

**TOWN OF CROMWELL  
TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416**

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**REGULAR MEETING AGENDA  
Wednesday, July 12, 2023 at 7:00 p.m.**

- A. CALL TO ORDER**
- B. PLEDGE OF ALLEGIANCE**
- C. APPROVAL OF AGENDA**
- D. EXECUTIVE SESSION**
  - 1. Strategize and discuss Martin, Jr, Twyon v. Town of Cromwell  
*(action is possible)*
- E. COMMISSION CHAIRMAN REPORTS/LIAISON REPORT/STAFF REPORTS**
  - 1. CMS Building Committee
- F. MAYOR'S UPDATE**
- G. TOWN MANAGER'S UPDATE**
- H. FINANCIAL/FINANCE DIRECTOR'S UPDATE**
  - 1. Budget Report
  - 2. Approve an interdepartmental transfer from Employee Benefits to Legal Expense for an amount not to exceed \$95,000.
  - 3. Approve Amended Tax Refund for Tax Bill #2021-04-0080768
  - 4. Tax Refunds
- I. CHIEF OF POLICE'S UPDATE**
- J. PUBLIC WORKS DIRECTOR'S UPDATE**
  - 1. Drainage Study Report
- K. CITIZEN COMMENTS** *(limited to 2 minutes per speaker, please be respectful)*
- L. NEW BUSINESS**
  - 1. Tax Deferral Appeal Recommendation from Senior Services Director for Resident Lana Tess

**TOWN OF CROMWELL  
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41 WEST STREET, CROMWELL, CT 06416**

**M. APPROVAL OF MINUTES**

1. June 14, 2023 Special Meeting Minutes
2. June 14, 2023 Regular Meeting Minutes
3. June 14, 2023 Public Hearing Minutes – Land Sale and Swap
4. June 14, 2023 Public Hearing Minutes – Ordinance

**N. APPOINTMENTS**

**O. INFORMATIONAL ITEMS**

**P. ADJOURN**



**Town Council Report**

**July 12, 2023**

*As of 7/5/23*

The Building Committee has been actively working to prepare the CMS and Central Office building project for a January 2024 ground breaking!

This month, the committee will begin the selection process for all the finishes and the color palette for the new school. This includes selecting brick colors, flooring materials, paint colors etc.

The committee has submitted its application to the Planning and Zoning Commission for site plan approval. The commission along with town officials have been reviewing the package and providing feedback to Perkins Eastman. We will present the project site plan at the July 6 P&Z public forum meeting.

Perkins Eastman remains on track to finish construction documents by July 28. This is the final design phase. The project then moves into document review and approvals with construction bidding to begin in October.

Additionally, the Building Committee and Board of Education have both approved Newfield to move forward with Phase I procurement, which allows Newfield to go to bid with long lead items. Certain HVAC and electrical equipment, for example, have lead times over 18 months. The partners met with OSCGR last week with the Phase I plan and were given approval to move forward with the phase of procurement. The remainder of the bidding will take place once Construction Documents are completed and the Phase II package is completed. The CMSBC is planning to view and approve the next phase at our September 13th meeting (BoE at their September 12th meeting).

Respectfully Submitted,  
Rosanna Glynn  
Chair, CMS Building Committee



**TOWN OF CROMWELL**  
**HUMAN SERVICES**  
TOWN HALL, 41 WEST STREET  
CROMWELL, CT 06416  
(860) 632-3449 FAX (860) 632-3446

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# Memo

**TO:** Town Manager/Town Council  
**FROM:** Amy Saada, Director of Human Services  
**DATE:** 7/5/23  
**RE:** Human Services Director Report

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The Cromwell Senior Center/Human Services wing is closed the week of July 3<sup>rd</sup>-7<sup>th</sup> due to new flooring being installed. Programs are being held via zoom or in other rooms in the building, but majority of programs are cancelled for the week.

**Upcoming Senior Center Programs for July:**

- 7/6 Snack & Learn- Senior Resources
- 7/11 History of Symphonic Music- July 11<sup>th</sup>
- 7/12 Lunch & Learn- Attorney Jacob Dressler, estate planning
- 7/13 Lunch & Learn- Senior Technology Tips
- 7/19 Snack & Learn- Medicare updates

**Human Services/Youth Services**

**Back to School Program** - Each year, with the assistance of the Salvation Army, local civic organizations, businesses, and resident donations, we are able to provide backpacks and school supplies to those in need. Applications will be available online from July 10, 2023, to August 11, 2023. Please contact Human Services at (860) 632-3448 for more information.


**Kin Care Connection** - The Cromwell Kin Care Connection is a place for caregivers raising a relative's child(ren) to gather, network, and support one another. Meetings are held on Thursdays from 5:30 pm - 7:30 pm in the Senior Dining Room at Cromwell Town Hall. Dinner is served and childcare is provided. Our next meeting is Thursday, July 13<sup>th</sup>.

Youth Services is hosting the Change the Script Van at the Cromwell Farmer's Market Friday, July 14<sup>th</sup>. Change the Script is a statewide public awareness campaign that provides great community resources to better understand, prevent, and recover from substance use disorders.

The Cromwell Prevention & Awareness Council's billboard on Route 99 (Main Street) highlights youth who are vape free and encourages the community to be vape free also.

Youth Services attended the June 21<sup>st</sup> Summer Reading Kickoff Concert hosted by Recreation and the Library. We provided face painting and a balloon twist artist as well as resources to parents about keeping kids safe this summer.

# Memo

**To:** Town Manager Salyatore  
**From:** Kara Canney   
**Date:** 7/5/2023  
**Re:** Cromwell Belden Public Library Report

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## Statistics for the month of June

**Door Count:** 6,489  
**Circulation:** 9,584  
**Programs:** 32 **Attendance:** 1,082  
**Downloads:** (Overdrive, Hoopla, Kanopy) 938  
**Computer Sessions:** 249  
**Study Rooms:** 111 hours/111 People

**Grants:** We were awarded the Janvrin Grant from the Community Foundation of Middlesex County in the amount of \$14,854.00 to foster the food scrap recycling initiative. I will be attending a workshop that pertains to the grant on July 26<sup>th</sup>.

The first workshop for the Strategic Planning Cohort will be on July 19<sup>th</sup> at the Berlin Peck Library.

A patron survey is the first step in determining what program will be offered for the Lifetime Arts workshops this fall. The survey is for patrons 55+ and is a prerequisite for the Lifetime Arts grant. The survey is included.

**Programming:** The library has been extremely busy! Summer Reading concert/registration and people of all ages borrowing materials and enjoying the space. The door counts for these past few days have been higher than ever but the staff at the library continues to provide excellent service.

Our first open garden welcomed 18 people and lots of zucchini! Open Garden hours are Wednesday's at 10 AM.

Please see the full listing of all programming provided in our newsletter.



# SUMMER 2023

The Cromwell Belden Public Library



## SUMMER READING IS FOR EVERYONE!

It's time for our 2023 Summer Reading program to get started! This year's theme is:



# HAVE BOOK, WILL TRAVEL



**Sign-ups will open at our Summer Reading Kick-Off.** As in the past, our program is available for all ages - from the smallest of children to the tallest of adults - and we are so excited for you to enjoy this year's new list of activities. Complete enough items on this year's passport and you will receive a 2023 Summer Reading Squad t-shirt! Sign-ups can be done at the library or through our website's Summer Reading tab.

**The first 100 sign-ups will get a coupon for Tall Man's Ice Cream!**

**So who's ready for an epic summer of fun at the library?!**

### CONTACT US:

Cromwell Belden Public Library  
39 West Street  
Cromwell, CT 06416  
(860) 632-3460  
[www.cromwellct.com/library](http://www.cromwellct.com/library)

Our Hours:  
Mon - Thurs: 10:00 AM - 8:00 PM  
Fri: 10:00 AM - 5:00 PM  
Sat (Jun.): 10:00 AM - 5:00 PM  
Sat. (Jul. & Aug.) & Sun: Closed

- Please note that events are subject to change or cancellation. -
- Event registration opens one month prior to event date. -

### HOLIDAY CLOSINGS AND SPECIAL HOURS:

Monday, June 19th: CLOSED

Tuesday, July 4th: CLOSED

Monday, Sept. 4th: CLOSED



# SUMMER READING



## SUMMER READING KICKOFF CONCERT WITH THE HEAVY HITTERS



RIVERPORT PARK AT FRISBEE LANDINGS

WEDNESDAY, JUNE 21st @ 6:30 PM

RAIN DATE: TBD



Come on up for Summer Reading. Listen to some  
heavy hitters, get your face painted, and eat  
delicious food! Food Trucks from *Wayne's Wings &  
Things*, *Square Peg Pizzeria*, and *Mamma's Ice Cream*  
will be on-site for your dining pleasure!

**PRESENTED IN PARTNERSHIP WITH THE CROMWELL RECREATION & YOUTH SERVICES DEPARTMENTS**

## SUMMER READING WRAP-UP PARTY



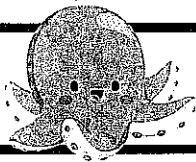
Riverport Park at Frisbee Landings  
Wednesday, August 23rd at 6:30 PM

Rain Date: TBD

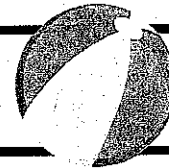


Come see Timmy Maia and listen to Top 40s Hits at the  
Library's Summer Reading Wrap-Up Party! Get a glitter tattoo,  
grab some grub from the *Get Stuffed* and *Deep River Ice* food  
trucks, bring a lawn chair or blanket, and sit back and enjoy.  
Summer Reading participants can turn in their Summer Reading  
log to be entered to win one of several raffle prizes!

**PRESENTED IN PARTNERSHIP WITH THE CROMWELL RECREATION & YOUTH SERVICES DEPARTMENTS**



# CHILDREN



## ONGOING PROGRAMS

### BABY RHYME TIME

WEDNESDAYS | 10:30 AM  
 SONG SET 1: JUN. 7-28  
 SONG SET 2: JUL. 19-AUG. 9  
 AGES 0-18 MONTHS | DROP-IN  
 THE ARCH ROOM



Babies, babies, babies! You'll learn rhymes, fingerplays, and songs at this program. Enjoy tickles, snuggles, and lap bounces while bonding with your little one. We'll do the same songs for 4 weeks so you can learn all the words.

### MUSIC & MOVEMENT

THURSDAYS | 11:15 AM | JUN. 8-AUG. 17  
 AGES 0-5 | DROP-IN  
 THE BELDEN

Come wiggle, sing, dance, and get silly with Miss Emily!



### STORY TIME

FRIDAYS, JUN. 16-AUG. 18 | 10:30 AM  
 NO STORY TIME JUNE 23  
 AGES 3-5 | REGISTRATION REQUIRED  
 THE BELDEN

Join Miss Emily for some fun stories, songs, and finger plays, followed by an activity or craft.

### MUSIC & MOVEMENT AFTER DARK

TUESDAY, JUN. 13 | 6:00 PM  
 AGES 0-5 | DROP-IN  
 THE BELDEN

Can't make our morning Music & Movement sessions? Join us for our first ever evening edition!



## SPECIAL STORY TIMES AGES 3-8 | REGISTRATION REQUIRED

### DOCTOR FOR A DAY

SATURDAY, JUN. 17 | 10:30 AM  
 THE BELDEN



Join us for a healthcare heroes story time! A Middlesex Health healthcare hero will read a story featuring a healthcare provider of color. In addition, they will lead attendees in a surgery-style activity. Each youth in attendance will receive a free book that features diverse healthcare characters.

This program is funded in part through a grant from the Community Foundation of Middlesex County.

### MEET A POLICE OFFICER

MONDAY, JUL. 10 | 10:30 AM  
 THE BELDEN



Join us for a special police officer story time! We'll enjoy some stories read by some of Cromwell's very own officers and do a craft!

### SILLY STORY TIME

MONDAY, JUL. 24 | 6:00 PM  
 THE BELDEN



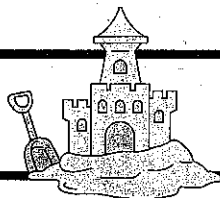
This story time is sure to be a barrel of laughs - we'll read some of the library's funniest picture books and get goofy with some fun activities and crafts

### STORIES DOWN UNDA'

TUESDAY, AUG. 15 | 6:00 PM  
 THE BELDEN

Pack your bags and set a course for the Southern hemisphere! At this Australian-themed story time, we'll stuff our own stuffed animals to take home, read some stories, and learn all about life down unda!





# CHILDREN

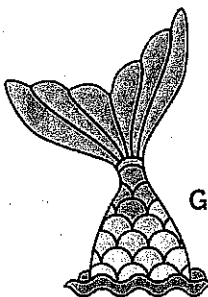


## SIGN & SING

TUESDAY, JUL. 18 | 10:30 AM  
 AGES 0-5 | REGISTRATION REQUIRED  
 BELDEN ROOM



Come enjoy a morning of children's music with sign language fun with Ms. Janine LaMendola, a musician/author/signer.



