

**TOWN OF CROMWELL BOARD OF FIANCE
SPECIAL MEETING
THURSDAY, AUGUST 12, 2021 7:00 pm
CROMWELL TOWN HALL – COUNCIL CHAMBERS
MINUTES**

Present: Vice Chairman Allan Spotts, John Ireland, Steve Wygonowski, Ed Maley, Dan Kelly, Alternate Anne Hulick (virtual)

Also Present: Town Manager Anthony Salvatore, Director of Finance Marianne Sylvester, Town Engineer Jon Harriman

Absent: Chairman Julius Neto

A. CALL TO ORDER- Vice Chairman Spotts called the meeting to order at 7:08 p.m

B. PLEDGE OF ALLEGIANCE- The Pledge of Allegiance was said by all.

C. SEAT ALTERNATES- A motion was made by Ed Maley and seconded by Dan Kelly to seat alternate Anne Hulick. **Ed Maley, Dan Kelly and Steve Wygonowski voted in favor. Allan Spotts and John Ireland opposed. Motion Passes**

D. APPROVAL OF AGENDA – no changes, Special Meeting.

E. APPROVAL OF MINUTES OF PREVIOUS MEETINGS

1. Special Meeting, May 26, 2021

a. John Ireland wanted to change the minutes from the May 26th Special Meeting to add who made the motion and who seconded in New business and add that he wanted to add reviewing the budget process in the Good and Welfare. Marianne Sylvester will look into who made the motion.

b. A motion was made by Steve Wygonowski and seconded by John Ireland to table the approval of the minutes until the next meeting in September. **All in favor. Motion Passes**

F. CITIZENS COMMENTS - None

G. REPORT OF THE TOWN MANAGER-

a. Discussed Covid measures

b. Updated on projects happening around the Cromwell

c. The Knights of Columbus sold

d. Update on America Rescue Plan

H. REPORT OF THE FINANCE DIRECTOR-

a. The finance department is in the process of closing out the 2020-2021 budget and there is potentially a \$600,000 surplus

b. Discussed the American Rescue Plan Grant, how it can be used and when it must be spent

I. REPORT OF THE TAX COLLECTOR-

a. July was reconciled and Douglas Sienna feels that collections are coming in as expected, with no impacts being felt from the pandemic.

J. OLD BUSINESS- None

K. NEW BUSINESS

1. Discussion and action to appropriate \$397,200 received from the Community Connectivity Grant Program by the State of Connecticut, Department of Transportation.
 - a. Jon Harriman discussed the project, the financial impacts for future years and problems that might occur
 - a. A motion was made by Dan Kelly and seconded by John Ireland to appropriate \$397,200 received from the Community Connectivity Grant Program by the State of Connecticut, Department of Transportation.
All in Favor. Motion Passes
2. Discussion and possible action to approve fiscal year 2020-21 interdepartmental transfers.
 - a. Marianne Sylvester explained that the following came in over budget: Legal expenses - \$15,000, Central Services - \$12,000 and Town Clerk's Department - \$3,500. To cover the \$30,500, Marianne requested that the funds be taken from Employee Benefits.
 - b. Ed Maley requested that each transfer be voted on separately
 - a. To cover Legal Expenses, \$15,000, for unanticipated legal expenses.
 - i. **Steve Wygonowski, Dan Kelly, Allan Spotts and John Ireland voted in favor. Anne Hulick and Ed Maley voted opposed Motion Passes**
 - b. To cover Central Services, \$12,000, for unanticipated computer services.
 - i. **All in favor. Motion passes**
 - c. To cover Town Clerk's Department, \$3,500, to cover unanticipated fees and land records
 - i. **All in favor. Motion Passes**
 - d. To take \$30,500 from Employee Benefits cover expenses
 - i. **Steve Wygonowski, Dan Kelly, Allan Spotts and John Ireland voted in favor. Ed Maley and Anne Hulick vote opposed. Motion Passes**

L. BOARD OF EDUCATION- LIASON REPORT- None

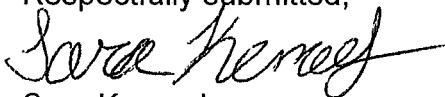
M. CHAIRMAN'S COMMENTS- None

N. VICE CHAIRMAN'S COMMENTS- Vice Chairman Spotts requested a moment of silence for David Adametz and thanked everyone for coming.

O. GOOD AND WELFARE- John Ireland asked that a member of the Board of Education be present for some of the Board of Finance meetings. Discussion on reviewing the budget process and how to go about taking next steps forward.

P. ADJOURNMENT- A motion was made by Steve Wygonowski and seconded by John Ireland to adjourn the meeting at 8:25 p.m. **All in favor. Motion Passes.**

Respectfully submitted,



Sara Kennedy
Recording Clerk