



Town of Cromwell Planning and Zoning Commission

REGULAR MEETING
7:00 P.M. TUESDAY FEBRUARY 4, 2020
ROOM 224 CROMWELL TOWN HALL 41 WEST STREET
AGENDA

RECEIVED FOR RECORD
Jan 29, 2020 02:28P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT.

1. **Call to Order**
2. **Roll Call**
3. **Seating of Alternates**
4. **Approval of Agenda**
5. **Public Comments**
6. **Development Compliance Officer Report:**
7. **Town Planner Report:**
8. **New Business: Accept and Schedule New Applications:**
 - a. Application #20-02: Request for a Use Permit for Travelers Championship Golf Tournament at 100 Golf Club Road. Greater Hartford Community Foundation Inc. is the Applicant; Tournament Players Club of Connecticut Inc. is the Owner.
 - b. Application #20-03: Request for a Special Permit to Create a Rear lot at 43 Shadow Lane. John Hagel is the Applicant and Michael Lanteri is the Owner.
 - c. Application #20-04: Request to Resubdivide 43 Shadow Lane into 3 lots. John Hagel is the Applicant and Michael Lanteri is the Owner.
9. **New Business:**
 - a. Discussion of Proposed Sign Regulations Amendments
 - b. Discussion of the Update of the 2012 Plan of Conservation and Development
10. **Commissioner's Comments:**
11. **Approval of Minutes:**
 - a. November 7, 2019
 - b. November 19, 2019
 - c. January 7, 2020
12. **Adjourn:**

		P&Z 2019 Permit Report	Commission Approved are shaded		
Permit#	Name of Applicant	Site Location	Type of Activity	Decision Date	Status
19-01	Danielle Buggie	2 Willowbrook Road	Hair Salon	Approved by staff 12/31/18	Operational
19-02	Linh Truong	200 West Street	Restaurant	Approved 3/19/19	Construction in progress
19-03	Covenant Homes, Inc.	52 Missionary Road	Loop Road & D-Wing Demolition	Approved 2/19/19	Construction in progress
19-04	Ready Imaging, Inc.	176 West Street	Reface existing pylon sign cabinets with LED faces	Approved 3/5/19	Digital fuel sign installed 3/15
19-05	Salvatore Petrella	560 Main Street	Renew SPA for commercial building	Approved 2/19/19	Approved
19-06	Greater Hartford Community Foundation	100 Golf Club Road	Travelers Golf Tournament	Approved 3/5/19	Event over
19-07	P&Z Commission	Town wide	Zoning regulation amendment to allow retail sale of beer in large supermarkets	Approved 3/19/2019	Approved
19-08	William Mutraji	136 Berlin Road	Gyro Love Restaurant	Approved by staff 2/25/19	Operational
19-09	Joe Stefano	1 Willowbrook Road	Central CT Dermatology	Approved by staff 2/25/19	Operational

Permit#	Name of Applicant	P&Z 2019 Permit Report Site Location	Type of Activity	Decision Date	Status
19-10	Kevin Scarozzo	1 Wall Street	Rail 99 Tavern	Approved by staff 2/27/2019	Business open
19-11	AVA Group	76 Berlin Road	SPM - Springhill Suites - Marriott	Approved 3/19/2019	Construction in progress
19-12	Raymond Ranno	229 Shunpike Road	Cromwell Granite & Tile	Approved by staff 3/11/2019	Business open
19-13	Omar Islamic Center	573 Main Street	Mosque	Scheduled for 6/18/19	Application Denied
19-14	TNO Cromwell, LLC	136 Berlin Rd. Starbucks	Coffee shop with drive thru window	Approved 4/2/2019	Awaiting construction
19-15	Heather Polke	1 River Road	Farmer's Market	Approved by staff 3/25/19	Complete
19-16	Kenneth Jarvis	51 Shunpike Road	Great Clips Hair Salon	Approved by staff 3/28/19	Opened
19-17	Albion Kallogieri	199 Shunpike Road	Giulia Pizza Restaurant	Scheduled for 5/7/19	Business Open
19-18	Town of Cromwell	100 County Line Drive	Relocation of Transfer Station	Approved 4/16/19	Construction complete
19-19	Shoprite of Cromwell Trolino	45 Shunpike Road	Beer Permit	Scheduled for 5/9/19	Operational

Permit#	Name of Applicant	Site Location	Type of Activity	Decision Date	Status
19-29	Robert Gallitto	150 Sebethe Drive	Storage of construction materials & equipment	Approved 8/20/2019	Operational
19-30	St. John's Church	5 St. John's Court	St. John's Parish Picnic	Approved 6/17/2019	Event Complete
19-31	Town of Cromwell	51 Shunpike Road	"Welcome to Cromwell" Sign modification	Approved 6/18/2019	Project Complete
19-32	Creative Dimensions	5 Progress Drive	Sign	Approved 6/25/2019	Complete
19-33	Town of Cromwell	100 County Line Drive	Public Works/Sewer Garage facility	Spec. mtg. 7/30/2019	Construction in Progress
19-34	Richard Steele	199 Shunpike Road	The Vanity Room Hair Salon	Approved by staff 7/18/19	Complete
19-35	Town of Cromwell	100 County Line Drive	New Public Works/Sewer Dept. Bldg.	Approved 8/5/2019	Construction in Progress
19-36	Town of Cromwell	River Port at Frisbee Landing	Big Jam Music Festival	Approved by staff 7/31/19	Event Complete
19-37	Manon Patel	538 Main Street	Gulf Express	Approved by staff 7/25/19	Complete
19-38	Hartford Sign & Design	51 Shunpike Road	SPM to insall new sign	Approved 8/6/2019	Complete
		P&Z 2019 Permit Report			

