

**Cromwell Library Commission
Regular Meeting
Monday, June 11, 2018
Arch Room
Record of Votes and Minutes**

Present: Chairman Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Al Dickerson, Diane Mongold

Absent: Martha Rennie

Also Present: Library Director Kara Canney, Marilyn Teitelbaum, Gerald Seagrave

1. Call to Order: The meeting was called to order by Chairman Roberto at 7:32 p.m.
2. Approve/Amend Agenda: Barbara Grotheer made a motion to approve the June 11, 2018 agenda; Seconded by Kathy Newton. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer. *Motion passed.*

Al Dickerson arrived at 7:33 p.m.

3. Approval of Minutes of May 14, 2018: Margaret Colella made a motion to approve the minutes as written, Seconded by Kathy Newton. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer. Abstained: Al Dickerson. *Motion passed.*
4. Town Council Liaison comments: None
5. Citizens' Comments: Gerald Seagrave said that he had attended the Connecticut Library Association's April conference, *Build a Better Library*. It had been held in Danbury and Sarah Cooper had been the keynote speaker.

He attended several sessions and spoke briefly about each: Dewey Unclassified: The Inside Story; We're Here! Connecticut Center for the Book; More Connecticut Gems: Three Special Libraries in Connecticut (Auerbach Art Library at the Wadsworth Atheneum, Mark Twain House Museum and Library, and the Connecticut Historical Society; Making a (Privacy) Statement – New York Public Library's Path to New Privacy Policy; and Why Can't They Find It – Challenging our Assumptions about Users' Interactions with Primo as a Discovery Tool.

Mr. Seagrave said that next year's conference would be held in Mystic.

Diane Mongold arrived at 7:35 p.m., during Mr. Seagrave's comments.

6. Reports

- a. Chairman: No report.
- b. Library Director: Director Canney said that Hoopla's usage was continuing to grow each month, and would allow patrons continued access to materials during the anticipated closures associated with construction. She said that Hoopla has a "Bookclub" feature, with suggested books and discussion questions. She said that library staff were working on a Library "Appy" Hour regarding useful library applications.

There was a brief discussion regarding the status of the renovation project. Director Canney said that they were awaiting the construction documents, which were anticipated to arrive June 15 or shortly thereafter. She was discussing with library staff from other towns that had undergone similar renovation projects the types of information and parameters that should be included in the bid package.

Director Canney said she had met with the Town Manager and Town Engineer to discuss how construction would impact parking. She said that construction was anticipated to begin in late summer/early fall and take approximately nine to ten months.

In reviewing the statistics, Director Canney said that juvenile programming attendance continued to be strong, that the number of library cards issued was actually higher than reported, as the listed number did not account for school cards that were issued, and said that they were now tracking room usage.

Barbara Grotheer made a motion to accept the Director's Report with Statistics; Seconded by Kathy Newton. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Diane Mongold, Al Dickerson, Barbara Grotheer. *Motion passed.*

- c. Finance Report: Kathy Newton made a motion to accept the Finance Report as written; Seconded by Margaret Colella. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Al Dickerson, Diane Mongold. *Motion passed.*

- 7. Old Business: Director Canney said that she was awaiting a response from the Vice President of Better World Books. She said that if they were to locate a donation bin at the library, they would first need approval from the Planning and Zoning Commission. She had not heard anything from Big

Hearted Books in Middletown. She said that staff had been instructed as to the types of donations they were currently accepting, such as new items and children's items, as the library has no storage area at this time.

8. New Business: Barbara Grotheer asked about the historical records room of the library. She wanted to know the Commission's thoughts as to the future of the room and whether it would be affected by the renovation. Director Canney said that it would be best to form a subcommittee for strategic planning purposes and to decide on the priorities for the room and its materials. Gerald Seagrave said that Connecticut Humanities might have some grant programs available and that the State Library might be able to offer traveling consultants and other support.

Barbara Grotheer, Kathy Newton and Margaret Colella said that they would be interested in forming the subcommittee and Director Canney said she would seek some outside community interest as well.

There was also a brief discussion about dedicating a room or space of the newly renovated library.


9. Other: None

10. Next regular meeting date: July 9, 2018.

Chairman Roberto said that there would be no meeting held in August.

11. Adjournment: Barbara Grotheer made a motion to adjourn the meeting at 8:08 p.m. Seconded by Diane Mongold. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Diane Mongold, Al Dickerson.
Motion passed.

Respectfully submitted,


Julie C. Petrella
Recording Clerk