



**Town of Cromwell
Planning and Zoning Commission**

SPECIAL MEETING
7:00 P.M. WEDNESDAY MARCH 4, 2020
ROOM 224 CROMWELL TOWN HALL 41 WEST STREET
AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Seating of Alternates**
4. **Approval of Agenda**
5. **Public Comments**
6. **Development Compliance Officer Report:**
7. **Town Planner Report:**
8. **New Business: Accept and Schedule New Application:**
 - a. Application # 20-10 Request to Amend the Zoning Map at 6 Piney Ridge (change the Zone District from Residence 15 to Commercial Billboard District). DFC of Cromwell, LLC is the Applicant and the Owner.
9. **New Business:**
10. **Public Hearing:**
 - a. Application #20-02: Request for a Use Permit for Travelers Championship Golf Tournament at 100 Golf Club Road. Greater Hartford Community Foundation Inc. is the Applicant; Tournament Players Club of Connecticut Inc. is the Owner.
11. **Commissioner's Comments:**
12. **Approval of Minutes:**
 - a. January 21, 2020
 - b. February 4, 2020
13. **Adjourn:**

RECEIVED FOR RECORD
Feb 25, 2020 01:09P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

TOWN OF CROMWELL
PLANNING AND ZONING COMMISSION

LEGAL NOTICE

The Town of Cromwell Planning and Zoning Commission will hold a Special Public Hearing on Wednesday March 4, 2020 at 6:00 p.m. in Room 224 of the Cromwell Town Hall at 41 West Street on the following item:

1. Application #20-02: Request for a Use Permit for Travelers Championship Golf Tournament at 100 Golf Club Road. Greater Hartford Community Foundation Inc. is the Applicant; Tournament Players Club of Connecticut Inc. is the Owner

At this hearing interested persons may appear and be heard and written testimony received. This application is available for public inspection in the office of the Town Planner.

Alice Kelly
Chairman

Dated in Cromwell, Connecticut this the 18th day of February 2020.



20-02

**Town of Cromwell
Planning and Zoning Commission**

APPLICATION FOR SPECIAL PERMIT

Type of Activity: PGA TOUR Event

(Per Section _____ of the Cromwell Zoning Regulations)

Street Address: One Golf Club Road Zoning District: _____

Parcel ID #: _____ Volume/Page: _____

Applicant: Greater Hartford Community Foundation

Address: 90 State House Square, 11th Floor, Hartford, CT 06010

Telephone Number (daytime): 860-502-6807

Email Address: kharrington@travelerschampionship.com

Property Owner: TPC River Highlands, PGA TOUR

Address: One Golf Club Road, Cromwell, CT

Description of Proposed Activity:

Applicant seeks to host PGA TOUR event known as the Travelers Championship at TPC River Highlands.

The event will take place Monday, June 22 - Sunday, June 28, 2020 and include the placement of

concessions adjacent to the golf course.

"I have read and I am familiar with the Cromwell Zoning Regulations Article 8.7 ("Special Permit Application Procedures"), Article 8.10.G ("Notification of Abutting Property Owners") and Article 8.10.H ("Public Hearing Sign Posting Requirements"). An "Impact Statement" per Section 9.4.A is attached."



1/16/2020

(Signature of Owner or Designated Agent)

(date)

Nathan Grube

(printed name of signer)



TRAVELERS CHAMPIONSHIP

The Travelers Championship is an annual PGA TOUR event held at TPC River Highlands here in Cromwell, CT from June 22 – 28, 2020. Our mission each year is to host a world-class event here in Cromwell while raising significant money for charities in the region, all while having a positive impact on our community. A large part of how we achieve this is by continually raising the bar of the on-site experience for all our guests at TPC River Highlands. Further, we are applying for a Special Permit to operate the 2020 event in which we are proud to continue our tradition of giving back 100% of net proceeds to charity.

The following is a brief summary of what to expect in 2020:

- **Tournament Dates:** June 22 – 28, 2020
- **Construction Schedule:**
 - We are requesting to start one week earlier on the calendar than 2019 providing closer to two weeks of additional set-up time.
 - We are still below the build averages for PGA TOUR events of similar size
- **Site Changes:**
 - We will add a new venue to the 9th Green that is Open to the Public
 - We are proposing a potential alternative location of our Entertainment Stage to the Practice Facility as it is increasingly difficult to meet the 10 PM curfew with all service & support requirements in and around the Fan Zone.
- **Parking:**
 - Our off-site ADA parking and shuttle operation will remain off-site at Woodside Intermediate School. Pending approval from the Board of Education.
- **Special Events:**
 - We are requesting permission to continue our tradition of evening entertainment following play on Friday and Saturday evening.
 - For the evening entertainment we are requesting permission to utilize either the historical site located in the Fan Zone or a potential alternative site at the Practice Facility. The final location to be determined closer to the event.



