

10-14-16P02:58 RCVD

TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
WEDNESDAY OCTOBER 19, 2016
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
10-14 2016 at 8:58 PM.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Denise L. Anagnostis
TOWN CLERK

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA
- D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT
- E. CITIZEN COMMENTS
- F. MAYOR'S REPORT
- G. TOWN MANAGER'S REPORT
- H. CHIEF OF POLICE'S REPORT
- I. PUBLIC WORK DIRECTOR'S REPORT
- J. FINANCE DIRECTOR'S REPORT
- K. FINANCIAL
 - 1. Budget Reports
 - 2. Tax Refunds
 - 3. To consider and act upon a resolution recommending a supplemental appropriation of \$1,716,000, to be funded from borrowings to the extent not defrayed from grant receipts, for costs related to the replacement of the North Road Bridge (Bridge No. 05939) in Cromwell and related work, and, if approved, referring such recommendation to the Board of Finance for its consideration; calling a Special Town Meeting to consider and act upon a resolution with respect to the appropriation and borrowing authorization for the project if approved by the Board of Finance; and making various determinations in connection therewith. (see Resolution)
 - 4. To authorize the Mayor to set the time/date of the Special Town Meeting to approve a supplemental appropriation in the amount of \$1,716,000.
 - 5. Discussion and action to approve the agreement for Engineering Services between the Town of Cromwell and Cardinal Engineering for intersection realignment at County Line Drive and Shunpike Road for the Northern industrial Tier.
 - a. Authorize Town Manager to sign agreement.
 - b. Discussion and authorization to re-appropriate LoCIP funds previously designated for construction inspection services to engineering services to pay for agreement between the Town of Cromwell and Cardinal Engineering.
 - c. Discussion and authorization for a bid waiver for agreement between the Town of Cromwell and Cardinal Engineering.
- L. STAFF REPORTS

M. UNFINISHED BUSINESS

1. Continue discussion and possible action on Solid Waste Report. - Tabled
2. To consider and act upon Library Expansion Project. -Tabled

N. NEW BUSINESS

1. Discussion and action on request from resident at 31 River Road to purchase a piece of Town owned property that borders her property.
2. Authorize Town Manager to hire P/T Transfer Station Employee at his discretion at either P/T level B or E.
3. Authorize the Town Manager to hire P/T Building Maintenance Maintainer at minimum wage.
4. Authorize Town Manager to appoint Recreation/Youth Services Director.

O. APPROVAL OF MINUTES

1. Special Meeting, September 14, 2016
2. Regular Meeting, September 14, 2016
3. Special Meeting, September 30, 2016
4. Special Meeting, October 6, 2016

P. RESIGNATIONS

Q. APPOINTMENTS

R. TOWN COUNCIL COMMISSION LIAISON REPORTS

S. ADJOURNMENT

Rules for Citizen Comments

1. Each speaker will have a total of 3 minutes to speak on the issues of their choice;
2. The Mayor shall recognize only one speaker at a time;
3. The purpose of the Citizen Comment period is to give the residents of Cromwell, or others, the opportunity to make comments regarding matters of public concern, town policies or actions of the town, and to ask questions of the Council of Town Staff. All questions and comments will be taken under advisement and questions raised may be answered this evening or addressed at a later date. There will be no open debate with the Council members during the public comment period and all questions and comments shall be directed to the Mayor;
4. The Mayor shall have the right to discontinue recognition of any speaker whom the Mayor believes is not using proper decorum for a public meeting; is verbally abusive of a member, or members of the Council, Town staff, or the public; becomes belligerent; or uses profanity.

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2017 03

	ORIGINAL APPROP	TRANSFERS/ADJUSTMENTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 TOWN MANAGER'S OFFICE	315,341	0	315,341	71,872.08	1,425.07	242,043.85	23.2%
002 TOWN CLERK'S OFFICE	199,255	0	199,255	45,128.66	23,580.54	132,545.80	33.5%
003 REGISTRAR OF VOTERS	78,449	0	78,449	11,495.52	15,439.00	51,514.48	34.5%
004 PLANNING COMMISSION	3,225	0	3,225	39.47	334.29	2,851.24	11.6%
005 ECONOMIC DEVELOPMENT	12,335	0	12,335	1,029.13	220.00	11,085.87	10.1%
006 BOARD OF FINANCE	1,650	0	1,650	75.00	.00	1,575.00	4.5%
008 CHARTER REVISION COMM	1,501	0	1,501	289.80	.00	1,211.20	19.3%
009 BOARD OF ASSESSMENT APPEALS	1,100	0	1,100	115.80	.00	984.20	10.5%
010 ZONING BOARD OF APPEALS	1,535	0	1,535	46.68	134.29	1,354.03	11.5%
011 INLAND WETLANDS	2,185	0	2,185	135.00	150.00	1,900.00	13.0%
012 COMM. FOR DISABLED PEOPLE	100	0	100	.00	.00	100.00	0.0%
013 DONATIONS AND DUES	44,266	0	44,266	35,256.33	9,425.00	-415.33	100.0%
014 TOWN COUNCIL	35,155	0	35,155	11,559.60	21,000.00	2,595.40	92.6%
015 LEGAL EXPENSE	220,766	0	220,766	39,932.87	126,960.13	53,873.00	75.6%
016 CENTRAL SERVICES	142,500	0	142,500	46,217.35	80,528.92	15,553.73	89.1%
017 INSURANCE EXPENSE	641,220	0	641,220	241,019.15	273,141.51	127,059.34	80.2%
018 GENERAL EXPENSE	943,400	0	943,400	874,666.62	7,500.00	61,233.38	93.5%
019 DEVELOPER/PLANNER	136,725	0	136,725	32,852.25	.00	103,872.75	24.0%
020 FINANCE DEPARTMENT	363,304	0	363,304	93,215.50	5,382.23	264,706.27	27.1%
021 TAX COLLECTOR	166,409	0	166,409	38,177.90	240.05	127,991.05	23.1%
022 ASSESSOR'S OFFICE	224,099	0	224,099	58,496.76	4,332.54	165,975.54	26.8%
030 PUBLIC WORKS ADMIN.	255,703	0	255,703	46,518.84	15,344.33	181,861.91	28.9%
031 ENGINEERING	213,606	0	213,606	103,095.29	12,977.63	154,109.53	27.9%
032 SOLID WASTE REMOVAL	609,713	0	609,713	43,895.43	1,867.24	138,945.33	24.8%
033 BUILDING INSPECTION	184,708	0	184,708	167,654.24	243,941.25	865,630.51	32.2%
034 HIGHWAY DEPT.	1,277,226	0	1,277,226	126,080.87	72,666.91	365,822.22	35.2%
035 BUILDING MAINTENANCE	564,570	0	564,570	88,006.02	25,841.12	269,257.86	29.7%
036 PARKS & GROUNDS	383,105	0	383,105	99,204.63	99,204.63	193,902.73	80.8%
037 PUBLIC WORKS-OTHER	488,275	0	488,275	339,654	65,709.44	83,915.64	35.6%
038 VEHICLE MAINTENANCE	339,634	0	339,634	55,068.92	43,779.56	218,855.64	24.8%
040 POLICE DEPARTMENT	3,156,791	0	3,156,791	740,366.48	.00	17,575.00	11.9%
041 EMERGENCY MANAGEMENT	19,950	0	19,950	2,375.00	.00	17,575.00	20.0%
042 ANIMAL CONTROL	81,907	0	81,907	16,403.77	.00	65,503.23	49.8%
050 HEALTH DEPARTMENT	179,416	0	179,416	54,275.31	35,086.17	90,054.52	49.8%
051 HUMAN SERVICES	113,708	0	113,708	28,679.49	2,334.12	82,694.39	27.3%
053 SENIOR SERVICES	93,333	0	93,333	17,297.71	12,910.36	63,124.93	32.4%
054 YOUTH SERVICES	106,830	0	106,830	24,428.17	3,470.62	78,931.21	26.1%
055 TRANSPORTATION SERVICES	112,045	0	112,045	28,409.06	4,710.00	78,925.86	29.6%
060 RECREATION DEPARTMENT	240,035	0	240,035	48,545.64	4,739.36	186,750.00	22.2%
061 LIBRARY	570,285	0	570,285	157,215.54	17,589.75	399,479.71	30.7%
070 BONDED DEBT	3,588,112	0	3,588,112	883,830.34	1,423,403.11	3,588,112.00	68.5%
080 EMPLOYEE BENEFITS	3,367,742	0	3,367,742	1,963,393.43	.00	1,060,508.55	6.8%
090 BOARD OF EDUCATION	28,768,297	0	28,768,297	23,779.74	165.00	26,804,903.57	24.4%
119 DEVELOPMENT COMPLIANCE	98,035	0	98,035	779.74	165.00	74,090.26	24.4%

TOWN OF CROMWELL, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2017 03

120 CONSERVATION COMMISSION	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
120 CONSERVATION COMMISSION	1,510	0	1,510	.00	.00	1,510.00	.0%
GRAND TOTAL	48,348,856	0	48,348,856	6,375,936.31	3,216,379.99	38,756,539.70	19.8%

** END OF REPORT - Generated by marianne sylvester **

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT

FOR 2017 03

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTM'S	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
002 TOWN CLERK'S OFFICE	-288,300	0	-288,300	-127,753.93	-160,546.07	44.3%
021 TAX COLLECTOR	-40,523.965	0	-40,523.965	-23,866,701.16	-16,657,263.84	58.9%
022 ASSESSOR'S OFFICE	-600	0	-600	-90.50	-509.50	15.1%
030 PUBLIC WORKS ADMIN.	-75,300	0	-75,300	-7,942.50	-67,357.50	10.5%
033 BUILDING INSPECTION	-150,050	0	-150,050	-47,970.00	-102,080.00	32.0%
040 POLICE DEPARTMENT	-76,500	0	-76,500	-17,879.41	-58,620.59	23.4%
042 ANIMAL DEPARTMENT	-1,000	0	-1,000	-450.00	-550.00	45.0%
050 HEALTH DEPARTMENT	-28,100	0	-28,100	-750.00	-27,350.00	2.7%
053 SENIOR SERVICES	-2,000	0	-2,000	-1,475.00	-525.00	73.8%
054 YOUTH SERVICES	-4,830	0	-4,830	-752.50	-4,077.50	15.6%
060 RECREATION DEPARTMENT	0	0	0	-60.00	60.00	100.0%
061 LIBRARY	-9,000	0	-9,000	-1,995.86	-7,004.14	22.2%
206 BOARDS & COMMISSIONS	-7,750	0	-7,750	-409.90	-7,340.10	5.3%
207 STATE OF CONNECTICUT	-5,185,513	0	-5,185,513	-462,936.28	-4,722,576.72	8.9%
208 MISCELLANEOUS SOURCES	-385,026	0	-385,026	-100,207.56	-284,818.44	26.0%
999 FUND BALANCE	-1,005,793	0	-1,005,793	0.00	-1,005,793.00	.0%
GRAND TOTAL	-47,743,727	0	-47,743,727	-24,637,374.60	-23,106,352.40	51.6%

** END OF REPORT - Generated by marianne sylvester **

2014-02-0040446 GE EQUIP SMALL TICKET LLC SERIES 2011-1 VARIOUS
 PO BOX 5043 CHICAGO IL 60680 41108300
 Sec. 12-129 Refund of Excess Payments. 8/23/2016 300.00 0.00 0.00 300.00 -447.94
 2014-03-0052550 COTA BRIAN C 2000/4TIBG22KXU682769 18.20 0.00 0.00 18.20 -90.76
 68 WASHINGTON RD CROMWELL CT 06416-1207 52550 108.96 0.00 0.00 108.96
 Sec. 12-129 Refund of Excess Payments. 3/30/2016 224.65 0.00 0.00 224.65 -673.94
 2014-03-0052840 DAIMLER TRUST 2013/WDDHFBUB3DA731673 898.59 0.00 0.00 898.59
 BOX 685 ROANOKE TX 76262 52840 374.71 0.00 0.00 374.71 -523.98
 2014-03-0052844 DAIMLER TRUST 2013/WDDHFBUB3DA731673 898.59 0.00 0.00 898.59
 BOX 685 ROANOKE TX 76262 52844 89.33 0.00 0.00 89.33 -124.89
 2014-03-0055817 HUTTON JANE F 2006/1G4HE57Y26U229869 214.22 28.99 0.00 243.21
 10 THISTLE DOWN CROMWELL CT 06416-2713 35817 339.67 0.00 0.00 339.67 -101.07
 41 VALLEY RUN DR MOORE MARINE A 2010/1HGGCP2F83AA013324 440.74 61.80 0.00 502.54
 2014-03-0058405 NISSAN INFINITI LT 58405 Sec. 12-129 Refund of Excess Payments. 7/11/2016 319.15 0.00 0.00 319.15 -50.45
 915 L STREET FIBOC436 SACRAMENTO CA 95814 58944 369.60 0.00 0.00 369.60 -294.26
 2014-03-0062934 VAULT TRUST 2012/1C4RUFAG9CC274240 294.27 0.00 0.00 294.27
 BOX 8138 COCKEYSVILLE MD 21030 62934 588.53 0.00 0.00 588.53 -350.72
 2014-03-0062935 VAULT TRUST 2014/1G6AL5S3XE0126439 490.36 0.00 0.00 490.36 -598.64
 BOX 8138 COCKEYSVILLE MD 21030 62935 841.08 0.00 0.00 841.08 -612.94
 2014-03-0062939 VAULT TRUST 2012/1C4RUFAG9CC174338 718.67 0.00 0.00 718.67
 BOX 8138 COCKEYSVILLE MD 21030 62939 122.88 0.00 0.00 122.88
 2014-03-0062979 VAULT TRUST 2011/1GKXVTED9BJ412152 735.82 0.00 0.00 735.82 -417.16
 9401 JAMES AVE S140 BLOOMINGTON MN 55431 62979 4,310.02 64.65 0.00 4,374.67 -37.09
 2015-01-0000036 ACAMPORA JODY A & BRENDA A 641 MAIN STREET CROMWELL CT 06416 00320500 74.31 0.00 0.00 74.31 -130.86
 2015-03-0050162 AIKIN ISAIHA P 2008/KNAFFI22385502822 111.40 0.00 0.00 111.40
 58 WOODLAND DR CROMWELL CT 06416-1152 50162 779.79 0.00 0.00 779.79
 BLAU CURTIS L 1 WOODSBORO CIR CROMWELL CT 06416-4509 51171 910.65 0.00 0.00 910.65 -20.02
 2015-03-0051289 BOUCHARD JENNIE M 2000/1HFSQC238YAZ00008 99.85 0.00 0.00 99.85
 10 GREENDALE AVE CROMWELL CT 06416-1536 51292 35.02 0.00 0.00 35.02 -7.03
 2015-03-0051291 BOUCHARD JENNIE M 2009/40LFB10159P154348 42.05 0.00 0.00 42.05
 10 GREENDALE AVE CROMWELL CT 06416-1536 51294 86.30 0.00 0.00 86.30 -87.86
 2015-03-0051684 SUTNER THOMAS M 2002/1GMDT13M62K119071 174.16 0.00 0.00 174.16
 45 SOUTH ST CROMWELL CT 06416-2266 51687 269.08 0.00 0.00 269.08
 2015-03-0052234 CHERRY WOODS JENNIFER A 2012/2FMDK4JG4CBA83118 467.25 14.02 0.00 481.27 -198.17
 497 MAIN ST CROMWELL CT 06416-2060 52238 443.84 0.00 0.00 443.84 -317.44
 2015-03-0052896 DAIMLER TRUST 2014/WDDGSG8JBEG328217 761.28 0.00 0.00 761.28
 13650 HERITAGE PKWY FORT WORTH TX 76177-5323 52900 223.52 0.00 0.00 223.52 -670.50
 2015-03-0052900 DAIMLER TRUST 2014/WDDHFBUB3DA731673 894.02 0.00 0.00 894.02
 13650 HERITAGE PKWY FORT WORTH TX 76177-5323 52904 570.61 0.00 0.00 570.61
 2015-03-0052901 DAIMLER TRUST 2014/WDDGFBABEAE955887 570.61 0.00 0.00 570.61

