

RECEIVED FOR FILING  
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TOWN CLERK'S OFFICE  
CROMWELL, CONN.

TOWN OF CROMWELL  
TOWN COUNCIL  
REGULAR MEETING  
WEDNESDAY MARCH 9, 2016  
7:00 PM TOWN HALL ROOM 224/5

*Gloria Prendergast, Asst*  
TOWN CLERK

MINUTES

Present: Mayor E. Faienza, Deputy Mayor R. Newton, Counselors F. Emanuele,  
A. Waters, T. Tokarz, E. Wenners, S. Slade (arrived at 7:26 p.m.)

Absent: None

Also Present: Town Manager A. Salvatore, Finance Director M. Sylvester, Chief D.  
LaMontagne, Captain K. VanderSloot, Public Works Director L. Spina, Engineer J.  
Harriman, Public and Press

**A. CALL TO ORDER**

Mayor Faienza called the Regular Meeting to order at 7:00 p.m.

**B. PLEDGE OF ALLEGIANCE**

T. Tokarz led the Pledge of Allegiance.

**C. APPROVAL OF AGENDA**

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried*  
to approve the agenda.

**D. COMMISSION CHAIRMAN REPORTS/LIASON REPORTS**

Arthur G. Simonian, P.E., LEED, Executive Director, The Mattabassett District  
updated the Councilors regarding Allocation of Middletown Funds and also  
provided an update regarding the Mattabassett Budget. (Letter attached)

P. Sousa, Liaison Board of Education, updated the Council on recent Board of  
Education matters and school activities.

**E. CITIZEN COMMENTS**

1. M. Johnson, Pleasant Street -Questioned location of New Business #2. Spoke  
regarding the Downtown Drainage Project and item New Business #1.

2. R. Waters, South Street -Spoke regarding the Downtown Drainage Project. Mr.  
Waters complimented the Director of the Mattabassett District for the  
improvements they have made at the Mattabassett.

3. A. Kelly, Willowbrook Road and also spoke as the Chairman of the CWPCA. Ms. Kelly spoke as a resident regarding the Dog Park. As the Chairman of the CWPCA, Ms. Kelly spoke regarding K #5 c.

#### **F. MAYOR'S REPORT**

Mayor Faienza reported:

- No Business Tours for February were held. The March visit will be held in conjunction with Representative Carpino's Office and will be to Biological Industries on Sebethe Drive.
- Public Hearing for the Ordinances will be held Wednesday March 16<sup>th</sup> at 6:30 in the Gym. A Special Town Council Meeting will follow.
- They are looking to set up a 5 member panel to begin to study the options at the boat launch.
- A Pension meeting was held last month, pensions are in good shape.
- Cromwell Division of the Chamber is tomorrow at Autumn Lane on Main Street.
- The Long Range Planning Committee is meeting tomorrow; an update will be given at next month's Council Meeting.

#### **G. TOWN MANAGER'S REPORT**

Town Manager Salvatore reported:

- The problem with our web-page is on-going. We are presently looking at other options.
- The Architect that looked at the building on Nooks Hill Road reported that it is unsafe and should be demolished. They are looking into rehabilitating it for another purpose or selling it.
- He is working on the Budget Transmittal Letter to send the budget off to the Board of Finance.
- They are starting negotiations for the White and Blue Collar Unions. The Police Union is in the process of changing their union so negotiations have not been scheduled at this time.
- He is in the working on the sale of the Main Street parcel at 60-61 River Road.
- Looking at various options to lower insurance rates.
- Attended Safe Routes meeting with the Board of Education; he is looking into concepts for Safe Routes.
- Looking at projects and seasonal help with the Finance and Public Works Directors.
- This week he testified at the State on the topic of Regionalization.

#### **H. CHIEF OF POLICE'S REPORT**

Chief LaMontagne reported:

- The Monthly Statistics Report was handed out for February.
- There have been approximately 1,750 calls for service so far this year.
- Officer Perricone is graduating from the academy. In 10-12 weeks he will be done with the FTO training and will be on his own.

- Zachary Augenstein was sworn in on March 7<sup>th</sup>. He will be attending the Academy at the end of the month. Technically this brings the Police Department up to full strength.
- A new Dispatcher was hired.
- Detective Pam Young was given kudos for her investigative work in the Robin Lane fire.
- This will be Chief LaMontagne's last meeting until July as she will be attending the FBI Academy in Quantico.