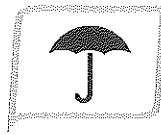
TRAVELERS CHAMPIONSHIP

In summary, we feel we can produce another word-class event here in Cromwell working within the same parameters as previously allowed. There are two edits to dates, as noted below, to correspond appropriately with our 2020 event dates.

- **Planning & Zoning Conditions:**
 - Tournament Agrees to all previous Planning & Zoning Conditions with the date modifications listed below.
 - Condition #10 will be updated to refer to the "2020 Tournament Construction Schedule"
 - On page 2 in the additional conditions section, the last sentence of item 1 will include updated dates and read as follows... "The hours will be amended to extend from 5:00 am to 10:00 pm from June 15, 2020 and July 1, 2020."

We'd like to thank the Planning & Zoning Commission and the Town of Cromwell for their continued support as 2019 produced some record-setting results. Following the PGA TOUR's Tradition of Giving Back by donating 100 percent of net proceeds to charities; the 2019 Travelers Championship generated a record \$2.1 Million for more than 150 local charities throughout the region. This marks the largest amount for charity generated in the tournament's history.

By working together with the Town, the Commission and the Community we have been fortunate to receive some recognition for our efforts. We were recognized by the PGA TOUR in 2017 and 2018 as the recipient of the "Players Choice" award, as well as a three-time recipient of the TOUR's "Most Fan Friendly" award in 2017, and finally the 2017 Tournament of the Year. We are proud to call Cromwell, CT our home.



TRAVELERS CHAMPIONSHIP

2020 TOURNAMENT CONSTRUCTION SCHEDULE

Week of	Description	Location
13-Apr	Satellite Offices (4/5), Deliveries, Main Entrance & Volunteer Tent	Parking Area
20-Apr	Catering, Pro-Am, Radio Deck	Parking Area
27-Apr	Mohegan Sun Club, Skybox F, Skybox G, HHC Sports Zone	On-Course
4-May	Skybox E, Travelers 360, Skyboxes 17 Green	On-Course
11-May	Sky Suites, Ultra Club, Stanley Lounge	On-Course
18-May	Trophy Suite, Greenside Club, Fan Zone, Concessions, Tip-ups 8, 9, 10	On-Course
25-May	Champions Club, Corporate Row, Patriots Outpost, Golf Channel	On-Course
1-Jun	Fan Zone, Event Lawn, Broadcast Booths	On-Course
8-Jun	Tip-up 1 Tee & Practice Facility, Starter Tents, Media Tents, Caddie Tents, Interior Fit-outs	On-Course
15-Jun	Furniture, Power, Telco, Interior Fit-outs, 18 Concession, Player Shuttles	On-Course
Tournament Week – June 22 - 28, 2020		
29-Jun	Removal of cabling & furniture from Corporate Row tents and Clubhouse tents	On-Course
29-Jun	Removal of Corporate Row and Clubhouse Tents	On-Course
29-Jun	Removal of Skybox Tents & On-Course Tents/Flooring/Fan Zone/Stage	On-Course
6-Jul	Removal of Skybox Flooring, Removal of Corporate Row Flooring	On-Course
6-Jul	Objective: Have all items removed from aforementioned "on-course" locations	On-Course
13-Jul	Objective: Have all items in bean field and being shipped out	Parking Areas

Tournament Contact: Kevin Harrington, Senior Director of Operations, (860) 502-6807



Official Event





Planning and Zoning Commission

Town of Cromwell

NATHANIEL WHITE BUILDING
41 WEST STREET
CROMWELL, CONNECTICUT 06416

March 19, 2019

Mr. Nathan Grube
Greater Hartford Community Foundation, Inc.
90 State House Square
Hartford, CT 06103

Dear Mr. Grube,

Subject: Application #19-06: Special Permit for Travelers Championship Golf Tournament at 100 Golf Club Road. Greater Hartford Community Foundation Inc. is the Applicant; Tournament Players Club of Connecticut Inc. is the Owner.

This is to inform you that at its regular meeting of March 5, 2019 the Planning and Zoning Commission voted to approve, with all the conditions from previous years, the above-referenced permit. Notice to that effect was published in the Hartford Courant on Tuesday March 12, 2019.

