TOWN OF CROMWELL ATHLETIC FIELD COMMITTEE TOWN HALL COUNCIL CHAMBERS 41 WEST STREET, CROMWELL, CT 06416

Regular Meeting Minutes Wednesday, August 24, 2022

A. Call to Order

The meeting was called to order by Steve Fortenbach at 7:00pm.

B. Roll Call

Present: Ms. Maher, Ms. Franklin, Mr. Brisson, Mrs. Russ, Mr. Fortenbach, Mr. Ferrarese, Mr. LeBlanc, Mr. Zabroski

Absent: Mr. Guyon

C. Selection of Officers

Nomination for Chairperson for Mr. Ferrarese by Mr. LeBlanc, 2nd by Mr. Zabrowski Unanimous Nomination for Vice Chairperson for Ms. Maher by Mrs. Russ, 2nd by Ms. Franklin Unanimous

D. Scheduling of Meetings

Mr. Fortenbach recommended meeting every other week for the start of the project. It was agreed on the 1st and 3rd Wednesdays of the month. The next meeting is scheduled for Wednesday 9/7/2022.

E. New Business

Mr. Fortenbach recommended the chair and vice chair attend the next Town Council meeting on 9/14/2022 in order to request funding for a field assessor. Ms. Maher stated that in order to receive quotes from potential assessors a list of what is needed for the new field complex at the high school must be determined.

A list of new field requirements was determined. See Attachment A.

Mr. Brisson inquired if the committee can perform a field study for the entire town or at least fields at the schools. Mr. Fortenbach indicated a scope for the committee can be requested at the Town Council meeting. It was determined to keep the scope with a main focus on the high school multi use field complex but potentially looking at the remaining fields at the high school.

At the next meeting estimates of assessments will be reviewed. Ms. Maher with her contacts, Mr. Zabroski with the town of Glastonbury and Mr. Ferrarese with the town of Berlin will work to obtain these estimates.

F. Adjournment

Motion to adjourn by Ms. Russ, 2nd by Mr. LeBlanc. Meeting adjourned at 8:34pm.

