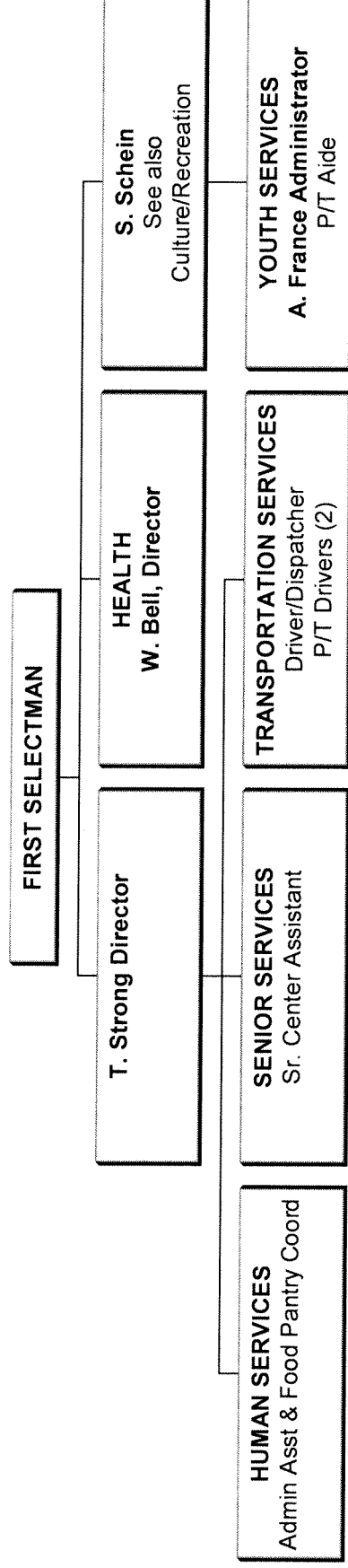
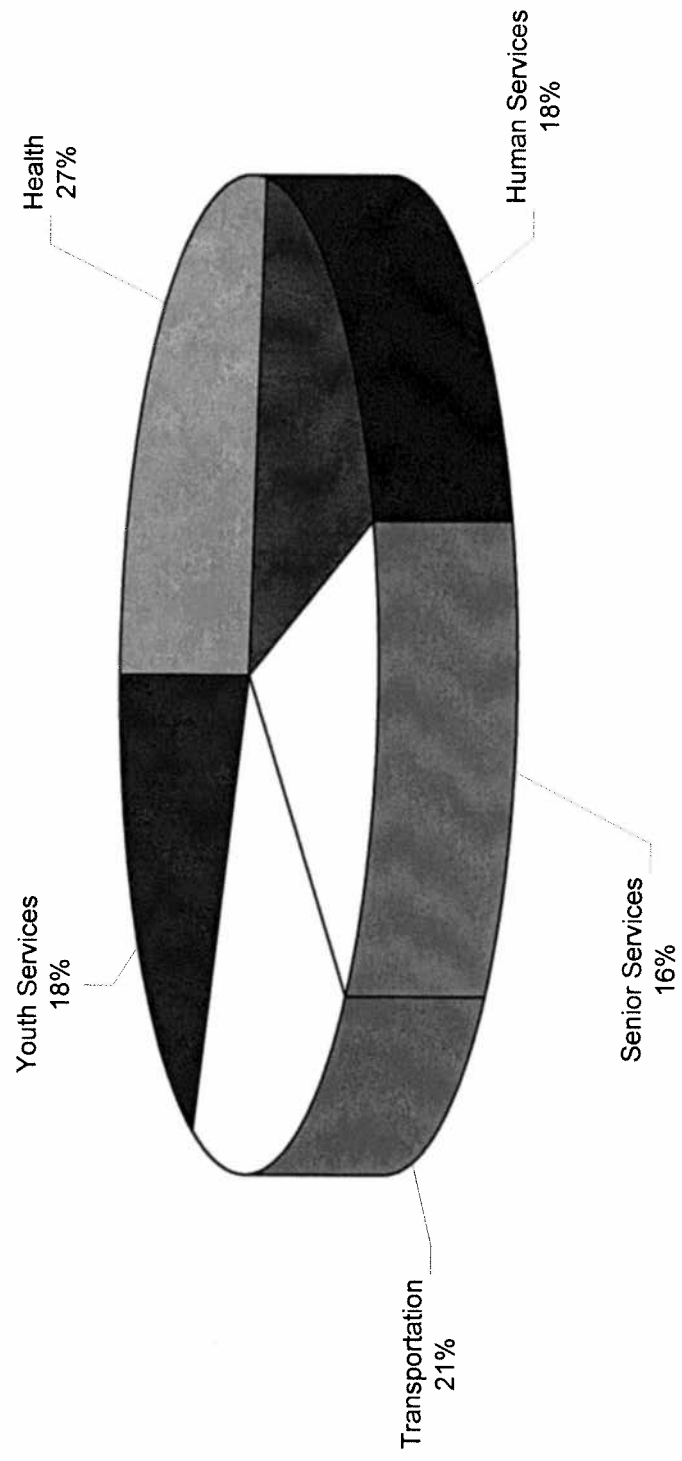


Human Services



Human Services



DEPARTMENT-
ACCOUNT

ADJUSTED
BUDGET
DEC. 31, 2011

ACTUAL
EXPENDITURE
2009-2010

ACTUAL
EXPENDITURE
2010-2011

ACTUAL
EXPENDITURE
DEC. 31, 2011

ESTIMATED
EXPENDITURE
2011-12

DEPARTMENT
REQUEST
2012-13

FIRST
SELECTMAN
RECOMMENDED

BOARD OF
SELECTMEN
RECOMMENDED

BOARD OF
FINANCE
RECOMMENDED

37. HEALTH DEPARTMENT

WAGES	77,118	65,293	72,118	37,229	77,118	77,118	77,118	77,118	77,118
PART-TIME WAGES W/GRANT	13,000	8,816	9,624	4,305	13,000	13,000	13,000	13,000	13,000
DEPARTMENTAL EXPENSES	2,900	2,471	3,341	1,454	2,900	2,900	2,900	2,900	2,900
REG.2 MENTAL HEALTH BOARD	737	737	737	737	737	737	737	737	737
PUBLIC HEALTH NURSING	8,000	8,640	6,729	2,340	8,000	8,000	8,000	8,000	8,000
BEHAVIORAL HEALTH SERVICE	2,500	2,500	2,500	-	2,500	2,500	2,500	2,500	2,500
COMMUNITY HEALTH CENTER	-	1,300	-	-	-	-	-	-	-
SEXUAL ASSAULT CRISIS SVC.	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200	1,200
RUSHFORD CENTER	2,500	2,500	2,500	-	2,500	2,500	2,500	2,500	2,500
KUHN CENTER	2,800	2,800	2,800	-	2,800	2,800	2,800	2,800	2,800
SUBSTANCE ABUSE COUNCIL	500	500	500	-	500	500	500	500	500
MOSQUITO CONTROL	34,000	38,840	39,280	28,780	34,000	34,000	34,000	34,000	34,000
TOTAL	145,255	135,597	141,329	76,045	145,255	145,255	145,255	145,255	145,255

POSITION SUMMARY

		PRESENT SUMMARY			PROPOSED SUMMARY				
EMPLOYEE	CLASSIFICATION	PAY PLAN	LEVEL	STEP	AMOUNT	PAY PLAN	LEVEL	STEP	AMOUNT
J. Wesley Bell (11/8)	Director of Health	E	4	8	\$77,118	E	4	8	\$77,118
PART TIME									
Salvatore Nesci	Reg. Sanitarian	E	4	8	\$13,000	E	4	8	\$13,000
(approx 7 hrs. per week)					\$13,000				\$13,000

REGION II REGIONAL MENTAL HEALTH BOARD, INC.

November 9, 2011

Finance Director
Town of Cromwell
41 West Street
Cromwell, CT 06416

NOV 8 1 AM

Dear Finance Director,

This is a letter of request from the Region II Regional Mental Health Board for Fiscal Year 2012-2013 for support of our efforts to plan, review, evaluate and improve mental health services in the thirty-six towns and cities of South Central Connecticut.

The Region II Board and its Catchment Area Councils were created by Connecticut general statutes in 1974 to assure that each town was afforded a citizen voice in advising the Commissioner of Mental Health in policy setting and funding, as well as the determination and maintenance of appropriate mental health services at the local level. With the July 1, 1995 creation of the Department of Mental Health and Addiction Services, these mandated tasks have continued and broadened. Your city/town representative **Jennifer Donohue** is actively involved in our efforts to achieve a quality regional mental health system.

The Regional Mental Health Boards were developed in the belief that it would not be cost effective for individual towns to provide the kind of planning, review and evaluation of services that is necessary to both establish and maintain a regional service system. The Board's budget supports two and one half-staff persons and an office. This work in turn enables the thousands of volunteer hours donated by approximately 100 volunteer consumer and professional Catchment Area Council and Regional Mental Health Board members. Through their efforts, needs are assessed, mental health programs are monitored, and advocacy work is done for increased state and federal funding for mental health services.

State funding of all human service programs has been cut in recent years and, as you know, this year the cuts have been even more significant. Meager increases have not kept pace with the increased volume of consumers and costs such as fuel oil, gas, etc. Managed care, privatization and mergers have all had major impacts on services. The quality state mental hospital and community mental health service system that the Catchment Area Councils and Regional Mental Health Boards have worked so hard to develop in the last 36 years is in danger. Sometimes hospital patients or prisoners with psychiatric illness are discharged precipitously into communities where state funded mental health services are already at capacity. Such a scenario has a devastating effect upon the quality of life for those persons and sometimes on public safety. In the past, we have advocated successfully for the transfer of resources with clients as they move to the community. More such initiatives are necessary since state hospitals have closed and more clients have moved to the community or to specialized services at Connecticut Valley Hospital. Our board and councils are working closely with DMHAS and local mental health authorities to plan these complex changes from a client and local point of view.

P.O. Box 351, Middletown, CT 06457
Phone: 860-262-5027 * Fax: 860-262-5028 * Email: southcentral@rmhb2.org
www.southcentralhealth.org

Our voluntary citizen advisory process is hard at work at the local level. We are advocating for no further cuts in essential programs. We are working with local mental health provider agencies and family and client groups to restructure community programs so that more can be done with less. We are members of the Keep the Promise Coalition advocating for adequate funding for community supports for mental health services at the local and state level.

In this difficult period of State fiscal restraint and reorganization, the dedicated work of our volunteers provides for both an essential and efficient form of accountability. We need your support more than ever.

In the last thirty-seven years, the Board has requested town and city contributions in order to augment state funding. The request is based upon the formula of \$0.06 per capita from the 1990 census. In the current fiscal year we will receive \$35,000 funding from 33 of the 36 towns in Region II. We will receive only \$105,499 from the State. (This does not fully cover our expenses). Town donations are essential to our operation. Following is your community's donation for FY 2011-2012 and the requested amount for 2012-2013:

<u>Town of Cromwell</u>	0.06 per capita
Donation for FY 2012-2013	\$737.00
Your donation for FY 2011-2012	\$737.00
Requested amount for 2011-2012	\$737.00

We urge you to support our efforts at the \$0.06 1990 census donation level.

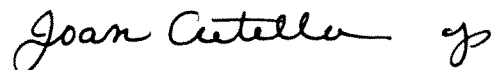
Your contribution to the Board will assure that there will be competent professional staff available to assist our citizen volunteers in effectively representing your town. It will help them carry out their duties to assure that both State and Federal dollars coming into the region are providing the most efficient and effective mental health services and that essential services are not eliminated.

Your town/city representative Jennifer Donohue and other members of Catchment Area Council #10 would be happy to meet with you and your council to discuss our work further if you wish.

We certainly hope that you will act favorably upon our request. We have enclosed a copy of our most recent annual report, our current year's budget, our contract with the Dept. of Mental Health and Addiction Services and information about our mandated activities. If there is any further information you need, please let us know.

If you have any questions regarding our role and function and the requested contribution, I will be happy to meet with you.

Sincerely,



Joan Cretella
RMHB II President

cc: Steve DelVecchio , CAC #10 Chairperson
Jennifer Donohue, Town Representative
Richard B. Schreiber, RMHB II Treasurer
Mertie Terry, First Selectwoman

CENTER FOR BEHAVIORAL HEALTH

12/28/11

Town of Cromwell
41 West Street
Cromwell, CT 06416

Att: Mertie Terry, Selectman

Dear Mr. Terry;

I am writing to request your annual contribution to the Middlesex Hospital Center for Behavioral Health Outpatient Services in order that we may continue to provide community behavioral health services to the residents of Cromwell. As you are aware, a complete range of behavioral health services including diagnostic evaluations, individual, family and group treatment, consultation to schools and other agencies and community education are made available to residents in the Middlesex County service area. These services are provided by well-trained professionals from the fields of psychiatry, psychology, psychiatric nursing and social work.

Our Center depends upon a combination of funding arrangements in order to operate. Each year, the Center requests contributions from various towns in our service area. Our record of 41 years of service demonstrates an appropriation to the Center as a prudent investment in individual lives and the financial well being of the community.

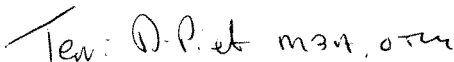
A total of 123 patients from Cromwell registered with our clinic for a total of 2,348 sessions. Based on the usage of our services by the residents, I am requesting \$35,220. Please be aware that we provide much free care and reduced pay care. This year, those services were provided based on federal poverty income guidelines.

I am sure you are aware of the increasing restraints which insurance companies, businesses and governmental agencies impose on health care facilities. Middlesex Hospital is impacted by all these forces. The Center for Behavioral Health Services, therefore, must receive fair and equitable appropriations from all sources including your town in order to operate within its balanced budget.

We would ask that when you forward your contribution that you include #49500 as the identifying code on your check. We ask this so your account will be credited accurately.

If you have any questions regarding this matter, I would be willing to meet with you to clarify any of your concerns. On behalf of our staff and, more importantly, the persons we serve, I thank you for your continuing concern and support.

Very truly yours,



Terri DiPietro OTR/L, MBA
Director
Center for Behavioral Health Outpatient Services

cjb

28 Crescent Street
Middletown, Connecticut 06457-3650

tel 860 344-6760
fax 860 358-4829



WOMEN & FAMILIES CENTER
Serving Connecticut families for over 100 years

December 13, 2011

Mertie Terry
First Selectman
41 West Street
Cromwell, CT 06415

Dear First Selectman Terry,

WFC would like to thank you for Cromwell's support for our program through last fiscal year. We would like to request you to support us through funding for the 2012-2013 fiscal year in the amount of \$1200.

WFC: Sexual Assault Crisis Service (SACS) continues to serve as a resource for Cromwell and its residents. Our advocates continue to provide individual supportive counseling to Cromwell residents. In addition, we provide a 24-hour sexual assault crisis hotline available to your residents, and Prevention Education programs. Year to date, we provided services to 4 Cromwell residents.

We are busy reaching out into the communities we serve and continue looking at ways to improve our program. Our Primary Prevention program continues to provide community education using a proactive curriculum focused on actual prevention strategies to end sexual violence and other forms of violence. Additionally, we continue our collaborative efforts by participating on numerous committees within our service area which have a direct impact on your community.

Financial support from Cromwell will help to ensure that your residents will have free sexual assault crisis services available whenever needed and educational programs that help all of us reach the goal of ending sexual violence. We are pleased to offer these services to your town, and look forward to your continued support. Please call Carissa Conway, Director of Sexual Assault Services, at (203) 235-9297 ext. 126, if you have any questions.

Sincerely,

Carissa Conway
Director of Sexual Assault Services

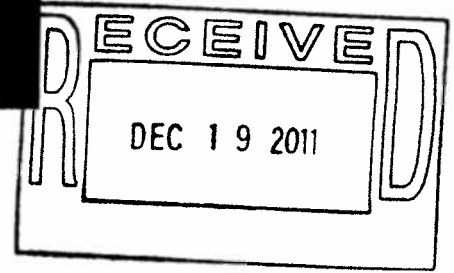
Robyn-Jay Bage, M.P.A.
Chief Executive Officer

Main Office: 169 Colony Street • Meriden, Connecticut 06451-3283 • Phone: 203-235-9297 • Fax: 203-237-7571
www.womenfamilies.org





1630 North Colony Road • Meriden, CT • 06450



December 2011

Mr. Ted Alsup
Town of Cromwell
41 West ST
Cromwell, CT 06416

Dear Mr. Alsup,

We have not heard from you in a while. As a previous supporter of Kuhn, you will be pleased to know that we are celebrating our Golden Anniversary! For the past **Fifty** years Kuhn Employment Opportunities has been the leading source of employment for people with disabilities in the greater Meriden Community. *You are receiving this end of the tax year letter today because in some way you have supported Kuhn's Mission.*

You may be reminded of Kuhn on regular basis. It can be because one of our 28 vans drives by your home or work or perhaps you have met one of our participants at a local supermarket helping you with your bags. We are proud to be an integral part of our community for **Fifty** years and hope you will share in our celebration of this accomplishment.

The story of Kuhn is a simple one: a man with a vision that all people should have the opportunity to be Valued in the community, gain Independence through earning a wage and be Proud of their achievements. Hence we at Kuhn have adopted the V.I.P. principal as the philosophy upon which we operate.

Ernest Kuhn's work started with a handful of neighborhood boys with intellectual disabilities for whom he found simple jobs. Today we serve over 450 participants including their transportation to and from work and operate out of four locations. Our programs include independent work placements in the community, supervised group supported work crews, school-to-work transitions, an on-site sheltered workshop and a community experience program for those whose disabilities prevent them from working but not from participating in society. For our clients with psychiatric disabilities, we provide individualized, client centered supported employment programs and a peer support program to encourage successful work encounters.

In honor of our 50th Anniversary, we are asking you to *renew your support* of Kuhn and its life changing work. Kuhn was grateful for your last gift of \$2800 on 2/9/2007. Would you consider renewing your support at the same amount? Your gift, whatever the amount, will benefit our participants.

Thank you in advance for considering this request. Happy Holidays to you and all whom you love.

Sincerely,

A handwritten signature in cursive script, appearing to read "Robert Stephens".