## FAIRY TALE STEM: THE LITTLE MERMAID

THURSDAY, AUG. 3 | 3:30 PM  
 GRADES K-3 | REGISTRATION REQUIRED  
 THE BELDEN

Why do some things float and others sink? Come for an under-the-sea story and test your predictions: see if you can make the little mermaid swim!

## TIC-TAC-TOE TO-GO CRAFT

FRIDAY, JUL. 14 | 2:00 PM  
 GRADES K-3 | REGISTRATION REQUIRED  
 THE BELDEN

Make and decorate your own game board bag and pieces for a portable tic-tac-toe game to take home and enjoy!

## FOOD EXPLORERS: PETE THE CAT

MONDAY, JUL. 31 | 10:30 AM  
 AGES 4-7 | REGISTRATION REQUIRED  
 THE BELDEN

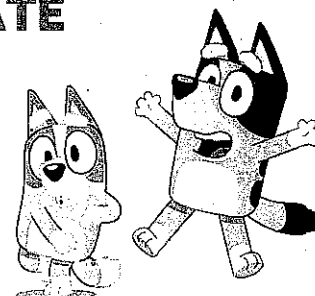


Bring your Tiny Food Explorers to this fun and delicious program where we make Pete The Cat in food form! This is a no-pressure food environment; kids are welcome to touch and not taste, and explore new textures and flavors. Recipe is nut-free but may include dairy.

## BLUEY PLAY DATE

TUESDAY, AUG. 8 | 6:00 PM  
 AGES 2-5 | DROP-IN  
 THE BELDEN

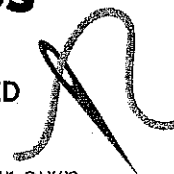
Bring the whole family down to the library for a Bluey play date! We'll play games inspired by your favorite Bluey episodes like Keepy Uppy, Magic Xylophone, Zoo and more!



## EMBROIDERY FOR KIDS

FRIDAY, AUG. 11 | 3:00 PM  
 GRADES K-3 | REGISTRATION REQUIRED  
 THE BELDEN

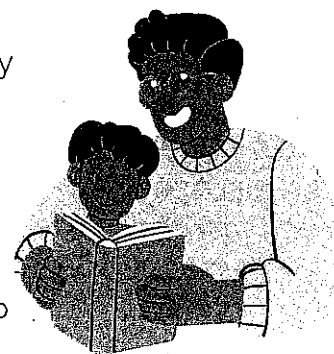
Join Miss Emily to design and sew your own embroidery project! We'll be using plastic needles and yarn to create some beautiful pieces of art.

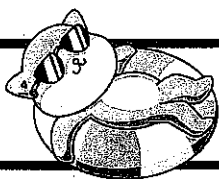


# 1000 BOOKS BEFORE KINDERGARTEN

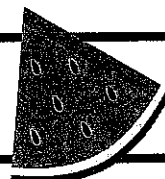
This free program promotes literacy in the home, helping you establish reading routines with your child and helping your child grow their vocabulary, early literacy skills, empathy skills, and so much more!

- **Register** - Sign up with a staff member at the library desk to get a Welcome Packet and your first Book Log.
- **Track your reading** - Each time a book is read to your child, mark or color in a shape on the Book Log. Every reading of every book counts!
- **Turn in your Book Log** - When you read 100 books, come to the library desk to get the next book log. You'll get a prize at 100, 500, and 1000 books!





# CHILDREN



## GRAPHIC NOVEL CLUB

LISTED TUESDAYS | 6:00 PM  
 GRADES 3-6 | REGISTRATION REQUIRED  
 BELDEN ROOM

Graphic novel fans unite! Come to the library once a month to get together with fellow comic lovers to enjoy some fun activities all about your favorite series and authors. We'll make our own comics, play games, and more.

JUN. 27 - Bad Guys  
 JUL. 25 - Phoebe and Her Unicorn

## KINDNESS KIDS: CHALK THE WALK



THURSDAY, JUL. 6 | 6:00 PM  
 AGES 0-12 | REGISTRATION REQUIRED  
 FRONT OF THE LIBRARY

Join the **Cromwell Arts Alliance** at the library to do something kind for someone this month by participating in Chalk the Walk in front of the library and Town Hall!

## FOOD EXPLORERS: RAINBOW PASTA

WEDNESDAY, JUL. 12 | 5:30-7:00 PM  
 GRADES 3-6 | REGISTRATION REQUIRED  
 THE BELDEN

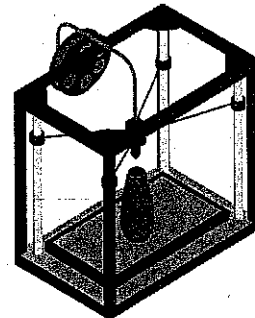
Join Food Explorers for a colorful pasta class! You'll learn how to make bright and colorful homemade pasta dough using natural food colorings. The end result will be beautiful rainbow noodles! Recipe is nut-free but will contain eggs.



## INTRO TO 3D PRINTING

MONDAY, JUL. 17 | 3:30 PM  
 GRADES 4-6 | REGISTRATION REQUIRED  
 THE BELDEN

Interested in 3D printing? Join Miss Frances as she teaches you how the library's 3D printers work and learn how to design your own creation using TinkerCAD.



## BUG CUPCAKE DECORATING

TUESDAY, AUG. 1 | 6:00 PM  
 GRADES 3-6 | REGISTRATION REQUIRED  
 THE BELDEN

Come to the library to learn how to turn cupcakes into bugs with Ms. Hope from **A Little Imagination Cakes**, located right here in Cromwell!



## DUNGEONS & DRAGONS

WEDNESDAY, AUG. 16 | 3:30-5:00 PM  
 AGES 6-11 | REGISTRATION REQUIRED  
 STORYTIME ROOM

Calling all adventurers! Join Rosie for a game of Dungeons and Dragons - **no prior experience required**. Fight monsters alongside your party through a streamlined version of this popular tabletop role playing game! Premade characters, dice, and other supplies will be provided - just bring your imagination!



## PAWS TO READ

FIRST & THIRD WEDNESDAYS | 5:00 PM - 7:00 PM  
 JUN. 7TH, JUL. 5TH & 19TH, AUG. 2ND & 16TH  
 AGES 5+ | REGISTRATION REQUIRED  
 STORYTIME ROOM & THE BELDEN

This popular program is back with more space than ever! Who better to practice your reading skills with than our therapy dog friends, Phoenix, Maple, & Dodger? **Reserve a 20 minute time slot** to pet and read to a furry companion. Make sure to come early to pick out your book!

**Best suited for children who are reading independently.**



## VOLUNTEER ORIENTATION

THURS., JUN. 29 & MON., JUL. 10 | 4:30 PM  
 GRADES 7-12 | REGISTRATION REQUIRED  
 THE BELDEN

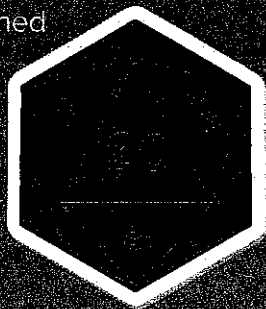
Looking for volunteer opportunities? Sign up to become a Teen Volunteer and attend orientation to get started. You'll learn exactly what you can do in order to earn volunteer hours.



## DUNGEONS & DRAGONS

THURSDAY, JUL. 6 | 3:30-5:00 PM  
 GRADES 7-12 | REGISTRATION REQUIRED  
 STORYTIME ROOM

Calling all adventurers! Join Rosie for a game of Dungeons and Dragons - **no prior experience required**. Fight monsters alongside your party through a streamlined version of this popular tabletop role playing game! Premade characters, dice, and other supplies will be provided - just bring your imagination!



## MINI CAKE DECORATING

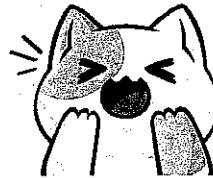
TUESDAY, JUL. 18 | 6:00 PM  
 GRADES 7-12 | REGISTRATION REQUIRED  
 THE BELDEN



Come to the library to learn how to turn a mini cake into a cat or dog with Ms. Hope from **A Little Imagination Cakes**, located right here in Cromwell! You will learn all about different frosting techniques, how to use fondant, and will get to take home a mini cake that you decorate.

## ANIME CLUB 2.0

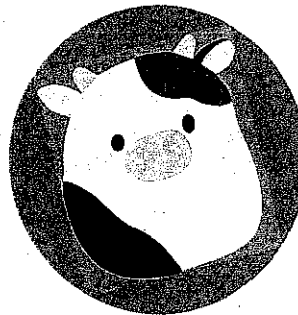
WEDNESDAY, JUN. 28 & JUL. 26 | 6:00 PM  
 GRADES 7-12 | REGISTRATION REQUIRED  
 THE BELDEN



Do you enjoy watching, drawing, or discussing anime and manga? Join Erica for our new and improved Anime Club, now on Wednesdays! We'll watch anime and dish about the best manga series while exploring and learning more about Japanese culture through other fun activities!

## DIY SQUISHMALLOWS

TUESDAY, AUG. 8 | 3:30 PM  
 GRADES 7-12 | REGISTRATION REQUIRED  
 THE BELDEN

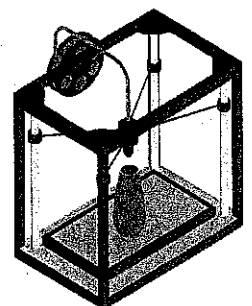


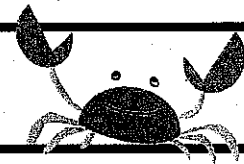
Get crafty at the library and learn how to make your very own mini squishmallow with Erica and take it home to keep!!  
**No prior sewing experience required.**

## INTRO TO 3D PRINTING

THURSDAY, AUG. 17 | 3:30 PM  
 GRADES 7-12 | REGISTRATION REQUIRED  
 THE BELDEN

Interested in 3D printing? Join Frances as she teaches you how the library's 3D printers work and learn how to design your own creation using TinkerCAD.



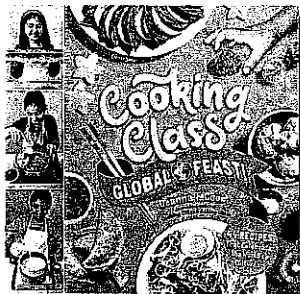


**ALL AGES**

**FAMILY COOKBOOK CLUB**

**TUESDAY, JUN. 20 | 6:00 PM**  
**REGISTRATION REQUIRED**  
**THE BELDEN**

Celebrate this year's Summer Reading theme and travel around the world from your kitchen when you sign up for our Family Cookbook

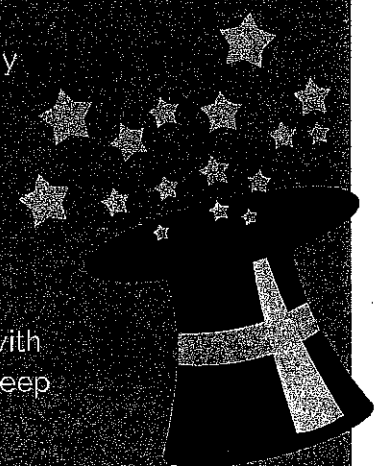


Club! Borrow a copy of **Cooking Class: Global Feast** at the front desk, pick a dish from it to make with your family, and bring your creation in for a library potluck.

**ED POP MAGIC SHOW**

**THURSDAY, JUL. 20 | 6:00 PM**  
**ALL AGES | REGISTRATION REQUIRED**  
**THE BELDEN**

Prepare to be amazed by Ed Popielarczyk - professional magician, balloon sculptor, and flea circus ring master! This interactive magic show combines audience participation with comedy and is sure to keep the whole family captivated.

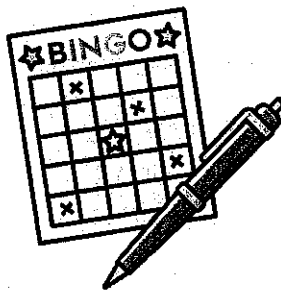


**BINGO PARTY: AFTER HOURS**

**FRIDAY, JUL. 28 | 6:00 PM**  
**ALL AGES | REGISTRATION REQUIRED**  
**THE BELDEN**

Bring your family and friends to the library after hours on a Friday night for a fun bingo party! We'll play the night away with some classic bingo, music bingo, and more. Will you be the one to win a prize?

**Snacks will be provided.**



**ANIMAL EMBASSY: WORLD WILDLIFE**

**WEDNESDAY, AUG. 9 | 6:00 PM**  
**REGISTRATION REQUIRED**  
**THE BELDEN**



**ANIMAL EMBASSY**

Animal Embassy will take children on a journey around the globe with incredible live Animal Ambassadors. We'll meet Animal Ambassadors from diverse habitats with some amazing adaptations that help them survive.



**3-D PRINTING IS HERE!**



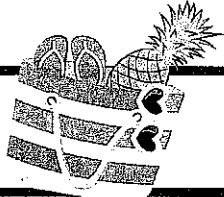
CBPL now has 3D Printers available for public printing! Here's how you can get started:

**Step 1:** email us at [cbplcreates@gmail.com](mailto:cbplcreates@gmail.com)  
 This email should include: your **name**, **phone number**, and an **STL file** of your requested print.

