

FINAL SEWER ASSESSMENT BUDGET  
2021-2022  
BALANCE SHEET

<b><u>Estimated Expenditures:</u></b>	<b><u>\$33,000</u></b>
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**2021-2022 Estimated Receipts:**

Assessment Receipts	\$22,000
Delinquent Interest	\$600
Investment Income	\$7,500

<b>Total Estimated Revenue</b>	<b><u>\$30,100</u></b>
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Transfer to Sewer Assessment Fund Balance

Transfer from Sewer Assessment Fund Balance	\$2,900
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<b>Budget Total</b>	<b><u>\$33,000</u></b>
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NOTE: Present Fund Balance as of 6/30/20 = \$611,986

**DEPARTMENT:  
SEWER ASSESSMENT (25903000)**

**TOWN OF CROMWELL  
BUDGET EXPLANATION**

**FISCAL YEAR 2021/2022**

Line Items		20/21 FY	21/22 FY	Variance
<b>Legal Fees 73140</b>	Legal Representation as needed by the CWPCA.	\$10,000	\$10,000	\$0
<b>Data Processing 73260</b>	Data Processing for updates, maintenance & repair of Sewer Division QDS program-Assessment Accounts.	\$2,000	\$2,000	\$0
<b>Contracted Services 73500</b>	Assessment portion 10% of GIS updating \$1000. IT Vendor \$500, Police Services for traffic control @ construction sites \$3,000.	\$4,500	\$4,500	\$0
<b>Construction Projects 74500</b>	Materials to install service connections to new buildings for Town or contracted work.	\$15,000	\$15,000	\$0
<b>Postage 75320</b>	Assessment billing statements, Assessment certified letters, Sewer construction certified letters	\$400	\$400	\$0
<b>Legal Notices 75340</b>	Legal Notices: assessments, new construction projects, payment due date.	\$800	\$800	\$0
<b>Printing 75510</b>	Printing Related to Sewer Assessment Billing	\$200	\$200	\$0
<b>Bond Interest 78715</b>	*No interest payment	\$0	\$0	\$0
<b>Bond Principal 78715</b>	*No annual bond principal payment	\$0	\$0	\$0
<b>Prior Year Refunds 78998</b>	Allocated monies for incorrectly billed assessment charges for prior years.	\$100	\$100	\$0
	<b>Budget Total</b>	<b>\$33,000</b>	<b>\$33,000</b>	<b>\$0</b>
	* Actual #'s from Finance Department			

**2021/2022 ASSESSMENT FUND SUMMARY**

<b>DEPARTMENT-SEWER ACCOUNT 25903000</b>	<b>ADJUSTED BUDGET DEC. 31, 2020</b>	<b>ACTUAL EXPENDITURE 2018-2019</b>	<b>ACTUAL EXPENDITURE 2018-2019</b>	<b>ACTUAL EXPENDITURE DEC. 31, 2020</b>	<b>ESTIMATED EXPENDITURE 2020-2021</b>	<b>DEPARTMENT REQUEST 2021-2022</b>
<b><u>SEWER ASSESSMENT FUND</u></b>						
LEGAL FEES	10,000	-		-	1,000	10,000
DATA PROCESSING	2,000			-		2,000
CONTRACTED SERVICES	4,500	665			1,000	4,500
CONSTRUCTION PROJECTS	15,000	2859	640.64	2,647	3,000	15,000
POSTAGE	400				-	400
LEGAL NOTICES	800	73			100	800
PRINTING	200				-	200
PRIOR YEAR REFUNDS	100				-	100
BOND INTEREST	-				-	
BOND PRINCIPAL	-				-	
SEWER CNR	-				-	
<b>TOTAL</b>	<b>33,000</b>	<b>3,597</b>	<b>641</b>	<b>2,647</b>	<b>5,100</b>	<b>33,000</b>

**REVENUE:**

	<b><u>ESTIMATED</u></b>
	<b>2021-2022</b>
ASSESSMENT RECEIPTS	22,000
DELINQUENT INTEREST + LIENS	600
INVESTMENT INCOME	7,500
TOTAL ESTIMATED REVENUE	30,100
USE OF FUND BALANCE	2,900
TRANSFER TO ASSESS. FUND BAL.	-

