


**Cromwell Library Commission**  
**Regular Meeting**  
**Monday, October 21, 2019 at 7:30 p.m.**  
**Arch Room, Town Hall**  
**Record of Votes and Minutes**

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Nov 14, 2019 11:52A  
JoAnn Doyle  
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**Present:** Chairman Marie Roberto, Barbara Grotheer, Margaret Colella, Martha Rennie, Al Dickerson

**Absent:** Diane Mongold, Kathy Newton

**Also Present:** Library Director Kara Canney, Gerald Seagrave

**1. Call to Order:** The meeting was called to order by Chairman Roberto at 7:35 p.m.

**2. Approve/Amend Agenda:** The October 21, 2019 agenda was approved. Martha Rennie made a motion to approve the agenda; Seconded by Barbara Grotheer. In favor: Chairman Roberto, Barbara Grotheer, Margaret Colella, Martha Rennie. *Motion passed.*

Al Dickerson and Gerald Seagrave joined the meeting.

**3. Approval of Minutes of September 9, 2019:** Margaret Colella made a motion to approve the minutes; Seconded by Martha Rennie. In favor: Chairman Roberto, Margaret Colella, Martha Rennie. Barbara Grotheer and Al Dickerson abstained. *Motion passed.*

**4. Town Council Liaison comments:** None

**5. Citizens' comments:** None

**6. Reports:**

- a. Chairman: Chairman Roberto raised the topic of reviewing the Policies of the Library Commission. Director Canney will advise on when the Commission can begin to look at policies and current practice.
- b. Library Director: Director Canney reviewed the Director's Report. A quote was received for the security entrance to the library. Work on the fire panel is completed. There will be a meeting on Wednesday, October 23rd to discuss the renovation punch list.

Director Canney reported that circulation has increased.

Martha Rennie made a motion to accept the Director's Report with Statistics as written; Seconded by Margaret Colella. *All in favor. Motion passed.*

- c. Finance Report: Director Canney reported that she recently learned that Eileen Branciforte had put away \$16,000 in a separate account for a library grant. This account is not shown on the Budget Report.

Al Dickerson expressed concern that this account existed unknown, and is not reflected in the Library Budget Report. Chairman Roberto recommended that the Commission review on a quarterly basis to accept accounts that are designated Library Use such as: the aforementioned grant account for the building, a gift account, and an account earmarked for the historical room.

Director Canney reported on the use of programming funds. Emily, the Children's Librarian, has a wish list for coding for Children's Department use, and for a preschool playgroup. Director Canney reported that Emily and Emma are doing a great job keeping bestsellers and popular titles on the shelves. Director Canney shared her plans to continue the use of programming funds in the new space.

Martha Rennie made a motion to accept the Director's Finance Report; Seconded by Barbara Grotheer. *All in favor. Motion passed.*

**7. Old Business:** Martha Rennie inquired about the completion date on construction. Director Canney responded that the project is awaiting a new plaque and the Certificate of Occupancy, among other things.

**8. New Business:** None

**9. Other:** None

**10. Next regular meeting date:** November 18, 2019

**11. Adjournment:** Barbara Grotheer made a motion to adjourn the meeting; Seconded by Martha Rennie. In favor: Chairman Roberto, Barbara Grotheer, Margaret Colella, Al Dickerson, Martha Rennie. *Motion passed.* Meeting adjourned at 8:22 p.m.

Respectfully submitted,



Rachel E. Novak  
Recording Clerk