Robert Stephens
Executive Director



Middlesex County Substance Abuse Action Council

A Council of the Business Industry Foundation of Middlesex County
393 Main Street, Middletown, CT 06457 • (860)347-5959 • www.mcsaac.org

January 3, 2012

Mr. Wesley Bell, RS, MS, MPH
Director of Health, Town of Cromwell
41 West Street
Cromwell, CT 06416

Dear Mr. Bell:

I am writing to follow-up my letter of December 20, 2010, in which I requested a donation in the amount of \$500 to the Middlesex County Substance Abuse Action Council (MCSAAC) for Fiscal Year 2011-2012.

If indeed the Town of Cromwell included MCSAAC in its FY2012 budget, we are most grateful! Please find enclosed a chart of activities that have taken place in the current fiscal year, serving the children and families of Cromwell. Some are complete, others are "ongoing," and several are scheduled to take place next spring and summer. A conservative estimate for the cost of these services is about \$2,700.

Cromwell put itself on the map in "prevention education" this year! A major write-up in the Middletown Press last October of Cromwell's *Responsible Hosting Campaign* inspired several other towns in Middlesex County to organize the same kind of event. Ms. Vivian MacAlpine is a wonderful LPC leader; her friendship with Cromwell's new First Selectwoman gives Cromwell a formidable team of prevention leaders.

Please consider this letter my formal request for whatever amount of money that Cromwell has budgeted for MCSAAC support in FY2012. Thank you so very much.

Yours truly,

Betsey S. Chadwick
Director, MCSAAC



January 25, 2012

Wesley Bell, RS, MS, MPH
Director of Health
41 West Street
Cromwell, CT 06416

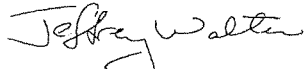
Dear Mr. Bell:

Attached is a request for a special grant covering Fiscal Year 2012-2013 in the amount of \$2,500.00 to help support affordable and accessible substance abuse prevention and treatment services for citizens of Cromwell. Rushford served 71 town residents in 2011.

I want to thank the Town of Cromwell for considering this request which will help offset the cost of serving residents of Cromwell.

Please feel free to contact me if you have any questions or would like us to make a presentation to the Town.

Very truly yours,


Jeffrey Walter
President

encl.



Request for Special Grant Town of Cromwell

Introduction

Rushford respectfully requests that the Town of Cromwell appropriate \$2,500.00 in Fiscal Year 2012-2013 to help support affordable and accessible substance abuse and mental health prevention and treatment services to Cromwell residents.

Mission Statement

Rushford is dedicated to meeting the substance abuse and mental health needs of children, adults and families. Working cooperatively with our Hartford HealthCare network partners and others who share our goals, Rushford strives to provide affordable, accessible services of proven effectiveness and high quality that embrace the most current research in prevention, treatment and recovery.

Programs/Services Organization Provides

Rushford provides a complete continuum of services from education and prevention to residential and outpatient treatment and follow-up care.

Brief Description of Programs

ADDICTION SERVICES:

- 24-Hour Triage services to screen and refer individuals with acute intoxicification
- Medically-monitored residential detoxification
- Ambulatory detoxification
- Intensive, short-term residential rehabilitation
- Intermediate residential treatment to assist with transition into the community
- Partial Hospital and Intensive Outpatient treatment
- Outpatient Clinic
- Senior Outreach and Treatment

MENTAL HEALTH SERVICES:

- Dual Recovery treatment program for individuals coping with co-occurring mental health and substance abuse disorders
- Partial Hospital and Intensive Outpatient Programs
- Outpatient treatment for Latino clients, who primarily speak Spanish
- Outpatient Psychiatric Clinic
- Older Adult Services

CHILD & ADOLESCENT SERVICES

- Partial Hospital and Intensive Outpatient Mental Health Programs
- Positive Step intensive outpatient substance abuse program for youth ages 11-18
- Residential Treatment for adolescents with substance abuse and mental health disorders
- Prevention Services, including a variety of community, in-school and summer programs that focus on the prevention of behavioral health issues.



Rushford Center Inc.
Town of Cromwell
FY 2012-2013
Page 2

Statement of Need

Rushford Center is approaching the Town of Cromwell, along with other municipalities in Middlesex County, for financial support to bridge the gap between the total cost of providing services and the funds we are able to raise through state grants, United Way, corporate contributions, third-party reimbursements and fees for service. Particular attention is in helping to support chemical dependency treatment for the Cromwell citizen who is in serious and immediate need but who has neither welfare nor private insurance to pay for services. Public support, usually used to help offset costs of treatment, has not increased for the past several years while the number served and costs for care continue to rise. More than 80% of Rushford clients have incomes below the poverty level.

Target Population

Rushford serves a diverse client base, with a focus on low-income and at-risk individuals and families. Approximately 80 percent of the population served by Rushford is considered low income. In 2011, 41 percent of the individuals served by Rushford were minorities and 44 percent were female. The organization specializes in providing a range of community support services for residents dealing with mental health and addiction disorders. Rushford provides specialized services for unique populations, including abused and neglected children, adolescent males and females suffering from addiction disorders and mentally challenged adults.

Fee Structure

Fees are established by the State of Connecticut for clients on State Administered General Assistance and Medicaid/Title XIX. This is also the case for clients referred under contract with medical insurance companies. Clients who are ineligible for public assistance and have no private insurance are charged for services based on a sliding scale according to each client's ability to pay.

Funding Sources

Grants: State Dept. of Mental Health and Addiction Services, State Dept. of Children and Families
Local Funds: Middlesex County towns
Middlesex United Way
Contract Services: Schools, companies, social service organizations
Client Revenue: Public and private third party reimbursement, client fees (self-pay)
Fundraising/Contributions

Number of Cromwell Residents served by Program

During the past year, there were a total of 71 individuals served from Cromwell at Rushford.

DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2011	ACTUAL EXPENDITURE 2009-2010	ACTUAL EXPENDITURE 2010-2011	ACTUAL EXPENDITURE DEC. 31, 2011	ESTIMATED EXPENDITURE 2011-12	DEPARTMENT REQUEST 2012-13	FIRST SELECTMAN RECOMMENDED	BOARD OF SELECTMEN RECOMMENDED	BOARD OF FINANCE RECOMMENDED
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38. HUMAN SERVICES ADMINISTRATION

WAGES	76,893	74,306	75,678	37,121	76,893	97,419	97,419	97,419	97,419
PART-TIME WAGES	19,794	15,618	15,511	9,647	19,794	-	-	-	-
DEPARTMENTAL EXPENSES	1,000	938	913	784	1,000	1,200	1,200	1,200	1,200
ADA COMPLIANCE	250	-	-	-	250	250	250	250	250
CAPITAL ITEMS	-	-	-	-	-	-	-	-	-
EMERGENCY BASIC NEEDS	250	965	465	-	250	1,000	1,000	1,000	1,000
EDDY CENTER	500	1,500	500	-	500	-	-	-	-
GREATER MDLT.COUNSELING CNTR	500	500	500	-	500	-	-	-	-
MCSAAC	-	-	-	-	-	-	-	-	-
TOTAL	99,187	93,827	93,567	47,552	99,187	99,869	99,869	99,869	99,869

POSITION SUMMARY

EMPLOYEE	CLASSIFICATION	PRESENT SUMMARY			PROPOSED SUMMARY			AMOUNT
		PAY PLAN	LEVEL	STEP	PAY PLAN	LEVEL	STEP	
Theresa Strong	Senior Ctr & Human Svcs. Director	E	4	8	E	4	8	\$76,893
Lisa Olson	Admin Asst & Food Pantry Coord. (funded at 70%-see Senior & Transp Services)				N	3	1	\$20,526
								<u>\$97,419</u>

Lisa Olson	Administrative Secretary	B	24hrs	5				\$19,794
								<u>\$19,794</u>
								<u>\$0</u>

Departmental Expenses

All routine administrative office expenses to run the division that are not included in general office supplies line-item, including but not limited to computer and printer supplies, software and/or repairs specific to departmental needs, membership dues and/or conference fees to CLASS, NASW, ADA, Fair Housing Association, etc.

ADA Compliance

Used to provide necessary auxiliary aids and services to disabled individuals to enable them to utilize Town Services. (Please note that this account is set up to try to cover expenses for all Town departments)

Capital Items

No requests for 2012-2013 fiscal year.

Emergency Basic Needs

Costs associated with food pantry or payments on behalf of clients to prevent loss of housing, heat or utilities when no other resources are available. In addition, a small allocation is being included for any prisoner necessities due to past practice of these expenses being submitted to Human Services. *Please note that funding for only small incidentals are included. Any major expenses from PD for this purpose would need a special allocation made for them directly.

Human Services Administration

The mission of the Human Services Division is to help town residents meet their basic needs of food and shelter and also to provide supportive services such as referrals, information, and advocacy. Human Services operates a local full-time **Food Pantry**, distributes **Holiday Food Baskets**, facilitates **Back-to-School and Adopt-a-Child gift programs**, along with other annual events and services to help families with children, seniors, disabled, and low-income individuals who are town residents with limited resources. The Senior/Human Services Department acts as a satellite intake office for several **State of Connecticut financial programs: Energy Assistance Program, Rental Rebate Program** for Disabled and Elderly, and Connecticut's local **Operation Fuel** Program.

The Senior/Human Services Director acts as a **Salvation Army representative** serving on the Middlesex County Unit. The Human Services Director also serves as the town's designated **ADA Coordinator and currently is seated on the ADACC Board** assisting with ADA Title II (local government) compliance issues. In addition, the Director is the **Fair Housing Official** and the designated **Evictions' Officer**. Please note that the Town of Cromwell has a cooperative Agreement with the Portland Housing Authority that gives access to Cromwell residents any available Housing Subsidies through the **Section 8 Program** (HUD) uses, as applicable.

With the current economic times, our residents are requesting our services more than ever. We are doing our very best to offer as many programs and assistance as feasible, all while trying to still use as little town resources as possible. We have seen an over 300% increase in clients being served within our division during the past 2-3 years. Thanks to our community, incoming donations and collaborative efforts have allowed us to help residents without having to request large increases in our budget for client basic needs. However, staff resources have now been stretched beyond our fullest capacity in trying to operate all three divisions (Human Services, Senior Services, and Transportation Dial-A-Ride Services) within our department without even one (1) full time administrative assistant position designated for Human Services. Therefore, at this time, we are respectfully seeking your support in restoring the full-time clerical position that had existed for over 20 years in the human services division. Please see Human Services Narrative Page 2 for position justification details.

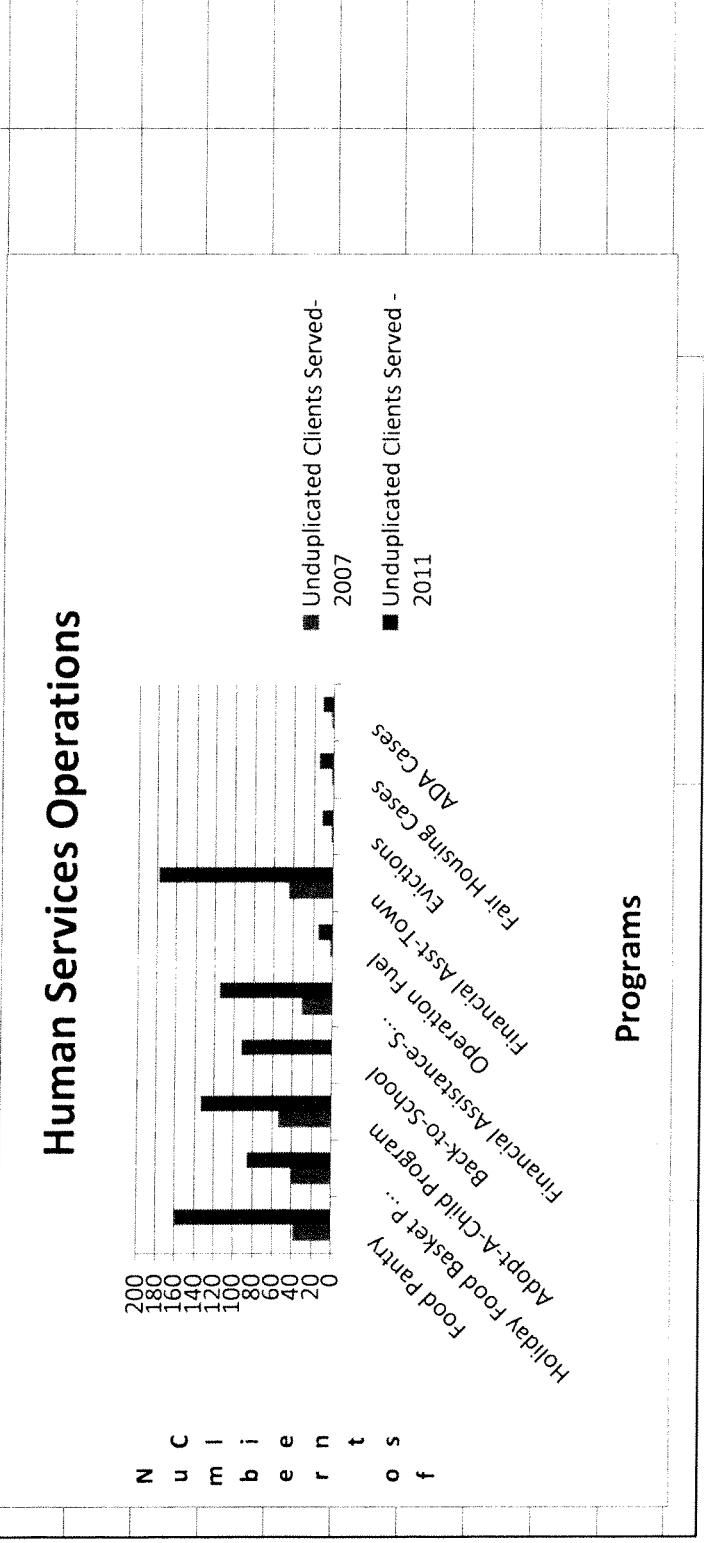
If you have any additional questions, please do not hesitate to contact me at (860) 632-3476 or Email: tstrong@cromwellct.com

Respectfully Submitted,

Theresa F. Strong Senior/Human Services Director

Human Services Programs			
Program	Unduplicated Clients Served-2007	Unduplicated Clients Served - 2011	% of Increase
Food Pantry	38	159	400%
Holiday Food Basket Program	41	86	100%
Adopt-A-Child Program	54	134	250%
Back-to-School Financial Assistance-State Programs	0	92	n/a
Operation Fuel	31	115	375%
Financial Asst-Town	3	15	500%
Evictions	45	178	400%
Fair Housing Cases	2	12	600%
ADA Cases	2	15	750%
	3	12	600%

The graph below depicts just how much Human Services programs have increased in the past few years. It is critical that our full-time clerical position be restored in order for us to continue to serve our low-income residents properly and with success.



SENIOR SERVICES NARRATIVE

The Senior Services Department is responsible for providing programming & assistance to the over 60 population of Cromwell. We are recognized by the State of Connecticut as a multi-purpose Senior Center and are one of only nine (9) Towns within the State of CT to have achieved **National Accreditation**. This recognition and national accreditation status involves requirements that include offering the senior population in town a diverse array of programs and services that meet the needs of the population base we serve. This includes offering the senior population in Town a variety of kinds of daily classes, programs, & events, acting as an intake site location for various state financial programs such as Rental Rebate, Energy Assistance, etc, and operating a full-service dial-a-ride transportation program.

We had a total of over 14,000 participants in programs for the 2011 calendar year.

Please note that the Senior Center relies quite extensively on volunteers who donate their time free of charge to the Town of Cromwell. Our volunteers perform a variety of services ranging from: assisting with monthly dinners (preparation, cooking, serving, cleaning), calling bingo on a twice weekly basis, helping collate our monthly newsletter, acting as a monitor for various groups like our Bookworms reading group, aquarium maintenance technician, helping seniors one-on-one with computers, medicare enrollment, etc, as well as assistance in other general operational areas of the senior center. Members of our Senior Center "Friends" group also provide support and assistance as well on an on-going, annual basis. Volunteer hours donated for 2011 exceeded 2,000 hours.

As requested by the Board of Selectman this past Fall, I have submitted the attached budget request for 2012-13, depicting the true operating costs needed from the Town in order to maintain current levels of programs and services for the upcoming fiscal year (2012-13) without consideration of the usage of any possible incoming departmental donations.

If I can answer any additional questions or provide any additional documentation as it relates to the Senior Services Budget, please do not hesitate to contact me at 632-3476 or email me @ tstrong@cromwellct.com

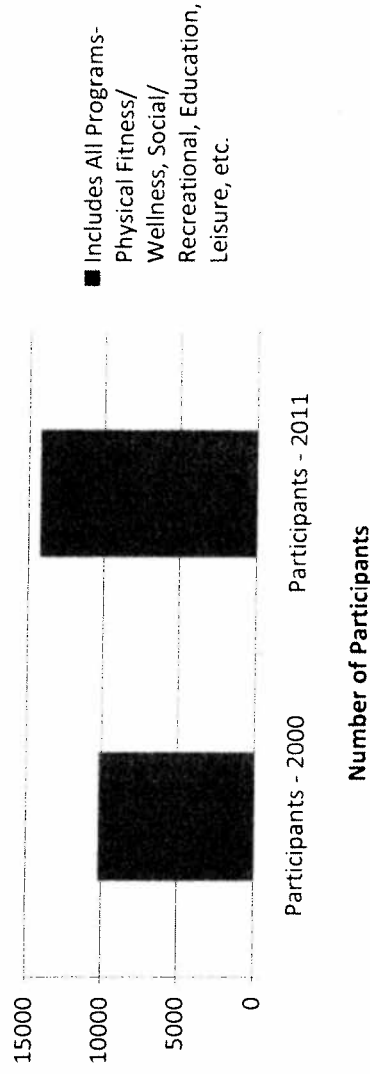
Respectfully Submitted,

Theresa Strong
Senior/Human Services Director

SENIOR CENTER PROGRAMS

	Participants - 2000	Participants - 2011	% of Increase
Includes All Programs- Physical Fitness/ Wellness, Social/ Recreational, Education, Leisure, etc.	10183	14284	40%
As you can see, Senior Center programs have increased by 50% in the past decade and in that same period we were reduced from a full-time clerical position to a part-time clerical position. This position needs to be restored to provide adequate staff coverage for this increase, which will only continue as our 'baby boomers' keep coming.			

Increase in Senior Center Programs



TRANSPORTATION - DIAL-A-RIDE

	Clients-2000	Clients Served - 2011	
Dial-A-Ride Demand Response & Fixed Route	10258	10156	-1%

Transportation Services (both Dial-A-Ride Demand Response and Fixed Route) have remained stable over the past decade due to population aging demographics. We are now seeing younger seniors from the 'baby boom' generation. However, within the next 15 years as these individuals age and the overall 85+ population growth is realized, the transportation figures will rise dramatically.