Permit#	Name of Applicant	Site Location	Type of Activity	Decision Date	Status
19-39	Town of Cromwell	80 River Road	Improvement to Cromwell Landing Park	Approved 8/20/2019	Construction in progress
19-40	Town of Cromwell	80 River Road	Site Plan Modification Cromwell Landing Park	Approved 8/20/2019	Construction in progress
19-41	Donald Mondani	14 South Street	Construct single family home in Flood Zone	Approved 9/17/2019	Construction in progress
19-42	Arnco Sign Company	161 Berlin Road	New wall sign for WalMart Fed Ex Office	Approved 10/1/2019	Awaiting Installation
19-43	Pat Precourt	2 Willowbrook Road	Spades Design Co., LLC	Approved by staff 9/6/2019	Use permit approved
19-44	Ralph Coppola	14 Alcap Ridge	Office & Warehouse	Approved by staff 9/13/2019	Use permit approved
19-45	Timothy Farrell	562 Main Street	Ice Cream Shop	Approved 10/1/2019	Awaiting opening
19-46	ECS/WIS PTO	Pierson Park	Trick or Trunk	Approved by staff 9/17/2019	Complete
19-47	DFC of Cromwell	Town wide	Commercial Billboard Dist.	Approved 1/21/20	Approved
19-48	Cailyn Musinski	326F Main Street	SPM for Sign	Approved 10/20/2019	Installation Complete
19-49	Cailyn Musinski	326F Main Street	Use Permit for Beauty Bar	Approved by staff 10/15/19	Complete

		P&Z 2019 Permit Report			
Permit#	Name of Applicant	Site Location	Type of Activity	Decision Date	Status
19-50	Enzo Faienza	328 1F Main Street	Republican Headquarters	Approved 9/27/2019	Event Complete
19-51	Borghesi Bldg. & Eng.	104 Sebethe Drive	Office & Warehouse - Leaf Fitter	Approved by staff 10/15/19	Operational
19-52	Cromwell Fire Dept.	82 Court Street	Xmas tree sales	Approved by staff 10/22/19	Complete
19-53	Bank of America	26 Shunpike Road	Special Permit to install light fixtures	PH on 12/17/19	Withdrawn
19-54	Bank of America	26 Shunpike Road	SPA to install walk-up ATM	Scheduled for 1/21/2020	Withdrawn
19-55	TNO Cromwell, LLC	136 Berlin Road	Starbucks with drive through window	Approved 11/7/2019	Awaiting Construction
19-56	Majid Rasool	136 Berlin Road	SPM to install new sign	Approved 11/19/2019	Complete
19-57	Majid Rasool	136 Berlin Road	Puff Kulture Smoke Shop	Approved by staff 11/20/19	Awaiting opening
19-58	Alex Carlisle	161 Berlin Road	SPM temporary storage-Walmart	Denied 11/19/2019	Storage units removed
19-59	Charities of Hope	30 Woodside Road	Donation Bin	To be heard 12/17/19	Withdrawn

20-02



**Town of Cromwell
Planning and Zoning Commission**

APPLICATION FOR SPECIAL PERMIT

Type of Activity: PGA TOUR Event

(Per Section _____ of the Cromwell Zoning Regulations)

Street Address: One Golf Club Road Zoning District: _____

Parcel ID #: _____ Volume/Page: _____

Applicant: Greater Hartford Community Foundation

Address: 90 State House Square, 11th Floor, Hartford, CT 06010

Telephone Number (daytime): 860-502-6807

Email Address: kharrington@travelerschampionship.com

Property Owner: TPC River Highlands, PGA TOUR

Address: One Golf Club Road, Cromwell, CT

Description of Proposed Activity:

Applicant seeks to host PGA TOUR event known as the Travelers Championship at TPC River Highlands.

The event will take place Monday, June 22 - Sunday, June 28, 2020 and include the placement of

concessions adjacent to the golf course.

"I have read and I am familiar with the Cromwell Zoning Regulations Article 8.7 ("Special Permit Application Procedures"), Article 8.10.G ("Notification of Abutting Property Owners") and Article 8.10.H ("Public Hearing Sign Posting Requirements"). An "Impact Statement" per Section 9.4.A is attached."

(Signature of Owner or Designated Agent)

1/16/2020

(date)

Nathan Grube

(printed name of signer)

**TOWN OF CROMWELL
PLANNING AND ZONING COMMISSION
RE-
APPLICATION FOR SUBDIVISION APPROVAL**

**Name of Subdivision
(if applicable):**

Street Address: 43 Shadow Lane, Cromwell, CT 06416

Volume/Page: 194/38

Zoning District: R-25 PIN # 00272900

Applicant's Name: John Hagel

Address: 62 Evergreen Road, Cromwell, CT 06416

Telephone: (860) 982-7485

Email Address: johnhagel@yahoo.com

Owner's Name: Michael Lanteri

Address: 34 Shunpike Road, Suite #40

Cromwell, CT 06416

Attached:

- (X) 1. Application fee in the amount of \$ _____;
- () 2. Copy of Inland Wetlands and Watercourses Agency Permit, if applicable; Pending
- () 3. Evidence of Water Pollution Control Authority approval, if applicable; Waiver Granted
- (X) 4. Twenty-five copies of plans prepared in accordance with Article 403 and 404 of the Cromwell Subdivision Regulations.

