J. SALVATORE, TOWN MANAGER

DATE: JUNE 2, 2023

RE: CULTURE ASSESSMENT UPDATE

Since the last culture assessment updated went to Town Council on May 10th, here is what has happened:

- The subcommittee, Mayor Fortenbach, Deputy Mayor Henehan and Councilman Demetriades, myself, and Executive Assistant Sherry McGuire, reviewed and discussed BerryDunn's preliminary survey information (delivered to the subcommittee on April 3).
- The subcommittee reviewed and discussed BerryDunn's preliminary recommendations (delivered to the subcommittee on May 24).
- The subcommittee categorized recommendations by benefit and level of effort.

Here is what's next:

- BerryDunn is finalizing their report.
- BerryDunn will make a public presentation to Town Council. The planned target for this presentation is before the end of June. This date is dependent on travel and scheduling considerations.
- All employees will receive the final report via email. It will also be available on the employee shared drive.

Please feel free to contact Sondra via email at shathaway@berrydunn.com or via phone 602-380-7231 if you have any questions.

TOWN OF CROMWELL

DATE: JUNE 6, 2023
TO: ANTHONY J. SALVATORE, TOWN MANAGER
FROM: SHARON DEVOE, FINANCE DIRECTOR *Sharon*
RE: JUNE TOWN COUNCIL REPORT

I am submitting budget reports for fiscal year 2023 for the Town Council meeting on June 14th. The reports reflect activity through the end of May.

Expenditures are basically in line with expectations for this point in the fiscal year, but we will continue to monitor expenditures.

Revenue has exceeded budget in Tax Collections (in total), Miscellaneous Sources, mainly due to Investment Income and Public Works Transfer Station passes. State Aid also came in higher than anticipated due to the Municipal Revenue sharing grant. It is anticipated that building permit fees will come in close to budget.

On May 18, 2023, the New Middle School/Central Office passed at referendum to be increased by 14 million, from 58.6 million to 72.6 million. The Town is working with our Bond Counsel and Bond Advisor to begin the financing for this project.

Let me know if you have any questions or wish to discuss anything further.

Thank you.

TOWN OF CROMWELL, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANSFERS/ADJSTMNTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
001 GENERAL FUND							
002 TOWN CLERK'S OFFICE	-372,000	0	-372,000	-301,542.71	.00	-70,457.29	81.1%
021 TAX COLLECTOR	-47,894,122	0	-47,894,122	-48,545,949.51	.00	651,827.51	101.4%
022 ASSESSOR'S OFFICE	-500	0	-500	-99.50	.00	-400.50	19.9%
030 PUBLIC WORKS ADMIN.	-45,900	0	-45,900	-51,295.88	.00	5,395.88	111.8%
033 BUILDING INSPECTION	-350,000	0	-350,000	-317,618.65	.00	-32,381.35	90.7%
040 POLICE DEPARTMENT	-99,800	0	-99,800	-88,036.64	.00	-11,763.36	88.2%
042 ANIMAL CONTROL	-550	0	-550	.00	.00	-550.00	.0%
050 HEALTH DEPARTMENT	-25,000	0	-25,000	-18,290.00	.00	-6,710.00	73.2%
053 SENIOR SERVICES	-500	0	-500	-775.00	.00	275.00	155.0%
061 LIBRARY	0	0	0	-2,792.01	.00	2,792.01	100.0%
206 BOARDS & COMMISSIONS	-9,500	0	-9,500	-14,485.05	.00	4,985.05	152.5%
207 STATE OF CONNECTICUT	-5,627,265	0	-5,627,265	-5,856,825.21	.00	229,560.21	104.1%
208 MISCELLANEOUS SOURCES	-578,404	0	-578,404	-1,283,070.15	.00	704,666.15	221.8%
999 FUND BALANCE	-979,000	0	-979,000	.00	.00	-979,000.00	.0%
TOTAL GENERAL FUND	-55,982,541	0	-55,982,541	-56,480,780.31	.00	498,239.31	100.9%
GRAND TOTAL	-55,982,541	0	-55,982,541	-56,480,780.31	.00	498,239.31	100.9%

** END OF REPORT - Generated by Sharon Devoe **

TOWN OF CROMWELL, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2023 11

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
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001 GENERAL FUND

001 TOWN MANAGER'S OFFICE	387,846	1,723	389,569	333,761.52	1,231.28	54,576.50	86.0%
002 TOWN CLERK'S OFFICE	215,953	489	216,442	188,039.78	7,823.37	20,578.95	90.5%
003 REGISTRAR OF VOTERS	80,209	104	80,313	69,516.93	3,962.84	6,832.75	91.5%
004 PLANNING COMMISSION	3,525	0	3,525	2,118.61	342.20	1,064.19	69.8%
005 ECONOMIC DEVELOPMENT	22,302	0	22,302	10,311.49	.00	11,990.51	46.2%
006 BOARD OF FINANCE	1,350	0	1,350	734.85	.00	615.15	54.4%
008 CHARTER REVISION COMM	3,000	0	3,000	147.10	.00	2,852.90	4.9%
009 BOARD OF ASSESSMENT APPEALS	1,200	0	1,200	621.50	.00	578.50	51.8%
010 ZONING BOARD OF APPEALS	1,250	0	1,250	556.44	13.53	680.03	45.6%
011 INLAND WETLANDS	1,900	0	1,900	781.00	.00	1,119.00	41.1%
012 COMM. FOR DISABLED PEOPLE	100	0	100	.00	.00	100.00	0%
013 DONATIONS AND DUES	49,872	0	49,872	49,337.00	.00	535.00	98.9%
014 TOWN COUNCIL	42,130	0	42,130	41,461.00	.00	669.00	98.4%
015 LEGAL EXPENSE	232,100	0	232,100	111,209.55	95,493.45	25,397.00	89.1%
016 CENTRAL SERVICES	210,401	0	210,401	190,091.97	15,831.51	4,477.52	97.9%
017 INSURANCE EXPENSE	607,610	0	607,610	583,162.08	.00	24,447.92	96.0%
018 GENERAL EXPENSE	754,002	0	754,002	748,299.97	1,624.18	4,077.85	99.5%
019 DEVELOPER/PLANNER	140,299	741	141,040	129,840.66	381.42	10,818.18	92.3%
020 FINANCE DEPARTMENT	443,179	2,266	445,445	387,084.58	880.76	57,479.77	87.1%
021 TAX COLLECTOR	159,943	164,284	324,227	182,654.93	109.56	141,462.73	56.4%
022 ASSESSOR'S OFFICE	246,990	1,177	248,167	216,651.01	.00	31,515.73	87.3%
030 PUBLIC WORKS ADMIN.	279,922	1,079	281,001	246,022.74	6,330.28	28,648.29	89.8%
031 ENGINEERING	246,354	919	247,273	217,221.74	7,138.24	22,913.17	90.7%
032 SOLID WASTE REMOVAL	878,220	648	878,868	562,185.41	231,440.34	85,241.77	90.3%
033 BUILDING INSPECTION	210,771	782	211,553	187,861.81	1,839.53	21,851.63	89.7%
034 HIGHWAY DEPT.	1,505,106	-13,236	1,491,870	926,055.61	248,970.85	316,843.67	78.8%
035 BUILDING MAINTENANCE	656,972	37,089	694,061	568,844.50	25,542.00	99,674.45	85.6%
036 PARKS & GROUNDS	451,431	-13,806	437,625	338,707.20	22,903.38	76,014.29	82.6%
037 PUBLIC WORKS-OTHER	449,000	0	449,000	406,784.49	13,391.11	28,824.40	93.6%
038 VEHICLE MAINTENANCE	330,200	0	330,200	193,739.22	58,348.61	78,112.17	76.3%
040 POLICE DEPARTMENT	3,837,472	1,665	3,839,137	3,318,536.77	27,597.47	493,002.68	87.2%
041 EMERGENCY MANAGEMENT	21,050	0	21,050	17,095.18	1,571.52	2,383.30	88.7%
042 ANIMAL CONTROL	95,414	0	95,414	82,714.74	.00	12,699.26	86.7%
050 HEALTH DEPARTMENT	205,377	675	206,052	178,317.91	13,993.71	13,744.49	93.3%
051 HUMAN SERVICES	137,217	751	137,968	122,279.00	491.52	15,197.08	89.0%
053 SENIOR SERVICES	136,972	336	137,308	118,661.92	3,267.66	15,378.50	88.8%
054 YOUTH SERVICES	107,755	318	108,073	85,300.63	2,784.88	19,987.76	81.5%
055 TRANSPORTATION SERVICES	152,064	699	152,763	132,752.39	1,472.85	18,537.86	87.9%
060 RECREATION DEPARTMENT	277,639	951	278,590	240,771.65	8,810.37	29,008.40	89.6%
061 LIBRARY	653,393	2,558	655,951	548,706.45	14,080.21	93,163.90	85.8%

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2023 11

	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
070 BONDED DEBT	3,429,499	0	3,429,499	1,445,475.00	.00	1,984,024.00	42.1%
080 EMPLOYEE BENEFITS	4,208,128	-28,486	4,179,642	2,856,693.72	699,656.60	623,291.40	85.1%
090 BOARD OF EDUCATION	33,996,415	0	33,996,415	27,237,519.47	.00	6,758,895.53	80.1%
119 DEVELOPMENT COMPLIANCE	109,799	373	110,172	98,920.64	359.81	10,891.65	90.1%
120 CONSERVATION COMMISSION	1,210	0	1,210	.00	.00	1,210.00	.0%
TOTAL GENERAL FUND	55,982,541	164,099	56,146,640	43,377,546.16	1,517,685.04	11,251,408.83	80.0%

GRAND TOTAL

55,982,541 164,099 56,146,640 43,377,546.16 1,517,685.04 11,251,408.83 80.0%

** END OF REPORT - Generated by sharon devoe **



Freightliner of Hartford, Inc.
222 Roberts St.
East Hartford, CT 06108
www.freightlinerofhartford.com

Town of Cromwell

Public Works

Cromwell, CT

ATTN: Don Quick

Tarco Leaf Machine

We are pleased to quote the following VIA CT State Contract # 15PSX0017

TRUCK # :

YEAR :

MAKE :

MODEL :

VIN :

MILEAGE:

ONE (1) NEW TARCO WINDY 400 TRAILER-MOUNTED LEAF MACHINE:

SUCTION HOUSING:

- 10 GA. STEEL CONSTRUCTION
- 1/4" THICK A.R. STEEL REPLACEABLE SLIP-IN DESIGN LINERS
- CLEAN-OUT DOOR WITH ENGINE KILL SWITCH

SUCTION IMPELLER:

- 36" DIAMETER
- ABRASION RESISTANT STEEL CONSTRUCTION
- SIX (6) BLADES 3/8" THICK
- 3/16" CONVEX BACK PLATE

POWER TRANSMISSION: A 5V GRIP NOTCHED POWER BAND DRIVES IMPELLER

DISCHARGE ASSEMBLY:

- STEEL DISCHARGE ASSEMBLY 19" X 16"
- 45 DEGREE DISCHARGE ANGLE
- FLEXIBLE 16" DIAMETER RUBBER HOSE THAT CAN EASILY CONNECT THE LEAF LOADER TO A LEAF BOX.

SUCTION HOSE:

- 16" DIAMETER X 10' LONG
- BLACK RUBBER INTAKE HOSE, 45 DEGREE INLET ELBOW CONNECTED TO THE SUCTION HOUSING
- HOSE IS CONNECTED TO A 16" DIAMETER STEEL SUCTION NOZZLE WITH STEEL HANDLE
- AN ENGINE KILL SWITCH, IF HOSE IS NOT PROPERLY CONNECTED TO THE HOUSING
- LEAF LOADER IS STANDARD WITH CURB-SIDE PICKUP

HOSE SUPPORT:

- GEAR-DRIVEN HYDRAULIC HOSE CARRIER SIDE MOUNTED IN BEARINGS
- HYDRAULIC CYLINDER TO RAISE/ LOWER/ LEFT /RIGHT OF THE HOSE ("4-WAY")
- CONTROLS FOR THE HOSE ARE A REMOTE PENDANT

ENGINE:

- KOHLER KDI2504TCR TIER IV DIESEL ENGINE, RATED AT 74 HP @ 2500 RPM
- 13" INDUSTRIAL SPRING LOADED AUTO CLUTCH
- TWO (2) YEAR WARRANTY
- WET-TYPE CYLINDER LINERS
- COUNTER-BALANCED CRANKSHAFT
- BATTERY
- 30 GALLON FUEL TANK WITH SIGHT GAUGE
- ELECTRIC THROTTLE CONTROL
- WIRELESS REMOTE
- SECONDARY RADIATOR SCREEN

ENGINE CONTROLS:

- DIGITAL TACHOMETER
- HOURMETER
- AMMETER
- MURPHY SHUT DOWN SYSTEM
- ALL CONTROLS ARE RUBBER MOUNTED

TRAILER:

- FORMED FROM ¼" THICK STEEL PLATE AND SUPPORTED BY STRUCTURAL CHANNEL CROSSMEMBERS
- 6000 LBS. AXLE CAPACITY
- ST235/85-R16 RADIAL TIRES
- ELECTRIC BRAKES WITH BREAK AWAY ACTUATOR
- TOW BAR IS TELESCOPIC AND HEIGHT ADJUSTABLE
- HYDRAULIC PARKING JACK WITH CASTOR WHEEL
- ADJUSTABLE PINTLE HITCH

➤ RAKE/TOOL RACK AND SAFETY CHAINS

LIGHTS:

➤ LED D.O.T. LIGHTS AND RED/WHITE REFLECTIVE TAPE, TWO (2) AMBER FLASHING LIGHTS MOUNTED ON REAR

PAINT:

➤ PAINT IS TARCO YELLOW, WHITE OR ORANGE

MSRP.....	\$ 106,218.75
LESS 20% STATE CONTRACT DISCOUNT.....	<u>(\$ 21,243.75)</u>
FOB: E. Hartford, CT.....	\$ 84,975.00

QUOTE VALID: THROUGH MARCH 31ST

OPTIONS:

SPARE WHEEL AND TIRE MOUNTED.....	+\$ 698.00
36" WIDE NOZZLE FOR SUCTION HOSE (4 WAY ONLY).....	+\$ 965.00.
FUILD COUPLER TRANSMISSION IN LIEU OF AUTO CLUTCH.....	+\$ 3,150.00
KOHLER KDI 74 HP DIESEL IN LEU OF JOHN DEERE 74 HP.....	N/C
ZENITH 4.4L 644GAS POWER PLANT (62HP).....	DEDUCT (\$3000.00)

Respectfully Submitted,



Glenn Slade

Sales Consultant

Equipment Specialists



Town of Cromwell Office of the Town Manager

Anthony J. Salvatore, Sr.
Town Manager

Phone: (860) 632-3412
Fax: (860) 632-3435

Memo

TO: MAYOR/TOWN COUNCIL

FROM: ANTHONY J. SALVATORE, TOWN MANAGER

DATE: MAY 23, 2023

RE: INCREASE MEDICAL BENEFIT UPON RETIREMENT FOR CHIEF
LAMONTAGNE

I would like to propose and support Chief LaMontagne's request to increase her annual medical benefit upon retirement from the Town to \$10,000 until she reaches age 65. With over thirty (30) years of service to the Town, I consider this to be a reasonable request.

AJS/ac

Bill	Name	Int Date	Prop Loc/Vehicle Info.	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2018-01-0001037	CHIRICHELLA LISA	2	THIRSTIE DOWN 046						
1	1329 S PORTO FINO	007400000	Sec. 12-129 Refund of Excess Payments.	6/1/2023	8,787.94	0.00	0.00	8,787.94	-196.35
	SARASOTA FL 34242				8,984.29	0.00	0.00	8,984.29	
2020-03-0063631	CHIRICHELLA LISA	2009/MAULIK78K09N004407	2009/MAULIK78K09N004407	6/1/2023	169.15	0.00	0.00	169.15	-93.85
	1329 S PORTO FINO	63631			263.00	0.00	0.00	263.00	
2020-04-0080698	SARASOTA FL 34242-2713	2020/3N6CM0KN4IK709826	2020/3N6CM0KN4IK709826	7/19/2022	315.17	0.00	0.00	315.17	-135.15
	ENTERPRISE FM TRUST	80698			450.32	0.00	0.00	450.32	
S804	9315 OLIVE BLVD								
2021-03-0053927	ST. LOUIS MO 63132	2013/1FADP3K25DL203036	2013/1FADP3K25DL203036	9/29/2022	151.52	0.00	0.00	151.52	-13.70
	ENTERPRISE FM TRUST	53927	Sec. 12-129 Refund of Excess Payments.		165.22	0.00	0.00	165.22	
2021-03-0053974	600 CORPORATE PARK DR.	2019/JF2GTAAC4KH32372	2019/JF2GTAAC4KH32372	8/31/2022	309.41	0.00	0.00	309.41	-221.32
	ST. LOUIS MO 63015	53974			530.73	0.00	0.00	530.73	
M008	9315 OLIVE BLVD								
2021-03-0053985	ST. LOUIS MO 63132	2020/4S4BTAC5L3190388	2020/4S4BTAC5L3190388	9/7/2022	518.06	0.00	0.00	518.06	-172.69
	ENTERPRISE FM TRUST	53985	Sec. 12-129 Refund of Excess Payments.		690.75	0.00	0.00	690.75	
M008	9315 OLIVE BLVD								
2021-03-0053987	ST. LOUIS MO 63132	2020/3CCTRVBGL1E116387	2020/3CCTRVBGL1E116387	4/11/2023	794.30	0.00	0.00	794.30	-794.30
	ENTERPRISE FM TRUST	53987	Sec. 12-129 Refund of Excess Payments.		0.00	0.00	0.00	0.00	
M008	9315 OLIVE BLVD								
2021-03-0053990	ST. LOUIS MO 63132	2020/3N6CM0KN1IK707340	2020/3N6CM0KN1IK707340	7/28/2022	514.17	0.00	0.00	514.17	-514.17
	ENTERPRISE FM TRUST	53990	Sec. 12-129 Refund of Excess Payments.		0.00	0.00	0.00	0.00	
M008	9315 OLIVE BLVD								
2021-04-0080122	ST. LOUIS MO 63132	2021/1FTBW3X82KKA39364	2021/1FTBW3X82KKA39364	4/27/2023	977.37	0.00	0.00	977.37	-1,046.01
	BANCCORP BANK JEF CRE MEA	80122	Sec. 12-129 Refund of Excess Payments.		2,023.38	58.64	0.00	2,082.02	
M008	3755 PARK LAKE ST								
2021-04-0080768	ORLANDO FL 32803-5216	2014/4T4BF1FK8BR400539	2014/4T4BF1FK8BR400539	4/24/2023	0.00	6.99	5.00	0.00	-177.88
	GRAPhone MARILYN M	80768	Sec. 12-129 Refund of Excess Payments.		177.88	0.00	5.00	189.87	
M008	408 ROOK RD BLDG 16								
2021-04-0080768	CROMWELL CT 06416-2162		Sec. 12-129 Refund of Excess Payments.						
TOTAL					11,228.62	65.63	5.00	11,228.62	-3,365.42
					14,594.04			14,664.67	



CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

MEMO

TO: Anthony Salvatore
Town Manager

FROM: Chief Denise Lamontagne 

SUBJECT: Town Council Report

DATE: June 5, 2023

In preparation for the June Town Council meeting, I am providing you the May monthly statistics. I am also providing you a report from K-9 Sergeant John Carlson for activity for the month of May 2023. Detective Sergeant Penn provided a report for the Detective Division.

