

CROMWELL FARMERS MARKET APPLICATION

All food venders are to complete a food service application for The Health Department.

- “Food service” includes the dispensing or sale of any food or food products.
- Application to include: copy of current food license from any town **and** a copy of last inspection.
- Copy of QFO/Serve Safe certificate for Class III and IV.
- A fee is charged for the market season based on vender status.
- Farms are exempt.
- A completed application maybe emailed to: The Cromwell Health Department.
- Fees may be submitted by mail.
- Application attached.

AND one of the following:

- I. Farmers Market food venders are to report required information to the Farmers Market Manager.
- II. All other venders are to complete a Cromwell Police Department Venders Permit Application.
 - a. This includes all venders, and farms. The venders permit application is included in this package.
 - b. Permits require: Copy of driver’s license, copy of Sales Tax Certificate, the vender’s application is to be notarized and a fee is charged based on vender status.
 - c. Farms are exempt from fees but are required to submit a peddler’s application to the Cromwell Police Department.

Completed applications must be submitted five (5) work days prior to the event to: The Health Department. This requires all applications be submitted *NO LATER THAN* Monday, noon for the following Friday Farmers Market. Compliance is required to participate in The Cromwell Farmers Market.

Attached: Application for Cromwell Farmers’ Market; Health Department & Police Department

Contacts: Cromwell Health Department: (860) 632-3426

Cromwell Police Department: (860) 635-2256 x13

Market Manager: (860) 614-8727 - CromwellFarmersMarket@comcast.net

HEALTH DEPARTMENT APPLICATION

CROMWELL FARMERS MARKET Frisbee Park on River Road

Organization/Sponsor _____

Individual directly responsible for food preparation:

Name: _____ **Address:** _____

Email: _____ **Phone:** _____

Name: _____ **Address:** _____

Email: _____ **Phone:** _____

Dates of attendance: _____

Menu/items to be sold: _____

How will perishable foods be transported? _____

Where & how will foods be prepared and held: _____

What facilities will be used for:

- Hand washing _____
- Equipment & Dishwashing _____
- Fly Control: _____
- Refuse Disposal _____

Include with application:

- Licensed in another town, attach copy of License & last inspection.
- Class III & IV; attach copy QFO/ training certificate.
- Application must be received **No later than Monday**, noon for the following farmers market.



CROMWELL POLICE DEPARTMENT

Denise Lamontagne
Chief of Police

APPLICATION FOR LICENSE TO SOLICIT OR PEDDLE

INSTRUCTIONS:

1. Print or type
2. If additional space is required to answer questions, use plain 8 1/2 x 11 paper.

PERSONAL INFORMATION:

NAME: _____
Last First Middle

ADDRESSES:

Local Address: _____
Number Street City/Town

Permanent Address: _____
Number Street City/Town & State

TELEPHONE NUMBER: Local: _____ EMAIL ADDRESS: _____
Area Code - Number

Permanent Home Phone: _____
Area Code - Number

CHECK ONE: Male Female RACE: _____

DATE OF BIRTH: _____ PLACE OF BIRTH: _____

SOC. SEC. NBR.: _____ HEIGHT: _____ WEIGHT: _____

HAIR COLOR: _____ EYE COLOR: _____

Have you ever been convicted of a crime?: Yes No

Describe Nature of Arrest Record: _____

COMPANY OR ORGANIZATION INFORMATION:

Name of Company or Organization: _____

Address: _____
Number Street City/Town & State

Phone: _____
Area Code - Number

Check One: Business Charity Non-Profit Other

Explain: _____

State of Conn. Tax Number: _____ (Or other evidence of compliance with C.G.S. 12-409 concerning
Sales and Use Tax.)

Name of Company or Organization Administrator: _____
Last First Middle

Continued on Reverse Side



CROMWELL POLICE DEPARTMENT

*Denise Lamontagne
Chief of Police*

TO ALL APPLICANTS FOR A LICENSE TO SOLICIT OR PEDDLE

**YOU MUST SUBMIT THE FOLLOWING INFORMATION FOR YOUR APPLICATION TO BE
ACCEPTED AND PROCESSED:**

1. A completed, signed and notarized application.
2. A copy of your Birth Certificate, Driver's License or Passport.
3. Copy of Sales Tax Certificate.
4. Evidence of Health Code Compliance, *where applicable*.
5. Proof of application for Cromwell Planning & Zoning Permit, *where applicable*.
6. Application will be processed within five (5) working days, at which time you will be notified.
7. Upon issuance of license, applicant must pay \$50.00 for each calendar month or portion thereof; up to the period of one (1) calendar year ending December 31, but in no event to exceed the maximum fee per year set forth in Connecticut General Statutes 21-37 (\$200.00)

****NOTE:** ANY ORGANIZATION UNDER 178-12(B) EXEMPT BY THE CHIEF OF POLICE, WITH NUMEROUS PEOPLE SOLICITING WITHIN THE TOWN OF CROMWELL, MUST PROVIDE A LIST OF EACH INDIVIDUAL SOLICITING ON BEHALF OF THE ORGANIZATION. THIS LIST SHOULD INCLUDE NAME, ADDRESS, TELEPHONE #, AND DATE OF BIRTH. (ONLY ONE REGISTRATION FEE OF \$5.00 IS REQUIRED FOR THE ORGANIZATION - NOT EACH INDIVIDUAL).



CROMWELL POLICE DEPARTMENT

*Denise Lamontagne
Chief of Police*

NOTE: WHEN WORKING ON BEHALF OF ANOTHER COMPANY:

Please follow these instructions carefully when applying for a Solicitor Permit within the Town of Cromwell:

- 1) One signed, **notarized** application from a "President", or similar title must be received from an individual on behalf of the organization. **This application must be accompanied by a copy of Birth Certificate, Driver's License or Passport of individual.**
- 2) The fee will be paid only by the Company (if they are for profit), of which is \$50.00 per month, or any part of the month.
- 3) Make copies of the enclosed application and submit one for **each individual** that will be soliciting within the Town of Cromwell.
- 4) Each of the above individual applications **must** be accompanied by a copy of their Birth Certificate, Driver's License or Passport. Each application must have original applicant's signatures (faxed applications, etc. are not acceptable).
- 5) No lists are acceptable on the day on which the organization plans to solicit within Town. ***Each individual must have already applied, been approved and received both a copy of the license for the organization and a badge for themselves before soliticing within Town.***