

**TOWN OF CROMWELL
CHARTER REVISION COMMISSION SPECIAL MEETING
THURSDAY, JUNE 8, 2017
7:00 P.M. TOWN HALL ROOM 222**

AGENDA

**RECEIVED FOR FILING
6/2 2017 at 10:07AM.
TOWN CLERK'S OFFICE
CROMWELL, CONN.**

Gloria Brenden Gast Ast.
TOWN CLERK

A. CALL TO ORDER

B. APPROVAL OF AGENDA

C. APPROVAL OF MINUTES – Meeting April 26, 2017

D. CORRESPONDENCE

E. PUBLIC COMMENTS (no more than 5 minutes per speaker – agenda items only)

F. OLD BUSINESS

1. Review proposed revisions to the Charter as discussed at earlier meetings

G. NEW BUSINESS

1. Discuss & potentially approve proposed revisions to various Charter sections

H. ADJOURNMENT

Please contact Charter Revision Commission Chairman, Mike Camilleri, at mikecamilleri13@gmail.com with any questions or comments.

05-08-17P03:00 RCVD

TOWN OF CROMWELL

CHARTER REVISION COMMISSION REGULAR MEETING CROMWELL, CONN.

Wednesday, April 26, 2017

7:00PM TOWN HALL ROOM 224-225

MINUTES

RECEIVED FOR FILING
5-8-2017 at 3:00P M.
TOWN CLERK'S OFFICE

Debra G. Crist
TOWN CLERK

- A. **Call to Order** - The meeting was called to order at 7:34 P.M.
1. Present: Chairman Mike Camilleri, Mike Cannata, Paul Beaulieu, Marie Roberto, Karen Spotts, Tony Amenta, Shirley Bannic.
- B. **Approval of Agenda** - Chairman Camilleri motioned to approve the agenda for Wednesday, April 26, 2017, seconded by Tony. The motion approved unanimously.
- C. **Approval of Minutes** - Chairman Camilleri motioned to approve the meeting minutes for March 29, 2017, seconded by Mike. The motion approved unanimously.
- D. **Correspondence** - none.
- E. **New Business**
1. Review public hearing comments and proposed revisions to the Charter
 - i. Chairman Camilleri mentioned that the Commission has been in contact with the Secretary of State's office with regard to the legal requirements of the Charter. At this point, the Commission is comfortable that the Charter meets any legal requirements, but that's not conclusive. The Commission is still examining issues related to transitioning from electing a Town Clerk and Tax Collector, to appointing individuals to those roles.
 - ii. Mr. Camilleri also mentioned that the Revised Charter would trump any existing ordinances that it comes into conflict with. Thus, the Commission would review any inconsistencies that may arise between the Revised Charter and existing ordinances.
 - iii. Mr. Beaulieu mentioned that the Commission decided that the issue of 'term limits' for Town Boards and Commissions was not necessary to address in the Charter.
 - iv. Mr. Camilleri stated that the Commission would review language inconsistencies that were raised by Alice Kelly (47 Willow brook Road, Cromwell).
 - a. One such example was to revise references to 'Department heads' to 'Administrative officers'.

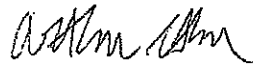
- y. Mr. Camilleri mentioned that with respect to appointed Town Boards and Commissions, the Commission moved to allow the functions and compositions of the Boards to be set by ordinance.
 - vi. In response to a question raised with respect to the second sentence of 4.01.B: "With the consent of the Council, the Town Manager may serve on either a permanent or temporary basis as the head of one or more such departments, offices, or agencies, or may appoint such persons deemed appropriate as the head of two or more of them."
 - a. Paul Beaulieu stated that the intent of this provision was to provide flexibility for filling needs created by administrative vacancies.
 - vii. Section 6.01.C, Town Elections: A question was asked about what was meant by 'town elections' in 6.0.1.C. Mr. Camilleri clarified that 'town elections' refers to municipal elections as defined in 6.0.1.A.
 - viii. In Section 6.0.1.C, a question was raised about the power of the Town Council to pass additional ordinances related to election fraud. Mr. Camilleri mentioned that the Commission will confer with the Town Council about the ordinances that the Town Council may pass – related to addressing election fraud.
 - ix. Section 4: A minor edit of 'Manager' to 'Town Manager' will be made.
 - x. A concern was raised about the legitimacy of the approach to the CWPCA special funds – related to sewers. In regards to this concern, Mr. Camilleri mentioned that the Commission will confirm that the Charter's language still works (based on any statutory or other conflicts).
2. Determine next steps for Charter Revision Commission
- I. Mr. Camilleri mentioned that the proposed edits, and changes to the Charter would be addressed by the Town's legal counsel. A revised version would then be submitted to the Town Council, via the Town Clerk. The Town Council would subsequently hold another public hearing review of the Charter.

F. Adjournment: Tony Amenta motioned to adjourn the meeting, seconded by Marie. The meeting was adjourned at 8:12 P.M.

Please contact Charter Revision Commission Chairman, Mike Camilleri, at mikecamilleri@gmail.com with any questions or comments.

Respectfully submitted,

Arthur Atkin

A handwritten signature in dark ink, appearing to read 'Arthur Atkin', written in a cursive style.

Recording Clerk