



CROMWELL MIDDLE SCHOOL

BUILDING PROJECT

Meeting: CMS Building Committee
Date: Wednesday, August 30, 2023
Time: 7:00 p.m.
Place: Via Zoom

REGULAR MEETING MINUTES

[YouTube Link](#)

I. Call to Order

The meeting was called to order by Rosanna Glynn, Chair at 7:06 p.m.

II. Roll Call

CMS Building Committee

Present: Rosanna Glynn, Chair, Shannon Hughes-Brown, Vice Chair, Matt Blanchette, Ken Cleveland, Ken Jackson, Blaise Messinger, John Post. Alternates: Heather Jacobs, Jessica Lamb

Administration - Dr. Macri

Board of Education Members - Absent

Town Representatives - Absent

Perkins Eastman, Arcadis and Other Representatives

Jack Butkus, Joe Culotta, Tom DiMauro, Lauren Giamundo, Lynzee Halligan, Ron Rickey

III. Approve Agenda

Motion to approve the Agenda made by Ken Jackson, seconded by John Post. Vote: (6) Yes. Abstention: Blaise Messinger. Motion Carries.

IV. [Approval of Minutes from August 16, 2023 meeting](#)

Edits to be made under Design Sub-Committee report; change vertical rods should be to “would be”. The location is “near the stairs”, not upstairs. Under Perkins Eastman Report; delete the word “fire” before retention basin and delete the word “screen” before options for service and dumpster area.

Motion to approve the Minutes from August 16, 2023 with the above edits made by Ken Jackson, seconded by John Post. Vote: (5) Yes. Abstention: Blaise Messinger, Ken Cleveland. Motion Carries.

V. New Business

- A. Review new material recommendations with possible action to approve
- B. Review Phase I bid proposals with possible action to approve vendors for Phase I construction

Lynzee Halligan reviewed the design update with a refresher on the pallett. On the east wall on Main Street, the committee had requested a strip of blue be added. For the Robotics room, they will check with the teacher to make sure there are enough outlets in the room and address his questions submitted. They will also check if the coding and or art room will need the same, Heather Jacobs will ask both teachers. For the gym, changed to black paint to make a consistent band. They have been working on the aesthetics to make sure striping is correct. Perkins needs size clarification first regarding a batting cage. John Post would like pads to be added in the corners. Ken Cleveland would like the lines to coordinate with the practice courts. Joe Culotta said they are looking at designs that will fit. The CMS logo is to be shrunk on the cafeteria south wall. A full graphic design will be discussed at a future design sub-committee meeting. For the schedule, Joe Culotta said the PCR meeting will be September 14, 2023. Early procurement bids will be submitted for approval this evening. Rosanna Glynn asked for a digital version of the Phase II. There will be an opaque strip that will block the window on the library wall in the main hallway. Pricing on the rods is about a \$30.00 difference and hardware meeting still needs to be scheduled. Shannon Hughes-Brown said they still have not seen the renderings for the Board of Education offices. Lynzee Halligan said that the color blue will be in there with gray lvt floors in the entryway and copier room and connetics in the office space and conference room. We do need to issue final P & Z documents.

Jack Butkus said that when we sent the form for the Town Manager’s signature, there were some changes; the Town wants to verify that the intended contractors are not in violation with the Town before approval, and the Town Planner will not be attending the meetings and the new Director of Facilities will be attending the meetings. Tom DiMauro said for the Phase I bids, they received three bids for each package. The lowest bidder was Mid-State Site Development from Bloomfield. For the 1.02, three bids were received and Dyson Electric was the lowest bidder. The GMP amendment will alter Newfield’s trade costs. Rosanna Glynn said she would like a line by line review because we saved over 2M dollars. Jack Butkus said costs continue to increase and he will have the breakdown available for the next CMSBC meeting. Rosanna Glynn said she also wants the scope changes and value management figures. Allowances 4, 5 & 6 (Attachment D) will cover the whole project, not just Phase 1 and Jack Butkus will notate on the document as well.

Motion to approve Amendment 1.0, which includes the two contracts to implement Phase 1 with the notation of the Allowances 4, 5 & 6 (Attachment D) will cover the whole project made by Matt Blanchette, seconded by Ken Cleveland. Vote: Unanimous.

[CMS GMP 1.0.8.30.23,](#)

[1.01 Site Prep Midstate LOR 8.25.23](#)

[1.02 Electrical Equipment LOR 8.25.23](#)

[Town of Cromwell New MS 081623 BC Final](#)

[Town of Cromwell New MS 083023 BC Final](#)

VI. Comments, Updates and Announcements from Board Members and Admins

The BOE meeting will be on September 12th in person in order to attend.

The next meeting on September 13th will be at 7:30 p.m. with a virtual meeting option.

VII. Adjournment

The meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Lisa Hicks
Recording Clerk