

**MEETING MINUTES**  
**Cromwell Library Commission**  
**Regular Meeting**  
**Monday, April 12, 2021**  
**At 7:00 PM**  
**Online ZOOM Meeting**

**Present:** Chairman Margaret Colella, Martha Rennie, Kathy Newton, Barbara Grotheer, Karen Spotts, Al Dickerson

**Absent:** Marie Roberto

**Also Present:** Library Director Kara Canney

**1. Call to Order**

The meeting was called to order by Chairman M. Colella at 7:08 PM.

**2. Approve/Amend Agenda**

A motion was made by B. Grotheer to approve the Agenda as presented; seconded by K. Newton. *All were in favor, motion passed.*

**3. Approval of Minutes of March 08, 2021**

A motion was made by K. Newton to approve the minutes of March 8, 2021 as presented; seconded by B. Grotheer. *All were in favor, motion passed. A. Dickerson and K. Spotts abstained.*

**4. Town Council Liaison Comments**

There were none.

**5. Citizens' Comments**

There were none.

**6. Reports**

**Chairman Report:**

There was nothing to report.

**Library Director Report:**

The Library is now open, patrons are following the social distancing guidelines. Parking lot pickup has decreased drastically. The process of updating job

descriptions is almost complete. The lawn games have been circulating and have been very popular. The new bench installation has not been rescheduled yet. The consortium has decided to purchase Capira by OCLC. This will allow the library to have its own APP for our patrons, with hopes to go live on July 1.

M. Rennie made the motion to accept the Director's Report; seconded by B. Grotheer. *All were in favor, motion passed.*

#### Finance Report

The Library's budget passed through the Board of Finance, and the remainder of 2021 looks good. There are still some open PO's that need to be closed and some line items that may be shifted.

B. Grotheer made the motion to accept the Finance Report; seconded by M. Rennie. *All were in favor, motion passed.*

#### **7. Old Business**

The Policy Sub-Committee has been formed and will be meeting the last week of April over Zoom.

#### **8. New Business**

The State Library will be dispersing library funds through the Pandemic Relief.

#### **9. Other**

There was no Other Business.

#### **10. Next Meeting Date: May 10, 2021**

#### **11. Adjournment**

A motion was made by K. Newton to adjourn at 7:37 PM; seconded by M. Rennie. All were in favor, motion passed.

Respectfully Submitted,

A handwritten signature in black ink that reads "April Armetta". The script is cursive and fluid, with the first name "April" and last name "Armetta" clearly distinguishable.

April Armetta

Commission Clerk