#### **I. PUBLIC WORK DIRECTOR'S REPORT**

Public Works Director Spina reported:

- They are working on the Downtown Drainage Project.
- Willow Brook Road project is in the final design.
- Filed with the State to work in their right of way to possibly extend our parking lot.
- The Public Work Departments are getting busy with spring activities. The Parks Department is working on the fields and the Highway Department is starting the spring sweeping. They are also assisting the Sewer Department working on the dams on Nooks Hill and Shadow Lane.
- New fees of \$125.00 per trip have been added to the removal of oil from the Transfer Station.
- They continue to work on the Streetlight Program. The vendor will be invited to attend the April Town Council meeting.

#### **J. FINANCE DIRECTOR'S REPORT**

Finance Director Sylvester reported:

1. Budget Reports are thru the end of February.
- Revenue side: The ECS grant was adjusted favorably by the State due to some corrections that Karen Clancy from the Board of Education submitted to them.
- Expenditures: On target at this time.

#### **K. FINANCIAL**

1. Tax Refunds

**Motion** made by A. Waters seconded by S. Slade and *unanimously carried* to approve tax refunds 1 - 11.

2. Discussion and possible action to appropriate \$50,000 from the 2016 LOCIP Fund to the Downtown Drainage Improvements Project.

Town Manager Salvatore and Finance Director Sylvester presented the request.

**Motion** made by A. Waters seconded by F. Emanuele and *unanimously carried* to appropriate \$50,000 from the 2016 LOCIP Fund to the Downtown Drainage Improvements Project.

3. Discussion and possible action to transfer \$50,000 from the General Fund fund Balance to the CNR Fund for the Downtown Drainage Improvements project.

**Motion** made by A. Waters seconded by F. Emanuele and *unanimously carried* to transfer \$50,000 from the General Fund fund Balance to the CNR Fund for the Downtown Drainage Improvements project.

4. Discussion and possible action to appropriate an additional \$50,000 within the CNR Fund for the drainage improvement project by the Police Station parking lot. (Original appropriation \$200,000)

**Motion** made by A. Waters seconded by E. Wenners and *unanimously carried* to appropriate an additional \$50,000 within the CNR Fund for the drainage improvement project by the Police Station parking lot. (Original appropriation \$200,000)

5. Discussion and action to approve Other Fund Budgets
  - a. Sidewalk Fund -\$10,000

**Motion** made by A. Waters seconded by T. Tokarz and *unanimously carried* to approve \$10,000.

- b. Dog Fund -\$24,024

**Motion** made by A. Waters seconded by S. Slade and *unanimously carried* to approve \$24,024.

*S. Slade clarified that this Dog Fund request is for Animal Control and not the Dog Park.*

- c. Authorize Mayor to set time and date of Special Town Meeting to approve Sidewalk Fund, Dog Fund, and Sewer Usage and Assessment Funds.

**Motion** made by A. Waters seconded by E. Wenners and *unanimously carried* to authorize Mayor to set time and date of Special Town Meeting to approve Sidewalk Fund, Dog Fund, and Sewer Usage and Assessment Funds.

6. Any unfinished business from Budget Workshops.  
None

#### **L. STAFF REPORTS**

Economic Development Coordinator S. Popper submitted a written Report.

#### **M. UNFINISHED BUSINESS**

1. Presentation by consulting engineer on possible sites for a new DPW/CWPCA facility with discussion and possible action to follow. - Tabled

*Left on table*

2. Continue discussion and possible action on Solid Waste Report. - Tabled

*Left on table*

*Mayor Faienza called for a five minute recess at 8:45 p.m.*

3. Discussion and possible action on street light conversion.

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to table.

#### **N. NEW BUSINESS**

1. Discussion and possible approval to include the ~~TPC~~ River Highlands Homeowners Association into the Town's residential reimbursement program. Public Works Director Spina presented the request.

This is the same program that other private associations in town receive. Town Manager Salvatore stated that the funds were included in the present budget.

The annual cost of the reimbursement will be \$9,468.75.

**Motion** made by A. Waters seconded by F. Emanuele and *carried* to include the River Highlands Homeowners Association into the Town's residential reimbursement program.

