TOWN OF CROMWELL
HUMAN SERVICES
TOWN HALL, 41 WEST STREET
CROMWELL, CT 06416
(860) 632-3449 FAX (860) 632-3446

October 14, 2016

Dear Donor:

On behalf of Cromwell Human Services, I am writing to advise you of our 2016 Holiday Programs. You have been extremely generous as a past donor and I hope you will again. Your participation will allow Cromwell families that are in need to have a more enjoyable holiday season.

I have enclosed our 2016 'Donor' Registration Form. If you would like to participate in any of these programs, please fill out the attached form and return it to us as soon as possible. Dates are listed on the registration form to indicate when items will need to be delivered to our office.

We will be doing a Holiday Toy Program this year. Besides toys we also hope to give each child a new hat, gloves, books, etc.

If you have any questions or need clarification on anything, please feel free to contact Lisa Olson at (860) 632-3449 or email lolson@cromwellct.com

Thank you in advance for your consideration in helping Cromwell families in need this upcoming holiday season.

Sincerely,

James Gere
Acting Human Services and Senior Center Director

Enclosure

DONOR REGISTRATION FORM
2016 HOLIDAY PROGRAMS

***Deadline to register for Thanksgiving Basket is Thursday, November 10th**
****Deadline to register for Holiday Basket and Holiday Toys is Friday, December 2nd**

I would like to help a needy family or families for the following holiday programs:
(Please note you can choose one program, two, or all three)

Thanksgiving Basket_____ **December Holiday Basket**_____ **Holiday Toys**_____
(Drop-off by: 11/14/16) **(Drop-off by: 12/9/16)** **(Drop-off by: 12/16/16)**

Individual/Business/Group Name: _____

Contact Person: _____ Phone: _____

Address: _____

_____

If registering for either our Thanksgiving or December Basket:

We ask that you provide any/all of the following items: boxed stove top turkey stuffing, boxed instant mashed potatoes, canned turkey gravy (no glass jars), canned green beans, canned corn, canned cranberry sauce, canned fruit cocktail, canned cream of mushroom soup, corn bread mix, containers of fried onions, pie crust, and pie filling.

Any monies donated will be used to purchase items from this list. **Please note we cannot accept any perishables that require refrigeration.**

If registering for our Holiday Toys program:

We ask that you provide new, unwrapped toys/games/crafts for children age 2-15. We hope to provide each child with two to three age appropriate toys, a craft and a game. In addition to toys we will also accept new hats, gloves, books, sports items, stocking stuffers, etc. Any monies donated will be used to buy more toys.

Please note Drop-Off dates listed above for all programs

Please return this completed form, to: Cromwell Human Services, 41 West Street, Cromwell CT 06416 by no later than Thursday, November 10, 2016.

If you have any questions, please contact Lisa Olson at (860) 632-3449 or lolson@cromwellct.com