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**TOWN OF CROMWELL  
TOWN COUNCIL  
SPECIAL MEETING  
BUDGET WORKSHOP  
THURSDAY, MARCH 5, 2015  
TOWN HALL ROOM 224/5 7:00 P.M**

**MINUTES**

Present: Mayor E. Faienza, Deputy Mayor R. Newton, Counselors Waters, Spotts, Terry, Emanuele and Banic.

Absent:

Also Present: Acting Town Manager A. Salvatore, Finance Director M. Sylvester, Election Administrators B. Anderson and L. Duran, Tax Collector D. Sienna, Assessor S. Baron, Senior/Human Services Director J. Hollister, Library Director E. Branciforte, Captain D. LaMontagne, Public and Press

**A. CALL TO ORDER**

Mayor Faienza called the Special Meeting to order at 7:07 p.m.

**B. CITIZENS COMMENTS**

None

**C. BUDGET WORKSHOP**

a. Discussion and Action on General Fund Budget Requests:

1. Any unfinished business from March 2, 2015 Budget Workshop

**Motion** made by A. Waters seconded by F. Emanuele and *unanimously carried* to remove #2.Town Clerks Office, #5.Town Planner's Office and #34.Public Works Other Expense off the table.

2. Town Clerk's Office \$233,120 -Tabled

**Motion** made by A. Waters seconded by F. Emanuele and *unanimously carried* to remove \$8,000 from the Filming of Land Records line item as requested by Town Clerk DiProto and approve \$225,120.

5. Town Planner -\$142,087-Tabled

After a short discussion the consensus of the Council was to leave this item tabled.

34. Public Works General Expense -\$491,376 – Tabled

**Motion** made by R. Newton seconded by S. Banic and *unanimously carried* to add \$5,000 to the Electricity line item and approve \$496,376.

b. Discussion and Action on General Fund Budget Requests:

**3. Elections Department \$71,466**

**Motion** made by R. Newton seconded by M. Terry and *unanimously carried* to approve **\$71,466.**

**8. Finance Department \$376,454**

**Motion** made by F. Emanuele seconded by A. Spotts and *unanimously carried* to approve **\$376,454.**

**9. Tax Collector \$167,992**

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve **\$167,992.**

**10. Assessor's Office \$221,964**

Assessor Baron distributed a new budget sheet and a letter requesting an upgrade to the Assessor's Job Classification to E6, Step6 and a reduction to Contracted Services of \$2,400. The proposal was that the Assessor would conduct audits so an outside contractor would not have to be paid to do the audits.

Acting Town Manager Salvatore stated that he would not support this request because Town Manager Sistare never mentioned this request during any of the meetings with the Department Heads regarding the budget and he was just made aware of this request at 3:30 this afternoon. After a lengthy discussion the consensus of the Council was to approve the budget as originally submitted and deny the Assessor's request.

**Motion** made by R. Newton seconded by S. Banic and *unanimously carried* to approve **\$221,964**

**38. Health Department \$163,608**

**Motion** made by R. Newton seconded by A. Waters and *unanimously carried* to approve **\$163,608.**

**39. Human Services Administration \$105,689**

**Motion** made by F. Emanuele seconded by R. Newton to approve.

J. Hollister requested that the \$600.00 for a web based program that Town Manager Sistare cut out of the budget be reinstated. Ms. Hollister stated that this program would enable more communication between staff. After a short discussion the consensus of the Council was to restore \$600.00 to the Departmental Expense line.

**Motion** made by R. Newton seconded by M. Terry and *unanimously carried* to approve **\$106,289.**

**40. Senior Services \$89,582**

**Motion** made by A. Spotts seconded by F. Emanuele and *unanimously carried* to approve **\$89,582.**

**41. Transportation Service \$113,428**

**Motion** made by F. Emanuele seconded by M. Terry and *unanimously carried* to approve **\$113,428.**

**44. Library \$568,710**

**Motion** made by A. Waters seconded by F. Emanuele and *unanimously carried* to approve **\$568,710.**

**15. Insurance Expense \$556,347**

**Motion** made by F. Emanuele seconded by A. Spotts and *unanimously carried* to approve **\$556,347.**

**35. Emergency Management \$19,950**

**Motion** made by R. Newton seconded by M. Terry and *unanimously carried* to approve **\$19,950.**

**36. Police \$3,200,019**

*The Capital Improvement Plan Body Cameras and Carport items were discussed.*

**Motion** made by A. Spotts seconded by S. Banic and *unanimously carried* to approve **\$3,200,019.**

**37. Animal Control \$82,877**

**Motion** made by A. Waters seconded by A. Spotts and *unanimously carried* to approve **\$82,877.**

**45. Employee Benefits \$3,351,623**

Finance Director Sylvester recommended reducing the Pension Line Item by \$47,000.

**Motion** made by R. Newton seconded by S. Banic and *unanimously carried* to approve **\$3,304,623.**

**46. Bonded Debt \$3,882,952**

**Motion** made by F. Emanuele seconded by A. Spotts and *unanimously carried* to approve **\$3,882,952.**

**c. Any other Budget matter.**

None

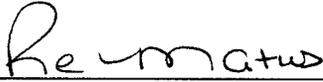
**d. Approve Grand Total of General Fund Budget**

*Since the Planners Budget remained tabled this item will be discussed at the Regular March 11, 2015 meeting.*

**D. ADJOURNMENT**

**Motion** made by A. Spotts seconded by R. Newton and *unanimously carried* to adjourn the Special Meeting at 8:32 p.m.

Respectfully submitted,



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Re Matus  
Secretary