FINAL SEWER USAGE BUDGET  
2021-2022  
BALANCE SHEET

<b><u>Estimated Expenditures:</u></b>	<b><u>\$2,271,861</u></b>
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**2021-2022 Estimated Receipts:**

User Accounts: (5000 Accounts) (7465 EDU's @ 99% = 7390.00 Collection @ \$275.00/EDU)	\$2,032,250
Prior Year Collections (all components)	\$100,000
Investment Interest	\$30,000
Permit/Inspection Fees	\$10,000
Outside Services	<u>\$15,000</u>
<b>Total Estimated Revenue</b>	<b>\$2,187,250</b>

Transfer from Sewer Usage Fund Balance	<b>\$84,611</b>
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Transfer to Sewer Usage Fund Balance	
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<b>Budget Total</b>	<b>\$2,271,861</b>
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NOTE: Present Fund Balance as of 6/30/20 = \$2,292,882

DEPARTMENT:  
SEWER USAGE (15803000)

TOWN OF CROMWELL  
BUDGET EXPLANATION

FISCAL YEAR 2021/2022

Line Items		20/21 FY	21/22 FY	Variance
<b>Wages</b>				
<b>71100</b>	Regular Wages (*See Attached "Position Summary")	<b>\$445,747</b>	<b>\$464,678</b>	<b>\$18,931</b>
<b>Part-Time Wages</b>				
<b>71200</b>	A. CWPCA Minutes Clerk for meetings and public hearings; Approximately 18 meetings per year 3 hrs each x \$75/per meeting = \$1,500	\$1,500	\$1,350	-\$150
	C. Seasonal Personnel for outside field work 28 wks @ \$13.63 for 40 hrs = <u>\$14,818</u>	\$14,818	\$15,266	\$448
		<b>\$16,318</b>	<b>\$16,616</b>	<b>\$298</b>
<b>Over-Time Wages</b>				
<b>71300</b>	Overtime Wages are generally the most difficult budget item to calculate as the weekend on-call duties are the only factor that can be effectively figured. For Budgetary purposes the following calculations are used to identify the potential overtime needs: A. Scheduled - 104 Weekends & 13 Holidays for pumpstation inspection and On-Call service 104/weekend days @ 4 hrs per day = 416 hrs of OT @ \$62/hr = 6/Holidays @ 4 hrs per day = 24 hrs of DT @ \$83/hr = FOG Inspections For Food Preparation Establishments- In-House B. Unscheduled - response to pump station alarms, meter failure, grinder pump failure, blocked sewer lines, etc. 100 man-hours@60/hr= C. Snow Removal - Board of Education Facilities* Estimated - 250 man-hours per year @ \$62/hr 25% benefits on \$62/hr <i>* Funds are reimbursed from the Board of Education - revenue is deposited into the Usage Fund Balance in the FY it is expended in.</i> D. I & I Study - Night time flow monitoring - overtime may be required to examine and/or test low flows within the system at off peak hours. E. Overtime - Office Staff	\$25,376 \$1,944 \$5,000 \$5,900 \$15,250 \$3,813  \$0 \$500	\$25,792 \$1,992 \$5,000 \$6,000 \$15,500 \$3,875   \$250 \$63  \$0	\$416 \$48 \$0 \$100 \$250 \$63  \$0 -\$250
		<b>\$57,783</b>	<b>\$58,409</b>	<b>\$627</b>

DEPARTMENT:  
SEWER USAGE (15803000)

