

**Cromwell Library Commission  
Regular Meeting  
Monday, June 8, 2020 at 7:30 p.m.  
Conference Call  
Record of Votes and Minutes**

**Present:** Chairman Margaret Colella, Marie Roberto, Barbara Grotheer, Martha Rennie, Karen Spotts

**Absent:** Al Dickerson, Kathy Newton

**Also Present:** Library Director Kara Canney

- 1. Call to Order:** The meeting was called to order by Chairman Colella at 7:34 p.m.
- 2. Approve/Amend Agenda:** The June 8, 2020 agenda was approved. Marie Roberto made a motion to approve the agenda; Seconded by Martha Rennie. In favor: Chairman Margaret Colella, Marie Roberto, Barbara Grotheer, Martha Rennie, Karen Spotts. *Motion passed.*
- 3. Approval of Minutes of March 16, 2020:** The Commission noted the following amendments to the minutes of March 16, 2020:

That the year be corrected from 2019 to 2020 in: *Header, 2. Approve/Amend Agenda, and 3. Approval of Minutes.*

Marie Roberto made a motion to approve the minutes as amended; Seconded by Barbara Grotheer. In favor: Chairman Margaret Colella, Marie Roberto, Barbara Grotheer. Martha Rennie and Karen Spotts abstained. *Motion passed.*

Amended minutes will be filed.

**4. Town Council Liaison comments:** None

**5. Citizens' comments:** None

**6. Reports:**

- a. **Chairman:** Chairman Margaret Colella recognized Director Canney and the Library Staff for their innovations during COVID-19 including modifications to programming, curbside pickup, and its work with seniors.
- b. **Library Director:** Director Canney reported that the Cromwell Library will not open to patrons until completely ready to do so. Therefore, it will not open in the month of June. The Library has created a Summer Reading Program video for patrons and will create a video for the Library's reopening. The full staff is busy working on curbside pickups,

homebound deliveries, ensuring that each student of the town has a library card, and making “grab and go” kits for pick up, among other projects.

Martha Rennie made a motion to accept the Director’s Report as given; Seconded by Barbara Grotheer. *All in favor. Motion passed.*

- c. Finance Report: Director Canney reported that the Library is using its financial resources and reallocating some programming funds for projects such as “grab and go” kits and family reading book copies for summer reading. There has been an increase in Hoopla use.

Barbara Grotheer made a motion to accept the Director’s Finance Report; Seconded by Barbara Grotheer. *All in favor. Motion passed.*

**7. Old Business:** Cromwell Library Commission Meeting Time: The Commission has agreed to move its meeting time from 7:30 pm to 7:00 pm. The Town Clerk will be notified as well as Commission Member Al Dickerson.

**8. New Business:** Director Canney reported that the Cromwell Town Hall reopened last week, with the back door to the library remaining locked. Upon reopening, the Library plans to have a greeter at the front door as well as hand sanitizer available, and to limit its capacity to 50%. Computer use by patrons will be by appointment only in order to allow for cleaning in between use. There was a discussion on protecting the health of the Library Staff.

**9. Other:** None

**10. Next regular meeting date:** July 13, 2020

**11. Adjournment:** Martha Rennie made a motion to adjourn the meeting; Seconded by Barbara Grotheer. In favor: Chairman Margaret Colella, Marie Roberto, Barbara Grotheer, Martha Rennie, Karen Spotts. *Motion passed.*

The meeting was adjourned by Chairman Margaret Colella at 8:08 p.m.

Respectfully submitted,



Rachel E. Novak  
Recording Clerk