DEPARTMENT-ACCOUNT

ADJUSTED BUDGET
DEC. 31, 2011

ACTUAL EXPENDITURE
2009-2010

ACTUAL EXPENDITURE
2010-2011

ACTUAL EXPENDITURE
DEC. 31, 2011

ESTIMATED EXPENDITURE
2011-12

DEPARTMENT REQUEST
2012-13

FIRST SELECTMAN
RECOMMENDED

BOARD OF SELECTMEN
RECOMMENDED

BOARD OF FINANCE
RECOMMENDED

40. TRANSPORTATION SERVICES

WAGES	30,952	27,873	30,057	14,896	30,952	36,172	36,172	36,172	
PART-TIME WAGES	43,813	36,372	40,580	20,165	43,813	45,923	45,923	45,923	
OVERTIME WAGES	800	936	876	575	800	1,000	1,000	1,000	
DRIVER PHYSICALS	-	-	61	-	-	-	-	-	
CONTRACT SERVICES	25	-	-	-	-	-	-	-	
VEHICLE MAINTENANCE	5,500	3,560	7,527	4,098	7,500	7,500	7,500	7,500	350
DEPARTMENTAL EXPENSES	1,600	1,780	1,653	1,339	1,600	3,000	3,000	3,000	5,500
GASOLINE + FUEL	19,380	12,531	13,095	5,872	17,380	19,780	19,780	19,780	3,000
Central CT ITNAmerica	-	-	-	-	-	-	-	-	19,780
TOTAL	102,070	83,052	93,849	46,945	102,045	113,725	111,725	111,725	

Anticipated State Transportation Grant (\$17,394) if received will offset expense of transportation services.
Grant has been historically been awarded for 2006-07, 07-08, and 08-09.

POSITION SUMMARY

EMPLOYEE		CLASSIFICATION	PRESENT SUMMARY			PROPOSED SUMMARY				
			PAY PLAN	LEVEL	STEP	AMOUNT	PAY PLAN	LEVEL	STEP	AMOUNT
Kevin Phillips (8/7)		Driver/Dispatcher	N	2	5-6	30,952	N	2	6-7	31,774
Lisa Olson		Admin Asst & Food Pantry Coord. (funded at 15%-see Human &Senior Services)					N	3	1	\$4,398
						<u>\$30,952</u>				<u>\$36,172</u>
Part-Time										
Sharon Townsley		Driver (19.5 hrs)	P/T	B	5	16,083	P/T	B	5	16,083
Aldo Fontenault (9/18)		Driver (19.5 hrs)	P/T	B	4-5	15,973	P/T	B	5	16,083
						<u>\$32,056</u>				<u>\$32,166</u>
Additional hours for P/T driver call-ins						<u>\$13,757</u>				<u>\$13,757</u>
						<u>\$45,813</u>				<u>\$45,923</u>

Driver Physicals

Due to lack of historical spending this line-item has been reduced to -0- for fiscal year request.

Contract Services

To be used for any necessary emergency contract services for transportation (vehicle towing or client transport from breakdown)

Vehicle Maintenance

To be used to maintain operation of transportation fleet. *Please note that many repair/maintenance issues pertaining to our vehicles (wheelchair lift system, air conditioning, electrical, etc) often need to be sent out and NOT performed by our in-house mechanics division due to the complexity of the repair.

Departmental Expenses

to be used for office supplies for the Transportation Division that are not covered in central office supplies. In addition, any costs associated with first aid kits for vehicles, uniforms/badges, training, etc. (*Please note account has also been increased to reflect anticipated grant funding reimbursement that will be available through the DOT 5310 Grant for driver/staff training. - available training funding over 6 year period will be a maximum of \$7,000)

Gasoline & Fuel

To be used for all vehicles within transportation fleet. Amount based on the following: 6,240 gals x 3.17 per gal (\$19,780)

Transportation Services Narrative

We offer a full-time transportation program to seniors over the age of 60 and disabled residents (of any age) who live in Cromwell. We have dial-a-ride (on-demand transportation), fixed routes, and program/event transportation to senior center functions.

Service operates as first come, first serve, with priority for medical appointments. We travel to various locations that include, but are not limited to: Middletown, Middlefield, Durham, Portland, Berlin, Rocky Hill, Wethersfield, Newington, Hartford, West Hartford, Farmington, New Britain, Meriden, and Wallingford. In addition, we provide transportation for special evening and/or weekend events when sponsored by the Senior Center.

In excess of 9,000 annual one-way trips were provided to our residents for the 2011 calendar year.

We currently have 2 full-time and 2 part time staff positions that support our transportation program. The costs associated with these positions have historically been partially supported by the Connecticut Department of Transportation Apportionment Grant since 2006. Our vehicle maintenance is provided by a mixed of internal staff support (town mechanics division) and out-sourced resources.

Please note that we are fortunate enough to anticipate receiving grant reimbursement funding for staff/driver training as part of the 5310 Grant Program with the State of Connecticut, Department of Transportation. Therefore, you will see an increase reflected in departmental expenses to reflect this anticipated reimbursement funding.

If I can provide any additional information or documentation, please do not hesitate to contact me at (860) 632-3476 or Email: tstrong@cromwellct.com

Respectfully Submitted,

Theresa Strong
Senior/Human Services Director
Town of Cromwell

DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2011	ACTUAL EXPENDITURE 2009-2010	ACTUAL EXPENDITURE 2010-2011	ACTUAL EXPENDITURE DEC. 31, 2011	ESTIMATED EXPENDITURE 2011-12	DEPARTMENT REQUEST 2012-13	FIRST SELECTMAN RECOMMENDED	BOARD OF SELECTMEN RECOMMENDED	BOARD OF FINANCE RECOMMENDED
41. YOUTH SERVICES									
WAGES	67,948	65,405	67,948	32,803	67,948	67,948	67,948	67,948	67,948
PART-TIME WAGES	16,495	14,892	15,305	6,312	16,495	16,495	16,495	16,495	16,495
DEPARTMENTAL EXPENSES	2,000	1,612	1,556	701	2,000	2,250	2,250	2,250	2,250
CAPITAL ITEMS	700	-	-	-	-	-	-	-	-
PROGRAM SUPPLIES	3,950	3,770	2,805	878	3,950	6,450	4,950	4,950	4,950
PROGRAM SUBSIDIES	3,500	3,245	6,910	615	3,500	6,662	5,162	5,162	5,162
REVENUE/EXPENSE	1,000	600	760	857	1,000	3,550	3,550	3,550	3,550
TOTAL	95,593	89,524	95,284	42,166	94,893	103,355	100,355	100,355	100,355

POSITION SUMMARY

EMPLOYEE	PRESENT SUMMARY			PROPOSED SUMMARY		
	CLASSIFICATION	PAY PLAN	LEVEL	STEP	AMOUNT	AMOUNT
Ann France	Youth Serv Administrator	E	3	8	\$67,948	\$67,948
					<u>\$67,948</u>	<u>\$67,948</u>
Part-Time M Pendleton-Sacco (4/10)	Youth/Recreation Aide (20 hrs)	P/T	A	5	16,495	16,495
					<u>\$16,495</u>	<u>\$16,495</u>

BUDGET EXPLANATION 2012-2013

DEPARTMENT: Youth Services
Fiscal Year: 20012-2013

Line Item	Description
-----------	-------------

SALARIES:

Salary for Youth Services Administrator
001-700-05-054-1100 E Level 3 Step 8

\$67,948

PART TIME WAGES:

Youth Center Supervisor 20. hours
001-700-05-054-1200 P/T Level A Step 5

\$16,495

PROGRAM SUPPLIES:

001-700-05-054-76100

\$6,450

PROGRAM SUBSIDIES:

001-700-05-054-78100

\$6,662 (Please see attached.)

REVENUE EXPENSE:

01-700-05-054-283

\$3,550 (Please see attached.)

CAPITAL ITEMS:

01-700-05-054-400

(Please see attached) water problem in office

DEPARTMENT EXPENSE:

001-700-05-054-5100

\$2,250 (Please see attached.)

DEPARTMENT EXPENSE:
001-700-05-054-5100

\$2,250

All routine administrative expenses to run the department such as special supplies and materials not provided by Central Services, dues, subscriptions, meetings, training, printing, etc. supplies not provided by Central Services.

1. Office Expense-Supplies such as computer ink disks and programs, printer ink, daily diary, and service for computer and printer \$1,000
2. Travel/Meetings – The Youth Service Coordinator is in a constant need of ongoing professional enhancement to provide her with the latest theories, methodology, and information on issues and problems, which relate to youth and their families such as substance abuse, aids, teenage suicides, pregnancy, school dropouts, etc. with the goal of providing the best possible and most informal direct services and referral resources through networking with other agencies and workshops – \$500
3. *State of Connecticut Department of Public Health License – \$150
This allows me to do drug and alcohol evaluations for the school and counsel clients.
This also allows me to apply for Federal and Local Substance Abuse Grants.
4. *Dues-Connecticut Youth Services Association – \$350
5. Staff Logo Shirts- Program Staff and volunteers to identify to students, parents, and school personnel when doing programs.

- These are fix amounts set by the State and our State organization.

TOTAL: \$ 2,250

PROGRAM SUBSIDIES:

001-700-05-054-78100

SITTER SAFETY:

Open to both boys and girls in grades 6-8. Designed to develop “Home Alone” Skills and teach babysitting responsibilities. A series of topics are presented by professionals who teach their area of expertise. Using a team approach to teaching the course offers several advantages because each person who is teaching this course also works in the “frontlines” of her or his field. The information is an up-to-date as possible, and relevant to the community “needs”. Youngsters receive certificates on passing the course. (2) sessions serving 40 youths (2 sessions consisting of 7 classes each = 14 classes)
Materials e.g. (videos, pamphlets, speakers, in house, folders) \$250 (\$150 = supplies; \$100 = speaker fee)

PARENT/TODDLER INTERACTION GROUP:

Look! Who’s talking? Hear! Who’s Listening? Who’s boss-Who’s on the team-Who’s the Leader/Parent? This group explores new ways of communication by talking with other parents. Networking on new strategies of developing happier parent and child interaction. Through playing games, exchanging experiences and developing new techniques, crafts that parents and their child make together. This group will give a better understanding of this precious period of growth.

Open to ages 0 – 5 Program meets weekly serves 15 children and 12 adults (in-house)
supplies & activities and snacks, replacement of toys, books, games; occasional field trip and speakers; seasonal craft projects; holiday parties.)) \$600

"KIN CARE" (RELATIVES RAISING CHILDREN

A Guide to finding help and hope Grandparents / Relatives Raising Grandchildren. This is a Support Group ~Realizing you're not alone. Network with others who can help. Speakers on the Laws, Insurance, Education and more. Meets the first Thursday of the month 12:00 pm to 1:30 pm.

SANTA'S WORKSHOP:

This program is done jointly with the Cromwell High School Student Council providing for those economically disadvantaged children in Cromwell. The Student Council holds a fundraiser in the fall which contributes monies towards the purchasing of gifts and they also help provide a Christmas party for the youngsters along with Youth Services. Student Council Contributes \$1200.00 (Costs gifts,\$2,034.25 entertainment \$450.00, refreshments and decorations and materials \$246.00) We served 105 children this year and 48 families (2012). There was an increase of children and families due to the economical times and increase costs of supplies. \$1600

CAMPERSHIPS:

Youth Services, working with the Middlesex YMCA has provided camp memberships, for some of Cromwell's children who otherwise could not attend camp. Though we receive some donations, we would like to send ten youngsters to camp through our budget. The camp cost continues to raise even receiving camperships from the YMCA. Approximate cost for one youth is \$405.00 (Youth Services is responsible for a least half which is \$202.50. We were able to serve 13 youths past summer for a two-week period. An increase of five campers, thanks to donations.
\$1616

EDUCATIONAL/PREVENTION ASSEMBLIES FOR K THROUGH 12:

Covering Tobacco, Drugs/Alcohol, Bullying and other children related issues. This will cover the 1970 students attending Cromwell schools. Motivational Productions, 4 schools 8 assemblies \$2450.00;
1-2-3 Magic Effective Discipline for Children (1 sessions = \$350.) (Served 22 Parent / Guardians); Surviving Your Adolescent (13-18 year old child) (1 sessions = \$240.)(# Served (11)); Stranger You Know (1 session = \$100.) (Served 20 Parent / Guardians); Mother/Daughter Night (2 sessions\$350.)(Served 25 Young Ladies & 25 Mothers/Grandmothers).
2nd session yet to be presented.

Alcohol and Adolescent Brain will be presented at CHS (\$500.)

\$5750.00 (covers facilitator, travel, & programs) Grant covers some of the cost. \$2500

HOMEWORK HELPERS: Two days a week after school tutoring/mentoring/homework assistance. High School volunteers assist students at Cromwell Middle School with their homework studies and organizational skills. Volunteers gain their Community Service hours. High School Students come from Xavier, Cromwell High and Mercy High Schools. Serves 10 to 12 students a week.
In House and volunteers

HOME ALONE:

You never know when a minor emergency may occur. A car hits a utility pole and the lights or telephone go out, knees and elbows get scraped, or the smoke detector starts to ring from a piece of burned toast. When children are home alone it's a good idea to follow the Girl Scout motto and "be prepared" for minor emergencies before they occur. This is just what the "Home Alone Program" does. The Youth Services Department presents this to fourth graders at WIS every June just before school lets out. We have many Latch Key Children in our community. (materials and films) Served 140 fourth graders (in house)
\$100

CROCHETING AND KNITTING:

Held at Woodside Intermediate School students learn to crochet or knit. Working with a senior citizen instructor. The student builds fine motor skills and gains self confidence and most of all has fun and learns a hobby for their future.

Fee:\$20 \$200 for materials. Instructor 28 weeks at \$32 a week = \$896
\$1096

CRAFT CLUB:

A program that helps children learn to follow directions, learn patience, and develop fine motor skills. gain self esteem and self worth. This program is geared for those students who are not into the sports and are looking to find something to do after school to keep them out of harms way. \$1600 (Facilitator = \$400.; Materials = \$1200) materials, occasional facilitator, along with in house. Serves 20 youths weekly held for 3,4,5,graders
FEE: \$30. In House
\$1600

PROGRAM FOR CHILDREN WITH SPECIAL NEEDS: SOUL FRIENDS OR LIKE PROGRAM

A program whose mission is: to provide innovative clinical and educational programs that promote the healing benefits of the human-animal bond and nature for children. Program would run eight weeks. This program is for children of special needs and children at-risk. Program is facilitated by certified therapists. Cost \$2500. Try to off set with Grant Monies. **\$1500**

Programs - Revenue Expense

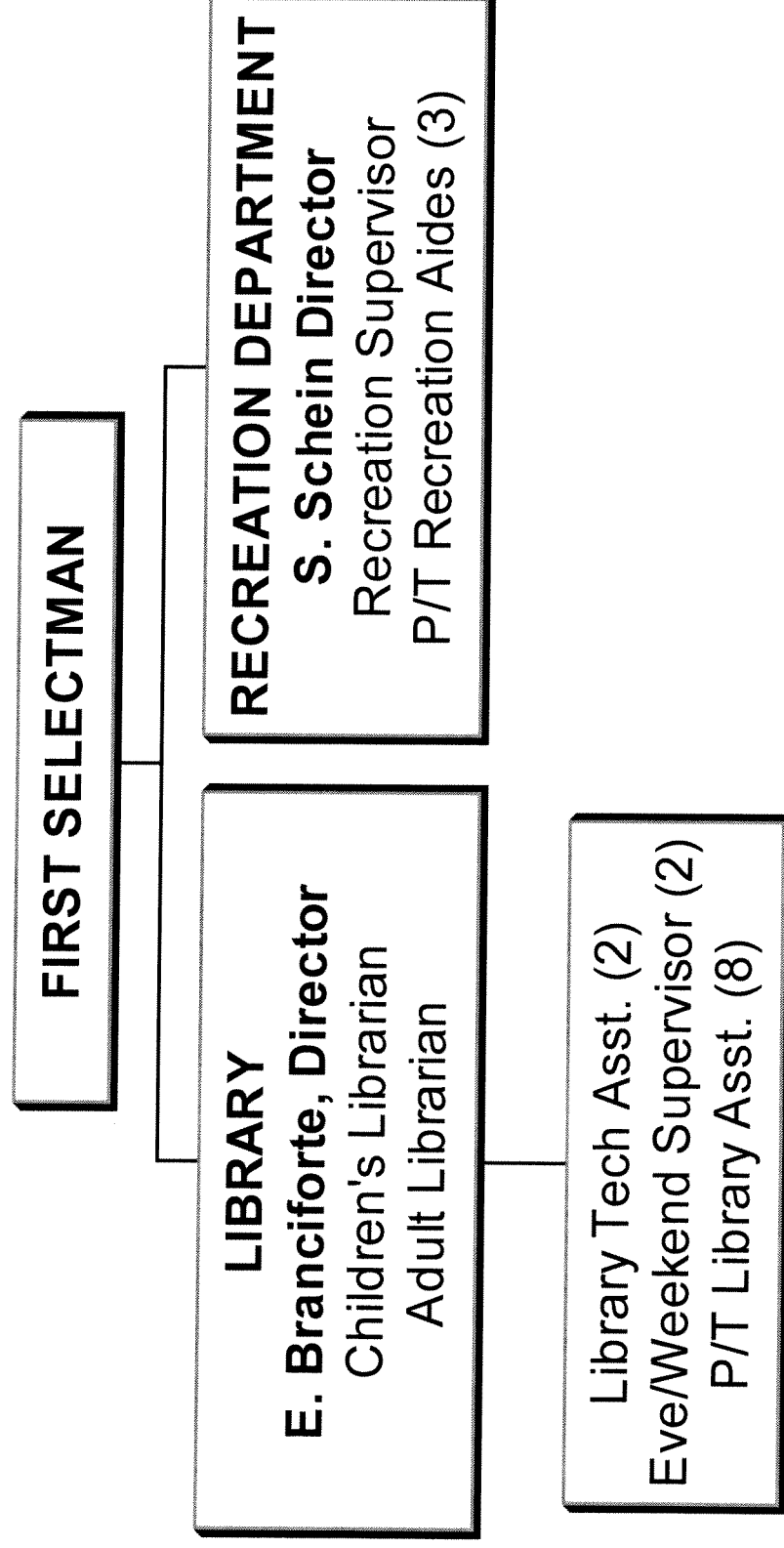
PROGRAM NAME	PARTICIPANTS PAID FEE	ATTENDEES	FEE	FEES COLLECTED	PROGRAM NOTES
SITTER SAFETY - BABY SITTING COURSE	15	6,7,8 GRADES	\$20.00	\$300.00	SESSION 1 SUMMER
SITTER SAFETY - BABY SITTING COURSE	20	6,7,8 GRADES	\$20.00	\$400.00	SESSION 2 WINTER
CRAFT CLUB	10	3,4,5 GRADES	\$30.00	\$300.00	SESSION 1 FALL
CRAFT CLUB	10	3,4,5 GRADES	\$30.00	\$300.00	SESSION 2 WINTER
CRAFT CLUB	10	3,4,5 GRADES	\$30.00	\$300.00	SESSION 3 SPRING
CROCHET AND KNITTING CLUB	7	3,4,5 GRADES	\$20.00	\$140.00	SESSION 1 FALL
CROCHET AND KNITTING CLUB	7	3,4,5 GRADES	\$20.00	\$140.00	SESSION 2 WINTER
CROCHET AND KNITTING CLUB	7	3,4,5 GRADES	\$20.00	\$140.00	SESSION 3 SPRING
1-2-3-MAGIC DISCIPLINE FOR PARENTS	12	COUPLES	\$40.00	\$480.00	1 SESSION WINTER
MOTHER/DAUGHTER NIGHT - PER COUPLE	12	4,5 & UP - GRADES	\$25.00	\$300.00	SESSION 1 FALL
MOTHER/DAUGHTER NIGHT - PER COUPLE	12	4,5 & UP - GRADES	\$25.00	\$300.00	SESSION 2 SPRING
SUMMER PROGRAMS - 4 PER SEASON	30	VARIOUS	\$15.00	\$450.00	PROGRAMS VARY
TOTALS	152			\$3,550.00	

There are additional participants in most of these activities. The department offers scholarships to those that need the financial aid that wish to attend.