TOWN OF CROMWELL  
BUDGET EXPLANATION

FISCAL YEAR 2021/2022

Line Items		20/21 FY	21/22 FY	Variance
<b>Employee Benefits + Uniforms 72000</b>	Provides for the CWPCA's portion of the Town Social Security Payroll Tax - based on the total payroll, Insurances & pension benefits:  <div> <div>Medical/Dental- 15% increase</div> <div>Life/LTD- 5% increase</div> <div>FICA</div> <div>Pension</div> </div> Post Employee Benefits- Life Insurance, Medical Coverage before 65 etc. Cost breakdown of Uniforms, Shirts, Pants, Jackets, Coveralls, Safety Shoes - 5 Men in Field Force: <div> <div>Uniforms \$800/man x 5 =</div> <div>T-Shirts \$41/man x 5 =</div> <div>Safety Shoes \$200/per man x 5 &amp; 1 Seasonal @ \$100 =</div> </div>	<div>\$193,500</div> <div>\$2,200</div> <div>\$39,768</div> <div>\$41,117</div> <div>\$11,165</div> <div>\$4,000.00</div> <div>\$205.00</div> <div>\$1,100.00</div> <div><b>\$293,055</b></div>	<div>\$203,175</div> <div>\$2,266</div> <div>\$41,287</div> <div>\$40,000</div> <div>\$12,000</div> <div>\$4,000.00</div> <div>\$205.00</div> <div>\$1,100.00</div> <div><b>\$304,033</b></div>	<div>\$9,675</div> <div>\$66</div> <div>\$1,519</div> <div>-\$1,117</div> <div>\$835</div> <div>\$0</div> <div>\$0</div> <div>\$0</div> <div><b>\$10,978</b></div>
<b>Vehicle Maintenance 74310</b>	Maintenance & Repair of all departmental vehicles i.e. Dump Truck, 4 Pick-up Trucks, Sewer Cleaner & Sewer Inspection Van.	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$0</b>
<b>Equipment Purchase + Repair 74340</b>	Purchase & repair of departmental equipment including small equipment described as follows: pumps, generators, compressor, chainsaws, cut off saws, & miscellaneous hand & air tools. Routine repairs as needed on the following equipment: John Deere tractor w/ MX6 Rotary Mower, John Deere 710C Tractor/Loader/Backhoe, lifting crane and our 85G Excavator. Purchase and upkeep of urethane grouting machine.	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$0</b>
<b>Meters, Pumps + Station Repair 74350</b>	A. Meter & Pump Maintenance/*Repair/*Replacement including the following:, 5 sewage pump stations w/ generators & 12 flow meter stations-repair/replacement. Semi-Annual pump station cleaning of 5 pump chambers at a cost of \$7,500. . <i>*In the event of a pump failure, funds must remain available - repair/replacement estimated @ \$8,500.</i> B. Grinder Pump Replacement Service- Residentially owned grinder pumps (approximately 160), Sewer Department personnel act as an emergency backup to a grinder pump service company. Funds are reimbursed by the resident and revenue is deposited into the Usage fund balance . C. Service & Repairs flow meters flashware (recording software) hardware and ultrasonic transducer.	<div>\$20,000</div> <div>\$2,000</div> <div>\$2,000</div> <div><b>\$24,000</b></div>	<div>\$20,000</div> <div>\$1,000</div> <div>\$3,000</div> <div><b>\$24,000</b></div>	<div>\$0</div> <div>-\$1,000</div> <div>\$1,000</div> <div><b>\$0</b></div>

DEPARTMENT:  
SEWER USAGE (15803000)

TOWN OF CROMWELL  
BUDGET EXPLANATION

FISCAL YEAR 2021/2022

Line Items		20/21 FY	21/22 FY	Variance
<b>Departmental Expenses</b>				
<b>75100</b>	Line Item includes:			
	A. General office supplies, server/computer hardware upgrades or repair (parts & materials only), repair or replacement of copiers, printers & scanner.	\$8,500	\$8,500	\$0
	B. Travel, meetings & educational seminars/training for operations, maintenance & management of our wastewater collection system, pump stations, flow meters & FOG Program. Reimbursement to personnel for training/seminar contractual out-of-pocket expenses.	\$5,000	\$4,000	-\$1,000
	C. Dues & Subscriptions- trade publications, office resource publications, fees resulting from maintaining licensing & certification of technical staff.	\$1,000	\$1,000	\$0
	D. Legal Notices- legal public notice publication for Public Hearings and/or Press Releases in the newspaper concerning the setting of the Annual Usage EDU Rate, Fiscal Year Budget(s), Town projects for sewer system construction.	\$2,000	\$2,000	\$0
	E. Printing- envelopes, return envelopes, departmental forms, i.e. drain layer permits, insurance & bond forms, FOG Program media & forms etc.	\$3,000	\$3,000	\$0
	F. Postage-sewer usage billings, return envelope insertion, certified letters, routine & general correspondence.	\$5,000	\$5,000	\$0
	G. Computer Software Renewal, Purchases/Training, GIS, POSM & VUEWorks	\$3,200	\$3,200	\$0
	H. Tax (Property) Sales Process- for our share of filing, mailing, title search etc of an uncollected	\$2,000	\$2,000	\$0
		<b>\$29,700</b>	<b>\$28,700</b>	<b>-\$1,000</b>
<b>Liability &amp; Property Insurance</b>				
<b>75210</b>	Departmental Liability & Property Insurance increase 5%	<b>\$39,900</b>	<b>\$42,000</b>	<b>\$2,100</b>