Respectfully submitted,

Kathryn Russ

Kathryn Russ

Attachment A

		Cromwell HS Field Complex Design Criteria	Design C	riteria	
Seasonally hearted kale/Fermide batthroom facilities that have toilets, unhals(ment only), sinks, waste receptracle, and air dryers which are located near the field complex of the property o	Design Item	Description	Mandatory?	Status	Notes
Separated sesting for both home & away visitors that can accommodate normal attendances plus playoff ves overage overage rea rea rea rea rea rea rea	Bathrooms	Seasonally beated Male/Female bathroom facilities that have toilets, urinals (mens only), sinks, waste receptacle, and air dryers which are located near the field complex	Yes		Currently there is 1 Porta potty near the HS Complex that cannot handle event crowds. New bathrooms are needed and ideally are incorporated in the Field House Concept
If Goal Peats Goal Series	Bleachers	Separated seating for both home & away visitors that can accommodate normal attendances plus playoff overage	Yes		Cromwell Youth football will continue to use the bleachers at Pierson Park. Also those bleachers are too small such that on game days spectators are standing around and on the field areas making security difficult Finally, the lack of separation between home and away visitors leads to periodic altercations.
Goals for lacrosse that can be moved on/offturf surface. Lighting that is tall enough and bright enough for nightime sporting events. Lighting that is tall enough and bright enough for nightime sporting events. Per Surface of the sufficiently sized space with bathroom access to change before and after games. Can be locker room or or the sufficiently sized space with bathroom access to the sufficiently sized space with bathroom access to core board that can keep score and game information for all target sports. Ves Need New Infeld sized and lined to accommodate football, socker, mens and womens facrosse Benches Sufficient parking spaces to accommodate for possible Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel) Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel) Press box at top of stands to accommodate 6 people	Football Goal Posts	Football goal posts located at either end of the football field that are also out of any other sport playing area	Yes	Need New	Cronwell Youth Football will continue to use Pierson so the current goal posts need to stay there, thus new goal post will be needed.
lighting that is tall enough and bright enough for nightime sporting events Indoor, heated facility for opposing teams to change before and after games. Can be locker room or or the sufficiently sized space with bathroom access port Score board that can keep score and game information for all target sports. Yes Need New gaces Sufficiently sized space with bathroom access port Score board that can keep score and game information for all target sports. Yes Need New gaces Sufficiently sized space with bathroom access Benches Sufficiently parking spaces to accommodate sporting event crowds Yes Need New palayers to store the parking spaces to accommodate sporting event crowds Yes Need New Frest box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school Yes Need New palayers to sit on , covered if possible Yes Need New Perimeter Feding around the sport venue with controlled access point for Event Security, that also has feding maintenance access point which is lockable Goals for soccer with wheels to allow movement on/off turf surface without causing damage Yes Need New Strings fedility to house football, soccer, facrosse and track epigiment needed for games and support Yes Need New Comment are a.g. neighboring track with new project construction New running track with appropriate running surface as well as spaces for shot put, discuss, javelin etc Yes Need New Strings and support receptacles for food equipment receptacles for	Lacross Nets	Goals for lacrosse that can be moved on/off turf surface	Yes	On hand	
Indoor, heated facility for opposing teams to change before and after games. Can be locker room or or other sufficiently sized space with bathroom access ort Score board that can keep score and game information for all target sports. Score board that can keep score and game information for all target sports. Yes Need New Places Sufficient parking spaces to accommodate Sootball, soccer, mens and womens bacrosse Yes Need New Spaces Sufficient parking spaces to accommodate Sporting event crowds Press box a top of stands to accommodate Sporting event crowds Press box a top of stands to accommodate Sporting event Security, that also has feld/maintenance access point which is lockable Perimeter Fencing around the sport venue with controlled access point for Event Security, that also has feld/maintenance access point which is lockable Goals for soccer with wheels to allow movement on/off turf surface without causing damage Storage facility to house football, soccer, jacrosse and track equipment needed for games and support equipment and to replace any storage lost with new project construction New running track with appropriate running surface as well as spaces for shot put, discuss, javelin etc Yes Need New Ofewer and system to record and televise sporting events Of event area e.g. neighboring homes Small area for food prep with counter for sales. Should include a catch basin sink and electrical No Need New Need New Grant of the project construction of the fields to prevent sales that borders the main entrance No Need New Need New Need New Small closes sized area with a window for ticket sales that borders the main entrance No Need New Need New Need New Small closes sized area with a window for ticket sales that borders the main entrance	Lights	Lighting that is tall enough and bright enough for nightime sporting events	Yes	Need New	The current lights are too short, but are grandfathered in due to age. New light poles would be needed if we make changes/improvements to the venue
ort Score board. Score board that can keep score and game information for all target sports. Ves Need New Field Turffield sized and lined to accommodate football, soccer, mens and womens lacrosse Paces Sufficient parking spaces to accommodate sporting event crowds Personal Personal Press box at top of stands to accommodate in possible Press box at top of stands to accommodate in possible Press box at top of stands to accommodate in people (2 announcers, 2 press personnel, 2 school Perimeter Fencing around the sport venue with controlled access point for Event Security, that also has field/maintenance access point which is lockable Sorage facility to house football, soccer, lacrosse and track-equipment needed for games and support Sorage facility to house football, soccer, lacrosse and track-equipment needed for games and support Sorage facility to house football, soccer, lacrosse and track-equipment needed for games and support Sorage facility to house football, soccer, lacrosse and track-equipment needed for games and support Sorage facility to house football, soccer, lacrosse and track-equipment needed for games and support Ves Need New New Institute are e.g. neighboring homes Ordered area or food prep with counter for sales. Should include a catch basin sink and electrical No Need New Camera system to record and televise sporting events Sorall area for food press box to place recording cameras, permanent or temporary No Need New Need New Sorall closeft sized area with a window for ticket sales that borders the main entrance No Need New N	Locker/Changing Room	Indoor, heated facility for opposing teams to change before and after games. Can be locker room or or other sufficiently sized space with bathroom access	Yes	On Hand	The school currently has space in the existing locker rooms or nearby space for this.