***Incomplete applications may be rejected at the next scheduled meeting
of the Planning and Zoning Commission***

18-20-03

Please answer the following questions:

- 1. Is any part of the site within 500' of an adjoining town? ~~(Yes)~~ (No)
- 2. Does any part of the site contain wetlands? (Yes) ~~(No)~~
- 3. If you propose to disturb more than five acres, have you filed a Stormwater Management Plan with DEP? ~~(Yes)~~~~(No)~~ (N/A)
- 4. If the subdivision will involve more than 100,000 sf of floor area or 199 parking spaces, have you applied for an STC Permit with DOT? ~~(Yes)~~~~(No)~~ (N/A)
- 5. Is any portion of the site subject to any Conservation Restriction per Sec. 47-42d of the Connecticut General Statutes? ~~(Yes)~~ (No)

Applicant John Hagel

1/28/20
Date

Owner Michael Lanteri

1/28/20
Date

RECEIVED FOR RECORD
Nov 20, 2019 01:43P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT *dc*

**TOWN OF CROMWELL
PLANNING AND ZONING
REGULAR MEETING
7:00 P.M. THURSDAY NOVEMBER 7, 2019
ROOM 224 CROMWELL TOWN HALL 41 WEST STREET
MINUTES**

Present: Chairman Alice Kelly, Vice Chairman Michael Cannata, Paul Cordone, Chris Cambareri, Nick Demetriades, Jeremy Floryan, and John Keithan

Absent: Mo Islam, Brian Dufrense, Ken Rozich, and Kenneth Slade

Also Present: Director of Planning and Development Stuart Popper, Development Compliance Office Bruce Driska, Town Attorney Kari Olson and Commission Clerk Sherry McGuire

- 1. Call to Order:** The meeting was called to order by Chairman Alice Kelly at 7:03 PM.
- 2. Roll Call:** The presence of the above members was noted.
- 3. Seating of Alternates:**

Vice Chairman Michael Cannata made a motion to seat John Keithan; Seconded by Chris Cambareri. *All were in favor; motioned passed.*

4. Approval of Agenda:

Mr. Popper asked that applications #19-55 and application #19-58 be heard tonight under New Business. Mr. Popper also requested that the Executive Session be heard last on the agenda.

Vice Chairman Michael Cannata made a motion to approve the amended agenda; Seconded by Jeremy Floryan. *All were in favor; motioned passed.*

Paul Cordone entered the meeting at 7:06 PM.

5. Public Comments:

Mari Carmen Cahuaranga, 18 Fairview Heights, stated that she has moved to Cromwell a couple years ago and is interested in learning more about the town officials.

6. Development Compliance Officer Report:

Mr. Driska passed out the reports and asked if anyone had any questions.

Chairman Alice Kelly inquired about the pending status on Application #19-26, Mr. Popper stated that this would be taken off the Permit Report; that the tag sale never took place.

Chairman Alice Kelly inquired about the pending status on Application #19-23, Mr. Popper stated that this would be taken off the Permit Report; that nothing came of this application.

7. Town Planner Report:

Mr. Popper reported that the Marriott Hotel on 26 Berlin Road is under construction. Starbucks will be starting excavation very soon depending on tonight's results with their application.

Mr. Popper noted that he has included the approval of next year's meeting calendar in his report and asked the Commission to review and approve the calendar.

Vice Chairman Michael Cannata made a motion to approve the 2020 meeting calendar; Seconded by Chris Cambareri. *All in favor; Motion passed.*

8. New Business: Accept and Schedule New Applications:

- a. Application # 19-53: Request for Site Plan Modification to install a walk-up ATM at 26 Shunpike Road. Bank of America is the Applicant and Montgomery Development Group LLC is the Owner.

Vice Chairman Michael Cannata made a motion to Accept and Schedule Application # 19-53 for December 17, 2019; Seconded by Jeremy Floryan. *All in favor; Motion passed.*

- b. Application # 19-54: Request for Special Permit under Section 5.6.C.8.2 to install 24' tall light fixtures at 26 Shunpike Road.

Vice Chairman Michael Cannata made a motion to Accept and Schedule Application # 19-54 for December 17, 2019; Seconded by Jeremy Floryan. *All in favor; Motion passed.*

- c. Application #19-55: Request for Site Plan Modification for the Starbucks Coffee Shop at 136 Berlin Road. TNO Cromwell LLC is the Applicant and the Owner.

Vice Chairman Michael Cannata made a motion to Accept and Schedule Application # 19-55 for tonight's meeting; Seconded by Chris Cambareri. *All in favor; Motion passed.*

9. New Business:

- a. Application # 19-48: Site Plan modification to add a new wall sign for a Beauty Salon at 328 Main Street. Cailyn Musinski is the applicant and Mario J. and Maria S. Alemida are the Owners.

Cailyn Musinski, 326f Main Street presented her application. She is seeking approval for a new wall sign associated with a new business. Ms. Musinski explained that she opened the salon 2-3 weeks ago and wanted to add a signature sign to promote her business. Ms. Musinski said the proposed sign would be a maximum of 2.5' X 7', and in the colors of black and white.

Mr. Popper stated that the owner of the salon and the owners of the building have done a great job making improvements to the interior and exterior of the building. The commission wished her luck on her salon.

