

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY MAY 11, 2016
7:00 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
5/6 2016 at 9:44AM.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

Gloria Brendergast, Asst
TOWN CLERK

AGENDA

- A. CALL TO ORDER
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF AGENDA
- D. COMMISSION CHAIRMAN REPORTS/LIASON REPORTS
- E. CITIZEN COMMENTS
- F. MAYOR'S REPORT
- G. TOWN MANAGER'S REPORT
- H. CHIEF OF POLICE'S REPORT
- I. PUBLIC WORK DIRECTOR'S REPORT
- J. FINANCE DIRECTOR'S REPORT
 - 1. Budget Reports
 - 2. Discussion and action to approve a transfer of \$872,400 from the General Fund fund balance to the Capital and Non-Recurring Fund for 2016-17 capital requests, as approved by the Board of Finance.
- K. FINANCIAL
 - 1. Tax Refunds
- L. STAFF REPORTS
 - 1. Economic Development Coordinator's Report for April 2016.
- M. UNFINISHED BUSINESS
 - 1. Continue discussion and possible action on Solid Waste Report. - Tabled
 - 2. Discussion and possible action on street light conversion. -Tabled
 - 3. To consider and act upon Library Expansion Project. -Tabled
- N. NEW BUSINESS
 - 1. Discussion and possible approval of Rules & Regulations for the Splash Pad located at Watrous Park
- O. APPROVAL OF MINUTES
 - 1. April 13, 2016 Regular Meeting
 - 2. May 3, 2016 Special Meeting
- P. RESIGNATIONS
- Q. APPOINTMENTS
 - 1. Connecticut River Valley & Shoreline Visitors Council
 - a. Steven Gorss, reappointment, term expires March 2018
 - 2. Conservation Commission
 - a. Amanda Drew, reappointment alternate, Term Expires January 2017
 - 3. Inland Wetlands and Watercourses
 - a. Jeremy Zeedyk, reappointment alternate, Term Expires January 2018

4. Planning and Zoning
 - a. David Fitzgerald, reappointment alternate, Term Expires December 2017
5. Regional Mental Health Board
 - a. Diane Mongold, reappointment, Term Expires April 2018
6. Senior Services Commission
 - a. Madeleine Lowry, reappointment, Term Expires April 2018
 - b. Claire Hickey, reappointment, Term Expires April 2018
 - c. Caroljoyce Cannito, reappointment, Term Expires April 2018
 - d. Mertie Terry, reappointment, Term Expires April 2018
 - e. Patricia Sienna, reappointment, Term Expires April 2018
 - f. Eleanor Corciullo, reappointment, Term Expires April 2108
7. Water Pollution Control Authority
 - a. Robert Jahn, reappointment, Term Expires January 2020
8. Zoning Board of Appeals
 - a. Brian Fisk, reappointment alternate, Term Expires November 2017
 - b. John Harris, reappointment alternate, Term Expires November 2017
9. Committee to Support People with Disabilities
 - a. Meagan Ribera, reappointment, Term Expires June 2017
 - b. Jennifer Beck, reappointment, Term Expires June 2017
 - c. Erin Hodlin, reappointment, Term Expires June 2017
 - d. Brian Hodlin, reappointment, Term Expires June 2018
- R. TOWN COUNCIL COMMISSION LIAISON REPORTS**
- S. ADJOURNMENT**

Rules for Citizen Comments:

1. Each speaker will have a total of 3 minutes to speak on the issues of their choice;
2. The Mayor shall recognize only one speaker at a time;
3. The purpose of the Citizen Comment period is to give the residents of Cromwell, or others, the opportunity to make comments regarding matters of public concern, town policies or actions of the town, and to ask questions of the Council or Town Staff. All questions and comments will be taken under advisement and questions raised may be answered this evening or addressed at a later date. There will be no open debate with the Council members during the public comment period and all questions and comments shall be directed to the Mayor;
4. The Mayor shall have the right to discontinue recognition of any speaker whom the Mayor believes is not using proper decorum for a public meeting; is verbally abusive of a member, or members of the Council, Town Staff, or the public; becomes belligerent; or uses profanity.

