

TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
WEDNESDAY AUGUST 24, 2016
6:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
8/17 2016 at 1:28 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Gloria Brendegast, Asst.
TOWN CLERK

AGENDA

A. CALL TO ORDER

B. APPROVAL OF AGENDA

C. NEW BUSINESS

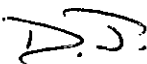
1. Discussion and possible action to refund 70% of Building Permit Fee #23938 in the amount of \$423.50 as recommended by Building Official D. Jolley.

D. EXECUTIVE SESSION

1. Personnel Matter
 - a. Town Manager's Annual Performance Review
 - b. Action

E. ADJOURN

MEMO

Date: August 12, 2016
To: Town Council
From: David Jolley, Building Official 
Re: Building Permit Fee Refund
Per Town Code Section 99-4

Please accept this memo as my recommendation to return 70% of the Building Permit Fee in the amount of \$423.50 to Joseph Moruzzi, per Section 99-4 (see attached). The amount of \$15.47 for the State Education Fund has already been deducted and cannot be retrieved. No work has been performed at 199 Shunpike Road under Permit #: 23938.

Please review the following attachments:

- Letter from Joseph Moruzzi requesting refund of fees per Town Code 99-4
- Copy of Town Code 99-4
- Copy of Permit #: 23938
- Copy of receipt

JOSEPH MORUZZI
C/O DIVERSIFIED UNLIMITED, LLC
PO BOX 185599
HAMDEN, CONNECTICUT 06518
203.415.8516

August 11, 2016

Building Department
Town of Cromwell
Cromwell, CT

Permit # 23958

Re: Refund on Building Permit to Construct Canopy at 199 Shunpike Road

To Whom It May Concern:

I am writing to request a refund of \$620.47 for a building permit I pulled on the above address on March 23, 2016. I have decided not to go forward with this project.

I will be resubmitting an application for a different kind of façade improvement very soon, but at this time please refund the \$620.47 to Joseph Moruzzi, c/o Diversified Unlimited, LLC, PO Box 185599, Hamden, CT 06518.

Thank you
Joseph Moruzzi

Town of Cromwell, CT
Monday, February 23, 2015

Chapter 99. BUILDING CONSTRUCTION

§ 99-4. Refunds of fees.

- A. Application for a refund of any fee paid hereunder shall be made, in writing, to the office of the Building Official, specifying the reason for the refund. After review of such application, the office of the Building Official shall make a recommendation, in writing, to the Town Council for action thereon.
[Amended TC 6-16-2014]
- B. Refunds will be considered on an individual basis by the Town Council with respect to permits if application for refund is made within six months of the date of their original issuance. No refund application shall be considered after six months from the original permit issuance date.
[Amended TC 6-16-2014]
- C. Fees for those certificates and permits set forth in § 99-2D hereof shall not be refundable.
- D. In the case of a revocation of a permit or abandonment or discontinuance of a building project, the value of the work actually completed shall be computed by the office of the Building Official, and any excess fee shall be returned to the permit holder, subject to the following conditions:
- (1) The maximum refund shall be 70% of the fee paid.
 - (2) All penalties imposed against the permit holder under the Building Code shall first be deducted from any approved refund.
- E. The Town Council may approve, modify or deny the refund request.
[Amended TC 6-16-2014]



Town of Cromwell Building Permit

Permit No. 23938 Date MARCH 23, 2016

Estimated Cost of Construction: \$ 59,500.00 Unique I.D. # 00021200
(Including Value of Labor & Materials)

Building Fee: \$ 605.00 *December 31, 2005 State Building Code

Certificate Of Occupancy Fee: \$ _____ Amended 2009, 2011, and 2013

Plan Review Fee: \$ _____ (effective 2/14/2014).

State Education Fund Fee: \$ 15.47
(.26 x Total +1,000)

Total Permit Fee: \$ 620.47 Paid

Service Address 199 SHUNPIKE ROAD, CROMWELL

Owner of Building CROMWELL CROSSINGS, LLC. Phone: 203-271-3164

Address SAME

Contractor/Applicant JOSEPH MORUZZI Phone: 203-415-8516

Address 5 HIDDEN PLACE, CHESHIRE, CT 06410

Purpose of this Permit INSTALL CANOPY AND COLUMNS/ROOF TO BUILDING TO IMPROVE LOOK.

****CALL FOR FINAL INSPECTION PRIOR TO USE. SEE ATTACHMENT.**

| Contractors | License Number |
|------------------------|----------------|
| Plumbing _____ | _____ |
| HVAC _____ | _____ |
| Electrical _____ | _____ |
| Home Improvement _____ | _____ |
| Home Builder _____ | _____ |

All work performed under this Permit shall conform to all the requirements of the Laws of the State of Connecticut, the Ordinances of the Town of Cromwell and any other applicable Laws or Regulations. The Building Official shall be notified for his approval of any alterations in the Plans and Specifications of the building for which this permit is issued. The Building Official is authorized to suspend or revoke this Permit issued under the provisions of the current State Building Code and its Supplement whenever the Permit is issued in error or on the basis of incorrect, inaccurate or incomplete information; or in violation of any ordinance or Regulation; or any provision of the current State Building Code and its Supplement.