Vice Chairman Michael Cannata made a motion to approve Application #19-48: Site Plan modification to add a new wall sign for a Beauty Salon at 328 Main Street. Cailyn Musinski is the applicant and Mario J. and Maria S. Alemida are the Owners. Seconded by Paul Cordone. *All in favor; motion passed.*

- b. Application #19-55: Request for Site Plan Modification for the Starbucks Coffee Shop at 136 Berlin Road. TNO Cromwell LLC is the Applicant and the Owner.

Mr. Justin Packard, Engineer with Hallisey, Pearson & Cassidy Engineers Associates Incorporated at 630 Main Street Cromwell introduced the application. He said he was here this evening with Jim Hallisey to present the application. Mr. Packard described the

location of the Starbucks Coffee shop and the previously approved site plan.

Mr. Packard summarized the proposed modifications including the removal of the entrance driveway off of Route 372, the additional parking spaces to be installed, the new traffic circulation pattern and the relocated dumpster.

Mr. Jim Cassidy said the one way drive, which is accessed via a right turn in from west bound Berlin Road, has been eliminated in order to allow for the addition of 12 angled parking spaces. He said total parking count now is 630 for the entire plaza, which is more than the 468 spaces required.

Mr. Cassidy said that traffic will enter and exit the site from the shared accessway with Burger King only. He explained that the two lane one-way access drive around the Starbucks composed of a bypass lane and a drive through lane remains the same.

Mr. Cassidy said that the proposed dumpster enclosure has been relocated to the west side of the Starbucks site. He explained that it will be a dedicated dumpster for Starbucks's use. Mr. Cassidy said that a second dumpster with a concrete pad and enclosure will be added north of Burger King, for that restaurant's dedicated use.

The Commission members and Mr. Cassidy discussed the removal of the entrance driveway off of Route 372, the additional parking spaces, the new traffic circulation pattern and the dumpster relocation.

Vice Chairman Michael Cannata made a motion to approve Application #19-55: Request for Site Plan Modification for the Starbucks Coffee Shop at 136 Berlin Road. TNO Cromwell LLC is the Applicant and the Owner. Seconded by Chris Cambareri. *All in favor; motion passed.*

10. Executive Session to Discuss Pending Litigation Regarding:

- a. Discuss Pending Litigation "JPG Partners, LLC v. Cromwell Planning & Zoning Commission LND HHD CV18-6091023-S" involving Application #17-22: Center Point Apartments 186 Court Street. JPG Partners, LLC is the Applicant and Estate of Helen Ewald is the Owner.

Vice Chairman Michael Cannata made a motion to go into Executive Session with Town Attorney Kari Olson, Director of Planning and Development Stuart Popper, Development Compliance Officer Bruce Driska, and the commission members; Seconded by Nicholas Demetriades. *All in favor; motion passed.*

Vice Chairman Michael Cannata made a motion to come out of Executive Session with Town Attorney Kari Olson, Stuart Popper, Bruce Driska, and the commission members; Seconded by Chris Cambareri. *All in favor; motion passed.*

11. Old Business:

- a. Discussion and Possible Action of Proposed Settlement for "JPG Partners, LLC v. Cromwell Planning & Zoning Commission LND HHD CV18-6091023-S" involving Application #17-22: Center Point Apartments 186 Court Street. JPG Partners, LLC is the Applicant and Estate of Helen Ewald is the Owner.

Town Attorney, Kari Olson read the Settlement Memorandum into the record:

The Cromwell Planning & Zoning Commission (Commission) and JPG Partners, LLC (JPG) being the parties to an action entitled JPG Partners, LLC v. Cromwell Planning & Zoning Commission LND HHD CV18-6091023-S in settlement of the above-captioned agree that JPG and its successors or assigns shall have the right to construct two (2) thirty (30) unit apartment buildings, said units to be rented at market rates and two (2) commercial buildings and other related improvements at 186 Shunpike Road, Cromwell as more particularly shown and described in certain maps or plans entitled:

"Center Point Apartments, #186 Shunpike Road, (Connecticut Route 3), Cromwell, CT Date: 05/20/19 Scale 1" = 40', Juliano Associates, Engineers & Surveyors, 405 Main Street (Yalesville), Wallingford, CT, (203) 265-1480"

Said plans include the following:

Site Layout Plan: Sheet 2 of 16, Grading & Erosion Control Plan Sheet 3 of 16, Site Utility Plan Sheet 4 of 16, Photometrics Plan Sheet 5 of 16, Storm Trap Detention System Sheet 6 of 16, Storm Trap Oil/Grit Separator Sheet 7 of 16, Storm Trap Specifications Sheet 8 of 16, Site Details Sheet 9 of 16 Revision: 0, Storm Drainage Details Sheet 10 of 16, Sanitary Sewer Details Sheet 11 of 16, Water Details Sheet 12 of 16, Sediment & Erosion Control Principles, Practices, and Specifications Sheet 13 of 16, Construction Sequence Plan Sheet 14 of 16, Construction Sequence Plan Sheet 15 of 16, Landscaping Plan Sheet 16 of 16. And also including a Plan showing off-site improvements entitled "Off-site Improvements Plan Center Point Apartments, #186 Shunpike Road, (Connecticut Route 3), Cromwell, CT Date: 11/13/17 Scale 1" = 30' sheet 1 of 1, "Off-site Improvements Plan Center Point Apartments, #186 Shunpike Road, (Connecticut Route 3), Cromwell, CT Date: 11/15/17 Scale 1" = 30' sheet 2 of 2, "Off-site Improvements Plan Center Point Apartments, #186 Shunpike Road, (Connecticut Route 3), Cromwell, CT Date: 11/15/17 Scale 1" = 30' sheet 3 of 3, Juliano Associates, Engineers & Surveyors, 405 Main Street (Yalesville), Wallingford, CT, (203) 265-1480".