**Step 3:** Sit back, relax, and wait for us to contact you with the results! Printing time can vary by job and availability, so please be patient.

**Step 2:** We'll email you back with a confirmation and schedule a time for you to stop by the Library to sign off on all the details (like size, cost, etc.)

**Step 4:** Once you hear from us, you can visit the Library anytime we are open and ask for your completed print job at the front desk!



# ADULTS



## INTRO TO 3D PRINTING

THURSDAY, JUNE 6 | 6:30 PM

THE BELDEN | REGISTRATION REQUIRED

Interested in 3D printing? Join Frances to learn how the library's 3D printers work! Learn to design your own creation using Inkscape 3D and explore pre-made designs from Thingiverse.

## PAINTED TERRACOTTA POTS

MONDAY, JUNE 12 | 6:30 PM

THE BELDEN | REGISTRATION REQUIRED

Join us to make a geometrically decorated terracotta planting pot that you can take home at the end of night! If this event is full you can still attend - just bring your own project to work on while we all chat & craft!

## LEARN TO PLAY UKULELE

THURSDAY, JUNE 22 | 6:00 PM

THE BELDEN | REGISTRATION REQUIRED

Want to try an instrument that is fun and easy to play? Join Julie Stepanek as she returns to show the fundamentals of ukulele playing. You'll learn how to tune, strum and read chords. After a short lesson, you'll be able to play songs! No experience necessary. Julie will have ukuleles to borrow for those who sign up - if you bring your own then there's no need to register!



## DECORATE YOUR OWN CUPCAKES

MONDAY, JULY 10 | 6:30 PM

OR

TUESDAY, JULY 11 | 6:30 PM

THE BELDEN | REGISTRATION REQUESTED

Cupcakes aren't just for kids! Join professional caterer Hope Butler of **A Little Imagination Cakes** to decorate a perfectly crafted cupcake. Learn tips & tricks that the pros use and enjoy the satisfaction of eating your own creation! Space is limited, so please only sign up for one night.

## FRUIT-STAMPED TEA TOWELS

MONDAY, JULY 17 | 6:30 PM

THE BELDEN | REGISTRATION REQUIRED

Use a fun fruit stamping technique to decorate your own plain tea towels. These make great gifts! If this event is full you are still welcome to attend - just bring your own project to work on while we all chat & craft!

## INTRO TO DIAMOND PAINTING

MONDAY, AUGUST 21 | 6:30 PM

THE BELDEN | REGISTRATION REQUIRED

Do you enjoy meditative crafting with very pretty results? Then come make a set of coasters you will get to take home at the end of the night. If this event is full you can still attend - just bring your own craft to work on!

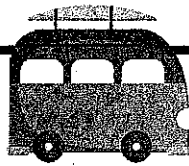
## LIBRARY COOKBOOK CLUB

DINNER FOR EVERYONE - MARK BITTMAN

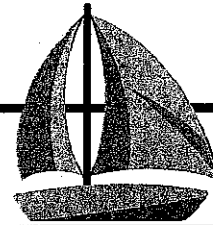
MONDAY, AUGUST 14 | 6:30 PM

THE BELDEN | REGISTRATION REQUIRED

Join us for the Cromwell Library's bookish version of a friendly potluck. You'll get the chance to use summer produce with this flexible, veggie-inspired cookbook by the classic author. Copies will be available at the front desk starting in July.



**ADULTS**



**THURSDAY NIGHT BOOK CLUB**

**IN-PERSON | 6:30 PM  
REGISTRATION REQUIRED**

Copies are available at the library's desk.

**THURSDAY, JUNE 29 | 6:30 PM**  
*Things in Jars* by Jess Kidd



Blending darkness & light, history & folklore, this spellbinding Gothic mystery collapses the boundary between fact & fairy tale to stunning effect, exploring what it means to be human in inhumane times.

**THURSDAY, JULY 27 | 6:30 PM**  
*Iona Iverson's Rules for Commuting*  
by Clare Pooley



Nobody ever talks to strangers on the train. It's a rule. But what would happen if they did? It turns out that talking to strangers can teach you about the world - and even more about yourself. This is a heartwarming novel about the joys of unexpected connections.

**THURSDAY, AUGUST 31 | 6:30 PM**  
*The Bluest Eye* by Toni Morrison

The critically acclaimed story of eleven-year-old Pecola - a black girl who prays for her eyes to turn blue so that she will be beautiful, so that her world will be different. This "banned book" was the third most challenged book in the U.S. in 2022.



**VIRTUAL REALITY DEMOS**

**JUNE 1, JULY 31 & AUGUST 28  
4:00-6:00 PM | REGISTRATION REQUIRED**

Try out the Library's Virtual Reality System! Reserve a 20 minute time slot and try out Beat Saber, Waltz of the Wizard, and more!

**THE SILENT READERS CLUB**

**THURSDAYS, JUNE 1 | JULY 6 | AUGUST 3  
6:00 - 8:00 PM | IN-PERSON | DROP-IN**

Grab a book & we'll provide an evening with snacks, warm drinks, and some peace & quiet so you can finally finish that book! Cozy up by the fireplace or under a blanket spot throughout the library - it's your choice!

**FRIDAY FLICKS**

**WITH THE SENIOR CENTER  
FRIDAYS | 1:00 PM**



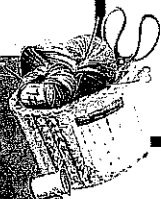
**ARCH ROOM | REGISTRATION REQUIRED**  
Join the Cromwell Senior Center and the Library for this co-presented event - new movies on the big screen! Watch films that are new to DVD every Friday - we've shown features like **A Man Called Otto** and **Call Jane** this past spring, and look forward to showing more fun & interesting films this spring!

Call the Senior Center to register or to find out more: 860-632-3447

**KNITTING CLUB**

**THURSDAYS, JUNE 8 | JULY 13 | AUGUST 10  
6:30 PM | IN-PERSON  
REGISTRATION RECOMMENDED**

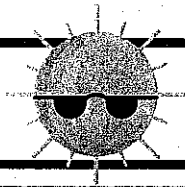
Join us for our monthly knitting club - now back in-person! This club also meets via Zoom on Fridays. email [cromwellknitclub@gmail.com](mailto:cromwellknitclub@gmail.com). Please join our knitters at the library all day for **WORLD WIDE KNIIT IN PUBLIC DAY, JUNE 16TH!**



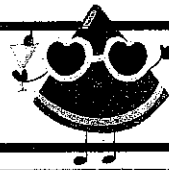
**FRIENDS OF THE LIBRARY**

**MONDAYS, JUNE 5, JULY 10 & AUGUST 7  
6:30 PM | ALL WELCOME | DROP-IN**

Join the Friends' monthly meeting & help brainstorm new ways to support your local library. The Friends fund museum passes, events & more!



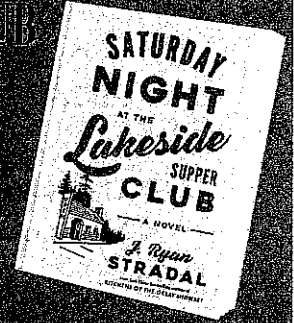
...AND MORE!



BOOKS ON TAP @ COLES ROAD BREWING  
SATURDAY NIGHT AT THE LAKESIDE SUPPER CLUB

WEDNESDAY, AUGUST 16 | 6:00 PM

COLES ROAD BREWING, 87 FARMINGTON AVE, BERLIN  
21+ ONLY | REGISTRATION REQUIRED



Bring your favorite pint and an official book discussion to Coles Road Brewing. Mingle and grab a drink - discuss it all with our CRB District representatives and register, but still read. Or maybe, read the book? Feel free to call us.

We will be reading *Saturday Night at the Lakeside Supper Club* by J. Ryan Stradal. Books to borrow will be available to those who register. Limited quantities available. Stop by the reference desk to borrow one today!



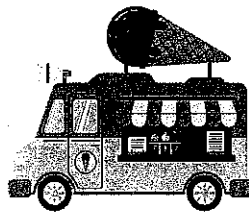
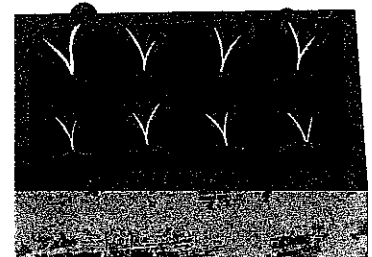
CBPL CHILDREN'S GARDEN



OPEN GARDEN HOURS

WEDNESDAYS, JUL. TO AUG. | 10:00 AM - 11:00 AM

Come visit the CBPL Children's Garden at the Cromwell Community Garden on Evergreen Road in Cromwell, near the intersection of Evergreen and Willowbrook Roads. You'll get a chance to help with daily gardening tasks like watering, weeding, and harvesting!



STORIES AND ICE CREAM

MONDAY, JUN. 26 | 6:00 PM

AGES 3-8 | DROP-IN  
CHILDREN'S GARDEN

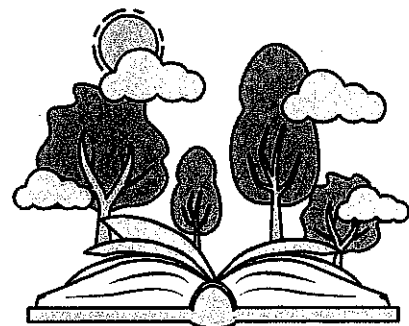
Join Rosie down at the CBPL Children's Garden for a cozy outdoor story time followed by delicious treats from Tall Man's Ice Cream!

GARDEN ADVENTURE STORY TIME

MONDAY, AUG. 7 | 10:30 AM

AGES 3-8 | DROP-IN  
CHILDREN'S GARDEN

Enjoy the beautiful blooms at the CBPL Children's Garden while we read our favorite garden-themed picture books and go on a scavenger hunt!



STAY TUNED FOR MORE SUMMER GARDEN EVENTS



**SCOTT KIERAS**  
RECREATION Director

**SHELBY JONES**  
Program Coordinator

**ROSANNE KRAJEWSKI**  
Administrative Assistant

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## MEMORANDUM

**TO:** Anthony Salvatore, Town Manager  
**FROM:** Scott Kieras, Recreation Director  
**DATE:** July 1, 2023  
**RE:** Recreation Department Updates

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Below is an update of information from our Department since the last Town Council Meeting:

- ❖ Town of Cromwell Farmers Market kicked off on Friday, June 2. To date, we have received 15 individual/business sponsors for the 2023 season. To date, we received a total of \$7,500.00 sponsorship funds. These funds will be used to promote our market in the form of billboard signage, tote bags, shirts and hats. Sponsorship packages are \$1,000.00, \$500.00 and \$300.00. We currently have 40 vendors with the list of inquires growing. Billboards are up on 372 in Berlin and Newfield Street in Middletown. We continue to be confident that this year's market will be bigger and better than last season.
- ❖ Fields and pavilions are open. Parks Department continue preparing all fields for all Cromwell user groups for their season. Splash Pad is open for the season.
- ❖ Summer Concert / Movie Schedule has begun. Dates, times and acts can be found in our brochure or on our website.
- ❖ Vale Sports Club conducted their annual Father's Day Soccer Tournament in June. Their 3-day tournament used many fields in town. No issues occurred, this tournament yielded \$5,137.50 to our field maintenance account. The Parks Department was very instrumental with the installation, set up and cleanup. Many thanks to Mike Conant and his staff.
- ❖ Work is wrapping up with the Varsity Softball and Baseball fields. Also included was work on McCrossin, Bateau and Franklin Fields. When completed, all these fields will be an added attraction not only to Cromwell user groups but the residents as well. Lou Spina and Mike Conant were instrumental with all these fields enhancements.

If you have any questions regarding the Recreation Department do not hesitate to contact my office.





# Town of Cromwell Office of the Town Manager

## TOWN MANAGER'S REPORT

**Date:** July 5, 2023  
**To:** Members of the Town Council  
**From:** Anthony J. Salvatore, Town Manager  
**Subject:** Town Manager's Report for 7/12/2023 Town Council Meeting

Due to a medical procedure, my report for this Council meeting is brief.

- We are continuing to work with and support BerryDunn as they conduct the Climate/Culture Study. The attached update went out to employees.
  - BerryDunn is scheduled to present the Organizational Culture Assessment Final Report and Prioritized Recommendations on July 12<sup>th</sup> at the Town Council's Special Meeting.
- We are still in negotiations for Non-Sworn Police, Police, and Public Works employees.
- On June 29 I attended a retirement event for former Police Chief Lamontagne where she was presented with a Proclamation and a Key to the Town of Cromwell.
- Captain Sifodaskalakis was sworn in on June 30<sup>th</sup> as the Chief of Police. It was a well-attended event. Congratulations Chief Sifodaskalakis!
- We continue to work on the following initiatives:
  - Town Planner – Charging Stations at municipal parking lot and Town Hall
  - Engineering – Pierson Park and West Street Sidewalks
  - Economic Development – Various Commercial and Residential Projects

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## TOWN OF CROMWELL

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DATE: JULY 6, 2023  
TO: ANTHONY J. SALVATORE, TOWN MANAGER  
FROM: SHARON DEVOE, FINANCE DIRECTOR *Sharon*  
RE: JULY TOWN COUNCIL REPORT

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I am submitting budget reports for fiscal year 2023 for the Town Council meeting on July 12<sup>th</sup>. The reports reflect activity through the end of June.