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, R. Newton, S. Slade

Abstained: E. Wenners

2. Discussion and approval to authorize Town Manager to sell a 1.90 acre parcel of land at the south end of Main Street identified as Parcel ID 00480800.

**Motion** made by R. Newton seconded by S. Slade and *unanimously carried* to authorize Town Manager to sell a 1.90 acre parcel of land at the south end of Main Street identified as Parcel ID 00480800.

3. Discussion and action to appoint a seven-member Charter Revision Commission.

Mayor Faienza presented the following names:

(R) -Michael Camilleri (elected)

(R) -Michael Cannata (elected)

(R) -Anthony Amenta

(R) -Paul Beaulieu

(R) -Allan Spotts (appointed to Board of Finance to fill vacancy-not elected)

(D) -Shirley Banic

(I) - Marie Roberto

**Motion** made by R. Newton seconded by S. Slade to appoint the Mayor's recommendations to the Charter Revision Commission.

A. Waters submitted Heather Polke's name. He felt that a younger person should be considered and that Mrs. Polke is active in many different organizations' in Town.

S. Slade also submitted Heather Polke's name and also thinks that she would do a good job.

Mayor Faienza stated that he has been working on this for a month and hadn't received any input until the past Thursday evening. He had already put the list together selecting residents that volunteered to serve on the commission.

The consensus of the Council was to vote on each candidate individually and if a candidate failed to receive a majority vote, Mrs. Polke would be included in the voting process.

*Motion and second rescinded by Mr. Newton and Mr. Waters.*

Michael Camilleri

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, R. Newton, E. Wenners, S. Slade  
*Unanimously carried to appoint Mr. Camilleri*

Michael Cannata

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, R. Newton, E. Wenners, S. Slade  
*Unanimously carried to appoint Mr. Cannata*

Anthony Amenta

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, R. Newton, E. Wenners, S. Slade  
*Unanimously carried to appoint Mr. Amenta*

Paul Beaulieu

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, R. Newton, E. Wenners, S. Slade  
*Unanimously carried to appoint Mr. Beaulieu*

Allan Spotts

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, R. Newton, E. Wenners, S. Slade  
*Unanimously carried to appoint Mr. Spotts*

Shirley Banic

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, R. Newton, E. Wenners, S. Slade  
*Unanimously carried to appoint Ms. Banic*

Maria Roberto

Aye: T. Tokarz, A. Waters, F. Emanuele, E. Faienza, R. Newton, E. Wenners, S. Slade  
*Unanimously carried to appoint Ms. Roberto*

**O. APPROVAL OF MINUTES**

1. Combined Special Meeting February 10, 2016

**Motion** made by R. Newton seconded by F. Emanuele and *unanimously carried* to approve the minutes of the Special Meeting of February 10, 2016.

2. Regular Meeting February 10, 2016

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve the minutes of the Regular Meeting of February 10, 2016.

3. Special Meeting February 17, 2016

E. Wenners requested that under Chapter 82, Animals, change to Counselor Emanuele discussed instead of Counselor Emanuele requested to have cats licensed. (Mr. Emanuele's discussion to license cats was not added to the proposed amendments to the ordinance.)

Motion made by A. Waters seconded by R. Newton and *unanimously carried* to approve the minutes of the Special Meeting of February 17, 2016 as amended.

**P. RESIGNATIONS**

None

**Q. APPOINTMENTS**

None

**R. TOWN COUNCIL COMMISSION LIAISON REPORTS**

S. Slade -Fire Commission

E. Wenners-P&Z and Board of Finance

R. Newton -CWPCA

F. Emanuele -Board of Education

A. Waters -Memorial Day Parade

**S. ADJOURNMENT**

Motion made by R. Newton seconded by F. Emanuele and *unanimously carried* to adjourn the meeting at 9:25 p.m.