Response to Aggression/Resistance: one (5 officers)

Civilian Complaints: one

Training (May):

- Chief Lamontagne: CPCA Executive Training
- Detective Perlini: Basic Photography
- Detective Perricone: Breaching Training (CREST)

Detective Jeremy Perlini completed his Master's of Public Administration Degree with an impressive 4.0 GPA. Congratulations Detective Perlini!

Officer Visconti and Officer O are in the third phase of the field training program and progressing well.

We are in the process of backgrounds for police officer. The next academy date is July 2023.

Dispatcher Corey Mosdale has notified me of his intent to resign at the end of the month to take a job with the Rocky Hill Police Department. We are in the process of hiring a new dispatcher.

Multiple officers participated in the yearly Special Olympics Torch Run:

Sgt. Kogut – coordinator and lead motorcycle

Captain Sifodaskalakis – runner

Sgt. Carlson – runner

Det. Perricone -runner

Off. Brooks - runner

Off. Dean – runner

Off. Alassiri -runner

Off. Jespersen - runner

The Travelers Championship is taking place June 19-25, 2023 and we are anticipating a great turnout for the tournament.

Detective Jason Tolton received a touching card from Sally Petrella regarding the reason why her granddaughter, Talia Neves, proudly presented a \$1,000 scholarship to a Cromwell High School senior.

The end.

Incident Statistics Report

05/01/2023 00:00 Thru 05/31/2023 23:59

Call Type Description	Total for Period
911 Hang Up Call	12
Administrative Matter	46
Alarm - All types	14
ALARM-FALSE BILLABLE	21
All Other Offenses	8
Animal Complaint	33
Assault, Simple	1
Assist Motorist	19
Assist Other Agency	34
Burglary	1
CAR WASH	54
Civil Matter	8
Criminal Mischief / Vandalism	4
Dis Conduct/BOP	3
Domestic Incident	3
Drug Equipment Violation	1
DUI	2
Escort	1
Family Offenses, Nonviolent	1
Fight/Disturbance	2
Fingerprinting	13
Follow Up	1
FV Protocol / P.A.	5
Harrassing Phone Calls	1
Identity Theft	14
Juvenile Incident	15
Larceny - From Building	1
Larceny - From MV	7
Larceny - MV Parts/Access	7
Larceny -Shoplifting	11
Larceny- Other	3
MEDICAL - OXYGEN REPLACEMENT	1
Medical Emergency	52
MEDICATION DISPOSAL BOX	1
Missing Person	1
MV Accident	23
MV - Recovered	2
MV Parking Violation	7
MV Theft	2

Incident Statistics Report

05/01/2023 00:00 Thru 05/31/2023 23:59

Call Type Description	Total for Period
MV Violation	85
MV VIOLATION ATTEMPTED	4
MVA NR PRIV PROP	14
Noise Complaint	6
Nursing Home Fax Report	1
Property Check	548
Property Lost/Found	11
Property Seized	2
Record Only Call	12
Road Cond/TCS Out	18
Runaway	1
See Complainant	31
Serve Warrant INFO	7
Suspicious Activity	67
TEST CALL	9
Threaten/Harass/Intimidation	6
Town Ordinance	1
Traffic Assignment	30
Unfounded Complaint	23
Untimely Death	2
Unwanted Person	4
Well Being Check	39
Total:	1356

Monthly NIBRS Statistics

05/01/2023 00:00 Thru 05/31/2023 23:59

Call Description		Curr Mth	Prev Mth	% Chg	Prev Year	% Chg	Year To Date	Year To Date 2022	% Chg
		05/ 2023	04/ 2023	Mth to Mth	05/2022	Mth to Yr	1/1 - 05/31/2023	1/1 - 05/31/2022	2023 / 2022
100	Kidnap/Abduction	0	0	% 0	0	% 0	1	0	% +100
11A	Forcible Rape	0	1	% 100	0	% 0	3	0	% +300
11B	Forcible Sodomy	0	1	% 100	0	% 0	1	0	% +100
11C	Sexual Assault with an Obj	0	1	% 100	0	% 0	1	0	% +100
11D	Forcible Fondling	0	2	% 50	0	% 0	4	4	% 0
120	Robbery	0	1	% 100	0	% 0	2	1	% +100
13A	Aggravated Assault	0	1	% 100	0	% 0	1	2	% -50
13B	Simple Assault	2	4	% -50	3	% -33	15	18	% -16
13C	Intimidation	3	4	% -25	0	% +300	12	18	% -33
210	Extortion/Blackmail	0	0	% 0	0	% 0	0	1	% -100
220	Burglary/Breaking and Enter	2	0	% +200	0	% +200	5	7	% -28
23A	Pocket-Picking	0	0	% 0	0	% 0	0	0	% 0
23C	Shoplifting	7	7	% 0	7	% 0	62	73	% -15
23D	Theft From Building	2	0	% +200	3	% -33	6	13	% -53
23F	Theft From Vehicle	6	7	% -14	4	% +50	24	28	% -14
23G	Theft of MV Parts or Access	7	5	% +40	8	% -12	26	35	% -25
23H	All other Larceny	4	1	% +300	2	% +100	9	11	% -18
240	Motor Vehicle Theft	2	4	% -50	0	% +200	18	8	% +125
250	Counterfeiting/Forgery	0	0	% 0	0	% 0	3	7	% -57
26A	False Pretenses/Swindle/Con	1	0	% +100	1	% 0	6	3	% +100
26B	Credit Card/Automatic Telle	1	0	% +100	1	% 0	4	7	% -42
26C	Impersonation	0	0	% 0	0	% 0	0	1	% -100
26E	Wire Fraud	1	0	% +100	0	% +100	1	2	% -50
26F	Identity Theft	10	2	% +400	1	% +900	32	4	% +700
270	Embezzlement	0	1	% 100	0	% 0	1	3	% -66
290	Destruction/Damage/Vandalis	9	8	% +12.5	11	% -18	30	45	% -33
35A	Drug Narcotic Violations	0	1	% 100	2	% 50	3	9	% -66
35B	Drug Equipment Violations	2	1	% +100	3	% -33	6	13	% -53
36B	Statutory Rape	0	0	% 0	0	% 0	1	1	% 0
520	Weapon Law Violations	0	1	% 100	0	% 0	2	3	% -33
90C	Disorderly Conduct	1	3	% -66	5	% -80	8	20	% -60
90D	Driving under the Influence	2	1	% +100	7	% -71	12	20	% -40
90F	Family Offenses, Nonviolent	1	1	% 0	0	% +100	2	3	% -33
90J	Trespass of Real Property	2	0	% +200	0	% +200	9	15	% -40
90Z	All Other Offenses	9	18	% -50	6	% +50	37	35	% +5.71
Report Totals:		74	76	% -2.6	64	% +15.6	347	410	% -15



CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

TO: Chief Denise Lamontagne

FROM: K-9 Sergeant John Carlson

SUBJECT: Monthly K-9 Activity May 2023

DATE: 06/02/2023

Beginning May 1, 2023 through May 31, 2023 I am reporting the following activities for the K-9 unit:

May 23, 2023 – K9 patrol recertification training – Middletown, CT – 8 hours.

May 25, 2023 – K9 narcotics quarterly training – 8 hours.

Nothing further at this time.



CROMWELL POLICE DEPARTMENT

*Denise Lamontagne
Chief of Police*

MEMO

TO: Captain Frederick Sifodaskalakis
FROM: Sergeant Steven Penn
SUBJECT: Detective Division Report May 2023
DATE: May 29, 2023

During the month of May, the Detective Division served (2) two arrest warrants. The warrants were approved by the court after lengthy investigations conducted by Detective Tolton and Detective Perricone. Along with these investigations the Detective Division is continually doing background investigations for entry police applicants and now for police dispatcher.

1. The incident originated on April 24, 2022 when DCF notified the Cromwell Police Department of an alleged child abuse incident. The investigation was assigned to Detective Tolton. After extensive interviews a suspect was generated and a confession was obtained.
 - Det. Tolton was able to secure an arrest warrant for the suspect on May 5, 2023 and was subsequently apprehended later that day. The suspect was charged with (2) two counts of 53a-70 9(a)(1) Sex Assault 1st, 53a-49/53a-70 (a)(1) Criminal Attempt to Commit Sex assault 1st, (3) three counts of 53a-73a Sex Assault 4th, and (3) three counts 53-21 Risk of injury to minor. The suspect was held on a one-million-dollar court set band and was presented at GA-09 on May 8, 2023.
2. The incident originated on January 01, 2023 when Officer Chieffo responded to 1104 Cromwell Hills for a reported robbery. The victim advised officers that he was attempting to sell something on Facebook market place when he was robbed by an unknown suspect. The victim implied that the suspect had a firearm. The investigation was assigned to Detective Perricone for further investigation. Detective Perricone was

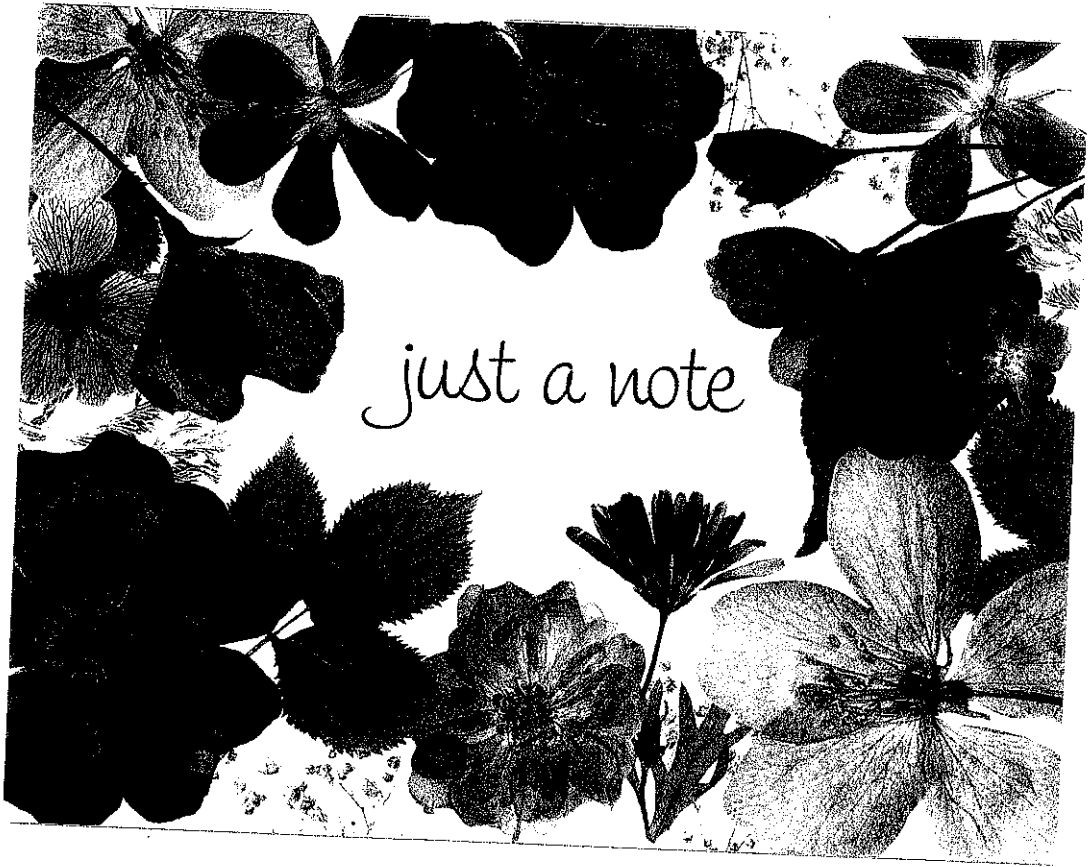


CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

able to establish a suspect. The suspect was also involved in similar incidents in Glastonbury, New Britain, and Middletown.

- Detective Perricone was able to secure an arrest warrant for Derrick Shelton (dob:03/10/1994) and was charged with 53a-134 Robbery 1st, 53a-125a, Larceny 5th, 53a-217 Criminal Possession of a Firearm or Electronic Defense Weapon, and 53-202k Commission of a Class A, B, or C Felony with a Firearm. Shelton was in custody of the CT Department of Corrections and a writ of habeas Corpus was requested. On May 25, 2023 Shelton arrived at GA-09 was arrested and presented in court on the same day.



just a note

Dear Officer Tolton,

I am then very proud grandmother of a young woman who proudly presented a \$1,000.00 scholarship to a CHS senior this month.

I thought you would like to read her speech to learn why she decided to make this generous gift - and hopes it will be a continuing one!

Thank you!
Sincerely, Sally Petrella

Good Evening,

My name is Talia Neves and I am the presenter for The Lena Scholarship. I would like to thank Mr. Kuckel and Mrs. Shaw for giving me the opportunity to be here tonight. I'd also like to thank the four future nurses in the Class of 2023 for applying to this scholarship and applaud them for how hard they've each worked to get to where they are today. I graduated from CHS in 2017 and was fortunate enough to be the recipient of several scholarships. One of the scholarships I received was gifted to me by Officer Tolten, a Cromwell Police Officer who told me to pay it forward one day. I used these scholarships to pursue a Bachelor's of Science in Nursing at Edinboro University of Pennsylvania and moved to Maryland after I graduated. At 21, I landed my first job at The Johns Hopkins Hospital in Baltimore, working as a registered nurse in pediatrics and specializing in psychiatry and emergency medicine.

I never forgot those words of officer Tolten; they are partially why I created The Lena Scholarship which is named after the very first patient I took care of at Hopkins. As a nurse, I am often told how much I impact my patients' lives, however, I have found the opposite to be true as well. My patients have impacted my life more than I imagined. It is a privilege to do what I do every day. As a new nurse, this patient was assigned to me for their primary care and little did I know that this assignment would be a unique opportunity to be a part of a pediatric case that transformed the entire psychiatry, legal, and child protective services department and Children's Hospital of Hopkins. This child had never been shown any ounce of love, human respect, decency or security. While other children her age were learning to drive, she was learning to use a spoon. It is because of this patient, that I am forever impacted by the human spirit and one's resilience. They taught me what it truly means to never give up on anything or anyone. This is a patient experience I relive every day as a nurse; living and working now as an adult trauma nurse in one of America's most violent cities.

The name Lena means a ray of light or hope. Upon observation, one would say this patient's light was barely shining, but to me, it was blinding and it guided me through their care because I had hope. The hope behind this scholarship is to continue the opportunity to fight for equality, justice, and equal opportunity for patients. Nurses are the backbone to a community - we are healers, educators, leaders. We are present when a person enters

this world and when they leave it. Nurses have one of the most powerful responsibilities of another human being. And for some people, like Lena, they are the Human in a world of inhumanity.

The recipient of this scholarship is a young woman who stands out for her resilience, strength, compassion, empathy, and leadership. These are all characteristics of what it will take to be a strong nurse. Her journey begins this fall at Norfolk University School of Nursing. I am proud to present the Lena Scholarship to Milan Banks. Congratulations!



TOWN OF CROMWELL
Nathaniel White Building
41 West Street Cromwell, CT 06416

MEMORANDUM

To: Anthony J. Salvatore, Town Manager
From: Louis J. Spina, Jr.
Director of Public Works
Date: June 7, 2023
Re: **Town Council Updates**

Here is a list of some of the projects Public Works staff is currently working on. I will attend next week's meeting should there be any questions:

- **West Street Sidewalks** – working out contract details with Martin Laviero Construction, should begin after the golf tournament.
- **Drainage study** – Cardinal Engineering is working to complete a draft report for staff to review.
- **Pierson Park** – Silver Petrucelli to begin construction documents shortly. It is unlikely improvements will be designed, permitted, bid and constructed before the coming football season.
- **Paving Program** – Milling and resurfacing of Pasco Hill and Ledge scheduled to start on June 16th. Twin Oaks and Black Birch scheduled for early August.
- **Sewer Administrator**- Dan Parisi started on May 31st.
- **CHS Baseball & Softball Rehabilitation** – underway, Contractor started on Tuesday (June 6th) and return to complete as soon as Softball Season ends.
- **OSHA** - close out meeting took place on May 31st. Report to follow.

Calve, Amanda

From: Harriman, Jon
Sent: Wednesday, June 7, 2023 1:29 PM
To: Calve, Amanda
Subject: FW: schools facility assessment proposal

Jon Harriman, P.E.
Town Engineer
Town of Cromwell, CT
ph: 860 632-3465
fx: 860 632-3477

From: Spina, Louis <lspina@cromwellct.com>
Sent: Tuesday, May 16, 2023 10:54 AM
To: Harriman, Jon <jharriman@cromwellct.com>; Salvatore, Anthony <asalvatore@cromwellct.com>
Subject: RE: schools facility assessment proposal

Chief,

I reviewed this proposal as well, and concur with Jon.

I think this study is warranted and will guide the Board of Education with long term capital needs and will assist the new Facilities Manager in becoming familiar with their needs.

Thanks,

Louis J. Spina, Jr.
Director of Public Works
Town of Cromwell

From: Harriman, Jon
Sent: Monday, May 15, 2023 9:25 AM
To: Salvatore, Anthony <asalvatore@cromwellct.com>
Cc: Spina, Louis <lspina@cromwellct.com>
Subject: schools facility assessment proposal

I have reviewed the proposal from Gordian Group. This appears to be similar to the pavement management study we maintain in Public Works, which we find to be a valuable tool. We periodically have a contracted firm update the data set, while we run a software program to track improvements year by year. The software gives us an idea of which roads to pave, or not based on funding allocation. The pavement management rates each road segment with a pavement condition index (PCI); I see that this study will rate on a facility condition index (FCI).