TOWN OF CROMWELL, CT

YEAR-TO-DATE BUDGET REPORT



FOR 2016 10

JOURNAL DETAIL 2015 11 TO 2015 13

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
001 TOWN MANAGER'S OFFICE	264,114	0	264,114	196,383.07	349.76	67,381.17	74.5%
002 TOWN CLERK'S OFFICE	225,120	0	225,120	160,596.10	8,843.96	55,679.94	75.3%
003 REGISTRAR OF VOTERS	71,466	0	71,466	53,572.28	4,872.15	13,021.57	81.8%
004 PLANNING COMMISSION	3,225	0	3,225	2,268.53	60.22	896.25	72.2%
005 ECONOMIC DEVELOPMENT	20,400	0	20,400	4,768.26	66.00	15,565.74	23.7%
006 BOARD OF FINANCE	1,650	0	1,650	799.53	.00	850.47	48.5%
008 CHARTER REVISION COMM	2	0	2	75.00	.00	-73.00	3750.0%
009 BOARD OF ASSESSMENT APPEALS	1,250	0	1,250	559.55	.00	690.45	44.8%
010 ZONING BOARD OF APPEALS	1,535	0	1,535	898.94	31.63	604.43	60.6%
011 INLAND WETLANDS	2,185	0	2,185	1,287.35	.00	897.65	58.9%
012 COMM. FOR DISABLED PEOPLE	100	0	100	.00	.00	100.00	.0%
013 DONATIONS AND DUES	39,820	0	39,820	39,380.31	.00	439.69	98.9%
014 TOWN COUNCIL	32,925	0	32,925	31,878.78	.00	1,046.22	96.8%
015 LEGAL EXPENSE	175,081	0	175,081	131,674.52	47,875.98	-4,469.50	102.6%
016 CENTRAL SERVICES	142,300	0	142,300	100,489.16	27,609.91	14,200.93	90.0%
017 INSURANCE EXPENSE	556,347	0	556,347	524,236.86	1,666.49	30,443.65	94.5%
018 GENERAL EXPENSE	857,343	0	857,343	529,634.87	2,805.00	6,721.13	99.5%
019 DEVELOPER/PLANNER	136,669	481,818	376,454	111,106.58	.00	25,562.42	81.3%
020 FINANCE DEPARTMENT	376,454	0	376,454	277,801.50	3,127.67	95,524.83	74.6%
021 TAX COLLECTOR	167,992	0	167,992	126,732.67	6,915.87	34,343.46	79.6%
022 ASSESSOR S OFFICE	221,964	0	221,964	176,028.05	6,250.53	39,685.42	82.1%
030 PUBLIC WORKS ADMIN.	246,164	0	246,164	189,850.43	6,499.12	49,814.45	78.2%
031 ENGINEERING	202,680	0	202,680	155,060.31	11,630.37	31,989.32	82.2%
032 SOLID WASTE REMOVAL	593,452	0	593,452	369,134.87	165,490.35	58,826.78	90.1%
033 BUILDING INSPECTION	212,897	0	212,897	161,638.98	63.21	51,194.81	76.0%
034 HIGHWAY DEPT.	1,247,137	0	1,247,137	808,325.31	111,604.76	327,206.93	73.8%
035 BUILDING MAINTENANCE	565,863	0	565,863	380,449.24	39,394.17	146,019.59	74.2%
036 PARKS & GROUNDS	366,271	0	366,271	272,790.48	10,826.13	82,654.39	77.4%
037 PUBLIC WORKS-OTHER	496,376	0	496,376	305,910.08	88,037.41	102,428.51	79.4%
038 VEHICLE MAINTENANCE	338,122	0	338,122	232,072.81	32,245.36	73,803.83	78.2%
040 POLICE DEPARTMENT	3,200,019	0	3,200,019	2,410,701.11	21,913.23	767,404.66	76.0%
041 EMERGENCY MANAGEMENT	19,950	0	19,950	12,391.00	.00	7,559.00	62.1%
042 ANIMAL CONTROL	82,877	0	82,877	65,703.80	.00	17,173.20	79.3%
050 HEALTH DEPARTMENT	163,608	0	163,608	126,092.35	14,606.23	22,909.42	86.0%
051 HUMAN SERVICES	106,289	0	106,289	88,014.23	346.05	19,928.72	81.3%
053 SENIOR SERVICES	89,582	0	89,582	66,314.72	6,485.47	16,781.81	81.3%
054 YOUTH SERVICES	106,540	0	106,540	76,686.02	3,142.83	26,711.15	74.9%
055 TRANSPORTATION SERVICES	113,428	0	113,428	77,220.04	908.25	35,299.71	68.9%
060 RECREATION DEPARTMENT	264,928	0	264,928	176,019.65	2,178.70	86,729.65	83.0%
061 LIBRARY	568,710	0	568,710	462,945.59	8,916.07	96,848.34	87.3%
070 BONDED DEBT	3,882,952	0	3,882,952	1,605,147.51	.00	2,277,804.49	41.3%
080 EMPLOYEE BENEFITS	3,212,623	0	3,212,623	2,780,589.89	152,867.92	279,165.19	91.3%
090 BOARD OF EDUCATION	28,275,237	0	28,275,237	20,031,509.57	.00	8,243,727.43	70.8%
119 DEVELOPMENT COMPLIANCE	88,570	0	88,570	79,501.13	465.12	8,603.75	90.3%

