08-12-16P03:20 RCVD

August 8, 2016 CWPCA Minutes Page **1** of **3**

CROMWELL WATER POLLUTION CONTROL AUTHORITY
PUBLIC HEARING & REGULAR MEETING
MONDAY, August 8, 2016 7:00 PM ROOM 224/225
MINUTES

---

1. **Call to Order**
   Chairman Alice Kelly called the Public hearing and meeting to order at 7:00 PM.

2. **Roll Call and Seating of Alternates**
   Present: Chairman Alice Kelly, Robert Jahn, Timothy Griffin,
   Also Present: Town Council Liaison Richard Newton, Sewer Administrator Richard Peck,
   Absent: Vice Chairman Eric Zeilor, Kenneth Slade Commission Clerk Sarah Voog.

3. **Reading of the Call of the Hearing**
   Chair Kelly read the call of the hearing
   Notice is hereby given that the Cromwell Water Pollution Authority will hold a Public Hearing at which all parties desiring to be heard will be afforded the opportunity to be heard at 7:00 PM in Room 224/225 of the Cromwell Town Hall, 41 West Street, Cromwell, CT, 06416 on August 8, 2016
   1. For the purpose of considering the establishment, making and levying of certain assessments for a portion of the cost of lying out and constructing a trunk and local sanitary sewer system project and extensions thereof and extensions thereto.

   A copy of the Proposed Caveat/Final Assessments to be considered at said Public Hearing is on file and available for inspection at the office of the Cromwell Town Clerk. No other assessments will be considered at said Public Hearing.
   CROMWELL WATER POLLUTION CONTROL AUTHORITY
   By: Alice Kelly, Chairman
   Dated at Cromwell, Connecticut
   July 11, 2016

   Chair Kelly asked for motion to open the public hearing.
   Motion: Robert Jahn Second: Timothy Griffin

4. **Citizens Comments**
   No one attended the public hearing

5. **Read Any Correspondence Into Record**
   No correspondence received.

6. **Close Hearing**
   Chair Kelly asked for a motion to close the public hearing.
   Motion: Robert Jahn Second: Timothy Griffin
   Motion Passed – Public Hearing closed at 7:10 pm

RECEIVED FOR FILING
8-12 2016 at 3:20 PM.
TOWN CLERK'S OFFICE
CROMWELL, CONN.
Lee Conacoglia, Asst.
TOWN CLERK

1. **Call to Order**
   Chairman Alice Kelly called the Regular meeting to order at 7:10 PM.

2. **Roll Call and Seating of Alternates**
   Present: Chairman Alice Kelly, Robert Jahn, Timothy Griffin,
   Also Present: Town Council Liaison Richard Newton, Sewer Administrator Richard Peck,
   Absent: Vice Chairman Eric Zeilor, Kenneth Slade Commission Clerk Sarah Voog.

3. **Approve/Amend Agenda**
   Chair Kelly asked for a motion to approve the agenda.
   Motion: R. Jahn Second: T. Griffin
   All in Favor. <u>Motion Passed</u>

4. **Approve/Amend Minutes**
   Chair Kelly asked for a motion to approve July 11, 2016 minutes as presented.
   Motion: R. Jahn Second: T. Griffin.
   All in Favor. <u>Motion Passed</u>.

5. **Report of Chairman**
   a. Member's Report
      R. Jahn gave a short summary regarding the August 4 meeting with Doug Siena, Lou Spina, Richard Peck, Sara Voog, and Alice Kelly regarding the new financial reporting documents for our forthcoming meetings. The re-organization of personnel is an ongoing process.
   b. Staff Report
      Rich Peck reported that he received a priority list from Cardinal Engineering. He is working with his sewer foreman to fine tune the list regarding priority and low priority before bringing it before the Authority in September.

6. **Citizen Comments**
   There were no citizen comments.

7. **New Business**
   None
8. **Old Business**
   a. Discussion/Action Proposed 2016 Caveat/Final Assessments
      R. Peck requested that 5 Monnes Road Proposed Caveat and Final Assessment be removed from consideration. The owner will not be connecting this year.
      Rich Peck reviewed each of the four properties on the 2016 Proposed Caveat & Final Assessments list. He described the properties as follows:
      - 194 Shunpike Road – 5,200 Square Foot (SF) Non-Residential Building Addition with an Outlet Charge only (based on SF) for a total assessment of $6,604
        Motion to accept total assessment of $6,604 T. Griffin Second: R. Jahn
        <u>Motion Passed</u>
      - 76 Nooks Hill Road – Residential Single Family Home with Outlet Charges only for a total assessment of $3,175.
        Motion to accept Outlet Charge for a total assessment $3,175 T. Griffin Second: R. Jahn
        <u>Motion Passed</u>
      - 31 Pasco Hill Road - Residential Single Family Home with both a Lateral and Outlet Charge for a total assessment of $6,115.
        Motion to accept both a lateral and Outlet Charge for a total assessment $6,115
        T. Griffin Second: R. Jahn
        <u>Motion Passed</u>

b. I/I Program –Sump Pump/Inflow Disconnection Financial Assistance Grant Policy (Draft 4) Attorney Olsen Response.
R. Peck discussed that the original and Attorney Olsen response comprised changes to be understood one would have to go page by page of each document since changes were not bolded. He will work on these documents so that the members will see changes more easily. Also will contact Finance Director about the procedure for setting up Financial Assistance funding aspect. Consensus was to keep this new policy simple. This will be on September's meeting agenda. **No formal action taken**.

c. Northwoods Estates Phase 2 **Final Release Pending – No action**

9. Bills and Correspondence – None

10. Financial Reports
a. Receivables/Delinquent Assessment & Usage Account Updates
b. Budget Update Revenues/Expenditures – Assessment, Usage & CNR
c. Bond & SIF Status

11. Miscellaneous

12. Adjournment
Robert Jahn made a motion to adjourn the meeting at 7:30PM, 2ND by Timothy Griffin. Meeting Adjourned.

Respectfully Submitted By:
Alice M. Kelly
Alice M. Kelly
CWPCA Chair