Posted Refund Transaction (s)	TOWN OF CROMWELL	Int Date: 10/03/2016	Date: 10/03/2016	Page: 2	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2015-03-0053892	13650 HERITAGE ERMV FORT WORTH TX 76177-5323	52905	7/26/2016	622.27	0.00	0.00	622.27	15.69	-51.66	
2015-03-0053893	DOOLITTLE SHERWOOD P JR + DOOLITTLE MA 551 MAIN ST	53942	8/2/2016	15.69	0.00	0.00	15.69	22.69	-5.00	
2015-03-0053894	CROMWELL CT 06416-1405	53830	8/25/2016	20.69	2.00	0.00	22.69	509.93	-55.22	
2015-03-0053895	EPSTEIN CHARLES R 19 CREST DR	53851	7/28/2016	565.15	2.00	0.00	567.15	517.30	-34.05	
2015-03-0053896	CROMWELL CT 06416-2046	53851	7/28/2016	551.35	0.00	0.00	551.35	180.72	-16.35	
2015-03-0053897	EPSTEIN DIANA S 19 CREST DR	53869	7/5/2016	180.72	0.00	0.00	180.72	197.07	-16.35	
2015-03-0053898	ESTY VICTORIA J 35 COURT ST	53869	7/5/2016	197.07	0.00	0.00	197.07	78.45	-28.24	
2015-03-0053899	CROMWELL CT 06416-1619	53885	7/31/2016	78.45	0.00	0.00	78.45	106.69	-28.24	
2015-03-0053900	EXECUTIVE 2000 TRANSPRT LLC 11 ALCAP RDG STE D	53885	7/31/2016	106.69	0.00	0.00	106.69	78.45	-28.24	
2015-03-0053901	CROMWELL CT 06416-1036	53885	7/31/2016	78.45	0.00	0.00	78.45	106.69	-28.24	
2015-03-0053902	EXECUTIVE 2000 TRANSPRT LLC 11 ALCAP RDG STE D	53885	7/31/2016	106.69	0.00	0.00	106.69	147.49	-40.80	
2015-03-0053903	CROMWELL CT 06416-1036	53887	7/31/2016	147.49	0.00	0.00	147.49	229.07	-84.73	
2015-03-0053904	EXEC 2000 TRANSPRT LLC 11 ALCAP RDG STE D	53887	7/31/2016	229.07	0.00	0.00	229.07	153.76	-56.49	
2015-03-0053905	CROMWELL CT 06416-1036	53889	7/31/2016	313.80	0.00	0.00	313.80	210.25	-40.80	
2015-03-0053906	EXECUTIVE 2000 TRANSPRTION LLC 11 ALCAP RDG STE D	53889	7/31/2016	210.25	0.00	0.00	210.25	106.69	-28.24	
2015-03-0053907	CROMWELL CT 06416-1036	53890	7/31/2016	106.69	0.00	0.00	106.69	147.49	-40.80	
2015-03-0053908	EXECUTIVE 2000 TRANSPORATION LLC 11 ALCAP RDG STE D	53890	7/31/2016	147.49	0.00	0.00	147.49	78.45	-28.24	
2015-03-0053909	CROMWELL CT 06416-1036	53891	7/31/2016	78.45	0.00	0.00	78.45	106.69	-28.24	
2015-03-0053910	EXECUTIV 2000 TRANSPRT LLC 11 ALCAP RIDGE ST D	53891	7/31/2016	106.69	0.00	0.00	106.69	72.17	-25.11	
2015-03-0053911	CROMWELL CT 06416	53892	7/31/2016	72.17	0.00	0.00	72.17	97.28	-25.11	
2015-03-0053912	EXECUTIVE 2000 TRANSPRT 11 ALCAP RDG STE D	53892	7/31/2016	97.28	0.00	0.00	97.28	131.80	-34.52	
2015-03-0053913	CROMWELL CT 06416-1036	53894	7/31/2016	131.80	0.00	0.00	131.80	78.45	-28.24	
2015-03-0053914	EXECUTIVE 2000 TRANSPRT LLC 11 ALCAP RDG STE D	53894	7/31/2016	78.45	0.00	0.00	78.45	106.69	-28.24	
2015-03-0053915	CROMWELL CT 06416-1036	53895	7/31/2016	106.69	0.00	0.00	106.69	178.87	-67.46	
2015-03-0053916	EXECUTIVE 2000 TRANSPRT LLC 11 ALCAP RDG STE D	53895	7/31/2016	178.87	0.00	0.00	178.87	246.33	-67.46	
2015-03-0053917	CROMWELL CT 06416-1036	53896	7/31/2016	246.33	0.00	0.00	246.33	150.62	-56.49	
2015-03-0053918	EXECUTIVE 2000 TRANSPRT LLC 11 ALCAP RDG STE D	53896	7/31/2016	150.62	0.00	0.00	150.62	207.11	-56.49	
2015-03-0053919	CROMWELL CT 06416-1036	53897	7/31/2016	207.11	0.00	0.00	207.11	72.17	-25.11	
2015-03-0053920	EXECUTIVE 2000 TRANSPRT LL 11 ALCAP RDG STE D	53897	7/31/2016	72.17	0.00	0.00	72.17	97.28	-25.11	
2015-03-0053921	CROMWELL CT 06416-1036	53899	7/31/2016	97.28	0.00	0.00	97.28	78.45	-28.24	
2015-03-0053922	EXECUTIVE 2000 TRANSPRT LLC 11 ALCAP RDG STE D	53899	7/31/2016	78.45	0.00	0.00	78.45	106.69	-28.24	
2015-03-0053923	CROMWELL CT 06416-1036	53900	7/31/2016	106.69	0.00	0.00	106.69	160.67	-44.56	
2015-03-0053924	EXECUTIVE 2000 TRANSPRT 11 ALCAP RDG STE D	53900	7/31/2016	160.67	0.00	0.00	160.67	150.62	-56.49	
2015-03-0053925	CROMWELL CT 06416	53901	7/31/2016	150.62	0.00	0.00	150.62	207.11	-56.49	
2015-03-0053926	EXECUTIVE 2000 TRANSPRT 11 ALCAP RIDGE ST D	53901	7/31/2016	207.11	0.00	0.00	207.11			

Condition(s)	Bill	Name	Address	Int Date	Prop Loc/Vehicle Info	UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2015-03-0053989		CROWMELL CT 06416	EXECUTIVE 2000 TRANSPORT	1997/4T1BG22K2VU153988			7/31/2016	43.93	0.00	0.00	43.93	-15.69
		11 ALCAP RIDGE ST D	CROWMELL CT 06416	53903				59.62	0.00	0.00	59.62	
2015-03-0053900		EXECUTIVE 2000 TRANSPORT	2000/4T1BG22K1YU997444				7/31/2016	59.62	0.00	0.00	59.62	-21.97
		11 ALCAP RIDGE ST D	CROWMELL CT 06416	53904				81.59	0.00	0.00	81.59	
2015-03-0053902		EXECUTIVE 2000 TRANSPORTATION	2014/4T1BF1FK4EUB392995				7/31/2016	225.94	0.00	0.00	225.94	-84.72
		11 ALCAP RDG	CROWMELL CT 06416-1036	53906				310.66	0.00	0.00	310.66	
2015-03-0053903		EXECUTIVE 2000 TRANSPORTATION	2012/5TDRK3JDC2CS014446				7/31/2016	229.07	0.00	0.00	229.07	-84.73
		11 ALCAP RDG	CROWMELL CT 06416-1036	53907				313.80	0.00	0.00	313.80	
2015-03-0053904		EXECUTIVE 2000 TRANSPORTATION LLC	2009/5TDRK3JDC69S284439				7/31/2016	153.76	0.00	0.00	153.76	-56.49
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53908				210.25	0.00	0.00	210.25	
2015-03-0053905		EXECUTIVE 2000 TRANSPORTATION LLC	2013/1G11D5RR0DF103244				7/31/2016	203.97	0.00	0.00	203.97	-73.43
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53909				277.40	0.00	0.00	277.40	
2015-03-0053906		EXECUTIVE 2000 TRANSPORTATION LLC	2010/4T1BF3EK7AU023767				7/31/2016	150.62	0.00	0.00	150.62	-56.49
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53910				207.11	0.00	0.00	207.11	
2015-03-0053907		EXECUTIVE 2000 TRANSPORTATION LLC	2013/1G11D5RR0DF104605				7/31/2016	213.38	0.00	0.00	213.38	-78.45
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53911				291.83	0.00	0.00	291.83	
2015-03-0053908		EXECUTIVE 2000 TRANSPORTATION LLC	2011/4T1BF3EK9BU671077				7/31/2016	163.18	0.00	0.00	163.18	-59.62
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53912				222.80	0.00	0.00	222.80	
2015-03-0053909		EXECUTIVE 2000 TRANSPORTATION LLC	2013/1G11D5RR5DF108763				7/31/2016	213.38	0.00	0.00	213.38	-78.45
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53913				291.83	0.00	0.00	291.83	
2015-03-0053910		EXECUTIVE 2000 TRANSPORTATION LLC	2009/5TDRK23C9S288658				7/31/2016	153.76	0.00	0.00	153.76	-56.49
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53914				210.25	0.00	0.00	210.25	
2015-03-0053912		EXECUTIVE 2000 TRANSPORTATION LLC	2011/4T1BF3EK9B167193				7/31/2016	163.18	0.00	0.00	163.18	-59.62
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53916				222.80	0.00	0.00	222.80	
2015-03-0053913		EXECUTIVE 2000 TRANSPORTATION LLC	2013/1G11D5RR4DF104981				7/31/2016	213.38	0.00	0.00	213.38	-78.45
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53917				291.83	0.00	0.00	291.83	
2015-03-0053914		EXECUTIVE 2000 TRANSPORTATION LLC	2011/4T1BF3EK9BU205973				7/31/2016	163.18	0.00	0.00	163.18	-59.62
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53918				222.80	0.00	0.00	222.80	
2015-03-0053915		EXECUTIVE 2000 TRANSPORTATION LLC	2008/2G1WT55N691229312				7/31/2016	144.35	0.00	0.00	144.35	-52.40
		11 ALCAP RDG	CROWMELL CT 06416-1036	53919				196.75	0.00	0.00	196.75	
2015-03-0053916		EXECUTIVE 2000 TRANSPORTATION LLC	2000/4T1BG22K6YU6330397				7/31/2016	59.62	0.00	0.00	59.62	-21.97
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53920				81.59	0.00	0.00	81.59	
2015-03-0053917		EXECUTIVE 2000 TRANSPORTATION LLC	2007/11NHM81W97Y627585				7/31/2016	116.11	0.00	0.00	116.11	-43.93
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53921				160.04	0.00	0.00	160.04	
2015-03-0053918		EXECUTIVE 2000 TRANSPORTATION LLC	2013/1G11D5RR4DF109242				7/31/2016	213.38	0.00	0.00	213.38	-78.45
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53922				291.83	0.00	0.00	291.83	
2015-03-0053919		EXECUTIVE 2000 TRANSPORTATION LLC	2011/4T1BF3EK6B189750				7/31/2016	163.18	0.00	0.00	163.18	-59.62
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53923				222.80	0.00	0.00	222.80	
2015-03-0053920		EXECUTIVE 2000 TRANSPORTATION LLC	1997/4T1BG22K5VT793936				7/31/2016	43.93	0.00	0.00	43.93	-15.69
		11 ALCAP RIDGE SUITE D	CROWMELL CT 06416	53924				59.62	0.00	0.00	59.62	