I can see the value in such a study, but have no real sense as to cost to conduct the study. For the pavement management system that we are currently deploying we are paying an up front cost to manage our existing data, train us in the new software use and then going forward we will pay a subscription cost for the software (cloud based).

The memo from Doctor Macri does mention that a long term plan is needed for accreditation, so that should be considered as well.

Jon Harriman, P.E.
Town Engineer
Town of Cromwell, CT
ph: 860 632-3465
fx: 860 632-3477

Cromwell Tax Abatement Ordinance for Surviving Spouses of First Responders

Chapter. _____ Tax abatement for surviving spouses of police officers, firefighters and emergency medical technicians.

_____ - 1. **Authority.** Pursuant to Connecticut General Statutes § 12-81x, the Town of Cromwell hereby enacts a tax abatement program with respect to real property owned and occupied as the principal residence of the surviving spouse of a Town of Cromwell police officer, firefighter or emergency medical technician who has died while in performance of such officer's or firefighter's or technician's duties pursuant to and on the terms and conditions provided herein.

_____ - 2 **Purpose.** The purpose of this article is to honor police officers, firefighters and emergency medical technicians who die while in the performance of his or her official duties on behalf of the Town of Cromwell and to ease the resulting financial burden on such officer's, firefighter's or technician's surviving spouse.

_____ - 3 **Definitions.** For purposes of this section, the following terms shall be defined as follows:

EMERGENCY MEDICAL TECHNICIAN or TECHNICIAN (EMT) — Any person who is certified as an emergency medical technician by the State of Connecticut Office of Emergency Medical Services and is a duly employed or a volunteer member of a municipal emergency medical services department in the Town of Cromwell, serving in an official capacity, full-time or part-time, with or without pay.

EMT DUTIES — Duties performed while traveling to, at, or returning directly from all dispatch calls routed through the emergency dispatch center, or tests or trials of any apparatus or equipment normally used by the Emergency Medical Services Department; while instructing or being instructed in EMT duties; or while engaging in any other duty ordered to be performed by a superior or commanding officer in the Emergency Medical Services Department.

FIRE DUTIES — Duties performed while traveling to, at, or returning directly from fires or fire related calls, alarms of fires or calls for mutual aid assistance, or tests or trials of any apparatus or equipment normally used by the Fire Department; while instructing or being instructed in fire duties; or while engaging in any other duty ordered to be performed by a superior or commanding officer in the Fire Department.

FIREFIGHTER — Any person who is a duly employed or volunteer member of a fire department in the Town of Cromwell, serving in an official capacity, full-time or part-time, with or without pay.

POLICE DUTIES — Duties which an officer is obligated or authorized by law, regulation, or written condition of employment to perform.

POLICE OFFICER or OFFICER — Any person who is a duly employed member of the Town of Cromwell police department, serving in an official capacity, full-time or part-time,

with or without pay.

SURVIVING SPOUSE — Defined in accordance with the state law, as the same may be amended.

- (a) Subject to the eligibility terms and conditions set forth herein, there is hereby established, effective with the Grand List of October 1, 2023, an abatement of 50% of municipal real property taxes with respect to real property in the Town of Cromwell owned or held in Trust for the sole benefit of the surviving spouse during his or her lifetime and occupied as a primary residence by the surviving spouse of the following persons:
 - (1) A police officer who dies in the performance of his or her police duties; or
 - (2) A firefighter who dies in the performance of his or her fire duties; or
 - (3) An emergency medical technician who dies in the performance of his or her EMT duties.
- (b) In the event the surviving spouse shall not be the sole owner of his or her principal residence, the abatement shall be prorated to reflect such surviving spouse's interest in the property.
- (c) Termination of abatement.
 - (1) Municipal real estate taxes due on the real property shall be abated until the earlier of the following events:
 - a. The real property ceases being the surviving spouse's primary residence;
 - b. The surviving spouse conveys legal title to the real property;
 - c. Remarriage of the surviving spouse; or
 - d. Upon the death of the surviving spouse.
 - (2) Notwithstanding, if a surviving spouse subsequently purchases a different real property in the Town of Cromwell as his or her primary residence, and all other qualifying criteria are satisfied, the tax abatement may apply, upon proper application, to the newly purchased property. The tax abatement may only apply to the one property established as the surviving spouse's primary residence in any given Grand List year.
- (d) The Assessor shall prescribe such forms and procedures as he or she deems necessary and appropriate to implement this section. Once such surviving spouse has been determined to be eligible for the abatements provided by this section, no periodic reapplication shall be required except for a change in circumstances or as otherwise set forth herein.

- (e) The Assessor, in addition, shall take steps as necessary and appropriate to satisfactorily establish the facts that support the eligibility of the surviving spouse for abatement of municipal real property taxes on an initial and continuing periodic basis. The failure of any surviving spouse to cooperate in establishing continuing eligibility shall be grounds for the Assessor to terminate the abatement.
- (f) The Tax Collector and the Tax Assessor shall create and maintain records of the sum of the total monies abated as a result of this section on a fiscal and ongoing basis.
- (g) This section expressly does not apply to heart and hypertension disease or other disease or occupational conditions that are progressive in nature. To be eligible for benefits under this section there must occur some precipitating work incident that results in a myocardial infarction or other physical injury on the work site itself and that is the direct and sole causation of death. The work site expressly does not include "portal to portal" transportation; that is, from residence to or from the work site.



Town of Cromwell Office of the Town Manager

Anthony J. Salvatore, Sr.
Town Manager

Phone: (860) 632-3412
Fax: (860) 632-3435

Memo

TO: Town Council

FROM: Anthony J. Salvatore, Town Manager

DATE: June 6, 2023

RE: Change in Effective date for Chief of Police

At the last Town Council meeting, a motion was passed to approve the Town Manager's Appointment of Captain Fred Sifodaskalakis as Chief of Police effective July 3, 2023. However, I need to amend the effective date of his appointment. I respectfully ask for a motion to reflect his effective date as June 30, 2023.

Thank you.



Property Information

Property ID 05078000
 Location 20 WINCHESTER
 Owner
 Owner Address

Map Block Lot

20 Winchester Way
 is 16.84 acres
 14 R Winchester Way
 is 1.93 acres.



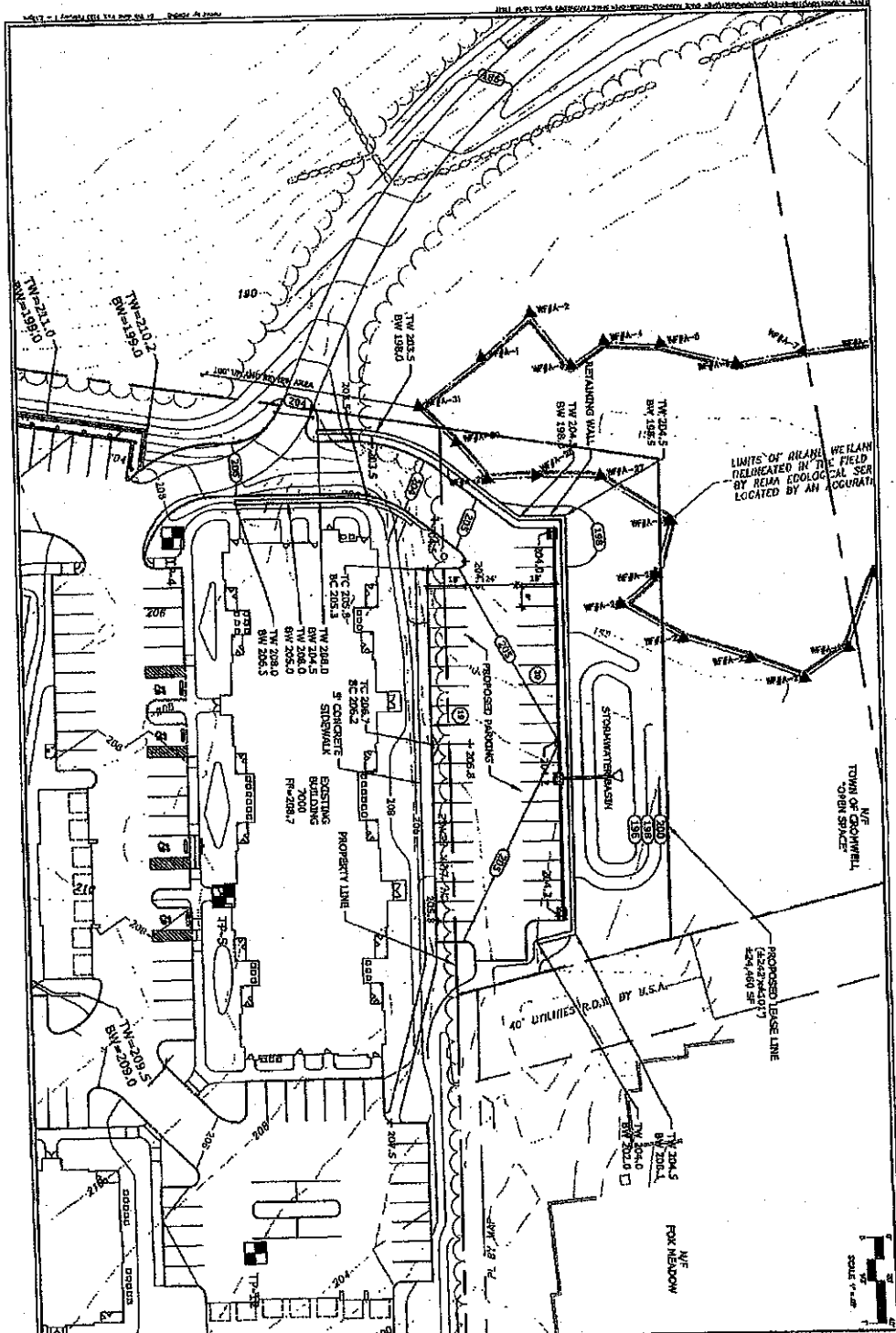
MAP FOR REFERENCE ONLY
 NOT A LEGAL DOCUMENT

Town of Cromwell, CT makes no claims and no warranties, expressed or implied, concerning the validity or accuracy of the GIS data presented on this map.

Geometry updated 6/30/2022
 Data updated on a daily basis

Print map scale is approximate.
 Critical layout or measurement
 activities should not be done using
 this resource.

Swap like for like.



SP SHEET NO. 1 OF 1 DATE: 11/11/2011 DRAWN BY: [Name] CHECKED BY: [Name]	CONCEPTUAL SITE PLAN - ADDITIONAL PARKING SPACES PROPOSED MULTIFAMILY RESIDENTIAL DEVELOPMENT 150 COUNTRY SQUARE DRIVE CROMWELL, CONNECTICUT	REVISIONS NO. DATE BY DESCRIPTION	SLR 150 COUNTRY SQUARE DRIVE CROMWELL, CONNECTICUT 06416 TEL: 860.399.8800 FAX: 860.399.8801 WWW.SLR.COM	
	150 COUNTRY SQUARE DRIVE CROMWELL, CONNECTICUT	REVISIONS NO. DATE BY DESCRIPTION	SLR 150 COUNTRY SQUARE DRIVE CROMWELL, CONNECTICUT 06416 TEL: 860.399.8800 FAX: 860.399.8801 WWW.SLR.COM	

**TOWN OF CROMWELL - TOWN COUNCIL
TOWN HALL COUNCIL CHAMBERS
41 WEST STREET, CROMWELL, CT 06416
SPECIAL MEETING MINUTES**

Thursday, April 27, 2023 - 4:30 p.m.

Present: Mayor S. Fortenbach, Councilman Demetriades Councilwoman J. Donohue,
Councilwoman P. Luna, Councilman J. Polke, Councilman A. Waters

Absent: Deputy Mayor Henehan

Also present: Town Manager Salvatore, Finance Director Sharon DeVoe, Cromwell Public
Schools Director of District Operations Melinda St. John, Public Works
Director Lou Spina

A. CALL TO ORDER

Mayor Fortenbach called the meeting to order at 4:35 p.m.

B. NEW BUSINESS

1. Discussion and action to approve BOE request for an appropriation in the amount of
\$21,000 within the CNR Fund for irrigation pump replacement and irrigation control.

Director of District Operations Melinda St. John was in attendance to explain their request
and to answer any questions of the Town Council. A brief discussion was held.

Ms. St. John explained that the unit is so old that you cannot get parts for it anymore, they
have exhausted all efforts and ultimately, they need to replace it.

MOTION made by J. Polke and **SECONDED** by P. Luna to approve the Board of Education's
request for an appropriation in the amount of \$21,000 within the CNR Fund for irrigation
pump replacement and irrigation control with an email of understanding from the Town
Manager to the Superintendent.

All in favor.

C. ADJOURN

MOTION made by J. Donohue and **SECONDED** by A. Waters to adjourn.

All in favor.

The meeting adjourned at 4:45 p.m.

Respectfully submitted,



Amanda Calve

Secretary

**TOWN OF CROMWELL - TOWN COUNCIL
TOWN HALL COUNCIL CHAMBERS
41 WEST STREET, CROMWELL, CT 06416
SPECIAL MEETING MINUTES**

Tuesday, May 9, 2023 - 5:00 p.m.

Present: Mayor S. Fortenbach, Deputy Mayor J. Henehan, Councilman Demetriades, Councilwoman J. Donohue, Councilwoman P. Luna, Councilman J. Polke, Councilman A. Waters

Also Present: Town Manager Salvatore, Chief LaMontagne, Captain Sifodaskalakis, Public Works Director Lou Spina, Finance Director Sharon DeVoe

A. CALL TO ORDER

Mayor Fortenbach called the meeting to order at 5:00 p.m.

B. PLEDGE OF ALLEGIANCE

The Town Council stood to recite the Pledge of Allegiance.

C. APPROVAL OF AGENDA

MOTION made by A. Waters and **SECONDED** by J. Henehan to approve the agenda as presented.

All in favor.

D. LETTER OF COMMENDATION

Mayor Fortenbach read the attached Proclamation into the record and presented it to Ms. Aubrey Kulpa. See Attachment A.

E. COMMISSION CHAIRMAN REPORTS/LIAISON REPORT/STAFF REPORTS

1. CMS Building Committee

Rosanna Glynn was not in attendance as we are in a quiet period for the Middle School Building Project until after the referendum.

F. MAYOR'S UPDATE

Mayor Fortenbach read his report. *See Attachment B.*

G. TOWN MANAGER'S UPDATE

Town Manager added the following to his written report provided to the Council:

- OSHA was onsite for five days. They primarily inspected Public Works, Building Maintenance, Parks and Grounds and the Highway Mechanics Facility.
- He handed out a letter from Senator Blumenthal regarding Mattabassett, provided by Mr. Simonian. See Attachment C. He reported that Mr. Simonian plans to have a complete package for the June meeting.
- He provided the Council with a Climate Change Article from Town Engineer Jon Harriman.
- He expects the drainage report to be complete and presented by June-July.
- Cromwell Little League night games are delayed. They are waiting for the meter ring to come in. It is expected to come in soon.

- H. APPROVAL OF TOWN MANAGER'S APPOINTMENT OF CHIEF OF POLICE**
Town Manager Salvatore explained that there was a panel of 3 police chiefs that interviewed Captain Sifodaskalakis. They strongly recommended he be offered the position of Chief of Police.

MOTION made by J. Polke and **SECONDED** by P. Luna to approve the Town Manager's Appointment of Captain Fred Sifodaskalakis as Chief of Police effective July 3, 2023.

All in favor.

I. FINANCIAL/FINANCE DIRECTOR'S UPDATE

1. Budget Report

Sharon DeVoe was in attendance to present her budget report and to answer any questions of the Town Council. She informed the Council that she hired a new Assistant Finance Director. She will attend a future Council meeting to introduce herself.

2. Tax Refunds

None.

3. Discussion and action to approve Other Budget Funds for FY 2023-24 for adoption at Special Town Meeting, per Section 8.03 of the Town Charter

- Dog Fund: \$24,400
- Sidewalk Fund: \$5,000
- Authorize the Mayor to set the date/time of Special Town Meeting

MOTION made by P. Luna and **SECONDED** by J. Henehan to approve the Dog Fund in the amount of \$24,400.

All in favor.

MOTION made by J. Henehan and **SECONDED** by J. Donohue to approve the Sidewalk Fund in the amount of \$5,000.

All in favor.

MOTION made by J. Donohue and **SECONDED** by A. Waters to authorize the Mayor to set the date/time of the Special Town Meeting.

All in favor.

J. CHIEF OF POLICE'S UPDATE

The Chief of Police was in attendance to present her report to the Town Council. She added the following to her report:

- She congratulated Captain Sifodaskalakis. She said the Town is in good hands.
- Officer Durais gave his letter of retirement. His last day will be June 29, 2023. They currently have six openings. They continue to conduct written tests, oral boards, etc.
- Officer Visconti and Officer O are currently doing field training and are doing a great job so far.

K. PUBLIC WORKS DIRECTOR'S UPDATE

Public Works Director Lou Spina was in attendance to present his written report to the Council.

In addition to his written report he provided an update on potential leaf composting. He explained that this could turn a liability into a small revenue stream for the town. They are presently exploring the option of using a specific area for residents to dump their leaves and to compost. They plan to offer compost to residents and will sell the rest. He added that he has spent some time researching this and even talked to surrounding towns who compost their leaves.

Town Manager Salvatore added that the Board of Finance and Town Council approved the purchase of the leaf vacuum and more boxes. This really helps to expedite the composting process.

Town Manager Salvatore thanked Mr. Spina for the research he did on this and said he has done a fantastic job with this.

Town Engineer Jon Harriman was in attendance to provide updates on the following projects:

- Pierson Park. See Attachment D. He answered questions of the Town Council regarding the designs and the documents provided. He expressed

these were only ideas, nothing set in stone and will be limited by the constraints of the budget.

- Multi-Purpose Field at Cromwell High School. See Attachment E. He answered questions of the Town Council regarding the designs and the documents provided. He expressed these were only ideas, nothing is set in stone and will be limited by the constraints of the budget.
- He expects to have the Drainage Study report by next month.
- West Street Sidewalks – there were no bidders.