The Finance office is working with departments to pay final invoices for the 2023 fiscal year. I am anticipating a slight operating surplus; however, the exact amount will not be determined until all expenditures and revenues are finalized.

The audit for FY23 has begun, and on June 28<sup>th</sup> we had a meeting to discuss the upcoming fiscal year 2023 audit with PKF O'Connor Davies. The audit team reviews payroll records, banking transactions, personnel actions, tax collection and assessor records.

Let me know if you have any questions or wish to discuss anything further.

Thank you.

# TOWN OF CROMWELL, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
002 TOWN CLERK'S OFFICE	-372,000	0	-372,000	-335,305.27	.00	-36,694.73	90.1%
021 TAX COLLECTOR	-47,894,122	0	-47,894,122	-48,682,244.54	.00	788,122.54	101.6%
022 ASSESSOR'S OFFICE	-500	0	-500	-99.50	.00	400.50	19.9%
030 PUBLIC WORKS ADMIN.	-45,900	0	-45,900	-58,273.26	.00	12,373.26	127.0%
033 BUILDING INSPECTION	-350,000	0	-350,000	-366,746.15	.00	16,746.15	104.8%
040 POLICE DEPARTMENT	-99,800	0	-99,800	-91,596.89	.00	-8,403.11	91.6%
042 ANIMAL CONTROL	-550	0	-550	.00	.00	-550.00	.0%
050 HEALTH DEPARTMENT	-25,000	0	-25,000	-27,980.00	.00	2,980.00	111.9%
053 SENIOR SERVICES	-500	0	-500	-925.00	.00	425.00	185.0%
061 LIBRARY	0	0	0	-2,855.34	.00	2,855.34	100.0%
206 BOARDS & COMMISSIONS	-9,500	0	-9,500	-15,207.05	.00	5,707.05	160.1%
207 STATE OF CONNECTICUT	-5,627,265	0	-5,627,265	-5,887,924.21	.00	260,659.21	104.6%
208 MISCELLANEOUS SOURCES	-578,404	0	-578,404	-1,392,853.65	.00	814,449.65	240.8%
999 FUND BALANCE	-979,000	0	-979,000	.00	.00	-979,000.00	.0%
TOTAL GENERAL FUND	-55,982,541	0	-55,982,541	-56,861,810.86	.00	879,269.86	101.6%

# TOWN OF CROMWELL, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2023-13

ACCOUNTS FOR GENERAL FUND	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENG/REQ	AVAILABLE BUDGET	PCT USED
001 TOWN MANAGER'S OFFICE	387,846	1,723	389,569	373,238.46	236.36	16,094.48	95.9%
002 TOWN CLERK'S OFFICE	215,953	489	216,442	210,304.50	4,655.00	1,482.60	99.3%
003 REGISTRAR OF VOTERS	80,209	104	80,313	73,689.25	58.40	6,564.87	91.8%
004 PLANNING COMMISSION	3,525	0	3,525	2,468.54	142.35	914.11	74.1%
005 ECONOMIC DEVELOPMENT	22,302	0	22,302	19,265.99	.00	3,036.01	86.4%
006 BOARD OF FINANCE	1,350	0	1,350	884.85	.00	465.15	65.5%
008 CHARTER REVISION COMM	3,000	0	3,000	147.10	.00	2,852.90	4.9%
009 BOARD OF ASSESSMENT APPEALS	1,200	0	1,200	621.50	.00	578.50	51.8%
010 ZONING BOARD OF APPEALS	1,250	0	1,250	570.06	.00	679.94	45.6%
011 INLAND WETLANDS	1,900	0	1,900	781.00	.00	1,119.00	41.1%
012 COMM. FOR DISABLED PEOPLE	49,872	0	49,872	49,337.00	.00	535.00	98.9%
013 DONATIONS AND DUES	42,130	0	42,130	41,761.00	.00	369.00	99.1%
014 TOWN COUNCIL	232,100	0	232,100	131,486.80	77,507.45	23,105.75	90.0%
015 LEGAL EXPENSE	210,401	0	210,401	202,547.81	4,438.71	3,414.48	98.4%
016 CENTRAL SERVICES	607,610	0	607,610	583,111.62	.00	24,498.38	96.0%
017 INSURANCE EXPENSE	754,002	0	754,002	748,299.97	1,624.18	4,077.85	99.5%
018 GENERAL EXPENSE	140,299	741	141,040	135,924.03	322.94	4,793.29	96.6%
019 DEVELOPER/PLANNER	443,179	0	443,179	423,743.21	576.88	21,125.02	95.3%
020 FINANCE DEPARTMENT	159,943	164,284	324,227	196,130.96	10,599.64	117,496.62	63.8%
021 TAX COLLECTOR	246,990	1,177	248,167	239,738.61	.00	8,428.13	96.6%
022 ASSESSOR'S OFFICE	210,771	1,079	211,850	209,937.00	5,22.81	9,139.36	96.7%
030 PUBLIC WORKS ADMIN.	249,922	1,919	251,841	240,140.17	5,020.31	2,112.67	99.1%
031 ENGINEERING	246,354	648	247,002	240,140.17	150,858.35	2,112.67	99.1%
032 SOLID WASTE REMOVAL	878,220	782	879,002	628,369.36	150,858.35	99,639.81	88.7%
033 BUILDING INSPECTION	210,771	0	210,771	209,937.00	509.47	1,106.50	99.5%
034 HIGHWAY DEPT.	1,505,106	-13,236	1,491,870	1,056,486.18	225,757.40	209,626.55	85.5%
035 BUILDING MAINTENANCE	656,972	37,089	694,061	615,628.35	26,290.97	52,141.63	92.5%
036 PARKS & GROUNDS	451,431	-13,806	437,625	398,789.31	8,530.09	30,305.47	93.1%
037 PUBLIC WORKS-OTHER	449,000	0	449,000	430,829.68	11,635.55	6,534.77	98.5%
038 VEHICLE MAINTENANCE	330,200	0	330,200	220,602.16	33,241.28	76,356.56	76.9%
040 POLICE DEPARTMENT	3,837,472	1,665	3,839,137	3,643,150.00	25,181.50	170,805.42	95.6%
041 EMERGENCY MANAGEMENT	21,050	0	21,050	18,561.85	1,271.52	1,216.63	94.2%
042 ANIMAL CONTROL	95,414	0	95,414	90,405.67	.00	5,008.33	94.8%
050 HEALTH DEPARTMENT	205,377	675	206,052	201,951.43	3,996.59	2,104.09	99.9%
051 HUMAN SERVICES	137,217	751	137,968	135,580.42	105.28	2,281.90	98.3%
053 SENIOR SERVICES	136,972	336	137,308	131,058.65	1,212.66	5,036.77	96.3%
054 YOUTH SERVICES	107,755	318	108,073	97,293.20	432.92	10,347.15	90.4%
055 TRANSPORTATION SERVICES	152,064	699	152,763	146,860.78	1,299.89	4,602.43	97.0%
060 RECREATION DEPARTMENT	277,639	951	278,590	265,077.50	4,748.53	8,764.39	96.9%
061 LIBRARY	653,393	2,558	655,951	612,404.80	2,220.15	41,325.61	93.7%
070 BONDED DEBT	3,429,499	0	3,429,499	3,299,500.00	.00	129,999.00	96.2%
080 EMPLOYEE BENEFITS	4,208,128	-28,486	4,179,642	3,666,825.00	7,550.00	505,266.72	87.9%
090 BOARD OF EDUCATION	33,996,415	373	33,996,788	29,354,731.77	.00	4,641,683.23	86.3%
119 DEVELOPMENT COMPLIANCE	109,799	0	109,799	109,707.16	221.93	243.01	99.8%

# TOWN OF CROMWELL, CT

## YEAR-TO-DATE BUDGET REPORT



FOR 2023 13

ACCOUNTS FOR: 001 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENC/REQ	AVAILABLE BUDGET	PCT USED
120 CONSERVATION COMMISSION	1,210	0	1,210	.00	.00	1,210.00	.0%
TOTAL GENERAL FUND	55,982,541	164,099	56,146,640	49,274,281.84	615,769.11	6,256,589.08	88.9%

POSTED BATCH REPORT BY SEQUENCE NUMBER / TERM# 10 BATCH# 1712

OFFICE OF TAX COLLECTOR TOWN OF CROMWELL TYPE: ALL CASH: 06/27/2023 TIME: 11:12:18 PAGE: 1  
 TOTAL ONLY : NO BATCH# 1712 TERM# 10 PAYDATE : 07/01/2022 TO 06/27/2023 CYCLE : 00 - ALL PAY TYPE : All TAX/DEF : Tax and Deferred TYPE : 00 ALL BILLS  
 BILL # S TOWN # GRAPFONE MARILYN M

BILL #	S	TOWN #	GRAPFONE MARILYN M	INTEREST	LIEN	FIRE	B-INT	FIRE	INTEREST	LIEN	FIRE	TOT PAID	DATE-PAID	REG	TERM#	BATCH	SEQ#	CHK	BK	AL	#F
2021-04-0080768				-6.99	0.00	-5.00	0.00	0.00	0.00	0.00	0.00	-189.87	06/27/2023	R	10	1712	1				
				-177.88	0.00	-5.00	0.00	0.00	0.00	0.00	0.00	-189.87	06/27/2023								
				-177.88	0.00	-5.00	0.00	0.00	0.00	0.00	0.00	-189.87	06/27/2023								
TOT CUR/YR (1)				-6.99	0.00	-5.00	0.00	0.00	0.00	0.00	0.00	-189.87									
TOT ACTIVE (1)				-6.99	0.00	-5.00	0.00	0.00	0.00	0.00	0.00	-189.87									
TOT REFUNDS (1)				-177.88	0.00	-5.00	0.00	0.00	0.00	0.00	0.00	-189.87									
GRAND TOTAL (1)				-177.88	0.00	-5.00	0.00	0.00	0.00	0.00	0.00	-189.87									
TYPE R				-177.88	0.00	-5.00	0.00	0.00	0.00	0.00	0.00	-189.87									

RECEIPT TOTAL -189.87  
 CASH TOTAL 0.00  
 CHANGE TOTAL 0.00  
 CASH BALANCE 0.00  
 CHECK TOTAL 0.00  
 CREDIT TOTAL 0.00  
 DEBIT TOTAL 0.00  
 DEPOSIT TOTAL -189.87 \*\*\* (EXCLUDE CREDIT AND DEBIT CARD)  
 GRAND TOTAL -189.87

**REQUEST FOR ABATEMENT OR REFUND OF PROPERTY TAXES**

5/15/23


Sec. 12-81(20), Sec. 12-124, 12-125, 12-126, 12-127, 12-127a, 12-128, 12-129 Rev. as Amended  
 This is to certify that GRAPPONE MARILYN M

has presented satisfactory proof that he/she is entitled to an exemption on the assessment list of 10/01/2021

- Sec. 12-81 (20) Servicemen Having Disability Rating.
- Sec. 12-124 Abatement to poor.
- Sec. 12-125 Abatement of Taxes of Corporations.
- Sec. 12-126 Tangible Personal Property Assessed in more than one Municipality.
- Sec. 12-127 Abatement or Refund to Blind Persons.
- Sec. 12-127A Abatement of Taxes on Structures of Historical or Architectural Merit.
- Sec. 12-128 Refund of Taxes Erroneously Collected from Veterans and Relatives.
- Sec. 12-129 Refund of Excess Payments.

GRAPPONE MARILYN M  
 408 ROOK RD BLDG 16  
 CROMWELL, CT 06416-2162

0011021  
 61001

2021-04-0080768  
 80768  
 /4T4BF1FK8ER400539  
  
 \*2021040080768\*

To DOUGLAS SIENNA CCMC Collector of TOWN OF CROMWELL State of Connecticut.

I hereby apply for refund\* of such part of my tax as shall represent:

The service exemption or Sec. 12-129 Refund of Excess Payments.  
 (State reason -- Cross out service exemption if it does not apply)

*****							
		Tax	Interest	Lien	Fee	Total	Overpaid Tax
Total Due	01/01/2023	0.00	0.00	0.00	0.00	0.00	
Total Paid	04/24/2023	177.88	6.99	0.00	5.00	189.87	-177.88 ***
Adjusted Refund		-177.88	0.00	0.00	0.00	177.88	

189.87  
 b/c  
 JF

**PLEASE READ, SIGN, AND DATE BELOW:**

I am entitled to this refund because I made the payments from funds under my control, and no other party will be requesting this refund. I understand that false or deliberately misleading statements subject me to penalties for perjury and/or for obtaining money under false pretenses.