TOWN OF CROMWELL, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2016 10

JOURNAL DETAIL 2015 11 TO 2015 13

120 CONSERVATION COMMISSION	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
120 CONSERVATION COMMISSION	1,510	0	1,510	285.00	.00	1,225.00	18.9%
GRAND TOTAL	47,743,727	481,818	48,225,545	34,202,526.03	788,095.92	13,234,923.05	72.6%

** END OF REPORT - Generated by marianne sylvester **

TOWN OF CROMWELL, CT



YEAR-TO-DATE BUDGET REPORT

FOR 2016_10

JOURNAL DETAIL 2015_11 TO 2015_13

	ORIGINAL ESTIM REV	ESTIM REV ADJUSTMS	REVISED EST REV	ACTUAL YTD REVENUE	REMAINING REVENUE	PCT COLL
002 TOWN CLERK'S OFFICE	-288,300	0	-288,300	-206,002.95	-82,297.05	71.5%
021 TAX COLLECTOR	-40,523,965	0	-40,523,965	-40,589,803.63	65,838.63	100.2%
022 ASSESSOR'S OFFICE	-600	0	-600	-451.00	-149.00	75.2%
030 PUBLIC WORKS ADMIN.	-75,300	0	-75,300	-22,863.89	-52,436.11	30.4%
033 BUILDING INSPECTOR	-150,050	0	-150,050	-108,033.30	-42,016.70	72.0%
040 POLICE DEPARTMENT	-76,500	0	-76,500	-80,552.61	4,052.61	105.3%
042 ANIMAL CONTROL	-1,000	0	-1,000	-450.00	-550.00	45.0%
050 HEALTH DEPARTMENT	-28,100	0	-28,100	-3,835.00	-24,265.00	13.6%
053 SENIOR SERVICES	-2,000	0	-2,000	-638.00	-1,362.00	31.9%
054 YOUTH SERVICES	-4,830	0	-4,830	-1,565.00	-3,265.00	32.4%
060 RECREATION DEPARTMENT	0	0	0	-100.00	100.00	100.0%
061 LIBRARY	-9,000	0	-9,000	-8,225.00	-775.00	91.4%
206 BOARDS & COMMISSIONS	-7,750	0	-7,750	-3,716.89	-4,033.11	48.0%
207 STATE OF CONNECTICUT	-5,185,513	0	-5,185,513	-5,002,776.68	-182,736.32	96.5%
208 MISCELLANEOUS SOURCES	-385,026	0	-385,026	-435,637.76	50,611.76	113.1%
999 FUND BALANCE	-1,005,793	0	-1,005,793	-435,637.76	-1,005,793.00	.0%
GRAND TOTAL	-47,743,727	0	-47,743,727	-46,464,651.71	-1,279,075.29	97.3%

** END OF REPORT - Generated by marianne sylwester **

Sylvester, Marianne

From: Sylvester, Marianne
Sent: Thursday, April 28, 2016 12:34 PM
To: Matus, Re; Salvatore, Anthony
Subject: May 11th agenda item

Please add the following under Financial for the May 11th TC agenda:
Discussion and action to approve a transfer of \$872,400 from the General Fund fund balance to the Capital and Non-Recurring Fund for 2016-17 capital requests, as approved by the Board of Finance.

Marianne Sylvester
Finance Director
Town of Cromwell

860-632-3416


msylvester@cromwellct.com

**CAPITAL PLAN
2016-2017**

<u>DEPARTMENT</u>	<u>REQUEST 2016 - 2017</u>	<u>AMOUNT</u>	<u>Town Mgr</u> <u>RECOMM.</u>	<u>T/C</u> <u>RECOMM.</u>	<u>B/F</u> <u>RECOMM.</u>
ASSESSOR	2017 Revaluation	350,000	350,000	350,000	350,000
ELECTIONS	Laptop Computers	13,500	13,500	13,500	13,500
REDEVELOPMENT COMMISSION	Study-access to Riverfront	10,000	-	10,000	10,000
ECONOMIC DEVELOPMENT	Phase II Environmental Assessment	30,000	30,000	-	0
BUILDING INSPECTION	4WD Vehicle	30,000	30,000	-	-
	Scanning Service	50,000	-	-	-
PUBLIC WORKS ADMIN.	Small Utility Vehicle (SUV)	80,000	-	-	-
		30,000	30,000	30,000	30,000
		30,000	30,000	30,000	30,000
ROAD IMPROVEMENT FUND	Road Improvements	300,000	150,000	150,000	150,000
		300,000	150,000	150,000	150,000
TRANSFER STATION	Canopy/Covers for Dumpsters	120,000	-	-	-
		120,000	-	-	-

Condition(s) : Bill : _____ Int Date: 04/28/2016
 Bill Name _____ Prop Loc/Vehicle Info.
 Dist./Susp/Bank Address _____ UniqueltD/Reason