Respectfully submitted,



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Re Matus  
Secretary

THE MATTABASSETT DISTRICT  
NEW BRITAIN - BERLIN - CROMWELL - MIDDLETOWN  
REGIONAL SEWER AUTHORITY

ARTHUR G. SIMONIAN, P.E., LEED  
EXECUTIVE DIRECTOR

245 MAIN STREET  
CROMWELL, CT 06416-2302  
PHONE: 860-635-5550  
FAX: 860-635-7290

February 1, 2016

Mayor Enzo Faienza  
41 West Street  
1st Floor  
Cromwell, CT 06416

Re: Allocation of Middletown Funds

Dear Mayor Faienza:

Enclosed is the allocation and distribution schedule related to the funds received when the City of Middletown was accepted into the District on February 26, 2014. The City of Middletown is considered a Constituent member and as a condition of acceptance under Connecticut Special Act #11-15 was required to pay a \$13,000,000 admission fee.

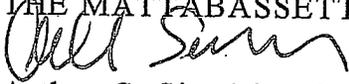
The funds are held in the District's reserve account and a portion is utilized each year as revenue applied as an assessment credit to the other three constituents and The Metropolitan District (MDC). In addition, these funds also provide the required collateral to the State of CT for the \$80,000,000 Nitrogen Project Clean Water Fund loan. The credits each year are applied based on a previously approved allocated wastewater reserve flow to each constituent. The attached spreadsheet shows the fund amortization schedule over nineteen years at which time the Nitrogen Construction Project loan repayment is finished. The credit amounts are applied to the debt payment assessment of the budget thus reducing the total annual burden to each Municipality.

I will plan on attending a future City or Town Council meeting to answer questions and explain the utilization process of the funds publicly.

If you have any questions, please feel free to contact me at 860-635-5550.

Sincerely,

THE MATTABASSETT DISTRICT

  
Arthur G. Simonian, P.E., LEED  
Executive Director

c: John Dunham, Board Chairman

## Allocation of \$13 million over 18 to 20 years decreasing

		1986-2014 Reserved Allocation				NB, B, C.	
		Allocation even over 20 years				& MDC	
	\$13,000,000	Res Flow	Lump Sum	20 years	Ave	% Constit	% All
New Britain	12.60	64.62%	\$8,400,000	\$420,000	12.60	70.39%	57.27%
Berlin	3.30	16.92%	\$2,200,000	\$110,000	3.30	18.44%	15.00%
Cromwell	2.00	10.26%	\$1,333,333	\$66,667	2.00	11.17%	9.09%
MDC	1.60	8.21%	\$1,066,667	\$53,333	1.60	N/A	7.27%
Middletown	N/A	N/A	N/A	N/A	2.50	N/A	11.36%
Total	19.50	100.00%	\$13,000,000	\$650,000	22.00	100.00%	100.00%