Field Turfield sized and lined to accommodate football, soccer, mens and womens facrosse Yes Need New Spaces Sufficient parking spaces to accommodate sporting event crowds Yes Assess enches Press box et top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school Yes Need New Perimeter Fencing around the sport venue with controlled access point for Event Security, that also has Yes Need New Feld/maintenance access point which is lockable Goals for soccer with wheels to allow movement on/off turf surface without causing damage Yes Need New equipment, and to replace any storage lost with new project construction New running track with appropriate running surface as well as spaces for shot put, discuss, Javelin etc Yes Need New Instand I area for food grep with counter for sales. Should include a catch basin sink and electrical No Need New Camera system to record and televise sporting events Camera system to record and televise sporting events Area on top of press box to place recording cameras, permanent or temporary No Need New Need New Small closet sized area with a window for ticket sales that borders the main entrance No Need New Need New Small closet sized area with a window for ticket sales that borders the main entrance No No Need New Need New Need New Small closet sized area with a window for ticket sales that borders the main entrance No No Need New Need New Need New Small closet sized area with a window for ticket sales that borders the main entrance	Multi sport Scoreboards	Score board that can keep score and game information for all target sports.	Yes	Need New	The current score board can only keep basic score it cannot display football game information.
Spaces Sufficient parking spaces to accommodate sporting event crowds Yes Assess enches Benches for home and away players to sit on , covered if possible Yes Press box at top of stands to accommodate 6 people (2 announcers, 2 press personne), 2 school Yes Need New personnel) Perimeter Fencing around the sport venue with controlled access point for Event Security, that also has Fencing around the sport venue with controlled access point for Event Security, that also has Yes Need New field/maintenance access point which is lockable Storage facility to house football, soccer, lacrosse and track equipment needed for games and support Yes Need New equipment, and to replace any storage lost with new project construction New running track with appropriate running surface as well as spaces for shot put, discuss, javelin etc Yes Need New of event area e.g. neighboring homes Nets at the end and possibly side of the fields to prevent balls from travelling too far or from going outside No Need New receptacles for food equipment Camera system to record and televise sporting events No Need New Area on top of press box to place recording cameras, permanent or temporary No Need New Need Nee	Multi Use Field	Turf field sized and lined to accommodate football, soccer, mens and womens lacrosse	Yes	Need New	
enches Benches for home and away players to sit on , covered if possible Yes Need New Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school Yes Need New Perimeter Fencing around the sport venue with controlled access point for Event Security, that also has Fencing around the sport venue with controlled access point for Event Security, that also has Fencing around the sport venue with controlled access point for Event Security, that also has Fencing around the sport venue with controlled access point for Event Security, that also has Yes Need New Storage facility to house football, soccer, jacrosse and track equipment needed for games and support Yes Need New equipment, and to replace any storage lost with new project construction Fields spaces New running track with appropriate running surface as well as spaces for shot put, discuss, javelin etc Yes Need New Of event area e.g. neighboring homes Nest at the end and possibly side of the fields to prevent balls from travelling too far or from going outside No Need New Press In Small area for food prep with counter for sales. Should include a catch basin sink and electrical No Need New Press Pre	Parking Spaces	Sufficient parking spaces to accommodate sporting event crowds	Yes	Assess	AFC will conduct preliminary parking gap analysis compare with game attendance
Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel) Perimeter Fencing around the sport venue with controlled access point for Event Security, that also has feeling around the sport venue with controlled access point for Event Security, that also has feeling around the sport venue with controlled access point for Event Security, that also has feeling around the sport venue with controlled access point for Event Security, that also has feeling around the sport venue with controlled access point for Event Security, that also has feeling around the sport venue with controlled access point for Event Security, that also has feeling around the sport venue with controlled access point for Event Security, that also has has been so has feeling around the sport venue with controlled access point for Event surface without causing damage Yes Need New Reed New running track with appropriate running surface as well as spaces for shot put, discuss, javelin etc Yes Need New of event area e.g. neighboring homes Nets at the end and possibly side of the fields to prevent balls from travelling too far or from going outside No Need New Small area for food grep with counter for sales. Should include a catch basin sink and electrical No Need New Platform Area on top of press box to place recording cameras, permanent or temporary No Need New Nee	Player Benches	Benches for home and away players to sit on , covered if possible	Yes	Need New	If possible covered benches for cold/inclement weather