Marilyn Grappone  
 Print Name

Marilyn Grappone 5/16/2023  
 Signature of Taxpayer Date

**COLLECTOR'S RECOMMENDATION TO THE GOVERNING BODY**

To the First Selectman, or \_\_\_\_\_  
 It is recommended that refund\* of property taxes and interest in the amount of 177.88  
 be made to the above-named taxpayer in accordance with the provisions of Section (s):

Sec. 12-129 Refund of Excess Payments.

DATED AT TOWN OF CROMWELL, CONNECTICUT THIS 24 DAY OF April 2023

DOUGLAS SIENNA CCMC  
 TAX COLLECTOR

**ACTION TAKEN BY GOVERNING BODY**

The First Selectman, as authorized by the Board of Selectman, or \_\_\_\_\_  
 approved on the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_. It was voted to refund  
 Property Taxes and Interest amounting to \$ \_\_\_\_\_ to \_\_\_\_\_.

\_\_\_\_\_  
 First Selectman

\_\_\_\_\_  
 Other Governing Body

Mail To : DOUGLAS SIENNA CCMC  
 TOWN OF CROMWELL  
 41 WEST ST  
 CROMWELL, CT 06416







# CROMWELL POLICE DEPARTMENT



*Frederick Sifodaskalakis*  
*Chief of Police*

## MEMO

**TO:** Anthony Salvatore, Town Manager  
**FROM:** Chief Fred Sifodaskalakis *Fred Sifodaskalakis*  
**SUBJECT:** Town Council Report (June 2023)  
**DATE:** July 4, 2023

In preparation for the June Town Council meeting, I am providing you the June monthly statistics. I am also providing you a report from K-9 Sergeant John Carlson for activity for the month of June 2023. Detective Sergeant Penn provided a report for the Detective Division.

The following were Response to Aggression/Resistance, Civilian Complaints, and Training for the month of **June 2023**:

**Response to Aggression/Resistance:** There was (1) incident in the month of **June**.

**Civilian Complaints:** There was (1) civilian complaint in the month of **June**.

### Training (June):

- Chief Lamontagne: **Body Worn Cameras**
- Chief Sifodaskalakis, Sergeant Penn, and Sergeant Parsons: **The Failure of Supervision**
- Officer O: **Weapons and Permits**
- **Started Department Wide Mandatory Elder Abuse Training**

Officer Visconti and Officer O have started the fourth and final phase of the field training program.

With the retirement of Chief Lamontagne and the resignation of Officer Dorais we are down six police officers.

We have scheduled oral boards for July 18 and 19<sup>th</sup> for entry level police officer.

We have received three seats in the October 2023 police academy.

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5 WEST STREET, CROMWELL, CT 06416

Tel: 860-635-2256 | [www.CromwellPD.com](http://www.CromwellPD.com) | Fax: 860-632-8248

This years Travelers Championship saw the largest crowds than any previous year. It was a successful week and I am very proud of the department as many hours were worked. We had assistance from several police departments (Berlin, Wethersfield, Middletown, East Hampton, Southington, East Hartford, and Hartford).

**Kind words from citizens:**

An email was received from Mr. Slosberg. He was at the Travelers Championship when he received a flat tire driving out of the parking lot. Officer Alassiri did not hesitate and took over helping change the tire. Mr. Slosberg appreciated the help and ended his email with "Look forward to visiting Cromwell again."

An email was received from Mr. Schmaltz thanking the department for assisting getting health care workers into his residence during the Travelers Championship.

A message was received via FaceBook thanking officers for helping a teenager and her mother. The officers were; Officer Visconti, Officer Dean, and Officer Alassiri.

## Incident Statistics Report

06/01/2023 00:00 Thru 06/30/2023 23:59

Call Type Description	Total for Period
911 Hang Up Call	19
Administrative Matter	28
Alarm - All types	9
ALARM-FALSE BILLABLE	23
All Other Offenses	4
Animal Complaint	43
Assault, Aggravated	1
Assist Motorist	29
Assist Other Agency	31
Car Seat Installation	1
CAR WASH	55
Civil Matter	6
Credit Card/ATM Fraud	1
Criminal Mischief / Vandalism	5
Dis Conduct/BOP	2
Domestic Incident	9
DUI	3
Dumping	1
Escort	2
False Pretenses/Swindling	1
Fight/Disturbance	1
Fingerprinting	16
Follow Up	1
FV Protocol / P.A.	9
Harrassing Phone Calls	1
Identity Theft	23
Impaired / Intox Person	4
Impersonation	2
Juvenile Incident	8
K-9 Assist	1
Larceny - From Building	2
Larceny - From MV	8
Larceny - MV Parts/Access	5
LARCENY - FROM MV/RECORD ONLY	4
Larceny -Purse-snatch	1
Larceny -Shoplifting	22
Larceny, Bad Checks	1
Larceny- Other	3
MEDICAL - OXYGEN REPLACEMENT	1

## Incident Statistics Report

06/01/2023 00:00 Thru 06/30/2023 23:59

Call Type Description	Total for Period
Medical Emergency	42
MEDICATION DISPOSAL BOX	1
Missing Person	5
MV Accident	33
MV Abandoned	1
MV Parking Violation	4
MV Theft	2
MV Violation	58
MVA NR PRIV PROP	11
Neighbor Dispute	1
Noise Complaint	10
Nursing Home Fax Report	2
Property Check	474
Property Lost/Found	12
Property Seized	4
Record Only Call	10
Report of Gunshot	1
Road Cond/TCS Out	16
See Complainant	43
Serve Warrant INFO	8
Suspicious Activity	67
TEST CALL	5
Threaten/Harass/Intimidation	6
Traffic Assignment	6
Unfounded Complaint	27
Untimely Death	4
Unwanted Person	2
Well Being Check	23
<b>Total:</b>	<b>1264</b>

## Monthly NIBRS Statistics

06/01/2023 00:00 Thru 06/30/2023 23:59

Call Description	Curr Mth 06/ 2023	Prev Mth 05/ 2023	% Chg Mth to Mth	Prev Year 06/2022	% Chg Mth to Yr	Year To Date 1/1 - 06/30/2023	Year To Date 2022 1/1 - 06/30/2022	% Chg 2023 / 2022
100 Kidnap/Abduction	0	0	% 0	0	% 0	1	0	% +100
11A Forcible Rape	0	0	% 0	1	% 100	3	1	% +200
11B Forcible Sodomy	0	0	% 0	0	% 0	1	0	% +100
11C Sexual Assault with an Obje	0	0	% 0	0	% 0	1	0	% +100
11D Forcible Fondling	0	0	% 0	0	% 0	3	4	% -25
120 Robbery	0	0	% 0	0	% 0	2	1	% +100
13A Aggravated Assault	0	0	% 0	1	% 100	1	3	% -66.
13B Simple Assault	3	2	% +50	0	% +300	18	18	% 0
13C Intimidation	0	3	% 33.3	1	% 100	12	20	% -40
210 Extortion/Blackmail	0	0	% 0	0	% 0	0	1	% -100
220 Burglary/Breaking and Enter	0	1	% 100	4	% 25	4	11	% -63.
23A Pocket-Picking	0	0	% 0	0	% 0	0	0	% 0
23B Purse-Snatching	1	0	% +100	0	% +100	1	0	% +100
23C Shoplifting	21	7	% +200	19	% +10.5	83	92	% -9.7
23D Theft From Building	1	2	% -50	0	% +100	7	13	% -46.
23F Theft From Vehicle	7	7	% 0	6	% +16.6	32	34	% -5.8
23G Theft of MV Parts or Access	5	7	% -28.	9	% -44.	31	44	% -29.
23H All other Larceny	2	3	% -33.	1	% +100	10	12	% -16.
240 Motor Vehicle Theft	2	2	% 0	7	% -71.	20	15	% +33.3
250 Counterfeiting/Forgery	0	1	% 100	0	% 0	4	7	% -42.
26A False Pretenses/Swindle/Con	0	1	% 100	0	% 0	6	3	% +100
26B Credit Card/Automatic Telle	0	2	% 50	3	% 33.3	5	10	% -50
26C Impersonation	2	1	% +100	0	% +200	3	1	% +200
26E Wire Fraud	0	1	% 100	0	% 0	1	2	% -50
26F Identity Theft	22	10	% +120	1	% +2100	54	5	% +980
270 Embezzlement	0	0	% 0	0	% 0	1	3	% -66.
290 Destruction/Damage/Vandalis	10	9	% +11.1	10	% 0	40	55	% -27.
35A Drug Narcotic Violations	1	0	% +100	0	% +100	4	9	% -55.
35B Drug Equipment Violations	1	2	% -50	3	% -66.	7	16	% -56.
36B Statutory Rape	0	0	% 0	0	% 0	1	1	% 0
520 Weapon Law Violations	0	0	% 0	0	% 0	2	3	% -33.
90C Disorderly Conduct	3	1	% +200	4	% -25	11	24	% -54.
90D Driving under the Influence	3	2	% +50	1	% +200	15	21	% -28.
90F Family Offenses, Nonviolent	0	1	% 100	0	% 0	2	2	% 0
90J Trespass of Real Property	4	2	% +100	3	% +33.3	13	18	% -27.
90Z All Other Offenses	7	10	% -30	4	% +75	44	39	% +12.8
<b>Report Totals:</b>	<b>95</b>	<b>77</b>	<b>% +23.3</b>	<b>78</b>	<b>% +21.7</b>	<b>443</b>	<b>488</b>	<b>% -9.2</b>



# CROMWELL POLICE DEPARTMENT

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*Frederick Sifodaskalakis*

*Chief of Police*

**TO:** Chief Sifodaskalakis

**FROM:** K-9 Sergeant John Carlson

**SUBJECT:** Monthly K-9 Activity June 2023

**DATE:** 06/30/2023

Beginning June 1, 2023 through June 30, 2023 I am reporting the following activities for the K-9 unit:

June 7, 2023 – K9 demonstration for Woodside DARE graduation.

June 16, 2023 – K9 demonstration at farmers market.

June 27, 2023 – K9 monthly patrol in-service at Middletown Juvenile Center – 8 Hours.

Nothing further at this time.

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# CROMWELL POLICE DEPARTMENT

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*Frederick Sifodaskalakis*

*Chief of Police*

## MEMO

**TO:** Chief Frederick Sifodaskalakis  
**FROM:** Sergeant Steven Penn  
**SUBJECT:** Detective Division Report June 2023  
**DATE:** June 30, 2023

During the month of June, the Detective Division conducted two background investigations for the open position of dispatcher and three for the open position of Patrol Officer. The Detective Division also served one arrest warrant. The warrant was approved by the court after a lengthy investigation conducted by Detective Perlini.

1. On April 19, 2023 patrol officers responded to Springhill Suites by Marriott, 76 Berlin Rd., for a reported robbery. Approximately \$150.00 was taken from the front desk register. Detective Perlini was assigned to the investigation. During his investigation a suspect was generated. The suspect was apprehended by the Middletown Police Department on an unrelated incident and after an interview a confession was obtained.
  - Detective Perlini was able to secure an arrest warrant for the suspect, Bruce Vaughn (dob: 09/01/1964) who was arrested on June 13, 2023 and was charged with Robbery 1<sup>st</sup> 53a-134, Larceny 6<sup>th</sup> 53a-125b and Breach of Peace 2<sup>nd</sup>. Vaughn was in the custody of the Department of Corrections and was presented at GA-09 for same day arraignment.

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Good morning Chief Lamontagne,

I wanted to let you know about the courtesy and service provided to my wife and I during our visit to the Golf Championship in Cromwell yesterday.

When exiting the grass parking lot I noticed that I had a flat tire and pulled into a driveway safely off the busy road across from the exit/entrance.

I began to unload my spare and equipment when Officer Alassiri approached from across the street. He said "please, let me help you with that". I told him I was capable, but he insisted and took over. It's been 20 years since I changed a tire and his assistance was a life saver. He instructed me to put on the emergency brake, put a large stone behind my front tire as we were on a tiny slope and loosen the lug nuts before we jacked the car up. A few things I had forgotten in the past decades. Officer Alassiri got us safely on the road quickly.

His efforts were greatly appreciated and I wanted to let you know what a terrific young man he is.

Look forward to visiting Cromwell again,

Craig Slosberg



**Capt. Sifodaskalakis**

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**From:** jds4961@aol.com  
**Sent:** Monday, June 26, 2023 10:58 AM  
**To:** Capt. Sifodaskalakis  
**Cc:** Salvatore, Anthony; Fortenbach, Stephen; Chief Lamontagne  
**Subject:** 4 Northbridge - Thank you

Good Morning Captain:

I want to extend our sincere appreciation in your communication efforts to make it easy for the health care workers to get to our home during the week of Travelers Championship. I know the burden of managing these security operations involving multiple police departments and civilian security. It made the situation at home very tenable without the worry of a disruption in service.