Permit Approved DAVID COLLEY MARCH 23, 2016

Permit Revoked _____ 20 _____

BUILDING OFFICIAL

BUILDING OFFICIAL

RECEIPT

No. 202468

DATE 3-23-16

FROM Diversified \$620.47

Six hundred twenty & 47/100 DOLLARS

FOR RENT
 FOR Canopy AT 199 Shunpike Rd

| | | |
|-------|-------------------------------------|--|
| ACCT. | | <input type="radio"/> CASH |
| PAID | <input checked="" type="checkbox"/> | <input checked="" type="radio"/> CHECK |
| DUE | | <input type="radio"/> MONEY ORDER |
| | | <input type="radio"/> CREDIT CARD |

FROM _____ TO _____
BY A. Deitch A-1152 T-4161

276

15.47 EF

N. NEW BUSINESS

1. Discussion and potential approval to include West St. Commons Development in the Solid Waste Reimbursement Program.

Public Works Director Spina presented the request.

Mr. Spina advised that other associations that had previously applied are receiving this reimbursement. West Street Commons Development would receive reimbursement of approximately \$1,238 per year for 26 homes at .75 tons per home. Mr. Spina recommended that this request be approved.

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to approve including West St. Commons Development in the Solid Waste Reimbursement Program.

2. Town Manager's goals and objectives for 2016.

E. Fajenza - Keeping with last year's goals and incorporate the suggestions that the Councilors this evening.

R. Newton - Would like to see over the long run the budget presentation should be changed. Department Heads should put goals and objectives for the year in the budget process and they should be assessed at the end of the year to see if they have met their goals and objectives. Only then can we do some long range planning so that we can continue to be effective throughout the long process and not just year to year.

F. Emanuele - Share resources and equipment with other towns like we are doing with Portland right now. Work with the Mattabassett on the residents behalf; hold them accountable for smells.

A. Waters - Keep the mill rate below the minimum and have no tax increase this year.

T. Tokarz - Employee contracts are coming up this year, asked that the Council is kept informed and included in the progress of the negotiations.

E. Wenners - Cromwell is a beautiful town. He has noticed crooked speed signs, street signs and stop signs that are difficult to read. He would like to see a beautification program for all signs; have them straightened and install more of them throughout the town.

S. Slade - Keep in mind to continue bringing businesses into town; getting properties like the Sav Mor building redeveloped and be mindful of the economy of the town.

Town Manager Salvatore;

- He will continue to make improvements the Town road network.

- He will do his best to keep the 16/17 budget austere, keeping in mind that he only has the ability to work with the Town's budget. It will be up to the Board of Finance to control the other entity.
- He will work with the budget format and include the department's goals and objectives.
- He will work on incorporating long-range planning into all town processes.
- He will continue the Economic Development efforts for the entire town.
- He will continue to work on improving Human Resources; including H/R policies, job descriptions and reorganizing.
- He will encourage on the job training so if we have an opening we can promote from within.
- He will work on providing training for all town employees.

O. APPROVAL OF MINUTES

1. Special Meeting, November 23, 2015

Motion made by A. Waters seconded by F. Emanuele and *carried* to approve the November 23, 2015 Special Meeting Minutes as amended to include that Public Works Director Spina was invited into Executive Session items 1 & 2.
(As noted by Councilor Slade)

Aye: A. Waters, F. Emanuele, E. Faienza, R. Newton, E. Wenners, S. Slade

Abstained: T. Tokarz had left the meeting after Executive Session to attend to Mattabassett business and was not present for the Special Meeting.

P. RESIGNATIONS

None

Q. APPOINTMENTS

1. South Central CT Emergency Medical Services Council

a. Charles Epstein, reappointment, term Expires 10/17

Motion made by A. Waters seconded by T. Tokarz and *unanimously carried* to approve Mr. Epstein's re-appointment to the South Central CT Emergency Medical Services Council.

2. Civil Preparedness

a. Chief Denjse LaMontagne, Director

b. Captain Kevin VanderSloot, Deputy

Motion made by R. Newton seconded by E. Wenners and *unanimously carried* to approve Chief LaMontagne's appointment as Civil Preparedness Director and Captain VanderSloot's appointment as Civil Preparedness Deputy Director, as recommended by Town Manager Salvatore.

3. Cablevision, Comcast, Advisory Council

a. Paul Duren, reappointment, term expires 12/17

b. Marco Iacoveillo, reappointment, term expires 12/17

c. Jay Polke, reappointment, term expires 12/17