

CROMWELL LIBRARY COMMISSION  
Regular Meeting  
Monday, January 11, 2016 @ 7:30 p.m.  
Arch Room  
Record of Votes and Minutes

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1-15-2016 at 1:53 PM.  
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Present: Chairman Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Diane Mongold, Martha Rennie (arrived 7:42 p.m.), Al Dickerson (arrived 7:44 p.m.)  
Also Present: Eileen Branciforte, Library Director, Gerald Seagrave

1. The meeting was called to order at 7:32 p.m. by Chairman Marie Roberto.
2. Approve/Amend Agenda--*Barbara Grotheer moved to approve the January 11, 2016 agenda. Seconded by Kathy Newton. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Diane Mongold.*
3. Approval of Minutes of December 14, 2015--*Kathy Newton moved to approve the December 14, 2015 minutes, as amended. Seconded by Diane Mongold. In favor: Marie Roberto, Kathy Newton, Barbara Grotheer, Diane Mongold. Amendment: Under absent: Margaret Colella. Abstained: Margaret Colella.*
4. Citizens' Comments--Gerald Seagrave read a memo from Ken Wiggins, State Librarian, dated 12/31/15 about the book delivery system agreement with Advant. They are still processing the back log of books. (Martha Rennie arrived - Al Dickerson arrived).  
Marie Roberto wondered whether the Mayor Enzo Faienza received an e-mail regarding that there are four Library Commission members who need to be reappointed; and, to come and discuss with the Commission going forward for the new Library expansion project. Eileen noted he did not receive the e-mail.
5. Town Council Liaison Comments--None
6. Reports—
  - a. Chairman—Marie Roberto noted she has been asked to speak at Allan Spotts Man of the Year ceremony being held this Friday evening, January 15th. Marie will be speaking on behalf of the Library Commission and read the letter she wrote to present at the ceremony. Marie added if Mayor Faienza can't make it to this evening's meeting, she will e-mail him.
  - b. Library Director--Eileen noted that the Teen group hosted the second Saturday holiday open house in the Conference Room with refreshments for all and craft making. Commission members received great input from individuals who attended this open house. It was decided to advertise earlier next year when this event will be held in December. Martha Rennie suggested when putting in the statistics on the Library Director's Report, to use auto sum. *Barbara Grotheer made a motion to accept the Library Director's Report for December 2015. Seconded by Margaret Colella. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Diane Mongold, Martha Rennie, Al Dickerson.*

c. Finance Report--Eileen noted not sure if can do a drive up book return. Discussion followed on storage for books that are donated to the library for the book sale. It is creating quite a problem since the storage shed met its demise. Books are piling up in the entrance to the library. Besides having this space problem, they could pose a hazard. Marie asked Eileen to revisit this issue with Tony Salvatore, the Town Manager, voicing the following Commission's concerns: (1) the need for a more permanent solution to this storage problem; (2) to put money in the Library budget to purchase a new shed; and, (3) concern over assembly of a new shed. Discussion followed on the possibility of getting the assembly of the shed done by volunteers; i.e., would make a good Eagle Scout project; and, finally, the location of the shed. Marie Roberto added to let Tony Salvatore know he is welcome to come to next month's Library Commission meeting. *Martha Rennie made a motion to accept the Library Finance Report for December 2015. Seconded by Barbara Grotheer. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Diane Mongold, Martha Rennie, Al Dickerson.*

7. Old Business--None.

8. New Business--

a. 2016-2017 Budget Discussion--Eileen noted going through a little different process this year regarding the budget. She was asked to set up some goals for the budget. Have started planning to our One Book Community read, "To Kill a Mockingbird". It is written through the eyes of a child. Goals: (1) Young children, the year of the child, the doorway to literacy to ages 0 to 23 months. Will be putting more money in the budget for Baby and Toddler Time, ages "0" through 23 months of age. People have expressed they would like to have more times for this age group ; (2) Toddler time for 2 year olds; (3) to focus on technology support, up-grading equipment and technical programs; and, (4) the expansion of the library: Marie will call Mayor Faienza and speak to him about the Commission's concerns. Eileen also noted that there are employees who will be taking time off that they can't carry over to next year which adds up to be quite a bit of time and that this will also affect the budget.

9. Other--None.

10. Next Regular Meeting Date: February 8, 2016

11. Adjournment--*Margaret Colella made a motion to adjourn at 8:55 p.m. Seconded by Kathy Newton. In favor: Marie Roberto, Margaret Colella, Kathy Newton, Barbara Grotheer, Diane Mongold, Martha Rennie, Al Dickerson.*

Respectfully submitted,



Linda K. Sellew  
Library Commission Clerk