These are approximate numbers as prices vary and our numbers of youth change. Many of our clientele require scholarships to take part in these programs.

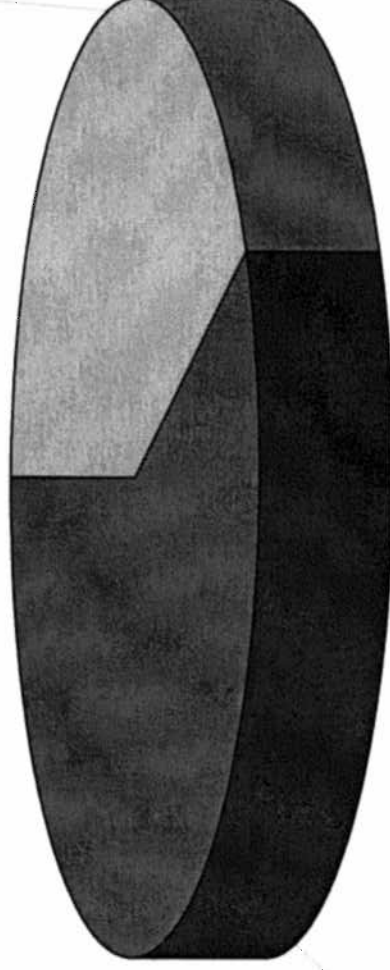
<u>Capital Items:</u>	<u>01-700-05-054-400</u>
Please Fix water and mold, mildew problem in Youth Service Office (water continues to seep in through wall and under til floor. Causing dampness, a very unhealthy atmosphere for us to breath all day.) Expense?????	
<u>Revenue Expense:</u>	
<u>01-700-05-054-283</u>	<u>\$3,550.00</u>

Recreation & Culture



Recreation/Culture

Recreation
42%



Library
58%

DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2011	ACTUAL EXPENDITURE 2009-2010	ACTUAL EXPENDITURE 2010-2011	ACTUAL EXPENDITURE DEC. 31, 2011	ESTIMATED EXPENDITURE 2011-12	DEPARTMENT REQUEST 2012-13	FIRST SELECTMAN RECOMMENDED	BOARD OF SELECTMEN RECOMMENDED	BOARD OF FINANCE RECOMMENDED
42. RECREATION DEPT.									
WAGES	144,028	127,524	137,976	68,868	144,028	148,149	148,149	148,149	148,149
PART-TIME WAGES	126,316	105,782	98,383	61,626	126,000	125,858	125,858	125,858	125,858
OVERTIME WAGES	-	-	-	-	-	-	-	-	-
CONTRACTED SERVICES	35,200	23,754	24,014	13,086	35,200	35,200	35,200	35,200	35,200
DEPARTMENTAL EXPENSES	5,000	5,175	4,250	1,238	5,000	5,900	5,900	5,900	5,900
PROGRAM EQUIP+SUPPLIES	6,390	6,632	6,279	2,245	6,390	5,665	5,665	5,665	5,665
THERAPEUTIC RECREATION	16,000	8,362	13,973	9,989	16,000	22,000	22,000	22,000	22,000
CAPITAL ITEMS	10,000	8,000	7,436	1,649	10,000	13,000	9,000	9,000	9,000
PROGRAM SUBSIDIES	5,725	8,500	8,500	2,700	5,725	5,725	5,725	5,725	5,725
REVENUE/EXPENSE	20,760	18,715	20,327	12,122	18,000	20,760	20,760	20,760	20,760
TOTAL	369,419	312,444	321,138	173,523	366,343	382,257	382,257	378,257	378,257

POSITION SUMMARY

PRESENT SUMMARY			PROPOSED SUMMARY						
EMPLOYEE	CLASSIFICATION	PAY PLAN	LEVEL	STEP	AMOUNT	PAY PLAN	LEVEL	STEP	AMOUNT
Susan Schein Shelby Jones (6/29)	Recreation Director	E	5	7-8	86,751	E	5	8	88,019
	Recreation Supervisor	E	2	7-8	57,277	E	2	8	60,130
					<u>\$144,028</u>				<u>\$148,149</u>
Part-Time									
Deborah Fortunato Alberina Fletcher (1/25) John Jordan (8/25)	Recreation Aide (7.5 hrs)	P/T	B	1	5,265	P/T	B	1-2	5,377
	Recreation Aide (7.5 hrs)	P/T	B	2-3	5,583	P/T	B	3-4	5,887
	Recreation Aide (15 hrs)	P/T	A	4-5	11,428	P/T	A	5	11,474
					<u>\$22,276</u>				<u>\$22,738</u>
Programs									
					<u>\$103,120</u>				<u>\$103,120</u>
Total Part Time									
					\$125,396				\$125,858

CROMWELL RECREATION DEPARTMENT BUDGET PROPOSAL 2012-2013

Enclosed you will find the budget proposal from the Cromwell Recreation Department for fiscal year 2012-2013. The department is responsible for the recreation and leisure time activities for the residents of Cromwell. This includes all residents from pre-schoolers through all age adults in a wide variety of programs. The department sponsors large sports programs for all children and adults, many arts and crafts activities and classes, other classes, introduction to cooking for children, theatre, concerts, vacation activities, holiday programs, concerts and to assist with town budget contract out many different types of specialty programs. As the town continues to grow and the needs of the residents expand, more and more demands are being asked of the department and its staff. We have also found that in these economic times, more residents are asking for assistance so their children or themselves can participate in programs.

The Recreation Department is the conduit between town government and many town organizations. Some are sports related-Cromwell Little League, Midget Football, Travel soccer, Travel basketball, Men's and Women's Softball Leagues, American Legion Baseball and its subsidiaries, others are not—Boy and Girl Scouts, Knights of Columbus Programs, CYO Basketball, school programs and others on a limited basis. Working with these groups help to ensure that the needs of the community are met in a coordinated basis so no two groups show up at the same facility at the same time or are doing exactly the same programs for the residents. At times it is very challenging but if it benefits the residents and community resources, we feel it is worth it.

The department is making some changes in the organizational structure of the playground program that we believe will make for a safer program. The hours for the Head of the Program will be 9:00-5:00 to cover all of Post Playground. The number of hours is remaining the same just the time frame is different so there is no change in budgeted amount for this staff position.

The Recreation Commission felt that the subsidies for the children's sports programs of Little League, Midget Football, Travel Soccer, Travel Basketball and youth baseball programs (American Legion, Junior Legion, JC Courant and Ahern-Whalen teams) should get the money from the town to assist with the charter and insurance costs of these programs. The money they raise can go to safety improvements to their areas, programs improvements and equipment, refs etc.

Thank you very much for your consideration of this budget and the needs of the residents of Cromwell that we are trying to meet. If you have any questions, please feel free to contact me or visit me at any time.

EXPLANATION SHEETS FOR
SPECIFIC BUDGET LINES 2012-2013
THAT CHANGED FROM PAST BUDGETS

PLAYGROUND- As stated on the front page, the hours for the Head of the Program is going to be changed for the purpose of having one consistent employee at the Post Playground program. This will make for a safer program since this person will get to know all the children enrolled in Post along with the staff from each site that knows that sites children well. The head can also be there to handle all issues needed to be discussed on to the parents. We are also adding a person to the **Therapeutic Recreation** line who will work with the playground staff for the benefit of special needs students.

K GYM TIME/FIRST GRADE BASKETBALL- Need to pay for an instructor and assistants for this program because the director had been working the entire day on Saturday to cover these and it is no longer an option.

SUBSIDIES FOR AMERICAN LEGION, MENS SOFTBALL, WOMENS SOFTBALL, AND TRAVEL SOCCER- Commissioners felt these should be cut in this economic time.

SUBSIDIES FOR MIDGET FOOTBALL, LITTLE LEAGUE, TRAVEL SOCCER TRAVEL BASKETBALL AND YOUTH BASEBALL- The commission decreased the subsidies to Midget Football and Little League so that we could give to the other sports organizations that deal with youth sports. In the past two years, the town has finished many projects for Midget Football (the press box and field work) and Little League (irrigation and field work) therefore; it was the consensus of the group to assist the other groups with their charters and insurance costs.

The department moved the expense for the **Port A Lets** at Woodside and added one for Cromwell Landings Park from supplies/equipment line to the departmental expense line. The supplies/equipment line is for small items used in programs and not a piece of equipment left for sanitary reasons in park/ play areas.

SMALL CAPITAL- The department was not able to purchase the ice rink last year due to damage to soccer goals that had to be purchased for last seasons play, therefore, it is the main priority for this budget year. The remainder will be for the tennis court crack repair and if any message kiosks for the parks.

SALARY- This is the contractual line for the Director and Recreation Supervisor.

PROGRAM NAME	BUDGET 11-12	BUDGET 12-13
BACKGROUND CHECKS	300	300
PLAYGROUND	98,475	98,475
SWIM INSTRUCTION	2,000	2,000
SUMMER CROSS COUNTRY	CONTRACT OUT	CONTRACT OUT
SUMMER BASKET. CLINIC	CONTRACT OUT	CONTRACT OUT
SUMMER BASKET. LEAGUES	700	700
SUMMER BASE. CLINIC	CONTRACT OUT	CONTRACT OUT
SUMMER SOCCER CLINIC	CONTRACT OUT	CONTRACT OUT
SUMMER SOCCER LEAGUES	950	950
SUMMER CHEERLEADING	500	500
TENNIS LESSONS	950	950
BEACH VOLLEYBALL	0	0
SUMMER CONCERTS	2,400	2,400
SUMMER ART CAMP	500	500
ADULT SPORTS	0	0
MUSIC/MOVEMENT	1,250	1,250
AM AEROBICS	2,800	2,800
PM AEROBICS	2,800	2,800
SUMMER SPORTS CAMPS	CONTRACT OUT	CONTRACT OUT
SUMMER SOCCER CAMPS	CONTRACT OUT	CONTRACT OUT
SUMMER FOOTBALL CAMP	CONTRACT OUT	CONTRACT OUT
SUMMER VB CAMP	CONTRACT OUT	CONTRACT OUT
SUMMER THEATRE CAMPS	CONTRACT OUT	CONTRACT OUT
FALL YOUTH SOCCER	2,900	2,900

PROGRAM NAME	BUDGET 11-12	BUDGET 12-13
ZUMBA/PILATES	900	900
YOGA	1,500	1,500
TALES AND ABC CLASSES	500	500
CHILDRENS ART CLASSES	850	850
ADULT CRAFTS	200	200
PRE-SCHOOLERS CLASSES	300	300
COOKING CLASSES	750	750
SELF DEFENSE	400	400
CO-ED VOLLEYBALL	1,100	1,100
OPEN GYM	400	400
MENS BASKETBALL	550	500
VACATION/SPECIAL EVENTS	900	900
SET BACK LEAGUE	380	380
HALLOWEEN	750	750
WINTER HOLIDAY PROG	400	400
BOYS BASKETBALL (2-6)	4,300	4,250
GIRLS BASKETBALL (2-6)	4,300	4,250
M.S. BASKETBALL (7-8)	4,800	4,800
1 ST GR. BB/ K GYM TIME	450	450
VALENTINES PROGRAM	125	150
BOATING COURSES	0	0
MAD SCIENCE CLASSES	CONTRACT OUT	CONTRACT OUT
EASTER PROGRAM	800	800
SPRING CONCERTS	0	0
START SMART	50	50

PROGRAM NAME	BUDGET 11-12	BUDGET 12-13
GOLF	CONTRACT OUT	CONTRACT OUT
SPRING PROGRAM	0	0
RUGBY/LACROSSE	150	150
BASEBALL CLINIC	CONTRACT OUT	CONTRACT OUT
BIKE RODEO/HELMETS	150	150
PORT A LETS	600	900
AMERICAN LEGION BASE.	0	500
MENS SOFTBALL	0	0
WOMENS SOFTBALL	0	0
LITTLE LEAGUE	3,025	2,275
MID FOOTBALL/CHEER	2,700	1,950
TRAVEL SOCCER	0	700
TRAVEL BASKETBALL	0	300
OFFICE SUPPLIES	3,300	3,300
EQUIP/REPAIRS	500	500
NAT & STATE DUES	600	600
MEETINGS/TRAVEL	300	300
COMMISSION CLERK	600	600
PARK SUPERVISOR	2,280	2,280
REC AIDES	22,276	22,738
REC SUPERVISOR	57,277	60,130
REC DIRECTOR	86,751	88,019
THERAPEUTIC REC	20,000	22,000
SMALL CAPITAL	10,000	13000
REV/EX LINE	20,760	20,760
TOTALS	372,499	382,257

PROGRAM	P.T WAGES	CONT.SER.	EQUIP	SUBSIDIES	DEPT EX.	SALARIES
Background check						
Playground	83,575	14,000	900		300	
Swim Instruction		2,000				
Cross Country	Contract out					
Basket. Clinic	Contract out		0			
Basket Leagues		700				
Baseball Clinic	CONTRACT	OUT				
Soccer Clinics	CONTRACT	OUT				
Soccer Leagues	0	950				
Cheerleading	500		0			
Tennis Lessons	900		50			
Beach Volleyball	0		0			
Summer Concerts		2,400				
Art Camp	325		175			
Adult Sports	0					
Music/Movement	1,150		100			
AM Aerobics	2,800					
PM Aerobics	2,800					
Sports Camps	CONTRACT	OUT				
Soccer Camps	CONTRACT	OUT				
Football Camp	CONTRACT	OUT				
Volleyball Camp	CONTRACT	OUT				
Theatre Camp	CONTRACT	OUT				
Fall Soccer	0	2,200	700			
Yoga	1,500					
Tales/ ABC	400		100			
Kids Art Classes	650		200			
Ad. Crafts Program	200					

PROGRAM	PT WAGES	CONT SERV	EQUIP	SUBSIDIES	DEPT EXP	SALARIES
Zumba/ Pilates	900					
Preschool Activities	100		200			
Cooking	300		450			
Self Defense	400					
Co-ed Volleyball	1000		100			
Open Gyms	400					
Mens Basketball	500		0			
Vacation/Specials	750		150			
Set Back	190		190			
Halloween		750				
Winter Holiday Prog		300	100			
Boys BB (Gr2-6)	250	3,800	200			
Girls BB (Gr 2-6)	250	3,800	200			
MS BB (Gr 7-8)	0	4,300	500			
Kgym/ 1 st Gr BB	400		50			
Valentines Programs			150			
Boating Courses	0					
Mad Science	CONTRACT	OUT				
Easter Program			800			
Spring Concert		0				
Start Smart	0		50			
Golf	CONTRACT	OUT				
Spring Sports	0		0			
Rugby/other	0		150			
Baseball Clinic	CONTRACT	OUT				
Bike Rodeo/Helmets			150			
Pav/PortALets					900	
Am. Legion BB				500		
Mens Softball				0		

PROGRAMS	PT WAGES	CONT SERV	EQUIP	SUBSIDIES	DEPT EXP	SALARIES
Womens Softball						
Little League				0		
Midget Football				2,275		
Travel Soccer				1,950		
Travel Basketball				700		
Office Supplies				300		
Equip/Repairs					3,300	
Dues					500	
Meeting/Travel					600	
					300	
Comm. Clerk	600					
Park Supervisor	2,280					
Rec Aides	22,738					
Rec Supervisor						60,130
Rec Director						88,019
Totals	125,858	35,200	5,665	5,725	5,900	148,149
Small Capital	13,000					
Rev/ Ex Line	20,760					
Therapeutic Rec	22,000					

The following is a listing of the proposed hourly wages for instructors and counselors for Recreation Department programs. This does not include those who get a salary for the programs they run. Those are listed under wages in the various program sheets.