L. CITIZEN COMMENTS *(limited to 2 minutes per speaker, please be respectful)*
Diane Doxey, 52 Missionary Road read her comments into the record. See Attachment F.

Al Waters, 86 South Street, invited all dignitaries to the Memorial Day Parade. All elected officials and dignitaries are welcome in the gazebo. He encouraged residents to attend as well. The Parade will be on May 30th at 6 p.m.

Councilman Waters left the meeting at 5:55 p.m.

M. NEW BUSINESS

1. Discussion and possible action to adopt amendment of existing ordinance: Chapter 54 Retirement Plan, §54-12 Interruptions in Employment.

MOTION made by J. Demetriades and **SECONDED** P. Luna to adopt the amendment of existing ordinance, Chapter 54 Retirement Plan, §54-12 Interruptions in Employment.

All in favor.

Councilman Demetriades clarified that the above ordinance amendment and adoption expands employee benefits.

MOTION made by J. Donohue and **SECONDED** by J. Henehan to take Agenda Item M.2. off the table.

All in favor.

2. Discussion and possible action regarding Facility Conditions Study for Fields and School Buildings (tabled)

Melinda St. John, Director of District Operations was in attendance to explain the need for the funding request. She explained that the company would come in, assess their equipment, note when it was installed, note the life expectancy, and

enter all of that information into a database that has the ability to track when the equipment needs to be replaced, serviced, etc.

The Town Council had the following questions:

- Has Town Staff reviewed this information? There should be input from Town Staff.
- How many proposals did we receive? There should be more than one.
- Why was a list not already created and maintained?

Town Manager Salvatore suggested the Council table this item until Town Staff reviews the information and the Middle School Project Referendum is over.

MOTION made by J. Demetriades and **SECONDED** by J. Donohue to table this item.

All in favor.

3. Review and discuss proposed Cromwell Tax Abatement Ordinance for Surviving Spouses of First Responders

MOTION made by J. Demetriades and **SECONDED** by J. Polke to approve the Cromwell Tax Abatement Ordinance for Surviving Spouses of First Responders and forward to Public Hearing.

All in favor.

Town Manager Salvatore agreed to get back to the Council on how many first responders this would affect. He clarified that the ordinance only pertains to first responders living in Town.

N. APPROVAL OF MINUTES

1. April 6, 2023 Special Meeting Minutes

MOTION made by J. Donohue and **SECONDED** by J. Henehan to approve the April 6, 2022 Special Meeting Minutes.

In Favor: S. Fortenbach, J. Demetriades, J. Henehan, P. Luna, J. Polke, A. Waters

Abstained: J. Donohue

Motion passed.

2. April 12, 2023 Regular Meeting Minutes

MOTION made by P. Luna and **SECONDED** by J. Demetriades to approve the April 12, 2023 Regular Meeting Minutes.

All in favor.

O. RESIGNATIONS

1. Matt Brown, LGBTQ+ Committee

MOTION made by P. Luna and **SECONDED** by J. Henehan to accept the resignation of Matt Brown from the LGBTQ+ Committee with regret.

Discussion: Councilman Demetriades explained that Matt has been trying to find a replacement and chairperson for this committee. It is planned to have DEI Committee merge with LGBTQ+ Committee in the near future.

All in favor.

P. APPOINTMENTS/REAPPOINTMENTS

None.

Q. INFORMATIONAL ITEMS

1. BerryDunn Culture Assessment (status update requested)
See Attachment G for the update provided by BerryDunn.

R. EXECUTIVE SESSION

1. Sale of Town Property

MOTION made by J. Donohue and **SECONDED** by J. Henehan to invite Town Manager Salvatore and Town Engineer Jon Harriman into Executive Session.
All in favor.

The Council entered Executive Session at 6:44 p.m.

MOTION made by J. Donohue and **SECONDED** by P. Luna to come out of Executive Session.

The Council came out of Executive Session at 6:57 p.m.

MOTION made by J. Henehan and **SECONDED** by P. Luna for approval of land swap for 14R Winchester Way consisting of 1.93 acres swapping with the parcel immediately to the south, adjacent to the existing Landon property to include mitigating an existing drainage concern and subject to planning and zoning approval of proposed use.

MOTION withdrawn by J. Henehan and **SECOND** withdrawn by P. Luna.

MOTION made by J. Henehan and **SECONDED** by P. Luna by for approval of land swap for 14R Winchester Way consisting of 1.93 acres for the amount of \$25,000 swapping with a parcel immediately to the south and adjacent to the existing Landon property to include mitigation of an existing drainage concern and subject to planning and zoning approval of proposed use.

All in favor.

S. ADJOURN

MOTION made by J. Donohue and **SECONDED** by P. Luna to adjourn.

All in favor. The meeting adjourned at 6:59 p.m.

Respectfully submitted,



Amanda Calve
Secretary

Proclamation

Office of the Mayor

Presented to

Aubrey Kulpa

WHEREAS, Cromwell resident and Oakwood Soccer U-19 Player, Aubrey Kulpa has been named to the All-American Youth Soccer Team as selected by the United Soccer Coaches Association; and,

WHEREAS, Aubrey will be attending Penn State in the Fall of 2024 where she will continue both her soccer and academic career; and,

WHEREAS, Aubrey was selected as the most outstanding player at the Girls Academy Playoff in St. Louis this past summer, leading her team to the National Championship; and,

NOW THEREFORE, I Mayor Steve Fortenbach, on behalf of the Town of Cromwell congratulate Aubrey Kulpa on her athletic and academic accomplishments and look forward to following her continued success.

Signed for the Town of Cromwell this 9th Day of May 2023.

Steve Fortenbach, Mayor
Town of Cromwell



Attachment B

Town of Cromwell Office of the Mayor

MAYOR'S REPORT

Date: May 9, 2023
To: Members of the Town Council
From: Steve Fortenbach, Mayor
Subject: Mayor's Report for 5/9/2023 Town Council Meeting

- CMS building project will have its Budget Referendum on May 18, 2023, 12pm-8:00pm.
- Town of Cromwell held its budget referendum on May 2, 2023. The budget passed and Board of Finance set the Mill Rate at 26.41.
- The sub-committee continues to support Berry/Dunn on completing the climate/culture study. We should have a better idea of when it will be presented to the Town Council subsequent to our meeting on 5/9 @ 1:00pm.
- Attended the Athletic Field Committee meeting on Wednesday May 3rd with the Town Manager and Town Engineer to review the status of the project.
- Participated in the Harlem Wizards Basketball Game. It was a huge success. Every ticket was sold and a good time was had by all.
- I had the privilege of throwing out the first pitch at Cromwell Little League Opening Day. I also had the privilege of presenting Robin Watson with a Proclamation for all of his hard work and dedication to Cromwell Little League.
- Looking forward to the Memorial Day Weekend Car Show on 5/26/2023 & the Memorial Day Parade on 5/30/2023.

RICHARD BLUMENTHAL
CONNECTICUT

COMMITTEES:

AGING

ARMED SERVICES

HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS

JUDICIARY

VETERANS' AFFAIRS

Attachment
C
United States Senate

WASHINGTON, DC 20510

706 HART SENATE OFFICE BUILDING
WASHINGTON, DC 20510

(202) 224-2823

FAX: (202) 224-9673

90 STATE HOUSE SQUARE, TENTH FLOOR
HARTFORD, CT 06103

(860) 258-6940

FAX: (860) 258-6958

915 LAFAYETTE BOULEVARD, SUITE 304
BRIDGEPORT, CT 06604

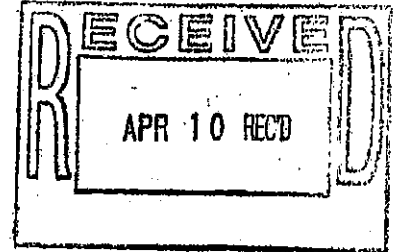
(203) 330-0588

FAX: (203) 330-0608

<http://blumenthal.senate.gov>

April 6, 2023

Executive Director Arthur G. Simonian
Mattabassett District
245 Main Street
Cromwell, CT 06416



Dear Executive Director Simonian:

I am writing concerning issues that were brought to my attention by a constituent regarding ongoing nuisance odors emanating from the Mattabassett District wastewater plant.

I understand that the constituent lives near the plant and has previously reached out to both the Connecticut Department of Environmental Protection (DEEP) and the Mattabassett District regarding the issue. Most recently, I have been made aware that DEEP responded to the constituent stating that the odor does not rise to the level of a violation of state law.

Despite the DEEP legal conclusion, it seems that the odor is still bothersome to the constituent. Could the District review this issue and determine what steps could be taken to reduce the odors emanating from the facility?

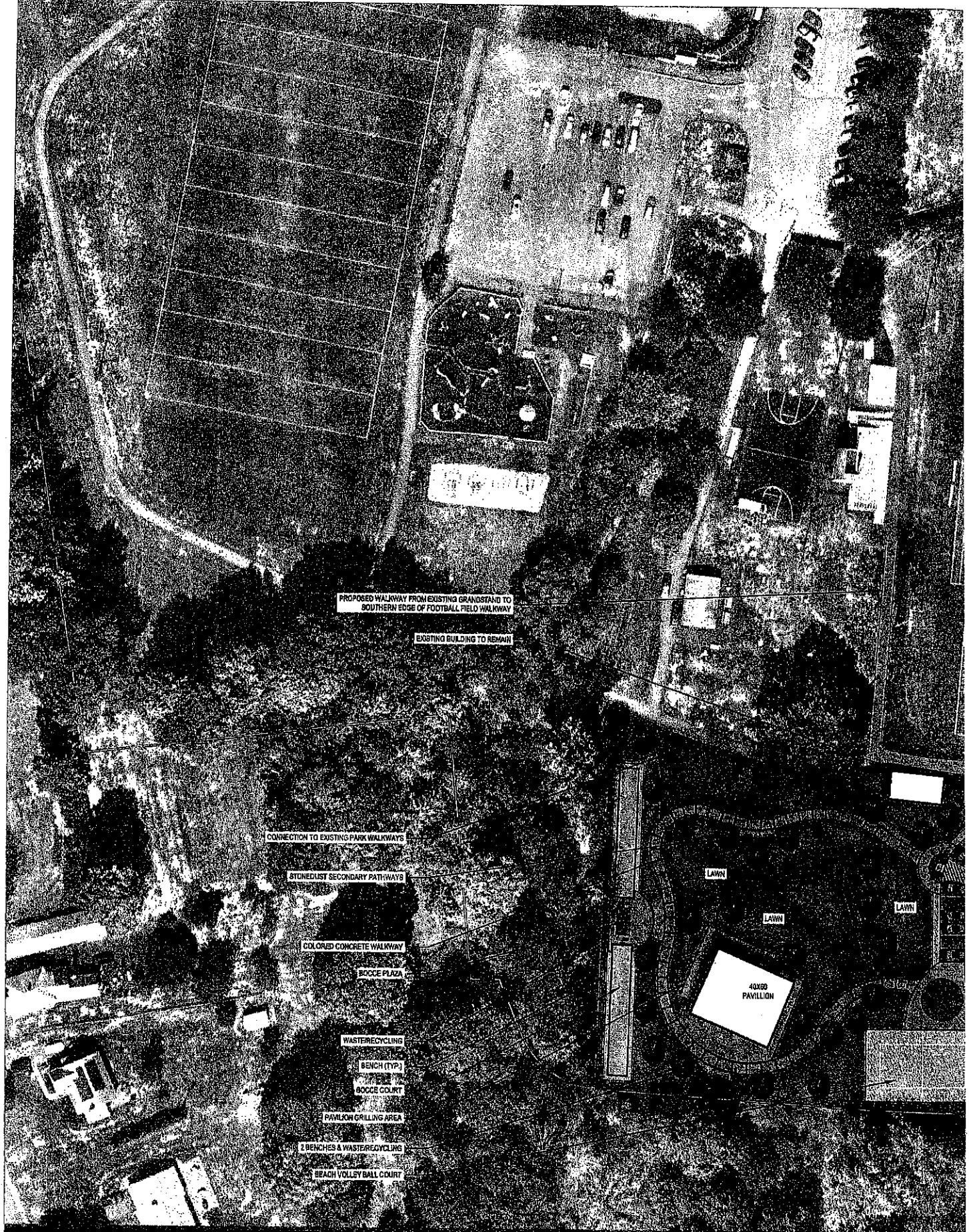
I would appreciate your attention to this matter and look forward to hearing back from you soon. If you have any questions or concerns, please do not hesitate to contact my Deputy State Director Joe Rodriguez at (860) 258-6940.

Thank you for your time and assistance.

Sincerely,

A handwritten signature in black ink that reads "Richard Blumenthal".

U.S. Senator



PROPOSED WALKWAY FROM EXISTING GRANDSTAND TO SOUTHERN EDGE OF FOOTBALL FIELD WALKWAY

EXISTING BUILDING TO REMAIN

CONNECTION TO EXISTING PARK WALKWAYS

STONEDUST SECONDARY PATHWAYS

COLORED CONCRETE WALKWAY

BOCCE PLAZA

WASTERECYCLING

BENCH (TYP)

BOCCE COURT

PAVILION GRILLING AREA

2 BENCHES & WASTERECYCLING

BEACH VOLLEY BALL COURT

LAWN

LAWN


LAWN

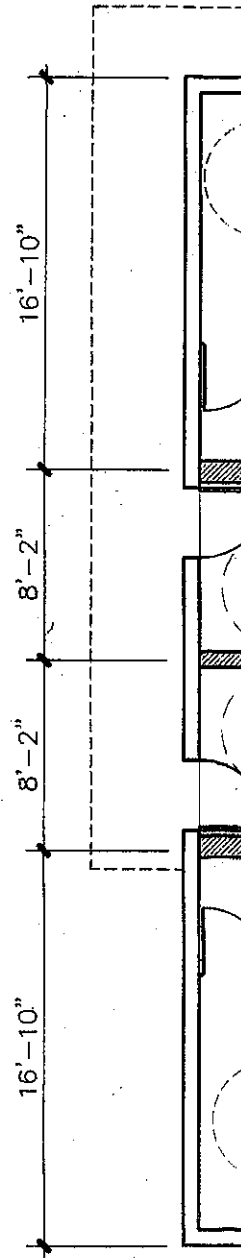
40x60 PAVILLION

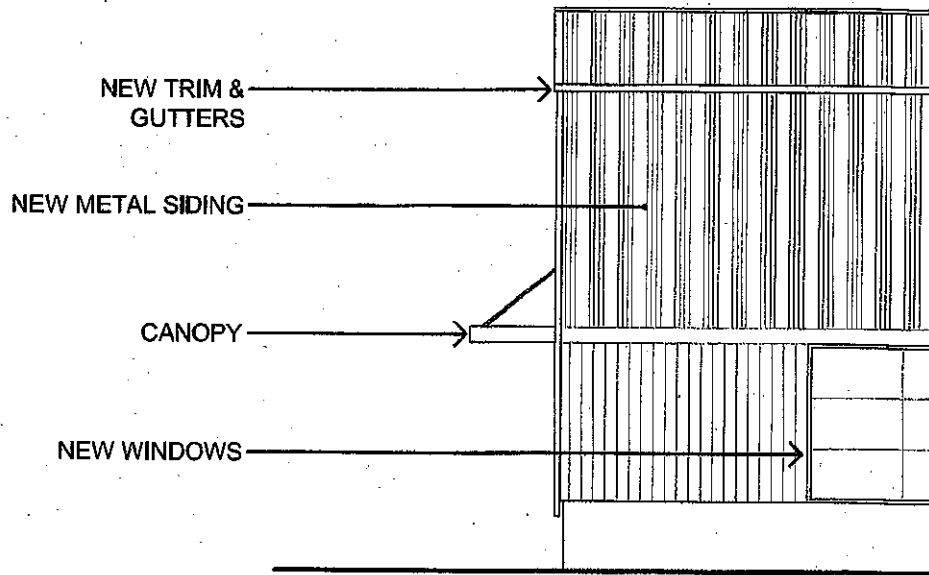
PIERSON PARK EXPANSION

CROMWELL, CT

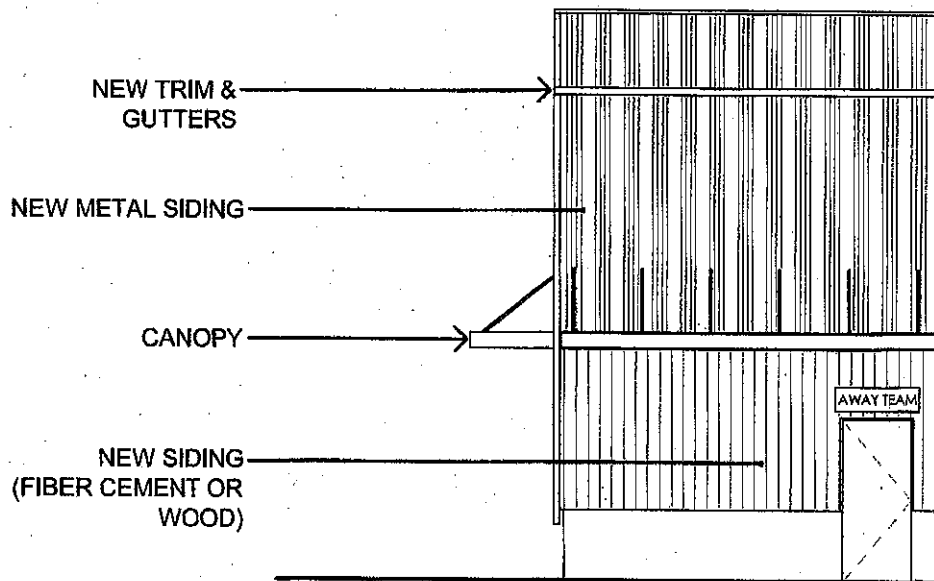
PROGRAM ANALYSIS	
HOME TEAM	775 SF. 55 SEATS
AWAY TEAM	775 SF. 55 SEATS
(2) TEAM TOILETS	142 SF. 2 STALLS. 0 URINALS
(2) PUBLIC TOILETS	65 SF. WEST END
(2) TRAINER ROOM	72 SF. ACCESS IN TEAM ROOM
OFFICIAL ROOM	84 SF WEST END
STORAGE/ MECH.	59 SF. ACCESS FROM HOME TEAM ROOM
TOTAL SF	2,500 SF