Post Date	Refund Transaction (s)	Bill Name	Address	Int Date: 10/03/2016	Date: 10/03/2016	Page: 4	Prop Loc/Vehicle	Int	Tax	L/F	Total Adjusted	Overpaid Tax
2015-03-0053921	EXECUTIVE 2000 TRNSP LLC	11 ALCAP RDG STE D	CROMWELL CT 06416-1036	2004/4TT1BE30K740285013	7/31/2016		84.73	0.00	84.73	0.00	84.73	-31.38
2015-03-0053922	EXECUTIVE 2000 TRNSP LLC	11 ALCAP RDG STE D	CROMWELL CT 06416-1036	53925	7/31/2016		116.11	0.00	116.11	0.00	116.11	-31.38
2015-03-0053923	EXECUTIVE 2000 TRNSP LLC	11 ALCAP RDG STE D	CROMWELL CT 06416-1036	2004/4TT1BF32K94U070470	7/31/2016		31.00	0.00	31.00	0.00	31.00	-34.52
2015-03-0053924	EXECUTIVE 2000 TRNSP LLC	11 ALCAP RDG STE D	CROMWELL CT 06416-1036	53926	7/31/2016		125.52	0.00	125.52	0.00	125.52	-34.52
2015-03-0053925	EXECUTIVE 2000 TRNSP LLC	11 ALCAP RDG STE D	CROMWELL CT 06416-1036	2009/2LNMH82V79X610647	7/31/2016		232.21	0.00	232.21	0.00	232.21	-85.67
2015-03-0053926	EXECUTIVE 2000 TRNSP LLC	11 ALCAP RDG STE D	CROMWELL CT 06416-1036	53927	7/31/2016		317.88	0.00	317.88	0.00	317.88	-85.67
2015-03-0054020	FASULO JOSEPH S + FASULO BARBARA J	59 CLUBHOUSE DR	CROMWELL CT 06416-1036	2012/4YDT27420CB452922	7/27/2016		467.56	0.00	467.56	0.00	467.56	-80.65
2015-03-0054513	GAGNON TODD G	23 PLEASANT ST	CROMWELL CT 06416-2323	54928	7/31/2016		131.80	0.00	131.80	0.00	131.80	-34.52
2015-03-0054817	GOGGIN WILLIAM J JR + GOGGIN SHERI Y	7 HEATHERWOOD GRN	CROMWELL CT 06416-2706	2012/4YDT27420CB452922	7/27/2016		548.21	0.00	548.21	0.00	548.21	-80.65
2015-03-0055002	GREUBEL DUANE P	77 WEST ST	CROMWELL CT 06416-1907	55008	7/20/2016		100.10	0.00	100.10	0.00	100.10	-100.10
2015-03-0055047	GROEPPER MICHAEL A + GROEPPER KELLY A	2335 CELANDINE WAY	CROMWELL CT 06416-2326	2012/JN8AS5NWS5CW717727	7/29/2016		56.33	0.00	56.33	0.00	56.33	-281.01
2015-03-0055185	HALVERSON MATHEW G	4 HIGH RIDGE RD	CROMWELL CT 06416-2431	55191	7/28/2016		175.10	0.00	175.10	0.00	175.10	-29.25
2015-03-0055226	HASN AUTO TRST	ONE CENTRE DR	JAMESBURG NJ 08831	2013/1C4HWTG9D619837	7/15/2016		781.99	0.00	781.99	0.00	781.99	-521.60
2015-03-0055350	HAYBER RICHARD E	22R HICKSVILLE RD	CROMWELL CT 06416-2407	2009/1T8HR48P19CS13389	7/18/2016		393.25	0.00	393.25	0.00	393.25	-60.94
2015-03-0055407	HENDERSON SHARON	47 CLUBHOUSE DR	CROMWELL CT 06416-2561	2000/1HGCG6656YA124716	8/16/2016		83.97	0.00	83.97	0.00	83.97	-49.17
2015-03-0057258	LOMARTRA JOHN F	44 CHESTNUT CT	CROMWELL CT 06416-1782	2001/JTR3G22K310560510	7/11/2016		92.26	0.00	92.26	0.00	92.26	-60.88
2015-03-0057374	LUND PHILIP G + LUND MARGARET A	52 MISSIONARY RD # 3117	CROMWELL CT 06416-2170	2015/1GNSKRBKCSFRL87978	9/2/2016		1,090.52	0.00	1,090.52	0.00	1,090.52	-90.56
2015-03-0057404	MA DECHENG	6 CEDAR DR	CROMWELL CT 06416-2617	57381	7/25/2016		21.68	0.00	21.68	0.00	21.68	-239.72
2015-03-0057635	MARRELLA FRANCA + MARRELLA ANTONIO	1 KOMAL DR	CROMWELL CT 06416-1628	2010/JTDRN3DU9A0016370	7/27/2016		45.41	0.00	45.41	0.00	45.41	-63.48
2015-03-0057739	MARTINI BRYAN M	13 SUMMER WIND	CROMWELL CT 06416-2635	2015/2C3GDXJGFRH746177	7/27/2016		757.51	0.00	757.51	0.00	757.51	-62.88
2015-03-0057913	MCHUGH JOHN P + MCHUGH DEBORAH J	17 BOTELLE MNR	CROMWELL CT 06416-1301	2003/2G1W52E53121026	8/1/2016		79.71	0.00	79.71	0.00	79.71	-6.63
2015-03-0057947	MCMAHON JOHN E + MCMAHON ANN C	37 WINTHROP BLVD	CROMWELL CT 06416-1261	2012/3WMDP7AJ4CM348072	7/20/2016		280.54	0.00	280.54	0.00	280.54	-46.85
2015-03-0058002	MELAYVEN LISA D			2007/1EMFU205X7LA10500			241.63	0.00	241.63	0.00	241.63	

Condition(s) : Bill : Name : Int Date: 10/03/2016 Date: 10/03/2016 Prop Loc/Vehicle Info. UniqueID/Reason

Dist/Susp/Bank	Address	Name	Int Date	Prop Loc/Vehicle Info.	UniqueID/Reason	Paid Date	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2015-03-0058192	81 GERR ST CROMWELL CT 06416-1326	MILLER CHARLES R	58009	2007/JHLRF48567C077564	58199	7/29/2016	334.51	0.00	0.00	334.51	-92.88
2015-03-0058192	399 MAIN ST CROMWELL CT 06416-2310	MORALEZ DAVID N + MORALEZ DONNALLYNN	2006/JNKCV51FK6M68929	58347	7/29/2016	169.89	0.00	0.00	0.00	169.89	-78.95
2015-03-0058552	4 SHADY BROOK DR CROMWELL CT 06416-1447	WPOVI OAMAR A	2012/JNBAE2KPC6C9044522	58560	7/22/2016	248.84	0.00	0.00	0.00	248.84	-34.95
2015-03-0058571	15 WILD ROSE CT CROMWELL CT 06416-1863	NEDELKA JEREMY L + NEDELKA KATHRYN A	2012/1G1ZB5B04CF184773	58579	7/28/2016	174.35	0.00	0.00	0.00	174.35	-34.95
2015-03-0058742	15 CHEROKEE CT CROMWELL CT 06416-1210	NEDELKA KATHRYN A + NEDELKA JEREMY L	2015/KL7CJPS9B1FB225071	58750	7/28/2016	209.30	0.00	0.00	0.00	209.30	-42.30
2015-03-0058742	15 CHEROKEE CT CROMWELL CT 06416-1210	NEDELKA KATHRYN A + NEDELKA JEREMY L	2014/5N1AT2M99C862213	58750	7/28/2016	350.89	0.00	0.00	0.00	350.89	-42.30
2015-03-0058851	8900 FREDPORT PKWY IRVING TX 75063-2409	NISSAN INFINITI LT	2014/3N1AB7APXEL653712	58859	7/26/2016	393.19	0.00	0.00	0.00	393.19	-42.30
2015-03-0059919	8800 FREDPORT PKWY IRVING TX 75063-2409	NISSAN INFINITI LT	2006/5NPEU46T16H007676	59929	7/29/2016	244.29	0.00	0.00	0.00	244.29	-22.13
2015-03-0059920	56 EVERGREEN RD CROMWELL CT 06416-1636	POTTER JAMES N + POTTER DEBRA F	2006/2D8GP441L6R679847	59930	7/29/2016	266.42	0.00	0.00	0.00	266.42	-22.13
2015-03-0060046	65 COLES RD CROMWELL CT 06416-2609	OPJUS2 LLC	2005/1FTSW21P45EC23439	60056	7/27/2016	125.52	0.00	0.00	0.00	125.52	-20.96
2015-03-0060052	QUASINTSCHKA BLAIR 16 CREST DRIVE CROMWELL CT 06416	RUSSO ANGELA M	2008/1Y4FA24108L508186	60062	7/13/2016	329.49	0.00	0.00	0.00	329.49	-15.69
2015-03-0060732	194 SKYVIEW DR CROMWELL CT 06416-1801	SALVATORE DONNA M	2004/2T1BR32E54C212218	60904	7/20/2016	187.87	0.00	0.00	0.00	187.87	-13.68
2015-03-0061056	120 WASHINGTON RD CROMWELL CT 06416-1209	SCHWALTZ JOHN D	Sec. 12-129 Refund of Excess Payments.	61066	7/31/2016	322.27	0.00	0.00	0.00	322.27	-13.68
2015-03-0061254	19 HARRISON DR CROMWELL CT 06416-2011	SERBANTINO PAUL J	2008/3NNSH13EXRH165564	61264	7/22/2016	68.22	0.00	0.00	0.00	68.22	-13.68
2015-03-0061378	15 CREST DR CROMWELL CT 06416-2046	SICKLES KEITH M	2007/1J3HG48PX7C528413	61388	7/31/2016	81.90	0.00	0.00	0.00	81.90	-13.68
2015-03-0062495	1 HORSE RUN HILL RD CROMWELL CT 06416-1133	SIROIS KEVIN M	2005/5TBDT44135S489297	61487	7/28/2016	147.55	0.00	0.00	0.00	147.55	-73.68
2015-03-0062560	17 GERR ST CROMWELL CT 06416-1328	SIROIS KEVIN M	2014/5TDYK3DC5E8466286	61488	7/28/2016	218.12	0.00	0.00	0.00	218.12	-73.68
	17 GERR ST CROMWELL CT 06416-1328	SIROIS KEVIN M	2007/1J3HG48PX7C528413	61488	7/31/2016	218.12	0.00	0.00	0.00	218.12	-73.68
	3200 WEST RAY ROAD CHANDLER AZ 85226	TOYOTA LEASE TRUST	2015/5TDYK3DC1F5547898	62506	8/10/2016	237.86	0.00	0.00	0.00	237.86	-19.74
	3200 WEST RAY ROAD CHANDLER AZ 85226	TOYOTA LEASE TRUST	2015/JTMRREV7FD115744	62571	8/4/2016	265.35	0.00	0.00	0.00	265.35	-66.34
	3200 WEST RAY ROAD CHANDLER AZ 85226	TOYOTA LEASE TRUST	2015/JTMRREV7FD115744	62571	8/4/2016	331.69	0.00	0.00	0.00	331.69	-66.34
	3200 WEST RAY ROAD CHANDLER AZ 85226	TOYOTA LEASE TRUST	2015/JTMRREV7FD115744	62571	8/4/2016	503.08	0.00	0.00	0.00	503.08	-125.78
	3200 WEST RAY ROAD CHANDLER AZ 85226	TOYOTA LEASE TRUST	2015/JTMRREV7FD115744	62571	8/4/2016	628.86	0.00	0.00	0.00	628.86	-125.78
	3200 WEST RAY ROAD CHANDLER AZ 85226	TOYOTA LEASE TRUST	2015/JTMRREV7FD115744	62571	8/4/2016	741.42	0.00	0.00	0.00	741.42	-741.42
	3200 WEST RAY ROAD CHANDLER AZ 85226	TOYOTA LEASE TRUST	2015/JTMRREV7FD115744	62571	8/4/2016	546.01	0.00	0.00	0.00	546.01	-546.01

Posted Refund Transaction (s)	Condition(s)	Bill	Name	Int Date	Prop Loc/Vehicle Info.	UniqueID/Reason	Tax	Int	L/F	Total Adjusted	Overpaid Tax
2015-03-0062878			CHANDLER AZ 85226 VARRICCHIO ANTHONY A + VARRICCHIO HOPE 6 KOWAL DR CROMWELL CT 06416-1628	10/03/2016	2008/1G1ZJ57B38F67398	62889	160.23	0.00	0.00	160.23	-32.13
2015-03-0062932			VASQUEZ MATTHEW M 91 COUNTRY SQUIRE DR CROMWELL CT 06416-2528	7/29/2016	2008/WWWEV71K08W015144	62943	176.67	0.00	0.00	176.67	-16.00
2015-03-0063066			VILLARD DERRICK 22 HIGH RIDGE RD CROMWELL CT 06416-2431	7/28/2016	2002/JTEHH20VX26042691	63077	62.76	0.00	0.00	62.76	-78.45
2015-03-0063590			WOODS TAN N 497 MAIN ST CROMWELL CT 06416-2060	8/31/2016	2004/1N6AA07BK4N588567	63601	141.21	0.00	0.00	141.21	-126.15
2015-03-0063638			YANAROS DAVID E 65 COLES RD CROMWELL CT 06416-2609	7/27/2016	2010/4YMUJ0815AV094951	63649	11.77	0.00	0.00	11.77	-2.35
2015-03-0063639			YANAROS DAVID E 65 COLES RD CROMWELL CT 06416-2609	7/27/2016	2006/47GAA272268000015	63650	31.38	0.00	0.00	31.38	-7.84
2015-03-0063640			YANAROS DAVID E 65 COLES RD CROMWELL CT 06416-2609	7/27/2016	1985/1V9DS1026SW061235	63651	12.55	0.00	0.00	12.55	-3.14
2015-03-0063641			YANAROS JOSHUA A 65 COLES RD CROMWELL CT 06416-2609	7/27/2016	2005/11NHH8685Y620971	63652	62.76	0.00	0.00	62.76	-3.14
2015-03-0063922			CARRON GREGORY C 95 HICKSVILLE ROAD CROMWELL CT 06416	7/5/2016	1997/1GCT19X8VK205894	63922	106.69	0.00	0.00	106.69	-106.69
TOTAL			111				24,836.04	0.00	0.00	24,836.04	-127,745.06
							37,581.10	249.86	0.00	37,830.96	

**TOWN COUNCIL AGENDA ITEM
(October 19, 2016)**

Item __ (North Road Bridge Replacement Project): To consider and act upon a resolution recommending an appropriation, to be funded from borrowings to the extent not defrayed from grant receipts, for costs related to the replacement of the North Road Bridge (Bridge No. #05939) in Cromwell and related work, and, if approved, referring such recommendation to the Board of Finance for its consideration; calling a Special Town Meeting to consider and act upon a resolution with respect to the appropriation and borrowing authorization for the project if approved by the Board of Finance; and making various determinations in connection therewith.