2014-01-0000393	BENTLEY JOYCE C LIFE USE + GARVIN LISA	9 GREAT OAK COURT 61E	00032100	1/26/2016	2,289.96	0.00	0.00	2,289.96	-300.00
2014-01-0003708	NADEAU MICHAEL JAMES + NADEAU PAULA L	19 LEDGE ROAD	00338800	4/22/2016	7,966.96	0.00	0.00	7,966.96	-257.26
2014-03-0051351	BRAUER ROBERT O OR + BRAUER LUCILLE W	2002/1FTRF17W3ZNA19671	51351	2/5/2016	129.47	0.00	0.00	129.47	-32.34
2014-03-0054670	GELINAS DAVID M	2013/SMTA02YKIDJ583444	54670	3/29/2016	229.36	0.00	0.00	229.36	-210.33
TOTAL	4				10,373.08	0.00	0.00	10,373.08	-799.93
					11,173.01	0.00	0.00	11,173.01	

To: Town Council
From: Stuart B. Popper Director of Planning and Development 
Date: May 3, 2016
Re: Economic Development Coordinator Report for April

1. Cystic Fibrosis Ride for Life Meeting

I attended a meeting at 9:30 am on Wednesday April 6, 2016 at the TelServ offices on Progress Drive with the organizers of the Cystic Fibrosis Ride for Life event.

2. Economic Development

I spoke with various property owners and realtors regarding properties for sale and/or lease. I met with Sam Ahilan President of Fibre Dust at 30 New Lane at 2:00 pm on Friday April 15, 2016 to discuss possible leasing opportunities at their building.

3. Planning and Zoning Commission

At its special meeting on April 19, 2016 the Town of Cromwell Planning and Zoning Commission met and took the following actions:

- Approved Application #16-10: Site Plan Modification at 302 Main Street to install a new sign and landscaping. Pinewood Landscaping LLC is the Applicant.
- Approved Application #16-11: Site Plan Modification at 224 Shunpike Road to add retail sales, signage and parking. Plummer All Season Landscaping LLC is the Applicant.
- Issued a positive report on Section 8-24 Mandatory Referral for the Raymond Place Neighborhood Roadway and Drainage Improvements Project.
- Voted to approve Application #16-13: Request for Site Plan Approval for the Raymond Place Neighborhood Roadway and Drainage Improvements Project.
- Issued a positive report on Section 8-24 Mandatory Referral for the Town Hall Parking Lot Expansion at 41 West Street.
- Voted to approve Application #16-14: Site Plan Modification for Town Hall Parking Lot Expansion at 41 West Street
- Issued a positive report on Section 8-24 Mandatory Referral for the Lighting Improvements at Pierson Park and the football field.
- Approved Application #16-09 Temporary Use Permit for the Travelers Tournament at 100 Golf Club Road. The Greater Hartford Community Foundation is the Applicant and the TPC of Connecticut is the Owner.
- Approved with conditions Application #16-05: Resubdivision at 192 Shunpike Road to create a 20,701 square foot lot containing the existing house and Lot #2 (4.86 Acres) for future development.

4. Business Visitations

There were no business visitations in April due to scheduling conflicts.

5. Board of Education Safe Routes to School Meeting

I attended the Board of Education Safe Routes to School Sub Committee meeting at 6:00 pm Thursday April 21, 2016 at the Cromwell Middle School.

Town of Cromwell

Splash Pad Rules & Regulations

Operational Hours: Daily from 9 AM to 8 PM

Splash pad may be closed at any time due to weather, maintenance or other operational concerns.

***TO START:** Locate Activator in the middle of the center drain and step on it to activate sequence.(may or may not apply)

- Splash Pad is unsupervised.
- All children under the age of 12 must have adult supervision.
- Toddlers must wear swim diapers.
- Patrons engaging in horse play or foul language will be asked to leave.
- Climbing on the splash pad features is strictly prohibited.
- Keep glass containers, bicycles, skateboards and in-line skates off the splash pad.
- No food or drink on the splash pad.
- NO SMOKING.
- No pets allowed on splash pad.
- For your safety, splash pad is under video camera surveillance and is regularly monitored.

PLAY SAFE & ENJOY!

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4/20 2016 at 1:04 P.M.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

TOWN OF CROMWELL
TOWN COUNCIL
REGULAR MEETING
WEDNESDAY APRIL 13, 2016
7:00 PM TOWN HALL ROOM 224/5

Gloria Brendergast, asst.
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, E. Wenners, S. Slade,
A. Waters, T. Tokarz

Absent: F. Emanuele

Also Present: Town Manager A. Salvatore, Director of Finance M. Sylvester,
Captain K. VanderSloot, Director of Public Works L. Spina,
Engineer J. Harriman, Senior/Human Services Director J. Hollister,
Labor Attorney K. Weinstock, Public and Press

A. CALL TO ORDER

Mayor Faienza called the meeting to order at 7 p.m.