PLAN LEGEND	
NEW WALL	

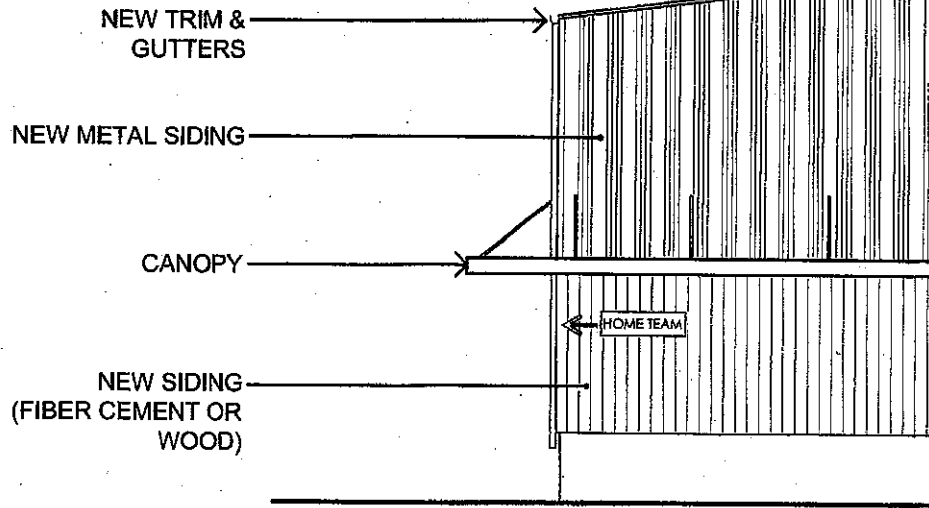




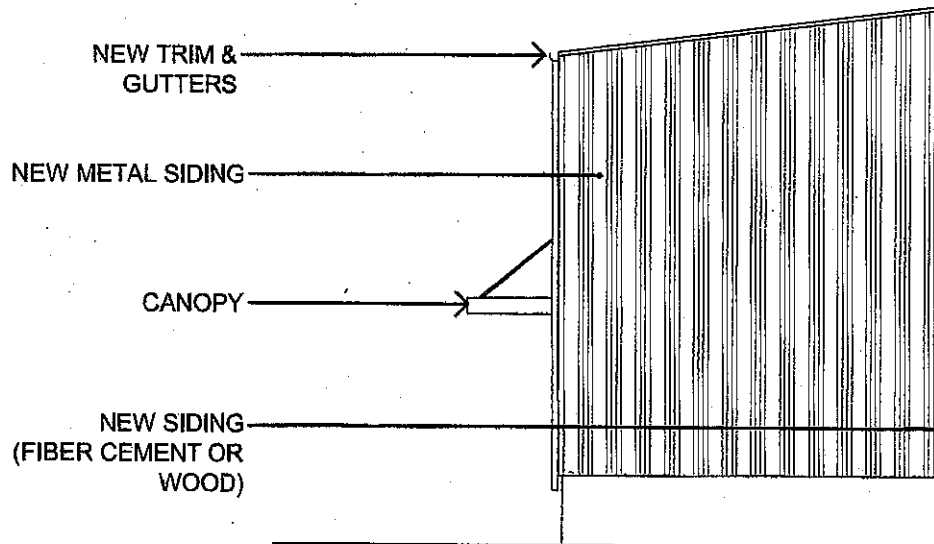
2 NORTH ELE
 $1/8" = 1'-0"$



1 SOUTH ELE
 $1/8" = 1'-0"$

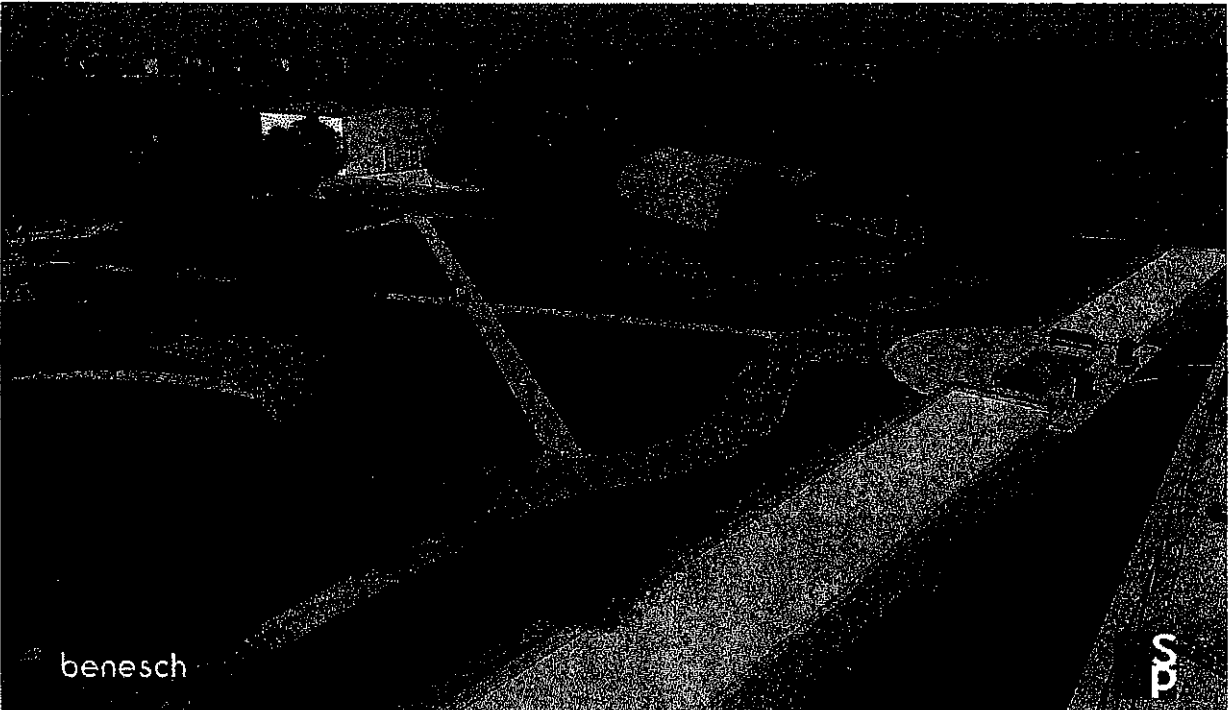


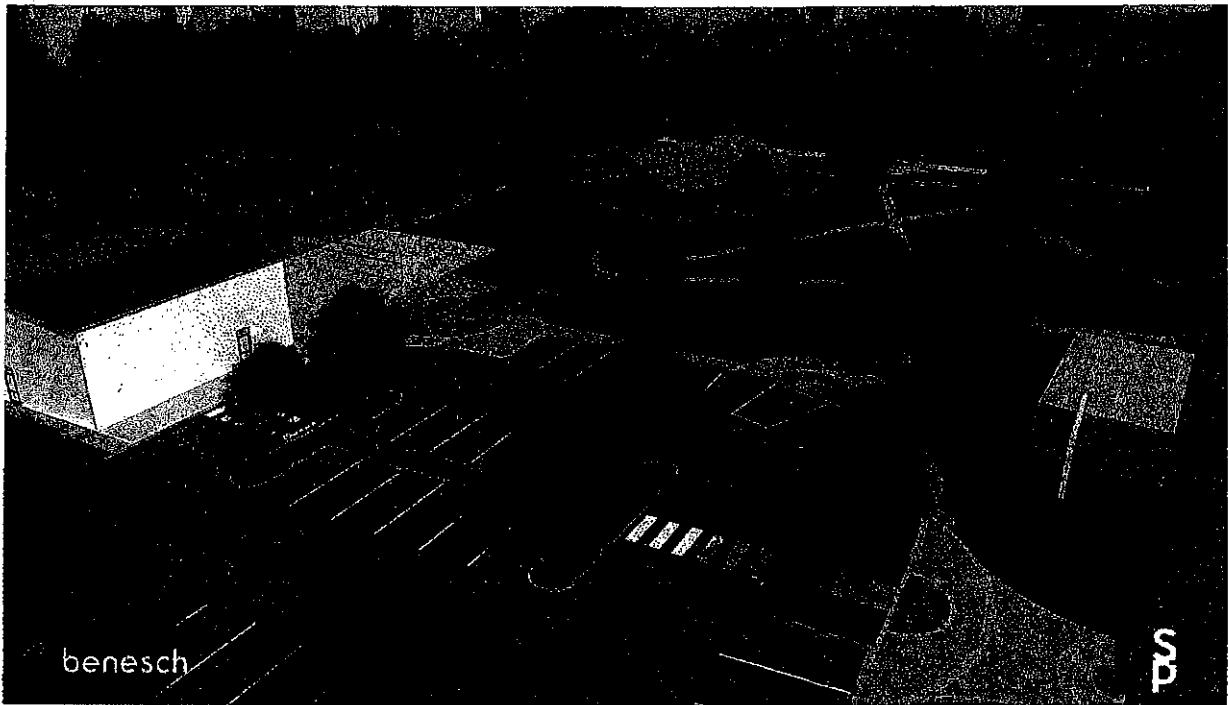
2 EAST ELEV
 $1/8" = 1'-0"$



1 WEST ELEV
 $1/8" = 1'-0"$

Site Renderings





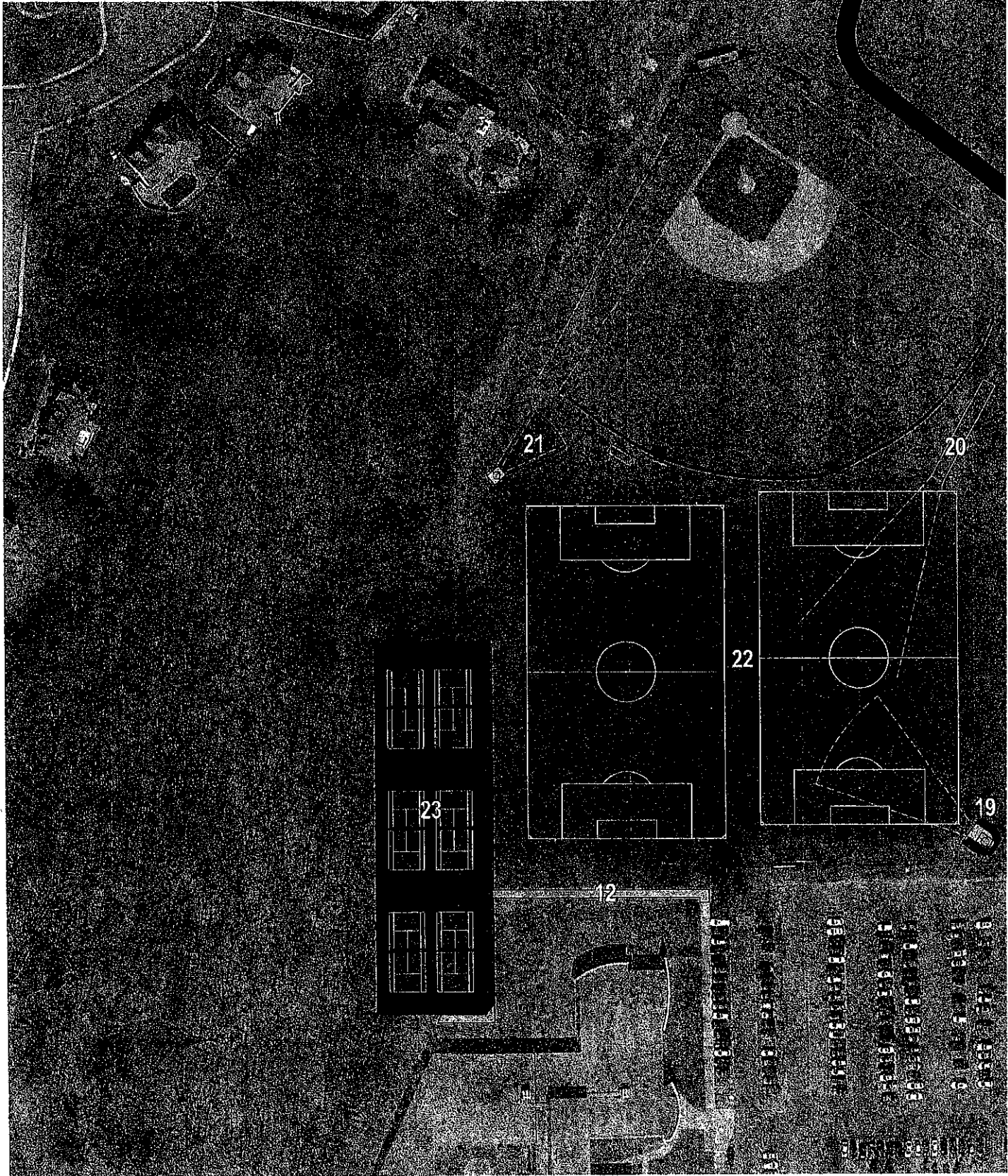


Cromwell High School Athletic Complex I

Existing Conditions

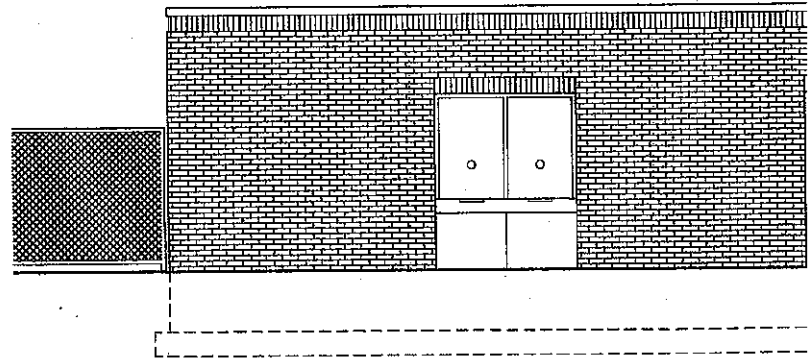
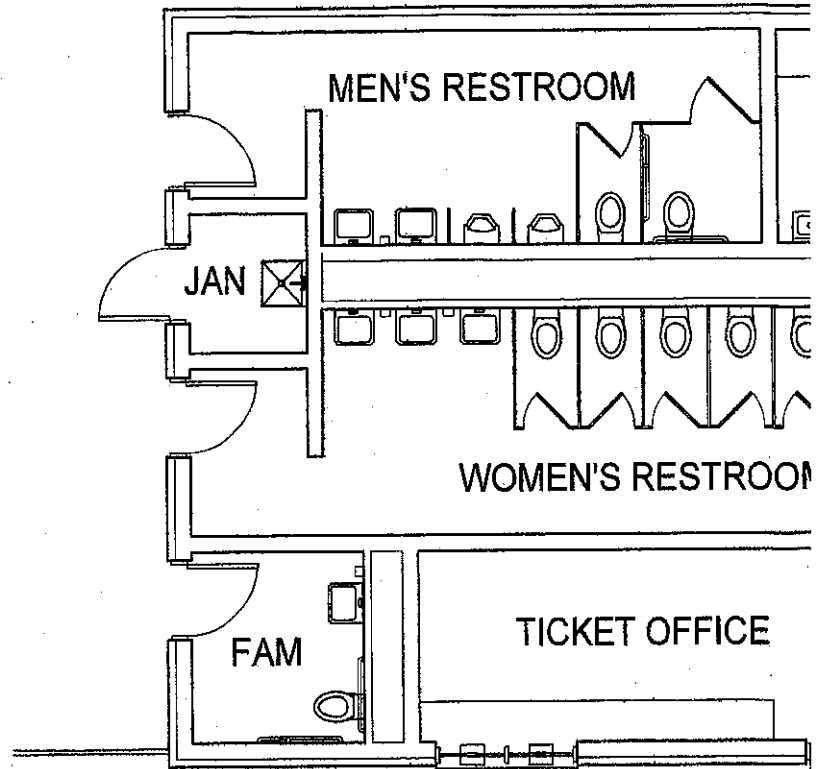
Legend:

1. Synthetic Turf Field 2. 6 Lane Oval and 8 Sprint Lanes 3. High Jump Areas 4. Long/Triple Jump Runways 5. Pole Vault Runway 6. Elevated Home
10. Track Storage Building 11. Restroom/Concession Building 12. Concrete Sidewalks 13. Perimeter Fencing 14. Safety Netting 15. Parking Lot w/
20. Javelin Throw Striping 21. Shot Put 22. Natural Grass Field With Striping for (2) Soccer and (2) Lacrosse 23. (6) Tennis Courts 24. Existing Softb



Cromwell High School Athletic Complex

Site Concept Plan- Preferred Concept



CROMWELL STADIUM
(600-650 S)

52 Missionary Road
apt. 3217
Cromwell, CT 06416
May 9, 2023

Town Council of Cromwell
Town Hall
41 West Street
Cromwell, CT 06416

Dear members of the Town Council and Town Manager:

I am writing as a citizen of Cromwell with input from others, and myself, on a current situation which I cannot defend.

I have voted in New York, and in nearby Glastonbury, and have loosely canvassed several other municipalities regarding their system of informing the public prior to a public vote. They all send information via direct mailing into taxpayers' homes.

Once again here in Cromwell, on May 2nd, registered voters went to the polls with very little information.

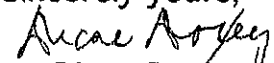
For those who are computer literate and have the time and energy, the town budget is on the website, all 110 pages. The school budget is on their website, all 155 pages, and slightly easier to read. The debt issue is not easily discoverable.

I would like to suggest one cost-effective measure of informing your constituents about the issues:

a single page insert could be placed in the Rare Reminder with a sample ballot, a summary of each issue, and a computer link to complete information. I believe the Town would be fulfilling their responsibility, and more would vote.

I sincerely hope you will formulate a strategy to address this serious issue.

Sincerely yours,


Diane Doxey

Calve, Amanda

From: Sondra Hathaway <shathaway@berrydunn.com>
Sent: Tuesday, May 9, 2023 1:57 PM
To: Calve, Amanda
Subject: Cromwell update for Council 5/9

Town Culture Assessment update

Cromwell Council published a request for proposals (RFP) on August 9, 2022 referencing its "mission to be an employer of choice and an organization achieving community excellence." The RFP authorized a Town Culture Assessment and BerryDunn was selected as the Town's culture assessor.

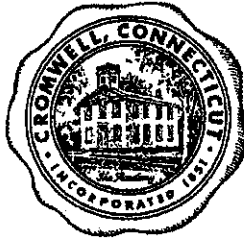
Current employee and council member feedback was provided anonymously via survey and interviews to BerryDunn. Anonymity was assured to increase participation and encourage honesty without fear of negative consequences or retaliation. Anonymity also reduces the likelihood of respondents feeling pressured to provide socially desirable responses that would skew data.

