

**TOWN OF CROMWELL  
CHARTER REVISION COMMISSION SPECIAL MEETING  
WEDNESDAY, JUNE 8, 2017  
7:00 P.M. TOWN HALL ROOM \_\_222\_\_**

**A. CALL TO ORDER:** Vice Chairman , Paul Beaulieu called meeting to order at 7:02 Michael Cannata, Tony Amenta , Karen Spotts. Absent: Shirley Banic. Michael Camilleri Also present: Town Attorney Kari Olson, Town Manager Anthony Salvatore

**B. APPROVAL OF AGENDA:** Motion to approve the agenda made by Tony Amenta, seconded by Mike Cannata. Motion approved unanimously.

**C. APPROVAL OF MINUTES** - April 26, 2017. Motion to approve minutes made by Mike Cannata, seconded by Tony Amenta. All in favor.

**D. CORRESPONDENCE** - there was no correspondence

**E. PUBLIC COMMENTS** No public comments

**F. OLD BUSINESS**

1. Paul Beaulieu identified some difficulties in the current draft language of Sec 401a. which would have required the Town Council to create a new ordinance in order to change the administrative structure of the town's organization chart. The Commission reviewed proposed revised language to the Sec401a. of the final draft and, in accord with the Town Attorney, recommended the following language be substituted, All voted in favor

"The administrative organization of the Town offices and departments, and their divisions and activities, including their functions and responsibilities, shall be recommended by the Town Manager, and shall, by resolution, be adopted, revised or amended by the Town Council"

**G. NEW BUSINESS**

1. Discuss & potentially approve proposed revisions to various Charter sections.

The Commission voted unanimously to establish a time line of dates to be determined by Town Attorney and Town Clerk in order to have the revised Charter appear on the November municipal election ballot The Commission also recommended approval of the amended final draft of the revised Charter to the Town Council at its meeting on June 14<sup>th</sup>.

**H. ADJOURNMENT:** Motion to adjourn made by Tony Amenta, seconded by Mike Cannata. Motion passed unanimously. Meeting adjourned at 7:40 P.M.

Paul Beaulieu, temporary clerk

