

**Cromwell Water Pollution Control Authority
Regular Meeting
Monday, February 11, 2019
7:00 PM Room 224/225
Minutes**

1. Call to Order

Chairman Alice Kelly called the meeting to order at 7:05PM

2. Roll Call and Seating of Alternates

Present: Chairman Alice Kelly, Vice Chairman Eric Zeilor, Robert Jahn. Also Present: Liaison Richard Newton, Sewer Administrator Richard Peck, Clerk Laura Criscuolo

3. Approve/Amend Agenda

Chairman Alice Kelly made a motion to approve the agenda, 2nd by Member Robert Jahn. All in Favor. Motion Passed.

4. Approve/Amend Minutes

a. January 28, 2019 Special Meeting & Budget Workshop: **Chairman Alice Kelly made a motion to approve January 28, 2019 Special Meeting & Budget Workshop Minutes. Sewer Administrator Richard Peck recommended to amend the January 28, 2019 Special Meeting & Budget Workshop Minutes to correct Harbor Meadows to Arbor Meadows, Vice Chairman Eric Zeilor made a motion to amend the January 28, 2019 Special Meeting & Budget Workshop Minutes with the correction, 2nd by Member Robert Jahn . All in Favor. Motion Passed.**

5. Report of Chairman

- a. Member's Report: Nothing to report at this time
- b. Staff Report: Nothing to report at this time

6. Citizen Comments

No Citizen Comments at this time

7. New Business –

a. Marianne Sylvester, Finance Director to attend to discuss CWPCA Facility Funding Budget etc: Marianne Sylvester will not be attending this meeting, until it passes the Board of Finance. Until it passes the Board of Finance it is not finalized. They continue their Special Meeting on February 28, 2019 at 6:30pm which is before the Regular Meeting of Board of Finance at that time action will be taken to move it ahead.

b. CWPCA 2019-2020 Proposed Assessment, Usage Budgets and EDU Rate-Review and Action: Sewer Administrator Richard Peck did update each sheet to reflect the proposal. **Vice Chairman Eric Zeilor made a motion to approve the Proposed Sewer Assessment 2019-2020 Budget as proposed for \$33,000.00, 2nd by Member Robert Jahn. All in Favor. Motion Passed. Vice Chairman Eric Zeilor made a motion to**

approve the Sewer Usage 2019-2020 Budget Sheet for \$2,078,508.00, with the EDU rate of 275 as proposed, 2nd by Member Robert Jahn. All in Favor. Motion Passed.

8. Old Business

a. Public Works/CWPCA Facility Preliminary Construction Costs – Info in Packet: Sewer Administrator Richard Peck reviewed/discussed the Public Works/CWPCA Facility Preliminary Construction Costs Information in Packet

9. Bills and Correspondence

None at this time

10. Financial Reports

- a. Receivables/Delinquent Assessment & Usage Account Updates: No updates at this time
- b. Budget Update Revenues/Expenditures-Assessment, Usage & CNR: Nothing to report at this time
- c. Bond & SIF Status: Nothing to report at this time

11. Miscellaneous:

a. Sewer Usage/Assessment/CNR Funds: Sewer Administrator Richard Peck reviewed/discussed the Sewer Usage/Assessment/CNR Funds. Chairman Alice Kelly recommended research to be done on sewer rates in surrounding towns and to look at any towns that are set up similar to Cromwell.

12. Adjournment

Vice Chairman Eric Zeilor made a motion to adjourn the meeting at 7:50PM, 2nd by Member Robert Jahn. All in favor. Meeting adjourned

Respectfully Submitted By:

Laura Criscuolo, CWPCA Commission Clerk