<u>PROGRAM NAME</u>	<u>WAGES</u>	<u>PROGRAM NAME</u>	<u>WAGES</u>
Playground		Children's Art	\$15.00
Head of Program	\$15.50	Gym Supervisors	13.00
Site Supervisors	14.00-15.00	Children Classes	13.00
Returning Counselors	8.40-9.10	Volleyball	\$45 per night
1 st Year Counselors	8.25	Vacation Workers	8.25-9.10
Tennis Instructor	\$15.00	New Classes	13.00-15.00
Pre-schoolers Classes	\$13.00		
Aerobics/Yoga	\$16.00		
Sports Refs	\$10-15 a game except certified refs that get paid going rate		

REVENUE/ EXPENSE LINE BUDGET EXPLANATIONS 2012-2013

<u>TRIP NAME</u>	<u>EXPENSE</u>	<u>NO. PEOPLE</u>	<u>TOTAL REVENUE</u>
VALENTINES DANCE	10.00	40(families)	400
SUMMER PLAYGROUND			
Bowling	9.00		
Monster Mini Golf	10.00	100	900
4-H Program	6.00	60	600
Quassy Park	11.00	50	300
Science Center	8.00	90	990
Lake Compounce	25.00	130	1,040
BB Hall of Fame	15.00	64	1,600
Ct Golf Land	20.00	60	900
Bounce U	10.00	60	1,200
		143	1,430
			8,960
VACATION TRIPS	15.00	100	
MAGIC CLASSES	15.00	80	1,500
SOCCER SHIRTS	15.00	330	1,200
			4,950
BASKETBALL SHIRTS	15.00	250	
			3,750
TOTAL FOR REVENUE/EXPENSE LINE			20,760

Updated 3/7/12

THE FOLLOWING IS A LISTING OF THE PROGRAMS THAT THE RECREATION DEPARTMENT COLLECTS FEES FOR AND THE ANTICIPATED REVENUE TO BE GENERATED BY EACH PROGRAM

<u>PROGRAM NAME</u>	<u>AMOUNT TO BE COLLECTED</u>
PLAYGROUND 9:00-3:00: Pre care time 8:15-9:00 After care time is 3:15-5:00	\$ 65,000 Fee at \$70 a week for one child in family \$50 a week for second child in family/ \$40 for third Fee is \$25 a week per child for pre & after care
SUMMER SPORTS LEAGUES	700 Fee is \$20 per program per child
TENNIS LESSONS	800 Fee is \$10 for children/ \$30 for adult classes
ART CLASSES- CHILDREN	700 Fee is \$15 per session for children/\$30 parent/child
FITNESS/YOGA/PILATES	5,000 Fee range is \$50-70 a session depend on # times/week
PARENT GET AWAYS	700 Fee is \$15 per night per child
COOKING CLASSES	500 Fee range is \$15-25 depending on class expenses
TODDLER PROGRAMS	300 Fee range is \$10- 20 depending on type of class
OTHERACTIVITIES	600 Fee range is \$20-50 depending on type of activity
GYM PASSES	700 Fee is \$15 individual/ \$25 family
VACATION PROGRAM REG	3,500 Fee is \$15 a day plus any trip which is in Rev/Ex
TOTAL TO COLLECT	\$78,500

Updated 3/7/12

NET EXPENDITURE FOR CROMWELL RECREATION DEPARTMENT

BUDGET YEAR 2012-2013

TOTAL OPERATING EXPENSES	\$ 382,257
REVENUE/EXPENSE LINE	20,760
PROGRAM FEES TO COLLECT	78,500
	\$ 282,997
DEDUCTING SALARIES OF DIRECTOR AND SUPERVISOR	148,149
NET TAX DOLLARS SPENT ON REC DEPT ACTIVITIES	\$134,848

Budget Memo

To: Board of Selectmen
From: Eileen Branciforte
CC: Mertie Terry
Date: 1/25/2012
Re: 2012 – 2013 Budget Information

The Cromwell Belden Public Library - Trends

Services continued at the Cromwell Belden Public Library such as loaning items, films series, book discussions, babytime, toddler time, story time, and procuring books for many other book discussion groups. There were special vacation programs too, just to name a few. We purchased, cataloged, processed, and entered materials into our computers, and checked them back out just as quickly. People still love books here in Cromwell, our total circulation increased in the past fiscal year. Other media are also very popular.

New services and projects included:

- Working with Cromwell High School to provide Cromwell Public Library cards on the back of their student ID cards.
- The Library added e-books for use with downloadable readers, to our audio downloadable collection. This move became even more of a priority when one e-book reader vendor posted to the Internet that public libraries could provide e-books and their readers would become compatible.
- Started a "Better Living with Your Library" series of programs, starting off at the town's Farmer's market and following programming each month for Tai Chi, Stress-free programs, and healthy cooking with Cranberries. December offered the library's first a cappella concert at the library.
- The Annual State Grant allowed the Library to offer Universal Class, an opportunity to take over 500 FREE classes from our website. Opportunities range from Interview skills, medical terminology, photography, caring for seniors, and wedding planning, just to name a few. The use of these classes grew as the year progressed.
- This year the Children's Librarian presented the summer reading program to the students at the ECS elementary school. A magic show that matched our summer reading theme...*One World, Many Stories*. We had two shows; so all children could see the program. The Library paid for one performance, and the school shared the cost of the second one.
- Adult Services presented our first live baseball author program to a good-sized crowd. This department also received a grant from the Connecticut Humanities Council, to host a program on Connecticut in the U.S. Civil War.
- Introduced public fax service to a very grateful public population. This service is going very well, at little cost.
- When our power returned, this Library served as a "warming center" when the power was on during Storm Alfred. People were able to charge cell phones, fill water bottles, view movies, do "work" and use heat & lights at the Library.
- Our past president of the Friends of the Cromwell Belden Public Library, Jean Tatro, won an award for "Outstanding Individual achievement" from the statewide "Friends of Connecticut Libraries" non-profit organization.

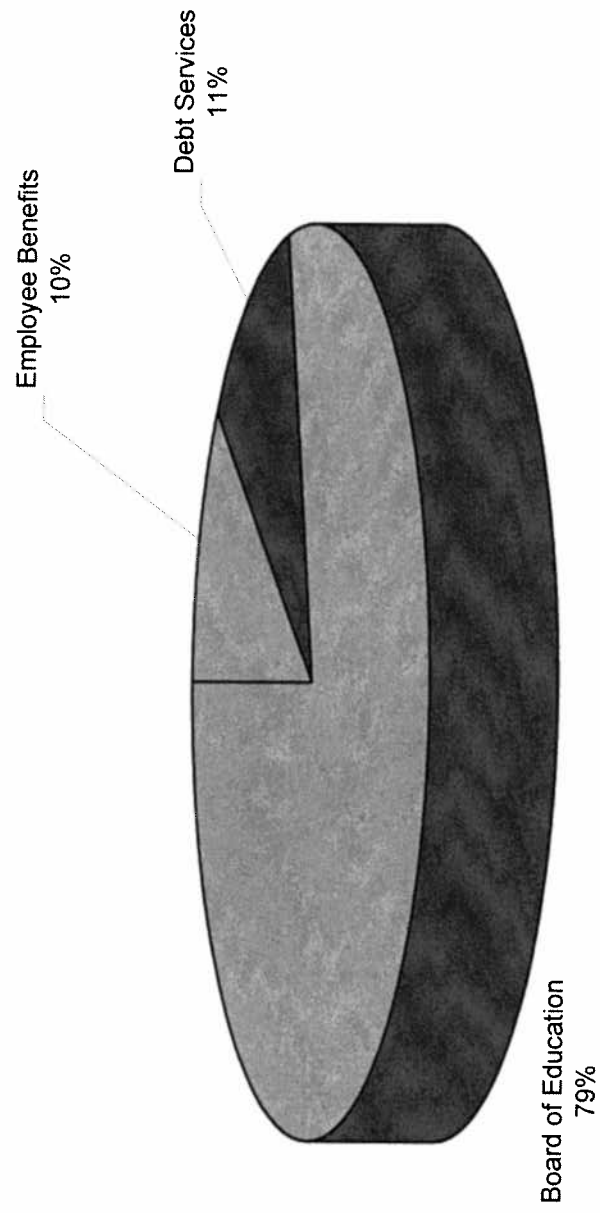
It may seem that the bottom budget line matters most in tight economic times. The Library always tries to move the town ahead, no matter whether there are good times or bad. As we continue to do our work at the Library, you will find that it is a good return on your tax dollar. The cost per person for the Library is barely enough to buy one large book for your coffee table. The addition of so many formats of information, make the investment in your public library a very wise one.

DEPARTMENT-ACCOUNT	ADJUSTED BUDGET DEC. 31, 2011	ACTUAL EXPENDITURE 2009-2010	ACTUAL EXPENDITURE 2010-2011	ACTUAL EXPENDITURE DEC. 31, 2011	ESTIMATED EXPENDITURE 2011-12	DEPARTMENT REQUEST 2012-13	FIRST SELECTMAN RECOMMENDED	BOARD OF SELECTMEN RECOMMENDED	BOARD OF FINANCE RECOMMENDED
43. LIBRARY									
WAGES	287,818	291,092	285,204	140,927	287,818	288,508	288,508	288,508	288,508
PART-TIME WAGES	119,581	114,573	117,311	58,453	119,581	121,284	121,284	121,284	121,284
CONTRACT SERVICES	31,552	31,552	31,550	29,292	31,552	32,625	32,625	32,625	32,625
INTERNET ACCESS	-	-	-	-	1	360	360	360	360
EQUIPMENT MAINT.+REPAIR	900	637	125	237	900	900	900	900	900
DEPARTMENTAL EXPENSES	8,500	8,508	8,227	4,664	8,500	8,600	8,600	8,600	8,600
DUPICATING COSTS	850	849	795	271	850	850	850	850	850
OPERATION + MATERIALS	68,000	65,458	65,545	32,406	68,000	68,000	68,000	68,000	68,000
(ADULT BKS+MAT)		(5,080)	(5,811)	(1,772)					
(CHILD BKS+MAT)		(11,287)	(10,926)	(4,507)					
(ADULT MAGS.)		(6,693)	(6,399)	(6,064)					
(YOUNG AD BK+MAG)		(1,000)	(1,263)	(424)					
(REFERENCE)		(13,569)	(14,073)	(7,467)					
(ADULT POP.MAT)		(27,829)	(27,069)	(12,172)					
CAPITAL ITEMS	-	3,381	-	-	-	1	1	1	1
PROGRAM SUBSIDIES	2,200	2,200	2,200	978	2,200	2,200	2,200	2,200	2,200
SUB TOTAL	519,401	518,250	510,957	267,228	519,402	523,328	523,328	523,328	523,328
STATE LIB. GRANT PROG.	1,600	1,689	1,708	-	1,600	1,200	1,200	1,200	1,200
GRAND TOTAL	521,001	519,939	512,665	267,228	521,002	524,528	524,528	524,528	524,528

POSITION SUMMARY

EMPLOYEE	CLASSIFICATION	PRESENT SUMMARY				PROPOSED SUMMARY			
		PAY PLAN	LEVEL	STEP	AMOUNT	PAY PLAN	LEVEL	STEP	AMOUNT
Eileen Branciforte	Library Director	E	4	8	76,893	E	4	8	76,893
Lois Meltzer (1/20)	Children's Librarian	E	3	8	67,948	E	3	8	67,948
Lois Meltzer	Asst. Director	Stipend			2,888	Stipend			2,888
Terry Crescimanno (6/3)	Adult Librarian	E	3	8	67,948	E	3	8	67,948
Christina Smith	Library Tech. Asst	N	4	8	39,427	N	4	8	39,276
Seth Ramos	Library Tech. Asst	N	4	1-2	32,714	N	4	2-3	33,555
					<u>\$287,818</u>				
					<u>\$287,818</u>				
Part Time									
Patricia Mercier (10 hrs)	Eve/Weekend Supervisor	P/T	B	4-5	8,181	P/T	B	5	8,248
Deborah Terwilliger (18hrs)	Library Asst.	P/T	A	3-4	13,077	P/T	A	4-5	13,494
Ethel Anderson (19 hrs)	Library Asst.	P/T	A	5	14,534	P/T	A	5	14,534
Adrienne Marzo (18 hrs)	Library Asst.	P/T	A	5	13,769	P/T	A	5	13,769
Linda Petrolito (18 hrs)	Eve/Weekend Supervisor	P/T	B	5	14,845	P/T (19 hrs)	B	5	15,669
Carol Peluso (18 hrs)	Library Asst.	P/T	A	5	13,769	P/T	A	5	13,769
Monica Marselli (9 hrs)	Library Asst.	P/T	A	5	6,885	P/T (10 hrs)	A	5	7,650
Jonathan Macalpine (9 hrs)	Library Asst.	P/T	A	5	6,885	P/T (4 hrs)	A	5	3,825
Nicholas Sacco (5 hrs)	Library Asst.	P/T	A	5	3,825	P/T (14 hrs)	A	5	10,710
Eric Obrien (10 hrs)	Library Asst.	P/T	A	2-3	7,161	P/T(4 hrs)	A	3-4	2,966
Student workers 3-5	Collection Asst.	P/T	34 hr. @ 9.25 ave.		\$15,750	P/T	34 hr @ 9.25 ave.		15,750
Linda Sellow	Commission Clerk	P/T	12 meetings @ 75.00		\$900	P/T	2 meetings @ 75.00		0
					<u>119,581</u>				
					<u>\$287,818</u>				
					<u>\$287,818</u>				

Other Expenses



DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2011	ACTUAL EXPENDITURE 2009-2010	ACTUAL EXPENDITURE 2010-2011	ACTUAL EXPENDITURE DEC. 31, 2011	ESTIMATED EXPENDITURE 2011-12	DEPARTMENT REQUEST 2012-13	FIRST SELECTMAN RECOMMENDED	BOARD OF SELECTMEN RECOMMENDED	BOARD OF FINANCE RECOMMENDED
44. EMPLOYEE BENEFITS									
MEDICAL CARE-SHOTS/VAC.S ETC	200	-	94	-	200	200	200	200	200
DENTAL PLAN INSURANCE	85,500	98,710	75,560	39,631	85,500	65,000	65,000	65,000	65,000
LIFE INSURANCE	12,370	13,358	11,766	4,760	12,194	13,000	13,000	13,000	13,000
NEW EMPLOYEE MEDICAL INS.	-	-	-	-	-	-	-	-	-
BLUE CROSS/BLUE SHIELD *	1,429,411	1,306,063	1,321,488	811,406	1,365,525	1,607,125	1,627,125	1,510,000	1,475,000
SOCIAL SECURITY	543,647	505,503	520,010	261,730	543,647	555,664	555,664	555,664	555,664
PENSION	781,495	548,985	740,586	232,984	781,495	814,443	814,443	814,443	814,443
EDUCATION ENHANCEMENT	10,000	8,542	9,650	1,650	5,650	10,000	10,000	10,000	10,000
UNEMPLOYMENT COMP.	20,000	42,822	10,094	3,822	8,982	20,000	20,000	20,000	20,000
SICK LEAVE INCENTIVE*	20,000	-	-	-	20,237	23,000	23,000	23,000	23,000
WAGE ADJUSTMENT*	70,000	5,934	-	-	-	204,250	204,250	204,250	204,250
EMPLOYEE PHYSICALS	1,850	907	1,846	338	1,068	1,850	1,850	1,850	1,850
DRUG+ALCOHOL TESTING	2,000	1,850	1,872	-	1,716	2,000	2,000	2,000	2,000
EMPLOYEE ASSISTANCE PROG.	2,764	2,579	2,478	2,764	2,764	2,800	2,800	2,800	2,800
LONG TERM DISABILITY INS.	13,500	9,997	12,470	5,312	12,641	13,000	13,000	13,000	13,000
POST RETIREMENT MEDICAL EXP.	18,000	9,006	10,856	7,531	18,000	30,000	30,000	30,000	30,000
POST RETIREMENT ADMIN. EXP.	-	-	-	-	-	30,000	30,000	30,000	30,000
TOTAL	3,010,737	2,554,256	2,718,770	1,371,928	2,859,619	3,392,332	3,412,332	3,295,207	3,260,207
TRANSFERS TO OTHER ACCOUNTS DURING THE FISCAL YEAR									
*NEW EMPLOYEE MEDICAL INS.	-	-	-	-	-	-	-	-	-
*SICK LEAVE INCENTIVE	-	17,823	17,143	-	20,237	-	-	-	-
*WAGE ADJUSTMENT	-	42,066	3,461	-	-	-	-	-	-
*POST RETIREMENT MEDICAL EXP.	-	-	-	-	18,000	-	-	-	-

*As of 1/25/11 Blue Cross increase is 17%; as of 3/8/12 8%

**Post retirement medical increase \$12,000 due to high probability of 5 retirees.

Section I

Introduction

A. Purposes of the Valuation

The purpose of the valuation is to determine the funded status of the plan as well as the recommended cash contribution for the plan year. The information found in Sections II-A through II-F of the report have been developed for this purpose.

The ultimate cost of a pension plan is based primarily on the level of benefits promised by the plan. The pension fund's investment earnings service to reduce the cost of plan benefits and expenses. Thus,

<i>Town's ultimate cost</i>	=	<i>benefits paid</i>	+	<i>expenses incurred</i>	-	<i>investment return</i>	-	<i>employee contributions</i>
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B. Contribution for Fiscal Year 2012 and 2013

The Town cost is:

	<u>2012 Fiscal Year</u>	<u>2013 Fiscal Year</u>
Board of Education	\$ 249,711	\$ 244,931
Town/Administration	359,303	378,511
Water Department	38,888	39,768
Sewer Department	26,461	30,160
Fire Department	<u>37,228</u>	<u>39,389</u>
Total	\$ 711,591	\$ 732,759

Please see Section II-E, II-F and Section VI for the development of these figures.

C. Experience During Period Under Review

This report shows an Unfunded Accrued Liability of \$47,711 as of July 1, 2011. This represents a decrease of \$183,508 over the prior year. The plan experienced a net actuarial gain during the year of \$137,546. The net loss resulted from a loss of \$278,000 due to investment earning less than expected, a loss of \$126,000 due to salary increases that were larger than expected, and a gain of \$541,546 due mostly to more terminations and more retiree deaths than expected.

STATE EMPLOYEES
RETIREMENT COMMISSION

MEDICAL EXAMINING BOARD
for DISABILITY RETIREMENT



STATE OF CONNECTICUT
RETIREMENT & BENEFIT SERVICES DIVISION
OFFICE OF THE STATE COMPTROLLER

55 ELM STREET
HARTFORD, CONNECTICUT
06106-1775
TELEPHONE (860) 702-3480
TELEFAX (860) 702-3485

January 10, 2012

Ms. Marianne Sylvester
Finance Director
Cromwell Police Department
41 West Street
Cromwell, CT 06416

Re: Police Employees 033-P

Dear Ms. Sylvester:

The purpose of this letter is to advise the Cromwell Police Department of the costs for participating in the Connecticut Municipal Employees Retirement System (CMERS) for the fiscal year beginning July 1, 2012. All costs below are effective for the July 1, 2012 to June 30, 2013 fiscal year.