B. PLEDGE OF ALLEGIANCE

S. Slade led the Pledge of Allegiance.

C. APPROVAL OF AGENDA

Motion made by R. Newton seconded by S. Slade and *unanimously carried* to approve the agenda.

D. EXECUTIVE SESSION

1. Town Manager report on negotiations with respect to collective bargaining agreements.

2. Discuss the lease, sale or purchase of real estate by the Town of Cromwell.

Motion made by R. Newton seconded by E. Wenners and *unanimously carried* to adjourn to Executive Session.

Town Manager Salvatore and Finance Director Sylvester were invited into Executive Session for items 1 & 2. Labor Attorney Weinstock was invited into Executive Session for item #1. Public Works Director Spina was invited into Executive Session for item #2.

Motion made by R. Newton seconded by E. Wenners and *unanimously carried* to come out of Executive Session at 8:38 p.m.

3. Action on Executive Session items if necessary.

1. Town Manager report on negotiations with respect to collective bargaining agreements.

Motion made by R. Newton seconded by E. Wenners and *unanimously carried* to approve proposed contact with labor union UPSEU #33 and authorize the Town Manager to sign the contact.

2. Discuss the lease, sale or purchase of real estate by the Town of Cromwell.
Motion made by S. Slade seconded by E. Weners and *unanimously carried* for the Town Council to allow the Mayor the authority to develop a committee of no more than five individuals to study 2 River Road.

E. COMMISSION CHAIRMAN REPORTS/LIASON REPORTS

Board of Education liaison P. Sousa presented an update of recent Board of Education activities.

F. CITIZEN COMMENTS

1. M. Johnson, Pleasant Street -Spoke regarding items L.3, O6 and O9.

G. MAYOR'S REPORT

Mayor Faienza reported:

- We had a great business tour last month. Biological Industries, Atlantic Ventilating and Equipment and Complete Automotive Repair were visited. S. Popper is in the process of setting up next month's visits. An e-mail with next month's schedule will be sent out when it is confirmed.
- Charter Revision had their first meeting last week. Mike Camilleri is the Chairman, Paul Beaulieu is the Vice Chairman and Shirley Banic is the Secretary. They will be meeting on the 1st and 3rd Wednesday of the month and will host their first public hearing on Wednesday May 4th at 7 p.m. in Room 224/5.
- Please e-mail Mike directly at mjcamilleri13@gmail.com with any of your proposals or ideas for the Charter.
- The American Legion Post 105 has invited the entire Council to attend and participate in the Memorial Day Service and Parade at 6 p.m. on Monday, May 30th.
- Cromwell Division of the Chamber meets tomorrow at Adelbrook Behavioral & Developmental Services, 60 Hicksville Road in the Unity Dining Hall at 7:45 a.m.

H. TOWN MANAGER'S REPORT

Town Manager Salvatore reported:

- The Manager's Office remains busy.
- He sent a letter to the Mayor of Middletown regarding the agreement that the Town of Cromwell has with the City of Middletown regarding Industrial Park Road. He also congratulating Mayor Drew on FedEx moving to Middletown.
- He referred to information in this month's packet that the Finance Department was awarded Excellence in Financial Reporting for 14/15. He gave kudos to Finance Director Sylvester, Assistant Finance Director DeVoe, the Finance Department Staff and Department Heads in other areas for their excellence in recordkeeping.

- He continues to work on improving the Community Garden. It is too late this year to make changes but the process will be reviewed before the next growing season.
- The Dog Park continues to remain closed due to drainage issues. They are working on determining what type of ground cover will work best in the future at the Dog Park.
- Four candidates were interviewed for the UCONN IPP Interns position. The committee was impressed with all candidates and following UCONN's protocol we will make an offer to one of them on April 15th.

I. CHIEF OF POLICE'S REPORT

Captain Kevin VanderSloot reported:

- The Monthly Incident Report was distributed for March.
- Distracted Drivers Enforcement in full effect.
- Officers Perricone, Molina and Augenstein are all doing great.
- The Officer that was assaulted is still out of work but doing well.
- The Police Department is hosting a Drug-take-back on April 30th.
- There is an internet exchange location in the Police Department Parking lot where individuals can go to complete sales transactions in a safe environment.
- A Social Media event occurred on April 5th regarding a suspicious white van in the area where vehicles were being broken into. Captain VanderSloot reminded residents not to keep valuables in their vehicles and to make sure that their vehicles are locked.