DEPARTMENT:  
SEWER USAGE (15803000)

TOWN OF CROMWELL  
BUDGET EXPLANATION

FISCAL YEAR 2021/2022

Line Items		20/21 FY	21/22 FY	Variance
<b>Outside Services &amp; Rent 75600</b>	<p>Line Item includes:</p> <p>A. Contracted Services</p> <p>1. Service &amp; Support for Shared Plotter -CWPCA Contribution</p> <p>2. Verizon Wireless Communication System x 5 Units</p> <p>3. Comcast High Speed Internet For Sewer (WiFi,Anti-Virus,Anti Spam,Firewall,Cybersecurity software) Sewer Dept share</p> <p>4. Service/Repair 5 Pump Station - NIC -Alarm Systems &amp; Control Panels</p> <p>5. Service /Support HVAC Vendor @ 28%</p> <p>6. Service/Repair 5 Pump Station &amp; Garage Generators (28%)</p> <p>7. Service/Support/Labor - A&amp;C (Vendor for 7 Computers &amp; Server) 7 % shared cost</p> <p>8. Service/Support - Quality Data Service (QDS) &amp; Webshare Account Access</p> <p>9. Service/Support of VUEWorks Program (GASB34-Asset Management- Work Orders)</p> <p>10. Service/Support and Yearly Upgrade of ArcMap Program for 5 Computers</p> <p>11. Service and Support of (POSM Software) - for TV Van</p> <p>12. Service and Support of Sequel Server Software (ESRI- GIS Maps)</p> <p>13. GIS Mapping Updates/Maintenance- (AppGeo) All digital data of the sewer infrastructure and accounts: new construction, old data corrections, includes shared portion of GIS web hosting and subscription renewal, utilizing the Town's authorized GIS Consultant</p> <p>B. Services Rendered - Compensation to Town's Finance Department for services related to Sewer Division accounts. Includes Yearly Audit at \$3,846</p> <p>C. Property Rental - Rental paid to the Town for the Sewer Garage .</p> <p>D. Legal Representation as needed by the CWPCA.</p> <p>E. Police Services - Extra duty for traffic control.</p>	<p>\$960</p> <p>\$4,000</p> <p>\$1,296</p> <p>\$2,500</p> <p>\$0</p> <p>\$4,500</p> <p>\$5,000</p> <p>\$6,000</p> <p>\$4,000</p> <p>\$3,000</p> <p>\$1,500</p> <p>\$1,500</p> <p>\$11,000</p> <p>\$29,875</p> <p>\$7,875</p> <p>\$10,000</p> <p>\$2,500</p> <p><b>\$95,506</b></p>	<p>\$960</p> <p>\$4,000</p> <p>\$3,000</p> <p>\$2,500</p> <p>\$3,000</p> <p>\$5,500</p> <p>\$5,040</p> <p>\$6,000</p> <p>\$4,000</p> <p>\$3,000</p> <p>\$2,000</p> <p>\$1,500</p> <p>\$11,000</p> <p>\$30,930</p> <p>\$0</p> <p>\$8,500</p> <p>\$2,500</p> <p><b>\$93,430</b></p>	<p>\$0</p> <p>\$0</p> <p>\$1,704</p> <p>\$0</p> <p>\$3,000</p> <p>\$1,000</p> <p>\$40</p> <p>\$0</p> <p>\$0</p> <p>\$0</p> <p>\$500</p> <p>\$0</p> <p>\$0</p> <p>\$0</p> <p>\$1,055</p> <p>-\$7,875</p> <p>-\$1,500</p> <p>\$0</p> <p><b>-\$2,076</b></p>
<b>Materials &amp; Shop Supplies 76110</b>	<p>Supplies &amp; related materials needed for ongoing maintenance of the sewer system infrastructure and maintenance of Right-of-Ways (approx. 36). Materials: pipe, manholes, manhole covers &amp; risers. <u>DPW road improvements</u> require purchasing manhole frame, covers &amp; risers. Shop Supplies: miscellaneous electrical items, inventory for gravity &amp; force mains . Programs: Rehabilitation repairs, Root Control, I&amp;I &amp; FOG related materials &amp; supplies such as pipe racks, cabinets and other storage containers that might be needed at the new facility .</p>	<p><b>\$26,000</b></p>	<p><b>\$32,000</b></p>	<p><b>\$6,000</b></p>



