

Cromwell Public Schools

"Placing Students First" www.cromwell.k12.ct.us

Central Administrative Offices PH: 860-632-4830

9 Captain James Mann Memorial Drive

Cromwell, CT 06416-1398 FAX: 860-632-4865

Dr. Enza Macri Superintendent of Schools 860-632-4839 Michele DiMauro Director of Human Resources 860-632-6043 Sari O'Leary
Director of Student Services
860-632-4831
Ann Burke
Director of Financial Services
860-632-4837

March 17, 2020

Dear Parents/Guardians,

Thank you so much for your patience and for being a caring community during these uncertain times. We are writing with additional guidance as we prepare for closures that may extend past the original time frame. At this time, Governor Lamont has mandated all schools close through March 31st and potentially longer. To protect our faculty and staff, we have identified essential employees and only those people identified will be on site in-district. Everyone else will be working from home.

At this point, the governor has officially waived the 180 day requirement without the June 30th restriction. Going forward, we will not be making up missed days and school will be ending as planned on June 15, 2020. However, we are planning for meaningful learning experiences for our students while they are home.

EXPECTATIONS

We will not mandate students complete this work since students and families will all be handling this closure differently and will be facing unique challenges during this time, but as educators we **strongly** encourage students to take advantage of these learning opportunities to avoid any learning regression. We will continue to provide students and families with activities that are accessible from home, but assignments will not be graded.

TEACHER AVAILABILITY

Teachers and administrators will be available to:

- Respond to emails at least two times a day (once in the morning and once in the afternoon) at a minimum.
- Provide feedback on student work when appropriate, but not grades.
- Update the Google Classrooms/Website to provide additional materials every two weeks. The codes and the link to the ECS web page are below.
- Link to Supplemental Learning Web page.

We understand the challenges this situation puts us in as professionals, parents and community members. We are being mindful to protect the students, staff and community from the virus so the buildings will be closed and not accessible during the school closure.

MEAL DISTRIBUTION

Like many other districts, we will be providing our families with "grab and go" breakfast and lunch meals that will be distributed during our closure. Families are invited to pick-up two days' worth of grab and go meals at ECS on Mondays, Wednesdays and Fridays beginning this Wednesday, March 18, 2020, from 9am-12pm. The every other day pick up is designed to have fewer interactions with others. Pick up for these meals will be done in the safest manner possible.

PERSONAL SAFETY

Please take heed of the advice below to keep yourself and your family as healthy as possible. The CDC recommends the following to protect your child from COVID-19 by teaching them to do the following things we all should do to stay healthy:

- Clean hands often using soap and water or alcohol-based hand sanitizer.
- Avoid people who are sick (coughing or sneezing)
- Clean and disinfect high-touch surfaces daily in household common areas (e.g. tables, hard-backed chairs, doorknobs, light switches, remotes, handles, desks, toilets, and sinks).
- Launder items including washable plush toys as appropriate in accordance with the manufacturer's instructions. If possible, launder items using the warmest appropriate water setting for the items and dry items completely. Dirty laundry from an ill person can be washed with other people's items.

Additional information on preventing COVID-19 can be found at www.CDC.gov/coronavirus.

We will get through this difficult time by working together. Thank you for being a partner in fighting the spread of coronavirus in our community. Please take care of yourself and your family. Contact your building principals with any questions. Should you need additional information, below are contacts to the various central office departments.

Sincerely,

Enza Macri, Ed.D Superintendent

emacri@cromwell.k12.ct.us

Keri MacLean, Ed.D
Director of Curriculum and Instruction
kmaclean@cromwell.k12.ct.us

Sari O'Leary
Director of Student Services
soleary@cromwell.k12.ct.us

Sandra Shaw
Food Service Operations
sshaw@cromwell.k12.ct.us

Ann Burke
Director of Financial Services
aburke@cromwell.k12.ct.us

Tommy Litwinczyk
Director of District Operations
tlitwinczyk@cromwell.k12.ct.us