



CROMWELL POLICE DEPARTMENT



Frederick Sifodaskalakis

Chief of Police

TO ALL APPLICANTS FOR A LICENSE TO SOLICIT OR PEDdle

**YOU MUST SUBMIT THE FOLLOWING INFORMATION FOR YOUR APPLICATION TO BE
ACCEPTED AND PROCESSED:**

1. A completed, signed and **notarized** application.
2. A copy of your Birth Certificate, Driver's License or Passport.
3. Copy of Sales Tax Certificate.
4. Evidence of Health Code Compliance, *where applicable*.
5. Proof of application for Cromwell Planning & Zoning Permit, *where applicable*.
6. Application will be processed within five (5) working days,
at which time you will be notified.
7. Upon issuance of license, applicant must pay \$50.00 for each calendar month or
portion thereof; up to the period of one (1) calendar year ending December 31, but
in no event to exceed the maximum fee per year set forth in Connecticut General
Statutes 21-37 (\$200.00)

****NOTE:** ANY ORGANIZATION UNDER 178-12(B) EXEMPT BY THE CHIEF OF POLICE, WITH NUMEROUS PEOPLE SOLICITING WITHIN THE TOWN OF CROMWELL, MUST PROVIDE A LIST OF **EACH INDIVIDUAL** SOLICITING ON BEHALF OF THE ORGANIZATION. THIS LIST SHOULD INCLUDE NAME, ADDRESS, TELEPHONE #, AND DATE OF BIRTH. (ONLY ONE REGISTRATION FEE OF \$5.00 IS REQUIRED FOR THE ORGANIZATION - NOT EACH INDIVIDUAL).

5 WEST STREET, CROMWELL, CT 06416

Tel: 860-635-2256 | www.CromwellPD.com | Fax: 860-632-8248



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NOTE: WHEN WORKING ON BEHALF OF ANOTHER COMPANY:

Please follow these instructions carefully when applying for a Solicitor Permit within the Town of Cromwell:

- 1) One signed, **notarized** application from a "President", or similar title must be received from an individual on behalf of the organization. **This application must be accompanied by a copy of Birth Certificate, Driver's License or Passport of individual.**
- 2) *The fee will be paid only by the Company* (if they are for profit), of which is \$50.00 for each calendar month or portion thereof, up to the period of one (1) calendar year ending December 31, but in no event to exceed the maximum fee per year set forth in Connecticut General Statutes 21-37 (\$200.00)
- 3) Make copies of the enclosed application and submit one for **each individual** that will be soliciting within the Town of Cromwell.
- 4) Each of the above individual applications **must** be accompanied by a copy of their Birth Certificate, Driver's License or Passport. Each application must have original applicant's signatures (faxed applications, etc. are not acceptable).
- 5) No lists are acceptable on the day on which the organization plans to solicit within Town. ***Each individual must have already applied, been approved and received both a copy of the license for the organization and a badge for themselves before soliciting within Town.***

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