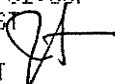


**Cromwell Library Commission**  
**Regular Meeting**  
**Monday, April 8, 2019**  
**Arch Room**  
**Record of Votes and Minutes**  
**AMENDED**

RECEIVED FOR RECORD  
May 17, 2019 02:38P  
JOAN AHLQUIST  
TOWN CLERK  
CROMWELL, CT 

Present: Chairman Marie Roberto, Barbara Grotheer, Margaret Colella, Martha Rennie

Absent: Diane Mongold, Al Dickerson, Kathy Newton

Also Present: Library Director Kara Canney, Gerald Seagrave

1. Call to Order: The meeting was called to order by Chairman Roberto at 7:34 p.m.
2. Approve/Amend Agenda: Barbara Grotheer made a motion to approve the April 8, 2019 agenda as presented; Seconded by Margaret Colella. In favor: Chairman Roberto, Barbara Grotheer, Martha Rennie, Margaret Colella. *Motion passed.*
3. Approval of Minutes of March 11, 2019: The Commission noted the following amendments:

In #4, that the reference to the Town Manager be revised to Town Manager Anthony Salvatore or Town Manager Salvatore.

In #6a, that the paragraph be revised to read "Chairman Roberto shared the 2008 original architect's rendering of the library's plan (Option 3a) to be housed in the historical room. She commented on how far the library has come, and the hard work and effort put into the proposal by the community."

In #6c, Barbara Grotheer made a motion to accept the Finance Report as written;

In #8a, Light boxes must be hung meticulously in order to be properly placed.

In #8b, that the commemorative plaque wording be revised to:

In recognition and appreciation of  
Eileen Geer Branciforte  
Library Director 1977-2016  
for her vision, guidance, dedication, and service.

In #8b, that the book plate wording be revised to:

In recognition of Eileen Geer Branciforte, Library Director 1977-2016.

In #9c, that the sentence "Chairman Roberto accepted the nomination" be deleted.

Martha Rennie made a motion to approve the minutes as amended, Seconded by Margaret Colella. In favor: Barbara Grotheer, Chairman Roberto, Martha Rennie, Margaret Colella. *Motion passed.*

Amended minutes will be filed.

4. Town Council Liaison comments: There was no report.
5. Citizens' Comments: Gerald Seagrave said that Ken Wiggin, the State Librarian, would be retiring on January 1, 2020. Mr. Seagrave said that this was National Library Week, and as part of that, there would be a Legislative Day on Wednesday, April 10, 2019, and the Connecticut Library Association would be putting on a display in the concourse between the State Capitol and the Legislative Office building. He also said that the CLA Conference would take place on April 29-30.
6. Reports
  - a. Chairman: Chairman Roberto asked Barbara Grotheer to discuss her new book. Barbara Grotheer said that her book, *Cromwell*, had been published and the launch was this Thursday at the First Congregational Church at 7 p.m. She said it was a pictorial history and that the book would be available for purchase for \$21.99. She said that the Town Clerk has several copies. She said that the book itself, and not the launch, was a fundraiser for the Cromwell Historical Society.
  - b. Library Director: Director Canney said that Adrienne Marzo had returned to work as a part time assistant, but ultimately decided to resign. Director Canney said that the Board of Finance had approved her budget as presented. She discussed the ongoing construction and noted that the contractors have had to address the fact that many of the shelf levelers are missing. She also mentioned the electrical and wiring issues that have arisen due to the fact that the construction phasing changed, and that final connections cannot be made until work on Building One is complete. She said that the staff may need to have wireless connections in the interim. She said that work was progressing and that the staff was happy with the results to date.

Director Canney noted that programming was continuing despite closures. She said that a member of the Board of Finance had questioned why a large portion of the collection had been removed. She said that her focus was on increasing circulation and that they had gotten rid of books that just sat on the shelves. The staff was making sure to purchase books that patrons wanted to borrow. They had worked to weed out books that were no longer valid, such as older non-fiction works on technology and travel. Director Canney complimented her staff's work on this.

Martha Rennie asked about the public's use of the computers and Director Canney said that there are only two public computers and patrons were limited to 15 minutes each. She said that people who had research to do could still schedule time with a staff member for assistance.

Barbara Grotheer made a motion to accept the Director's Report with Statistics; Seconded by Martha Rennie. In favor: Chairman Roberto, Barbara Grotheer, Margaret Colella, Martha Rennie. *Motion passed.*

c. Finance Report:

Director Canney said that there was very little money left in the budget. She said that there was the possibility of extra money in the department expense account, which would be used on a new book-binding machine. She said that they periodically receive monies back from cancelled magazine subscriptions. She clarified that the remaining budget funds are those monies not already in requisitions.

Martha Rennie made a motion to accept the Finance Report as written; Seconded by Margaret Colella. In favor: Chairman Roberto, Barbara Grotheer, Margaret Colella, Martha Rennie. *Motion passed.*

7. Old Business

- a. Dedication: Director Canney said that the Town's personnel records have Eileen Branciforte's years of continuous service as being 1986 to 2016. There was a discussion regarding whether to highlight the cumulative number of years of service or the specific dates, as she had also worked from 1977 to 1984. Martha Rennie stated that historical records always include dates. There was also some discussion of whether to separate out the time spent working at the Belden Library and the Cromwell Belden Public Library and Director Canney said that the listing of two separate timeframes was confusing. It was agreed upon that the total length of service would be highlighted and the plaque wording revised as follows:

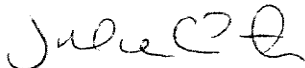
In recognition and appreciation of  
Eileen Geer Branciforte  
for her vision, guidance, dedication and 37 years of service  
as Library Director.

The wording on the book plates would be revised as follows:

In recognition of  
Eileen Geer Branciforte  
Cromwell Library Director for 37 years.

8. New Business
  - a. Construction Update: see Director's Report
9. Other: Gerald Seagrave reported that Tom Newman is retiring from the State Library at the end of the month. Chairman Roberto asked Mr. Seagrave to extend her appreciation to him for all of his past assistance.
10. Next regular meeting date: May 13, 2019
11. Adjournment: Barbara Grotheer made a motion to adjourn the meeting at 8:28 p.m., Seconded by Margaret Colella. In favor: Chairman Roberto, Barbara Grotheer, Margaret Colella, Martha Rennie. *Motion passed.*

Respectfully submitted,



Julie C. Petrella  
Recording Clerk