### Allocation Decreasing over 18 to 20 years

Fiscal Year	New Britain		Berlin		Cromwell		MDC		Total Balance	Total Annual Credit
	Credit	Balance	Credit	Balance	Credit	Balance	Credit	Balance		
2014-2015	\$0	\$8,400,000	\$0	\$2,200,000	\$0	\$1,333,333	\$0	\$1,066,667	\$13,000,000	\$0
2015-2016	\$735,000	\$7,665,000	\$205,000	\$1,995,000	\$90,000	\$1,243,333	\$75,000.00	\$991,667	\$11,895,000	\$1,105,000
2016-2017	\$701,842	\$6,963,158	\$195,000	\$1,800,000	\$87,544	\$1,155,789	\$72,719.00	\$918,948	\$10,837,895	\$1,057,101
2017-2018	\$668,684	\$6,294,474	\$185,000	\$1,615,000	\$85,088	\$1,070,701	\$70,439.00	\$848,509	\$9,828,684	\$1,009,211
2018-2019	\$635,526	\$5,658,948	\$175,000	\$1,440,000	\$82,632	\$988,069	\$68,158.00	\$780,351	\$8,867,368	\$961,311
2019-2020	\$602,368	\$5,056,580	\$165,000	\$1,275,000	\$80,175	\$907,894	\$65,877.00	\$714,474	\$7,953,948	\$913,420
2020-2021	\$569,211	\$4,487,369	\$155,000	\$1,120,000	\$77,719	\$830,175	\$63,597.00	\$650,877	\$7,088,421	\$865,527
2021-2022	\$536,053	\$3,951,316	\$145,000	\$975,000	\$75,263	\$754,912	\$61,316.00	\$589,561	\$6,270,789	\$817,632
2022-2023	\$502,895	\$3,448,421	\$135,000	\$840,000	\$72,807	\$682,105	\$59,035.00	\$530,526	\$5,501,052	\$769,737
2023-2024	\$469,737	\$2,978,684	\$125,000	\$715,000	\$70,351	\$611,754	\$56,754.00	\$473,772	\$4,779,210	\$721,842
2024-2025	\$436,579	\$2,542,105	\$115,000	\$600,000	\$67,895	\$543,859	\$54,474.00	\$419,298	\$4,105,262	\$673,948
2025-2026	\$403,421	\$2,138,684	\$105,000	\$495,000	\$65,439	\$478,420	\$52,193.00	\$367,105	\$3,479,209	\$626,053
2026-2027	\$370,263	\$1,768,421	\$95,000	\$400,000	\$62,982	\$415,438	\$49,912.00	\$317,193	\$2,901,052	\$578,157
2027-2028	\$337,105	\$1,431,316	\$85,000	\$315,000	\$60,526	\$354,912	\$47,632.00	\$269,561	\$2,370,789	\$530,263
2028-2029	\$303,947	\$1,127,369	\$75,000	\$240,000	\$58,070	\$296,842	\$45,351.00	\$224,210	\$1,888,421	\$482,368
2029-2030	\$270,789	\$856,580	\$65,000	\$175,000	\$55,614	\$241,228	\$43,070.00	\$181,140	\$1,453,948	\$434,473
2030-2031	\$237,632	\$618,948	\$55,000	\$120,000	\$53,158	\$188,070	\$40,790.00	\$140,350	\$1,067,368	\$386,580
2031-2032	\$204,474	\$414,474	\$45,000	\$75,000	\$50,702	\$137,368	\$38,509.00	\$101,841	\$728,683	\$338,685
2032-2033	\$171,316	\$243,158	\$35,000	\$40,000	\$48,246	\$89,122	\$36,228.00	\$65,613	\$437,893	\$290,790
2033-2034	\$138,158	\$105,000	\$25,000	\$15,000	\$45,789	\$43,333	\$33,947.00	\$31,666	\$194,999	\$242,894
2034-2035	\$105,000.00	\$0	\$15,000	\$0	\$43,333.00	\$0	\$31,666.00	\$0	\$194,999	\$194,999
TOTAL	\$8,400,000	\$8,400,000	\$2,200,000	\$2,200,000	\$1,333,333	\$1,333,333	\$1,066,667	\$0	\$13,000,000	\$0

## Incident Statistics Report

01/01/2016 00:00 Thru 01/31/2016 23:59

Call Type Description	Total for Period
911 Hang Up Call	11
Administrative Matter	23
Alarm - All types	43
ALARM-FALSE BILLABLE	25
All Other Offenses	2
Animal Complaint	15
Assist Motorist	32
Assist Other Agency	24
Car Seat Installation	3
Civil Matter	2
Counterfeit/Forgery	1
Credit Card/ATM Fraud	2
Criminal Mischief / Vandalism	2
Dis Conduct/BOP	2
Domestic Incident	4
DUI	1
Escort	2
Fingerprinting	38
FV Protocol / P.A.	5
Identity Theft	4
Impaired / Intox Person	2
Juvenile Incident	6
Larceny - From Building	6
Larceny - From MV	2
Larceny -Purse-snatch	1
Larceny -Shoplifting	13
Larceny- Other	1
Medical Emergency	65
Missing Person	1
MV Accident	32
MV Abandoned	1
MV ACCIDENT PRIV PROP	12
MV Parking Violation	4
MV Theft	1
MV Violation	126
Noise Complaint	4
Nursing Home Fax Report	1
Property Check	85
Property Lost/Found	6

Run Time: 18:49

## Incident Statistics Report

01/01/2016 00:00 Thru 01/31/2016 23:59

Call Type Description	Total for Period
Property Seized	1
Record Only Call	3
Road Cond/TCS Out	11
ROBBERY	2
See Complainant	19
Suspicious Activity	47
TEST CALL	6
Threaten/Harass/Intimidation	4
Town Ordinance	1
Traffic Assignment	2
Trespassing	2
Unfounded Complaint	12
Untimely Death	1
Unwanted Person	2
Well Being Check	13
<b>Total:</b>	<b>736</b>