

**Cromwell Library Commission
Regular Meeting
Monday, May 14, 2018
Arch Room
Record of Votes and Minutes**

Present: Chairman Marie Roberto, Margaret Colella, Kathy Newton, Martha Rennie, Barbara Grotheer

Absent: Al Dickerson, Diane Mongold

Also Present: Library Director Kara Canney, Marilyn Teitelbaum

1. Call to Order: The meeting was called to order by Chairman Roberto at 7:32 p.m.
2. Approve/Amend Agenda: Barbara Grotheer made a motion to approve the May 14, 2018 agenda; Seconded by Margaret Colella. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer. *Motion passed.*

Martha Rennie arrived at 7:33 p.m.

3. Approval of Minutes of April 9, 2018: Barbara Grotheer made a motion to approve the minutes with the following amendment: that under 8a. New Business – Mary Payne – Friends of the Library: “She said that they had participated in the town wide tag sale, as well as the holiday decorating and stroll.”

Seconded by Kathy Newton. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Martha Rennie. *Motion passed.*

4. Town Council Liaison comments: None
5. Citizens’ Comments: Marilyn Teitelbaum said she was attending tonight’s meeting to learn about the Library Commission.

Chairman Roberto thanked her for attending and said she is welcome to attend future Library Commission meetings.

6. Reports
 - a. Chairman: Chairman Roberto thanked Director Canney for all of her work and said that the library looks really good.
 - b. Library Director: Barbara Grotheer said that she was very happy and excited by the very positive Director’s Report. Chairman Roberto said that she was impressed by the scope of activities. Martha Rennie said that she was excited by all of the new types of materials. Chairman

Roberto said that she liked the mix of the new technologies with the continued focus on books.

Chairman Roberto asked about the status of the grant. Director Canney said that there was some question as to the date the town's Plan of Conservation and Development was put into place. The Office of Policy and Management was trying to determine the date to see if a waiver was required. Director Canney said that the state believed the POCD had expired in September 2017. She said that Stuart Popper was continuing to provide information to the state.

Barbara Grotheer asked about Kanopy and Director Canney said that it was a downloadable movie subscription service with a focus on educational materials and documentaries, and that it was similar to Hoopla. Director Canney said that staff was working on holding seminars to educate the public about Hoopla.

Director Canney noted that Young Adult programming had restarted after a number of years. She said that Juvenile programming attendance had more than doubled and that many attendees were pop ins/drop ins.

Barbara Grotheer talked about the programming on May 4, celebrating both Star Wars Day and Josiah Belden's birthday.

Martha Rennie made a motion to accept the Director's Report with Statistics; Seconded by Margaret Colella. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Martha Rennie, Barbara Grotheer. *Motion passed.*

- c. Finance Report: Director Canney said that they were on track with the budget and were working on filling holes in the collection, such as updating the travel collection, and purchasing new and popular materials. Margaret Colella made a motion to accept the Finance Report as written; Seconded by Kathy Newton. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Martha Rennie. *Motion passed.*

7. Old Business: None

- 8. New Business: Director Canney said that Big Hearted Books in Middletown had gone into bankruptcy and that she wasn't sure how to proceed in regards to getting the books out of the locked donation bin. She said that she had just learned of the bankruptcy and hadn't yet talked with the Town Attorney or Town Manager. She said that staff would be screening donations. There was

a brief discussion about the types of books that were not accepted as donations and alternate locations for donating older books.

Martha Rennie asked about the CLA Conference. Director Canney said that the staff attended a number of different workshops in an effort to get a variety of ideas.

9. Other: None

10. Next regular meeting date: June 11, 2018

11. Adjournment: Barbara Grotheer made a motion to adjourn the meeting at 7:55 p.m. Seconded by Kathy Newton. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Martha Rennie. *Motion passed.*

Respectfully submitted,



Julie C. Petrella
Recording Clerk