DEPARTMENT:  
SEWER USAGE (15803000)

TOWN OF CROMWELL  
BUDGET EXPLANATION

FISCAL YEAR 2021/2022

Line Items		20/21 FY	21/22 FY	Variance
<b>Utilities &amp; Oil</b>				
<b>76241</b>	A. Telephone/Wireless Services - sewer garage, pump stations, six (6) wireless Verizon connections connecting pump stations to designated computer with (VTScada) and verizon phones, twelve (12) wireless data connections from ultrasonic meters to the sewer garage computer. B. Electricity For the Sewer Division in new facility (28%), pumping stations & flow meters C. Natural Gas for Sewer Division Garage, Garage Generator & Pumpstation Generators, Nooks Hill, Northbrook. Propane for Bucks Crossing Pumpstation Generator. D. Water - for Sewer Division- Includes <u>New 3" Water Meter</u> for Jet Truck- Quarterly Charge min. \$630	\$6,500 \$23,000 \$6,000 \$550 <b>\$36,050</b>	\$6,500 \$25,000 \$6,000 \$4,000 <b>\$41,500</b>	\$0 \$2,000 \$0 \$3,450 <b>\$5,450</b>
<b>Gasoline &amp; Fuel</b>				
<b>76260</b>	Gas & diesel fuel for departmental equipment & vehicles: Based on historical use of 1000 gals of Gas; 1000/gals @ \$1.88/gal for half year = Based on historical use of 3200 gals of Diesel; 3200/gals @ \$1.87/gal =	\$2,210 \$6,400 <b>\$8,610</b>	\$2,210 \$5,984 <b>\$8,194</b>	\$0 -\$416 <b>-\$416</b>
<b>Sewer Capital Items</b>				
<b>77900</b>	This item provides the funds needed to continue funding the replacement and upgrading of departmental equipment. Purchase of new a server shared with other Town departments. (1/3 of \$ 7,500)	\$22,000 <b>\$22,000</b>	<b>\$2,500</b>	<b>-\$19,500</b>
<b>Sewage Treatment</b>				
<b>78410</b>	2019 Actual Assessment Cromwell's portion of the Mattabassett District Facility Operations Assessment provided by Mattabassett. Increase of 7.3% Metered usage - Metropolitan District Facility (MDC) yearly treatment fees of approximately \$950 per month for the North Main Meter Basin.	\$898,887 \$912,000 \$12,000 <b>\$924,000</b>	\$964,701 \$14,000 <b>\$978,701</b>	\$52,701 \$2,000 <b>\$54,701</b>
<b>Bond Interest</b>				
<b>78715</b>	Funding for Sewer Maintenance Facility's Debt Service	<b>\$0</b>	<b>\$69,000</b>	<b>\$69,000</b>
<b>Bond Principal</b>				
<b>78815</b>	Funding for Sewer Maintenance Facility's Debt Service	<b>\$0</b>	<b>\$61,500</b>	<b>\$61,500</b>
<b>Prior Year Refunds</b>				
<b>78998</b>	Allocated monies for incorrectly billed usage charges for prior years	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$0</b>
<b>Damage Claims</b>				
<b>78999</b>	Monies for potential damage claims.	<b>\$100</b>	<b>\$100</b>	<b>\$0</b>
<b>Sewer CNR</b>				
<b>79260</b>	CNR Capital Purchase & Improvement Funding (see CNR funding Explanation for Updating N.I.T. Sanitary Sewer Extension Project)		<b>\$10,000</b>	<b>\$10,000</b>
<b>Budget Total</b>		<b>\$2,055,269</b>	<b>\$2,271,861</b>	<b>\$216,593</b>
<b>Capital Improvement- Fund</b>		100% From	100% From	\$0
<b>26008000-CNR</b>		CNR	CNR	