- Monthly contribution payments, as a percentage of payroll, will be as follows:

Normal Cost	11.26%
Unfunded Accrued Liability	<u>5.39%</u>
Total	16.65%

- The annual amortization payment of \$40,998 is due July 1, 2012. Subsequent amortization payments will be due July 1st for each of the next 4 years.
- The CMERS administrative charge of \$4,255. This charge is based on \$115 per active and retired member. Our most recent files show 26 active members and 11 retired members.

The State Employees Retirement Commission approved the above total contribution rate of 16.65% at its December 15, 2011 meeting. A copy of the July 1, 2011 roll forward letter can be found on the CMERS website at <http://www.osc.state.ct.gov/rbsd/cmers/plandoc/index>. If you have any questions regarding the information provided in this letter, please contact Rudolph Nelson, a CMERS staff member, at (860) 702-3502.

Very truly yours,

THE CONNECTICUT MUNICIPAL EMPLOYEES RETIREMENT SYSTEM

BY:

A handwritten signature in black ink that reads "Brenda K. Halpin".

Brenda K. Halpin, Director
Retirement Services Division

DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2011	ACTUAL EXPENDITURE 2009-2010	ACTUAL EXPENDITURE 2010-2011	ACTUAL EXPENDITURE DEC. 31, 2011	ESTIMATED EXPENDITURE 2011-12	DEPARTMENT REQUEST 2012-13	FIRST SELECTMAN RECOMMENDED	BOARD OF SELECTMEN RECOMMENDED	BOARD OF FINANCE RECOMMENDED
45. DEBT SERVICE									
PRINCIPAL									
SCHOOL RENOVATIONS-1996	-	-	-	-	-	-	-	-	-
ISSUE OF 99-P.D.+SCH.PRE. REF.	-	500,000	500,000	-	-	-	-	-	-
ISSUE OF 01-CHS+HOFMANN	-	1,050,000	1,065,000	-	-	-	-	-	-
ISSUE OF 03-CHS BAL.+3/5 ALL	1,055,000	-	-	-	1,055,000	1,045,000	1,045,000	1,045,000	1,045,000
ISSUE OF 04-REFUNDING	695,000	250,000	250,000	-	695,000	685,000	685,000	685,000	685,000
ISSUE OF 08-ROADS, SCHOOLS, PAI	450,000	450,000	450,000	-	450,000	450,000	450,000	450,000	450,000
ISSUE OF 10-ROADS, SCHOOLS	340,000	-	340,000	-	340,000	340,000	340,000	340,000	340,000
INTEREST									
SCHOOL RENOVATIONS-1999	-	-	-	-	-	-	-	-	-
ISSUE OF 01	-	-	-	-	-	-	-	-	-
ISSUE OF 01-CHS+HOFMANN	-	43750	20000	-	-	-	-	-	-
ISSUE OF 03-CHS BAL.+3/5 ALL	577,594	664969	630844	288,797	577,594	535,394	535,394	535,394	535,394
ISSUE OF 04-REFUNDING	198,853	211598	203343	99,426	198,853	177,055	177,055	177,055	177,055
ISSUE OF 08-ROADS, SCHOOLS, PAI	200,100	229,350	213,600	100,050	200,100	184,350	184,350	184,350	184,350
ISSUE OF 10-ROADS, SCHOOLS	235,937	-	241,350	117,968	235,937	225,737	225,737	225,737	225,737
CAPITAL LEASE-Energy Contract 2009*	98,590	98,589	98,589	49,295	98,590	98,590	98,590	98,590	98,590
NOTES PAYABLE	-	96,662	-	-	-	-	-	-	-
TOTAL	3,851,074	3,594,918	4,012,726	655,536	3,851,074	3,741,126	3,741,126	3,741,126	3,741,126

GENERAL FUND PRINCIPAL	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
SCHOOL RENOVATIONS-1996	-	-	-	-	-	-	-	-	-	-	-
ISSUE OF 98-PD+SCH.PRE.REF.	200,000	-	-	-	-	-	-	-	-	-	-
ISSUE OF 01-CHS+HOF.	500,000	500,000	500,000	-	-	-	-	-	-	-	-
ISSUE OF 03-CHS BAL +3-5 ALL?	1,040,000	1,050,000	1,065,000	1,055,000	1,045,000	1,040,000	1,030,000	1,020,000	1,030,000	1,040,000	1,065,000
ISSUE OF 04-REFUNDING	50,000	250,000	250,000	695,000	685,000	635,000	525,000	520,000	515,000	510,000	510,000
ISSUE OF 08-ROADS, SCHOOLS ETC	440,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	450,000	440,000	440,000
ISSUE OF 10-ROADS, SCHOOLS	2,230,000	2,250,000	2,605,000	2,540,000	2,520,000	2,465,000	2,345,000	2,330,000	2,330,000	2,325,000	2,350,000
INTEREST	-	-	-	-	-	-	-	-	-	-	-
SCHOOL RENOVATIONS-1996	-	-	-	-	-	-	-	-	-	-	-
ISSUE OF 98-PD+SCH.PRE.REF.	8,130	-	-	-	-	-	-	-	-	-	-
ISSUE OF 01-CHS+HOF.	62,750	43,750	20,000	-	-	-	-	-	-	-	-
ISSUE OF 03-CHS BAL +3-5 ALL?	693,569	664,969	630,844	577,594	535,394	494,900	453,300	412,100	361,100	309,600	257,600
ISSUE OF 04-REFUNDING	211,493	211,598	203,343	198,853	177,055	155,723	133,928	115,815	97,355	78,558	59,433
ISSUE OF 08-ROADS, SCHOOLS ETC	243,391	229,350	213,600	200,100	184,350	168,600	152,850	137,100	121,350	105,600	89,100
ISSUE OF 10-ROADS, SCHOOLS	1,219,333	1,149,667	352,300	235,937	225,737	213,837	201,937	190,037	178,137	168,924	155,524
CAPITAL LEASE	-	-	-	-	-	-	-	-	-	-	-
SIEMENS ENERGY IMPROVEMENTS	-	-	-	-	-	-	-	-	-	-	-
TOTAL GENERAL FUND	3,449,333	3,498,257	4,123,677	3,851,074	3,741,126	3,596,650	3,385,605	3,283,642	3,186,532	3,086,272	3,010,247
SEWER DEBT	-	-	-	-	-	-	-	-	-	-	-
PRINCIPAL	-	-	-	-	-	-	-	-	-	-	-
ISSUE OF 99	50,000	-	-	-	-	-	-	-	-	-	-
ISSUE OF 96	-	-	-	-	-	-	-	-	-	-	-
ISSUE OF 91	-	-	-	-	-	-	-	-	-	-	-
ISSUE OF 04-REFUNDING	210,000	160,000	160,000	50,000	50,000	50,000	-	-	-	-	-
INTEREST	-	-	-	-	-	-	-	-	-	-	-
ISSUE OF 99	3,495	-	-	-	-	-	-	-	-	-	-
ISSUE OF 96	-	-	-	-	-	-	-	-	-	-	-
ISSUE OF 91	-	-	-	-	-	-	-	-	-	-	-
ISSUE OF 04-REFUNDING	29,710	23,105	14,960	7,150	4,735	2,180	-	-	-	-	-
TOTAL SEWER	293,205	183,105	174,960	57,150	54,735	52,180	-	-	-	-	-
NOTES PAYABLE	-	-	-	-	-	-	-	-	-	-	-
CMS ROOF REPAIR	-	-	-	-	-	-	-	-	-	-	-
CROMWELL BUSINESS PARK	100,000	100,000	-	-	-	-	-	-	-	-	-
CMS ASBESTOS ABATEMENT	150,000	100,000	-	-	-	-	-	-	-	-	-
GEER STREET IMPROVEMENTS	-	-	-	-	-	-	-	-	-	-	-
TOTAL NOTES	250,000	200,000	-	-	-	-	-	-	-	-	-
GRAND TOTAL	3,992,538	3,881,362	4,298,637	3,908,224	3,795,861	3,648,830	3,385,605	3,283,642	3,186,532	3,086,272	3,010,247
TOWN	3,699,333	3,698,257	4,123,677	3,851,074	3,741,126	3,596,650	3,385,605	3,283,642	3,186,532	3,086,272	3,010,247
SEWER	293,205	183,105	174,960	57,150	54,735	52,180	-	-	-	-	-

DEPARTMENT- ACCOUNT	ADJUSTED BUDGET DEC. 31, 2011	ACTUAL EXPENDITURE 2009-2010	ACTUAL EXPENDITURE 2010-2011	ACTUAL EXPENDITURE DEC. 31, 2011	ESTIMATED EXPENDITURE 2011-12	DEPARTMENT REQUEST 2012-13	BOARD OF EDUCATION RECOMMENDED	BOARD OF FINANCE RECOMMENDED
46. BOARD OF EDUCATION	25,450,000	24,384,277	24,543,344	10,797,538	25,450,000	26,449,456	26,136,000	25,942,064

TOWN OF CROMWELL

FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department:	Planning	Prepared by:	Craig Minor, AICP
Fiscal Year of Request:	2012-2013	Date Prepared:	January 23, 2012
Circle/Underline One:	<u>Capital Purchase</u>		Capital Improvement

Item: New Subdivision Regulations

Description: The Cromwell Subdivision Regulations have never been completely revised since they were originally written back in 1954. They have been amended several times over the years to include provisions for energy conservation and open space preservation, but never in a holistic manner. Also, new land use techniques such as "low impact development" are being used in many cities and towns in Connecticut and it would be beneficial for Cromwell to adopt them too.

These funds would enable the Planning and Zoning Commission to obtain the assistance of a planning consultant who has first-hand experience with the latest subdivision techniques and with Connecticut planning law.

Approximate Cost: \$20,000

Need: Moderate

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Building	Prepared by: Dave Jolley
Fiscal Year of Request: 2014-2015	Date Prepared: 1-20-12
Circle/Underline One:	<u>Capital Improvement</u>

Item: Scanners, Outside Company to micro fiche or brand new storage room and file cabinets

Description:

Approximate Cost: \$40,000.00

Need: Maintenance/storage of construction documents, permits etc. Per State Library

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Building	Prepared by: Dave Jolley
Fiscal Year of Request: 2014-2015	Date Prepared: 1-20-12
Circle/Underline One:	<u>Capital Purchase</u> Capital Improvement

Item: 4 Wheel Drive Vehicle

Description:

Approximate Cost: \$20,000.00

Need: Perform inspections



TOWN OF CROMWELL
FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department: Assessor's Office

Prepared by: Shawna Baron, Assessor

Fiscal Year of Request: 2016-2017

Date Prepared: January 24, 2011

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

2017 Revaluation

Description:

The complete reappraisal and revaluation of all taxable and exempt Real Property within the corporate limits of the TOWN OF CROMWELL, CONNECTICUT. Included in this cost will be an upgrade of our current outdated and unsupportive software.

Approximate Cost: \$350,000.

Need:

This is a **state mandatory expense**. State Statutes requires Towns to revalue every five years. The Town of Cromwell must perform a revaluation for the Grand List of 2017. The Town needs to have all money appropriated, by the 2016-2017 fiscal year to sign a contract in July of 2016. Anticipated cost for the 2017 revaluation is \$350,000.

TOWN OF CROMWELL

FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department: POLICE

Prepared by: Chief Anthony Salvatore

Fiscal Year of Request: 2012-2013

Date Prepared: January 24, 2011

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Police Vehicles

Description:

Replacement of two (2) vehicles, purchase and transfer of related equipment miscellaneous costs related to replacement of vehicles.

Approximate Cost:

\$ 72,140

Need:

This request is in concert with the Department's fleet rotation plan of replacing older high mileage vehicles each year.

TOWN OF CROMWELL

FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department: POLICE Prepared by: Chief Anthony Salvatore
Fiscal Year of Request: 2013-2014 Date Prepared: January 24, 2011
Circle/Underline One: Capital Purchase Capital Improvement

Item:

Police Vehicles

Description:

Replacement of two (2) vehicles, purchase and transfer of related equipment miscellaneous costs related to replacement of vehicles.

Approximate Cost:

\$ 73,582

Need:

This request is in concert with the Department's fleet rotation plan of replacing older high mileage vehicles each year.

TOWN OF CROMWELL

FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department: POLICE

Prepared by: Chief Anthony Salvatore

Fiscal Year of Request: 2014-2015

Date Prepared: January 24, 2011

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Police Vehicles

Description:

Replacement of two (2) vehicles, purchase and transfer of related equipment miscellaneous costs related to replacement of vehicles.

Approximate Cost:

\$ 75,790

Need:

This request is in concert with the Department's fleet rotation plan of replacing older high mileage vehicles each year.

TOWN OF CROMWELL

FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department: POLICE
Fiscal Year of Request: 2015-2016
Circle/Underline One: Capital Purchase
Prepared by: Chief Anthony Salvatore
Date Prepared: January 24, 2011
Capital Improvement

Item:

Police Vehicles

Description:

Replacement of two (2) vehicles, purchase and transfer of related equipment miscellaneous costs related to replacement of vehicles.

Approximate Cost:

\$ 76,000

Need:

This request is in concert with the Department's fleet rotation plan of replacing older high mileage vehicles each year.

TOWN OF CROMWELL

FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department: POLICE

Prepared by: Chief Anthony Salvatore

Fiscal Year of Request: 2016-2017

Date Prepared: January 24, 2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Police Vehicles

Description:

Replacement of three (3) vehicles, purchase and transfer of related equipment miscellaneous costs related to replacement of vehicles.

Approximate Cost:

\$ 120,000

Need:

This request is in concert with the Department's fleet rotation plan of replacing older high mileage vehicles each year.

TOWN OF CROMWELL
FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department: ANIMAL CONTROL

Prepared by: Chief Anthony Salvatore

Fiscal Year of Request: 2012-2013

Date Prepared: January 24, 2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Animal Control Van

Description:

Replacement Animal Control Van, purchase and transfer of related equipment miscellaneous costs related to replacement of vehicle.

Approximate Cost:

\$ 30,000

Need:

The request is in concert with the Department's fleet rotation plan of replacing older high mileage vehicles each year.

5-YEAR CAPITAL PLAN
SENIOR CENTER & TRANSPORTATION SERVICES

1st YEAR: (2012-2013)

<u>Ambulatory Vehicle for Transportation Fleet</u>	\$30,000
This vehicle would be purchased to replace our current 1999 Mini-Van.	

TOTAL:	\$30,000
--------	----------

2nd YEAR: (2013-2014)

TOTAL:	- 0 -
--------	-------

3rd YEAR: (2014-2015)

<u>Handicap Accessible Vehicle for Transportation Fleet</u>	\$65,000
Please note this amount is based on the assumption of receiving 5310 Federal Transit Grant funding; which supplies an 80% reimbursement to the Town, with a current to-date \$40,000 maximum award)	

TOTAL:	\$65,000
--------	----------

4th YEAR: (2015-2016)

TOTAL:	- 0 -
--------	-------

5th YEAR: (2016-2017)

TOTAL:	- 0 -
--------	-------

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Transportation Services **Prepared by:** Theresa Strong, Senior/Human Services Director

Fiscal Year of Request: 2012-2013 **Date Prepared:** 1/21/12

Circle/Underline One: Capital Purchase Capital Improvement

Item: Mini-Van

Description:

This vehicle would be replacing our current 1999 Mini-Van. Vehicle to be purchased would have an approximate occupancy of 7 ambulatory seats.

Approximate Cost: \$30,000

Need:

This vehicle is utilized within our transportation fleet when needed to transport ambulatory passengers only. This is especially useful when we do not have a lot of individuals to transport for a route and they are all ambulatory; whereas a handicap-accessible, larger mini-bus would not be appropriate or the most efficient for our operations. In addition, this vehicle is currently utilized by staff personnel for work business when not in use by our transportation program.

TOWN OF CROMWELL

FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department: Recreation Prepared by: Susan Schein
Fiscal Year of Request: 2012-2013 Date Prepared: 1/25/12
Circle/Underline One: Capital Purchase Capital Improvement

Item: Town Hall Gym Wall Mats and Backboards

Description: For safety reasons, the wall mats around the gym behind the backboards must be replaced. The foam is falling out and the coverings are not adhered to the mats in other areas. The areas on the side walls should also be covered based on current safety practices. The backboards need to be replaced with a system that is easily moved up and down to the heights we use for children and adult programs. Currently, we have to hand crank them with a pole made by the Highway crew if it breaks we would not be able to meet the needs of the groups that use this facility (it is in use 6 days a week from 2:30-10:20 Mon-Fri and 8:30-8:00 on Sat from Dec - March)

Had asked for this for fiscal year 2011-2012 mats are much worse now

Approximate Cost: Wall Mats approximately \$10,000
Backboard and wrench is another \$10,000

Need:

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department:	Recreation	Prepared by:	Susan Schein
Fiscal Year of Request:	2012-2013	Date Prepared:	1/25/12
Circle/Underline One:	<u>Capital Purchase</u>		Capital Improvement

Item: Stow and go style van

Description: The Recreation Dept transports students to programs from ECS and WIS throughout the school year, transport Students to Manes and Motion Therapeutic Horseback Riding and many times during summer playground, therefore having Two vans would mean less trips since we would be able to double the number of children carried in the van than we can in the Town Car. Having a stow and go style where the seats disappear would make it much easier for us to move items or when Building Maintenance borrow it on bad weather days when they move Voter Registrars items and other items for other town departments

Approximate Cost: Will use the expertise of Ken Filmore to get a good used van---approximately \$22,000

Need:

TOWN OF CROMWELL

FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department:	Recreation	Prepared by:	Susan Schein
Fiscal Year of Request:	2012-13	Date Prepared:	1/24/12
Circle/Underline One:	Capital Purchase	Capital Improvement	XX

Item: ADA Parking at WIS

Description: The department with Board of Education okay is looking to build two handicap parking stalls on the Woodside Intermediate School playing field areas. The reason for this is that all the stalls are located up the top of the hill near the front door of the school and it is a very long walk down to soccer fields and even longer back up the hill after the games. This will allow those with disabilities to come and enjoy the experience of seeing children play more.

Approximate Cost: If the town does no work and we have to contract out the entire job it is approximately \$9,000-10,000.
If the town does some of the prep work, this would go down and only need to pay for materials and Fencing and lining and signage

Need:



Cromwell Public Schools

"Placing Students First"

Central Administrative Offices
9 Mann Memorial Drive
Cromwell, CT 06416-1398
Telephone (860) 632-4830
Fax (860) 632-4865
www.cromwell.k12.ct.us

Matt A. Bisceglia, Ed.D.
Superintendent of Schools

Paula M. Talty, Ed.D.
*Assistant Superintendent for
Curriculum, Instruction and Evaluation*

Date: September 28, 2011

To: Sue Schein

From: Rick Mandeville

Re: **WIS – ADA Parking**

The Board of Education at their September 27th meeting approved the Recreation Departments request per correspondence from me to them dated September 21st for the installation of two handicapped parking spaces off Woodside Road.

