

Cromwell Library Commission
Regular Meeting
Monday, December 12, 2016
7:30 p.m.
Arch Room

Record of Votes and Minutes

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Present: Chairman Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella,
Al Dickerson, Martha Rennie
Absent: Diane Mongold
Also Present: Lois Meltzer, Acting Library Director; Gerald Seagrave

1. Call to Order--The meeting was called to order at 7:35 p.m. by Chairman Marie Roberto.
2. Approve/Amend Agenda--*Barbara Grotheer moved to approve the December 12, 2016 agenda. Seconded by Margaret Colella. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson.*
3. Approval of November 14, 2016 Minutes--*Margaret Colella moved to approve the minutes of November 14, 2016 as amended. Seconded by Kathy Newton. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson. Amendments: --6a should read: Marie Roberto noted receiving a note from Eileen Branciforte, our retired Library Director, conveying thanks and appreciation to the Library Commission for all their support in the past. --6a paragraph 3 should read: all of whom were from Connecticut. --6b paragraph 3 should read: Christina. --Under New Business the meeting date changes for 2017 were from February 13th to February 6th; and, due to October 9th being Columbus Day, that meeting will be held on October 16th.*
4. Citizens' Comments--Gerald Seagrave has forwarded to the Director of the Connecticut Library Association the news that J. Drusilla Carter has been hired as the new Director of the Cromwell Belden Public Library.

Marie Roberto noted that Mayor Enzo Faienza will be coming to the January 2017 Library Commission meeting. (7:40 p.m. Martha Rennie arrived)

5. Town Council Liaison Comments--None

6. Reports:

a. Chairman--Marie Roberto sent a note to Diane Mongold that the Library Commission members missed her and invited her to the Library's open house this Saturday, December 17th, from 10 a.m. to 3 p.m., and the Library Commission meeting in January to meet our new Library Director.

During the interview for the Library Director, Marie Roberto shared the following about our new Library Director, J. Drusilla Carter:

- Has an open door policy with staff.
- Has prepared budgets in the past.
- Emphasized outreaching to the public -- has worked with Head Start in Willimantic.
- Has facilities planning experience. Has worked with architects and construction crews.
- Interest in computer classes.
- Would like to have a tech "petting zoo" so people can get use to putting their hands on tech equipment.
- Has been involved in writing grants.
- Has worked with unions in the past.
- Works with her advisory board in her present position.
- Is outgoing and personable.
- Interested in making sure people are pulling together to accomplish the goals of the library.

Marie Roberto added the Library Commission is looking forward to meeting her next month. Once Drusilla is here, the next step would be for us to talk about an architect. Kathy Newton added this is on the January Town Council agenda. Final drawings need to be submitted to the State.

Lois Meltzer has mailed information packets about Cromwell to the new Library Director.

b. Library Director--The November 2016 Library Director's Update and Library Statistics for November 2016 were distributed. Lois Meltzer noted the statistics for Juvenile attendance has decreased even though there were 10 to 12 programs offered in the month of November. *Barbara Grotheer moved to accept the reports. Seconded by Martha Rennie. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson, Martha Rennie.* The Library Commission thanked Lois Meltzer for all she has done in the past months as acting Library Director.

c. Finance Report--Lois Meltzer noted the Library budget is over in the part-time account due to irregular staffing this year. The full-time account is in the black due to Eileen Branciforte retiring on October 1, 2016. *Martha Rennie then moved to accept the*

November 2016 Library Finance Report. Seconded by Kathy Newton. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson, Martha Rennie.

7. Old Business--None.


8. New Business--Barbara Grotheer noted the Library will be having an open house this Saturday, December 17th from 10 a.m. to 8 p.m. Lois Meltzer added the staff will be having a potluck lunch next Wednesday, December 21st from 11 a.m. to noon. The Library Commission is welcome to attend.

9. Other--None.

10. Next Regular Meeting Date: January 9, 2017.

11. Adjournment--*Margaret Colella moved to adjourn at 8:45 p.m. Seconded by Kathy Newton. In favor: Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson, Martha Rennie.*

Respectfully submitted,



Linda K. Sellew

Library Commission Clerk