

CROMWELL LIBRARY COMMISSION

Regular Meeting

Monday, March 13, 2017 @ 7:30 p.m.

Arch Room

Record of Votes and Minutes

RECEIVED FOR FILING
3-15 2017 at 12:29 P.
TOWN CLERK'S OFFICE
CROMWELL, CONN.

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TOWN CLERK

Present: Chairman Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton, Al Dickerson
Absent: Diane Mongold, Martha Rennie
Also Present: Mary Payne, President, Friends of the Library; Library Director Drusilla Carter; Gerald Seagrave

1. Call to Order—The meeting was called to order at 7:30 p.m. by Chairman Marie Roberto.
2. Approve/Amend Agenda—*Barbara Grotheer moved to approve the March 13, 2017 agenda. Seconded by Margaret Colella. In favor: Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton, Al Dickerson.*
3. Approval of Minutes of February 6, 2017—*Barbara Grotheer moved to approve the minutes of February 6, 2017, as amended. Seconded by Kathy Newton. In favor: Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton, Al Dickerson.*
Amendments: 6.a. Spelling should be Cromwell *Chronicle*. 3rd paragraph, page two should read with Anthony Salvatore (removed the).
4. Citizens' Comments—None.
5. Town Council Liaison Comments—None.
6. Reports:
 - a. Chairman—Marie Roberto asked Drusilla about the ACLB (Association of Connecticut Libraries) and joining that association. Paperwork needed is being worked on. Marie also thanked Drusilla for all she is doing in getting the library in order.
 - b. Library Director's Report—A copy of the Library Director's Report for February 2017 was distributed. Highlights:

--We now have architects. The town put out a combined PRF/RFQ and had nine firms respond. Two were eliminated because they did not file complete proposals. The Town Engineer, the head of Finance, the head of Public Works,

and the Library Director reviewed the remaining seven. The field was narrowed to three of which Silver Petrucelli was the lowest bid. This is the same firm Drusilla worked with in Willimantic and we will have some of the same members on the project team. Very pleased with the outcome. If all goes according to plan, they should begin the design process by the end of March and have the drawings done by the end of June. The staff is excited about this. The project will include space with a lot of flexibility, a better work flow, etc. Once the contracts have been signed, we should be hearing from the firm and meet with the project team.

--Budget hearings have begun. The Library's budget as submitted to the Town Council is identical to the budget for the current fiscal year. The Town Manager eliminated the request for an additional full time position. There will be a 20 hour per week position opening starting July 1st which will be listed in May.

--Current projects: Weeding the paperback collection to make it more user friendly and working to improve some of the patron areas in the library. The reference desk is now part of the main service desk so patrons only have one "service point" for any of their needs. Working on better signage for the reference desk. There is a more welcoming reading area in the new magazine section. Working hard to make the teen area more teen-friendly. So far the feedback from patrons has been overwhelmingly positive and we are noticing that people spend more time sitting in the reading area browsing magazines or flipping through books.

The commission members noted they were delighted with the reorganization of the library. Barbara Grotheer inquired about express books. Drusilla noted that express books have been eliminated since new books cannot be loaned outside the library (this is being done statewide).

Margaret Colella then moved to accept the Library Director's Report for February 2017. Seconded by Kathy Newton. In favor: Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton, Al Dickerson.

The February 2017 Library Director's Statistics Report was distributed. Drusilla noted everything is coming along the way it should. *Barbara Grotheer then moved to accept the February 2017 Library Director's Statistics Report. Seconded by Margaret Colella. In favor: Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton, Al Dickerson.*

c. Library Finance Report--The February 2017 Library Finance Report was distributed. The finances were in good shape. *Kathy Newton then moved to accept the February 2017 Library Finance Report. Seconded by Barbara Grotheer. In favor: Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton, Al Dickerson.*

7. Old Business--None.

8. New Business--Drusilla will attend the CLA Conference in Groton on May 4th and 5th.

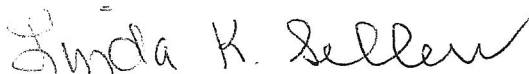
9. Other--Mary Payne, president of the Friends of the Library, gave a brief talk. She noted the Friend's annual meeting was held in February. There are 23 life members and 28 current members. Dues are \$10 per year. Mary added the Friends welcome anyone that would like to become a member. Their next meeting is 6:30 p.m. in the Arch Room on Thursday, March 16th. The Friends of the Library raise money having book sales in the spring and fall. They have added a DVD and CD sale. They have also raised money by participating in the town-wide tag sale down in Community Field. This year it will be held at the Library on April 29th. The money raised by the Friends pays for the library's museum passes, children's and other library programs. The Friends participated in Halloween on Main giving out free books to the children. The Friends also sponsored a winter concert in the Arch Room--they need to look for a larger room due to the high attendance of the concert. This year for the first time the Friends will be having a tea social in April.

Marie noted the library use to have a "free Friday" where there would be a designated area where a patron could take a free book. Mary will be bringing this suggestion to the Friends.

10. Next regular meeting date: April 10, 2017.

11. Adjournment--*Kathy Newton moved to adjourn at 8:35 p.m. Seconded by Barbara Grotheer. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Al Dickerson.*

Respectfully submitted,



Linda K. Sellew

Library Commission Clerk