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**TOWN OF CROMWELL
CHARTER REVISION COMMISSION REGULAR MEETING
WEDNESDAY, November 16th, 2016
7:00 P.M. Town Hall Arch Room**

Gloria Brundage
TOWN CLERK

Minutes

A. CALL TO ORDER: Paul Beaulieu, Michael Cannata, Tony Amenta, and Marie Roberto.
Paul Beaulieu called the meeting to order at 7:06 P.M.

- a. Also present: Mayor Enzo Faienza, Town Manager Anthony Salvatore.
- b. Absent: Mike Camilleri, Shirley Banic and Karen Spotts.

B. APPROVAL OF AGENDA: Motion to approve the agenda made by Tony, seconded by Marie. Motion approved unanimously

C. APPROVAL OF MINUTES - Meeting, November 9th, 2016. Marie Roberto had comments.

- a. Under first item of New Business concerning first sentence of Section 8.09A (replace the word 'by' with 'for'): "total annual appropriation **for** any one fiscal year"
- b. (Remove comma between 'to and 'authorize' in second sentence of section 8.09A) "The Board of Finance shall also have the power by resolution to authorize the Town".
- b. Motion to approve the minutes as revised made by Paul, seconded by Tony. Motion approved unanimously.

D. CORRESPONDENCE

E. PUBLIC COMMENTS (no more than 5 minutes per speaker – agenda items only)

F. OLD BUSINESS

- 1. Review proposed revisions to the Charter as discussed at earlier meetings
 - a. Added Charter language to sections 2.02. (Composition, Eligibility, Election and Terms), 2.03. (Mayor), and 2.09 (Independent Audits) were among sections discussed with no changes being made.
 - b. Minor edits made to Section 2.07. Vacancies; Forfeiture of Office; Filling of Vacancies and a newly inputted section following section 4.07.
 - a. Section 2.07. (added language after first sentence under subsection 'i', change 'in' to 'at'): "the Council shall select a person recommended by the same political party as the former incumbent unless the incumbent was not an enrolled member of a political party, in which case his successor shall be appointed by the Town Council **at** its discretion."
 - b. New Section following section 4.07. Tax Collector. (Replace 'town clerks' with '**tax collectors**'): "The Town Manager shall appoint and may

suspend or remove, each such action with approval of the Town Council, a Tax Collector who shall be qualified by training, and experience who shall serve on a full-time basis and for an indefinite term. The Tax Collector shall have all the power and duties, not inconsistent with this Charter, conferred or imposed by the General Statutes on **tax collectors** and such other powers and duties as are prescribed in this Charter and as may be prescribed by the Town Council.”

- c. Proposed amendment to Section 4.11. Department of Public Works: Heading of section should read “Director of Public Works” rather than “Department of Public Works”.
 - a. Strike subsection ‘c’, as its contents don’t fall under the Department of Public works. Content for this section will be described in a different part of the Charter.
- d. Section 4.17. (added language for last sentence under subsection ‘d’, change ‘in’ to ‘**at**’): “unless the person was not an enrolled member of a political party, in which case his successor shall be appointed by the Town Council **at** its discretion.”
- e. Mike Cannata motioned to delete the following sentence at the bottom of section 5.08. “The Board of Finance shall maintain an updated presentation of the economic status of the Town for any use that may require such presentation for the benefit of the Town.” **Motion seconded by Marie. Motion approved unanimously.**
- f. Section 8.03. Proposed Budget (added language under subsection ‘c’): “The presentation shall also include proposed capital expenditures during the ensuing fiscal year and the proposed method of financing each such capital expenditure.”
 - a. Strike subsections ‘1’, ‘2’ and ‘3’ of subsection ‘c’.
 - b. Revise the second to last sentence of subsection ‘c’ to read: “This section shall not apply to all special revenue funds, including without limitation, the Sewer Usage Fund, Sewer Assessment Fund, Dog Fund and Sidewalk Fund which shall be reviewed by the Board of Finance who shall provide a non-binding recommendation and then approved by the Town Council.”
- g. Section 8.04. Board of Finance Action on Budget (add ‘**business**’ between ‘ten days’ at last sentence of subsection ‘b’). “Failure of the Board of Finance to act within ten **business** days of the public hearing”
- h. The Commission moved to get the opinion of the Town Attorney concerning ‘Bonded Debt’ in section 8.05. Annual Budget Referendum.
- i. The Commission discussed deleting Sections 8.11. (Administration of the Budget) and 10.02. (Effective Date).

G. NEW BUSINESS

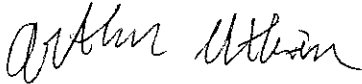
- 1. Discuss & potentially approve proposed revisions to various Charter sections
 - a. Section 6.06. Power of Initiative – Ordinances proposed to the Town Council. The Commission moved to leave this section alone.

- b. The Commission agreed to table discussion on the Town Attorney for the next meeting.

H. ADJOURNMENT: Motion to adjourn made by Mike, seconded by Tony. Meeting adjourned at 8:36 P.M.

Please contact Charter Revision Commission Chairman, Mike Camilleri, at mikecamilleri13@gmail.com with any questions or comments.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "Arthur Atkin".

Arthur Atkin

Recording Clerk