**2021/2022USAGE FUND SUMMARY**

<b>DEPARTMENT-SEWER ACCOUNT 15803000</b>	<b>ADJUSTED BUDGET DEC. 31, 2020</b>	<b>ACTUAL EXPENDITURE 2018-2019</b>	<b>ACTUAL EXPENDITURE 2019-2020</b>	<b>ACTUAL EXPENDITURE DEC. 31, 2020</b>	<b>ESTIMATED EXPENDITURE 2020-2021</b>	<b>DEPARTMENT REQUEST 2021-2022</b>
<b>SEWER USAGE FUND</b>						
WAGES	445,747	427,762	425,831	220,033	445,747	464,678
PART-TIME WAGES	16,318	14,797	9,108	10,022	13,000	16,616
OVERTIME WAGES	57,783	45,819	36,877	23,966	50,000	58,409
EMPLOYEE BENEFITS+UNIFORMS	293,055	185,169	222,419	91,254	270,000	304,033
VEHICLE MAINTENANCE	8,000	4,041	5,581	394	6,500	8,000
EQUIPMENT PURCHASE+REPAIR	25,000	17,704	17,634	7,487	20,000	25,000
METERS, PUMPS,+STATION REPAIR	24,000	17,635	22,608	12,943	24,000	24,000
DEPARTMENTAL EXPENSES	29,700	18,756	16,197	6,740	25,000	28,700
LIABILITY+PROPERTY INSURANCE	39,900	33,900	39,301	30,154	39,000	42,000
OUTSIDE SERVICES+RENT	95,506	56,253	74,446	59,821	80,000	93,430
MATERIALS+SHOP SUPPLIES	37,000	20,374	25,840	18,087	35,000	32,000
UTILITIES + OIL	36,050	34,078	30,761	15,272	36,000	41,500
GASOLINE & FUEL	8,610	7,964	7,270	3,750	8,000	8,194
SEWER CAPITAL ITEMS	11,000	-	-	-	11,000	2,500
PAYMENT FOR SEWAGE TREATMENT	924,000	962,996	922,157	903,801	924,000	978,701
BOND INTEREST					-	69,000
BOND PRINCIPAL					-	61,500
PRIOR YEAR REFUNDS	3,500	1,756		540	1,000	3,500
DAMAGE CLAIMS	100	-		-	-	100
TRANSFER-SEWER CNR FUND	300,000	121,000		300,000	-	10,000
<b>TOTAL</b>	<b>2,355,269</b>	<b>1,970,004</b>	<b>1,856,031</b>	<b>1,704,264</b>	<b>1,988,247</b>	<b>2,271,861</b>
<b>REVENUE:</b>	<b>ESTIMATED 2021-2022</b>					
USAGE \$275.00 Per EDU	\$2,032,250					
PRIOR YEAR COLLECTION	100,000					
INVESTMENT INCOME	30,000					
PERMIT FEES	10,000					
OUTSIDE SERVICES	15,000					
TOTAL REVENUE	2,187,250					
USE OF FUND BALANCE	(84,611)					
TRANSFER TO USAGE FUND						
<b>TOTAL</b>	<b>2,271,861</b>					
(7465 EDU's @ 99% = 7390 Collection @ \$275.00/EDU)						