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF CROMWELL
(2016 North Road Bridge Replacement Project)
(October 19, 2016)**

RESOLVED,

(a) That the Town Council recommends, and refers such recommendation to the Board of Finance for its consideration, that the Town of Cromwell appropriate \$1,716,000, and authorize the issue bonds or notes and temporary notes to finance the appropriation to the extent not defrayed from grant receipts, for costs related to the replacement of the North Road Bridge (Bridge No. #05939) in Cromwell and related work, contemplated to include, but not limited to, related roadway and approach improvements (estimated cost of \$1,641,000); and various costs of the financing thereof (estimated cost of \$75,000). The Director of Public Works and the Town Engineer jointly shall be authorized to determine from time-to-time the scope and particulars of the project, and to reduce or modify the scope of the project; and the entire appropriation may be spent on the project as so reduced or modified. The Town anticipates receiving reimbursement under the Federal Local Bridge Program for 80% of the eligible costs of the project, to be applied to defray in part the appropriation. The appropriation may be spent for design, construction, acquisition and installation costs, equipment, materials, site improvements, land and easement acquisition, consultants, engineering fees, legal fees, net interest on borrowings and other financing costs, and other expenses related to the project.

(b) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs for the project may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Town Manager and the Director of Finance/Treasurer are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(c) That the Town Manager and the Director of Finance/Treasurer are authorized to make representations and enter into written agreements for the benefit of holders of the aforesaid bonds, notes or temporary notes if authorized by the Board of Finance to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds, notes or temporary notes.

(d) That the Town Manager, on behalf of the Town, is authorized to apply for and accept grants and loans to finance the appropriation for the project, and to enter into any grant or loan agreement prescribed by the State of Connecticut or any other grantor or lender, and the Town Manager, the Director of Finance/Treasurer, and other proper officers and officials of the Town are authorized to take any other actions necessary to obtain such grants or loans, including without limitation grants or loans pursuant to the Local Bridge Program (Chapter 240, Part IIb of

the General Statutes of Connecticut, Revision of 1958, as amended), or to any other present or future legislation, and to implement such grant or loan agreements. Any grant proceeds may be used to pay project costs or principal and interest on bonds or notes issued to finance the project.

(e) That the Town Manager, the Director of Finance/Treasurer, the Director of Public Works, the Town Engineer, and other proper officers and officials of the Town are authorized to take all other action, including but not limited to applying for any other grants that may be available for the project, which is necessary or desirable to complete the project and to issue bonds, notes or temporary notes and obtain grants to finance the aforesaid appropriation.

FURTHER RESOLVED, That the Town Council hereby calls a Special Town Meeting to be held to consider and act upon resolutions with respect to the appropriation and borrowing authorization recommended by the Town Council above if approved by the Board of Finance; such Special Town Meeting to be held on Wednesday, November 9, 2016, at _____, _____ Street, in Cromwell, Connecticut; and that the Mayor is hereby authorized and directed to cause due and proper notice of such Special Town Meeting to be given.

**Engineering Department
Town of Cromwell
Cromwell, CT**

Memorandum

To: Anthony Salvatore –Town Manager

CC: Lou Spina – Director of Public Works

From: Jon Harriman, P.E.

Date: 10/7/2016

Re: Engineering Service – realignment of County Line Drive

I am enclosing a contract proposal for engineering services by Cardinal Engineering for the realignment of the intersection of County Line Drive and Shunpike Road. The realignment would bring the County Line Drive approach perpendicular to Shunpike Road, and widen County Line Drive to accommodate turning lanes and proper lane widths in both directions.

Cardinal Engineering has been the engineer of record since 2008 on this project, and I would ask that the Council consider waiving the bidding requirements for this additional work. Based on the amount of work to be completed for this task, I feel the fee is reasonable. Cardinal Engineering's work on this project to date has been excellent, and has progressed without any issues.

In April of 2015 we allocated \$100,000 of LoCIP funds for the inspection and administration of the roadway widening project that was completed that year. The project finished well ahead of schedule leaving approximately \$50,000 of LoCIP money unspent. I propose re-allocating \$40,000 of this unspent LoCIP money to the engineering design services required for the realignment.

AMENDMENT NO. 4
TO AN AGREEMENT FOR ENGINEERING SERVICES BY
AND BETWEEN
THE TOWN OF CROMWELL AND
CARDINAL ENGINEERING ASSOCIATES, INC.
PERTAINING TO
ENGINEERING SERVICES FOR THE NORTHERN INDUSTRIAL TIER

THIS AMENDMENT NO. 4, entered into this _____ day of October, 2016 by and between the Town of Cromwell, Connecticut, hereinafter referred to as the "Town" and Cardinal Engineering Associates, Inc., a professional engineering corporation organized and existing under the laws of the State of Connecticut, having its main office and place of business at 3 Colony Street, Meriden, Connecticut, hereinafter referred to as the "Consultant".

WITNESSETH THAT:

WHEREAS, in April, 2008, the _____ and the Consultant entered into an Agreement for engineering services with regard to the Sanitary Sewer Extension for Northern Industrial Tier on April 15, 2008 herein referred to as the "Project"; and

WHEREAS, the Agreement was amended on July, 2010, on May, 2011 and April, 2015; and

WHEREAS, the Town has been, and continues to be, satisfied with all of the services rendered to it by the Consultant under the Agreement; and

WHEREAS, the Town now wishes to amend this Agreement to include Final Design, Bid and Award Phase Services, Contract Administration and Resident Project Representative services for the realignment of the Shunpike Road/County Line Road Intersection; and

WHEREAS, compensation to be paid the Consultant for said services is comparable to compensation normally paid for such services within the State of Connecticut; and

NOW THEREFORE, the Town and the Consultant mutually agree to amend the Agreement as follows:

ARTICLE 2 SCOPE OF SERVICES

INSERT THE FOLLOWING:

N. ADDITIONAL SERVICES:

County Line Road Intersection Improvements

Insert the following:

1. Field survey the recently constructed County Line Road, sidewalk, driveway(s), lighting and utilities from Shunpike Road to Sta 91+0 +/-
2. Prepare new base survey
3. A kick-off meeting will be held with Town of Cromwell representatives to confirm the project goals and phasing of future improvements to the County Line Road intersection with Shunpike Road.
4. A meeting will be held with Town of Rocky Hill representatives to obtain their input and determine specifics with regard to the roadway drainage and wetlands impact.
5. Redesign County Line Road sidewalk and Roadway Profile and cross sections, slope limits and drainage layout of County Line Road system to not exceed the capacity of the existing drainage system in County Line Road from Sta 90+50 to outfall. This excludes a gutterflow analyses for Shunpike Road if CTDOT should require this.
6. Roadway lighting shall consist of relocating and extending the existing lighting system.
7. Plans shall include:
 - a. 1" = 40' scale plan and profile. Plan shall include sediment and erosion control and proposed Lighting
 - b. 1" = 5' scale cross sections
 - c. Typical Section(s)
 - d. Sediment and Erosion Control Details
 - e. Legend, Abbreviations and General Notes
 - f. 1" = 20' scale Intersection Grading Plan
8. Wetland application shall be prepared and submitted to Rocky Hill Inland Wetland Commission with 6 copies of the plans and supporting documentation.
9. Attend two meetings with the Rocky Hill wetland commission.
10. Prepare final roadway construction plans for the realignment of the intersection as shown in the attached conceptual plan.
11. Submit plans to and coordinate the proposed work with utility companies whose facilities are potentially impacted.
12. Prepare specifications and bid documents, submit an electronic file to the Town to use for bidding purposes.
13. Submit plans to the Connecticut DOT for review.
14. Provide Bid Phase and Construction Phase Services in accordance with the scope of services included in Amendment 3.

ARTICLE 3 COMPENSATION

INSERT the following:

N. Additional Services

Design of County Line Road Intersection Improvements

N-1 Survey

For all services under this Section, the Lump Sum Fee of: **\$ 4,000**

N-2 Final Design

For all services under this Section, the Lump Sum Fee of: **\$ 25,000**

N-2 Permitting

For all services under this Section, actual payroll cost times 3.00
Estimated cost, not to be exceeded without prior authorization from the Town **\$ 5,000**

N-3 Bid and Award Phase Services

For all services under this Section, the Lump Sum Fee of: **\$ 3,000**

N-4 Direct Costs – Estimated Cost

\$ 3,000

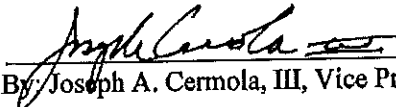
Total Estimated Cost - Design \$ 40,000

Total Increase This Amendment: \$ 40,000.

IN WITNESS WHEREOF, the Town and the Consultant have executed this Agreement as of the date and year first written above.

TOWN OF CROMWELL, CONNECTICUT CARDINAL ENGINEERING ASSOCIATES, INC.

By: Anthony Salvatore, Town Manager


By: Joseph A. Cermola, III, Vice President

Date: _____

Date: 10/7/16

Tony Salvatore
Town Manager
Town Hall, 1st floor
41 West Street
Cromwell, CT 06416

Dear Mr. Salvatore,

I am writing to you about purchasing a parcel of land, which borders my property, from the town of Cromwell for the purpose of building a garage. I currently reside at 31 River Road in Cromwell. The current dimensions are 49.47 facing east, 224.19 south, 49.13 west, and 218.60 to the north.

I would like to purchase land to the south of my property, 50 feet wide (to the south) by 259.19 feet in length. I also would like to purchase land to the west of the property that is 35 feet to the west. This would bring the property on the west side to the hill-bern- that is built up. The total dimensions of my property with this purchase would be: 99.47 width facing east, 259.19 length facing south, 99.13 width to the west, and 253.60 to the north.

In summary I am looking to purchase land on the south side which borders town property 50 feet by 259.19 feet and on the west side which borders town property 35 feet by 99.13.

Please let me know if you need any other information from me. I can be reached by phone at 860-604-7808 or by email at kellymaher@att.net.

Thank you for your time,



Kelly Maher
31 river Road
Cromwell, CT 06416

09-15-16P01:50 RCVD

RECEIVED FOR FILING
9-15 2016 at 1:50 M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
WEDNESDAY SEPTEMBER 14, 2016
6:00 PM TOWN HALL ROOM 224/5


TOWN CLERK

MINUTES

Present: Mayor Faienza, Deputy Mayor R. Newton, S. Slade,
F. Emanuele, A. Waters, T. Tokarz

Absent: E. Wenners

Also Present: Town Manager A. Salvatore, director of Planning and Development S.
Popper and Joseph Vallone from A.I.A. Architects.

A. CALL TO ORDER

Mayor Faienza called the Special Meeting to order at 6:00 p.m.

B. EXECUTIVE SESSION

1. Discuss the lease, sale or purchase, or acquisition of real estate by the
Town of Cromwell.

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried*
to adjourn to Executive Session at 6:00 p.m.

Town Manager Salvatore was invited into Executive Session for all items.
Director of Planning & Development S. Popper and Joe Vallone from AIA were
invited into Executive Session for the first item. They left Executive Session at
6:43 p.m.

Motion made by T. Tokarz seconded by F. Emanuele and *unanimously carried*
to come out of Executive Session at 7:04 p.m.

2. Action on Executive Session items, if necessary.

1. Motion made by R. Newton seconded by F. Emanuele and *unanimously carried*
to authorize the Town Manager on behalf of the Town of Cromwell to
sell the parcel at North Road and Bucks Crossing (121 North Road) for \$1.00
plus all related costs to the owner of 125 Bucks Crossing.

2. Motion made by R. Newton seconded by A. Waters and *unanimously carried*
to approve appropriation of \$140,000 from the General Fund fund balance for
the acquisition of property and associated legal and administrative costs, for
the construction of a new Public Works facility, and to establish a new fund for
this purpose.

C. ADJOURN

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to adjourn the Special Meeting at 7:05 p.m.

Respectfully submitted,

Re Matus

Re Matus
Secretary

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY SEPTEMBER 14, 2016
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
9-15-2016 at 1:49 M.P.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Jean Ahlquist
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, S. Slade,
F. Emanuele, A. Waters, T. Tokarz

Absent: E. Weners

Also Present: Town Manager A. Salvatore, Chief of Police D. LaMontagne, Public Works
Director L. Spina, Assistant Finance Director S. DeVoe, Public and Press

A. CALL TO ORDER

Mayor Faienza called the Regular Meeting to order at 7:07 p.m.

B. PLEDGE OF ALLEGIANCE

F. Emanuele led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to
approve the amended agenda as posted.

D. COMMISSION CHAIRMAN REPORTS/LIASON REPORT

None

E. CITIZEN COMMENTS

1. R. Jahn, Woodside Road - Asked for clarification on a Executive Session motion
and on F7.

F. MAYOR'S REPORT

Mayor Faienza reported:

- Business Tours will be on September 28th at 9 a.m. Phoenix Farms will be visited in conjunction with State Rep. Carpino. Edgewood Party Rentals will also be visited.
- The October 12th Council Meeting will be canceled and held on October 19th as a Special Meeting.
- A Joint Meeting of the Board of Education, Board of Finance and Town Council will be held in October. The proposed date is October 24th at 7:00 p.m.
- The 2nd Annual Mayor's ball is set for Saturday October 1st at the TPC River Highlands. This year's proceeds will benefit the Middlesex Hospital Cancer Center and the American Legion for Valor Green.
- The Mayors and Town Managers meetings continue.
- Cromwell Works will be held tomorrow, September 15th.
- The Cycle for Life Event will be held Sunday September 18th.

- He attended a Pension Committee meeting; the pension is in great shape and almost 100% funded.
- The new Town Website is up and running; Mayor Faienza thanked all who worked on the site.
- Police Appreciation day is September 20th. The Downtown Merchants are recognizing the Department by offering a free breakfast, lunch and dinner.

G. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- Stated that he was unhappy with comments made at the River Road Sub-Committee Public Hearing that were critical of Town Staff. He commented that speakers should not make statements that are not factual.
- He is in the process of replacing three positions; Library Director, Recreation Director and the Senior/Human Services Director.
- Work will start tomorrow morning on the Town Hall Parking Lot. Employees will be shuttled from Pierson Park.
- Assistant Finance Director DeVoe will give an update on the refund of Town Bonds.
- A meeting was held with the Farmer's Market Organizers regarding a Farmer's Market Charity Event that will be held on November 5th. It was agreed upon that since this does not fall under the category of the Farmer's Market all vendors will be required to obtain the necessary permits.
- The Raymond Road project has started; Eversource gave a presentation to the residents in the area about possibly bringing gas lines to the area if there is enough interest.
- They are working on the Walking Trail at Evergreen Hill Park.
- The Community Gardens will be plowed under on October 15th.
- Our UCONN IPP Intern is working out very well. He is busy working on H/R projects.
- The Office Assistant/Floater position is also working out very well. He will be filling in for an employee who will be taking an extended absence in the Finance Department.
- He complimented Chief LaMontagne and the Department for doing an excellent job during the Traveler's Championship.
- He thanked staff for the hours they worked to bring our new web-site forward.
- The re-organization is working well. In the future he will be looking to move additional revenue collections to the tax office.
- The elevator has been experiencing more and more difficulties. The parts are on order and the work should begin around the 20th of October.
- Sad news was received this week that our part-time Transfer Station Employee, Fred Gengler Sr. passed away.

H. CHIEF OF POLICE'S REPORT

The monthly incident report was distributed for July and August.

Chief LaMontagne reported:

- The Cromwell Merchant's Association is hosting a Police Appreciation Day on October 20th.
- Fred Gengler Sr. passed away; his son was a former Cromwell Police Officer. The arrangements are scheduled for Friday at 10 a.m. at the Cromwell Funeral Home.
- Officer Augenstein is graduating from the Police Academy tomorrow evening.
- Officer Molina is in the final stages of the FTO program.
- Officer Bianchi resigned and is going to another Police Department; Chief wished him well.
- The Traveler's Championship went off without a hitch. Chief LaMontagne thanked Captain VanderSloot and the Department for doing a phenomenal job. Chief also thanked the outside agencies and the Public Works Department for their assistance.
- Two major motorcycle accidents occurred in July. Mid-State assisted with the investigations.
- There was a high visibility and distracted driver event that resulted in over 30 infractions being issued.
- They had a sobriety check point that resulted in 7 infractions being issued.
- The Department is working the Cromwell Merchants for their Halloween on Main Street Program that will be held on October 22nd. Main Street will be closed during the event.
- The Department's Facebook page is nearly complete and should be up and running in a few weeks.

I. PUBLIC WORK DIRECTOR'S REPORT

Public Works Director Spina reported:

- Repaving of Middle School Parking lot and entrance of High School was completed the first week of August.
- Pierson Park Lighting Project - work in ongoing. Field lights are up and electrical should be tied in by week's end. Then they will shift to parking lot.
- Downtown Drainage Project -work was completed near the end of July. There are a couple items we have asked contractor to come back and repair for us.
- Raymond Place Reconstruction - notice to proceed has been issued and work started on September 6th. Contractor will be working in Watrous Park first, constructing a retention pond and then to Sunset Ave. There was a public hearing in town hall last night. Eversource is looking to get residents of this area to consider switching to natural gas.
- Elevator Modernization - materials have been ordered and worked is tentatively expected to begin on October 17th.
- Town Hall Parking Lot Expansion - work is ongoing. Tilcon will be here tomorrow morning to begin the reclaiming of existing asphalt. Then the whole area will be re-graded and resurfaced.

J. FINANCE DIRECTOR'S REPORT

Assistant Finance Director DeVoe reported:

- Auditors are on site this week.
- The 15/16 Budget is closed.
- Revenue came in tight. Expenditures came in positive because of staffing changes and a mild winter.
- We will end the year with a surplus; the amount of the surplus will be announced when the audit report is complete.

K. FINANCIAL

1. Budget Reports

No action taken

2. Tax Refunds

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve the Tax Refund.

3. Discussion and action to approve Tax Collector's recommendation to refund overpayment of \$2,549.16 to Kyle D. and Tracey Flynn.

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve Tax Collector's recommendation to refund overpayment of \$2,549.16 to Kyle D. and Tracey Flynn.

4. Consider and act upon a proposed authorization for the issuance of bonds to refund all or a portion of the Town's \$6,680,000 General Obligation Bonds, Issue of 2008 and \$6,730,000 General Obligation Bonds, Issue of 2010.

Assistant Finance Director S. DeVoe presented the request.

Motion made by F. Emanuele seconded by A. Waters and *unanimously carried* to adopt the attached resolution; proposed authorization for the issuance of bonds to refund all or a portion of the Town's \$6,680,000 General Obligation Bonds, Issue of 2008 and \$6,730,000 General Obligation Bonds, Issue of 2010.

5. Discussion and action to apply for and sign the 2016 Emergency Management Performance Grant.

Chief LaMontagne presented the request.

Motion made by S. Slade seconded by A. Waters and *unanimously carried* to approve applying for and authorizing the Town Manager to sign the 2016 Emergency Management Performance Grant.

6. Discussion and action to appropriate \$15,000 within the CNR Fund for repairs to the roof in the atrium of Town Hall.

Public Works Director Spina presented the request.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to waive bidding process and to approve the appropriating appropriate \$15,000 within the CNR Fund for repairs to the roof in the atrium of Town Hall.

7. Discussion and action to appropriate \$3,200 from General Fund fund balance to the Economic Development budget to support the fireworks planned for the Halloween festivities on Main Street.
Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to approve appropriation of \$3,200 from General Fund fund balance to the Economic Development budget to support the fireworks planned for the Halloween festivities on Main Street.

Mayor Faienza called for a recess from 8:14 p.m. until 8:20 p.m.

L. STAFF REPORTS

None

M. UNFINISHED BUSINESS

1. Continue discussion and possible action on Solid Waste Report. - Tabled
Left on table
2. To consider and act upon Library Expansion Project. -Tabled
Left on table

N. NEW BUSINESS

1. Presentation Cromwell Landing Park Concept Plan.
Director of Planning and Development S. Popper presented the item.
Several options were discussed. There is \$323,000 in transferred STEAP funds that can be used for the project. R. Newton recommended that all phases and ideas should be presented to the Council so they can determine what they would like done and discuss if additional funds should be appropriated to increase the scope of the project.
Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to endorse the concept and authorize the Town Manager to move forward.
2. Discussion and action to amend Library Director's job description.
Town Manager Salvatore presented the amendments to the Library Director's job description. After discussion the original changes were approved as well as some additional minor changes were made in the job description.
Motion made by R. Newton seconded by T. Tokarz and *unanimously carried* to approve the Library Director's Job Description as amended.

O. APPROVAL OF MINUTES

1. Regular Meeting July 13, 2016
Motion made by S. Slade seconded by T. Tokarz and *carried* to approve the minutes of July 13, 2016.
Aye: T. Tokarz, A. Waters, E. Faienza, R. Newton, S. Slade
Abstained: F. Emanuele who was not present at this meeting
Motion carried

2. Special Meeting August 24, 2016
Motion made by R. Newton seconded by F. Emanuele and *unanimously carried*
to approve the minutes of August 24, 2016.

3. Special Meeting August 31, 2016
Motion made by R. Newton seconded by F. Emanuele and *unanimously carried*
to approve the minutes of August 31, 2016.

P. RESIGNATIONS

1. Senior Services Commission
Eleanor Corciullo

Motion made by R. Newton seconded by S. Slade and *unanimously carried*
to accept Ms. Corciullo's resignation with regret.

Q. APPOINTMENTS

None

R. TOWN COUNCIL COMMISSION LIAISON REPORTS

F. Emanuele -Board of Education and Charter Revision

E. Faienza -Library Commission

R. Newton -CWPCA

S. Slade -Fire Commission and ZBA

A. Salvatore -advised the Council that he put in a recommendation to the Charter Revision Commission to change the Director of Finance's title to Chief Financial Officer. He feels that the CFO title is a more appropriate title because of the additional Treasurer duties she received and it would also avoid confusion with the Board of Education's newly titled Director of Finance. If the recommendation comes back with a positive response from the Charter Revision Commission the request will be brought to the Council.

S. ADJOURNMENT

Motion made by S. Slade seconded by F. Emanuele and *unanimously carried*
to adjourn the Regular Meeting at 9:00 p.m.

Respectfully submitted,



Re Matus
Secretary

Incident Statistics Report

07/01/2016 00:00 Thru 07/31/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	9
Administrative Matter	32
Alarm - All types	13
ALARM-FALSE BILLABLE	54
All Other Offenses	10
Animal Complaint	39
Assault, Simple	1
Assist Motorist	24
Assist Other Agency	24
Burglary	1
Car Seat Installation	1
Civil Matter	2
Counterfeit/Forgery	1
Criminal Mischief / Vandalism	14
Dis Conduct/BOP	2
Domestic Incident	10
Drug/Narcotic Violation	1
DUI	2
Escort	4
Fight/Disturbance	2
Fingerprinting	21
FV Protocol / P.A.	9
Harrassing Phone Calls	3
Identity Theft	1
Larceny - From MV	13
Larceny - MV Parts/Access	6
Larceny -Shoplifting	8
Larceny- Other	4
Liquor Law Violation	1
Medical Emergency	44
MV Accident	59
MV Parking Violation	3
MV Theft	9
MV Violation	156
MVA NR PRIV PROP	14
Noise Complaint	14
Nursing Home Fax Report	2
Prescription Forgery	1
Property Check	288

Incident Statistics Report

07/01/2016 00:00 Thru 07/31/2016 23:59

Call Type Description	Total for Period
Property Lost/Found	12
Property Seized	2
Record Only Call	8
Road Cond/TCS Out	9
See Complainant	40
Serve Warrant INFO	1
Suspicious Activity	69
TEST CALL	8
Threaten/Harass/Intimidation	3
Traffic Assignment	18
Trespassing	1
Unfounded Complaint	20
Unwanted Person	1
Well Being Check	18
Total:	1112

Incident Statistics Report

08/01/2016 00:00 Thru 08/31/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	11
Administrative Matter	15
Alarm - All types	35
ALARM-FALSE BILLABLE	36
All Other Offenses	2
Animal Complaint	44
Assault, Simple	1
Assist Motorist	32
Assist Other Agency	18
Burglary	5
Civil Matter	3
Counterfeit/Forgery	3
Credit Card/ATM Fraud	5
Criminal Mischief / Vandalism	2
Dis Conduct/BOP	1
Domestic Incident	2
Drug/Narcotic Violation	1
DUI	1
Escort	2
Fingerprinting	31
Follow Up	1
FV Protocol / P.A.	5
Harrassing Phone Calls	1
Identity Theft	1
Impaired / Intox Person	6
Juvenile Incident	2
Larceny - From Building	3
Larceny - From MV	8
Larceny - MV Parts/Access	2
Larceny -Shoplifting	17
Larceny- Other	6
Medical Emergency	54
Missing Person	1
MV Accident	42
MV Parking Violation	8
MV Theft	1
MV Violation	165
MVA NR PRIV PROP	13
Neighbor Dispute	1

Incident Statistics Report

08/01/2016 00:00 Thru 08/31/2016 23:59

Call Type Description	Total for Period
Noise Complaint	10
Nursing Home Fax Report	5
Property Check	131
Property Lost/Found	15
Record Only Call	11
Road Cond/TCS Out	26
See Complainant	38
Serve Warrant INFO	3
Suspicious Activity	62
TEST CALL	5
Threaten/Harass/Intimidation	8
Town Ordinance	2
Traffic Assignment	10
Trespassing	1
Unfounded Complaint	11
Untimely Death	1
Unwanted Person	2
Well Being Check	10
Total:	938

RESOLUTION OF TOWN COUNCIL

RESOLVED, that the Town Council of the Town of Cromwell hereby adopts the resolution presented to this meeting authorizing the issuance of bonds to refund all or a portion of the Town's \$6,680,000 General Obligation Bonds, Issue of 2008 and \$6,730,000 General Obligation Bonds, Issue of 2010. A copy of the full text of the resolution shall be inserted in or attached to the minutes of this meeting and made a part thereof.

Attachment to Town Council minutes:

1. Refunding Bond Resolution

**RESOLUTION OF THE TOWN COUNCIL
OF THE TOWN OF CROMWELL**

**AUTHORIZING THE ISSUANCE OF REFUNDING BONDS FOR PAYMENT OF THE
OUTSTANDING PRINCIPAL OF AND INTEREST AND ANY CALL PREMIUM ON
THE TOWN OF CROMWELL'S \$6,680,000 GENERAL OBLIGATION BONDS, ISSUE
OF 2008 AND \$6,730,000 GENERAL OBLIGATION BONDS, ISSUE OF 2010, AND
COSTS RELATED THERETO**

RESOLVED,

(a) That the Town of Cromwell issue its refunding bonds, in an amount not to exceed SIX MILLION FIVE HUNDRED THOUSAND DOLLARS (\$6,500,000), the proceeds of which are hereby appropriated: (1) to the payment in whole or in part, as to be determined by the Town Manager and the Director of Finance/Treasurer of the Town, of the outstanding principal of and interest and any call premium on the Town's \$ 6,680,000 General Obligation Bonds, Issue of 2008 (consisting at original issue of \$5,766,000 General Purpose Bonds and \$914,000 School Bonds) and \$6,730,000 General Obligation Bonds, Issue of 2010 (consisting at original issue of \$3,046,000 General Purpose Bonds and \$3,684,000 School Bonds), including the payment of interest accrued on said bonds to the date of payment, and (2) to pay costs of issuance of the refunding bonds authorized hereby, including legal fees, consultants' fees, trustee or escrow agent fees, underwriters' fees, bond insurance premiums, net interest and other financing costs and other costs related to the payment of the outstanding bonds described above. Such payment of the bonds to be refunded pursuant to this resolution may be accomplished, without limitation, through the funding of one or more escrows, and the application of the balance held in such escrows, together with the investment earnings thereon. The refunding bonds shall be issued pursuant to Section 7-370c of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

(b) That the Town Manager and the Director of Finance/Treasurer of the Town shall sign the bonds by their manual or facsimile signatures. The Town Manager and the Director of Finance/Treasurer of the Town are authorized to determine the bonds to be redeemed and the amount, date, interest rates, maturities, redemption provisions, form and other details of the refunding bonds; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds and escrow agent with respect to any refunding escrow or escrows to be funded with proceeds of the bonds; to designate a law firm as bond counsel to approve the legality of the bonds; to provide for the keeping of a record of the bonds; to sell the bonds at public or private sale; to deliver the bonds; and to perform all other acts which are necessary or appropriate to issue the bonds.