The previous conditions were:

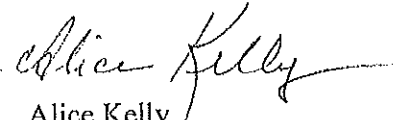
1. Signs indicating the location of drinking water will be posted at all food tents. Sufficient cups will be available at the drinking water locations.
2. Proper roping/fencing will be in place to prevent spectators from wandering into any construction areas.
3. Dust control, if necessary, will be maintained by a water truck with sprayer.
4. Noise-producing equipment will be located or screened to minimize impact on adjacent residences.
5. Mats or mulching will be placed in front of all beverage-serving booths.
6. The access road to the main parking area will be maintained in a condition satisfactory to the Public Works Director.

7. The permittee will discourage parties from using Coles Road to shuttle spectators to and from the Tournament.
8. Buses operated by the permittee will not use Coles Road to shuttle spectators to and from the Tournament.
9. The dumpster(s) located off of Glenwood Terrace will not be emptied outside the hours of 7 a.m. to 9 p.m.
10. The operation of the tournament will be in conformance with the "2018 Planning & Zoning Schedule" submitted to P&Z.
11. The applicants shall provide timely information to the community by website or email;
12. "Emergency Vehicles Only" signs shall be installed at the east end of Ridge Road;
13. The green screening/mesh material shall be removed within 3 weeks of the end of the event.
14. Golf cart drivers must be at least 16 years old.

The additional conditions per meeting with River Highlands Homeowners Association on March 18, 2008 - Updated to March 19th, 2013.

1. The time allowed for construction/teardown as well as any deliveries and maintenance shall be limited to between 7:00 am - 9:00 pm. The hours will be amended to extend from 5:00 am to 10:00 pm from June 10, 2019 to June 26, 2019.
2. Trucks, vehicles and construction equipment shall not be left to idle within 50 feet of a home for more than 5 minutes;
3. Tournament vehicles shall not park at any River Highland Roads or at the Mail Center;
4. Tournament shall provide temporary fencing along both sides of the entrance and exit roads, the inner edge of Highland Green and the north and south edge of Highland Crossing in the same way that the TPC property is fenced in order to protect the grass and irrigation system sprinkler heads;
5. Provide an informational briefing to all the homeowners as well as contact numbers to the executive board of RHHA;
6. Tournament Committee shall assign a contact person to the River Highlands Homeowners Association who will have the authority to correct any deviations from these agreed to requests. This person will have the authority to fix the problems.

Sincerely,

A handwritten signature in cursive script that reads "Alice Kelly". The signature is written in black ink and is positioned above the typed name.

Alice Kelly
Chairman

c: Attorney David Debassio
ZEO
File

**TOWN OF CROMWELL
PLANNING AND ZONING COMMISSION
REGULAR MEETING
7:00 PM TUESDAY JANUARY 21, 2020
ROOM 224 CROMWELL TOWN HALL, 41 WEST STREET
MINUTES AND RECORD OF VOTES**

Present: Chairman Alice Kelly, Vice Chairman Michael Cannata, Jeremy Floryan, Mo Islam and Paul Cordone.

Absent: Chris Cambareri, Nicholas Demetriades, Brian Dufresne, John Keithan, and Kenneth Slade.

Also Present: Director of Planning and Development Stuart Popper, Development Compliance Officer Bruce Driska, Councilman James Demetriades

1. Call to Order:

The meeting was called to order by Chairman Kelly at 7:03 PM.

2. Roll Call:

The presence of the above members was noted.

RECEIVED FOR RECORD
Feb 20, 2020 02:01P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT



3. Seating of Alternates:

None.

4. Approval of Agenda:

Michael Cannata made the motion to approve the agenda; Seconded by Mo Islam.
All in favor; motion passed.

5. Public Comments:

There were no comments from the public.

6. Development Compliance Officer Report:

Development Compliance Officer Bruce Driska provided a summary of several current projects and asked if there were any other questions. There were no questions for the Development Compliance Officer.

7. Town Planner Report:

Mr. Popper provided an update on the Marriott Hotel under construction as well as providing information regarding several other projects.

8. New Business: Accept and Schedule New Applications:

There were none.

9. New Business:

a. Application #19-59: Request for Site Plan Modification to permit a Donation Bin at 15 Court Street. Charities for Hope Inc. is the Applicant and the Town of Cromwell is the Owner.