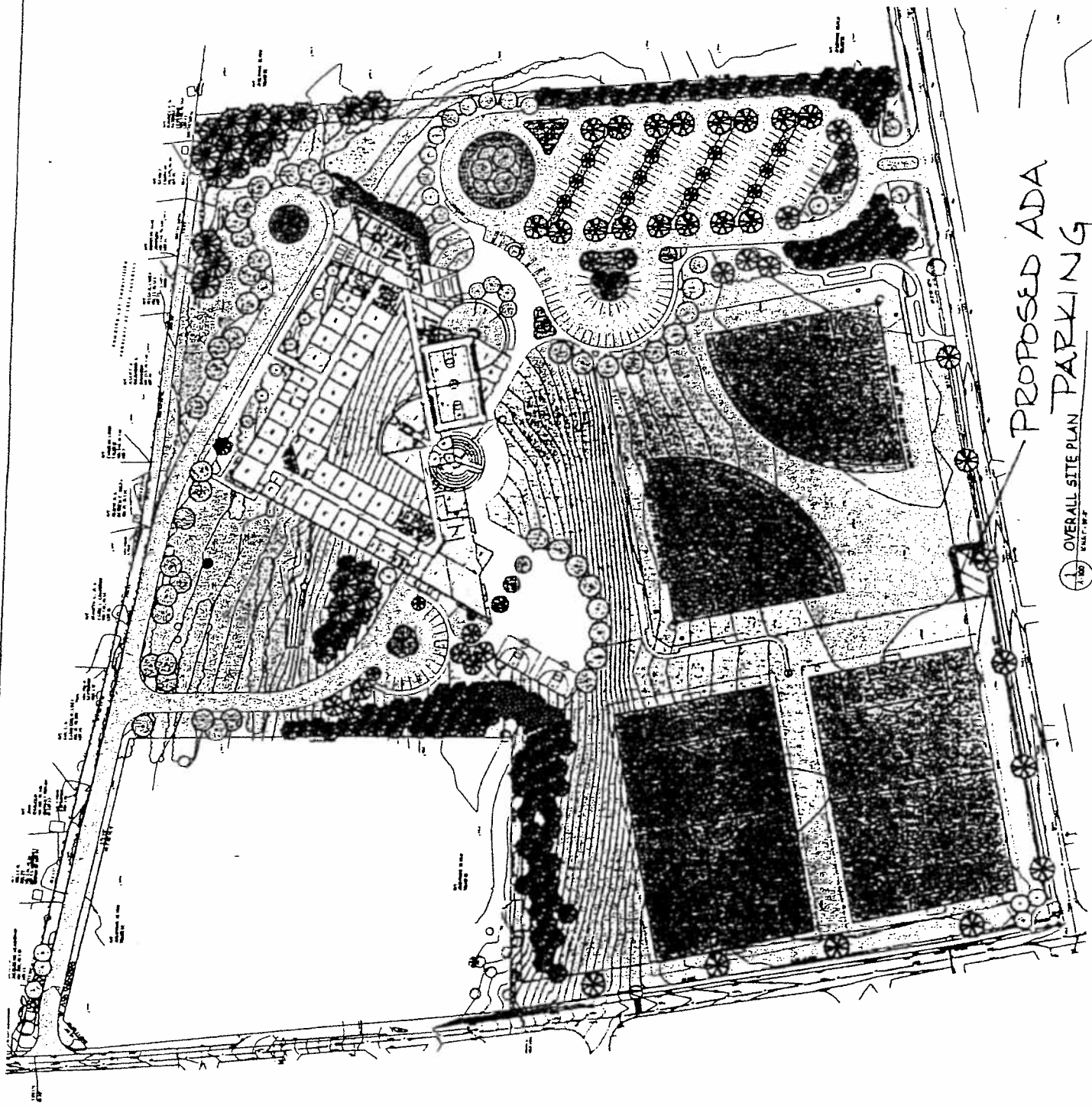
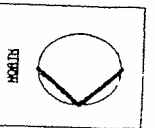
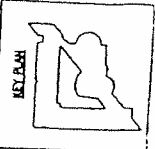
Should there be any anticipated costs for this project we will need to discuss both the costs and when the Bd would have available funds for this unfunded project. Also we will need to finalize the exact location of the spaces as previously discussed.

Thank you for taking the lead on the coordination of this community project.

Cc: M. Bisceglia
B. Ryan
J. D'Agostino
J. DiVicino

GENERAL NOTES

WOODSIDE
INTERMEDIATE
SCHOOL
30 WOODSIDE
ROAD



PROPOSED ADA
OVERALL SITE PLAN PARKING

1. OVERALL SITE PLAN
DATE: 11.17.12



Cromwell Public Schools

"Placing Students First"

Mandeville

Central Administrative Offices
9 Mann Memorial Drive
Cromwell, CT 06416-1398
Telephone (860) 632-4830
Fax (860) 632-4865
www.cromwell.k12.ct.us

Matt A. Bisceglia, Ed.D.
Superintendent of Schools

Paula M. Talty, Ed.D.
*Assistant Superintendent for
Curriculum, Instruction, and Evaluation*

January 12, 2012

To: Mertie Terry, First Selectman

From: Rick Mandeville, Director of Business and Operation Services *RM*

Re: **CNR Request – 2012/13**

As required under the Cromwell Code, Section C1003(c), the Board of Education is to submit their proposed Capital Expenditure requests to the First selectman by no later than January 15th for the following year's town budget.

The Board considered and approved the attached multi-year listing at their January 10th regular meeting. Please include these for town consideration as you move this program forward.

Cc: M. Bisceglia
Administrators
M. Sylvester

LONG RANGE CAPITAL PLANNING

Date 12/1/2011

Agency - Board of Education

Criteria - Potential projects within the next 5-7 year period.

PRIORITY

EDNA C. STEVENS SCHOOL

- 1 I. **Boiler Replacement - \$475,000** (consultant, gas co. estimates)
 - **Boilers** - \$250,000 - Replacement of two existing 20+ year old inefficient oil fired boilers with natural gas and duel fuel units similar to the high school. (possible gas rebate)
 - **Gas Line** - \$200,000 - Natural gas line installation from Main Street to ECS. (possible gas rebate)
 - **Water Line** - \$25,000 - the existing water line system is presently located in the main electrical room representing a safety concern. It would be relocated at the same time as the gas line installation.

CROMWELL MIDDLE SCHOOL

- 2 I. **Structural Repair - \$250,000** (contractor estimate)
The 50+ year old gymnasium exterior metal/glass walls are showing signs of deterioration requiring replacement with energy materials.
- 5 II. **Consultant Services** for building renovation - **\$25,000** (in-house estimate)
Engage a consultant to update the Turner 1/3/2007 report estimated at \$12 million and re-evaluation of the educational specification and building codes for this building for possible 2014 bond.

CROMWELL HIGH SCHOOL

- 3 I. **Energy Commissioning - \$75,000** (consultant estimate) (possible cl&p rebate)
Now a state requirement for new buildings, the 2003 renovation/addition did not have an initial commissioning process as did the Woodside School. The goal is to insure the building is operating at peak energy efficiency and maximum indoor air quality. The results of this engineering evaluation will potentially require mechanical upgrades.
- 4 II. **Air Conditioning Gym & Tec Ed Classrooms - \$150,000** (in-house estimate)
New AC for the remainder of the interior areas not previously air conditioned during the 2003 renovation.
- 6 III. **Emergency Generator Replacement - \$500,000** (in-house estimate)
Replacement of the 1980, 175 kW emergency generator with a new 350-400 kW unit. Presently the existing unit provides minimal emergency power for primary building heat and kitchen refrigeration only. No lighting is connected to the emergency power.

c/caplongrangeplan12/1/11

TABLE IV

Capital Expenditure Program
IMPROVEMENTS

ITEM	BUDGET				
	2010-2011	2011-2012	2012-2013	2013-2014	2015-2016
HIGHWAY DIVISION					
Pavement Preservation					
Micro pave					
BUILDING MAINT. DIVISION					
40-Ton Chiller - Library					
Heating Coils - Town Hall					
Parking Lot LED Lighting Upgrade	24,700				
Sewer Garage (siding/insulation)		20,000			
Highway Garage (skins/doors)			50,000		
Quarry Floor Tile 1st Floor	-	43,000			
Quarry Floor Tile 2nd Floor			44,000		
Quarry Floor Tile Basement		-	-	43,000	
Pave Parking Lot (Town Hall)					
PARKS&GROUNDS DIVISION					
Fencing - repairs (misc. chain link)					
RECREATION					
Town Hall - Gym Floor Resurfacing	40,000				
Town Hall - Gym Backboards/Wall Mats		20,000			
Watrous/Pierson Park-fencing/equip.				60,000	
Upgrades to park facilities/grounds				60,000	60,000
LIBRARY					
Roof			100,000		
BOARD OF EDUCATION					
Edna C. Stevens - Boiler Replacement			250,000		
Edna C. Stevens - Building Gas Line			200,000		
Edna C. Stevens - Water Line Relocation			25,000		
Middle School - Gym glass Replacement				250,000	
Middle School - Consultant Services for Building Renovation				25,000	
High School - Energy Commissioning				75,000	
High School - Air Conditioning (gym, Tec Ed)					150,000
High School - Emergency Generator Replacement					500,000
TOTAL IMPROVEMENTS	64,700	83,000	669,000	453,000	60,000



TABLE III

CAPITAL EXPENDITURE PROGRAM SUMMARY

<u>ITEM</u>	<u>2010-2011</u>	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>	<u>2015-2016</u>
POLICE DEPARTMENT						
Improvement	-	-	-	-	-	-
Purchase	45,000	92,140	96,140	73,582	75,790	76,000
ANIMAL CONTROL DEPT.						
Improvement	-	-	-	-	-	-
Purchase	-	30,000	-	-	-	-
TRANSPORTATION SVCS.						
Improvement	-	-	-	-	-	-
Purchase	57,000	60,000	28,000	-	62,000	-
RECREATION						
Improvement	40,000	20,000	-	60,000	60,000	60,000
Purchase	-	31,000	45,000	25,000	-	-
LIBRARY						
Improvement	-	-	100,000	-	-	-
Purchase	-	-	-	-	-	-
BOARD OF EDUCATION						
Improvement	-	-	475,000	350,000	650,000	-
Purchase	-	-	-	-	-	-
TOTAL IMPROVEMENTS	64,700	83,000	669,000	453,000	710,000	60,000
TOTAL PURCHASES	391,000	1,183,140	414,140	258,582	542,790	401,000
GRAND TOTAL	455,700	1,266,140	1,083,140	711,582	1,252,790	461,000

3/1/2012

5-YEAR CAPITAL PLAN
HIGHWAY DIVISION

1ST YEAR: (2012-2013)

1. 2-1/2 C.Y. Payloader - \$ 225,000.

TOTAL: \$ 225,000

2ND YEAR: (2013-2014)

1. Tri-axle Dump Truck - \$170,000

TOTAL: \$ 170,000

3RD YEAR: (2014-2015)

1. Catch Basin Cleaner Truck - \$300,000

TOTAL: \$ 300,000

4TH YEAR: (2015 – 2016)

1. Tandem Axel Truck w/Sander Body & Plow - \$200,000

TOTAL: \$ 200,000

5TH YEAR: (2016-2017)

1. 40,000-lb. Single Axel Plow Truck w/Plow & Sander Body - \$190,000

TOTAL: \$ 190,000

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Highway Division

Prepared by: N. Swanson

Fiscal Year of Request: 2012/2013

Date Prepared: 02/29/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

2-1/2 C.Y. Payloader

Description:

2-1/2 C.Y. Payloader

Approximate Cost:

\$225,000

Need:

To replace 1987 Payloader with 16,258 hours. Payloader is used for loading & Unloading trucks, drainage projects, paving projects, essential in leaf program, brush pick-up, etc. Present payloader can be used at the transfer station to replace the 922 Loader auctioned off and in the winter months it could be used to assist in the snow removal at the schools. Our newest loader will be 15-years old at the time of this purchase and will have approximately 12,000 hours. These machines are the backbone of the Town's equipment.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Highway Division

Prepared by: N. Swanson

Fiscal Year of Request: 2013/2014

Date Prepared: 02/29/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Tri-Axel Dump Truck

80,000-lb Tri-Axel Dump Truck w/17' Dump Body

Approximate Cost:

\$170,000

Need:

Replaces 1996 existing dump truck. This truck is used everyday throughout the year for paving, hauling asphalt, hauling excavation materials, leaves, etc. This truck is also used for snow removal/sanding operations during the winter months. Mileage at the present time for this vehicle is 110,000 miles.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Highway Division

Prepared by: N. Swanson

Fiscal Year of Request: 2014/2015

Date Prepared: 02/29/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Catch Basin Cleaner Truck

Catch Basin Cleaner Truck w/Vacuum System

Approximate Cost:

\$300,000

Need:

Replaces existing 27-year old (1985 International Harvest w/ 31,102 miles) Catch Basin Cleaner Claw Bucket System. As part of the mandated EPA Stormwater II Program, we will have to clean out more catch basins on a more frequent basis. The 1985 claw bucket system will not be able to meet the program requirements, which will have to be documented as part of the process.

There are approximately 200 dry wells, 15 sedimentation structures, 50 storm drain manholes, and almost 1,600 catch basins to be maintained regularly.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN/
REQUEST DETAIL**

Department: Highway Division

Prepared by: N. Swanson

Fiscal Year of Request: 2015/2016

Date Prepared: 02/29/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Tandem Axel Truck
w/Sander Body & Plow

Tandem Axel Truck w/Sander Body & Plow

Approximate Cost:

Need:

\$200,000

To replace 2000 / 10 Wheel Truck with 72,500 miles.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Highway Division **Prepared by:** N. Swanson
Fiscal Year of Request: 2016/2017 **Date Prepared:** 02/29/2012

Circle/Underline One: Capital Purchase Capital Improvement

Item: **Description:**

Single Axel Plow Truck 40,000-lb. Single Axel Plow Truck w/Plow & Sander Body
w/Plow & Sander Body

Approximate Cost:

\$190,000

Need:

To replace 2002 Single Axel Dump Truck with 32,921 miles at present time.

5-YEAR CAPITAL PLAN
PARK MAINTENANCE DIVISION

1ST YEAR: (2012-2013)

1. Grounds Master 360 4WD-72" - \$ 45,000.

TOTAL: \$ 45,000

2ND YEAR: (2013-2014)

1. 4x4 Pick-Up Truck - \$43,000

TOTAL: \$ 43,000

3RD YEAR: (2014-2015)

1. Bobcat Skid Steer Loader - \$50,000

TOTAL: \$ 50,000

4TH YEAR: (2015 – 2016)

1. Tractor Bucket Loader/Four Wheel Drive - \$58,000

TOTAL: \$ 58,000

5TH YEAR: (2016-2017)

1. Zero Turn Mower (Qty. 2/\$16,000 each) - \$32,000 approx.

TOTAL: \$ 32,000

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Park Maintenance

Prepared by: M. Conant

Fiscal Year of Request: 2012/2013

Date Prepared: 01/26/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Grounds Master 360 4WD 72"

Four-Wheel Drive Diesel Riding Mower with V-Plow

Approximate Cost:

\$45,000

Need:

To replace existing 18-year old Kubota Four-Wheel Drive Mower used to maintain all Town grounds, school sidewalks and assistance during leaf pick-up program.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Park Maintenance

Prepared by: M. Conant

Fiscal Year of Request: 2013/2014

Date Prepared: 01/26/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

4 x 4 Pick-Up Truck

Four-Wheel Drive Heavy Duty Pick-Up Truck w/gasoline engine, tow and plow package.

Approximate Cost:

\$43,000

Need:

Replaces existing 14-year old pick-up truck with 112,000 miles. Existing truck has excessive wear and is costly due to required regularly required maintenance. This truck is used on a daily basis by personnel to transport necessary equipment and materials for maintenance of various facilities.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Park Maintenance

Prepared by: M. Conant

Fiscal Year of Request: 2014/2015

Date Prepared: 01/26/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Bobcat Skid Steer Loader

Bobcat Skid Steer Loader – Model T190

Approximate Cost:

\$50,000

Need:

With the extensive use of the Bobcat by Highway Department and other departments there has been an increasing conflict of its use by the Park Maintenance Department. Due to these conflicts required work has had to be delayed and/or put off because it is not available. With the addition of a second Bobcat within the Park Maintenance Department is would increase productivity in all divisions as well as allow existing attachments in inventory to be utilized regularly.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Park Maintenance

Prepared by: M. Conant

Fiscal Year of Request: 2015/2016

Date Prepared: 01/26/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Tractor Bucket Loader/
Four-Wheel Drive

Four-Wheel Drive Tractor Bucket Loader

Approximate Cost:

Need:

\$58,000

To facilitate in the construction and upkeep of athletic fields, hauling and spreading of safety surface in playgrounds, assist in snow removal operations at parks and sidewalks.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Park Maintenance

Prepared by: M. Conant

Fiscal Year of Request: 2016/2017

Date Prepared: 01/26/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Zero Turn Mowers (Qty. 2)

Qty. 2 – Zero Turn 60” Diesel Mowers

Approximate Cost:

Need:

\$16,000

Qty. 2 = \$32,000

To replace two John Deere Mowers with Zero turn mowers whose turning capabilities will assist in the efficiency of maintenance of fields and facilities.

5-YEAR CAPITAL PLAN
BUILDING MAINTENANCE DIVISION

1ST YEAR: (2012-2013)

1. Carpet Extractor(s)/Vacuum Cleaner - \$11,000
2. Sewer Garage Improvements - \$53,000

TOTAL: \$ 64,000

2ND YEAR: (2013-2014)

1. Mason Body Dump Truck (w/dump & plow) - \$55,000
2. ADA Cabinets - \$30,000

TOTAL: \$ 85,000

3RD YEAR: (2014-2015)

1. Highway Garage Improvements/Repairs - \$50,000

TOTAL: \$ 50,000

4TH YEAR: (2015 – 2016)

1. Storage Building (Highway) - \$100,000

TOTAL: \$ 100,000

5TH YEAR: (2016-2017)

1. Repairs to Town Hall Overhang & Bricks - \$50,000

TOTAL: \$50,000

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Building Maintenance

Prepared by: Frank Thomas

Fiscal Year of Request: 2012/2013

Date Prepared: 01/26/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Carpet Extractors / Vacuum Cleaner

Commercial carpet / floor cleaner.