(c) That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that costs of the refunding may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the

refunding. The Town Manager and the Director of Finance/Treasurer of the Town are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

(d) That the Town Manager and the Director of Finance/Treasurer of the Town are authorized to make representations and enter into written agreements for the benefit of holders of the bonds to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds.

(e) That the Town Manager, the Finance Director/Treasurer, and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to enable the Town to effectuate the refunding of all or a portion of the Town's outstanding \$6,680,000 General Obligation Bonds, Issue of 2008 and \$6,730,000 General Obligation Bonds, Issue of 2010, and to issue refunding bonds authorized hereby for such purposes, including, but not limited to, the entrance into agreements on behalf of the Town with holders of the bonds to be refunded, underwriters, trustees, escrow agents, bond insurers and others to facilitate the issuance of the refunding bonds, any escrow of the proceeds thereof and investment earnings thereon, and the payment of the outstanding bonds in whole or in part.

(f) That the above authorization to issue refunding bonds shall lapse on June 30, 2017.

RECEIVED FOR FILING
10-3 2016 at 2:23 M.P
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Joan Ahlquist
TOWN CLERK

TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
FRIDAY SEPTEMBER 30, 2016
4:30 PM TOWN HALL ROOM 224/5

MINUTES

Present: Mayor E. Faienza, Counselors F. Emanuele, A. Waters, T. Tokarz, E. Weners
S. Slade

Absent: Deputy Mayor R. Newton

Also Present: Town Manager A Salvatore and press

A. CALL TO ORDER

Mayor Faienza Called the meeting to order at 4:35 p.m.

B. APPROVAL OF AGENDA

Motion made by F. Emanuele seconded by Weners and unanimously approved

C. NEW BUSINESS

1. Special Council Meeting to address a Petition submitted for a Special Town Meeting regarding renewal of the Cromwell Outboard Association, Inc.'s lease and to set a date and time for the Special Town Meeting.

Motion made by Weners seconded by Slade to have a Special Town Meeting on October 19, 2016, at 6:00p.m. Town Hall Rm. 224/5.

Discussion:

(at this time A. Waters removed himself to the public section of the meeting room) centered on the motion, including going to a Town wide referendum. Mayor requested Town Manager look into this.

Vote:

5 for (Mayor E. Faienza, Counselors F. Emanuele, T. Tokarz, E. Weners, S. Slade)

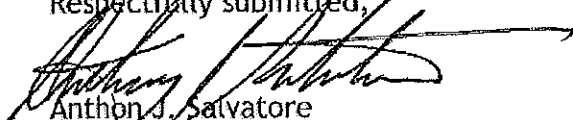
0 against

2 absent (Deputy Mayor Newton, Counselor Waters)

D. ADJOURNMENT

Motion made by T. Tokarz seconded by F. Emanuele and unanimously carried to adjourn at 4:45p.m.

Respectfully submitted,



Anthony J. Salvatore
Town Manager

TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
THURSDAY OCTOBER 6, 2016
2:00PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
10-7 2016 at 12:59 M
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Jean Calquise
TOWN CLERK

MINUTES

Present: Enzo Faienza (Mayor), Frank C. Emanuele JR (Town Council), Tom Tokarz (Town Council), Ed Wenners (Town Council), Samantha Slade (Town Council).

Also Present: Anthony Salvatore (Town Manager), members of staff, public and press.

Absent: Al Waters (Town Council), Richard Newton (Deputy Mayor).

A. CALL TO ORDER:

Mayor Faienza called the meeting to order at 2:00pm.

B. APPROVAL OF AGENDA

Mayor Faienza asked for a motion to approve the agenda. *Motion was made by Ed Wenners, seconded by Frank Emanuele; the motion passed.*

C. NEW BUSINESS

1. **Special Council Meeting to discuss and possibly take action on whether to remove the call item for the October, 19 2016 Special Town Meeting to a referendum vote.**

Mayor Faienza gave the floor to Anthony Salvatore to provide information about the referendum process.

Anthony Salvatore reported that as a result of the cost between a referendum and a Special Town Meeting that the Council take into consideration the inconvenience both to staff and the high school, when making a decision. He mentioned two sheets of email correspondence were provided, one from the DEEP and one from the Town's insurance carrier (which can be found in the 'submitted materials' section of the minutes) in regards to the boat ramp property.

Citing these aforementioned materials, the property is already being insured by the Town of Cromwell and the Town is also the insurer in conjunction with the lessee. Moreover, as a result of making an inquiry,

the insurance company has made several suggestions to be put into a new lease that would provide better protection for the Town of Cromwell (that the Town presently doesn't have). He emphasized that if an incident occurred at the property, the lessee would be held accountable first, but that doesn't ensure the Town couldn't be litigated as well. Going forward, there'd be no additional cost to the Town whether the present format for insuring the property was kept, or if the Town of Cromwell were to take it over.

On the DEEP, which responded to several questions from the Town's engineer (the responses are recorded in red on the aforementioned DEEP sheet correspondence), the permits (while in the name of the COA) are for the property. While the Certificate of Permission (COP) is issued to the Cromwell Outboard Association (COA), the authorization is tied to the land. To simplify what has been presented to the Council, would be anywhere between 45 and 90 days (or less), according to the DEEP. This timeframe would only be significantly affected if the usage were increased. However, if same exact usage presently being utilized by the COA were to be maintained, or reduced (i.e. reduce the dock sizes), there would be no inconvenience to the town of Cromwell, or for anybody else applying for a COP.

Further, Mr. Salvatore reported that the lessee would need permission to remove any pilings from the DEEP, as part of the COP. Thus, DEEP authorization would be needed to make any changes to the launch itself (i.e. the ramp area). More details on this are provided in the DEEP correspondence.

Ed Wenners asked Anthony Salvatore if the Town should check with the U.S. Army Corp. of Engineers.

Anthony Salvatore responded that all that's required is a COP from the DEEP.

Mayor Faienza proposed a motion (to be opened up for discussion) for the Town Council to move the call item to a referendum, which states:

"Pursuant to sections 7.1 and 7.7 of the general statutes, the Town Council finds that it is in the interest of the town to cancel the October 19th, 2016 Special Town Meeting and to instead submit the petition question that was subject to the Special Town Meeting to a Town-wide referendum vote on November 1st, 2016 between the hours of 12pm and 8pm at Cromwell High School.

The motion was made by Frank Emanuele and seconded by Tom Tokarz. All were in favor; the motion passed.

Mayor Faienza opened up discussion on the motion.

A Councilperson asked whether the Town Council is authorized to move the call item to a referendum.

Anthony Salvatore responded under section 7.7, the Town Council is authorized to recall the October 19th Special Meeting and send it directly to referendum, which has to be done 14 days from the date the meeting was slated for. Thus, it has to be done by November 2 and his recommendation would be to do it on November 1.

Ed Wenners reiterated his concern about obtaining a federal permit through the U.S. Army Corp. of Engineers.

Anthony Salvatore responded that he'll look into Ed Wenner's concern.

Mayor Faienza emphasized that questions concerning the U.S. Army Corp. of Engineers are irrelevant at this time and directed discussion towards the motion he proposed, concerning a Town Council vote on the call item.

Ahead of the proposed referendum, Samantha Slade clarified with a representative from the Registrar of Voters that everything was set on their end. The Town would just have to confirm the site of the referendum at Cromwell High School.

A Councilperson asked what the cost of the referendum would be.

Anthony Salvatore responded the cost of the referendum would be between \$2,500 and \$3,000.

Several Councilpersons emphasized that a referendum is critical to give taxpayers a voice on the call item.

Mayor Faienza called for a vote on the motion on the floor:

"Pursuant to sections 7.1 and 7.7 of the general statutes, the Town Council finds that it is in the interest of the town to cancel the October 19th, 2016 Special Town Meeting and to instead submit the petition question that was subject to the Special Town Meeting to a Town-wide referendum vote on November 1st, 2016 between the hours of 12pm and 8pm at Cromwell High School.

All were in favor of the motion to vote.

Mayor Faienza called a vote. Five voted in favor, none opposed and two were absent from the vote; the motion passed.

D. ADJOURN

Samantha Slade motioned to adjourn, seconded by Ed Widders. *All were in favor; the motion passed.* The meeting adjourned at 2:23pm.

Respectfully Submitted,



Arthur Atkin

Recording Clerk

Submitted Materials:

Muller, Sharon

From: Vasquez, Yordano
Sent: Thursday, October 06, 2016 1:18 PM
To: Muller, Sharon
Subject: FW: Cromwell's boat ramp

From: Salvatore, Anthony
Sent: Thursday, October 06, 2016 1:14 PM
To: Vasquez, Yordano
Subject: FW: Cromwell's boat ramp

From: Harriman, Jon
Sent: Tuesday, October 04, 2016 4:35 PM
To: Romero, Krista
Cc: Salvatore, Anthony
Subject: Re: Cromwell's boat ramp

Thank you Krista,

Just to confirm - the use change would be from a private facility to a public facility which would be done by applying for and obtaining a COP?

Thanks again,

Jon Harriman
Town Engineer
Town of Cromwell

On Oct 4, 2016, at 4:11 PM, Romero, Krista <Krista.Romero@ct.gov> wrote:

Jon,

1. Please confirm that the existing permit is tied to the land/parcel and not the user, creating the possibility of transfer from the COA to the Town of Cromwell. Could this transfer be done under a Certificate of Permission (COP) with the understanding that the existing permitted layout would be maintained as is, or reduced in size (less dock, less pilings, etc). The Authorization is tied to the land. A transfer from the Permittee to a new owner would only be needed if the work in the authorization had not been completed. A COP would be needed to change the use of the docking structures and/or modifying them.
2. If our tenant were to remove the infrastructure which might include floating docks, pilings and even the concrete ramp surface – would the tenant be required to obtain a new

permit from DEEP for that work, and what might the timeline be for obtaining such a permit? A COP would be needed to remove the piles and concrete ramp surface...between 45 and 90 days.

3. What would be the timeline to acquire the transfer of permit under COP as outlined in question 2. above? 45-90 days

4. If the tenant was to remove some or all of the existing permitted infrastructure, would the Town need any permits other than the COP described in question 2. above to replace the missing components? It is understood that under a COP the Town would not be able to expand the facility beyond what is currently permitted unless a new permit was applied for and granted by the CT DEEP. If the tenant went in and removed some or all of the existing permitted structures they would need authorization from us to do that. If that were to happen and you wanted to reinstall the piles...you would need a COP for that. I am not sure why they would pull the piles but if they left them and just took the floats, you could just re-install new floats with the same dimensions or reduce the size and not have to come in for a COP. A new Structures, Dredging, & Fill application would be needed if you were expanding the docking facility.

Krista L. Romero

Environmental Analyst II
Office of Long Island Sound Programs
Department of Energy and Environmental Protection

Voice: (860) 424-3399
Fax: (860) 424-4054
Email: krista.romero@ct.gov
<http://www.ct.gov/deep>

<image001.jpg>

From: Harriman, Jon [<mailto:jharriman@cromwellct.com>]
Sent: Tuesday, October 04, 2016 9:58 AM
To: Romero, Krista <Krista.Romero@ct.gov>
Subject: RE: Cromwell's boat ramp

Hello Krista,

As we discussed last month the Town of Cromwell leases waterfront property within Frisbee Park to a private entity, the Cromwell Outboard Association (COA), for the purposes of maintaining and operating a private boat launch. At this time, the Town of Cromwell is considering the possibility of non-renewal of the lease and potentially operating the boat launch as a Town facility going forward that would be open and accessible to the general public. A

Public Hearing has been called for, and I have been asked to gather some information, our questions are:

1. Please confirm that the existing permit is tied to the land/parcel and not the user, creating the possibility of transfer from the COA to the Town of Cromwell. Could this transfer be done under a Certificate of Permission (COP) with the understanding that the existing permitted layout would be maintained as is, or reduced in size (less dock, less pilings, etc).
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Thanks for your help,

Jon Harriman, P.E.
Town Engineer
Town of Cromwell, CT
ph: 860 632-3465
fx: 860 632-3477

From: Romero, Krista [<mailto:Krista.Romero@ct.gov>]
Sent: Tuesday, August 30, 2016 10:34 AM
To: Harriman, Jon
Subject: FW: Cromwell's boat ramp
Importance: Low

Hi Jon,

Please see the attached COP's for the site. If you have any other questions, please call or email me.
Thank you.

Krista L. Romero

Environmental Analyst II
Office of Long Island Sound Programs
Department of Energy and Environmental Protection

Voice: (860) 424-3399
Fax: (860) 424-4054
Email: krista.romero@ct.gov
<http://www.ct.gov/deep>

<image001.jpg>

From: Romero, Krista
Sent: Tuesday, August 30, 2016 10:32 AM
To: 'Harriman, Jon' <jharriman@cromwellct.com>
Subject: RE: Cromwell's boat ramp
Importance: Low

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Please see the attached COP's for the site. If you have any other questions, please call or email me.
Thank you.