Said settlement is subject to JPG complying with the comments set forth in the following:

1. Memorandum from Stuart Popper to the Commissioner dated August 21, 2018;
2. Memorandum from Jon Harriman to Stuart Popper dated August 19, 2019;
3. Memorandum from Rich Peak to Stuart Popper dated August 13, 2019;
4. Memorandum from Denise Lamontagne to Stuart Popper dated August 1, 2019;
5. Memorandum from Bruce Driska to Stuart Popper dated July 24, 2019; and
6. Memorandum from Michael Terenzio to Stuart Popper dated August 20, 2019.

The above-referenced Memoranda being attached hereto.

And subject to the following conditions:

1. JPG shall provide a Phasing Plan.
2. Color architectural elevations of all sides of the proposed buildings on site must be submitted along with a narrative of the materials that will be used for the outside of the buildings.
3. The elevations and narrative will become a part of the approved plans and must be submitted for staff approval prior to construction.
4. Phase I must include all infrastructure improvements, i.e. drainage, utilities, curbing, sidewalks, handicapped ramps, etc., as well as a binder course on all pavement.
5. Prior to the issuance of a certificate of occupancy for the second residential building the clubhouse shall be completed and the exterior of at least one commercial building shall be completed. Exterior completion shall include all structural components, roof, door, window and building façade. In addition, all off-site improvements (road improvements, sidewalks, etc.) must be completed before the C/O will issue.
6. Terms of this settlement Memorandum shall be including on the approved plans and incorporated therein as part of and as a condition of the site plan approval.
7. The land use appeal to be withdrawn and the requirement that the public be advised per the requirements of Section 8.8 (n) that Judge Burger will hold a public hearing on November 21, 2019 at Hartford Superior Court at 10:00 AM.

Chairman Alice Kelly calls for vote. *All in favor.*

Chairman Alice Kelly said the settlement agreement has been approved.

12. Commissioner's Comments:

13. Approval of minutes:

a. September 3, 2019 Chairman Kelly noted the following corrections to the minutes:

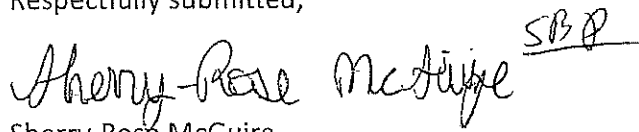
Page 1, Section 3- John Keithan was seated as an alternate not Jeremy Floryan.

Page 3, Section 9, Part B- There was a discussion about the two handicap parking spots and their locations.

Vice Chairman Michael Cannata made a motion to approve the amended minutes; Seconded by Paul Cordone. All in favor; motion passed.

14. Adjourn: Vice Chairman Michael Cannata made a motion to adjourn the meeting; Seconded by Paul Cordone. Meeting adjourned at 8:12 PM.

Respectfully submitted,


Sherry-Rose McGuire
Commission Clerk

**TOWN OF CROMWELL
PLANNING AND ZONING COMMISSION
REGULAR MEETING
7:00 PM TUESDAY NOVEMBER 19, 2019
ROOM 224 CROMWELL TOWN HALL, 41 WEST STREET
MINUTES AND RECORD OF VOTES**

Present: Chairman Alice Kelly, Vice Chairman Michael Cannata, Chris Cambareri, Jeremy Floryan, Paul Cordone and Ken Rozich

Absent: Nicholas Demetriades, Brian Dufresne, Mo Islam, John Keithan and Kenneth Slade

Also Present: Director of Planning and Development Stuart Popper

1. Call To Order

The meeting was called to order by Chairman Kelly at 7:02 p.m.

2. Roll Call

The presence of the above members was noted.

3. Seating of Alternates

4. Approval of Agenda

Mr. Popper asked to add one new items under 8. New Business Accept and Schedule New Applications:

Application #19-62: Request for Site Plan Modification to permit construction of additional parking spaces at 120 County Line Drive. Scannell Properties #315 LLC is the Applicant and the Owner.

Michael Cannata made a motion to amend the agenda under New Business Accept and Schedule Applications; Seconded by Jeremy Floryan. *All in favor; motion passed.*

5. Public Comments

There were no public comments at this time.

6. Development Compliance Officer

Mr. Popper said Mr. Driska would not be here this evening. He said he would be happy to any questions for Bruce. There were none.

7. Town Planner Report:

Mr. Popper said that construction of the new Marriott Hotel at 76 Berlin Road was moving forward. He noted that the Covenant Village project was also going well.

8. New Business: Accept and Schedule New Applications:

a. Application #19-56: Request for Site Plan Modification to install a new sign at Unit H 136 Berlin Road. Majid Rasool is the Applicant and TNO Cromwell LLC is the Owner.

Michael Cannata made a motion to accept and to consider this evening Application #19-56 to the agenda; Seconded by Paul Cordone. *All in favor; motion passed.*

b. Application #19-59: Request for Site Plan Modification to permit a Donation Bin at 15 Court Street. Charities for Hope Inc. is the Applicant and the Town of Cromwell is the Owner.

Michael Cannata made a motion to accept and schedule Application #19-56 to be heard on December 17, 2019; Seconded by Paul Cordone. *All in favor; motion passed.*

c. Application #19-60: Request for Site Plan Modification to permit a Donation Bin at 30 Woodside Road. Charities for Hope Inc. is the Applicant and the Town of Cromwell is the Owner.