Approximate Cost:

\$11,000

Need:

The wash & rinse on particular models get carpets cleaner by washing and clean-water rinsing, all in one pass. The clean track excels in recovering soil and water while retaining the original texture of the carpet fibers. It's design that features an ergonomic waist belt reduces stress, strain and impact on the operator and increases productivity. With the installation of new carpeting and floors this machine will assist in keeping up their new appearance and prolong the life of both the new carpet and tile flooring.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Building Maintenance

Prepared by: Frank Thomas

Fiscal Year of Request: 2012/2013

Date Prepared: 01/26/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Sewer Garage Improvements

Attach 2x4 wood furring strips to exterior of block walls 16" O.C., installation of 1" rigid insulation between strips, add 3-1/2" to gable ends with 2x4, installation of 6" drip to accommodate siding, remove existing soffit and tin fascia, replace with new, installation of new vinyl siding double 4" exposure, and installation of AZEK or aluminum trim to overhead door jams and windows.

Approximate Cost:

\$53,000

Need:

Presently the block building has no insulation. Additional insulation and siding would increase the energy efficiency of the recently installed gas heating unit.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Building Maintenance

Prepared by: Frank Thomas

Fiscal Year of Request: 2013/2014

Date Prepared: 01/26/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Mason Body Dump Truck

One-Ton Mason Truck w/Dump & Plow

Approximate Cost:

\$55,000

Need:

Transporting of materials/equipment in the everyday maintenance of town facilities. Snow removal operations.

TOWN OF CROMWELL
FIVE YEAR CAPITAL PLAN
REQUEST DETAIL

Department: Building Maintenance **Prepared by:** Frank Thomas

Fiscal Year of Request: 2013/2014 **Date Prepared:** 01/26/2012

Circle/Underline One: Capital Purchase Capital Improvement

Item:	Description:
ADA Cabinets	ADA Compliant Cabinets for Tax Assessor's, Town Clerk's & Public Works Offices

Approximate Cost:

\$30,000 **Need:** To comply with ADA requirements.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Building Maintenance **Prepared by:** Frank Thomas
Fiscal Year of Request: 2014/2015 **Date Prepared:** 01/26/2012
Circle/Underline One: Capital Purchase Capital Improvement

Item:	Description:
Highway Garage Improvements/Repairs	Remove and replacement of outside metal walls, repair of overhead doors, replace/install of new exit doors, remove and install new gutters/downspouts.

Approximate Cost:

\$50,000

Need:

Due to its age the highway garage facility is deteriorating and is in need of major repair. The replacement of outside walls will increase the energy efficiency of the gas heating system.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Building Maintenance

Prepared by: Frank Thomas

Fiscal Year of Request: 2015/2016

Date Prepared: 01/26/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Storage Building

30' x 50' Storage building at the Highway Garage

Approximate Cost:

Need:

\$100,000

To protect and store miscellaneous equipment and supplies.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Building Maintenance

Prepared by: Frank Thomas

Fiscal Year of Request: 2016/2017

Date Prepared: 01/26/2012

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Repairs/Maintenance of
Municipal Building

Waterproofing/sealing of bricks, sanding blasting & painting of overhangs.

Approximate Cost:

Need:

\$50,000

Waterproofing/sealing of bricks and re-doing of overhangs needed to
preserve and maintain outside of Municipal building.

5-YEAR CAPITAL PLAN
VEHICLE MAINTENANCE DIVISION

1ST YEAR: (2012-2013)

1. Utility Service Truck - \$36,000

TOTAL: \$ 36,000

2ND YEAR: (2013-2014)

1. Heavy Truck Lift - \$36,500

TOTAL: \$ 36,500

3RD YEAR: (2014-2015)

1. Motorized Bridge Attachment - \$18,000

TOTAL: \$ 18,000

4TH YEAR: (2015 – 2016)

TOTAL: \$ -00-

5TH YEAR: (2016-2017)

TOTAL: \$ -00-

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Vehicle Maintenance **Prepared by:** K.Fillmore
Fiscal Year of Request: 2012/2013 **Date Prepared:** 02/29/12
Circle/Underline One: Capital Purchase Capital Improvement

Item:	Description:
Utility Service Truck	One-ton, 4-Wheel Drive Truck w/Utility Body and Hydraulic Lift Gate
Approximate Cost:	Need:
\$ 36,000	For Fleet Maintenance operations, including but not limited to roadside service, hauling, transporting & carrying of tools, tires & parts for Class 8 vehicles & equipment. This would replace existing 25-year old truck with extremely high mileage.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Vehicle Maintenance

Prepared by: K.Fillmore

Fiscal Year of Request: 2013/2014

Date Prepared: 02/29/12

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Heavy Truck Lift

Heavy Duty Mobile Column Lifts.

Approximate Cost:

\$ 36,500

Need:

To raise/lift the heavy duty trucks and equipment in order to perform preventive maintenance and major repairs on Town Fleet/equipment.

TOWN OF CROMWELL

**FIVE YEAR CAPITAL PLAN
REQUEST DETAIL**

Department: Vehicle Maintenance

Prepared by: K.Fillmore

Fiscal Year of Request: 2014/2015

Date Prepared: 02/29/12

Circle/Underline One:

Capital Purchase

Capital Improvement

Item:

Description:

Motorized Bridge Attachment

Motorized bridge attachment for overhead crane used to move overhead crane.

Approximate Cost:

Need:

\$ 18,000

Needed to move the 40' span crane bridge on overhead crane track in vehicle maintenance garage.

REVENUE DETAIL										
REVENUE ITEM	REVENUE DETAIL				DEPARTMENTAL			ADMINISTRATION		B/F FINAL 2012-13
	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL DEC.31, 2011	BUDGET 2011-12	ESTIMATED 2011-12	ESTIMATED 2012-13	ESTIMATED 2011-12	ESTIMATED 2012-13		
TOWN CLERK'S OFFICE										
COPIER REVENUE	15,156	14,360	7,835	14,200	14,200	15,500	-	-	-	-
CONVEYANCE TAXES	166,518	156,423	75,381	181,000	160,000	165,000	-	-	-	-
RECORDING FEES	92,373	93,846	39,030	80,500	80,500	85,000	-	-	-	-
VITAL STATISTICS	13,664	12,112	5,265	12,500	12,500	14,130	-	-	-	-
MISCELLANEOUS	5,631	5,602	1,076	3,800	3,800	3,800	-	-	-	-
TOTAL	293,342	282,343	128,587	292,000	271,000	283,430	-	-	-	-
TAX DEPARTMENT										
CURRENT TAXES	34,984,649	36,247,795	22,660,572	36,616,052	36,363,433	-	-	-	-	-
INTEREST + LIENS	156,090	153,458	-	110,000	115,000	95,000	-	-	-	-
SUPPLEMENTAL M.V.	239,229	254,767	-	225,000	300,000	225,000	-	-	-	-
PRIOR YEARS' TAXES	264,834	166,995	-	185,000	290,000	175,000	-	-	-	-
MISCELLANEOUS	711	700	357	600	600	600	-	-	-	-
TOTAL	35,645,513	36,823,715	22,660,929	37,136,652	37,069,033	495,600	-	-	-	-
PUBLIC WORKS ADMIN.										
COPIER REVENUE	-	-	-	-	-	-	-	-	-	-
TRANSFER STATION	21,822	34,829	14,382	15,000	20,000	20,000	-	-	-	-
MISCELLANEOUS	1,795	764	205	300	300	300	-	-	-	-
TOTAL	23,617	35,593	14,587	15,300	20,300	20,300	-	-	-	-

REVENUE DETAIL										
REVENUE ITEM	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL DEC.31, 2011	BUDGET 2011-12	DEPARTMENTAL			ADMINISTRATION		B/F FINAL 2012-13
					ESTIMATED 2011-12	ESTIMATED 2012-13	ESTIMATED 2011-12	ESTIMATED 2012-13		
SENIOR SERVICES										
REVENUE/EXPENSE	3,355	2,579	1,297	3,900	3,900	7,000	-	-	-	-
YOUTH SERVICES										
REVENUE/EXPENSE	2,073	1,655	1,611	1,000	2,500	3,550	-	-	-	-
MISCELLANEOUS			-							
TOTAL	2,073	1,655	1,611	1,000	2,500	3,550	-	-	-	-
RECREATION										
PROGRAM FEES	58,029	81,255	57,963	75,000	73,000	78,500	-	-	-	-
REVENUE/EXPENSE	21,983	24,460	19,067	21,050	20,000	20,760	-	-	-	-
MISCELLANEOUS	40	-	-	-						
TOTAL	80,052	105,715	77,030	96,050	93,000	99,260	-	-	-	-
LIBRARY										
FINES + FEES	13,676	12,308	5,892	11,000	11,784	11,000	-	-	-	-
ASSESSOR										
COPIER REVENUE/MISC	2,054	2,165	521	2,000	1,200	2,200	-	-	-	-
COMMISSIONS + BOARDS										
PLANNING + ZONING	5,343	8,160	2,450	5,469	4,900	4,900	-	-	-	-
Z. B. A.	1,370	1,486	102	1,617	900	900	-	-	-	-
INLAND WETLANDS	1,736	5,555	2,214	2,000	4,000	4,000	-	-	-	-
OTHER COMM. + BOARDS	-	20	-	-	-	-	-	-	-	-
TOTAL	8,449	15,221	4,766	9,086	9,800	9,800	-	-	-	-

REVENUE DETAIL

REVENUE ITEM	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL DEC.31, 2011	BUDGET 2011-12	ESTIMATED 2011-12	ESTIMATED 2012-13	ADMINISTRATION ESTIMATED 2011-12	ADMINISTRATION ESTIMATED 2012-13	B/F FINAL 2012-13
STATE OF CONNECTICUT									
REVENUE SHARING	-	-	-	-	-	-	-	-	-
TRANSPORTATION GRANT	-	-	-	-	-	-	-	-	-
YOUTH SERVICE GRANT	14,000	14,000	12,000	14,000	14,000	14,000	-	-	-
PEQUOT/MOHEGAN GRANT	40,697	41,256	14,959	41,750	44,877	45,297	-	-	-
SCHOOL BLDG GRANTS									
VOCATIONAL-ADULT ED	15,070	15,347	-	-	-	-	-	-	-
EDUCATION COST SHARING	3,699,850	3,714,179	1,088,684	4,313,692	4,313,692	4,313,692	-	-	-
SCHOOL TRANSPORTATION	72,259	73,250	-	67,100	58,537	55,560	-	-	-
ROOM OCCUPANCY	-	-	-	-	-	-	-	-	-
RETAIL SALES	-	-	-	-	-	-	-	-	-
PROPERTY TAX RELIEF	-	-	-	119,246	119,246	119,246	-	-	-
EMERGENCY MANAGEMENT	812	-	-	-	-	-	-	-	-
MUNICIPAL VIDEO COMP -AT&T	18,338	9,181	6,186	-	-	-	-	-	-
DISABILITY EXEMPT.	732	752	-	500	-	-	-	-	-
CIRCUIT BREAKER	73,740	74,340	-	75,000	77,408	75,000	-	-	-
PILOT - COLLEGE	59,878	55,283	49,673	49,674	49,673	49,673	-	-	-
PILOT-STATE PROPERTY	17,113	15,911	15,607	15,601	15,607	15,582	-	-	-
BOAT REGISTRATION	666	1,052	-	1,299	1,299	1,000	-	-	-
LIBRARY GRANT	1,689	1,708	-	1,600	1,235	1,500	-	-	-
VETERAN'S EXEMPTION	3,961	3,678	-	4,000	3,598	3,500	-	-	-
TOWN AID ROAD GRANT	137,572	137,796	68,906	137,572	137,813	137,813	-	-	-
SERVICES FOR THE BLIND	-	-	-	-	-	-	-	-	-
MISCELLANEOUS-TOWN	416	15,407	-	1,000	-	-	-	-	-
MISCELLANEOUS-EDUCATION	329	255	-	-	-	-	-	-	-
JUDICIAL DEPARTMENT	10,437	16,080	2,448	5,000	5,180	5,000	-	-	-
BUS.EXEMPT-NEW MACH	53,185	27,780	6,945	27,780	27,780	27,780	-	-	-
SNR/DISABL DOT GRANT	17,394	17,394	6,523	15,000	13,046	15,000	-	-	-
HEALTH DEPARTMENT GRANT	-	-	-	-	-	-	-	-	-
TOTAL	4,238,138	4,234,649	1,271,931	4,905,085	4,898,551	4,895,062	-	-	-

REVENUE DETAIL

REVENUE ITEM	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL DEC.31, 2011	BUDGET 2011-12	DEPARTMENTAL		ADMINISTRATION		B/F FINAL 2012-13
					ESTIMATED 2011-12	ESTIMATED 2012-13	ESTIMATED 2011-12	ESTIMATED 2012-13	
INCOME FROM VARIOUS SOURCES									
INVESTMENT INCOME	20,256	44,694	18,421	50,000	25,000	15,000	-	-	-
MISCELLANEOUS-EDUCATION	1,741	2,678	277	2,000	2,000	2,000	-	-	-
RIVERPORT FESTIVAL FEES	880	880	-	1,000	-	-	-	-	-
SCHOOL OUTSIDE STUDENTS	-	-	-	-	-	-	-	-	-
OUTSIDE SERVICES FUND	64,824	63,784	-	55,000	55,000	55,000	-	-	-
SCHOOL RENTALS	1,260	2,935	675	1,200	1,200	1,200	-	-	-
LEASES	-	-	-	-	-	-	-	-	-
PILOT - TELECOMM.	48,012	41,039	-	-	-	-	-	-	-
MISCELLANEOUS-TOWN	20,261	12,307	9,391	10,000	15,000	10,000	-	-	-
TRANS. FROM SEWER ASSES.	-	-	-	-	-	-	-	-	-
TRANS. FROM STEAP GRANT	-	250,000	-	-	-	-	-	-	-
INSURANCE DIV.+RETURNS	-	-	25,318	-	25,318	-	-	-	-
BANK ACCOUNT DIFFERENCES	-	-	-	-	-	-	-	-	-
PRIOR YEAR ADJUSTMENTS	-	-	-	-	-	-	-	-	-
SEWER USAGE-RENT+FEES	11,800	17,000	17,000	17,000	17,000	17,000	-	-	-
TRANS. FROM LOCIP	133,696	-	-	-	-	-	-	-	-
FIRE DISTRICT FEES	40,380	42,070	21,813	43,626	43,626	45,150	-	-	-
TRANS. FROM CAPITAL PROJECT	-	-	-	-	-	-	-	-	-
TOTAL	343,110	477,387	92,895	179,826	184,144	145,350	-	-	-
FEDERAL GOVERNMENT									
FUEL TAX REFUND	-	-	-	-	-	-	-	-	-
CRUDE OIL REFUND	-	-	-	-	-	-	-	-	-
TOTAL	-	-	-	-	-	-	-	-	-
FUND BALANCE	271,750	-	-	40,356	-	-	-	-	-
GRAND TOTAL	41,251,202	42,264,945	24,424,265	42,946,395	42,819,862	6,210,392	-	-	-

REVENUE ITEM	REVENUE DETAIL				DEPARTMENTAL		ADMINISTRATION		B/F FINAL 2012-13
	ACTUAL 2009-10	ACTUAL 2010-11	ACTUAL DEC.31, 2011	BUDGET 2011-12	ESTIMATED 2011-12	ESTIMATED 2012-13	ESTIMATED 2011-12	ESTIMATED 2012-13	
TAX DEPARTMENT									
CURRENT TAXES	34,984,649	36,247,795	22,660,572	36,616,052	36,363,433	-	-	-	-
INTEREST + LIENS	156,090	153,458	-	110,000	115,000	95,000	-	-	-
SUPPLEMENTAL M.V.	239,229	254,767	-	225,000	300,000	225,000	-	-	-
PRIOR YEARS' TAXES	264,834	166,995	-	185,000	290,000	175,000	-	-	-
MISCELLANEOUS	711	700	357	600	600	600	-	-	-
TOTAL TAXES	35,645,513	36,823,715	22,660,929	37,136,652	37,069,033	495,600	-	-	-
DEPARTMENTAL REVENUE									
TOWN CLERK	293,342	282,343	128,587	292,000	271,000	283,430	-	-	-
PUBLIC WORKS ADMIN.	23,617	35,593	14,587	15,300	20,300	20,300	-	-	-
BUILDING INSPECTION	172,717	159,095	108,655	150,040	155,050	140,040	-	-	-
POLICE DEPARTMENT	128,376	90,942	49,571	76,300	76,300	74,500	-	-	-
HEALTH DEPARTMENT	24,980	21,578	5,993	27,800	23,300	23,300	-	-	-
ELDERLY SERVICES	3,355	2,579	1,297	3,900	3,900	7,000	-	-	-
YOUTH SERVICES	2,073	1,655	1,611	1,000	2,500	3,550	-	-	-
RECREATION	80,052	105,715	77,030	96,050	93,000	99,260	-	-	-
LIBRARY	13,676	12,308	5,892	11,000	11,784	11,000	-	-	-
ASSESSOR	2,054	2,165	521	2,000	1,200	2,200	-	-	-
TOTAL DEPARTMENTS	744,242	713,973	393,744	675,390	658,334	664,580	-	-	-
COMMISSIONS + BOARDS									
COMMISSIONS + BOARDS	8,449	15,221	4,766	9,086	9,800	9,800	-	-	-
STATE OF CONNECTICUT									
STATE OF CONNECTICUT	4,238,138	4,234,649	1,271,931	4,905,085	4,898,551	4,895,062	-	-	-
INCOME-VARIOUS SOURCES									
INCOME-VARIOUS SOURCES	343,110	477,387	92,895	179,826	184,144	145,350	-	-	-
FEDERAL GOVERNMENT									
FEDERAL GOVERNMENT	-	-	-	-	-	-	-	-	-
FUND BALANCE									
FUND BALANCE	271,750	-	-	40,356	-	-	-	-	-
TOTAL REVENUE	41,251,202	42,264,945	24,424,265	42,946,395	42,819,862	6,210,392	-	-	-
PROOF FROM THE TOP									
PROOF FROM THE TOP	41,251,202	42,264,945	24,424,265	42,946,395	42,819,862	6,210,392	-	-	-