

**Cromwell Library Commission
Regular Meeting
Monday, July 8, 2019 at 7:30 p.m.
Arch Room, Town Hall
Record of Votes and Minutes**

RECEIVED FOR RECORD
JUL 19, 2019 01:38P
JOAN AHLQUIST
TOWN CLERK
CROMWELL, CT *LC*

Present: Chairman Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson

Absent: Diane Mongold, Martha Rennie

Also Present: Library Director Kara Canney, Gerald Seagrave

- 1. Call to Order:** The meeting was called to order by Chairman Roberto at 7:35 p.m.
- 2. Approve/Amend Agenda:** The July 8, 2019 agenda was approved. Margaret Colella made a motion to approve the agenda; Seconded by Barabara Grotheer. In favor: Chairman Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella. *Motion passed.*
- 3. Approval of Minutes of June 10, 2019:** The Commission noted the following amendments to the minutes of June 10, 2019:

In 5. *Citizen's Comments*, strike "at which is was announced that," and change "State Librarian" to "President of CLA."

Kathy Newton made a motion to approve the minutes as amended; Seconded by Margaret Colella. In favor: Chairman Roberto, Barbara Grotheer, Margaret Colella, Al Dickerson, Kathy Newton. *Motion passed.*

Amended minutes will be filed.

4. Town Council Liaison comments: None

5. Citizens' comments: None

6. Reports:

- a. **Chairman:** Chairman Roberto reported that she sent letters of recognition and thanks on behalf of the Commission to former library employees Adrienne Marzo, Ethel Anderson, and Carol Peluso.

b. Library Director:

Director Canney reviewed the Director's Report.

Director Canney shared that community support for the library pop-up tent during closure was amazing, and that patrons were pleased.

Director Canney reported that Chalyne Reed will be starting on Tuesday, July 16th as new part-time library staff. Input from 26 applicants for the open full-time position will be reviewed after July 12th, and potential candidates will be interviewed.

Director Canney reported that the library addition is coming along nicely. A dehumidifier will be put in, and the children's section will be worked on. There was a discussion on the construction work on the library façade. An arborist will come to trim the trees in front of the building. The tentative date for substantial completion of the three phases of construction is mid-August.

Director Canney reported that Statistics are looking good, considering recent library closures.

Barbara Grotheer made a motion to accept the Director's Report with Statistics as written; Seconded by Margaret Colella. *All in favor. Motion passed.*

c. Finance Report: Director Canney reported that \$199.07 remained in the 2019 funds. There was a discussion on the 2020 fiscal year.

Kathy Newton made a motion to accept the Director's Finance Report; Seconded by Barbara Grotheer. *All in favor. Motion passed.*

7. Old Business: Director Canney reported that she has a meeting scheduled on Tuesday, July 9th with the library department heads. She will discuss the grand reopening of the library with Town Manager Anthony Salvatore, and ask him whether he would like to attend a meeting on the subject with herself and Chairman Roberto.

8. New Business: None

9. Other: None

10. Next regular meeting date: September 9, 2019

11. Adjournment: Barbara Grotheer made a motion to adjourn the meeting; Seconded by Margaret Colella. In favor: Chairman Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson. *Motion passed.* Meeting adjourned at 8:04 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Rachel E. Novak". The signature is written in a cursive style with a large, stylized 'R' and 'N'.

Rachel E. Novak
Recording Clerk