To further ensure privacy of respondents, a subcommittee to review BerryDunn's preliminary findings was named at the public town council meeting on March 22, 2023. The subcommittee includes Mayor Steve Fortenbach, Council Member Jack Henehan, Council Member James Demtriades, Town Manager Anthony Salvatore, and Executive Assistant Sherry McGuire. The subcommittee received BerryDunn's preliminary findings on April 3, 2023.

After subcommittee review of preliminary findings on DATES, BerryDunn will provide recommendations to the subcommittee and facilitate a work session to establish priorities. A final report containing an evaluation of key findings and a prioritized list of key recommendations will be delivered to employees and presented to council at a public meeting in the near future.

Sondra Hathaway | Senior Consultant
c: 602.380.7231 | berrydunn.com





Town of Cromwell
Board & Commission Application Form

Name: HINA NASIR

Address: (Home) 22 Agawam drive Cromwell

Telephone: 860-316-9118

E-mail Address: hinanasir79@gmail.com Occupation: Main Interventionist

If you are not currently a registered voter in Cromwell, please register in the Town Clerk's office to serve on a board or commission. If you are registered, please check off your party affiliation below. Thank you.

Party affiliation: Democrat Republican Unaffiliated

Board or Commission of Interest: Town of Cromwell Board & Commission
DEI Committee.

Briefly explain your reasons for being interested in serving your town in this capacity and note the qualifications you have which you think will be an asset to this Board or Commission.

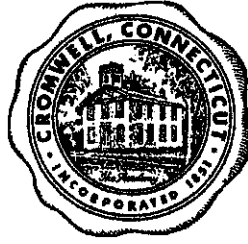
I am a business major & currently
working as main interventionist at Cromwell Public
school. I am a member of board & school
equity committee and also want to work with Town DEI
Committee.

Please include three (3) References with your application.

Name	Address	Phone Number
Clare Serrantino	15 Crest Dr Cromwell	860-794-2327
Donna Franklin	1 Woodside Cromwell	860-543-1084
Ann Sisti	97 Windy Knoll Berlin	860 463 8201

Signature: HINA NASIR Date: 4-28-2023

Thank you for taking the time to fill out this application. Volunteers play a vital role in the Cromwell government and we appreciate your interest. Upon completing your application please forward to the Mayor's Office, 41 West Street, Cromwell, CT 06416.



Town of Cromwell Board & Commission Application Form

Name: Andrew Holt

Address: (Home) 8 Wildwood Road

Telephone: 860-836-9278

E-mail Address: andocommando333@gmail.com Occupation: CDL Class A Driver/ Equipment Operator

If you are not currently a registered voter in Cromwell, please register in the Town Clerk's office to serve on a board or commission. If you are registered, please check off your party affiliation below. Thank you.

Party affiliation: Democrat Republican Unaffiliated

Board or Commission of Interest: Inland Wetland & Watercourses

Briefly explain your reasons for being interested in serving your town in this capacity and note the qualifications you have which you think will be an asset to this Board or Commission.

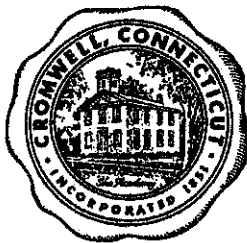
I would like to be a part of the process that protects the town and its citizens from projects that could potentially disrupt or destroy vulnerable areas, like wetlands or other natural resources. Thank you for your consideration.

Please include three (3) References with your application.

Name	Address	Phone Number
Keith Aylward	184 Evergreen Rd	860-878-5560
Steve Heizman	28 Wildwood Rd	860-882-7619
Anthony LaCava	4 Linda Court	860-944-4451

Signature: Andrew Holt Date: May 21, 2023

Thank you for taking the time to fill out this application. Volunteers play a vital role in the Cromwell government and we appreciate your interest. Upon completing your application please forward to the Mayor's Office, 41 West Street, Cromwell, CT 06416.



**Town of Cromwell
Board & Commission Application Form**

Name: Andrew Holt

Address: (Home) 8 Wildwood Rd

Telephone: 860-836-9278

E-mail Address: andocommando333@gmail.com Occupation: CDL Class A Driver/ Equipment Operator

If you are not currently a registered voter in Cromwell, please register in the Town Clerk's office to serve on a board or commission. If you are registered, please check off your party affiliation below. Thank you.

Party affiliation: Democrat Republican Unaffiliated

Board or Commission of Interest: Planning and Zoning

Briefly explain your reasons for being interested in serving your town in this capacity and note the qualifications you have which you think will be an asset to this Board or Commission.

I'd like to help the town continue to grow intelligently and make sure that future developments are in step with the needs and will of the citizens of Cromwell. As a 35 year resident of Cromwell, I think I can help. Thank you for your consideration.

Please include three (3) References with your application.

Name	Address	Phone Number
Keith Aylward	184 Evergreen Rd	860-878-5560
Steve Heizman	28 Wildwood Rd	860-882-7619
Anthony LaCava	4 Linda Court	860-944-4451

Signature: Andrew Holt Date: May 21, 2023

Thank you for taking the time to fill out this application. Volunteers play a vital role in the Cromwell government and we appreciate your interest. Upon completing your application please forward to the Mayor's Office, 41 West Street, Cromwell, CT 06416.

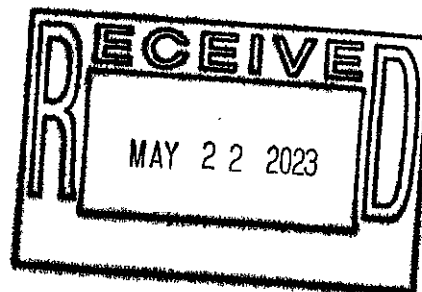
THE MATTABASSETT DISTRICT
NEW BRITAIN - BERLIN - CROMWELL - MIDDLETOWN
REGIONAL SEWER AUTHORITY

ARTHUR G. SIMONIAN, P.E., LEED
EXECUTIVE DIRECTOR

245 MAIN STREET
CROMWELL, CT 06416-2302
PHONE: 860-635-5550
FAX: 860-635-7290

May 19, 2023

Mr. Anthony Salvatore, Town Manager
Town of Cromwell
41 West Street, 1st Floor
Cromwell, CT 06416



Dear Mr. Salvatore:

In response to council items received from the public on April 12, 2023, I am enclosing the following documents for your review.

- Letter dated April 6 from U.S. Senator Richard Blumenthal
- Log of odor complaints / FOI requests dated 7/26/21 thru 12/19/22
- Odor control measures taken and costs
- Odor evaluation and air sampling conducted by Mystic Air Quality Consultants on 7/29/22
- Letter to Cromwell resident, Al Waters, with results of an inspection and investigation report done by the CT Department of Energy & Environmental Protection
- Odor evaluation and air sampling conducted by Mystic Air Quality Consultants on 4/28/22
- Air Quality Complaint Logs completed by the CT Department of Energy & Environmental Protection for June, 2022

To provide further support of our position on odor complaints, listed below are important points to consider:

- ❖ There are approximately 3,900 people living within a 1 mile radius north of the District's plant.
- ❖ In the past five (5) years, the District has received 92 odor complaints.
- ❖ Of the 92 sporadic, non-continuous odor complaints received by the District in the past 5 years, 84% came from one (1) isolated location.
- ❖ The District spends a minimum of \$500,000 of its operating budget every year to reduce/minimize hydrogen sulfide emissions, including chemicals, carbon, cleaning and labor.

- ❖ After receiving odor complaints, the District documents, investigates and looks to make corrective action if evidence is found.
- ❖ The District has also communicated with DEEP, at times, to fully investigate claimed odors. Neither the District's independent consultants nor DEEP's testing has confirmed odor nuisance violations.

In addition to showing the recent history of odor complaints received by The Mattabassett District, the above listed documents clearly identify the odor control measures and actions that we have taken. As you can see from the letters and documents, CT DEEP concurs that the odors do not support being a nuisance, independent odor monitoring by the District confirms levels are low and below OSHA thresholds, and finally, three (3) separate individuals conducted site visits on April 13th and 14th during favorable conditions for odors and nothing was noticed or detected.

Our partnership with the CT DEEP and the licensed consultants we contract, affords us the opportunity to be completely transparent with the public and constituents of the Town of Cromwell. We remain confident that our operations align with environmental standards and practices.

Please let me know if you have any questions.

Sincerely,

THE MATTABASSETT DISTRICT



Arthur G. Simonian, P.E., LEED®
Executive Director

Enclosures

c: Senator Richard Blumenthal
Senator Chris Murphy
John Dunham, P.E., Chairman of the Board
Ed Lynch, Attorney, Anderson, Reynolds & Lynch, P.C.
Kim Pierpont, Administrative & Finance Manager
Mattabassett Board of Directors
State Representative Christie Carpino
Congressman John B. Larson
State Senator Matthew Lesser

RICHARD BLUMENTHAL
CONNECTICUT

COMMITTEES:

AGING

ARMED SERVICES

HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS

JUDICIARY

VETERANS' AFFAIRS

United States Senate

WASHINGTON, DC 20510

706 HART SENATE OFFICE BUILDING
WASHINGTON, DC 20510

(202) 224-2823

FAX: (202) 224-9673

90 STATE HOUSE SQUARE, TENTH FLOOR

HARTFORD, CT 06103

(860) 258-6940

FAX: (860) 258-6958

915 LAFAYETTE BOULEVARD, SUITE 304

BRIDGEPORT, CT 06604

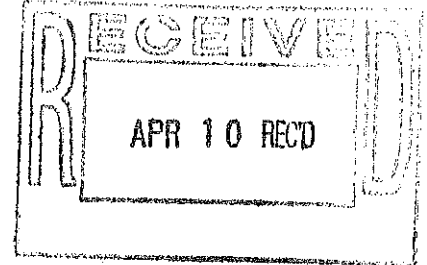
(203) 330-0598

FAX: (203) 330-0608

<http://blumenthal.senate.gov>

April 6, 2023

Executive Director Arthur G. Simonian
Mattabasset District
245 Main Street
Cromwell, CT 06416



Dear Executive Director Simonian:

I am writing concerning issues that were brought to my attention by a constituent regarding ongoing nuisance odors emanating from the Mattabasset District wastewater plant.

I understand that the constituent lives near the plant and has previously reached out to both the Connecticut Department of Environmental Protection (DEEP) and the Mattabasset District regarding the issue. Most recently, I have been made aware that DEEP responded to the constituent stating that the odor does not rise to the level of a violation of state law.

Despite the DEEP legal conclusion, it seems that the odor is still bothersome to the constituent. Could the District review this issue and determine what steps could be taken to reduce the odors emanating from the facility?

I would appreciate your attention to this matter and look forward to hearing back from you soon. If you have any questions or concerns, please do not hesitate to contact my Deputy State Director Joe Rodríguez at (860) 258-6940.

Thank you for your time and assistance.

Sincerely,

U.S. Senator

Pre-Emptive Odor Log

Location	Units (PPB)		wind direction from the	Notes
	Date			
	Wed. 3/29/2023		NE 4mph	12:00PM
downwind of Sludge storage odor tower	0.00			
By bar rack rag area	0.00			
Centrate odor tower	0.00			
By outside sludge	0.00			
Maintenance parking lot	0.00			
by green covers of primaries	0.00			
by aeration tanks	0.00			
Location	Wed. 4/5/2023		NE 5mph	2:00PM
downwind of Sludge storage odor tower	0.00			
By bar rack rag area	0.00			
Centrate odor tower	0.00			
By outside sludge	0.00			
Maintenance parking lot	0.00			
by green covers of primaries	0.00			
by aeration tanks	0.00			
Location	Thurs 4/13/2023		SE 4MPH	10AM, 12PM, 2PM
downwind of Sludge storage odor tower	0.00		Executive Director drove through South Street and River Road	
By bar rack rag area	0.00		at 7AM, 9:15AM, 12:30PM and did not detect any signs of odors.	
Centrate odor tower	0.00		Wind was out of SE and there were high temperatures.	
By outside sludge	0.00			
Maintenance parking lot	0.00			
by green covers of primaries	0.00		Ops Manager took H2S readings around facility three times at 10AM, 12PM	
by aeration tanks	0.00		2PM and along River Road/South St and did not detect any odors.	
North fence/line	0.00			

Pre-Emptive Odor Log

<i>Location</i>	Fri 4/14/2023	S 5MPH
downwind of Sludge storage odor tower	0.00	Executive Director drove past Mr. Water's house at 2:25PM,
By bar rack rag area	0.00	no signs of odors on South Street or River Road.
Centrate odor tower	0.00	Weather at time was 90 degrees F, wind gusts SE at 12 mph.
By outside sludge	0.00	Public Works Director for Cromwell drove South St
Maintenance parking lot	0.00	and River Rd at 2PM and 3PM, did not notice any odors
by green covers of primaries	0.00	
by aeration tanks	0.00	Ops Manager took readings around facility three times and could
North fence line	0.00	not detect any odors.
		No odors detected on odor run early in day after odor complaint.

<i>Location</i>	Wed. 4/19/2023	SW 6mph	11:30AM
downwind of Sludge storage odor tower	0.00		
By bar rack rag area	0.00		
Centrate odor tower	0.00		
By outside sludge	0.00	No truck unloading at time.	
Detritor deck	0.00	Switched detritors recently, O/S needs hosing. 2nd shift to complete	
Maintenance parking lot	0.00		
by green covers of primaries	0.00		
by aeration tanks	0.00		

<i>Location</i>	Wed. 4/26/2023	SE 2mph	12:00PM
downwind of Sludge storage odor tower	0.00		
By bar rack rag area	0.00		
Centrate odor tower	0.00		
By outside sludge	0.00	No truck unloading at time.	
Detritor deck	0.00		
Maintenance parking lot	0.00		
by primary odor tower	0.00		
by aeration tanks	0.00		

Pre-Emptive Odor Log

<i>Location</i>	Wed. 5/3/2023	SW 4mph	1:30PM
downwind of Sludge storage odor tower	0.00		
By bar rack rag area	0.00		
Centrate odor tower	0.00		
By outside sludge	0.00	Septage truck unloading. 26.72 ppb read inserting meter info lifted cover	
Detritor deck	0.00	20.56 ppb detected inserting meter under cover	
Maintenance parking lot	0.00		
by primary odor tower	0.00		
by aeration tanks	0.00		

OK A-GS
5/9/23

Date	Description	Comments
6/14/2023	Our response to Senator Blumenthal	
4/12/2023	Unsigned letter & documents given to Cromwell Town Council	
4/6/2023	Letter from Senator Richard Blumenthal - requesting we look into a complaint he received	
3/29/2023	Response (letter and certificates of Calibrations) to Al Water's letter dated 3/27/23	
3/27/2023	Letter from Al Waters requesting information on our meters/sensors. He requested installation date dates when meters/sensor were calibrated and how often.	
3/15/2023	Letter to Linda Koch from Ty Wagner - Provided list of odor complaints and data from H2S meters.	
12/19/2022	Letter and Map provided to the Board from Al Waters	Delivered to Board for review
11/21/2022	FOI Request Concerning Odor Complaints	76 page odor log provided 11/28/22
8/16/2022	Letter from CTDEEP to Al in Response to Odor Complaints	Inspection & testing- No issues found
8/3/2022	Mystic Air Quality Control Report	Testing data, low concentrations of H2S
7/12/2022	Email from CTDEEP in response to multiple complaints	No odors found by Ct DEEP
5/13/2022	Mystic Air Quality Control Report	
5/6/2022	Email from CTDEEP in response to an Odor Complaint on 5/5/22	
4/27/2022	Email from CTDEEP in response to an Odor Complaint	
2/3/2022	Letter to John Dunham in response to Al's letter to him dated 12/6/21	
12/6/2021	Response to letter received on 10/5/21 - Chart listing Al Water's Question and Answers	
10/5/2021	Letter from Al Waters to John Dunham	
10/18/2021	Second Letter to Al Waters from John Dunham on letter we received on 10/5/21	Confirmation of requested info
9/2/2021	Letter from John Dunham replying to Al's request in letter dated 7/26/21 along with maps, charts etc.	179 pages of documentation
8/23/2021	Letter from John Dunham with chart of the documentation requested and the answers on letter received from Al Waters on 7/19/21	179 pages of documentation
7/29/2021	Letter from John Dunham confirming we received his letter dated 7/26/21	Confirmation of requested info
7/26/2021	Letter from Al Waters to the Board of Directors requesting data/information	



Al Waters
86 South St
Cromwell, CT 06416

RE: Odor complaints against Mattabasset District

Dear Mr. Waters,

I am in receipt of your letters of May 31 and June 17, 2022, to Department of Energy and Environmental Protection (Department) management regarding your complaints against the Mattabasset District wastewater treatment facility in Cromwell, CT.

By way of background, on April 12, 2022, the Department received your letter dated April 8, 2022, alleging that the Mattabasset District plant was emitting “nuisance odors” that inhibited your and your neighbors’ enjoyment of your respective properties. You also alleged deficiencies in the Mattabasset District’s recordkeeping with respect to the plant’s odor mitigation controls and processes. Your May and June 2022 letters indicated that these odors conditions continued. For context, yours was the first complaint that the Bureau of Air Management has received regarding the Mattabasset District since 2014.

Staff of the Department’s Bureau of Air Management, accompanied by Water Planning and Management Division staff, made a site visit to the Mattabasset District on April 27, 2022, to investigate your complaint. As described in the inspection report that Mark Potash, Supervising Air Pollution Control Engineer, provided to you via e-mail on May 27, 2022, staff toured the entirety of the plant, including those wastewater treatment processes most likely to emit odors. Staff noted sewage odors within the plant’s closed buildings; outside of the buildings, staff noted only mild, infrequent, and short-duration odors in certain areas within the facility’s fenceline (e.g., near the headworks/primary screening station, primary tanks, and sludge dewatering equipment). Along the facility’s fenceline, in the direction of your property and the boat launch, no odors were detected. No odors were detected from the effluent.

Additionally, staff inspected the four carbon adsorption towers and two water scrubbers utilized for odor mitigation. The carbon towers control the (i) truck unloading and covered primary tanks; (ii) dewatering building (i.e., centrifuge room); (iii) grit removal area and Middletown inflow Detritor box; and (iv) primary screening. The scrubbers control the (i) sludge storage tanks and (ii) exhaust directly off the dewatering centrifuge. Upon inspection, staff noted that the odor mitigation equipment was operating in what appeared to be good working order.

