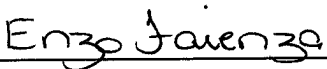


TOWN OF CROMWELL
LEGAL NOTICE
NOTICE OF SPECIAL TOWN MEETING
APRIL 29, 2015

On the 29th of April, 2015, at 7:00 p.m. at the Cromwell Town Hall, 41 West Street, Cromwell, The Town Council of the Town of Cromwell will hold a special town meeting to approve the Other Fund Budgets as follows

1. Sidewalk Fund -\$15,000
2. Dog Fund - \$24,024

The budgets are on file and available for public inspection in the Office of the Cromwell Town Clerk, located at 41 West Street, Cromwell, Connecticut



Enzo Faienza, Mayor (Re)
For the Town Council

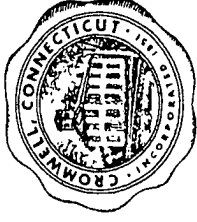
**ANIMAL CONTROL
DEPARTMENT**

Fiscal Year 2015 - 2016

Proposed Budget



**CROMWELL
POLICE DEPARTMENT**
5 WEST STREET
CROMWELL, CT 06416



ANTHONY J. SALVATORE, SR.
CHIEF OF POLICE

PHONE: (860) 635-2256
FAX: (860) 635-8248

January 15, 2015

Jonathan Sistare
Town Manager
Town of Cromwell
41 West Street
Cromwell, CT 06416

Subject: *Animal Control Budget for Fiscal Year 2015-2016*

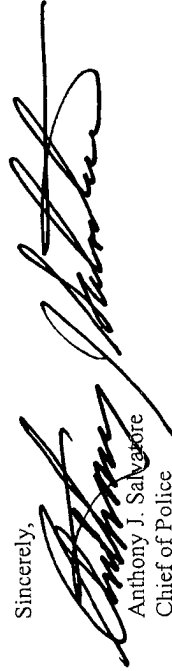
Dear Mr. Sistare:

Attached is my proposed Budget for the Animal Control Department for Fiscal Year 2015-2016.

I have prepared this Budget with line item amounts remaining the same, except for the Wages based on contractual obligations. However, I would like to point out that because of funds available in the Fund Balance account, this budget actually came in approximately \$2,000 less than last year's.

I would like to thank you for your consideration of this Budget and look forward to meeting with you to discuss it at your convenience.

Sincerely,


Anthony J. Salvatore
Chief of Police

AJS/md

DEPARTMENT - ACCOUNT	ESTIMATED EXPENDITURE 2014-2015	DEPARTMENT REQUEST 2015-2016
36. ANIMAL CONTROL		
SALARIES.....	62,160	63,803
PART-TIME WAGES.....	7,000	7,000
OVERTIME WAGES.....	2,500	2,500
DOG DAMAGES.....	50	50
CONTRIBUTION.....	13,024	9,524
CAPITAL PURCHASES.....	0	0
TOTAL.....	84,734	82,877
DOG FUND		
VETERINARY FEES.....	4,000	4,000
OUTSIDE SERVICES.....	11,124	11,124
VEHICLE MAINTENANCE.....	1,500	1,500
EQUIPMENT REPAIR AND REPLACEMENT.....	1,000	1,000
DEPARTMENTAL EXPENSE.....	1,200	1,200
TRAINING/WORKSHOPS.....	1,000	1,000
UNIFORMS.....	1,200	1,200
GASOLINE & OTHER FLUIDS.....	3,000	3,000
TOTAL.....	24,024	24,024
FUNDING		
FEES INCOME.....	6,500	6,500
FUND BALANCE.....	3,000	8,000
GENERAL FUND.....	14,524	9,524
TOTAL.....	24,024	24,024
REVENUE.....MUNICIPAL CITATIONS.....	1,000	1,000

**TOWN OF CROMWELL
POSITION SUMMARY**

PAGE 2

ANIMAL CONTROL

		PRESENT SUMMARY				PROPOSED STATUS			
EMPLOYEE	CLASSIFICATION	PAY PLAN	LEVEL	STEP	AMOUNT	PAY PLAN	LEVEL	STEP	AMOUNT
Cheryl Gagnon	Animal Control Officer	MACO		8	60,949	MACO		8	62,160
Assistant ACO	Assistant Animal Control Officer Stipend	MACO		P/T	7,000	MACO		P/T	7,000
Overtime					2,500				2,500
ANIMAL CONTROL DEPARTMENT	TOTAL				70,449	TOTAL			71,660