Mr. Popper informed Commission members Application #19-59 has been withdrawn.

b. Application #19-60: Request for Site Plan Modification to permit a Donation Bin at 30 Woodside Road. Charities for Hope Inc. is the Applicant and the Town of Cromwell is the Owner.

Mr. Popper informed Commission members Application #19-60 has been withdrawn.

c. Application #19-54: Request for Site Plan Approval to install a walk-up ATM at 26 Shunpike Road. Bank of America is the Applicant and Montgomery Development Group LLC is the Owner.

Mr. Popper asked that Application #19-54 be heard together with Application #19-53.

Mr. Cannata made the motion to combine Application #19-54 with Public Hearing Application # 19-53; Seconded by Paul Cordone. *All in favor; motion passed.*

10. Public Hearing:

a. Application # 19-53: Request for Special Permit under Section 5.6.C.8.2 to install 24' tall light fixtures at 26 Shunpike Road.

Mr. Cannata made the motion to open the Public Hearing for Application # 19-53; Seconded by Jeremy Floryan. *All in favor; motion passed.*

Mr. Jake Modestow, P.E., Stonefield Engineering, Boston MA presented the proposal for a stand-alone ATM and 24' high light fixtures to the Commission. He explained the location of the existing site, the office building and parking lot. Mr. Modestow described size and location of the proposed walk up ATM, the improvements to be made in the parking lot and the 24' high light fixtures to be installed for security.

Mr. Cannata cited Development Compliance Officer Bruce Driska's December 16, 2019 memorandum which stated stand-alone ATM's are not provided for as permitted uses in the Highway Business Zone.

Mr. Islam inquired if the proposed stand-alone ATM had "real time" capabilities allowing customer interaction with a Bank of America host and was informed by Mr. Modestow that it did not.

Chairman Kelly and Mr. Floryan expressed their opinions that the proposed stand-alone ATM is an accessory use lacking a principal use.

The Commission members and Mr. Modestow continued to discuss Section 3.3.C.3 of the Zoning Regulations, "Office Related Uses" under which "ATM, walk-up" was listed. Mr. Modestow stated that the current mode of banking is moving away from brick and mortar buildings to automated teller machines as proposed for this site and that the ATM is in essence a bank.

The Commission members concluded at this time since there was no office the proposed ATM was related to and therefore it was not a permitted use. Mr. George Flevotomos, Property Owner, addressed the Commissions comments regarding the proposal of a stand-alone ATM and his opinion as to whether or not it needed a bank office to be related to.

Councilman Demetriades asked Mr. Modestow if the proposed 24-ft tall light fixtures would produce light pollution and spillover onto abutting properties. Mr. Modestow replied stating that full cutoff shields would prevent light spillover.

Mr. Flevotomos and Mr. Modestow momentarily caucused. Upon their return they withdrew Application # 19-53: Request for Special Permit under Section 5.6.C.8.2 to install 24' tall light fixtures and Application #19-54: Request for Site Plan Approval to install a walk-up ATM at 26 Shunpike Road.

Mr. Cannata made a motion to close the Public Hearing Application; Seconded by Paul Cordone. *All in favor; motion passed.*

11. Commissioner Comments:

There were none.

12. Approval of Minutes:

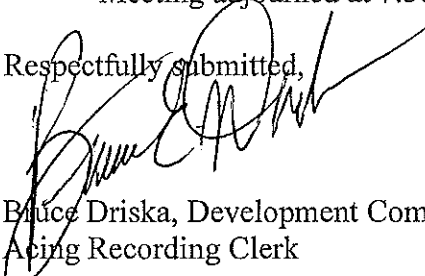
- a. November 7, 2019
- b. November 19, 2019
- c. January 7, 2020

There was no action taken.

13. Adjourn:

Michael Cannata made a motion to adjourn the meeting with all in favor; motion passed. Meeting adjourned at 7:58 PM.

Respectfully submitted,


Bruce Driska, Development Compliance Officer
Acting Recording Clerk

**TOWN OF CROMWELL
PLANNING AND ZONING COMMISSION
REGULAR MEETING
7:00 P.M. TUESDAY FEBRUARY 4, 2020
ROOM 224 CROMWELL TOWN HALL 41 WEST STREET
MINUTES AND RECORD OF VOTES**

Present: Chairman Alice Kelly, Vice Chairman Michael Cannata, Chris Cambareri, Jeremy Floryan, John Keithan, Paul Cordone, and Ken Rozich

Absent: Nicholas Demetriades, Brian Dufresne, Mo Islam, and Kenneth Slade

Also Present: Director of Planning and Development Stuart Popper and Development Compliance Officer Bruce Driska

1. Call to Order:

The meeting was called to order by Chairman Alice Kelly at 7:05 p.m.