**FISCAL YEAR 2021/2022**
**POSITION SUMMARY**

# 158-03000 SEWER USAGE

EMPLOYEE	CLASSIFICATION	PAY PLAN	PRESENT SUMMARY			PROPOSED SUMMARY			
			LEVEL	STEP	AMOUNT	PAY PLAN	LEVEL	STEP	AMOUNT
Richard Peck	Sewer Administrator	E	4	7	91,231	E	4	7	93,315
Wayne Pierson	Sewer Foreman	H	8A	2-3	71,780	H	8A	3-4	77,036
Scott Drinkwater	Sewer Inspector/Maint.	H	5	5	63,461	H	5	5	64,888
Gary Brennan	Sewer Inspector/Maint.	H	5	5	63,461	H	5	5	64,888
Michael Vetica	Sewer Maintainer	H	4A	2-3	53,504	N	4A	3-4	56,137
Laurie Berard (50%)	Assist. Collector Tax/Sewer	N	5	5-6	26,956	N	5	6-7	28,373
Michelle Milardo	Administrative Clerk	N	4	8	49,019	N	4	8	50,133
Michelle LuKas (50%)	Assist. Collector Tax/Sewer	N	6	8	29,251	N	6	8	<u>29,908</u>
					<u>\$448,663</u>				
									<u>\$464,678</u>
Part-Time (Commission Clerk)					\$1,500				\$1,350
Part-Time Seasonal \$13.63/hr		1120							\$15,266
Overtime									\$58,409
									\$539,703
									FICA x .0765 \$41,287
									TOTAL W/ FICA \$580,990

CNR/Non-Recurring Capital

The 2021/2022 Capital Plan  
Usage Line Item: 15803000-79260

Fiscal Year 2021/2022  
Capital Plan Request - Detail

Prepared by: Richard Peck

1.	Shunpike Pump Station Sanitary Sewer Extension Feasibility Study Update
Approximate Cost:	\$10,000 Funding Source: Sewer Fund 26008000-CNR & 15803000-79260-Usage
Description:	Engineering Firm to Update the Northern Industrial Tier Sanitary Sewer Extension Project
Need:	When the full development of Meter Area 4 (the Shunpike Meter Basin) including the N.I.T. East of Shunpike Road, the Shunpike PS pumps, force main and trunk sewers are not adequate and will require to be replaced with larger diameter pipe.
2.	
Approximate Cost:	
Description:	
Need:	

## CNR/Non-Recurring Capital

### Five Year Capital - Projection Equipment Purchase/Capital Improvement Plan

Sewer Fund (15803000-79260-Usage)

Sewer Fund (26008000- CNR)

Fiscal Year 2021/2022

Prepared by: R. Peck

**1st YEAR: (2021/2022)**

1 Engineering Services - Shunpike Pump Station Sanitary Sewer Extension Feasibility Study Update	\$10,000
	<b>\$10,000</b>

**2nd YEAR: (2022/2023)**

1. Replace Truck & Crane for removing Pumps at Pump Stations	\$105,000
2 Replace existing 2008 GMC Pickup w/Plow	\$56,000
	<b>\$161,000</b>

**3rd YEAR: (2023/2024)**

1. Refurbish/Replace 1997 SRECO Sewer Cleaner Pump	\$75,000
2. Sewer Rehabilitation Project	\$200,000
	<b>\$275,000</b>

**4th YEAR: (2024/2025)**

1. Replace existing 2012 GMC Pickup w/Plow	\$65,000
	<b>\$65,000</b>

**5th YEAR: (2025/2026)**

1. Replace Shunpike PS 2003 - 100 Kw Generator	\$35,000
	<b>\$35,000</b>

**Total**

**5-Year Total**

**\$546,000**

<b><u>Estimated Expenditures: With Capital Item(s)</u></b>	<b><u>\$2,271,861</u></b>
<b><u>2021-2022 Estimated Receipts:</u></b>	
User Accounts: (5000 Accounts)	<b><u>EDU \$275</u></b>
(7465 EDU's @ 99% = 7390 Collection @ \$275.00/EDU)	\$2,032,250
Prior Year Collections (all components)	\$100,000
Investment Interest	\$30,000
Permit/Inspection Fees	\$10,000
Outside Services	\$15,000
Total Estimated Revenue	\$2,187,250
Transfer from Sewer Usage Fund Balance	(\$84,611)
Transfer to Sewer Usage Fund Balance	
	<b><u>\$2,271,861</u></b>