Michael Cannata made a motion to accept and schedule Application #19-60 to be heard on December 17, 2019; Seconded by Paul Cordone. *All in favor; motion passed.*

d. Application #19-61: Request for Site Plan Modification to permit a Donation Bin at 199 Shunpike Road. Charities for Hope Inc. is the Applicant and Diversified Unlimited LLC is the Owner.

Michael Cannata made a motion to accept and schedule Application #19-61 to be heard this evening; Seconded by Chris Cambareri. *All in favor; motion passed.*

Application #19-62: Request for Site Plan Modification to permit construction of additional parking spaces at 120 County Line Drive. Scannell Properties #315 LLC is the Applicant and the Owner.

Michael Cannata made a motion to accept and schedule Application #19-62 to be heard this evening; Seconded by Jeremy Floryan. *All in favor; motion passed.*

9. New Business:

a. Application #19-58: Request for Site Plan Modification to permit temporary storage trailers at 161 Berlin Road. Walmart is the Applicant and Infinity Cromwell Property LTD Partnership is the Owner.

Mr. Dennis Jackson Co-Manager and Mr. Zachary White Sales Supervisor from Walmart represented the applicant. Mr. Jackson explained that the current management team was not told by the corporate office (which installed the temporary storage trailers) that the temporary storage trailers required town approval. He said that the trailers were being

used for Christmas merchandise that will be picked up by December 10, 2019 and then the trailers will be removed on or about December 10, 2019.

The Commission members discussed the history of temporary trailers at Walmart and the Commission's previous actions. Chris Cambareri asked why were they using trailers this year when they did not use them last year. Mr. Jackson said that this year the store had lost storage space to the new food pickup program and hence the need for the temporary trailers again.

The Commission members reminded the applicant of their previous recommendation to Walmart to either use interior store space, to add more store space or to rent space for seasonal storage. Michael Cannata said he was very concerned about the loss of parking spaces due to the use of the temporary trailers at this time of the year when the store is the busiest. Ken Rozich noted that the Walmart had acted without regard to the Commission's previous recommendations regarding no further use of the temporary storage trailers. The Commission members discussed their previous actions and comments regarding the use of temporary storage trailers by Walmart.

Michael Cannata made a motion to deny Application #19-58: Request for Site Plan Modification to permit temporary storage trailers at 161 Berlin Road. Walmart is the Applicant and Infinity Cromwell Property LTD Partnership is the Owner He asked that staff include in the letter a note requesting the Walmart not use trailers again and instead find temporary seasonal storage space to rent; Seconded by Ken Rozich. *All were in favor; motion passed.*

b. Application #19-56: Request for Site Plan Modification to install a new sign at Unit H 136 Berlin Road. Majid Rasool is the Applicant and TNO Cromwell LLC is the Owner.

Mr. Mohammed Aged represented the applicant and said they were opening a new smoke shop at 136 Berlin Road next to the Asian Bistro. Mr. Popper said the proposed sign meets the requirements of the zoning regulations. The Commission members and Mr. Aged discussed the "Puff Kulture" sign and the smoke shop business to be located at 136 Berlin Road.

Michael Cannata made a motion to approve Application #19-56; Seconded by Jeremy Floryan. *All in favor; motion passed.*

c. Application #19-61: Request for Site Plan Modification to permit a Donation Bin at 199 Shunpike Road. Charities for Hope Inc. is the Applicant and Diversified Unlimited LLC is the Owner.

Ms. Sonia Barkman-Carusio President/CEO of Charities for Hope Inc. represented the applicant and noted their efforts to always maintain their donation bins. The Commission members and Ms. Barkman-Carusio discussed the history of the Charities for

Hope donation bins around town and the one at 199 Shunpike Road in particular. Chairman Alice Kelly said she has concerns regarding the approval of this donation bin while the Commission has denied other donation bins around town. Ms. Barkman-Caruso noted that they do have two other additional bins at the Edna Stevens and Woodside schools and they have had no problems with either of those bins.

Michael Cannata suggested that the applicant may wish to locate their bin at the transfer station instead of 199 Shunpike Road and asked the staff to look into that idea.

Michael Cannata made a motion to approve Application #19-61: Seconded by Jeremy Floryan. *All in favor; motion passed.*

d. Application #19-62: Request for Site Plan Modification to permit construction of additional parking spaces at 120 County Line Drive. Scannell Properties #315 LLC is the Applicant and the Owner.

Mr. Rock Emond Civil Engineer with the firm of Milone and McBroom, Inc. presented the application. He discussed the history of the development of the site. Mr. Emond explained that the applicant was proposing to add an additional 171 parking spaces to the site. He said that the spaces would be located on the west and north sides of the building. Mr. Emond said that the site was designed from day one to allow for the construction of additional parking spaces on the west side and north side of the building. He noted that the appropriate drainage infrastructure had been designed and installed to handle the additional parking spaces if they were ever built.

The Commission members and Mr. Emond discussed the location of the proposed parking spaces and the infrastructure needed. Mr. Popper said that the staff had reviewed the application and the only comment was from Town Engineer Jon Harriman. Mr. Popper noted that Mr. Harriman in his memo dated 11/18/19 had requested that, "A trash rack be fitted to the inlet of the outlet structure".

Michael Cannata made a motion to approve with the condition contained in Town Engineer Jon Harriman's memo of 11/18/19; Seconded by Jeremy Floryan. *All in favor; motion passed.*

Public Hearing:

a. Application #19-47: Request to amend the Zoning Regulations to include a new Business Zone District (Section 3.6 Commercial Billboard District). DFC of Cromwell LLC is the Applicant.

