

**Cromwell Library Commission  
Regular Meeting  
Monday, July 13, 2020 at 7:00 p.m.  
Conference Call  
Record of Votes and Minutes**

**Present:** Chairman Margaret Colella, Barbara Grotheer, Martha Rennie, Karen Spotts, Al Dickerson

**Absent:** Marie Roberto, Kathy Newton

**Also Present:** Library Director Kara Canney

- 1. Call to Order:** The meeting was called to order by Chairman Colella at 7:02 p.m.
- 2. Approve/Amend Agenda:** The July 13, 2020 agenda was approved. Martha Rennie made a motion to approve the agenda; Seconded by Barbara Grotheer. In favor: Chairman Margaret Colella, Barbara Grotheer, Martha Rennie, Karen Spotts, Al Dickerson. *Motion passed.*
- 3. Approval of Minutes of June 8, 2020:** The Commission noted the following amendments to the minutes of June 8, 2020:

That on page 2: *6. Reports, c. Finance Report*, be corrected to reflect that Marie Roberto Seconded the motion to approve.

Barbara Grotheer made a motion to approve the minutes as amended; Seconded by Martha Rennie. In favor: Chairman Margaret Colella, Barbara Grotheer, Martha Rennie, Karen Spotts. Al Dickerson abstained. *Motion passed.*

Amended minutes will be filed.

**4. Town Council Liaison comments:** None

**5. Citizens' comments:** None

**6. Reports:**

a. Chairman: None

b. Library Director: Director Canney reported the following:

Director Canney spoke with the Town Manager on Friday, July 10. Mayor Enzo Faienza and the Cromwell Library Commission are aware of the Library's plans to reopen on August 3, 2020. Of the other Connecticut Libraries, 78 are open, and 112 remain closed at the time of this meeting. It is imperative that the Cromwell Library Staff feels safe, protected, and comfortable with reopening. Since last meeting, it was decided that computers will not be available for use to Library Patrons upon first reopening. No

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more than 20-25 Patrons at a time will be allowed inside the Library. Pop-up tent events at the Library continue, as well as curbside pick-up. The Summer Reading Program is popular, as well as the Family Read-Aloud Program.

Martha Rennie made a motion to accept the Director's Report as given; Seconded by Karen Spotts. *All in favor. Motion passed.*

- c. Finance Report: Director Canney reported that the Library has started the new fiscal year in great shape, and plans to email the 2019-2020 Fiscal Year Report to the Cromwell Library Commission Members. Director Canney stated that the decrease in Circulation is to be expected, and is pleased with the Library's Virtual Programming. Director Canney plans to meet with Librarians from the Hartford area regarding best practices in virtual programming, and to share resources among these area Libraries.

Barbara Grotheer made a motion to accept the Director's Finance Report; Seconded by Karen Spotts. *All in favor. Motion passed.*

**7. Old Business:** None

**8. New Business:** There was a discussion on the ease of curbside pick-up at Cromwell Library.

**9. Other:** None

**10. Next regular meeting date:** September 14, 2020

**11. Adjournment:** Al Dickerson made a motion to adjourn the meeting; Seconded by Martha Rennie. In favor: Chairman Margaret Colella, Barbara Grotheer, Martha Rennie, Karen Spotts, Al Dickerson. *Motion passed.*

The meeting was adjourned by Chairman Margaret Colella at 7:27 p.m.

Respectfully submitted,



Rachel E. Novak  
Recording Clerk