

Town of Cromwell, CT
Board of Finance
Special Meeting
Monday, April 6, 2020 7:00 P.M.
Cromwell Town Hall, Room 224/225

Corrected Minutes and Record of Vote

Present: Chairman Julius Neto

RECEIVED FOR RECORD
Apr 23, 2020 11:01A
JoAnn Doyle
TOWN CLERK
CROMWELL, CT

Also Present: Town Manager Anthony Salvatore and Finance Director Marianne Sylvester

Present via Zoom: (See attached listed of those who participated)

Call To Order - Chairman Neto called the Special Meeting of April 6, 2020 to order at 8:52 p.m.

Seat Alternates – No alternates were seated.

Approval of the Agenda – A motion was made by Mr. Kelly and seconded by Mr. Spotts to approve the agenda for the Special Meeting dated April 6 and 7, 2020.

Due to the technical issues on April 1, 2020 the Public Hearing is resuming tonight. Chairman Julius Neto re-read the Public Hearing Notice for 2020-2021 General Fund Budget Legal Notice.

It was proposed by Allan Spotts to except the budget as proposed as a whole instead of approving line by line. Most disapproved because they want to be able to tweak the budget as the lines are being approved.

Discussion and decisions on the 2019-2020 Town Managers proposed budget:

Budget Line #36 Police Department

A motion was made by Mr. Kelly and seconded by Mr. Spotts to approve \$3,643,667 for Line Item #36 Police Department. *All in Favor – Motion Passed*

Additional discussion regarding salaries increases (mostly contractual) and staffing. Questions were also asked if more supplies will be needed due to the Corona Virus and was noted that this would be under Emergency Management.

Budget Line #37 Animal Control

A motion was made by Mr. Spotts and seconded by Mr. Kelly to approve \$89,247 for Line Item #37 Animal Control. *All in Favor – Motion Passed.*

Budget Line #39 Human Services

A motion was made by Mr. Spotts and seconded by Mr. Kelly to approve \$134,809 for Line Item #39 Human Services. *All in Favor – Motion Passed.*

Budget Line #40 Senior Services

A motion was made by Mr. Spotts and seconded by Mr. Kelly to approve \$127,927 for Line Item #40 Senior Services. *All in Favor – Motion Passed.*

Additional discussion regarding the part-time position being upgraded to a full-time position. It was noted that the part-time position was open for a year with no one being interested. It was thought that a full-time position would get someone interested. Concerns were made regarding the timing of the increase due to the pandemic. It was also suggested that it be put on hold and see how the budget stands up to the pandemic situation.

Budget Line #41 Transportation Services

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$170,856 for Line Item #41 Transportation Services. *All in Favor – Motion Passed.*

Additional discussion regarding expenditures. Ms. Sylvester noted that the expenditures were being offset from the grant funds. This is being handled in a separate account. The grant coming this year was no available last year. There is not spending reduction just an increase in income.

Budget Line #42 Youth Services

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$108,429 for Line Item #42 Youth Services. *All in Favor – Motion Passed.*

Additional discussion regarding a special training for the coordinator. Wanted to know why they should be certified. It was noted that the coordinator could better assist families (both at home and at school) if they had a Social Clinical License. As of now, the coordinator is unable to provide any type of counseling. It was also questioned if the job scope would change as a result of being certified and it was noted that the job description is broad enough that it would not affect it at all. It was asked if this is the same as a Social Worker. Dr. Macri and Mike Camilleri both responded that there is a fine line with the confidentiality part of the job. It was also mentioned that the employee brought up the idea to be certified so she can do her job better.

Budget Line #43 Recreation Department

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$266,817 for Line Item #43 Recreation Department. *All in Favor – Motion Passed.*

Budget Line #44 Library

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$617,326 for Line Item #44 Library. *All in Favor – Motion Passed.*

Additional discussion regarding the expenses for the renovation. It was all accounted for when the project was budgeted.