Chairman Kelly read the Legal Notice.

Attorney Dennis A. Ceneviva said he was here with Mr. Dominick DeMartino owner of the property. He summarized the previous application to the Commission. He said in response to the Commission's concerns the application has been modified from a floating zone district proposal to a commercial zone district with possible locations along State Route

and Interstate 91. Attorney Ceneviva presented the application, reviewing the proposed Sections 3.6A The Purpose; 3.6B Bulk Requirements; 3.6C Principle Uses; 3.6D Location, Orientation, Size and Spacing; 3.6E Display time, Transition time, and Brightness; 3.6F Digital Billboard malfunction and maintenance. He said the required frontage requirement along Route 9 has been reduced from 1000 feet to 700 feet to allow for another potential site along Route 9. Attorney Ceneviva then discussed Sections 5.1H Variations to landscaping requirements; 5.31 Prohibited Signs; and 6. Special Permits; 6.11 Digital Billboards of the proposed regulations.

Attorney Ceneviva described the possible locations for the Commercial Billboard Zone District which would be adjacent to certain portions of Interstate 91 and State Route 9. The Commission members and staff discussed additional possible locations for the zone district including Main Street (State Route 99) and Berlin Road (State Route 372).

Attorney Ceneviva pointed out the support the proposal had received from Police Chief Denise Lamontagne especially regarding the use of the billboards for amber alerts and public announcements. He also pointed out the support from the Larry McHugh President of the Middlesex Chamber of Commerce and existing Cromwell businesses and their desire to advertise on the proposed electronic billboards.

Mr. Popper noted that he had not received the review comments from the Lower Connecticut River Valley Regional Planning Commission and asked that the public hearing be continued to the Commission's December meeting to allow for the receipt of the comments. The Commission members raised a question as to the exact number of possible locations for the Zone District along Route 9 and Interstate 91. They asked that the number of possible locations be clarified for the next meeting.

Michael Cannata made a motion to continue the public hearing; Seconded by Ken Rozich.
All in favor; motion passed.

11. Approval of Minutes:

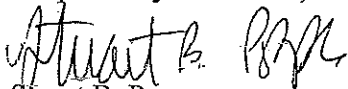
- a. November 7, 2019: No action taken

12. Commissioner's Comments:

Chris Camber updated the Commission on the status of the subcommittee's work on the sign regulations. He said that he will present more information at the next meeting.

13. Adjourn: A motion to adjourn was made by Michael Cannata. Meeting adjourned at 8:42 p.m.

Respectfully submitted,


Stuart B. Popper
Acting Recording Clerk

**TOWN OF CROMWELL
PLANNING AND ZONING COMMISSION
REGULAR MEETING
7:00 PM TUESDAY JANUARY 7, 2020
ROOM 224 CROMWELL TOWN HALL, 41 WEST STREET
MINUTES AND RECORD OF VOTES**

Present: Chairman Alice Kelly, Vice Chairman Michael Cannata, Chris Cambareri, Jeremy Floryan, Paul Cordone and John Keithan

Absent: Nicholas Demetriades, Brian Dufresne, Mo Islam, Ken Rozich and Kenneth Slade

Also Present: Director of Planning and Development Stuart Popper

1. Call To Order

The meeting was called to order by Chairman Kelly at 7:02 p.m.

2. Roll Call

The presence of the above members was noted.

RECEIVED FOR RECORD
Jan 29, 2020 02:28P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT *PL*

3. Seating of Alternates

Michael Cannata made a motion to seat Alternate John Keithan; Seconded by Paul Cordone. All in favor; motion passed.

4. Approval of Agenda

Mr. Popper asked to add Election of Officers to the agenda under 9. New Business

Michael Cannata made a motion to amend the agenda and add Election of Officers under 9. New Business; Seconded by Chris Cambareri. All in favor; motion passed.

Mr. Popper asked to add the following application under 8. New Business Accept and Schedule New Applications:

Application #20-01: Request for Site Plan Modification (to modify driveway, truck parking area and storm water management basin) at 120 County Line Drive. Scannell Properties #315 LLC is the Applicant and the Owner.

Michael Cannata made a motion to amend the agenda to add Election of Officers as item a. Under New Business and Application #20-01 as item a. under New Business Accept and Schedule New Applications; Seconded by Jeremy Floryan. *All in favor; motion passed.*

5. Public Comments

There were no public comments at this time.

6. Development Compliance Officer

Mr. Popper said Mr. Driska would not be here this evening. He said he would be happy to any questions for Bruce. There were none.

7. Town Planner Report:

Mr. Popper said that construction of the new Marriott Hotel at 76 Berlin Road was moving forward. He noted that the Covenant Village project was also going well.

8. New Business: Accept and Schedule New Applications:

a. Application #20-01: Request for Site Plan Modification (to modify driveway, truck parking area and storm water management basin) at 120 County Line Drive. Scannell Properties #315 LLC is the Applicant and the Owner.

Mr. Popper asked that Application #20-01 be accepted and considered this evening.

Michael Cannata made a motion to accept and to consider this evening Application #20-01 to the agenda; Seconded by Paul Cordone. *All in favor; motion passed.*

9. New Business:

a. Election of Officers:

Michael Cannata made a motion to nominate Alice Kelly for Chairman; Seconded by Chris Cambareri. All in favor; motion passed.

Chris Cambareri made a motion to nominate Mike Cannata for Vice Chairman; Seconded by Paul Cordone. All in favor; motion passed.