2. Roll Call:

The presence of the above members was noted.

RECEIVED FOR RECORD
Feb 21, 2020 02:05P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

3. Seating of Alternates:

Michael Cannata made a motion to seat Alternate John Keithan; Seconded by Chris Cambareri; *All in favor; motion passed.*

4. Approval of Agenda:

Mr. Popper asked that the agenda be amended to add the following items under New Business: Accept and Schedule New Applications:

- a. Application #20-06: Request for Site Plan Modification (add patio liquor permit) at 35A Berlin Road. Joseph Moon is the Applicant and River Grace Plaza LLC is the Owner.
- b. Application #20-07: Request for a Special Permit to allow filling at 161 Coles Road. The Town of Cromwell is the Applicant and the Owner.
- c. Application #20-08: Request for Site Plan Modification (new signage) at 50 Sebeth Drive. Crown Battery is the Applicant and 50 Sebeth Drive LLC is the Owner.

Mike Cannata made a motion to amend the agenda as noted; seconded by Jeremy Floryan. *All in favor; motion passed.*

5. Public Comments:

None.

6. Development Compliance Officer Report:

Development Compliance Officer Bruce Driska provided a summary of several current projects and asked if there were any other questions. Chairman Kelly asked for clarification on what is pending: Application #19-23: Harry Patel is the applicant from Quality Inn at 111 Berlin Rd. Storage trailer Quality Inn. Mr. Driska noted that Mr. Patel has removed

the trailer at this time. Mr. Driska said he will amend the application for the future report.
Application # 19-42: Wall sign for FedEx at Walmart. Mr. Driska had called the sign manufacturer this past week, and the sign is not yet completed.

Application #19-57: Puff Place smoke shop. Mr. Driska said that the sign has been installed, the shop is still being renovated and has not yet opened.

Application #19-61: Donation bin on Shunpike Rd. Mr. Driska said it was originally removed, but Michael Cannata reports that it is now back.

7. Town Planner Report:

Michael Cannata asked if there is any update on the Red Lion Inn closing. Mr. Popper said there is no new news.

Mr. Popper said he put in a request for \$50,000 in this year's budget to assist in the update of the Plan of Conservation and Development.

He noted that \$15,000 was previously approved to update the zoning regulations and currently we are working with Town Attorney Kari Olsen on this.

8. New Business: Accept and Schedule New Applications:

a. Application #20-02: Request for a Use Permit for Travelers Championship Golf Tournament at 100 Golf Club Road. Greater Hartford Community Foundation Inc. is the Applicant; Tournament Players Club of Connecticut Inc. is the Owner.

Mr. Popper asked the Commission to accept the application and schedule a Special Meeting Wednesday, March 4th at 6:00 p.m.

Michael Cannata made a motion to accept the application to be heard as a public hearing at a special meeting on Wednesday, March 4th at 6:00 p.m.; Seconded by Ken Rozich. *All in favor; motion passed.*

b. Application #20-03: Request for a Special Permit to Create a Rear lot at 43 Shadow Lane. John Hagel is the Applicant and Michael Lanteri is the Owner.

Mr. Popper said the Applications are for a resubdivision and a special permit for a rear lot. He asked the Commission to accept and schedule both applications to be heard at a public hearing on Tuesday March 17th.

Michael Cannata made a motion to accept Application #20-03: Request for a Special Permit to Create a Rear lot at 43 Shadow Lane and schedule it to be heard at the March 17, 2020 meeting; Seconded by Jeremy Floryan. *All in favor, motion passed.*

c. Application #20-04: Request to Re-subdivide 43 Shadow Lane into 3 lots. John Hagel is the Applicant and Michael Lanteri is the Owner.

Michael Cannata made a motion to accept Application #20-04: Request to Re-subdivide 43 Shadow Lane into 3 lots and schedule it to be heard at the March 17, 2020 meeting; Seconded by Paul Cordone. *All in favor, motion passed.*

d. Application #20-06: Request for Site Plan Modification (add patio liquor permit) at 35A Berlin Road. Joseph Moon is the Applicant and River Grace Plaza LLC is the Owner.

Mr. Popper asked that the Commission accept the application and consider it this evening.