J. PUBLIC WORKS DIRECTOR'S REPORT

Public Works Director Spina reported:

- Watrous Park Splash Pad - Materials delivered to site last week and construction is scheduled to start this Friday.
 - Downtown Drainage Project - Construction is scheduled to start around May 9th. This is the date that the 60 days allowed by contract begins.
 - Highway Department - Street Sweeping Program has just completed the first pass thru town. Asphalt plant is scheduled to open on April 15.
 - Received a proposal from Costello Construction for milling work to be done. I'm waiting on Tilcon to come to provide a proposal for resurfacing. I will schedule this work prior to end of fiscal year.
 - Seasonal employees start on Monday, April 18th. One will be assigned to the Sewer Department and the other 3 will report to Park's and Grounds.
 - This Monday, Mr. Salvatore and I met with a representative from Southeastern Employment Services, Inc. They help prepare young adults for employment. All salary and insurance is provided through their federally funded program. They offered to provide us with eight weeks of labor. Employee will work with our Building Maintenance and Park's Departments.
- A. Waters questioned the hiring process; a heated discussion followed.

K. FINANCE DIRECTOR'S REPORT

Finance Director Sylvester reported:

- Mayor Faienza congratulated Ms. Sylvester for receiving the Excellence in Financial Reporting Award.
- The Budget Reports are through the end of March. The Quarterly Reports closely summarize where we are three quarters of the way through the year.
- Year end projections are that some departments will have potential surpluses due to staffing changes. Ms. Sylvester is watching some areas closely that may need transfers such as the Library due to staffing changes. The Legal Expense line is also being watched as it may run a little over.

L. FINANCIAL

1. Tax Refunds

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve tax refunds 1-7.

2. To consider and act upon a resolution recommending an appropriation, to be funded from borrowings, for costs related to improvements to various Town infrastructure and facilities, including various road and storm drainage improvements in the Raymond Place area; repairs to the elevator at the Town Hall complex; parking lot improvements at the Town Hall complex, Cromwell Middle School, and Cromwell High School; and lighting improvements including conversion of streetlights to LED lighting, lighting improvements at Pierson Park, and at Pierson Park football field, and , if approved, referring such recommendation to the Board of Finance for its consideration.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve resolution recommending an appropriation, to be funded from borrowings, for costs related to improvements to various Town infrastructure and facilities, including various road and storm drainage improvements in the Raymond Place area; repairs to the elevator at the Town Hall complex; parking lot improvements at the Town Hall complex, Cromwell Middle School, and Cromwell High School; and lighting improvements including conversion of streetlights to LED lighting, lighting improvements at Pierson Park, and at Pierson Park football field, and , if approved, referring such recommendation to the Board of Finance for its consideration.

3. To consider and act upon a resolution recommending an appropriation, to be funded from borrowings, for costs related to the acquisition of a tri-axel dump truck and related equipment for use by the Cromwell Public Works Department, and, if approved referring such recommendation to the Board of Finance for its consideration.

Motion made by A. Waters seconded by T. Tokarz and *unanimously carried* to approve a resolution recommending an appropriation, to be funded from borrowings, for costs related to the acquisition of a tri-axel dump truck and related equipment for use by the Cromwell Public Works Department, and, if

approved referring such recommendation to the Board of Finance for its consideration

4. To consider and act upon a resolution recommending an appropriation, to be funded from borrowings, for costs related to replacement of windows at Edna C. Stevens Elementary School, and, if approved referring such recommendation to the Board of Finance for its consideration.

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve resolution recommending an appropriation, to be funded from borrowings, for costs related to replacement of windows at Edna C. Stevens Elementary School, and, if approved referring such recommendation to the Board of Finance for its consideration.

5. To consider and act upon a resolution calling a Special Town Meeting to consider and act upon resolutions with respect to such of the appropriations and borrowing authorizations for the various capital projects considered above as reapproved by the Board of Finance, and to make various determinations in connection therewith.

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve resolution calling a Special Town Meeting to consider and act upon resolutions with respect to such of the appropriations and borrowing authorizations for the various capital projects considered above as reapproved by the Board of Finance, and to make various determinations in connection therewith.

M. STAFF REPORTS

Director of Planning and Development S. Popper submitted a written report that was included in the agenda packet.

N. UNFINISHED BUSINESS

1. Presentation by consulting engineer on possible sites for a new DPW/CWPCA facility with discussion and possible action to follow. - Tabled

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to remove from the table.

No action taken.

2. Continue discussion and possible action on Solid Waste Report. - Tabled
Left tabled

3. Discussion and possible action on street light conversion. -Tabled

Motion made by R. Newton seconded by T. Tokarz and *unanimously carried* to remove from the table.

Public Works Director Spina presented an update to the Council. He contacted five other towns who have purchased their streetlights and was told that they have no regrets. Mr. Spina feels comfortable moving forward with the street light conversion.

R. Newton requested that a new financial chart is needed before the Council votes on this issue. The consensus of the Council was to table this until they have an opportunity to review the new financial chart.