Thank you and all of the officers and staff who assisted,  
All my best,  
John

I am writing this to send a  
thank you to the three officers  
who came out last night for a  
welfare check for my teenage  
daughter, Nikki. I initially felt  
blindsided, though grateful for  
the follow through. As the  
hours progressed and rapport  
was built, my tension and  
nervousness subsided. I was  
mad at myself for not being  
aware of how depressed my  
daughter is, and also upset  
that she felt she couldn't come  
to me. Honestly, I was also  
embarrassed by the police  
presence in my HOA where I'm  
on the Board and everyone  
knows me. I also felt helpless  
and disempowered as a  
mother. I am sorry to say that  
the only name I recall is Brian.  
Please let them know that I  
appreciate the follow through  
with my child, and also their  
dealings with me when I

presence in my HUA where I'm on the Board and everyone knows me. I also felt helpless and disempowered as a mother. I am sorry to say that the only name I recall is Brian. Please let them know that I appreciate the follow through with my child, and also their dealings with me when I became upset. Clearly this was a cry for help from my daughter, and they answered the call. Please let them know I say thank you and that their efforts made a difference. Their efforts also helped to make me less fearful of police. Past experiences of my own before being a mom made me closed off and scared to cops. 👍👍👍 that's a thumbs up for each officer that was here.

Hi, thanks for contacting us.



TOWN OF CROMWELL  
Nathaniel White Building  
41 West Street · Cromwell, CT 06416

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## MEMORANDUM


To: Anthony J. Salvatore, Town Manager  
From: Louis J. Spina, Jr.  
Director of Public Works  
Date: July 5, 2023  
Re: **Town Council Updates**

Here is a list of some of the projects Public Works staff is currently working on. I will attend next week's meeting should there be any questions:

- Martin Laviero signed West Street sidewalk contract and was given a Notice to Proceed effective July 17<sup>th</sup>.
- There will be a design progress meeting with Silver Petrucelli on July 11<sup>th</sup> for Pierson Park upgrades.
- CHA is moving along with the high school multi-purpose field project design. Anticipate a wetlands commission application later this summer.
- The drainage study is complete and in their packets.
- Pasco Hill Rd. and Ledge Rd. were resurfaced recently. Twin Oaks Dr. and Black Birch Dr. are scheduled for end of July or early August. Lastly, Brooks Lane, McDonald Ave, and Carroll Place will be done later in fall. Considering adding Woodlawn Dr.
- U.S. Pitch Care is completing rehabilitations of 5 baseball/softball fields.
- Dog Park scheduled to be closed on July 6<sup>th</sup> & 7<sup>th</sup> for maintenance.
- Atlantic Pavement Markings performing annual maintenance week of July 3<sup>rd</sup>.
- Police Department Roof Replacement will start Wednesday, July 12<sup>th</sup>.
- Senior Center /Human Services floor replacement began this week.

**Engineering Department  
Town of Cromwell  
Cromwell, CT**

**Memorandum**

**To:** Anthony Salvatore –Town Manager  
**CC:** Sharon DeVoe – Finance Director  
**From:** Jon Harriman, P.E.   
**Date:** 7/5/2023  
**Re:** Drainage Study – Various Locations

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I am attaching copies of the drainage study of ten locations in Town completed by Cardinal Engineering Associates (CEA). The report provides an analysis of the issue at each location and details a series of alternatives to make improvements. The report includes an opinion of probable cost and provides a recommended alternative for each location. A final table in the report establishes a priority ranking for project implementation consideration.

I will make myself available at the July 12<sup>th</sup> Council Meeting if members would like to discuss the report. If a formal presentation on the report findings by CEA is desired, I would suggest that it be made at the August meeting or a special meeting. Moving forward my recommendation is to continue working with CEA to further the design process of as many of these projects as the remaining ARPA funding allocation will allow. With plans, specifications and cost estimates in place the opportunity to obtain grant funding is improved.

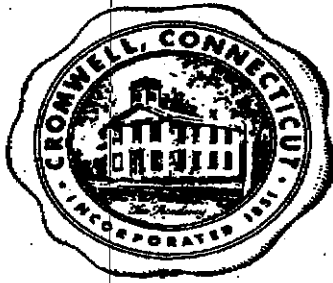
My recommendation would be to move forward with the analysis of the Culvert conveying Cromwell Creek under Route 372 and Pierson Park. The report indicates that it can only convey storm flows up to the 25-year storm, and we did have an incident in 2021 where the culvert overtopped and flooded the police department. This culvert is the only one in the report that *may* meet the criteria for the Federal Local Bridge Program. For this program a “bridge” must have a span of at least 72” which this culvert meets. For funding consideration, a full inspection is required. I recommend having an inspection done that meets the DOT inspection criteria as soon as possible.

While South Street culvert has been assigned a lower priority, the recommended alternative is comparatively inexpensive and would improve operational efficiencies for Public Works. I recommend implementing the design and construction of the barrier gates in the near future.

I have reached out to the Connecticut Institute for Resilience and Climate Adaptation (CIRCA) to see if any of these issues (emphasizing Cromwell Creek) would be

*July 5, 2023*

considered for the Resilient Connecticut program. This program works with municipalities to match funding opportunities with flooding issues that are compounded by sea level rise and a changing climate. We will continue to provide information to CIRCA to pursue these opportunities.



**TOWN OF CROMWELL**  
**HUMAN SERVICES & SENIOR CENTER**  
TOWN HALL, 41 WEST STREET  
CROMWELL, CT 06416  
(860) 632-3449 FAX (860) 632-3446

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June 29, 2023

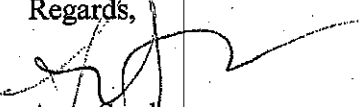
Re: Tax Deferral Appeal

To: Town Council Members

On June 28, 2023, I received a tax deferral appeal from Lana Tess, 3 Pequot Court. Ms. Tess has been behind on her taxes and a requirement of applying for the Town Tax Deferral Program is you must be current on your taxes in order to apply and therefore she couldn't apply by the deadline. Ms. Tess has brought her taxes current with the help of a new Water/Sewer program and she would greatly benefit from the Deferral Program.

The appeal procedures state that the Senior Services Director shall report the notice to the Town Council for their consideration and may make a recommendation to the Town Council as to a decision. In this case, I would recommend approval as the resident is now current and would greatly benefit from the program financially.

Regards,

  
Amy Saada

Cathi Jackson  
(860) 632-3447 or 632-3451  
[cjackson@cromwellct.com](mailto:cjackson@cromwellct.com)

SENIOR CENTER

Amy Saada  
(860) 632-3476  
[asaada@cromwellct.com](mailto:asaada@cromwellct.com)

June 21, 2023

I Lana Tess like to appeal tax deferral program. I was unable to apply because I had a balance past due.

I am current now.

Lana M. TESS

3 Pequot Ct.

Cromwell, CT. 06416





\*2023060102509\*

AS OF 06/21/2023

NAME: TESS LANA MARIA  
 CO NAME: \*  
 ADDRESS: 3 PEQUOT COURT  
 ADDRESS2: CROMWELL CT 06416-0000  
 CITY ST ZIP:  
 COUNTRY: 3 PEQUOT COURT  
 PROP LOC.: /0/  
 M/B/L:  
 BANK

\*\*\* LAST BILLED \*\*\*

T 2	INST 3	INST 4	TOTAL	PAID	
3.00	0.00	0.00	285.00	100.81	Date: 4/1/2023
3.00	0.00	0.00	0.00	0.00	Principal: \$285.00
3.00	0.00	0.00	285.00	100.81	Arrears: \$808.50
					Credit: \$0.00
					Interest: \$309.39
					Lien: \$48.00
					Fee: \$0.00

H SEQ	INST	AMOUNT	INTEREST	BINT	LIENS	FEES	TOTALS DEF	OVR
28 11		84.31	12.83	0.00	0.00	0.00	97.14	P
708 2	T	16.50	0.00	0.00	0.00	0.00	16.50	N
PAYMENTS		100.81	12.83	0.00	0.00	0.00	113.64	

0.00	LIEN DUE	0.00	TOTAL	184.19
0.00	FEE DUE	0.00	BALANCE	184.19
0.00		0.00		184.19

Suspense Flag	No	Invalid Address Flag	No
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Sewer Bills are Paid in full as of  
 June 2023.  
 Next Sewer Bill Due is April 1, 2024

*James Bernard Asst. Fiscal Collector*

GENERAL DATA REAL ESTATE TOWN OF CROMWELL

AS OF 07/06/2023



BILL NO: 2022-01-0005270 ORIGINAL OWNER: TESS IANA MARIA  
 UNIQUE ID: 00396500 C/O:  
 LINK# ADDRESS: 3 PEQUOT COURT  
 FILE# ADDRESS2: CROMWELL CT 06416  
 BANK: 95 CITY ST ZIP:  
 ESCROW: COUNTRY:  
 VOL/PAGE: 1503-20 PROP LOC.: 3 PEQUOT COURT  
 LIEN VOL/PAGE: EXR PROP LOC:  
 DISTRICT: 1 - M/B/L: 32-38

PROP ASSESSED: 132,230 ELD CODE: C 1000  
 EXEMPTIONS: 1,000 EXMPT CHANGE:  
 COC CHANGE:  
 NET VALUE: 131,230  
 MILL RATE: 26.4100

\*\*\* BILLED \*\*\*  
 INST1 TOWN 1,232.89 FIRE 196.85 TOTALS 1,429.74  
 INST2 1,232.89 196.85 1,429.74  
 INST3 0.00 0.00 0.00  
 INST4 0.00 0.00 0.00  
 ADJS 0.00 0.00 0.00  
 TOT TAX 393.70 2,859.48  
 TOTAL PAID: 2,465.78 0.00

\*\*\* PAYMENTS \*\*\*

TYPE	CYCLE	DATE	ADJ	TERM/BATCH/SEQ	INST	AMOUNT	INTEREST	LIENS	FEES	TOTALS
TOTAL PAYMENTS										
TOTAL BALANCE DUE AS OF 07/06/2023										
			TOWN							TOTAL
INT DUE			0.00			0.00				0.00
LIEN DUE			0.00			0.00				0.00
FEES DUE			0.00			0.00				0.00
TAX DUE NOW			1,232.89			196.85				1,429.74
TOT DUE NOW			1,232.89			196.85				1,429.74
BALANCE DUE			2,465.78			393.70				2,859.48

\*\*\* FLAGS \*\*\*

Circuit Breaker Amount 1000 Benefit Year 2021  
 Invalid Address Flag No CB/Freeze Amt 1,000.00 TOWN: 1,000.00

**TOWN OF CROMWELL - TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416  
REGULAR MEETING MINUTES**

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Wednesday, June 14, 2023 - 7:00 p.m.

**Present:** Mayor S. Fortenbach, Deputy Mayor J. Henehan, Councilman Demetriades, Councilwoman J. Donohue, Councilwoman P. Luna, Councilman J. Polke, Councilman A. Waters

**Also Present:** Finance Director Sharon DeVoe, Town Engineer Jon Harriman, Chief LaMontagne, Captain Sifodaskalakis, Public Works Director Lou Spina

**A. CALL TO ORDER**

Mayor Fortenbach called the meeting to order at 7:11 p.m.

**B. PLEDGE OF ALLEGIANCE**

The Town Council stood to recite the Pledge of Allegiance.

**C. APPROVAL OF AGENDA**

**MOTION** made by J. Polke and **SECONDED** by A. Waters to move New Business to after Police Commendations.

**All in favor.**

**MOTION** made by J. Donohue and **SECONDED** by J. Henehan to approve the agenda as amended.

**All in favor.**

**D. POLICE COMMENDATIONS**

Chief Lamontagne read and presented letters of commendation to Dispatcher Gregg Cambareri, Officer David Ellison, Sergeant John Carlson, Sergeant Ryan Parsons, and Detective Kyle Perricone.

**N. NEW BUSINESS**

1. Discussion and possible action regarding Facility Conditions Study for Fields and School Buildings (tabled)

**MOTION** made by J. Donohue and **SECONDED** by J. Henehan to take this item off the table.

**All in favor.**

Lynne McKinney, Administrative Assistant II to the Director of District Operations was in attendance to answer questions of the Town Council.

Ms. McKinney answered questions regarding the chart that was provided to the Town Council. See *Attachment A*. There were also questions regarding the Bid Process. She and Finance Director Sharon DeVoe explained that Gordian is on Sourcewell and they will not have to go out to Bid. Town Engineer Jon Harriman added that the Town is familiar with Gordian and said we have used them for projects in the past. A brief discussion was held.

**MOTION** made by J. Henehan and **SECONDED** by J. Demetriades to approve the Facility Conditions Study for Fields and School Buildings for an amount not to exceed \$70,000.

**All in favor.**

2. Discussion and possible action to adopt Cromwell Tax Abatement Ordinance for Surviving Spouses of First Responders.

**MOTION** made by A. Waters and **SECONDED** by J. Henehan to adopt the Cromwell Tax Abatement Ordinance for Surviving Spouses of First Responders.