Finally, staff toured the neighborhoods adjacent to the plant and did not note any abnormal odors. On the day of the complaint investigation, your neighborhood was upwind of the wastewater treatment facility, and the wind speed was considerable (sustained above 5 mph); consequently, Department staff

did not note any abnormal odors in your neighborhood. While the wind direction on the day of the complaint investigation (from the north) precluded Department staff from conducting extensive odor surveillance downwind of the plant, no abnormal odors were detected to the south, east, or north of the plant on State Route 99 or while staff was traveling on State Route 9.

In light of the wind direction at the time of the complaint investigation, Bureau of Air Management staff conducted additional odor surveillance in the area of the plant, including in your neighborhood, on July 1, 2022. As indicated in the inspection report (enclosed), the wind was from the south/southeast at approximately 0 to 10 mph, and staff noted a mild mild, infrequent, and short-duration odor downwind of the plant on Pine Ridge Road. No abnormal odors were detected in the other areas surveyed.

Additionally, staff of the Department's Water Planning and Management Division conducted area surveillance on May 5, 2022. At that time, the air was stagnant, with no discernable wind speed or direction. No abnormal odors were detected.

Connecticut's regulatory odor nuisance standard is codified at section 22a-174-23 of the Regulations of Connecticut State Agencies (RCSA), which is incorporated by reference as an applicable state-enforceable requirement in the Mattabassett District's Department-issued Clean Air Act Title V permit (permit 043-0032-TV, section V.D). Pursuant to RCSA section 22a-174-23(a)(1), "[n]o person shall cause or permit the emission of any substance or combination of substances which creates or contributes to an odor, in the ambient air, that constitutes a nuisance." The nuisance standard is further described at RCSA section 22a-174-23(a)(2): "An odor constitutes a nuisance if present with such intensity, characteristics, frequency and duration that: (A) [i]t is, or can reasonably be expected to be, injurious to public health or welfare, or (B) [i]t unreasonably interferes with the enjoyment of life or the use of property, considering the character and degree of injury to, or interference with, the health, general welfare, property, or use of property of the people affected, and the location of the pollution source and character of the area or neighborhood affected..." (emphasis added).

Based upon the odor surveillance conducted within the plant, in the adjacent neighborhoods, and on State Routes 9 and 99, Department staff was unable to substantiate a violation of the regulatory odor nuisance standard at the time of the April 27, 2022, complaint investigation, as no abnormal odors were noted outside the plant's fenceline, and even within the plant's fenceline, odors were not intense, frequent, or of long duration. Likewise, no abnormal odors were noted at the time of the May 5, 2022, area surveillance. The odors detected during the July 1, 2022, area surveillance did not rise to level of a "regulatory" nuisance, as described in RCSA section 22a-174-23, as they were mild, transient, and of short duration.

After the April 27, 2022, complaint investigation was completed, Mr. Potash followed up with you via telephone to discuss the Department's findings.

In your May 2022 letter, you stated that you had not received a copy of the Department's inspection report, which Mr. Potash indicated that he would provide you. Indeed, as you later acknowledged in your June 2022 letter, this report had already been provided to you via e-mail on May 27, 2022.

In your June 2022 letter, you raised concerns regarding the Department's investigation of your odor complaint. I am unable to respond to each of your comments individually, as several fall outside the regulatory framework and objectives of the Department's investigation and/or were addressed within the context of the Department's inspection report (which includes a copy of your original complaint report

and attachments and which has been entered into the public record). Instead, I offer the following general responses to your comments:

- Based on the nature of your complaint, the Department's investigation of such complaint pertained strictly to the Mattabassett District's compliance with RCSA section 22a-174-23. In your original complaint and your May and June 2022 letters, you raised concerns regarding what you perceived to be improper recordkeeping with respect to the plant's odor mitigation controls and processes; however, the Mattabassett District is not required to maintain the records that you identified pursuant to any statute, regulation, permit, or order administered by this Department's Bureau of Air Management. Therefore, the records that you cited – with the exception of the Mattabassett District's own odor complaint log – were generally not at issue during the Department's investigation. While appropriate maintenance of the plant's odor mitigation equipment and process controls may be necessary to prevent an odor nuisance from occurring, the propriety of the associated records would ultimately not have a bearing on the narrow matter of whether or not a violation of RCSA section 22a-174-23 occurred at the time of the Department's investigation.
- The wastewater treatment plant was in service at the time of the inspection; these plants generally remain in service continually, with certain equipment or processes infrequently bypassed and taken out of service for maintenance or repairs. All major plant processes were functioning during the Department's inspection.

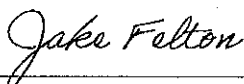
If you continue to experience apparent nuisance odors from the Mattabassett District plant, you may file a complaint with the Department's Bureau of Air Management via telephone at (860) 424-3436 or via e-mail at deep.aircomplaints@ct.gov. Given operational considerations, the Department may be unable to provide an immediate response to odor complaints; therefore, you are also encouraged to contact the Mattabassett District directly and the Town of Cromwell with any such complaints.

Questions regarding wastewater discharge should be directed to Craig Motasky of the Department's Water Planning and Management Division via telephone at (860) 424-3815 or via e-mail at craig.motasky@ct.gov.

This letter pertains only to the Department's investigation of the alleged odor nuisance under RCSA section 22a-174-23. Other remedies, outside the context of RCSA section 22a-174-23, may exist. For legal advice, you should consult an attorney.

If you have any questions regarding this letter, please contact me via telephone at (860) 424-3658 or via e-mail at jacob.felton@ct.gov.

Sincerely,



Jacob V. Felton, Assistant Director
Air Enforcement Division

08/16/2022

Date

cc: Michael Manfre, Operations Manager. Mattabassett District



Mystic Air Quality Consultants, Inc.

1204 North Road, Groton, Connecticut 06340

www.mysticair.com

maq2@aol.com

800 247-7746

August 3rd, 2022

Michael Manfre
 Operations Manager
 Mattabasset District
 245 Main St.
 Cromwell, CT 06416

Re: Sulfur Scan, Mattabasset District Wastewater Treatment Plant

Dear Mr. Manfre,

Mystic Air Quality Consultants, Inc. conducted an odor evaluation and air sampling at the Mattabasset District Wastewater Treatment Plant at 245 Main Street Cromwell, CT on July 29th, 2022. The sampling included testing for H₂S (Hydrogen Sulfide), and a full scan of all sulfur compounds such as Mercaptans which are the primary sources of odor at waste water treatment plants. The samples were collected using Mini-Cam samplers for about 4 hours to collect the sulfur samples. The survey was conducted by Stephen Alfano, BS, under the direction of a Certified Industrial Hygienist. The findings of the air sampling are presented in Enclosure (1). A summary of the detectable chemicals are as follows:

Location	Detectable Compounds ppb (parts per billion)	Standard OSHA ppb	notes
Primary #1	Hydrogen Sulfide 0.74	20,000	H ₂ S Odor threshold 0.5 ppb
	Carbon Disulfide 0.60	20,000	
	Carbonyl Sulfide 0.50	N/A*	
Middletown Deck #2	Hydrogen Sulfide 40.0	20,000	
	Carbon Disulfide 0.81	20,000	
	Carbonyl Sulfide 0.62	N/A*	
	Methyl Mercaptan 0.51	10,000	
Sludge Storage #3	Carbon Disulfide 0.75	20,000	
	Carbonyl Sulfide 0.53	N/A*	
Neighbors Front Yard #4	Carbon Disulfide 0.68	20,000	





Mystic Air Quality Consultants, Inc.

1204 North Road, Groton, Connecticut 06340

www.mysticair.com

maq2@aol.com

800 247-7746

*Please note that OSHA currently does not have a published Permissible Exposure Limit for Carbonyl Sulfide. The American Conference of Governmental Industrial Hygienists (ACIGH) is the only organization with a published exposure level for the compound. It is currently set at 5 ppm or 5,000 ppb. The levels found on the day of testing are well below this level.

Overall the total levels are relatively low (part per billion range). None of the individual levels would exceed the OSHA PEL (permissible exposure limit) or any Connecticut Indoor Air Quality guidelines. There was detectable hydrogen sulfide which was well below the standards but slightly above the minimum odor threshold. The Inspector noted definite odors during the survey, but all levels would be considered safe for normal occupancy. The inspector notes can be found in Enclosure (2). All compounds not listed in the chart on page 1 were not detected on the day of sampling. Please contact me directly with any questions or concerns.

Sincerely,

A handwritten signature in cursive script, appearing to read "C. Eident".

Christopher J. Eident, CIH, CSP, MPH
CEO





Chubb Environmental Health Laboratory
100 Sebethe Drive, Suite A-5
Cromwell, CT 06416
860-635-6475

Analytical Report

Report To

Chris Eident
Mystic Air Quality Consultants
1204 North Road & Rte. 117
Groton CT 06340

Report Version: 0

PO:

Project: Mattabasset District - Area

Date Received: 07/29/2022

Date Released: 08/01/2022

Workorder No: C22070158

Case Narrative

This report shall not be reproduced except in full, without the written approval of the Chubb Environmental Health Laboratory. Unless noted, the condition of the samples on receipt was acceptable. Results relate only to items tested in the condition received. Weighted concentrations reported are based on the values provided by the client.

Patrick Dunn Laboratory Manager

Electronic signature authorized through password protection

Print Date: 08/01/2022

Enclosure 1

ANALYTICAL RESULTS

Date: 08/01/2022

Client: Mystic Air Quality Consultants

Project: Mattabasset District - Area

Work Order: C22070158

Client ID: 1

Analysis Date: 07/30/2022

Lab ID: 0001

Media: Canister 1.0L

Scan ID: MS Sulfur Scan

Analyte	Concentration		Reporting Limit	Flag	Test Method
	ppb	ug/m ³	ppb		
2-Ethyl Thiophene	<0.50	<2.3	0.50		EPATO15
2-Methyl Thiophene	<0.50	<2.0	0.50		EPATO15
Allyl Disulfide	<0.50	<3.0	0.50		EPATO15
Allyl Mercaptan	<0.50	<1.5	0.50		EPATO15
Allyl Sulfide	<0.50	<2.3	0.50		EPATO15
Amyl Mercaptan	<0.50	<2.1	0.50		EPATO15
Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Butyl Sulfide	<0.10	<0.60	0.10		EPATO15
Carbon Disulfide	0.60	1.9	0.50		EPATO15
Carbonyl Sulfide	0.50	1.2	0.50		EPATO15
Diethyl Sulfide	<0.50	<1.8	0.50		EPATO15
Dimethyl Disulfide	<0.50	<1.9	0.50		EPATO15
Dimethyl Sulfide	<0.50	<1.3	0.50		EPATO15
Dimethyl Trisulfide	<0.50	<2.6	0.50		EPATO15
Ethyl Mercaptan	<0.50	<1.3	0.50		EPATO15
Heptyl Mercaptan	<2.0	<11	2.0		EPATO15
Hexyl Mercaptan	<2.0	<9.7	2.0		EPATO15
Hydrogen Sulfide	0.74	1.0	0.50		EPATO15
Isobutyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Isopropyl Mercaptan	<0.50	<1.6	0.50		EPATO15
Methyl Mercaptan	<0.50	<0.98	0.50		EPATO15
Propyl Disulfide	<0.20	<1.2	0.20		EPATO15
Propyl Mercaptan	<0.50	<1.6	0.50		EPATO15
Propyl Sulfide	<0.50	<2.4	0.50		EPATO15
sec-Butyl Disulfide	<0.050	<0.36	0.050		EPATO15
sec-Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
tert-Butyl Disulfide	<0.050	<0.36	0.050		EPATO15
tert-Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Tetrahydrothiophene	<0.50	<1.8	0.50		EPATO15
Thiophene	<0.50	<1.7	0.50		EPATO15

Unless otherwise noted, sample results have not been blank corrected.

General Notes:

<: Less than the indicated reporting limit (RL). B: Blank corrected value.

---: Information not available or not applicable.

ANALYTICAL RESULTS

Date: 08/01/2022

Client: Mystic Air Quality Consultants

Project: Mattabasset District - Area

Work Order: C22070158

Client ID: 2

Analysis Date: 07/30/2022

Lab ID: 0002

Media: Canister 1.0L

Scan ID: MS Sulfur Scan

Analyte	Concentration		Reporting Limit	Flag	Test Method
	ppb	ug/m ³	ppb		
2-Ethyl Thiophene	<0.50	<2.3	0.50		EPATO15
2-Methyl Thiophene	<0.50	<2.0	0.50		EPATO15
Allyl Disulfide	<0.50	<3.0	0.50		EPATO15
Allyl Mercaptan	<0.50	<1.5	0.50		EPATO15
Allyl Sulfide	<0.50	<2.3	0.50		EPATO15
Amyl Mercaptan	<0.50	<2.1	0.50		EPATO15
Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Butyl Sulfide	<0.10	<0.60	0.10		EPATO15
Carbon Disulfide	0.81	2.5	0.50		EPATO15
Carbonyl Sulfide	0.62	1.5	0.50		EPATO15
Diethyl Sulfide	<0.50	<1.8	0.50		EPATO15
Dimethyl Disulfide	<0.50	<1.9	0.50		EPATO15
Dimethyl Sulfide	<0.50	<1.3	0.50		EPATO15
Dimethyl Trisulfide	<0.50	<2.6	0.50		EPATO15
Ethyl Mercaptan	<0.50	<1.3	0.50		EPATO15
Heptyl Mercaptan	<2.0	<11	2.0		EPATO15
Hexyl Mercaptan	<2.0	<9.7	2.0		EPATO15
Hydrogen Sulfide	40	56	2.0		EPATO15
Isobutyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Isopropyl Mercaptan	<0.50	<1.6	0.50		EPATO15
Methyl Mercaptan	0.51	1.0	0.50		EPATO15
Propyl Disulfide	<0.20	<1.2	0.20		EPATO15
Propyl Mercaptan	<0.50	<1.6	0.50		EPATO15
Propyl Sulfide	<0.50	<2.4	0.50		EPATO15
sec-Butyl Disulfide	<0.050	<0.36	0.050		EPATO15
sec-Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
tert-Butyl Disulfide	<0.050	<0.36	0.050		EPATO15
tert-Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Tetrahydrothiophene	<0.50	<1.8	0.50		EPATO15
Thiophene	<0.50	<1.7	0.50		EPATO15

Unless otherwise noted, sample results have not been blank corrected.

General Notes:

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--: Information not available or not applicable.

Enclosure 1

ANALYTICAL RESULTS

Date: 08/01/2022

Client: Mystic Air Quality Consultants

Project: Mattabasset District - Area

Work Order: C22070158

Client ID: 3

Analysis Date: 07/30/2022

Lab ID: 0003

Media: Canister 1.0L

Scan ID: MS Sulfur Scan

Analyte	Concentration		Reporting Limit	Flag	Test Method
	ppb	ug/m ³	ppb		
2-Ethyl Thiophene	<0.50	<2.3	0.50		EPATO15
2-Methyl Thiophene	<0.50	<2.0	0.50		EPATO15
Allyl Disulfide	<0.50	<3.0	0.50		EPATO15
Allyl Mercaptan	<0.50	<1.5	0.50		EPATO15
Allyl Sulfide	<0.50	<2.3	0.50		EPATO15
Amyl Mercaptan	<0.50	<2.1	0.50		EPATO15
Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Butyl Sulfide	<0.10	<0.60	0.10		EPATO15
Carbon Disulfide	0.75	2.3	0.50		EPATO15
Carbonyl Sulfide	0.53	1.3	0.50		EPATO15
Diethyl Sulfide	<0.50	<1.8	0.50		EPATO15
Dimethyl Disulfide	<0.50	<1.9	0.50		EPATO15
Dimethyl Sulfide	<0.50	<1.3	0.50		EPATO15
Dimethyl Trisulfide	<0.50	<2.6	0.50		EPATO15
Ethyl Mercaptan	<0.50	<1.3	0.50		EPATO15
Heptyl Mercaptan	<2.0	<11	2.0		EPATO15
Hexyl Mercaptan	<2.0	<9.7	2.0		EPATO15
Hydrogen Sulfide	<0.50	<0.70	0.50		EPATO15
Isobutyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Isopropyl Mercaptan	<0.50	<1.6	0.50		EPATO15
Methyl Mercaptan	<0.50	<0.98	0.50		EPATO15
Propyl Disulfide	<0.20	<1.2	0.20		EPATO15
Propyl Mercaptan	<0.50	<1.6	0.50		EPATO15
Propyl Sulfide	<0.50	<2.4	0.50		EPATO15
sec-Butyl Disulfide	<0.050	<0.36	0.050		EPATO15
sec-Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
tert-Butyl Disulfide	<0.050	<0.36	0.050		EPATO15
tert-Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Tetrahydrothiophene	<0.50	<1.8	0.50		EPATO15
Thiophene	<0.50	<1.7	0.50		EPATO15

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ANALYTICAL RESULTS

Date: 08/01/2022

Client: Mystic Air Quality Consultants

Project: Mattabasset District - Area

Work Order: C22070158

Client ID: 4

Analysis Date: 07/30/2022

Lab ID: 0004

Media: Canister 1.0L

Scan ID: MS Sulfur Scan

Analyte	Concentration		Reporting Limit	Flag	Test Method
	ppb	ug/m ³	ppb		
2-Ethyl Thiophene	<0.50	<2.3	0.50		EPATO15
2-Methyl Thiophene	<0.50	<2.0	0.50		EPATO15
Allyl Disulfide	<0.50	<3.0	0.50		EPATO15
Allyl Mercaptan	<0.50	<1.5	0.50		EPATO15
Allyl Sulfide	<0.50	<2.3	0.50		EPATO15
Amyl Mercaptan	<0.50	<2.1	0.50		EPATO15
Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Butyl Sulfide	<0.10	<0.60	0.10		EPATO15
Carbon Disulfide	0.68	2.1	0.50		EPATO15
Carbonyl Sulfide	<0.50	<1.2	0.50		EPATO15
Diethyl Sulfide	<0.50	<1.8	0.50		EPATO15
Dimethyl Disulfide	<0.50	<1.9	0.50		EPATO15
Dimethyl Sulfide	<0.50	<1.3	0.50		EPATO15
Dimethyl Trisulfide	<0.50	<2.6	0.50		EPATO15
Ethyl Mercaptan	<0.50	<1.3	0.50		EPATO15
Heptyl Mercaptan	<2.0	<11	2.0		EPATO15
Hexyl Mercaptan	<2.0	<9.7	2.0		EPATO15
Hydrogen Sulfide	<0.50	<0.70	0.50		EPATO15
Isobutyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Isopropyl Mercaptan	<0.50	<1.6	0.50		EPATO15
Methyl Mercaptan	<0.50	<0.98	0.50		EPATO15
Propyl Disulfide	<0.20	<1.2	0.20		EPATO15
Propyl Mercaptan	<0.50	<1.6	0.50		EPATO15
Propyl Sulfide	<0.50	<2.4	0.50		EPATO15
sec-Butyl Disulfide	<0.050	<0.36	0.050		EPATO15
sec-Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
tert-Butyl Disulfide	<0.050	<0.36	0.050		EPATO15
tert-Butyl Mercaptan	<0.50	<1.8	0.50		EPATO15
Tetrahydrothiophene	<0.50	<1.8	0.50		EPATO15
Thiophene	<0.50	<1.7	0.50		EPATO15

Unless otherwise noted, sample results have not been blank corrected.