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Email: krista.romero@ct.gov
<http://www.ct.gov/deep>

<image001.jpg>

From: Harriman, Jon [<mailto:jharriman@cromwellct.com>]
Sent: Monday, August 29, 2016 10:47 AM
To: Romero, Krista <Krista.Romero@ct.gov>
Subject: Cromwell's boat ramp

Hello Krista,

I would like to see the permit/file for the boat ramp facility here in Cromwell on the CT River located in Frisbee Park. How do I make arrangements to view it?

Thanks,

Jon Harriman, P.E.
Town Engineer
Town of Cromwell, CT

ph: 860 632-3465
fx: 860 632-3477

Muller, Sharon

From: Vasquez, Yordano
Sent: Thursday, October 06, 2016 1:18 PM
To: Muller, Sharon
Subject: FW: lease information - COA

From: Salvatore, Anthony
Sent: Thursday, October 06, 2016 1:15 PM
To: Vasquez, Yordano
Subject: FW: lease information - COA

From: DeVoe, Sharon
Sent: Wednesday, October 05, 2016 4:12 PM
To: Salvatore, Anthony
Subject: FW: lease information - COA

FYI

From: LINDSAY BITONTI [<mailto:LBITONTI@CCM-CT.ORG>]
Sent: Wednesday, October 05, 2016 3:03 PM
To: DeVoe, Sharon
Subject: RE: lease information - COA

Hi Sharon,

Because it is Town owned property, if the Town was named in a lawsuit regarding this property, your CIRMA policy would respond to defend the Town. No special rider would need to be added. As always, actual response/coverage will depend on the allegations made and the policy terms and conditions at the time of the loss.

I had the lease agreement reviewed by our claims department. The contract does provide protection for the Town in the Insurance and Indemnity sections (sections 8 & 9) however a couple recommendations were made that would make the wording stronger, which I have outlined below:

- In Number 8. Insurance – delete the words “covered by insurance” in lines 8 and 9. Also add the wording “Landlord shall be added as an additional insured. Tenant insurance shall be primary and non-contributory.”
- In Number 9. Indemnity – add “to the fullest extent permitted by law...” at the beginning of the sentence
- If the Tenant is responsible for maintaining the premises during the term of the lease, add a section that clarifies this stating “tenant shall be responsible for an shall maintain the premises during the term of this lease and upon expiration shall return the premises to Landlord in substantially the same condition, normal wear and tear excluded”

I hope this is what you are looking for! Please let me know if there are any further questions – we can also discuss tomorrow afternoon while I am there.

Best Regards,
Lindsay

From: DeVoe, Sharon [<mailto:sdevoe@cromwellct.com>]

Sent: Monday, October 03, 2016 1:14 PM

To: LINDSAY BITONTI

Subject: FW: lease information - COA

See attached.

From: Bironi, Marion

Sent: Monday, October 03, 2016 1:05 PM

To: DeVoe, Sharon

Subject: lease information - COA

Cromwell Town Council

September 20, 2016

Cromwell, CT

I read with interest the article that appeared in the Middletown Press about resident's concerns with the handling of parks and recreational areas by the Town. I admire Mr. Salvatore's defense of the Town's employees. I wish that I was there, because I belong to another group of Town residences that feel that we have been forgotten – the gardeners who use the Town's plots.

Last winter we received a threatening letter stating that if we did not clean up the area, the Town was going to come in, clean it up and those in violation would lose their privileges. Most of the avid gardeners responded to this. Several months went by. We were thinking that, good, the Town will note those plots that were not taken care and those individuals would lose their privileges. Still the Town did nothing about cleaning out those plots. We finally took action. Then, to our amazement, those people retained their privilege, the Town still reserving the plots for them. It took months before they were reassigned.

The Town also decided that only one home address could have a plot. One gentleman and his house mate lost their second plot. He was the one who did all the mowing and trimming. I thought that this was going to cost the Town some money because, now they would have to do it. I was wrong! The Town did nothing! We talked to the Town. How many apartment and condominium owners do you think own trimmers and mowers? That was not thought of, but still nothing. Because of the invasive weeds, height of the grass, and the ticks, some members came in, at their own expense, and took care of the problem.

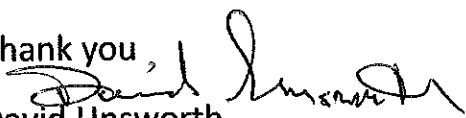
During the spring and summer we received several letters about what we had done or should have done. This is after being ignored by the Town for six years. The only thing that was done by the Town was to turn off and on the water for which we are grateful. The individual who wrote the letter probably did it to show his boss, see I am doing something at the garden area.

What I would like to propose, is that the garden area be overseen by a committee that is composed of gardeners and members of the Town's Parks and Recreation area. There should be someone who knows and appreciates gardening. It is almost a 12 month project – the season does not run from June to October. I would be happy to discuss this further with you.

The field that surrounds the garden is of another concern. It has been sitting there for years, unattended. There are briars that have become established because of this inattention. (A box sat in the field for weeks before a gardener removed it) I did note that this year the Town mowed a portion of the field but it was the wrong time and area per the farmer that Mr. Salvatore made arrangements with. Again an instance of mismanagement. In order to get the field, so it can be used by the public for walking, sledding etc., it would have to be deeply plowed and seeded. That could be done over a period of years.

From the top of the field to the dog park, is a briar patch. Several years ago a bulldozer was used to make a path through a portion of it. Otherwise it is impenetrable. It is useless except for the wildlife such as birds and small animals. But who can enjoy them if one cannot see them? Could there be a committee of naturalist, farmers, and environmentalist who could look into the proper handling of both these areas?

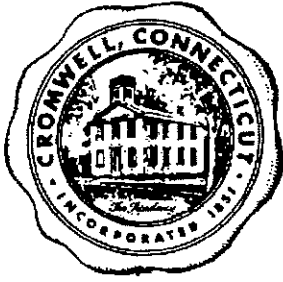
There is a lot that can be done with both these areas, by getting the interested public involved. It is obvious that the Town's employees are either overwhelmed or do not care to see that these, and the other areas that are mention in the paper, are properly handled. The Public sometime can handle things. The politicians do not have to do everything.

Thank you,

David Unsworth

14 Greenway Dr.

Cromwell, CT

Cc: Middletown Press



TOWN OF CROMWELL
PLANNING & ZONING
41 WEST STREET, CROMWELL, CT 06416

January 15, 2016

Dear Community Gardener,

Please be advised that it has come our attention that many of the gardeners are not following the Town of Cromwell Community Garden Rules and Regulations as stated below:

Closing Day:

Plots must be cleared by October 25, 2015. Remove any non-organic materials by the deadline. If your plot is not cleared properly, you may be denied a plot next year. Acceptable materials which may be left behind in your plot include anything that can safely be turned into the soil, such as plant stems, leaves, crops you don't want, and organic mulches.

Personal items left in plots are the responsibility of the Primary Gardener and may NOT be stored over the winter on any Community Garden property and MUST BE REMOVED by Closing day. Such items will be disposed of.

Inspection of the garden plots on Friday, January 15, 2016 revealed an abundance of materials which are not acceptable materials to be left behind. These included: plastic containers of all sorts and sizes, extra fencing and fence posts, hoses, tools, wood planks, and various materials used for mulch.

Please remove these non acceptable materials by Monday, January 25, 2016. Any non acceptable materials left behind will be disposed of by the Town.

Please note that Gardeners who fail to remove the non acceptable materials shall forfeit their privilege to obtain a plot during the next garden season.

Sincerely,

Stuart B. Popper

Director of Planning and development

Town Council

41 West St

10/3/2016

Cromwell, CT 06416

Dear Council;

Attached you will find a copy of a letter which I recently received from Planning and Zoning. This is about the same wording that was contained in a letter we received last winter – after the ground was frozen. While the active gardeners reacted, the Town did not, in cleaning up the plots that were left unmaintained.

Our fences will not be needed since the Town is planning to “install a fence around the perimeter.” What kind of fence? Do they realize that we have been putting up fences to keep out deer, woodchucks, rabbits, rats, etc. Going back to the maintenance, is the town going to trim in and around the fence? They have done nothing at the garden area this year.

Rototilling, that would be great! However, some gardeners have planted such things as strawberries, horseradish, and perennial flowers. There is also the water pipes. I wonder whether this will actually be done because the Director has done nothing so far except to write letters.

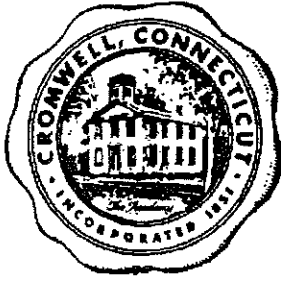
He is asking for options regarding the distribution of the plots. That has infuriated some people. After working an area for many years adding manure, compost and dirt in order to enrich the soil, do you think they are willing to give up that area? Picking the plots by lottery. You mean that one would get a different plot each year? There are certain areas that are better than others. With the upper plots, the top soil was plowed up to make the berm. Thus they are mostly clay and rocks. For some plots, some people have put in a lot of money and labor.

I go back to my suggestion that the Town garden should be handled by a group of gardeners who could call on the Park and Rec Department when something had to be done.

Thanks for listening


David Unsworth

14 Greenway Dr.



TOWN OF CROMWELL
PLANNING & ZONING
41 WEST STREET, CROMWELL, CT 06416

September 27, 2016

Dear Community Gardener,

Please be advised that the Town of Cromwell Community Garden Rules and Regulations as states,

Remove any non-organic materials by the deadline. If your plot is not cleared properly, you may be denied a plot next year. Acceptable materials which may be left behind in your plot include anything that can be safely turned into the soil, such as plant stems, leaves, crops you don't want, and organic mulches.

Personal items left in plots are the responsibility of the Primary Gardener and may NOT be stored over the winter on any Community Garden property and MUST BE REMOVED BY closing day. Such items will be disposed of.

This year the rules will be strictly enforced and all non-organic materials will be removed by the closing date of October 30, 2016. The plots will be cleared for the winter and we are planning to install a fence around the perimeter of the garden next year. The garden area will be rototilled and town staff will mark out the plots for the spring of 2017.

We will be looking at a number of options regarding the distribution of the plots. Given the demand for the plots we are considering implementing a lottery for the plots. We will determine that over the winter of 2017.

Sincerely,

Stuart B. Popper
Director of Planning and Development

c: Town Manager

**Engineering Department
Town of Cromwell
Cromwell, CT**

Memorandum

To: Anthony Salvatore –Town Manager

CC: Sharon DeVoe

From: Jon Harriman, P.E.



Date: 10/6/2016

Re: COA Wall Repairs

In 2010 the Town of Cromwell hired Roberge Associates to investigate and design a solution for the failing sea wall along the CT River at the COA facility. \$36,682.94 was expended on engineering and environmental study fees, geotechnical borings, permitting and advertising for construction for a new sheet pile sea wall.

The lowest bid was found to be higher than available funding, so the Town undertook the design of a gabion basket sea wall with a significantly lower construction cost. This design was done in-house by former Town Engineer, Joe Mazurek. During the summer of 2013 the Public Works crews removed the remains of the old concrete sea wall and replaced it with a gabion basket wall per the design plans. \$17,563.47 was expended on materials and contracted services (bedding stone, riprap, gabion baskets and guardrail replacement). Town employees and equipment (excavator, dump trucks and front end loader) performed the work.

The design portion of this project predates my employment with the Town, but the total expenditure on the project appears to be \$54,246.41. Two spreadsheets are attached – one for design and one for construction.

Salvatore, Anthony

From: DeVoe, Sharon
Sent: Wednesday, October 05, 2016 4:12 PM
To: Salvatore, Anthony
Subject: FW: lease information - COA

FYI

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I had the lease agreement reviewed by our claims department. The contract does provide protection for the Town in the Insurance and Indemnity sections (sections 8 & 9) however a couple recommendations were made that would make the wording stronger, which I have outlined below:

- In Number 8. Insurance – delete the words “covered by insurance” in lines 8 and 9. Also add the wording “Landlord shall be added as an additional insured. Tenant insurance shall be primary and non-contributory.”
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Town Engineer
Town of Cromwell

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Krista L. Romero

Environmental Analyst II
Office of Long Island Sound Programs
Department of Energy and Environmental Protection

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4. If the tenant was to remove some or all of the existing permitted infrastructure, would the Town need any permits other than the COP described in question 2. above to replace the missing components? It is understood that under a COP the Town would not be able to expand the facility beyond what is currently permitted unless a new permit was applied for and granted by the CT DEEP.

Thanks for your help,

Jon Harriman, P.E.
Town Engineer
Town of Cromwell, CT
ph: 860 632-3465
fx: 860 632-3477

From: Romero, Krista [<mailto:Krista.Romero@ct.gov>]
Sent: Tuesday, August 30, 2016 10:34 AM
To: Harriman, Jon
Subject: FW: Cromwell's boat ramp
Importance: Low

Hi Jon,

Please see the attached COP's for the site. If you have any other questions, please call or email me.
Thank you.

Krista L. Romero
Environmental Analyst II
Office of Long Island Sound Programs
Department of Energy and Environmental Protection

Voice: (860) 424-3399
Fax: (860) 424-4054
Email: krista.romero@ct.gov
<http://www.ct.gov/deep>

<image001.jpg>

From: Romero, Krista
Sent: Tuesday, August 30, 2016 10:32 AM
To: 'Harriman, Jon' <jharriman@cromwellct.com>
Subject: RE: Cromwell's boat ramp
Importance: Low

Hi Jon,

Please see the attached COP's for the site. If you have any other questions, please call or email me.
Thank you.

Krista L. Romero
Environmental Analyst II
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Voice: (860) 424-3399
Fax: (860) 424-4054
Email: krista.romero@ct.gov
<http://www.ct.gov/deep>

<image001.jpg>

From: Harriman, Jon [<mailto:jharriman@cromwellct.com>]
Sent: Monday, August 29, 2016 10:47 AM
To: Romero, Krista <Krista.Romero@ct.gov>
Subject: Cromwell's boat ramp

Hello Krista,

I would like to see the permit/file for the boat ramp facility here in Cromwell on the CT River located in Frisbee Park. How do I make arrangements to view it?

