

**Cromwell Library Commission  
Regular Meeting  
Monday, March 16, 2019 at 7:30 p.m.  
Conference Call  
Record of Votes and Minutes**

**Present:** Chairman Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton

**Absent:** Martha Rennie, Al Dickerson

**Also Present:** Library Director Kara Canney

- 1. Call to Order:** The meeting was called to order by Chairman Roberto at 7:35 p.m.
- 2. Approve/Amend Agenda:** The March 16, 2019 agenda was approved. Barbara Grotheer made a motion to approve the agenda; Seconded by Margaret Colella. In favor: Chairman Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton. *Motion passed.*
- 3. Approval of Minutes of February 10, 2019:** Margaret Colella made a motion to approve the minutes; Seconded by Kathy Newton. In favor: Chairman Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton. *Motion passed.*

**4. Town Council Liaison comments:** None

**5. Citizens' comments:** None

**6. Reports:**

- a. Chairman: None
- b. Library Director: Director Canney reviewed the Director's Report as distributed via email.

Kathy Newton made a motion to accept the Director's Report with Statistics as written; Seconded by Margaret Colella. In favor: Chairman Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton. *Motion passed.*

- c. Finance Report: Director Canney reviewed the Finance Report.

Barbara Grotheer made a motion to accept the Director's Finance Report; Seconded by Kathy Newton. In favor: Chairman Marie Roberto, Barbara Grotheer, Margaret Colella, Kathy Newton. *Motion passed.*

**7. Old Business:** None

**8. New Business:**

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a. Election of Officers:

Chairman Marie Roberto nominated Margaret Colella as Chairman of the Cromwell Library Commission; Seconded by Kathy Newton. Margaret Colella accepted.

Chairman Marie Roberto nominated Barbara Grotheer as Vice Chairman of the Cromwell Library Commission; Seconded by Kathy Newton. Barbara Grotheer accepted.

*All in favor. Motion passed.*

b. Update on COVID-19:

Director Canney reported on recent changes regarding COVID-19. Library closures were discussed at the LCI meeting on Friday, March 13th. Cromwell Library is currently closed to the public, though staff is reporting to work. The library is considering curbside pick-up at this time. Emily Mills, Children's librarian, is working on reaching out to library patrons using Hoopla in addition to sharing ideas for things to do during library closure via social media and the library website. Library management is taking the health of its employees very seriously. There are currently no book deliveries, as the libraries are closed to the public. All classes, networks, etc., are cancelled.

c. Cromwell Library Commission Meeting Time:

There was a discussion on changing the CLC meeting time from Monday at 7:30 pm to Monday at 7:00 pm. All members present approved a change to a 7:00 pm meeting time. Chairman Margaret Colella will discuss with Director Canney to officially determine the new meeting time.

**9. Other:** The Library dedication was a success.

**10. Next regular meeting date:** April 13, 2019

**11. Adjournment:** Barbara Grotheer made a motion to adjourn the meeting; Seconded by Kathy Newton. In favor: Chairman Margaret Colella, Marie Roberto, Barbara Grotheer, Kathy Newton. *Motion passed.*

The meeting was adjourned by Chairman Margaret Colella at 8:07 p.m.

Respectfully submitted,



Rachel E. Novak  
Recording Clerk