Michael Cannata made a motion to accept the application and consider it this evening; seconded by Ken Rozich. *All in favor, motion passed.*

e. Application #20-07: Request for a Special Permit to allow filling at 161 Coles Road. The Town of Cromwell is the Applicant and the Owner.

Mr. Popper asked that the Commission accept the application and schedule it to be heard at the March 17, 2020 meeting.

Michael Cannata made a motion to accept the application and schedule it to be heard at the March 17, 2020 meeting; seconded by Ken Rozich. *All in favor, motion passed.*

f. Application #20-08: Request for Site Plan Modification (new signage) at 50 Sebethe Drive. Crown Battery is the Applicant and 50 Sebethe Drive LLC is the Owner.

Mr. Popper asked that the Commission accept the application and consider it this evening.

Michael Cannata made a motion to accept the application and consider it this evening; seconded by Ken Rozich. *All in favor, motion passed.*

9. New Business:

a. Application #20-06: Request for Site Plan Modification (add patio liquor permit) at 35A Berlin Road. Joseph Moon is the Applicant and River Grace Plaza LLC is the Owner.

Mr. Popper explained that the Applicant Joseph Moon wishes to install tables along the store front of his bar to allow for the outside consumption of beer and wine. He will be requesting town staff to sign a liquor permit application to modify his existing liquor permit. Mr. Popper said that he thought it was appropriate that the Commission be advised formally of the change. Mr. Moon presented photos of the area where he wishes to install the patio tables and also has a sketch of how it will look. He noted that the patio will still be handicap accessible. Mr. Moon said he will have 3 tables and 6 chairs total. He said the tables will be made from cider barrels with a wooden top.

Michael Cannata made a motion to approve Application #20-06; seconded by Ken Rozich. *All in favor, motion passed.* The Commission wished Mr. Moon luck.

b. Application #20-08: Request for Site Plan Modification (new signage) at 50 Sebethe Drive. Crown Battery is the Applicant and 50 Sebethe Drive LLC is the Owner.

Mr. Popper described the location of the building at 50 Sebethe Drive.

Mr. Gary Kesilewski, operation and sales manager of Crown Battery represented the Applicant and said we have rented about half of the 28,000 square foot building for use as a warehouse and office space. He said we are proposing to refinish the existing monument sign and installing a new sign on the building.

Mr. Kesilewski said both names Crown Battery and RAE Battery will be on the refurbished monument sign and the new building sign.

Mr. Popper said both signs meet the requirements of the zoning regulations.

Michael Cannata made a motion to approve Application #20-08; seconded by Paul Cordone. *All in favor; motion passed.*

The commission welcomed the applicant to Cromwell and wished them good luck.

c. Discussion of Proposed Sign Regulations Amendments

Chris Cambareri and John Keithan the members of the Sign Subcommittee presented an overview of their research on the sign regulations and their ideas for proposed amendments to the regulations. The Commission members and staff discussed the proposed regulation amendments. The sign subcommittee and staff will continue to work on the amendments and present further information to the Commission at a future date.

d. Discussion of the Update of the 2012 Plan of Conservation and Development

Mr. Popper discussed the update and the request for funding in this year's budget.

10. Commissioner's Comments:

Michael Cannata mentioned an article published in the Middletown Press about the Mosque which is operated by the organization that previously submitted an application here in Cromwell. He noted that it identifies Mo Islam as the spokesperson for the Mosque, which could be a conflict of interest.

Councilman Liaison James Demetriades arrived at 8:27 p.m. and offered clarification. He said that Mr. Islam is not part of the Middletown Mosque, but he is part of one in New York. Mr. Cannata said that if you are an elected or appointed official of an organization before the Commission, you should recuse yourself. He noted that otherwise it will be seen as a conflict of interest.

11. Approval of Minutes:

a. November 7, 2019

Michael Cannata motioned to approve the minutes; seconded by Chris Cambareri. *All in favor, motion passed.*

b. November 19, 2019

Michael Cannata motioned to approve the minutes; seconded by Paul Cordone. *All in favor,*

motion passed.

c. January 7, 2020

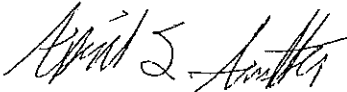
Michael Cannata motioned to approve the minutes; seconded by Jeremy Floryan. *All in favor, motion passed.*

12. Adjourn:

Michael Cannata made a motion to adjourn; seconded by Paul Cordone. *All in favor, motion passed.*

Meeting adjourned at 9:02 p.m.

Respectfully submitted,



April Armetta
Recording Clerk