

**TOWN OF CROMWELL - BOARD OF FINANCE
SPECIAL MEETING
THURSDAY, MAY 5, 2022
CROMWELL TOWN HALL – ROOM 222
7:30 p.m.
MEETING MINUTES**

PRESENT: Chairman John Ireland (Virtual), Vice Chairman Steve Wygonowski, Ed Maley, Matthew Blanchette, Alternate Gail Richey Alternate Anne Hulick

NOT PRESENT: Dan Kelly, Brian Stermer

ALSO PRESENT: Town Manager Anthony Salvatore, Director of Finance Marianne Sylvester, Assistant Director of Finance Sharon DeVoe, Director of Planning and Development, Stuart Popper

- A. CALL TO ORDER – Vice Chairman Steve Wygonowski called the meeting to order at 7:32PM
- B. SEAT ALTERNATES – Ed Maley made a motion to seat Alternate Gail Richey for Brian Stermer; Matthew Blanchette seconded. **All in favor. Motion Passes.** Ed Maley made a motion to seat Alternate Anne Hulick for Dan Kelly; Matthew Blanchette seconded. All in favor. Motion Passes.
- C. OLD BUSINESS
 - 1. Discussion and possible action regarding request to reallocate Capital/Non-Recurring funds from the “Plan of Conservation and Development” allocation to the “Update Zoning Regulations” allocation. (No additional funds being requested.)
 - i. Director of Finance, Marianne Sylvester, gave an overview of a memo from Stuart Popper. There was discussion on the need to have an attorney for updating the Zoning Regulations and the process the Town went through to pick the firm they are using. Stuart Popper answered questions directly. There was also a discussion on the firm the Town picked. Matthew Blanchette made a motion to approve reallocating Capital/Non-Recurring funds from the “Plan of Conservation and Development” allocation to the “Update Zoning Regulations” allocation; Gail Richey seconded. Then Matthew Blanchette amended the motion to say that they were moving \$17,000; Gail Richey seconded. **Anne Hulick, Matthew Blanchette, Gail Richey, Steve Wygonowski and John Ireland voted in favor of the motion. Ed Maley voted against the motion. Motion Passes.**
- D. NEW BUSINESS
 - 1. Discussion and decisions on the 2022-23 budgets based upon the results of the budget referendum. Should the budget not be approved, action to recommend a new budget to a subsequent referendum.
 - 2. Discussion and decisions on setting the mill rate for fiscal year 2022-23 should the entire budget be approved.

a) Update on Grand List, Senior tax relief programs

Per Shawna Baron, Town Assessor the Town can use \$1,575,000 for the Grand List. For the Senior tax program for the State will be \$35,000 and local will be \$18,500 for a total of \$53,500. That is lower than last year.

b) Approve projected revenue other than taxation.

Director of Finance, Marianne Sylvester, presented the revenue other than taxation. Ed Maley made a motion to approve the projected revenue other than taxation of \$7,884,919; seconded by Gail Richey. **All in favor. Motion Passes.**

c) Approve amount to be used from Fund Balance.

Director of Finance, Marianne Sylvester, presented the fund Balance and requested that an additional \$240,000 be added to the \$739,000 that was approved for CNR. Ed Maley asked that the Board approve the Collection Factor first.

d) Approve Collection Factor for property taxes.

Director of Finance, Marianne Sylvester, presented the Collection factor for property taxes of 98.75%. Ed Maley made a motion to approve the collection factor of 98.75%; seconded by Matthew Blanchette. **All in favor. Motion Passes.**

Ed Maley made a motion to approve \$979,000 to be used from Fund Balance; seconded by Matthew Blanchette. **All in favor. Motion Passes.**

e) Approve Mill Rate.

Director of Finance, Marianne Sylvester, presented the mill rate. Ed Maley made a motion to approve a mill rate of 30.33 mills; seconded by Gail Richey. **All in favor. Motion Passes.**

E. CHAIRMAN'S COMMENTS – Chairman John Ireland thanked everyone for their work on the budget.

F. VICE CHAIRMAN'S COMMENTS – Vice Chairman Steve Wygonowski also thank everyone for their work on the budget as well.

G. GOOD AND WELFARE - None

H. ADJOURNMENT

1. Ed Maly made a motion to adjourn the meeting; seconded by Matthew Blanchette. Meeting ended at 8:32PM

Respectfully Submitted,

Sara Kennedy

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