Perimeter Fencing around the sport venue with controlled access point for Event Security, that also has field/maintenance access point which is lockable Goals for soccer with wheels to allow movement on/offtur/surface without causing damage Storage facility to house football, soccer, lacrosse and track equipment needed for games and support equipment, and to replace any storage lost with new project construction New running track with appropriate running surface as well as spaces for shot put, discuss, javelin etc. Yes Need New of event area e.g. neighboring homes Small area for food equipment Camera system to record and televise sporting events Camera system to record and televise sporting events Camera system to pof press box to place recording cameras, permanent or temporary No Need New Need New Small closet sized area with a window for ticket sales that borders the main entrance No Need New Need	Press Box	Press box at top of stands to accommodate 6 people (2 announcers, 2 press personnel, 2 school personnel)	Yes	Need New	Per XXXX a press box is needed for events
totals Goals for soccer with wheels to allow movement on/off turf surface without causing damage Yes Need New Storage facility to house football, soccer, lacrosse and track equipment needed for games and support Yes Need New Fields spaces New running track with appropriate running surface as well as spaces for shot put, discuss, javelin etc Yes Need New ets Nets at the end and possibly side of the fields to prevent balls from travelling too far or from going outside No Need New ion Stand Small area for food prey with counter for sales. Should include a catch basin sink and electrical No Need New platform Area on top of press box to place recording cameras, permanent or temporary No Need New pooth Small closet sized area with a window for ticket sales that borders the main entrance No Need New	Security Perimeter	Fencing around the sport venue with controlled access point for Event Security, that also has field/maintenance access point which is lockable	Yes	Need New	All events are access controlled so any change to the venue will also require suitable security perimeter with controlled access points for players, spectators and maintenance/emergency vehicles
Storage facility to house football, soccer, facrosse and track equipment needed for games and support equipment, and to replace any storage lost with new project construction Fields spaces New running track with appropriate running surface as well as spaces for shot put, discuss, javelin etc. New running track with appropriate running surface as well as spaces for shot put, discuss, javelin etc. Yes Need New Need New Of event area e.g. neighboring homes Small area for food prep with counter for sales. Should include a catch basin sink and electrical No Need New Camera system to record and televise sporting events Camera system to record and televise sporting events No Need New Platform Area on top of press box to place recording cameras, permanent or temporary No Need New Need New Small closet sized area with a window for ticket sales that borders the main entrance No Need New Need New	Soccer Goals	Goals for soccer with wheels to allow movement on/offturf surface without causing damage	Yes	Need New	Current goals don't have wheels and would damage turf if dragged across field
New running track with appropriate running surface as well as spaces for shot put, discuss, Javelin etc. Nets at the end and possibly side of the fields to prevent balls from travelling too far or from going outside. No Need New receptacles for food prep with counter for sales. Should include a catch basin sink and electrical. Camera system to record and televise sporting events. Area on top of press box to place recording cameras, permanent or temporary. No Need New Small closest sized area with a window for ticket sales that borders the main entrance. No Need New Need New	Storage	Storage facility to house football, soccer, facrosse and track equipment needed for games and support equipment, and to replace any storage lost with new project construction	Yes	Need New	The existing Connex and Storage shed would need to be leveled to accommodate site changes so it would have to be replaced
Nets at the end and possibly side of the fields to prevent balls from travelling too far or from going outside of event area e.g. neighboring homes Small area for food prep with counter for sales. Should include a catch basin sink and electrical No Need New Camera system to record and televise sporting events Area on top of press box to place recording cameras, permanent or temporary No Need New Small closet sized area with a window for ticket sales that borders the main entrance No Need New	Track & Fields spaces	New running track with appropriate running surface as well as spaces for shot put, discuss, javelin etc	Yes	Need New	Current track surface is off in large spots and deriorating in others so a new track surface is needed. Also any changes in the venue must accommodate the existing Track & Field event spaces e.g. shot put. long jump etc
Small area for food prep with counter for sales. Should include a catch basin sink and electrical receptacles for food equipment Camera system to record and televise sporting events No Need New Area on top of press box to place recording cameras, permanent or temporary No Need New Small closest sized area with a window for ticket sales that borders the main entrance No Need New	Catch Nets	Nets at the end and possibly side of the fields to prevent balls from travelling too far or from going outside of event area e.g. neighboring homes	S-	Need New	In order to prevent balls from travelling too far away from the field during events catch nets should be placed at the ends of the field.
Camera system to record and televise sporting events No Need New Area on top of press box to place recording cameras, permanent or temporary No Need New Small closet sized area with a window for ticket sales that borders the main entrance No Need New	Concession Stand	Small area for food prep with counter for sales. Should include a catch basin sink and electrical receptacles for food eqiupment	No	Need New	Currently no concession stand facilities at the HS. Would be ideal if incorporated in the Field House concept
Area on top of press box to place recording cameras, permanent or temporary No Need New Small closet sized area with a window for ticket sales that borders the main entrance No Need New	Camera	Camera system to record and televise sporting events	No	Need New	Currently no camera at the HS field
Small closet sized area with a window for ticket sales that borders the main entrance No Need New	Filming platform	Area on top of press box to place recording cameras, permanent or temporary	No	Need New	Currently no elevated space for filming at the HS
	Ticket Booth	Small closet sized area with a window for ticket sales that borders the main entrance	No	Need New	Currently a small wooden booth which will most likely need to move or be replaced with the changes to the venue. Would be ideal if it could be incorporated in the field house concent