

RECEIVED FOR RECORD
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JoAnn Doyle
TOWN CLERK
CROMWELL, CT

MEETING MINUTES
Cromwell Library Commission
Regular Meeting
Monday, February 08, 2021
At 7:00 PM
Online ZOOM Meeting

Present: Chairman Margaret Colella, Karen Spotts, Martha Rennie, Kathy Newton, Barbara Grotheer, Marie Roberto

Absent: Al Dickerson

Also Present: Library Director Kara Canney

1. Call to Order

The meeting was called to order by Chairman M. Colella at 7:08pm.

2. Approve/Amend Agenda

A motion was made by M. Roberto to approve the Agenda as presented; seconded by K. Newton. *All were in favor, motion passed.*

3. Approval of Minutes of January 11, 2021

A motion was made by B. Grotheer to approve the minutes of January 11, 2021 as presented; seconded by M. Roberto. *All were in favor, motion passed.*

4. Town Council Liaison Comments

There were none.

5. Citizens' Comments

There were none.

6. Reports

Chairman Report:

There was nothing to report, but Chairman M. Colella mentioned that Russell Library's strategic plan for 2021-2025 is available on the Russell Library website for anyone interested. The community foundation report was also received.

Library Director Report:

Director K. Canney reports that on Friday, February 12 the Middlesex

Community Foundation will present the library with \$1000 from the Peach Pit Foundation which will be used to purchase lawn games. The library hopes to bring these to future farmers market pop-ups for people to play and check out.

Staff held two outreach meetings focusing on expanding outreach. Director K. Canney discussed a possible "request for pop-up library" link on the library's website for this purpose.

Book bundles have been a huge success and tent events continue to be popular and will continue with use of the propane heater as weather permits.

The library is distributing tax forms to patrons via parking lot pickup. The library printed some CT tax forms because the state sent none.

Director K. Canney is working to capture more statistics to more accurately report library activity during this period. Emily Mills's efforts to expand teen programming and her work with the teen/senior pen pal program were commended.

A motion was made by K. Newton to accept the Library Director's Report; seconded by M. Rennie. *All were in favor, motion passed.*

Finance Report:

Director K. Canney reported that \$10,901.02 remains in the budget.

Magazine and newspaper circulation/use has been low during closure, but subscriptions were previously paid for.

A motion was made by M. Rennie to accept the Finance Report; seconded by B. Grotheer. *All were in favor, motion passed.*

7. Old Business

Dawn LaValle from the state library has requested the library's certificate of occupancy to get the last 10% of grant money.

There have been no new leaks, but with fewer people using the bathrooms, some sewer gas built up and left an odor in the library. Maintenance fixed the problem.

8. New Business

Director K. Canney is hoping for all staff to be vaccinated before the library opens to

the public.

Summer reading theme, logo and kickoff date have been planned. The kickoff was planned with Recreation and will be the first concert in their summer series. No further in-person programming is planned.

9. Other

There was no Other business.

10. Next Meeting Date: March 08, 2021

11. Adjournment

A motion was made by K. Newton to adjourn at 7:31 pm; seconded by B. Grotheer. *All were in favor, motion passed.*

Respectfully Submitted,

Ellen Pikora

Acting Clerk