Motion made by R. Newton seconded by E. Wenners and *unanimously carried to table*.

Mayor Faienza called for a break at 10:10 p.m. The meeting resumed at 10:14 p.m.

O. NEW BUSINESS

1. Discussion and possible action on sharing of new bus with the Town of Portland.

Director Senior/Human Services J. Hollister presented the request.

Motion made by R. Newton seconded by A. Waters and *unanimously carried to approve sharing a new bus with the Town of Portland and authorize Town Manager to sign off on any needed agreements*.

2. Discussion and action to approve Fair Housing Resolution.

Director Senior/Human Services J. Hollister presented the request.

Motion made by R. Newton seconded by A. Waters and *unanimously carried to approve the Fair Housing Resolution*.

3. Discussion and action to approve agreement for Emergency Medical Dispatch.
Captain K. VanderSloot presented the request.

Motion made by A. Waters seconded by T. Tokarz and *unanimously carried to approve the agreement for Emergency Medical Dispatch with the Cromwell Fire District*.

- a. Authorize Town Manager to sign agreement.

Motion made by A. Waters seconded by S. Slade and *unanimously carried to authorize the Town Manager to sign the agreement*.

4. Discussion and action to apply for LOTCIP Grant to reconstruct area of Coles Road.

Motion made by A. Waters seconded by S. Slade and *unanimously carried to authorize applying for the LOTCIP Grant to reconstruct area of Coles Road*.

5. Discussion and possible action on conducting a public hearing pertaining to request from the Cromwell Fish and Game Club for a private shooting permit to shoot on Sundays.

Motion made by S. Slade seconded by A. Waters and *unanimously carried to approve public hearing pertaining to request from the Cromwell Fish and Game Club for a private shooting permit to shoot on Sundays*.

- a. Authorize Mayor to set time and date of Public Hearing.

Motion made by A. Waters seconded by T. Tokarz and *unanimously carried to authorize Mayor to set time and date of Public Hearing*.

6. Resolution to authorize Town Manger to sign agreement with the State DOT for reconstruction of Willowbrook Road-Project No. 33-129.

Engineer J. Harriman presented the request.

Motion made by A. Waters seconded by S. Slade and *unanimously carried* to approve resolution authorizing Town Manager to sign First Supplemental Agreement with the State DOT for reconstruction of Willowbrook Road-Project No.33-129

7. To consider and act upon Library Expansion Project.

After discussion the consensus of the Council was to table until further information is received. Library Commission Chair Marie Roberta will be invited to the May Council Meeting to discuss the need for the Library Expansion Project.

Motion made by R. Newton seconded by A. Waters and *unanimously carried to table*.

8. Discussion and possible action to allow the Cromwell Outboard Association to sub-lease their parking area to the Cromwell Farmers Market.

Motion made by S. Slade seconded by E. Wenners and *unanimously carried* to allow the Cromwell Outboard Association to sub-lease their parking area to the Cromwell Farmers Market.

9. Discussion and possible action to allow the Cromwell Farmers Market to use Frisbee Park for 2016 season.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to allow the Cromwell Farmers Market to use Frisbee Park for the 2016 season.

P. APPROVAL OF MINUTES

1. Special Meeting, Budget Workshop, February 29, 2016.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Special Meeting Minutes of February 29, 2016.

Aye: R. Newton, E. Wenners, E. Faienza, A. Waters, T. Tokarz

Abstained: S. Slade (unable to attend this meeting)

2. Special Meeting, Budget Workshop, March 3, 2016.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Special Meeting Minutes of March 3, 2016 as amended.

Page 3 #45, added; Motion made by R. Newton seconded by E. Wenners.

3. Regular Meeting, March 9, 2016.

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to approve the Regular Meeting Minutes of March 9, 2016.

4. Special Meeting, March 16, 2016.

Motion made by A. Waters seconded by T. Tokarz and *carried* to approve the Special Meeting Minutes of March 16, 2016.

Aye: R. Newton, E. Wenners, E. Faienza, A. Waters, T. Tokarz
Abstained: S. Slade (unable to attend this meeting)

5. Special Meeting, March 28, 2016.

Motion made by A. Waters seconded by T. Tokarz and *carried* to approve the Special Meeting Minutes of March 28, 2016.

Aye: S. Slade, E. Wenners, E. Faienza, A. Waters, T. Tokarz
Abstained: R. Newton (unable to attend this meeting)

Q. RESIGNATIONS

None

R. APPOINTMENTS

1. Inland Wetlands

a. Scott Lamberson, reappointment, term expires 12/2019

b. William Yeske, reappointment, term expires 12/2019

c. G. Alden Nettleton, reappointment, term expires 12/2019

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve Inland Wetland appointments a, b and c.