Thanks,

Jon Harriman, P.E.
Town Engineer
Town of Cromwell, CT
ph: 860 632-3465
fx: 860 632-3477

Matus, Re

From: Salvatore, Anthony
Sent: Thursday, October 13, 2016 2:36 PM
To: Emanuele Jr., F (Personal); Faienza, E (Personal); Newton, R (Personal); Slade, Samantha; Tokarz, Tom; Waters, A (Personal); Wenners, Ed
Cc: Matus, Re
Subject: FW: Cromwell's boat ramp (UNCLASSIFIED)

Mayor/Councilors

The Corps has responded below in an email with regard to what the procedure would be. I have also asked for a response in letter form.

AJS

-----Original Message-----

From: Ray, Diane M NAE [mailto:Diane.M.Ray@usace.army.mil]
Sent: Thursday, October 13, 2016 10:50 AM
To: Salvatore, Anthony; Harriman, Jon
Subject: RE: Cromwell's boat ramp (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

Send us a letter stating that the Town is the property owner, had leased it to previous permittee and now wants to operate the facility for public use.

We would then modify the permit to transfer it to the Town and change the use to a public boating facility.

-----Original Message-----

From: Salvatore, Anthony [mailto:asalvatore@cromwellct.com]
Sent: Thursday, October 13, 2016 9:53 AM
To: Ray, Diane M NAE <Diane.M.Ray@usace.army.mil>; Harriman, Jon <jharriman@cromwellct.com>
Subject: [EXTERNAL] RE: Cromwell's boat ramp (UNCLASSIFIED)

Just a letter from the Town and we would be all set?
Is there a timeframe or is that it?
Does it require the Corps approval?

-----Original Message-----

From: Ray, Diane M NAE [mailto:Diane.M.Ray@usace.army.mil]
Sent: Thursday, October 13, 2016 9:09 AM
To: Salvatore, Anthony; Harriman, Jon
Subject: RE: Cromwell's boat ramp (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

A change of use modification may be necessary to change a private boat launch and boating facility to a public boat launch and boating facility. This could be done in a letter (modification) that also changes the name of the permittee to the Town of Cromwell.

-----Original Message-----

From: Salvatore, Anthony [mailto:asalvatore@cromwellct.com]

Sent: Wednesday, October 12, 2016 4:39 PM

To: Ray, Diane M NAE <Diane.M.Ray@usace.army.mil>; Harriman, Jon <jharriman@cromwellct.com>
Subject: [EXTERNAL] RE: Cromwell's boat ramp (UNCLASSIFIED)

Ms. Ray

I want to be clear on these points.

1. If the Town takes over the operations of running the boat launch and floats (docks) as permitted to the COA, does the Town need any additional or new permits from the Corps?
2. Your statement "change in use", what does this mean? What constitutes a change in use?
3. The Town which owns the property would take over running a private launch turning it into a public launch. As a result, does the Town need anything additional from the Corps? If so what permits and what would be the timeline? Please remember the Town owns the property and at this time the Town will make no changes from what the COA is permitted to have or do.

Thank You for your assistance.

Anthony J. Salvatore
Town Manager
Town of Cromwell
860-632-3412

-----Original Message-----

From: Ray, Diane M NAE [mailto:Diane.M.Ray@usace.army.mil]
Sent: Wednesday, October 12, 2016 3:55 PM
To: Harriman, Jon
Cc: Salvatore, Anthony
Subject: RE: Cromwell's boat ramp (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

Attached are the two permits we have on file...

Diane

-----Original Message-----

From: Harriman, Jon [mailto:jharriman@cromwellct.com]
Sent: Tuesday, October 11, 2016 11:28 AM
To: Ray, Diane M NAE <Diane.M.Ray@usace.army.mil>
Cc: Salvatore, Anthony <asalvatore@cromwellct.com>
Subject: [EXTERNAL] Re: Cromwell's boat ramp (UNCLASSIFIED)

The land is owned by the town of cromwell. The tenant or lesee is the cromwell outboard association. All waters of cromwell is the commodore of the club. I believe the address of the launch is 100 river road.

Thanks!

Jon Harriman
Town Engineer
Town of Cromwell

On Oct 11, 2016, at 10:41 AM, Ray, Diane M NAE <Diane.M.Ray@usace.army.mil <mailto:Diane.M.Ray@usace.army.mil> > wrote:

CLASSIFICATION: UNCLASSIFIED

Hi,
Can you send me a list of owners so I can check our database?

Thanks
Diane

-----Original Message-----

From: Harriman, Jon [mailto:jharriman@cromwellct.com]
Sent: Tuesday, October 11, 2016 10:36 AM
To: Ray, Diane M NAE <Diane.M.Ray@usace.army.mil <mailto:Diane.M.Ray@usace.army.mil> >;
Romero, Krista <Krista.Romero@ct.gov <mailto:Krista.Romero@ct.gov> >
Cc: Salvatore, Anthony <asalvatore@cromwellct.com <mailto:asalvatore@cromwellct.com> >
Subject: [EXTERNAL] RE: Cromwell's boat ramp (UNCLASSIFIED)

Hello and thank you for your quick response,

Yes the Town would take over the facility, changing the use from a private one to a public boat launching facility. Please let me know the status of existing permits, and the process to change the use. We would also like to know an approximate timeline to do the permit modification. Would the ramp still be useable during the application review process?

The question to extend or terminate the lease is going to a Public referendum at the beginning of next month, so time is of the essence for the Town to receive answers to these questions. Please feel free to call if you want to discuss.

Thanks for your help,

Jon Harriman, P.E.
Town Engineer
Town of Cromwell, CT
ph: 860 632-3465
fx: 860 632-3477

-----Original Message-----

From: Ray, Diane M NAE [mailto:Diane.M.Ray@usace.army.mil]
Sent: Tuesday, October 11, 2016 10:31 AM
To: Romero, Krista; Harriman, Jon
Subject: RE: Cromwell's boat ramp (UNCLASSIFIED)

CLASSIFICATION: UNCLASSIFIED

Is the town going to run the boating facility?

We would need to at least modify the permit for the change in use.

We will first need to be sure that what is existing has permits.

-----Original Message-----

From: Romero, Krista [mailto:Krista.Romero@ct.gov]
Sent: Tuesday, October 11, 2016 7:36 AM
To: 'Harriman, Jon' <jharriman@cromwellct.com <mailto:jharriman@cromwellct.com> >
Cc: Ray, Diane M NAE <Diane.M.Ray@usace.army.mil <mailto:Diane.M.Ray@usace.army.mil> >
Subject: [EXTERNAL] RE: Cromwell's boat ramp
Importance: Low

Hi Jon,

You should contact the army corps. I have copied Diane Ray on this email. Thanks!

Krista L. Romero

Environmental Analyst II

Office of Long Island Sound Programs

Department of Energy and Environmental Protection

Voice: (860) 424-3399

Fax: (860) 424-4054

Email: krista.romero@ct.gov <<mailto:krista.romero@ct.gov>>

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From: Harriman, Jon [<mailto:jharriman@cromwellct.com>]
Sent: Thursday, October 06, 2016 3:04 PM
To: Romero, Krista <Krista.Romero@ct.gov <<mailto:Krista.Romero@ct.gov>> >
Subject: RE: Cromwell's boat ramp

Hi Krista,

I have a follow up question. One of the Town Councilors wanted to know if any Army Corps of Engineers permits would be required? Again we would be keeping the facility in the same layout as it is today, or possibly reducing its scope (fewer docks, fewer pilings, etc). No dredging proposed, no alteration of wetlands, etc.

Thanks,

Jon Harriman, P.E.

Town Engineer

Town of Cromwell, CT

ph: 860 632-3465

fx: 860 632-3477

From: Romero, Krista [mailto:Krista.Romero@ct.gov]
Sent: Wednesday, October 05, 2016 7:22 AM
To: Harriman, Jon
Subject: RE: Cromwell's boat ramp
Importance: Low

That is correct.

Krista L. Romero

Environmental Analyst II

Office of Long Island Sound Programs

Department of Energy and Environmental Protection

Voice: (860) 424-3399

Fax: (860) 424-4054

Email: krista.romero@ct.gov <mailto:krista.romero@ct.gov>
<mailto:krista.romero@ct.gov>

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From: Harriman, Jon [mailto:jharriman@cromwellct.com]
Sent: Tuesday, October 04, 2016 4:35 PM

To: Romero, Krista <Krista.Romero@ct.gov <mailto:Krista.Romero@ct.gov>
<mailto:Krista.Romero@ct.gov> >
Cc: Salvatore, Anthony <asalvatore@cromwellct.com <mailto:asalvatore@cromwellct.com>
<mailto:asalvatore@cromwellct.com> >
Subject: Re: Cromwell's boat ramp

Thank you Krista,

Just to confirm - the use change would be from a private facility to a public facility which would be done by applying for and obtaining a COP?

Thanks again,

Jon Harriman

Town Engineer

Town of Cromwell

On Oct 4, 2016, at 4:11 PM, Romero, Krista <Krista.Romero@ct.gov
<mailto:Krista.Romero@ct.gov> <mailto:Krista.Romero@ct.gov> > wrote:

Jon,

1. Please confirm that the existing permit is tied to the land/parcel and not the user, creating the possibility of transfer from the COA to the Town of Cromwell. Could this transfer be done under a Certificate of Permission (COP) with the understanding that the existing permitted layout would be maintained as is, or reduced in size (less dock, less pilings, etc). The Authorization is tied to the land. A transfer from the Permittee to a new owner would only be needed if the work in the authorization had not been completed. A COP would be needed to change the use of the docking structures and/or modifying them.

2. If our tenant were to remove the infrastructure which might include floating docks, pilings and even the concrete ramp surface - would the tenant be required to obtain a new permit from DEEP for that work, and what might the timeline be for obtaining such a permit? A COP would be needed to remove the piles and concrete ramp surface...between 45 and 90 days.

3. What would be the timeline to acquire the transfer of permit under COP as outlined in question 2. above? 45-90 days

4. If the tenant was to remove some or all of the existing permitted infrastructure, would the Town need any permits other than the COP described in question 2. above to replace the missing components? It is understood that under a COP the Town would not be able to expand the facility beyond what is currently permitted unless a new permit was applied for and granted by the CT DEEP. If the tenant went in and removed some or all of the existing permitted structures they would need authorization from us to do that. If that were to happen and you wanted to reinstall the piles...you would need a COP for that. I am not sure why they would pull the piles but if they left them and just took the floats, you could just re-install new floats with the same dimensions or reduce the size and not have to come in for a COP. A new Structures, Dredging, & Fill application would be needed if you were expanding the docking facility.

Krista L. Romero

Environmental Analyst II

Office of Long Island Sound Programs

Department of Energy and Environmental Protection

Voice: (860) 424-3399

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Email: krista.romero@ct.gov <<mailto:krista.romero@ct.gov>>
<<mailto:krista.romero@ct.gov>>

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From: Harriman, Jon [<mailto:jharriman@cromwellct.com>]
Sent: Tuesday, October 04, 2016 9:58 AM
To: Romero, Krista <Krista.Romero@ct.gov <<mailto:Krista.Romero@ct.gov>>>
<<mailto:Krista.Romero@ct.gov>> >
Subject: RE: Cromwell's boat ramp

Hello Krista,

As we discussed last month the Town of Cromwell leases waterfront property within Frisbee Park to a private entity, the Cromwell Outboard Association (COA), for the purposes of maintaining and operating a private boat launch. At this time, the Town of Cromwell is considering the possibility of non-renewal of the lease and potentially operating the boat launch as a Town facility going forward that would be open and accessible to the general public. A Public Hearing has been called for, and I have been asked to gather some information, our questions are:

1. Please confirm that the existing permit is tied to the land/parcel and not the user, creating the possibility of transfer from the COA to the Town of Cromwell. Could this transfer be done under a Certificate of Permission (COP) with the understanding that the existing permitted layout would be maintained as is, or reduced in size (less dock, less pilings, etc).

2. If our tenant were to remove the infrastructure which might include floating docks, pilings and even the concrete ramp surface - would the tenant be required to obtain a new permit from DEEP for that work, and what might the timeline be for obtaining such a permit?

3. What would be the timeline to acquire the transfer of permit under COP as outlined in question 2. above?

4. If the tenant was to remove some or all of the existing permitted infrastructure, would the Town need any permits other than the COP described in question 2. above to replace the missing components? It is understood that under a COP the Town would not be able to expand the facility beyond what is currently permitted unless a new permit was applied for and granted by the CT DEEP.

Thanks for your help,

Jon Harriman, P.E.

Town Engineer

Town of Cromwell, CT

ph: 860 632-3465

fx: 860 632-3477

From: Romero, Krista [mailto:Krista.Romero@ct.gov]
Sent: Tuesday, August 30, 2016 10:34 AM
To: Harriman, Jon
Subject: FW: Cromwell's boat ramp
Importance: Low

Hi Jon,

Please see the attached COP's for the site. If you have any other questions, please call or email me. Thank you.

Krista L. Romero
Environmental Analyst II
Office of Long Island Sound Programs
Department of Energy and Environmental Protection

Voice: (860) 424-3399

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Email: krista.romero@ct.gov <mailto:krista.romero@ct.gov>
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From: Romero, Krista
Sent: Tuesday, August 30, 2016 10:32 AM
To: 'Harriman, Jon' <jharriman@cromwellct.com <mailto:jharriman@cromwellct.com>
<mailto:jharriman@cromwellct.com> >
Subject: RE: Cromwell's boat ramp
Importance: Low

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Krista L. Romero

Environmental Analyst II

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<image001.jpg>

From: Harriman, Jon [<mailto:jharriman@cromwellct.com>]
Sent: Monday, August 29, 2016 10:47 AM
To: Romero, Krista <Krista.Romero@ct.gov <<mailto:Krista.Romero@ct.gov>>>
<<mailto:Krista.Romero@ct.gov>> >
Subject: Cromwell's boat ramp

Hello Krista,

I would like to see the permit/file for the boat ramp facility here in Cromwell on the CT River located in Frisbee Park. How do I make arrangements to view it?

Thanks,

Jon Harriman, P.E.

Town Engineer

Town of Cromwell, CT

ph: 860 632-3465

fx: 860 632-3477

CLASSIFICATION: UNCLASSIFIED

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