Budget Line #35 Emergency Management

A motion was made by Mr. Spotts and seconded by Mr. Maley to approve \$19,050 for Line Item #35 Emergency Management. *All in Favor – Motion Passed.*

Additional discussion regarding the funding for emergencies such as the Covid 19 virus. Funding is already in place. It was asked if sufficient funds are needed to issue once an assessment of stock is done. Re-allocation of funds may be necessary but not know at this time.

Budget Line #38 Health Department

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$201,785 for Line Item #38 Health Department. *All in Favor – Motion Passed.*

Budget Line #2 Town Clerk

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$206,689 for Line Item #2 Town Clerk. *All in Favor – Motion Passed.*

Additional discussion regarding the reduction of personnel. The change was made to align it with the Tax Clerk office.

Budget Line #3 Elections Department

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$78,164 for Line Item #3 Elections Department. *All in Favor – Motion Passed.*

Budget Line #4 Economic Development

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$23,011 for Line Item #4 Economic Development. *All in Favor – Motion Passed.*

Budget Line #4a Redevelopment Agency

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$900 for Line Item #4a Redevelopment Agency. *All in Favor – Motion Passed.*

Budget Line #5 Town Planner

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$136,177 for Line Item #5 Town Planner. *All in Favor – Motion Passed.*

Budget Line #6 Development Compliance

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$109,780 for Line Item #6 Development Compliance. *All in Favor – Motion Passed.*

Budget Line #17 Town Council

A motion was made by Mr. Spotts and seconded by Mr. Kelly to approve \$41,755 for Line Item #17 Town Council. *All in Favor – Motion Passed.*

Budget Line #18 Board of Finance

A motion was made by Mr. Spotts and seconded by Mr. Maley to approve \$1,350 for Line Item # 18 Board of Finance. *All in Favor – Motion Passed.*

Budget Line #20 Charter Revis. Comm.

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$3,000 for Line Item #20 Charter Revis. Comm. *4 Approved (Mr. Spotts, Mr. Kelly, Mr. Wygonowski and Mr. Ireland) and 1 Opposed (Mr. Maley) – Motion Passed.*

Additional discussion regarding the need and when it would start and finish. It was question what the wages were for and noted that it was for the clerk needed for the meetings. Legal Services were questions and if this expense is applied here. It was noted that all legal service expenditures are applied to Legal Services and not to the individual departments.

Budget Line #21 Bd. Of Assess. Appeals

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$1,200 for Line Item #21 Bd. Of Assess. Appeals. *All in Favor – Motion Passed.*

Budget Line #22 Comm. Support Disabled

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$100 for Line Item #22 Comm. Support Disabled. *All in Favor – Motion Passed.*

Budget Line #23 Planning+Zoning Comm.

A motion was made by Mr. Maley and seconded by Mr. Spotts to approve \$3,525 for Line Item #23 Planning+Zoning Comm. *All in Favor – Motion Passed.*

Budget Line #24 Zoning Bd of Appeals

A motion was made by Mr. Maley and seconded by Mr. Spotts to approve \$1,250 for Line Item #24 Zoning Bd of Appeals. *All in Favor – Motion Passed.*

Budget Line #25 Inland Wetlands

A motion was made by Mr. Spotts and seconded by Mr. Maley to approve \$2,300 for Line Item #25 Inland Wetlands. *All in Favor – Motion Passed.*

Budget Line #26 Conservation Comm.

A motion was made by Mr. Maley and seconded by Mr. Kelly to approve \$1,210 for Line Item #26 Conservation Comm. *All in Favor – Motion Passed.*

*** Chairman Neto asked the members of the Finance Board if they would like to proceed since the Director of Public Works was present and not have to come back for a second night. It was agreed to continue.

Members of the Board of Ed signed off at 10:09 p.m.

Budget Line #27 Public Works Department

A motion was made by Mr. Spotts and seconded by Mr. Wygonowski to approve \$4,528,360 for Line Item #27 Public Works Department. Discussion started by breaking down the separate departments within Public Works and additional data was requested by the Board members. It was moved to postpone the motion until April 7, 2020 to approve this line item.

Meeting adjourned at 10:41 p.m.

Respectfully submitted,

Cindy Hardacker

Cynthia Hardacker
Recording Clerk