**Discussion:** Councilman Demetriades asked that the Town or the Mayor send a letter to the Fire Commission on the behalf of the Council encouraging them to also adopt this ordinance for the Fire District.

**All in favor.**

3. Change in Effective Date for Chief of Police Appointment

**MOTION** made by A. Waters and **SECONDED** by J. Henehan to appoint Fred Sifodaskalakis as Chief of Police effective June 30, 2023.

**All in favor.**

4. Discussion and possible action to authorize the Town Manager to swap and sell 14R Winchester Way (1.93 acres) with 1.93 acres from 20 Winchester Way in the amount of \$25,000.

There was a brief discussion regarding drainage issues on the property. It was clarified that an appraisal was received and reviewed in Executive Session by the Town Council at a previous meeting.

**MOTION** made by J. Polke and **SECONDED** by J. Henehan to authorize the Town Manager to swap and sell 14R Winchester Way (1.93 acres) with 1.93 acres from 20 Winchester Way in the amount of \$25,000 with the condition that it meets all land use regulations with a focus on drainage and land use concerns.

**All in favor.**

**E. MULTI PURPOSE ATHLETIC FIELD UPDATE**

Town Engineer Jon Harriman and CHA Consulting were in attendance to give a presentation for the Athletic Field Renovation Project at Cromwell High School. Town Engineer Harriman recommended that the Town Council move forward with these plans and grant approval to move onto Phase 2. He explained that we could always scale back if we need to based on funding limits. However, we are still within the budget that was allocated by the Town Council.

**MOTION** made by J. Donohue and **SECONDED** by J. Polke to move forward to Phase 2 of the Cromwell High School Field Renovation Project.

**All in favor.**

**The Town Council took a brief recess at 8:27 p.m.**

**The Town Council reconvened at 8:34 p.m.**

**F. DISCUSSION AND APPROVAL OF EMPLOYEE HANDBOOK**

HR Generalist Bonnie Price was in attendance to answer questions of the Town Council regarding the Employee Handbook. The Council had the following corrections: a period needed to be added on Page 23 and Page 40 was included two times. Councilman Demetriades suggested to add language referencing the state statute regarding filing of worker's compensation claims and no employer retaliation.

Ms. Price informed the Town Council that the Handbook would be posted online, on the shared drive, will be distributed to all employees and included in new hire packages.

**MOTION** made by J. Donohue and **SECONDED** by J. Henehan to approve the employee handbook and include the suggestion made by Councilman Demetriades.

**All in favor.**

**G. COMMISSION CHAIRMAN REPORTS/LIAISON REPORT/STAFF REPORTS**

**1. CMS Building Committee**

Rosanna Glynn was in attendance to present her report. *See Attachment B.*

**H. MAYOR'S UPDATE**

Mayor Fortenbach read his report. *See Attachment C.* He added, that tonight is Graduation for Cromwell High School. He congratulated CHS Class of 2023.

**I. TOWN MANAGER'S UPDATE**

The Town Manager provided his report in the packet for the Town Council.

**J. FINANCIAL/FINANCE DIRECTOR'S UPDATE**

**1. Budget Report**

Sharon DeVoe was in attendance to present her budget report and to answer any questions of the Town Council.

**2. Discussion and action to approve an increase of \$10,000 in the appropriation for the Leaf Vacuum within the ARPA Fund using a surplus from the leaf boxes appropriation**

Public Works Director Lou Spina was in attendance to answer questions of the Council. He explained that the leaf vacuum quote was more than he was originally quoted and the leaf box quote came in lower than anticipated, therefore he requested to use the remaining funds from the leaf box appropriation to cover the cost of the leaf vacuum.

**MOTION** made by J. Donohue and **SECONDED** by J. Henehan to approve an increase of \$10,000 in the appropriation for the leaf vacuum within the ARPA Fund using a surplus from the leaf boxes appropriation.

**All in favor.**

**3. Approval of Medical Benefit for the Chief of Police**

**MOTION** made by P. Luna and **SECONDED** by J. Polke to approve the medical benefit for the Chief of Police in the amount of \$10,000 annually until age 65.

**All in favor.**

**4. Tax Refunds**

**MOTION** made by A. Waters and **SECONDED** by J. Henehan to approve Tax Refunds 1-10.

**All in favor.**

**K. CHIEF OF POLICE'S UPDATE**

The Chief of Police was in attendance and presented her report to the Town Council.

**L. PUBLIC WORKS DIRECTOR'S UPDATE**

Public Works Director Lou Spina was in attendance to present his report. He added the following:

- Milling and paving will begin on Pasco Hill Drive and Ledge Road beginning on June 15<sup>th</sup>.
- He is working with Human Services Director Amy Saada on a grant for storage and cosmetic enhancements to the Senior Center.

Transfer Station Operator Tony Salvatore, Jr. was in attendance to inform the Council that the Food Composting Program is underway. He brought in composting bins for all Town Council members. He mentioned that he will be at the Farmers Market on Friday. He will have 50-75 buckets to hand out to residents. Additionally, there will be composting bins available at the Belden Library for residents.

The Council commended him for his hard work on this project and for getting the program up and running.

- M. CITIZEN COMMENTS** *(limited to 2 minutes per speaker, please be respectful)*  
Helen Sullivan, 6 Rosewood Drive expressed concern with the High School Athletic Field Project. She explained that there were large trees, shrubs and bushes that blocked the view from her property to the field at the high school and one day she was blindsided when the Town chopped down all the bushes and shrubs. She also mentioned serious drainage issues in the area and hoped that the Town and residents can work together to find a better place for a parking lot. She said there is a large group of people concerned about this and would like to continue discussions with the Town to make accommodations for residents in the neighborhood.

**O. APPROVAL OF MINUTES**

**1. April 27, 2023 Special Meeting Minutes**

**MOTION** made by J. Donohue and **SECONDED** by P. Luna to approve the April 27, 2023 Special Meeting Minutes.

**In Favor:** S. Fortenbach, J. Demetriades, J. Donohue, P. Luna, J. Polke, A. Waters

**Abstained:** J. Henehan

**Motion passed.**

**2. May 9, 2023 Regular Meeting Minutes**

**MOTION** made by P. Luna and **SECONDED** by J. Polke to approve the May 9, 2023 Special Meeting Minutes.

**All in favor.**

**P. APPOINTMENTS**

**1. Diversity, Equity and Inclusion Committee**

- a. Hina Nasir (U), regular member for a term expiring June 1, 2025.

**MOTION** made by J. Donohue and **SECONDED** by J. Henehan to appoint Hina Nasir as a regular member to the Diversity, Equity and Inclusion Committee for a term expiring June 1, 2025.

**All in favor.**

**2. Inland Wetland and Watercourses Agency**

- a. Andrew Holt (R), alternate member for a term expiring June 1, 2027

**MOTION** made by A. Waters and **SECONDED** by J. Henehan to appoint Andrew Holt as an alternate member to the Inland Wetlands and Watercourses Agency for a term expiring June 1, 2027.

**All in favor.**

**3. Planning and Zoning Commission**

- a. Andrew Holt (R), alternate member for a term expiring June 1, 2025

Mayor Fortenbach explained that unfortunately the Council is unable to appoint Mr. Holt to the Planning and Zoning Commission because of a minority representation issue.

**Q. INFORMATIONAL ITEMS**

**1. Mattabassett Information**

- Councilman Waters questioned why Mattabassett eliminated some of the names of people that called in with complaints. He explained that he submitted a Freedom of Information Act Request to Mattabassett on October 22<sup>nd</sup>. In the documents he received, there were more names listed than what was provided to the Town Council. He felt that it was to make it seem as though he was the sole person who complained. He is disappointed and feels that the Town Council was misinformed by Mattabassett.
- Additionally, he said that the Town and the Health Department were not made aware of a spillage that occurred in 2021. We are supposed to be notified if there is any spillage into the river. He asked that the Town of Cromwell's Health Department send a letter to Mattabassett requesting that we be made aware of any spillage that occurs.
- Councilwoman Donohue addressed a citizen comment regarding the school items. She clarified that the Multi-Purpose Athletic Field is a separate and different item than the Facility Conditions Study for Fields and School Buildings.
- Councilwoman Donohue assured the resident that the Council wants the Athletic Field project to go well and to not negatively impact residents, however, Land Use and the Planning and Zoning Commission are the appropriate places to address their concerns.
- Councilman Demetriades reported that the Cromwell LGBTQ Committee participated in the Pride Parade in Middletown. The Parade attracted 25,000 visitors. All the



businesses had people going in and out, the restaurants were full, and there were many performers and vendors. He gave kudos to Middletown, the Chamber and everyone who worked on the event. He listed the Cromwell residents who participated. He also thanked Matthew Brown for paying the registration fee for the LGBTQ Committee as an in-kind donation allowing them to march in the Parade.

- Councilman Demetriades attended the DEI Committee meeting. They expressed interest in locating the unity pole at the rose garden and planned to talk to the Mayor and Town Staff regarding this. Mayor Fortenbach added that the DEI Committee had concerns about the condition of the rose garden. Town staff has since worked on the garden beds.
- Councilman Demetriades informed the Council that the DEI Committee received money through a grant through Human Services Director Amy Saada for an ADA event. Stay tuned for a date for this.
- Councilman Waters said he hoped that everyone enjoyed the Memorial Day Parade. He said last year was supposed to be his last year and this year was supposed to be his last year but he is thinking about doing it one more year because it is enjoyable after seeing everything come together. Mayor Fortenbach assured Councilman Waters that the Town appreciates all of his hard work and commitment to the Memorial Day Parade.

**R. ADJOURN**

**MOTION** made by J. Donohue and **SECONDED** by P. Luna to adjourn.  
**All in favor.**

The meeting adjourned at 9:29 p.m.

Respectfully submitted,



Amanda Calve  
Secretary



Cromwell Public Schools District-Wide Facility Study 2023 (excluding Cromwell Middle School) Reasons for a Facility Study

5-Year Capital Planning (Provide to pay into Support Capital requests)

Provide annual report of capital items with ability to track status of items

Manage LEA budgets expenditures and projected costs

NEAS Accreditation (Priority)

Cromwell High School currently being evaluated for accreditation. Priority areas identified by panel for improvement to include: place learning and virtual 2024

Accreditation of Schools

2023 State HVAC Grant (Priority)

State and Com application for grant

Ability to receive current and future grants from State and Federal resources

Security/S/D Sustainability survey (REQUIRED)

Security/S/D Sustainability survey (REQUIRED)

Provide accurate data to the State Dept. of Admin. Services for school construction policy planning and implementation of the School Construction Grant Program

[Redacted]

[Redacted]

[Redacted]

Upgrade Edna C. Stevens School (Priority)

Create plan for maintenance & repairs proactive upgrades and capital projects to address deteriorating building conditions

Approved new middle school will leave Edna C. Stevens in its current condition for several years

# Attachment B

CMS Building Committee

June 14, 2023 Report

Submitted by: Rosanna Glynn

Good evening everyone. This has been a very exciting month for the CMS Building Committee. As you are aware, last month the building committee's request for additional funding passed referendum, bringing the new project ceiling to \$72.6M. Last week, the state legislation approved the bill that funds the grant for this project. Additionally, through the collaborative efforts of our partners at Arcadis, State Rep Carpino and State Senator Lesser, we were also granted the additional 10% to our reimbursement rate, bringing it up from 39.64% to 49.64%. This could mean up to an additional \$7M back to the town in reimbursement funds. Around the same time we were also made aware that our space waiver, which was required due to the expansion of the auditorium, was also approved. The verbiage essentially waves a space limit requirement for the town. So, the full square footage of the building is now reimbursable as opposed to the allotted amount. This could mean an additional reimbursement amount of around \$1.2M to the town. As you may recall, our original projections assumed that we would not get this waiver in order to preserve conservatism to the impact to the town. So, the additional reimbursable expense is another opportunity that the building committee, with collaboration with Arcadis and our legislators, worked hard to earn for Cromwell.

While we have reduced the burden to Cromwell from the perspective of the reimbursement rate, we are also sensitive to the overall project cost and are continuing in our value management efforts to further reduce the total project cost, which in turn will result in reduced cost to the town. At our most recent meeting, the building committee voted on an additional \$1M worth of value management cost savings. We are continuing to find opportunities to reduce cost while maintaining quality, curriculum goals, and reducing long term maintenance impacts.

Moving forward, Perkins Eastman is continuing to complete the construction documents and are preparing to present to the town at the Planning and Zoning public Hearing on July 6<sup>th</sup>. One of the topics that is sure to come up by the town is the soccer field. Currently, our scope does NOT include a turf field. Inserting a turf field will require an additional \$1M of funding, that is not reimbursable by the state. This cost includes not only the turf itself; which will have to be replaced every 10 years or so, but also the piping under the field for drainage. Current plans do not include any piping for field drainage. Unless told otherwise by this town council, the committee will continue to plan assuming no turf field. If the town council would like to raise the issue, a decision would need to be made soon as the site plans need to be solidified to support our current project timeline. Our timeline right now has us breaking ground in January of next year, with a school opening in time for Fall 2025.

