


Cromwell Water Pollution Control Authority

Regular Meeting

Monday, September 9, 2019

7:00PM Council Chambers

MINUTES

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JOAN AHLQUIST
TOWN CLERK
CROMWELL, CT 

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:00PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Allan, Spotts, Robert Jahn. Also Present: Liaison Richard Newton, Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Chairman Alice Kelly made a motion to approve the agenda, 2nd by Vice Chairman Eric Zeilor. All in Favor. Motion Passed.

4. Approve/Amend Minutes

- a. July 8, 2019 Regular Meeting: Member Robert Jahn made a motion to approve the minutes with the advised amendment to 4a & 4b to change the word agenda to minutes, 2nd by Member Allan Spotts. All in favor. Motion Passed.

5. Report of Chairman

- a. Member's Report: Chairman Alice Kelly saw the Town Manager, Anthony Salvatore; there will be a ground breaking ceremony for the new building. No date planned at this time. Chairman Alice Kelly asked Sewer Administrator Richard Peck for an update on the solar panels, Richard Peck has been in contact with Lou Spina in regards to the solar panels, this remains in process.
- b. Staff Report: Nothing to report at this time.

6. Citizen Comments: None at this time

7. New Business:

- a. Finance Director to discuss various Funds and CWPCA strategies for Financing Shared Costs for the new Public Works/CWPCA Facility: Finance Director Marianne Sylvester not able to attend this meeting. Sewer Administrator Richard Peck reviewed the Public Works/CWPCA Facility Draft Handout & Sewer Usage/Assessment/CNR Funds & Income Summary Report (Estimation) handout.

8. Old Business

- a. Public Works/CWPCA Facility-Site Ongoing by Town Forces: The Town Forces are nearing completion of the Public Works/CWPCA Facility's Recycling area.

- b. Arbor Meadows (off Field Rd) – Phase I Sewer Construction Complete R. Peck Memo: Sewer Administrator read the Arbor Meadows Phase I Sewer Project, Bond Reduction Memo. **Vice Chairman Eric Zeilor made a motion to approve and accept the sewers for use and to release the Performance and Payment Bond of \$202,000 upon the developer submitting the required Maintenance Bond of \$25,000 to be retained for Phase I sewers for a period of 2 years from acceptance as recommended by Sewer Administrator Richard Peck, 2nd by Member Allan Spotts. All in favor. Motion Passed.**

- c. Covenant Village – Sewer Construction Started

9. Bills & Correspondence – None at this time

10. Financial Reports

- a. Receivables/Delinquent Assessments & Usage Account Updates: **Vice Chairman Eric Zeilor made a motion for next report to be on QDS, 2nd by Member Robert Jahn. All in favor. Motion Passed**
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Sewer Administrator Richard Peck reviewed the budget update revenues/expenditures reports.
- c. Bond & SIF Status: Sewer Administrator Richard Peck reviewed the Bond & SIF Status reports
- d. Budget Reports: Sewer Administrator Richard Peck reviewed the Budget Reports. Sewer Administrator Richard Peck to review the report with Finance Director Marianne Sylvester for clarification on the report and review at the next CWPCA meeting.

11. Miscellaneous:

- a. Discussion of the status on the mural on the garage that the Cromwell Arts Alliance have put on the building
- b. Sewer Administrator Richard Peck to review the following questions with the Finance Director Marianne Sylvester & have available at the next CWPCA Meeting: What is the breakdown of contributing vs. non-contributing, what are the different scenarios, what are the different amounts, deed to land, contract/memorandum of understanding.

12. Adjournment: Chairman Alice Kelly made a motion to adjourn the meeting at 7:50PM, 2nd by Vice Chairman Eric Zeilor. All in favor. Meeting adjourned

Respectfully Submitted By:

Laura Criscuolo, CWPCA Commission Clerk