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**AIR QUALITY
LOG NUMBER: 2022-0122**

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF AIR MANAGEMENT
COMPLIANCE & FIELD OPERATIONS
79 ELM STREET, HARTFORD, CT 06106**

REVISED 09/03/2003
FORM AE - 501

Alleged Source: MATTABASSETT DISTRICT		Complaint Date: 6/8/2022	
Source Address: 245 MAIN STREET		Complaint Time Received: 11:00:00 AM	
Town Name: CROMWELL, CT		Priority: <input type="checkbox"/> A <input type="checkbox"/> B <input checked="" type="checkbox"/> C	
<input type="checkbox"/> Smoke	This event occurs mostly on what DAY of the week? →	<input type="checkbox"/> Monday	<input type="checkbox"/> Friday
<input type="checkbox"/> Fugitive Dust	This event occurs mostly at what TIME of day?	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Saturday
<input checked="" type="checkbox"/> Odor	When First Noticed? _____ When Last Noticed? _____	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Sunday
<input type="checkbox"/> M.V. Exhaust	<u>Other pertinent details:</u>	<input type="checkbox"/> Thursday	<input checked="" type="checkbox"/> Every Day
<input type="checkbox"/> Spray Paint	MR. WATERS IS CONSTANTLY GETTING TERRIBLE ODORS AT HIS HOME FROM MATTABASSETT. THIS HAPPENS DAILY DAY AND NIGHT. IT'S A GROSS ODOR THAT SMELLS LIKE RAW SEWAGE WITH CHEMICALS ADDED AND ITS SICKENING.		
<input type="checkbox"/> Other			
<input type="checkbox"/> Soot			
<input type="checkbox"/> Open Burning			
COMPLAINANT INFORMATION:		COMPLAINANT TELEPHONE NUMBER:	
Complainant: AL WATERS	Home Phone: 860-930-7812		COMPLAINT RECEIVED BY: C. Wilson
Address: 86 SOUTH STREET	Work Phone:		SUMMITTED BY
City: CROMWELL	Extension No.		<input checked="" type="checkbox"/> By phone
	Mobile Phone:		<input type="checkbox"/> By letter
EPA 100-Ton Perm? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Assigned Date	Eng. ID:	<input type="checkbox"/> In person
			<input type="checkbox"/> Other

OFFICE	REMARKS:		Scheduled:	
INVESTIGATOR	CLIENT	SEQUENCE	TOWN 0	PREMISE <input type="checkbox"/> A <input type="checkbox"/> B
	<input type="checkbox"/> LOG IN	Date: 0	<input type="checkbox"/> LOG OUT	Date: 0
	ACTION:	<input type="checkbox"/> Reg. Section Violation: <input type="checkbox"/> Keep under surveillance <input type="checkbox"/> Other		Correct Name & Address of Company:
	<input checked="" type="checkbox"/> No Violation noted	Investigation Conducted by: Alyssa Park #278		Violation Source:
	<input type="checkbox"/> On the spot correction	Report Returned: 7/12/22		
<input type="checkbox"/> Order Referral				
<input type="checkbox"/> NV issued No.				
SUPERVISOR	Contact made with the Complainant:		<input checked="" type="checkbox"/> TELEPHONE	<input type="checkbox"/> LETTER <input type="checkbox"/> OTHER
	Referral to:		<input type="checkbox"/> LOCAL HEALTH	<input type="checkbox"/> EXTERNAL <input type="checkbox"/> OTHER (Specify) Date:
	<input type="checkbox"/> FILE <input type="checkbox"/> OTHER (SPECIFY)			
Supervisor Initials:				Date:

**AIR QUALITY
LOG NUMBER: 2022-0123**

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF AIR MANAGEMENT
COMPLIANCE & FIELD OPERATIONS
79 ELM STREET, HARTFORD, CT 06106**

REVISED 09/03/2003
FORM AE - 501

Alleged Source: MATTABASSETT DISTRICT		Complaint Date: 6/13/2022	
Source Address: 245 MAIN STREET		Complaint Time Received: 3:26:00 PM	
Town Name: CROMWELL, CT		Priority: <input type="checkbox"/> A <input type="checkbox"/> B <input checked="" type="checkbox"/> C	
<input type="checkbox"/> Smoke	This event occurs mostly on what DAY of the week? →	<input type="checkbox"/> Monday	<input type="checkbox"/> Friday
<input type="checkbox"/> Fugitive Dust	This event occurs mostly at what TIME of day?	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Saturday
<input checked="" type="checkbox"/> Odor	When First Noticed? _____	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Sunday
<input type="checkbox"/> M.V. Exhaust	When Last Noticed? _____	<input type="checkbox"/> Thursday	<input checked="" type="checkbox"/> Every Day
<input type="checkbox"/> Spray Paint	<u>Other pertinent details:</u>		
<input type="checkbox"/> Other	THE WIND IS BLOWING FROM THE SOUTH AND IT STINKS LIKE HELL. THIS IS THE WORST SMELL IN A COUPLE OF WEEKS. A NEW LETTER WILL BE COMING AT THE END OF THE WEEK. THIS IS A SERIOUS COMPLAINT.		
<input type="checkbox"/> Soot			
<input type="checkbox"/> Open Burning			
COMPLAINANT INFORMATION:		COMPLAINANT TELEPHONE NUMBER:	COMPLAINT RECEIVED BY:
Complainant:	AL WATERS	Home Phone: 860-530-7812	C. Wilson
Address:	86 SOUTH STREET	Work Phone:	SUBMITTED BY
City:	CROMWELL	Extension No.	<input checked="" type="checkbox"/> By phone
EPA 100-Ton Perm?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Mobile Phone:	<input type="checkbox"/> By letter
		Assigned Date	<input type="checkbox"/> In person
		Eng. ID:	<input type="checkbox"/> Other
REMARKS: _____			
Scheduled: _____			
CLIENT	SEQUENCE	TOWN	PREMISE
<input type="checkbox"/> LOG IN	Date: 0	0	<input type="checkbox"/> A <input type="checkbox"/> B
<input type="checkbox"/> LOG OUT	Date: 0		
ACTION:		Correct Name & Address of Company:	
<input checked="" type="checkbox"/> No Violation noted		<input type="checkbox"/> Reg. Section Violation:	
<input type="checkbox"/> On the spot correction		<input type="checkbox"/> Keep under surveillance	
<input type="checkbox"/> Order Referral		<input type="checkbox"/> Other	
<input type="checkbox"/> NV issued No. _____		Investigation Conducted by: Alyssa Park #278	
		Report Returned: 7/12/22	
Contact made with the Complainant:		<input checked="" type="checkbox"/> TELEPHONE <input type="checkbox"/> LETTER <input type="checkbox"/> OTHER	
Referral to:		<input type="checkbox"/> LOCAL HEALTH <input type="checkbox"/> EXTERNAL <input type="checkbox"/> OTHER (Specify) Date:	
<input type="checkbox"/> FILE <input type="checkbox"/> OTHER (SPECIFY)			
Supervisor Initials:		Date:	

OFFICE

INVESTIGATOR

SUPERVISOR

**AIR QUALITY
LOG NUMBER: 2022-0133**

**DEPARTMENT OF ENVIRONMENTAL PROTECTION
BUREAU OF AIR MANAGEMENT
COMPLIANCE & FIELD OPERATIONS
79 ELM STREET, HARTFORD, CT 06106**

REVISED 09/03/2003
FORM AE - 501

Alleged Source: MATTABASSETT DISTRICT		Complaint Date: 6/20/2022	
Source Address: 245 MAIN STREET		Complaint Time Received: 4:50:00 PM	
Town Name: CROMWELL, CT		Priority: <input type="checkbox"/> A <input type="checkbox"/> B <input checked="" type="checkbox"/> C	
<input type="checkbox"/> Smoke	This event occurs mostly on what DAY of the week? →	<input type="checkbox"/> Monday	<input type="checkbox"/> Friday
<input type="checkbox"/> Fugitive Dust	This event occurs mostly at what TIME of day?	<input type="checkbox"/> Tuesday	<input type="checkbox"/> Saturday
<input checked="" type="checkbox"/> Odor	When First Noticed? _____ When Last Noticed? _____	<input type="checkbox"/> Wednesday	<input type="checkbox"/> Sunday
<input type="checkbox"/> M.V. Exhaust	<u>Other pertinent details:</u>	<input type="checkbox"/> Thursday	<input checked="" type="checkbox"/> Every Day
<input type="checkbox"/> Spray Paint	STRONG ODOR COMING ONTO THE STREET ON RT 9 AT 2:14 PM. FROM MATTABASSETT. ITS DISGUSTING ODOR ITS ABSOLUTELY TERRIBLE.		
<input type="checkbox"/> Other			
<input type="checkbox"/> Soot			
<input type="checkbox"/> Open Burning			
COMPLAINANT INFORMATION:		COMPLAINANT TELEPHONE NUMBER:	COMPLAINT RECEIVED BY:
Complainant:	AL WATERS	Home Phone: 860-930-7812	C. Wilson
Address:	86 SOUTH STREET	Work Phone:	SUBMITTED BY
City:	CROMWELL	Extension No.	<input checked="" type="checkbox"/> By phone
		Mobile Phone:	<input type="checkbox"/> By letter
EPA 100-Ton Perm?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Assigned Date	Eng. ID:
			<input type="checkbox"/> In person
			<input type="checkbox"/> Other
REMARKS:		Scheduled:	
CLIENT	SEQUENCE	TOWN 0	PREMISE <input type="checkbox"/> A <input type="checkbox"/> B
<input type="checkbox"/> LOG IN	Date: 0	<input type="checkbox"/> LOG OUT	Date: 0
ACTION:	<input type="checkbox"/> Reg. Section Violation:	Correct Name & Address of Company:	
<input checked="" type="checkbox"/> No Violation noted	<input type="checkbox"/> Keep under surveillance		
<input type="checkbox"/> On the spot correction	<input type="checkbox"/> Other	Violation Source:	
<input type="checkbox"/> Order Referral _____	Investigation Conducted by: Alyssa Park #278		
<input type="checkbox"/> NV issued No. _____	Report Returned: 7/12/22		
Contact made with the Complainant:	<input checked="" type="checkbox"/> TELEPHONE	<input type="checkbox"/> LETTER	<input type="checkbox"/> OTHER
Referral to:	<input type="checkbox"/> LOCAL HEALTH	<input type="checkbox"/> EXTERNAL	<input type="checkbox"/> OTHER (Specify) Date:
<input type="checkbox"/> FILE <input type="checkbox"/> OTHER (SPECIFY)			
Supervisor Initials:		Date:	

OFFICE

INVESTIGATOR

SUPERVISOR

ENVIRONMENTAL PROTECTION



**BUREAU OF AIR MANAGEMENT
COMPLAINT INVESTIGATION REPORT**

COMPLAINT LOG #: 2022-0122, 0123, 0133

SOURCE: The Mattabassett District

LOCATION: 245 Main Street, Cromwell

CONTACT: Michael Manfre

TITLE: Operations Manager

CONTACT INFO: 860-635-5550, mmanfre@mattdist.org

BACKGROUND: The last odor complaint investigation of Mattabassett District (Mattabassett) was on April 27, 2022 during which a full walk-through of the plant was conducted. During that inspection, the wind was out of the north, making the South Street neighborhood upwind of Mattabassett. No nuisance odors were detected.

COMPLAINANT: Al Waters

ADDRESS: 86 South Street, Cromwell

CONTACT INFO: 860-930-7812

COMPLAINANT REMARKS: Mr. Waters reported odors to the complaint line on 6/8/22, 6/13/22, and 6/20/22. Each complaint was for strong, sewage-like odors. The Department is also in receipt of a letter from Mr. Waters dated 6/17/22 which contains concerns and questions about the ongoing odor situation and the odor complaint investigation conducted on 4/27/22.

DATE: 7/1/22

TIME: 9:25AM – 11:30AM

WEATHER CONDITIONS: The temperature was about 75°F, the wind was 0-10 mph from the south/southeast, and skies were partly cloudy.

OBSERVATIONS: Prior to the inspection, I spoke with Mr. Waters, the complainant, over the phone. We discussed the nature of his complaint and his concerns about how his odor complaints are being handled at both the municipal and state level. I explained that Air Field Enforcement would continue to investigate, and that in order to issue a Notice of Violation, we must detect the odor ourselves, which can unfortunately take multiple visits.

I arrived in the area of Mattabassett at 9:25AM and started the odor investigation. The following is a table that details my findings.

Time Period	Location	Wind	Odor
9:25-9:30AM	Cromwell Riverfront Park upwind	SE	Determining wind direction No odor detected
9:30-9:40AM	South Street downwind	SE	No odor detected
9:40-9:55AM	Cromwell Meadows downwind	SE/S	No odor detected
9:55-10:07AM	Pine Ridge Road downwind	S	No odor detected
10:08-10:25AM	Pine Ridge Road downwind	S	Characteristic: WWTP clarifier Intensity: very light Duration: 30 sec Frequency: 10:08,10:10, 10:25

Odor Complaint

After odor complaint email Art Simonian and Mike Manfre with location, time, wind speed and direction.

Date & Time Reported to District	Caller Name, Address & Phone	Date & Time odor detected, time odor ended and any complaint notes	Sludge Truck Unload yes/no	Wind Direction and Speed	Incin. Cap %	Location	Jerome Meter H ₂ S ppm
06/02/22 4:50PM	Al Waters 86 South Street Cromwell, Ct. (860) 930-7812	06/02/22 4:50PM Mr. Waters stated there was a nasty smell at his home for about 5 minutes but it has disappeared. We must've had a burp....	No	SE 7 MPH	90 %	Middletown Deck Inlet	3.53
						Detritor Odor Tower H ₂ S	0.000
						Outside Sludge Unloading	0.000
						Sludge Storage Odor Tower	0.000
						Northwest Fence	0.000
						North Perimeter Ash Lagoon	0.000
						Northeast Fence	0.000
						Ash Lagoon H ₂ S readings (avg.)	0.000
						Rte. 99 Wetlands	0.000
						Corner of South St. and Main	0.000
						Manhole by Trestle	0.000
						Any odors by this swampy area?	no
						South End of Ranney Road	0.000
						Manhole end of Kristen Lane	0.000
						Manhole by 86 South Street	0.000
						Cromwell Meadows WMA Entrance (Off South St)	0.000
						Timber Hill Road	0.000
						Area of Complaint	0.000

Following the inspection, I again spoke with Mr. Waters over the phone. I explained to him that I had detected very mild, infrequent, and short duration odors similar to those in the clarifier tank area of the Mattabassett District based on my most recent investigation and plant tour. I spoke to him regarding some of the points in his most recent letter including the following: (1) many of the records he had sent to us for review are not required by any permit or regulation that we administer, (2) our joint inspection with water had to be scheduled in advance prior to knowing what direction the wind would be from that day, (3) carbon bed filters are more sophisticated than an A/C filter and a comparison is not appropriate, and (4) he should continue to call in complaints when odors are strong in his neighborhood and we will investigate. Mr. Waters also mentioned that he had detected a "weird" odor at approximately 8:15-8:30 while driving down South Street.

After the inspection, I contacted Mr. Mike Manfre, Operations Manager at Mattabassett, to obtain information related to their operations and odor investigations on the complaint dates. Mr. Manfre stated that there were no upsets or malfunctions during the month of June at Mattabassett. He also provided odor investigation records for the following dates: 6/2/22, 6/6/22, 6/10/22, 6/11/22, 6/16/22, and 6/20/22 (**Attachment A**). Records do not clearly state whether or not Mattabassett staff were able to detect odors when they responded to the complaint. I spoke with Mr. Manfre on the phone and he stated that staff were not able to detect any odors and that they can add this information to the complaint investigation forms going forward.

CONCLUSION: I did not detect any nuisance odors during my investigation.

RECOMMENDATIONS: Re-inspect if more complaints are received in the future.

	Name	Signature	Date	Engr #
Analyst/Engineer	Alyssa Park	<i>Alyssa A Park</i>	7/12/22	278
Supervisor	Mark Potash	<i>Mark Potash</i>	7/13/22	191

Odor Complaint

After odor complaint email Art Simonian and Mike Manfre with location, time, wind speed and direction.

Date & Time Reported to District	Caller Name, Address & Phone	Date & Time odor detected, time odor ended and any complaint notes	Sludge Truck Unload yes/no	Wind Direction and Speed	Incin. Cap %	Location	Jerome Meter H ₂ S ppm
06/11/22 16:14	Rich Waters 84 South Street Cromwell, Ct. (860) 930-7812	06/11/22 4:14 call for 3:26 Caller was at Car Show and called DEEP 3:26 after coming home. Called District at 4:14 let us know that he notified them and it stinks badly and wind blowing from south.	No	SE 6 MPH	75 %	At 84 South St	
						Middletown Deck Inlet	
						Detritor Odor Tower H ₂ S	0.000
						Outside Sludge Unloading	0.000
						Sludge Storage Odor Tower	0.000
						Northwest Fence	0.000
						North Perimeter Ash Lagoon	0.000
						Northeast Fence	0.000
						Ash Lagoon H ₂ S readings (avg.)	0.000
						Rte. 99 Wetlands	0.000
						Corner of South St. and Main	0.000
						Manhole by Trestle	0.000
						Any odors by this swampy area?	no
						South End of Ranney Road	0.000
						Manhole end of Kristen Lane	0.000
						Manhole by 86 South Street	0.000
						Cromwell Meadows WMA Entrance (Off South St)	0.000