Respectfully Submitted,  
Rosanna Glynn  
CMS Building Committee Chairperson



## Town of Cromwell Office of the Mayor

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### MAYOR'S REPORT

**Date:** June 14, 2023  
**To:** Members of the Town Council  
**From:** Steve Fortenbach, Mayor  
**Subject:** Mayor's Report for 6/14/2023 Town Council Meeting

- Continuing to work on the culture study. I am hopeful to have a special meeting before the end of June for BerryDunn to submit its findings.
- Final plans for the multi-use field have been submitted and is in everyone's packet.
- West Street sidewalk project has been awarded. We anticipate work beginning in July.
- Attended the Memorial Day weekend car show. There was a record-breaking number of cars entered.
- Attended and threw out the first pitch for the first Cromwell Little League night game.
- Spoke at the ceremony at the start of our Memorial Day Parade. The weather was great and a good time was had by all.
- Unfortunately, the Cromwell High School Softball Team lost 3-2 to Coventry in the Class S state championship finals. It was a very competitive game and the panthers played their hearts out.
- Attended Coffee with the Mayor at the Senior Center. We had great conversations regarding the town.
- Employee handbook has been completed and everyone on the council received a copy for comment.
- Please check out the new sign to Pierson Park. It came out amazing.

**TOWN OF CROMWELL  
TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416**

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Public Hearing Minutes  
June 14, 2023 at 6:50 p.m.

**Present:** Mayor S. Fortenbach, Deputy Mayor J. Henehan, Councilman J. Demetriades, Councilwoman J. Donohue, Councilwoman P. Luna, Councilman Polke, Councilman A. Waters

Mayor Fortenbach called the Public Hearing to order at 6:56 p.m.

**MOTION** made by P. Luna and **SECONDED** by J. Henehan to open the public hearing.  
**All in favor.**

Mayor Fortenbach read the Notice of Public Hearing:

The Town Council of the Town of Cromwell will hold a Public Hearing on Wednesday, June 14, 2023 at 6:50 p.m. in the Cromwell Town Hall, Council Chambers located at 41 West Street, Cromwell, CT for the following purpose:

To hear public comment regarding the swap and sale of 14R Winchester Way (1.93 acres) with 1.93 acres from 20 Winchester Way in the amount of \$25,000.

Dated at Cromwell, Connecticut this 2<sup>nd</sup> day of June. Steve Fortenbach, Mayor for the Town Council

The Council agreed that after hearing from the Public, verbiage should be added to the motion regarding the drainage situation.

Mayor Fortenbach asked if anyone from the public would like to speak or offer comments.

McAitlin Anderson, 11 Winchester Way explained that she is here to request that the public hearing be continued to another date due to the insufficiency of the placard on Winchester Way. She explained that zoning sets the standard for the signage. She stated that the sign states that 14R Winchester Way is the subject of a public hearing and for more information to call the given phone number. She cited the requirements for signs under the zoning regulations and explained that the sign does not meet the requirements and therefore, she requests the public hearing be continued to another date once it has been noticed properly.

Ms. Anderson was informed that the posting of the sign and the notice requirements do not fall under the zoning regulations, but under C.G.S. 7-163(e). She was assured that the sign and notice requirements were posted in accordance with C.G.S. 7-163(e).

Peter LaCava, 10 Winchester Way stated he is not in favor or against this property swap. He has lived at his property for 18 years now and until the Landon was constructed and he never had problems with water in his basement. In previous years the water coming down from that area stayed within the natural water course there. Right now, during moderate to extreme rainfall, the volume of water that comes down from the Landon does not stay within the natural water course and runs towards his house. He showed the Mayor a video. See the attached photograph of the video.

Rosanna Glynn, 28 Sovereign Ridge suggested the discussion be around why the drainage is not being improved which would correct the issues. Mayor Fortenbach explained that the proposal includes additional drainage. Mayor Fortenbach confirmed the reason for the swap is for parking. Ms. Glynn explained that perhaps there is not enough information for the public.

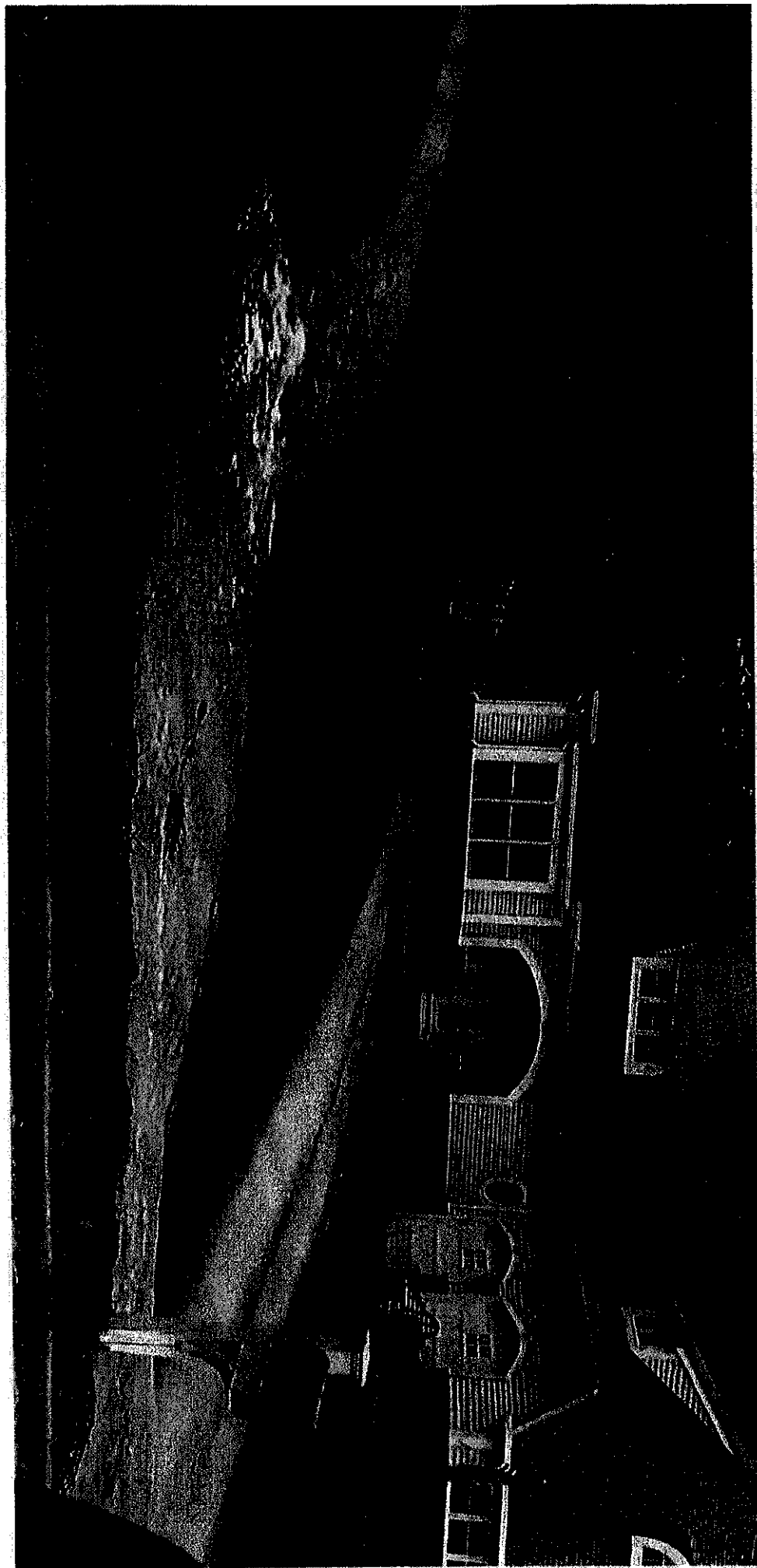
**MOTION** made by J. Henehan and **SECONDED** by P. Luna to close the public hearing.  
**All in favor.**

The public hearing was closed at 7:06 p.m.

Respectfully submitted,



Amanda Calve  
Secretary



**TOWN OF CROMWELL  
TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416**

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**Public Hearing Minutes  
June 14, 2023 at 6:50 p.m.**

**Present:** Mayor S. Fortenbach, Deputy Mayor J. Henehan, Councilman J. Demetriades, Councilwoman J. Donohue, Councilwoman P. Luna, Councilman Polke, Councilman A. Waters

Mayor Fortenbach called the Public Hearing to order at 7:06 p.m.

**MOTION** made by J. Donohue and **SECONDED** by A. Waters to open the public hearing.  
**All in favor.**

Mayor Fortenbach read the Notice of Public Hearing:

The Town Council of the Town of Cromwell will hold a Public Hearing on Wednesday, June 14, 2023 at 6:50 p.m. in the Cromwell Town Hall Council Chambers, located at 41 West Street, Cromwell, CT for the following purpose:

To hear public comment regarding the adoption of new proposed ordinance: Cromwell Tax Abatement for Surviving Spouses of First Responders.

Copies of the proposed ordinance are available for public inspection at the office of the Town Clerk, 41 West Street, Cromwell, Connecticut and online at [www.cromwellct.com](http://www.cromwellct.com).

Dated at Cromwell, Connecticut this 2nd day of June 2023. Steve Fortenbach, Mayor for the Town Council.

Mayor Fortenbach explained the purpose of the tax abatement.

Mayor Fortenbach asked if anyone from the public would like to speak or offer comments.

Rosanna Glynn, 28 Sovereign Ridge hopes that the Town Council would consider the possibility of the resident who would benefit from it, should they move to a different location within the Town.

Alice Kelly, 47 Willowbrook Road, asked for clarification regarding "line of duty". She asked if it was clearly stated in the ordinance. Mayor Fortenbach explained there is a designation where the State has to be involved and the State makes the determination. Councilman Henehan explained that the proposed ordinance references C.G.S. 12-81x



which provides clarification "...who has died while in the performance of such officers or firefighters or technicians' duties, pursuant to and on the terms and conditions provided herein..."

Ms. Kelly explained that she is not against this ordinance she only wanted the public to understand that there are requirements that need to be met to qualify for this abatement.

**MOTION** made by J. Donohue and **SECONDED** by J. Polke to close the public hearing.  
**All in favor.**

The public hearing was closed at 7:10 p.m.

Respectfully submitted,



Amanda Calve  
Secretary

**TOWN OF CROMWELL - TOWN COUNCIL  
TOWN HALL COUNCIL CHAMBERS  
41 WEST STREET, CROMWELL, CT 06416  
SPECIAL MEETING MINUTES**

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Wednesday, June 14, 2023 – 6:30 p.m.

**Present:** Mayor S. Fortenbach, Deputy Mayor J. Henehan, Councilwoman J. Donohue, Councilwoman P. Luna, Councilman J. Polke, Councilman A. Waters, (Councilman Demetriades arrived later)

**Also Present:** Finance Director Sharon DeVoe, Public Works Director Lou Spina, Town Engineer Jon Harriman, Planning and Zoning Commission Chairperson Alice Kelly, Attorney Donnelly

**A. CALL TO ORDER**

Mayor Fortenbach called the meeting to order at 6:30 p.m.

**B. EXECUTIVE SESSION**

1. Strategize and discuss 100 County Line Road, D'Amato vs. Town of Cromwell (action is possible)

**MOTION** made by P. Luna and **SECONDED** by A. Waters to enter Executive Session and to invite in Attorney Donnelly, Town Engineer Jon Harriman, Public Works Director Lou Spina, Finance Director Sharon DeVoe, and Planning and Zoning Commission Chairperson Alice Kelly to strategize and discuss 100 County Line Road, D'Amato vs. Town of Cromwell.

**In favor:** S. Fortenbach, J. Henehan, J. Donohue, P. Luna, J. Polke, A. Waters  
**Motion carried.**

The Council entered Executive Session at 6:30 p.m.

**MOTION** made by J. Donohue and **SECONDED** by A. Waters to come out of Executive Session.

**In favor:** S. Fortenbach, J. Henehan, J. Donohue, P. Luna, J. Polke, A. Waters  
**Motion carried.**

The Council came out of Executive Session at 6:47 p.m.

Councilman Demetriades arrived at 6:47 p.m.

**MOTION** made by A. Waters and **SECONDED** by J. Henehan to accept the agreement as discussed with Attorney Donnelly in the Settlement of D'Amato vs. Town of Cromwell.

**In favor:** S. Fortenbach, J. Henehan, J. Donohue, P. Luna, J. Polke, A. Waters

**Abstained:** J. Demetriades

***Motion carried.***

**C. ADJOURN**

**MOTION** made by J. Donohue and **SECONDED** by J. Henehan to adjourn.

**In favor:** S. Fortenbach, J. Henehan, J. Demetriades, J. Donohue, P. Luna, J. Polke, A. Waters

***Motion carried.***

The meeting adjourned at 6:51 p.m.

Respectfully submitted,



Amanda Calve  
Secretary