Michael Cannata made a motion to nominate Ken Rozich for Secretary; Seconded by John Keithan. All in favor; motion passed.

b. Application #20-01: Request for Site Plan Modification (to modify driveway, truck parking area and storm water management basin) at 120 County Line Drive. Scannell Properties #315 LLC is the Applicant and the Owner.

Mr. Popper explained that the Applicant Scannell Properties has been working hard at recruiting a tenant for the 403,000 square foot building. He noted that a minor modification to the site plan had been approved by the Commission at the November 19, 2019 meeting. Mr. Popper said in their continued efforts to recruit a tenant Scannell is proposing some minor changes to the drive way, truck parking area and the storm water management area. He said the applicant's engineer is here this evening to present the application.

Mr. David Gagnon Project Engineer with Langan Company presented the application. He discussed the history of the development of the site. Mr. Gagnon explained that the applicant was proposing to extend the truck access service road further to the south. He said the two access drives into the truck parking area would be removed and replaced with an additional 8 truck parking spaces. Mr. Gagnon said in order to extend the truck access service road the abutting storm water management area would be narrowed and extended to the south. The Commission members and Mr. Gagnon discussed the application and the proposed changes.

Mr. Popper said that staff had reviewed the application and there were no comments at this time.

Mr. Popper explained that the storm water management area was a manmade wetland and the any modification would require approval by the Inland Wetlands and Watercourses Agency (IWWA). He noted that the IWWA would be meeting on Thursday January 9, 2020 and that an application to the IWWA has already been submitted. Mr. Popper asked that the Commission authorize the staff to administratively approve the Site Plan Application once the IWWA has acted at their January 9, 2020 meeting.

Michael Cannata made a motion to authorize staff to administratively approve Application #20-01: Request for Site Plan Modification (to modify driveway, truck parking area and storm water management basin) at 120 County Line Drive. Scannell Properties #315 LLC is the Applicant and the Owner after the IWWA as acted. Seconded by Chris Cambareri. *All in favor; motion passed.*

10. Public Hearing:

a. Application #19-47: Request to amend the Zoning Regulations to include a new Business Zone District (Section 3.6 Commercial Billboard District). DFC of Cromwell LLC is the Applicant.

Michael Cannata made a motion to open the public hearing; Seconded by John Keithan. All in favor; motion passed.

Chairman Kelly read the Legal Notice.

Attorney Arianna Ceneviva said she was here with Mr. Dominick DeMartino the Applicant to present the application. She summarized the status of the application to date to the Commission. Attorney Ceneviva discussed the changes made to the application in response to the Commission's and staff's concerns including the removal of Main Street and Route 372 as possible locations for the proposed zone district.

She noted that the Commission had raised questions as to the number of possible locations along Route 9 and Interstate I-91 for the proposed zone district. Attorney Ceneviva referred the Commission members to a spread sheet noting the addresses and ownership of the possible locations along Route 9 and Interstate I-91.

Attorney Ceneviva summarized the property spreadsheet and she discussed in detail the specific possible locations for the new zone district proposed for the Route 9 and I-91 corridors. The Commission members, staff and Attorney Ceneviva discussed the properties identified. Michael Cannata noted that the Commission had requested that the proposed zone district be limited to areas along Route 9 and Interstate 91 which has been done.

Attorney Ceneviva pointed out the support the proposal had received from Police Chief Denise Lamontagne especially regarding the use of the billboards for amber alerts and public announcements. She also pointed out the support from the Larry McHugh President of the Middlesex Chamber of Commerce and existing Cromwell businesses and their desire to advertise on the proposed electronic billboards.

Attorney Ceneviva distributed a revised set of the proposed regulations for the Commercial Billboard District and summarized the changes for the Commission These included: Section 1.7 Defined Terms; Sections 3.6A The Purpose; 3.6B Bulk Requirements; 3.6C Principle Uses; 3.6D Location, Orientation, Size and Spacing; 3.6E Display time, Transition time, and Brightness; 3.6F Digital Billboard malfunction and maintenance. Sections 5.1H Variations to landscaping requirements; 5.31 Prohibited Signs; and 6. Special Permits; 6.11 Digital Billboards of the proposed regulations.

The Commission members and Attorney Ceneviva and Mr. DeMartino discussed various aspects of the proposed regulations. Chairman Kelly expressed her concerns regarding the visual and aesthetic impact the billboards would have and whether or not they were in keeping with the goals and objectives of the most recent POCD.

Mr. Popper noted that he had received the review comments from the Lower Connecticut River Valley Regional Planning Commission which stated that they saw no negative impact on the abutting communities from the application.

Michael Cannata made a motion to close the public hearing; Seconded by Jeremy Floryan. *All in favor; motion passed.*

Michael Cannata made a motion to approve Application #19-47: Request to amend the Zoning Regulations to include a new Business Zone District based upon the revised text of the regulations submitted this evening. Seconded by Chris Cambareri. *All in favor; motion passed.*

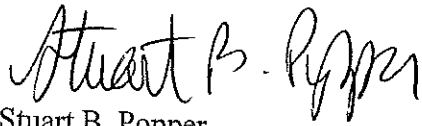
11. Approval of Minutes:

- a. November 7, 2019: No action taken.
- b. November 19, 2019: No action taken.

12. Commissioner's Comments:

13. Adjourn: A motion to adjourn was made by Michael Cannata. Meeting adjourned at 8:42 p.m.

Respectfully submitted,



Stuart B. Popper
Acting Recording Clerk