

**Cromwell Library Commission
Regular Meeting
Monday, January 14, 2019
Arch Room
Record of Votes and Minutes**

Present: Chairman Marie Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson, Martha Rennie

Absent: Diane Mongold

Also Present: Library Director Kara Canney, Gerald Seagrave

1. Call to Order: The meeting was called to order by Chairman Roberto at 7:34 p.m.
2. Approve/Amend Agenda: Chairman Roberto said that the agenda needed to be amended to reflect that the minutes to be approved are for the November 9, 2018 meeting, not for December 10, 2018. Barbara Grotheer made a motion to approve the January 14, 2019 agenda as amended; Seconded by Kathy Newton. In favor: Chairman Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson. *Motion passed.*
3. Approval of Minutes of November 9, 2018: Barbara Grotheer made a motion to approve the minutes as written with a spelling correction to the word "closeurs" in #8, Seconded by Kathy Newton. In favor: Kathy Newton, Barbara Grotheer, Chairman Roberto, Margaret Colella. Al Dickerson abstained. *Motion passed.*
4. Town Council Liaison comments: Chairman Roberto did not have any additional information from the Town Mayor and so there was no report.
5. Citizens' Comments: None

Martha Rennie arrived at 7:37 p.m.

6. Reports

- a. Chairman: None

Barbara Grotheer thanked Director Canney for sending out pictures of the on-going construction.

- b. Library Director:

Director Canney said that Emily Mills is the new Children's Librarian. She said that staff was working on the physical collection and would be changing the placement of the barcode to the front right cover underneath the plastic label. They were also reorganizing the Children's

Department to make it more of a linear system as is found in many other libraries. Director Canney said she was preparing the budget. She had an upcoming virtual meeting to discuss adding fiber to the library via a state grant, but there were some costs concerns to consider. She said that the Noon Year's Eve event had 176 participants. They were testing out a CLC Hotspot. She had extended the posting for the Children's Assistant Librarian to January 18, 2019.

Director Canney reviewed the November and December statistics, highlighting increases in several areas. She noted that they would likely cancel their subscription to the National Geo Kids database.

Margaret Colella made a motion to accept the Director's Report with Statistics; Seconded by Martha Rennie. In favor: Chairman Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson, Martha Rennie. *Motion passed.*

c. Finance Report:

Director Canney said that she was continuing to utilize monies available in the budget.

Martha Rennie made a motion to accept the Finance Report as written; Seconded by Barbara Grotheer. In favor: Chairman Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Martha Rennie, Al Dickerson. *Motion passed.*

7. Old Business

There was a discussion regarding how to recognize the past contributions of former Library Director Eileen Branciforte. Chairman Roberto suggested that the issue be brought to the Town Council via a Recommendation to be made by the Commission.

Al Dickerson made a Recommendation for the appropriate recognition of Eileen Branciforte's past service as Library Director, to be incorporated into the renovation of the library, such as through the designation of a portion of the facility, a collection, or a plaque. Margaret Colella seconded the Recommendation. In favor: Chairman Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Martha Rennie, Al Dickerson. *Motion passed.*

8. New Business


Director Canney said that the construction project is currently delayed. They are now trying to figure out how to get back on track. There are proposals that construction occur concurrently on the inside and the outside and different phasing schedules are being considered. They are still trying to figure out how to relocate the collections within the library to accommodate construction. Wednesday's meeting should result in more information. Director Canney noted that Town staff have been very supportive during this time.

9. Other: Barbara Grotheer and Gerald Seagrave mentioned that the Friends of the Library took part in the Cromwell Historical Society's annual decorating of the Stevens-Frisbee House. The theme was Christmas by the River.

10. Next regular meeting date: February 11, 2019

11. Adjournment: Barbara Grotheer made a motion to adjourn the meeting at 8:16 p.m., Seconded by Margaret Colella. In favor: Chairman Roberto, Barbara Grotheer, Kathy Newton, Margaret Colella, Al Dickerson, Martha Rennie. *Motion passed.*

Respectfully submitted,


Julie C. Petrella
Recording Clerk