**FOOD LICENCE APPLICATION**

**SEASONAL/TEMPORARY (7 DAYS OR LESS)**

**TOWN OF CROMWELL HEALTH DEPARTMENT PROCEDURES**

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**All food vendors are to complete a food service application for the Health Department.** “Food Service” includes the dispensing or sale of any food or food products.

* Application to include: copy of current food license from any town **and** a copy of last inspection.
* Copy of QFO/Certified Food Protection Manager for Class II, III and IV.
* Single event fee: $50.00 (One Day) Multiple days: Fees by classification.
* Farms and non-profits are exempt from fees. Application is required.
* A completed application may be emailed to: Afletcher@cromwellct.com
* Fees paid prior to event.
* Application must be approved prior to participating in any event.
* Copy of Cottage Kitchen License from State of Connecticut if applicable.
* Floor plan of vending space/vehicle.

Completed application along with fee and documentation must be submitted **five (5) work days** **prior** to the event. Approval is also required from The Cromwell Police Department. A Food License is required of **ALL** food vendors to participate in any event.

Attached: Health Department application for a Seasonal/Temporary License

Contacts: Cromwell Health Department: (860) 632-3426

 Cromwell Police Department: (860) 635-2256 ext. 13

F:Farmers Market/Seasonal Application 2023

**Office: (860) 632-3426 Business Hours: M-F 8:30 am TO 4:00**

**Fax: (860) 632-3493 www.cromwellct.com**



**TOWN OF CROMWELL**

**HEALTH DEPARTMENT**

**Phone: 860-632-3426 Fax: 860-632-3493**

* **SEASONAL FOOD SALES**
* **TEMPORARY FOOD SALES (ONE TIME EVENT)**

Event:

Place of Event:

Date(s) of Event: Time(s) of Event:

Temporary/Seasonal Food Service:

* No food preparation, individual portions or samples
* Food preparation, individual portions or samples
* Concession stand – Civic/Non-Profit Group
* Farmer selling farm products.
* \*NOT-FOR-PROFIT STATUS REQUESTED – (Fee Waived). The above temporary food service establishment is operated by a non-profit organization exempt from federal taxes AND exempt from local real estate and personal property tax. **IRS and/or State of CT Department of Revenue Services determination letter(s) may be requested with this application.**

**List complete menu and sources of food product. (Please attach a copy of your menu)**

**How will perishable foods be transported and held until used?**

**Where and how will foods be prepared and held until served?**

**What facilities exist that will be used for:**

Equipment & Dishwashing:

Hand Washing:

Refuse Disposal:

Fly Control:

Lavatories – Public & Workers:

**BASIC FOOD BOOTH REQUIREMENTS**

**FOR SEASONAL/TEMPORARY EVENTS**

KEEP FOODS AT SAFE TEMPERATURES:

 HOLD ALL COLD FOODS BELOW 45\*F

 HOLD ALL HOT FOODS OVER 140\*F

 REHEAT FOODS TO 165\*F

 COOK ALL FOOD BEING PREPARED TO MINIMUM TEMPERATURE

POULTRY 165\*F, PORK 150\*F, BEEF 140\*F, GROUND BEEF 155\*F,

ALL OTHER FOODS 165\*F

WASH HANDS FREQUENTLY AND USE GLOVES/OR UTENSILS WHEN DISPENSING FOOD

SANATIZE UTENSILS AND CUTTING BOARDS (USE BLEACH SOLUTION)

DO NOT CROSS CONTAMINATE (SEPARATE RAW & COOKED FOODS)

USE UTENSILS — NOT YOUR HANDS

KEEP FOODS COVERED

DO NOT EAT WHILE WORKING

WEAR HAIR RESTRAINTS/HATS WHEN PREPARING FOODS

DO NOT WORK IF YOU ARE ILL

WASH HANDS AFTER USING RESTROOM



**Town of Cromwell**

**Health Department**

**41 West Street**

**Cromwell, CT 06416**

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| **CHECKLIST** | **REQUIRED** | **PROVIDED** |
| Probe Thermometer Available | X |  |
| Cold Holding (type) Coolers/Refrigeration | X |  |
| Hot Holding (type) Grills/Warmer | X |  |
| Plastic Wrap | X |  |
| Hand wash (type) as shown | X |  |
| Extra Utensils/approved containers | X |  |
| Washing of utensils | X |  |
| Cleanable counters – tables | X |  |
| Disinfections – Bleach – 50 P.P.M. | X |  |
| Wastewater disposal | X |  |
| Grease disposal | X |  |
| Garbage containers & disposal | X |  |
| Paper towels available and used | X |  |
| Clean outer garment | X |  |
| Food/Paper & Plastic Goods off ground | X |  |
| Light Shields | X |  |
| Rules posted – enclosed | X |  |
| Log sheet below | X |  |
| Floor/roof covering - tents | X |  |

Comments: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_