


MEETING MINUTES
Cromwell Library Commission
Regular Meeting
Monday, December 12, 2022
At 6:30 PM
The Belden

RECEIVED FOR RECORD
Dec 15, 2022 01:22P
JoAnn Doyle
TOWN CLERK
CROMWELL, CT 

Present: Chairman Kathleen Newton, Margaret Colella, Karen Spotts, Megan Blanchette, Barbara Grotheer, Marie Roberto, Martha Rennie

Absent: None

Also Present: Library Director Kara Canney, Town Council Liaison Paula Luna, Citizen Gerald Seagrave

1. Call to Order

The meeting was called to order by Chairman K. Newton at 6:36 PM.

2. Approve/Amend Agenda

A motion was made by B. Grotheer to amend the Agenda and change the date of the Approval of Minutes meeting from November 14, 2022 to October 17, 2022; seconded by M. Colella. *All were in favor, motion passed.*

3. Approval of Minutes of October 17, 2022

A motion was made by M. Roberto to approve the minutes of October 17, 2022 with changes; seconded by G. Seagrave. *All were in favor, motion passed.* K. Canney explained the issue of retrieving minutes. There were three corrections, which will be updated. A motion was made by M. Colella to approve the amended minutes; seconded by K. Spotts. *All were in favor, motion passed.* Amended minutes will be filed.

4. Town Council Liaison Comments

The Cromwell Middle School Building Project is on schedule to break ground in Spring 2023 and the process is continuing with construction management interviews with selections after the first of the year. Leaf collection has begun. The Recreation Department held the Farmer's Market Craft Fair on Saturday, December 10, 2022 and it was very successful. Multiple persons expressed concerns with advertising for events to reach more people. Director K. Canney asked Liaison if she gives regular reports to town council about library information. P. Luna updates when necessary.

5. Citizens' Comments

There were none.

6. Reports

Chairman Report:

There was none.

Library Director Report:

The new LTA, Karlyn Marantonio, started on Monday, December 5th and her insight and brainstorming conversations have shown how she is planning to bring wonderful ideas to the library. The two new non-traditional collections include an Ooni pizza oven and a homemade pasta kit. Christmas and Hanukah books were gift wrapped and presented with bows for circulation again this year. All Christmas kits were borrowed on the first day and only a few Hanukah kits remain.

The library brought their lights and backdrop to the Mayor's Tree Lighting, organized by the Recreation Department. Director K. Canney mentioned the success of this event and the library is already planning to bring more lights next year to help light up Santa for photos.

A few of the library's successful programs include the New Haven Pizza school, Holiday family photos, and Intro to 3D printing for adults. The public will be able to have 3D images printed for them beginning in January. Additional information about policies and price will be available soon. On January 31, 2022 there will be a Noon Years Eve celebration.

The library greenhouse, located behind the library, is actively growing bulbs and flowers. 1st Amendment Audits are becoming more frequent in Connecticut libraries and town halls. The library staff is aware and prepared for an audit. Director K. Canney will be at the Town Council meeting on Wednesday, December 14, 2022 for the policies review.

Director K. Canney shared insight from the October 2022 and November 2022 statistics. Circulation is strong and Consumer Reports are being used. The Consumer Reports can be accessed online with a library card barcode on the library's website. Overdrive (Libby) is still being accessed frequently by patrons.

Finance Report:

Director K. Canney mentioned an error in the packet last month, which has been solved by closing out the purchase order. There is currently \$30,792 left. M. Roberto asked for clarification on the subcategories. K. Canney explained that all categories below 76160 Operations and Materials are a breakdown of the \$80,000 available to spend in various sub-categories (magazines, adult books, children's books, etc.).

P. Luna exits at 7:09 PM to attend another meeting. A motion was made by M. Roberto to accept the Library Director Report and Finance Report; seconded by B. Grotheer. *All were in favor, motion passed.*

7. Old Business

Director K. Canney provided an update with fans for the Belden room. They received a quote for \$3000 per fan due to name brand. Someone from Silver Petrucelli is looking into fans that are comparable and more cost friendly. Lighthouse is also providing a quote and the engineers will be consulted for their best recommendation on how to proceed with fan size and numbers. K Canney is focused on moving the process along and being prepared for the upcoming new budget process.

8. New Business

The Commission Meeting dates for 2023 were reviewed. A motion was made by M. Rennie to accept the Commission Meeting dates; seconded by B. Grotheer. *All were in favor, motion passed.*

9. Other

There was none.

10. Next Meeting Date: Monday, January 9, 2023

11. Adjournment

A motion was made by M. Roberto to adjourn at 7:15 PM; seconded by K. Spotts. *All were in favor, motion passed.*

Respectfully Submitted,


Kara Moore