S. TOWN COUNCIL COMMISSION LIAISON REPORTS

A. Waters -Historical Society

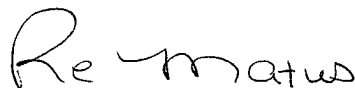
E. Wenners -Board of Finance

S. Slade -ZBA

T. ADJOURNMENT

Motion made by S. Slade seconded by T. Tokarz and *unanimously carried* to adjourn the Regular Meeting at 11:00 p.m.

Respectfully submitted,



Re Matus
Secretary

Incident Statistics Report

03/01/2016 00:00 Thru 03/31/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	13
Administrative Matter	32
Alarm - All types	26
ALARM-FALSE BILLABLE	27
All Other Offenses	3
Animal Complaint	31
Assault, Simple	1
Assist Motorist	26
Assist Other Agency	36
Burglary	1
Car Seat Installation	2
Civil Matter	1
Counterfeit/Forgery	1
Credit Card/ATM Fraud	2
Criminal Mischief / Vandalism	3
Dis Conduct/BOP	3
Domestic Incident	1
Drug - INFRACTION only	1
DUI	2
Escort	4
Fingerprinting	28
Follow Up	2
FV Protocol / P.A.	3
Identity Theft	5
Impaired / Intox Person	1
Juvenile Incident	7
Larceny - From Building	3
Larceny - From MV	6
Larceny - MV Parts/Access	1
Larceny -Purse-snatch	1
Larceny -Shoplifting	17
Larceny- Other	4
Medical Emergency	46
MV Accident	29
MV Abandoned	1
MV ACCIDENT PRIV PROP	9
MV Parking Violation	7
MV Theft	2
MV Violation	127

Incident Statistics Report

03/01/2016 00:00 Thru 03/31/2016 23:59

Call Type Description	Total for Period
Noise Complaint	6
Nursing Home Fax Report	3
Patient Dispute	1
Property Check	115
Property Lost/Found	8
Property Seized	1
Record Only Call	13
Road Cond/TCS Out	11
ROBBERY	1
See Complainant	33
Serve Warrant INFO	4
Suspicious Activity	66
TEST CALL	2
Threaten/Harass/Intimidation	4
Tobacco Sales	15
Town Ordinance	1
Traffic Assignment	7
Trespassing	3
Unfounded Complaint	8
Unwanted Person	4
Well Being Check	13
Total:	834

TOWN OF CROMWELL
TOWN COUNCIL
SPECIAL MEETING
TUESDAY MAY 3, 2016
4:10 PM TOWN HALL ROOM 224/5

RECEIVED FOR FILING
5-5 2016 at 12:49 PM
TOWN CLERK'S OFFICE
CROMWELL, CONN.


TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, S. Slade, F. Emanuele,
A. Waters, T. Tokarz

Absent: E. Wengers

Also present: Town Manager A. Salvatore, Director of Finance M. Sylvester, Public
and Press

A. CALL TO ORDER

Mayor Faienza called the Special Meeting to order at 4:10 p.m.

B. APPROVAL OF AGENDA

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to
approve the agenda.

C. APPOINTMENTS

1. Board of Education

a. Scott Lamberson (to fill a vacancy) term expires November 2017.

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to
approve Mr. Lamberson's appointment to the Board of Education.

2. Board of Finance

a. Daniel Kelly, Alternate, reappointment, term expires December 2017.

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to
approve Mr. Kelly's reappointment as an alternate to the Board of Finance.

D. NEW BUSINESS

1. Acknowledge correction of switched amounts for parking lot improvements and
lighting improvements on the Town Council Resolution. The total amount of the
resolution and the motion that was made remain correct.

Amounts should read:

a. Various parking lot improvements - estimated cost of \$500,000

Town Manager Salvatore and Finance Director Sylvester presented the request.

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to
acknowledge correction of switched amounts for parking lot improvements and
lighting improvements on the Town Council Resolution.

b. Various lighting improvements - estimated cost of \$775,000

Motion made by R. Newton seconded by A. Waters and *unanimously carried* to acknowledge correction of switched amounts for parking lot improvements and lighting improvements on the Town Council Resolution.

2. Discussion and action to approve SYSCO's Master Plan of Future Development. Town Manager Salvatore presented the request.

a. Authorize Town Manager Salvatore to sign agreement.

Motion made by R. Newton seconded by T. Tokarz and *unanimously carried* to approve SYSCO's Master Plan of Future Development and authorize Town Manager Salvatore to sign agreement. (Correcting the wording in the third paragraph in the resolution to read: required by the State Traffic Administration)

E. ADJOURN

Motion made by A. Waters seconded by F. Emanuele and *unanimously carried* to adjourn the Special Meeting at 4:30 p.m.

Respectfully submitted,



Re Matus
Secretary