**TOWN OF CROMWELL
BUDGET EXPLANATION**

PAGE 3

**DEPARTMENT: Animal Control
FISCAL YEAR: 2015-2016**

LINE ITEM	
SALARIES	FULL TIME ANIMAL CONTROL OFFICER
PART-TIME WAGES	ASSISTANT ANIMAL CONTROL OFFICER
CONTRIBUTION	THE DOG FUND IS A SEPARATE FUND TO ACCOUNT FOR ALL THE ACTIVITY IN THIS AREA EXCEPT PAYROLL. THE DOG FUND'S REVENUE SOURCES ARE FEES AND ITS OWN FUND BALANCE IF ANY. IF THERE IS NOT ENOUGH REVENUE TO COVER THE EXPENDITURES, THE GENERAL FUND MUST CONTRIBUTE THE DIFFERENCE. SINCE THIS IS A BALANCING SITUATION, THE DOG FUND BUDGET SHOULD BE CONSIDERED FIRST.
OVERTIME	ESTIMATED AT LEVELS NECESSARY FOR THE FULL TIME ANIMAL CONTROL OFFICER TO COVER FOR THE ASST. ANIMAL CONTROL OFFICER.
DOG DAMAGES	REPAYMENT FOR INJURED OR KILLED DOMESTICATED ANIMALS CAUSED BY AN UNKNOWN OWNER'S DOG.
DEPARTMENTAL EXPENSE	PRINTING OF OFFICE FORMS, LICENSE NOTICE CARDS, WRITTEN WARNING NOTICES, FORMS AND RELATED COSTS TO THE OPERATION OF THE ANIMAL CONTROL OFFICE, ETC.
TRAVEL & MEETINGS	TRAINING, TRAVEL, MEETINGS, DUES, AND RELATED COSTS, ETC.
LEGAL NOTICES	LOCAL PAPERS, ADVERTISEMENTS FOR IMPOUNDED DOGS.
OUTSIDE SERVICES	LEASE WITH TOWN OF BERLIN FOR ANIMAL SHELTER, PLUS DAILY CHARGES OF IMPOUNDED DOGS & CATS, ETC. IN ADDITION TO RELATED COSTS OF HOUSING OR SHELTERING ANIMALS AT OTHER FACILITIES.
VEHICLE MAINTENANCE	REQUIRED SERVICES, TIRES, WASHING SERVICE, GENERAL UPKEEP AND COST RELATED TO MAINTAINING THE ANIMAL CONTROL VAN, ETC.
EQUIPMENT REPAIR & REPLACEMENT	CAGE TRAPS, HOLDING CAGES, RADIO REPAIRS, LIGHTING, MISC. COST RELATED TO ANIMAL CONTROL EQUIPMENT.
VETERINARIAN FEES	COST RELATED TO MISCELLANEOUS TREATMENT OF DOGS & CATS, ETC. (OWNERS UNKNOWN)
UNIFORMS	REPLACEMENT AND CLEANING OF UNIFORMS. REPLACEMENT OF DAMAGED UNIFORMS. PURCHASE OF MISCELLANEOUS UNIFORM ITEMS AND EQUIPMENT FOR ANIMAL CONTROL PERSONNEL.
GASOLINE & FLUIDS	GASOLINE, OIL AND FLUIDS FOR ANIMAL CONTROL VAN, ETC.
DATA PROCESSING	COSTS ASSOCIATED WITH DATA PROCESSING FOR DOG LICENSES.

DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2014	ACTUAL EXPENDITURE 2012-2013	ACTUAL EXPENDITURE 2013-2014	ACTUAL EXPENDITURE DEC. 31, 2014	ESTIMATED EXPENDITURE 2014-15	DEPARTMENT REQUEST 2015-16	TOWN MANAGER RECOMMENDED	TOWN COUNCIL RECOMMENDED	BOARD OF FINANCE RECOMMENDED
SIDEWALK PROGRAM FUND									
MISCELLANEOUS REPAIRS	10,700	5,000	-	10,338	10,338	15,000	15,000		
TOTAL	10,700	5,000	-	10,338	10,338	15,000	15,000	-	-

THIS FUND IS TO BE USED FOR THE IMPROVEMENT AND EXPANSION OF THE TOWN'S SIDEWALK SYSTEM. THE TOWN MANAGER WILL APPROVE ALL REPAIR PROJECTS. SPECIFIC EXPANSION PROJECTS WILL BE APPROVED BY THE TOWN COUNCIL. THE APPROPRIATION IS FOR ENGINEERING, DESIGN, MATERIALS, SUPPLIES, LABOR AND ANY ITEM DIRECTLY RELATED TO THE PROJECT.