

Town of CromwellTITLE PART-TIME TRANSFER STATION OPERATOROBJECTIVES

Under the general supervision of the full-time Transfer Station Operator, assists with operating the Town's Transfer Station and the Recycling Center in compliance with federal and state health and environmental laws and regulations, and Town ordinances. May receive oral or written orders from the Director of Public Works.

ESSENTIAL FUNCTIONS

Prevents disposal of dangerous and caustic materials.

Greets public and directs them to proper recycling containers and bulky waste disposal areas; maintains records of all materials, user activities, fuel and oil consumption.

Maintains facilities and buildings; assures compliance with state-mandated recycling laws, Town ordinances, and DEP Transfer Station permit requirements.

Enforces safety rules and requirements; maintains grounds at the facility; operates equipment as needed.

Follows standard safety procedures and regulations.

Reports work accomplished, either orally or in writing, to the full-time Transfer Station Operator and/or the Director of Public Works.

Performs other related duties as assigned.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

Knowledge of related federal and state laws and regulations and Town ordinances; knowledge of work hazards and safety practices.

Knowledge of building and facility management, quality control of recyclables, equipment operation and maintenance, rules, requirements and inspections, state guidelines to remove and haul various materials.

Ability to maintain an effective working relationship with Town officials and employees, vendors, government agencies and the general public.

REQUIRED EQUIPMENT OPERATION

Operates a backhoe, front-end loader, truck, mower and snowplow; standard office equipment.

REQUIRED PHYSICAL EFFORT

Lifts and carries various materials daily; drives a motor vehicle and heavy equipment, as needed; exposed to inclement weather conditions, walks in rough terrain. Stress may occasionally be incurred in public contacts.

REQUIRED QUALIFICATIONS (Minimum)

Graduation from high school plus 1-2 year of specialized training and 6 months of related experience, or equivalent combination of education, training and experience.

SPECIAL REQUIREMENTS

Must obtain a DEP Certified Operator's permit within six (6) months of employment.

Must possess a valid motor vehicle driver's license.

Adopted by the Board of Selectmen August 2002.

Part-time position -Average of
19.5 hrs. per week - no benefits
Salary Range - \$15.33-\$18.01 per
hour.

Deadline to apply: 11/21/16
Send application and/or resume
to: Town of Cromwell
41 West St. Cromwell, CT 06416

Attention: Human Resources